City of Blaine
City Council

May 18, 2026 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

4.1. 2026-112 Special Olympics Champion Agency Award to the Blaine Police Department
Sponsors: Brian Podany, Safety Services Manager/Police Chief

4.2. 2026-114 Proclamation Honoring United States Navy Petty Officer Richard E. Childress
Sponsors: City Council

4.3. 2026-113 National Public Works Week Proclamation
Sponsors: City Council

5. Open Forum

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While Open Forum is not intended to provide responses or discussion during the meeting, city staff will contact the speaker(s) after the meeting if follow-up is needed. Each speaker is limited to three minutes, with a maximum of 15 minutes set aside for Open Forum.

6. Communications

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7.1. 2026-115 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2026-116 Approval of Minutes

Sponsors:

7.3. RES 26-99 Resolution Opting the City of Blaine into the Ramsey County Economic Development Authority (EDA)
Sponsors: Ruth Tucker, Economic Development Specialist

7.4. RES 26-103 Resolution Accepting Tree Donations from Tree Trust
Sponsors: Kristofer Paulseth, City Forester

7.5. RES 26-104 Resolution to Approve the 2025 ReLeaf Grant
Sponsors: Kristofer Paulseth, City Forester

7.6. RES 26-92 Resolution Accepting a Bid from Upper Cut Tree Service in the Amount of $461,950.00 for the 2026 and 2027 Tree Removal Project and Authorizing Execution of an Agreement
Sponsors: Nick Fleischhacker, Public Works Director, Kristofer Paulseth, City Forester

7.7. RES 26-77 Resolution Granting Final Plat Approval to Subdivide a 3.61 Acre Parcel into Seven Single Family Lots to be Known as Elizabeth Marie Estates at 2791 93rd Avenue NE. Dan Hennum (Case File No. 26-0021/EES)
Sponsors: Sheila Sellman, Community Development Director

7.8. RES 26-85 Resolution Accepting a Grant from the Minnesota Pollution Control Agency and Approving Associated Budget Amendments
Sponsors: Sheila Sellman, Community Development Director

7.9. RES 26-86 Resolution Accepting a Grant from the Metropolitan Council – Livable Communities Program and Approving Associated Budget Amendments
Sponsors: Sheila Sellman, Community Development Director

7.10. RES 26-88 Resolution to Establish Temporary Work Zone Speed Limit on 105th Avenue from Davenport Street NE to Trunk Highway 65
Sponsors: Daniel Schluender, Director of Engineering

7.11. RES 26-93 Resolution to Approve Joint Powers Agreement No. GR00796 with Anoka County for the Reconstruction of CSAH 12 (109th Avenue NE) as part of the Trunk Highway 65 Interchange Project
Sponsors: Daniel Schluender, Director of Engineering

7.12. 2026-117 Motion to Authorize Mayor and City Manager to Enter into a Contract with GoodPointe Technology for Street Pavement Condition Index Surveys, Improvement Project No. T2607

Sponsors: Daniel Schluender, Director of Engineering

7.13. RES 26-105 Resolution Approving a Temporary Road Closure for the 2026 Blaine Sizzling Summer Kickoff
Sponsors: Jerome Krieger, Park and Recreation Director

7.14. RES 26-106 Resolution Approving Temporary Road Closures for the 2026 Blaine Festival and Parade
Sponsors: Jerome Krieger, Park and Recreation Director

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. 2026-118 Motion to Approve On-Sale and Sunday Intoxicating Liquor Licenses for Stella's Blaine, 4365 Pheasant Ridge Drive NE, Suite 102
Sponsors: Cathy Sorensen, City Clerk

8.2. RES 26-83 Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easements within Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02
Sponsors: Daniel Schluender, Director of Engineering

8.3. RES 26-84 Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03
Sponsors: Daniel Schluender, Director of Engineering

9. Development Business

10. Administration

10.1. RES 26-101 Resolution Accepting a Bid from North Pine Aggregate, Inc. in the amount of $3,059,079.25 for the 2026 Quincy Area Street Reconstruction, Improvement Project No. T2604.
Sponsors: Daniel Schluender, Director of Engineering

10.2. ORD 26-2604 First Reading
Ordinance Amending Chapter 22 Businesses Article VI. - Legalized Gambling Sec. 22-264(3) to Allow Up to Five Lawful Gambling Locations Per Organization
Sponsors: City Council

11. Other Business

12. Adjournment

City of Blaine
Staff Report

File Number: 2026-112

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Guest Speaker

Awards - Presentations - Organizational Business - Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 4.1

Special Olympics Champion Agency Award to the Blaine Police Department

Executive Summary

Representatives from Special Olympics will be hand to present the Police Department with the Special Olympics Champion Agency Award

Background

The Blaine Police Department and City of Blaine have a long history of working together with Special Olympics on various endeavors. This includes the Polar Plunge, the Torch Run, and Tip a Cop. Detective Orin Christensen is our Special Olympics coordinator and has done an incredible job building our Special Olympics support, including not only getting the Anoka County Polar Plunge moved to Blaine, but also making it one of the biggest most successful plunges in the entire state.

This year the City of Blaine is one of two locations in the State of Minnesota to play host to the 2026 Special Olympics USA games. We are excited for this event and this will bring athletes and guests from across the United States to Blaine.

Special Olympics will be honoring the Blaine Police Department with the Champion Agency Award, a prestigious honor that recognizes outstanding law enforcement agencies for their exceptional dedication and impact on the Special Olympics movement.

Strategic Plan Relationship

Partnership with non-profits that make Blaine a great place is directly related to livable healthy communities.

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

N/A

Attachment List

None

City of Blaine

Signature Copy

Resolution:

Special Olympics Champion Agency Award to the Blaine Police Department

N/A

Special Olympics Champion Agency Award to the Blaine Police Department

N/A

City of Blaine
Staff Report

File Number: 2026-114

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Proclamation

Awards - Presentations - Organizational Business - City Council

Agenda Item # 4.2

Proclamation Honoring United States Navy Petty Officer Richard E. Childress

Executive Summary

Background

This Proclamation honors Petty Officer Richard Childress, a 1985 Blaine High School graduate who lost his life on May 13, 1989, while serving aboard the USS America.

A special tribute to Petty Officer Childress will take place at the annual Memorial Day Ceremony on Monday, May 25, 2026, at 2PM at Veterans Memorial Park of Blaine. The memorial is located directly next to Blaine City Hall.

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

Staff Recommendation

Attachment List

1. Proclamation

City of Blaine, Minnesota

PROCLAMATION

Honoring the Memory of Petty Officer Third Class Richard Childress

WHEREAS, Richard Eugene Childress was born on December 9, 1966, and proudly graduated from Blaine High School in June 1985; and

WHEREAS, Richard enlisted in the United States Navy on July 10, 1986, and courageously served his country aboard the aircraft carrier USS America CV-66, achieving the rank of E-4 Petty Officer Third Class; and

WHEREAS, on May 13, 1989, just two days into a six-month Mediterranean/Indian Ocean deployment, a tragic fire broke out aboard the USS America. Petty Officer Childress demonstrated extraordinary heroism by immediately alerting the ship's watch to the fire, which helped contain the blaze, isolate the danger, and prevent a far greater disaster that could have endangered the entire crew and ship; and

WHEREAS, despite the mortal risk, Richard then attempted to rescue his shipmate who had been engulfed in flames; tragically, both sailors were overcome by smoke and noxious fumes and perished; and

WHEREAS, the United States Navy commended Petty Officer Childress for his quick thinking and selfless actions that saved lives and limited damage during the incident; and

WHEREAS, Richard Childress exemplifies the highest ideals of courage, duty, and sacrifice in service to the nation, and his memory continues to inspire the citizens of Blaine, Minnesota, and all who value service and heroism;

NOW, THEREFORE, I, Mayor Tim Sanders, declare May 25, 2026, as Richard Childress Day in the City of Blaine and encourage all citizens to reflect on the values of service, courage, and community that Richard so nobly embodied and honor Class Richard Childress for his bravery, sacrifice, and enduring legacy.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Blaine to be affixed this 18th day of May 2026.

Tim Sanders, Mayor

City of Blaine
Staff Report

File Number: 2026-113

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Proclamation

Awards - Presentations - Organizational Business - City Council

Agenda Item # 4.3

National Public Works Week Proclamation

Executive Summary

This item includes a proclamation wherein the City Council of the City of Blaine hereby designates the week of May 17-23, 2026, as National Public Works Week. All residents are urged to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing the quality of life for all.

Background

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

Staff Recommendation

Attachment List

1. Public Works Week 2026 Proclamation

CITY OF BLAINE

PROCLAMATION

Public Works Week 2026

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Blaine; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Blaine to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Blaine, hereby designates the week of May 17–23, 2026, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protect our national health, safety, and advancing the quality of life for all.

CITY OF BLAINE L'ETOILE DU NORD ANOKA CO., MINN.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Blaine to be affixed this 18th day of May 2026.

_____

Tim Sanders, Mayor

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 05/18/2026 FOR PAYMENTS THE WEEK OF 04/17/2026

Vendor Name	Description	Amount
ABC SIGN & GRAPHIC INC	Warning Signs for Wells, Plants, Towers	$ 1,120.00
ACCUBRINE LLC	Service Call for Brine Maker	$ 1,600.00
ACME TOOLS	Packout Gear : Unit 4603 (Truck)	$ 698.17
ALLEGRA PRINT & IMAGING	2026 Citizen Academy Brochures	$ 171.00
ALLEGRA PRINT & IMAGING	Training application forms	$ 238.75
AMAZON CAPITAL SERVICES	Use of Force Steel Shooting Target and Charging Banks	$ 47.98
AMAZON CAPITAL SERVICES	Handle Roller; Jumping Jack	$ 84.80
AMAZON CAPITAL SERVICES	Supplies for tables at MAYC	$ 42.98
AMAZON CAPITAL SERVICES	Label maker tape for IT	$ 19.89
AMAZON CAPITAL SERVICES	Use of Force Steel Shooting Target and Charging Banks	$ 758.98
AMAZON CAPITAL SERVICES	Supplies for MAYC	$ 66.13
AMAZON CAPITAL SERVICES	Screen extender/mouse	$ 209.78
AMAZON CAPITAL SERVICES	Toner for A/P check printer	$ 418.97
AMAZON CAPITAL SERVICES	Wireless Mice	$ 45.99
AMAZON CAPITAL SERVICES	Phone Case	$ 15.99
AMAZON CAPITAL SERVICES	Carburetor for Gopher Smoker/ Brush Cutter : Parks	$ 26.99
AMAZON CAPITAL SERVICES	Carburetor for Gopher Smoker/ Brush Cutter : Parks	$ 27.70
AMAZON CAPITAL SERVICES	Refrigerant Leak Detector	$ 119.99
AMAZON CAPITAL SERVICES	Inspection tools for Inspectors	$ 178.07
AMAZON CAPITAL SERVICES	Night to Unite Supplies	$ 349.06
AMAZON CAPITAL SERVICES	Supplies for MAYC	$ 307.12
AMERICAN PRESSURE INC	Pressure Washer service call	$ 427.78
ANOKA COUNTY	2026 County Recordings	$ 46.00
ANOKA COUNTY	Signal Recon-CSAH 3 & University (SAP 002-603-005), I/P 23-12	$ 110,197.43
ANOKA COUNTY ATTORNEY'S OFFICE	Forfeiture distribution case #24-264069	$ 372.00
ANOKA COUNTY LICENSE BUREAU	Duplicate Plates / Tab Renewal - Unit #3392	$ 35.25
APPLE FORD WHITE BEAR LAKE	Idle Control PCM drops/Inspection: Truck 2451	$ 1,102.99
ASCENTEK CORP	Fluid Recycling - 55 Gallon Drum	$ 32.45
ASCENTEK CORP	Fluid Recycling - 55 Gallon Drum	$ 442.75
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 589.65
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 80.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 249.25
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 2,683.57
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 214.20
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 179.98
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 59.45
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 200.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 133.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 1,709.32
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 159.99
ASPHALT SURFACE TECHNOLOGIES CORP	Patch Grit for Streets	$ 460.46
ATLAS TOYOTA MATERIAL HANDLING	WTP # 4 Main Lift Inspection	$ 336.00
ATLAS TOYOTA MATERIAL HANDLING	Shop Forklift Inspection	$ 142.18
ATLAS TOYOTA MATERIAL HANDLING	Scissor Lift Inspection	$ 337.18
ATLAS TOYOTA MATERIAL HANDLING	WTP # 4 Forklift Inspection	$ 163.56

AUTO AIR AND ACCESSORIES INC	Service : Unit 5274 (PD)	$	343.90
AUTOMATIC SYSTEMS COMPANY	Back up Dialer Troubleshooting	$	905.00
AUTOWASH SYSTEMS INC	Car Wash Chemicals & Check 4/2/26	$	975.16
AUTOWASH SYSTEMS INC	Water Leak - PW Car wash	$	205.50
AZIMUTH LAND SURVEYING	Land Surveying: RCP-84/Lot lines & Corners	$	1,000.00
BARR ENGINEERING COMPANY	Well Interference Response Plan, I/P 23-22	$	3,910.50
BARR ENGINEERING COMPANY	Large-scale Pilot Test Work Plan WTP No. 1, I/P 23-21 (	$	1,140.50
BARR ENGINEERING COMPANY	Large-scale Pilot Test Work Plan WTP No. 1, I/P 23-21 (	$	5,926.00
BATTERIES PLUS BULBS	Battery: Tractor 2371	$	233.95
BATTERIES PLUS BULBS	Battery, Mower 2399	$	155.95
BCA-CHAU RECORDS	Liquor License Background Check Fee	$	64.00
BEAUDRY OIL & PROPANE	Fuel Delivery - April	$	13,271.30
BEAUDRY OIL & PROPANE	Fuel Delivery - April	$	7,839.34
BEISSWENGER'S	Sweeper/Multi Tool: Street Department	$	939.97
BEYER KRISTI	Mileage & Expense Report	$	47.55
BLAINE BROTHERS INC	DOT Inspection : 1249	$	599.27
BLAINE BROTHERS INC	Brake Repair : Unit 1249 (Trailer for Paver)	$	467.08
BLAINE BROTHERS INC	U-Joints : Unit 4511 (Jetter)	$	53.56
BLAINE BROTHERS INC	Air Filters: PW stock	$	22.96
BLAINE CUSTOM APPAREL & AWARDS	Shirts for Playnet	$	4,132.50
BLAINE CUSTOM APPAREL & AWARDS	Facilities uniforms	$	680.00
BRAUN INTERTEC CORPORATION	Construction Materials Testing, LS13 Force Main-P2, I/P 23-30	$	2,365.50
BRIGHTON SANDBLASTING INC	Blast/Prime/Paint hangers for sanders	$	3,150.00
BROUILLARD STANLEY	Safety Shoes for Inspections - Stan	$	99.99
CARR'S TREE SERVICE INC	Stump Removal: Multiple Locations	$	3,344.80
CENTENNIAL SCHOOL DIST 12	Facility rental for Skyhawks camp	$	179.47
CENTERPOINT ENERGY	750 Clover Leaf Pkwy NE - Gas	$	82.54
CENTERPOINT ENERGY	March 2026 Gas Service	$	4,201.68
CHET'S SHOES LLC	Boots: New hire Tanner Payne	$	233.75
CINTAS CORPORATION	CH mats/rugs	$	210.55
CINTAS CORPORATION	2026 Uniform/Rug Towel Rentals	$	173.02
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CINTAS CORPORATION	2026 Uniform/Rug Towel Rentals	$	412.02
CINTAS CORPORATION	PD medical supply cabinet	$	34.40
CINTAS CORPORATION	PD medical cabinet supplies	$	112.99
CITY OF ST PAUL	St. Paul PDI Women's Leadership Conference	$	400.00
COMCAST	PW Cable TV	$	21.04
COMCAST	Cable TV	$	36.29
COMCAST	Internet for Public Wi-Fi	$	312.89
COMCAST	MAYC - Cable TV	$	69.67
CONNEXUS ENERGY-UTILITY PAYMENTS	March 2026 Electric	$	50,839.24
CREATIVE HOMES INC	Escrow Refund - 8639 Dunkirk CT NE	$	7,300.00
CRYSTEEL TRUCK EQUIPMENT	Hard Hat Holders for Trucks and Equipment	$	510.60
CRYSTEEL TRUCK EQUIPMENT	Seat Covers; Plows 4637 / 4627	$	468.00
ECKBERG LAMMERS PC	LETAC Mandated/Elective Trainings 2026	$	42,588.00
ECM PUBLISHERS INC	Advertising & Public Notices	$	38.50
ECM PUBLISHERS INC	2026 Public Hearing Notices	$	418.00
ECM PUBLISHERS INC	2026 Public Hearing Notices	$	93.50
ECM PUBLISHERS INC	2026 Public Hearing Notices	$	82.50
ECM PUBLISHERS INC	Advertising & Public Notices	$	38.50
ENVIROBATE	Abestos Removal: Quincy Park building	$	990.00
ESRI INC	2026 Annual Renewal for ArcGIS Applications (Quote #26331931)	$	60,300.00

FACTORY MOTOR PARTS COMPANY	Batteries : PW Stock	$	1,020.08
FERGUSON WATERWORKS #2518	HTH for Plant #3	$	193.44
FERGUSON WATERWORKS #2518	Locators: Water Dept	$	2,510.00
FISERV	March 2026 FISERV Payment	$	152.96
FIVE STAR HYDRANT DIFFUSER LLC	Truck Mounted Hydrant Difussers for Flushing Hydrants	$	14,500.00
FRANKENSIGNS INC	Mailbox and Locker Nameplates	$	46.00
GOPHER STATE ONE CALL INC	2026 Water & Sewer Locate Fees	$	645.30
GRAINGER	Fire Extinguisher Brackets for Well, Plants & Towers	$	35.88
GRAINGER	Air Pack Filters, Lens Covers, Replacement Lenses: Safety Equipm	$	2,682.41
HAWKINS INC	2026 Water Treatment Chemicals	$	18,014.70
HERITAGE LANDSCAPE SUPPLY GROUP INC	Herbicide/fertilizer: Storm Water	$	887.81
HOTSY MINNESOTA	Pressure washer Soap; PW Shop	$	391.50
IMPACT PROVEN SOLUTIONS	March 2026 Utility Billing Invoice Printing	$	4,545.58
INSIGHT PUBLIC SECTOR INC	Veeam License Upgrade	$	1,546.20
INSTRUMENTAL RESEARCH INC	Water Sample Testing; 2026 Blanket	$	1,080.00
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	April MAYC Connect Newsletter	$	1,566.92
LANDS' END BUSINESS OUTFITTERS	Records Clothing and Uniforms	$	61.85
LANDS' END BUSINESS OUTFITTERS	Records Clothing and Uniforms	$	284.50
LAWSON PRODUCTS INC	Shop Supplies : PW Stock	$	898.67
LAWSON PRODUCTS INC	Locate Paint: Water/Sewer	$	878.04
LEAGUE OF MN CITIES	Storm Water Coalition Annual Fees (2026)	$	2,785.00
LEAGUE OF MN CITIES INSURANCE TRUST-CLAIMS	Workers Comp Insurance Claims	$	1,965.01
LHB INC	Blaine TC TIF District Expansion, Prof Svcs thru 2/27/26	$	21,582.90
LIFE SAFETY SYSTEMS INC	CH Annual monitoring	$	325.00
LOCKRIDGE GRINDAL NAUEN PLLP	2026 State Lobbying Services (Year 3 of 3 Year Agmt)	$	3,166.66
M/I HOMES	Final Escrow Release - Groveland Village (D04-21)	$	80,418.48
MC TOOL & SAFETY SALES	Coveralls: Water Department	$	498.08
MC TOOL & SAFETY SALES	Safety Supplies for Water Dept	$	402.42
MC TOOL & SAFETY SALES	Credit	$	(85.00)
MENARDS - BLAINE	Park building supplies at BBC	$	47.92
MENARDS - BLAINE	Water Supplies: Trowel, Staples, Nail gun	$	86.57
MENARDS - BLAINE	Paint/Brushes; BBC Bathroom	$	70.97
MENARDS - BLAINE	PVC : Holders for Locate Flags	$	34.75
MENARDS - BLAINE	Meter Supplies	$	36.25
MENARDS - BLAINE	Light bulbs and batteries	$	108.05
MENARDS - BLAINE	Truck Supplies : Unit 4603	$	58.81
MENARDS - BLAINE	Misc Parts for Treatment Plants	$	93.90
MENARDS - BLAINE	Hand tools for Sign Truck	$	24.97
MENARDS - BLAINE	Painting Supplies: Ostmans Park Building	$	283.41
MENARDS - BLAINE	Connector/broom/supplies for Water	$	83.50
METRONORTH CHAMBER OF COMMERCE	Chamber Event Registration	$	440.00
METROPOLITAN COUNCIL	March SAC Report	$	27,061.65
MIDWAY FORD COMPANY	Credit	$	(194.00)
MIDWAY FORD COMPANY	Converter/sensor Replacement; Truck 5324	$	2,865.51
MIDWAY FORD COMPANY	Mirror; Vehicle 5336	$	372.44
MIDWAY FORD COMPANY	TPMS Sensor : Unit 3422 (Truck)	$	101.18
MIDWAY FORD COMPANY	TPMS Sensor; PW stock	$	202.36
MIDWAY FORD COMPANY	Credit	$	(167.66)
MINGER CONSTRUCTION CO INC	Lift Station 13 Force Main-Phase 2, I/P 23-30 (U2330)	$	339,368.50
MINNESOTA COUNTY ATTORNEY ASSOCIATION	Notice of seizure forms	$	91.00
MINNESOTA EQUIPMENT - HAM LAKE	Back Pack Blowers: Park Dept	$	1,319.98
MINNESOTA HIGHWAY SAFETY AND RESEARCH CENTER	EMS Hybrid Driving School	$	800.00

MINNESOTA OCCUPATIONAL HEALTH	Pre-employment Testing	$	1,846.00
MTI DISTRIBUTING INC	2026 Capital Equip; Z Master Mower #2464	$	23,700.00
MTI DISTRIBUTING INC	Mounts / Bushings: Unit 2400 (Mower)	$	906.02
MTI DISTRIBUTING INC	2026 Capital Equip; Z Master Mower #1339	$	23,700.00
MTI DISTRIBUTING INC	Rollers : Unit 2389 (Mower)	$	481.47
MTI DISTRIBUTING INC	Seat Cushions: Mower 2394	$	506.61
NEOGOV	Benefits setup and subscription	$	19,972.80
NORTHERN SANITARY SUPPLY CO INC	CH towels, tissues	$	546.71
NORTHLAND CAPITAL EQUIPMENT FINANCE	Fitness Equipment	$	904.64
NUSS TRUCK & EQUIPMENT	Battery Hold Down: Unit 4506 (Jetter)	$	77.76
OPTIMIZED ELECTRICAL SOLUTIONS	LS #30 Transfer Switch Issue	$	370.00
OPTUM FINANCIAL INC	Account fee monthly FSA and HSA	$	548.25
O'REILLY AUTOMOTIVE INC	Filters: Tractor 2397	$	39.62
O'REILLY AUTOMOTIVE INC	Oil Filter: Unit 5340 (PD)	$	4.41
O'REILLY AUTOMOTIVE INC	Filters: PW stock	$	120.68
O'REILLY AUTOMOTIVE INC	Filters: PW Stock	$	252.97
O'REILLY AUTOMOTIVE INC	Filters : PW Stock	$	43.72
O'REILLY AUTOMOTIVE INC	Deep Crep: PW Stock	$	131.88
O'REILLY AUTOMOTIVE INC	Air Filer: Unit 3404 (Senior Bus)	$	8.96
O'REILLY AUTOMOTIVE INC	Serp Belt: Unit 5165 (Truck)	$	28.62
O'REILLY AUTOMOTIVE INC	Front/Rear Break Pads & Rotors: Unit 5234 (Truck)	$	689.20
O'REILLY AUTOMOTIVE INC	Fuel Filter: Unit 4511 (Jetter)	$	25.13
O'REILLY AUTOMOTIVE INC	Filter: PW Stock	$	130.62
O'REILLY AUTOMOTIVE INC	Filters; PW Stock	$	250.48
OSTERHUES LISA	MCFOA Conference mileage	$	63.95
PAFFY'S PEST CONTROL INC	PW monthly pest control	$	139.00
PAVEMENT FORCE & CONSTRUCTION	SP26-0003 Site Plan Refund	$	927.00
PAVEMENT FORCE & CONSTRUCTION	SP26-0004 Site Plan Refund	$	927.00
PHASOR ELECTRIC COMPANY	Heat Lamps at Aquatore Park	$	299.00
PLANT & FLANGED EQUIPMENT CO	Pipe for Plant 3	$	1,293.40
PLUNKETT'S PEST CONTROL INC	2026 Treatment Plant 2 Pest Control	$	212.50
PLUNKETT'S PEST CONTROL INC	2026 Tower 4 Pest Control	$	103.00
PYE-BARKER FIRE & SAFTEY LLC	New extinguishers, insp, recharge	$	1,242.00
QC DANCE INC	payment for spring/winter classes	$	3,204.00
RAMSEY COUNTY	2026 Truth in Taxation Notices	$	12.02
REHBEIN'S BLACK DIRT	Black Dirt for Sod Repair: Streets	$	1,206.00
SAFETYFIRST PLAYGROUND MAINTENANCE	Woodchips - Parks	$	5,242.86
SAM'S CLUB/SYNCHRONY BANK	Beverages for senior center	$	249.80
SAM'S CLUB/SYNCHRONY BANK	supplies for Spring programs and events	$	219.66
SBM FIRE DEPARTMENT	helmets for the bike rodeo	$	735.00
SHORT ELLIOTT HENDRICKSON INC	PW Fuel Station Reconstruction Design Services-I/P 25-01 (F2501)	$	22,224.80
SHORT ELLIOTT HENDRICKSON INC	Final Design & Construction Services, I/P 26-06 (T2606)	$	20,695.10
SOUTH-TOWN REFRIGERATION	PW repair ice machine	$	617.50
STATE OF MINNESOTA	Forfeiture distribution case #24-264069	$	186.00
STORM EQUIPMENT LLC	Hydro Ram: Loader 1294	$	1,734.40
STORM EQUIPMENT LLC	Hydro Block : Unit 1310 (Wheel Loader)	$	916.80
SUBURBAN TIRE WHOLESALE INC	Tires: Unit 5337 (PD)	$	735.40
SUBURBAN TIRE WHOLESALE INC	Tires : Unit 5336 PD	$	820.00
THE PARC	Monthly Membership Fees	$	1,000.00
TIGER SUPPLIES	Credit	$	(2,779.90)
TIGER SUPPLIES	Adult Changing Tables for the BBC - Meet Updated Codes	$	4,247.78
TYLER TECHNOLOGIES INC	Annual SaaS Fee - Term - Year 1 (01/01/26 - 12/31/26)	$	156,616.99

TYLER TECHNOLOGIES INC	Credit	$	(50,396.52)
TYLER TECHNOLOGIES INC	VPN Device and Saas Flip Install Fee/Services	$	6,500.00
TYLER TECHNOLOGIES INC	Pooled Cash and Bank Reconciliation	$	390.00
ULINE	MAYC gloves, cleaner, hanging sign	$	294.06
UPPER CUT TREE SERVICES INC	Tree Trimming: 10748 Quito St	$	1,500.00
USA BLUEBOOK (#657220)	Flange Kit 3" Meter: Water	$	270.70
USA BLUEBOOK (#657220)	Water Level Transducer	$	463.14
UTILITY LOGIC LLC	4 Locator Spools	$	432.08
VESSCO INC	Chem Tank for WTP #4	$	4,116.25
WALTERS RECYCLING & REFUSE INC	Organics Collection 2026	$	150.00
WALTERS RECYCLING & REFUSE INC	Garbage and Recycling Contract	$	525,670.32
WINDOW NATION	Job canceled by applicant - refund requested.	$	80.00
WSB & ASSOCIATES INC	Prelim Design & Feasibility Report, I/P 26-05	$	2,212.50
XCEL ENERGY	10563 Packard St NE - Siren	$	9.95
XCEL ENERGY	4206 Woodland Pkwy NE - Signal	$	53.75
XCEL ENERGY	4131 Pheasant Ridge DR NE - Monument	$	11.07
XCEL ENERGY	4125 109th Ave NE - Signal	$	59.83
ZAHL-PETROLEUM MAINTENANCE COMPANY	New meter pump: Fuel Pump 5	$	633.20
ZAHL-PETROLEUM MAINTENANCE COMPANY	Meter pump Shear Valve: Fuel Pump 5	$	663.20
ZAHL-PETROLEUM MAINTENANCE COMPANY	Credit	$	(633.20)
ZIEGLER INC	Credit	$	(285.82)
ZIEGLER INC	B/O Cover: Unit 1119 (Grader)	$	346.12
		$	1,676,073.97

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 05/18/2026 FOR PAYMENTS THE WEEK OF 04/17/2026

Vendor Name	Description	Amount
ECKBERG LAMMERS PC	LETAC Mandated/Elective Trainings 2026	$ 42,588.00
LHB INC	Blaine TC TIF District Expansion, Prof Svcs thru 2/27/26	$ 21,582.90
METROPOLITAN COUNCIL	March SAC Report	$ 27,061.65
MTI DISTRIBUTING INC	2026 Capital Equip; Z Master Mower #2464	$ 23,700.00
MTI DISTRIBUTING INC	2026 Capital Equip; Z Master Mower #1339	$ 23,700.00
SHORT ELLIOTT HENDRICKSON INC	Final Design & Construction Services, I/P 26-06 (T2606)	$ 20,695.10
SHORT ELLIOTT HENDRICKSON INC	PW Fuel Station Reconstruction Design Services-I/P 25-01 (F2501)	$ 22,224.80

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 05/18/2026 FOR PAYMENTS THE WEEK OF 04/28/2026

Vendor Name	Description	Amount
ABC SIGN & GRAPHIC INC	Sign for Ostmans Park Building	$ 215.00
ADVANCED ENGINEERING CONCEPTS	PC26-0018 Blaine Hotel - Variance Refund	$ 500.00
AMAZON CAPITAL SERVICES	Drug boats, usb hub, Sommer office	$ 126.11
AMAZON CAPITAL SERVICES	Night to Unite Supplies	$ 29.49
AMAZON CAPITAL SERVICES	PW Toilet Paper	$ 36.36
AMAZON CAPITAL SERVICES	Keyboard & Sharpies	$ 31.53
AMAZON CAPITAL SERVICES	Supplies/costume for Alice tea party	$ 52.98
AMAZON CAPITAL SERVICES	Supplies for MAYC	$ 127.17
AMAZON CAPITAL SERVICES	4 Ethernet Interface Adapters	$ 264.57
AMAZON CAPITAL SERVICES	PW Trash Liners	$ 167.45
AMAZON CAPITAL SERVICES	Office Supplies - Red Pens for Building Inspectors	$ 6.99
AMAZON CAPITAL SERVICES	Air Fresheners for City Hall	$ 31.52
AMAZON CAPITAL SERVICES	4 Ethernet Interface Adapters	$ 22.98
AMAZON CAPITAL SERVICES	Laminating Sheets 11x17	$ 21.24
AMAZON CAPITAL SERVICES	Computer Supplies - Sellman	$ 35.26
AMAZON CAPITAL SERVICES	Augustin/Vollman office, shoe covers	$ 124.27
AMAZON CAPITAL SERVICES	Wireless Mouse/highlighters: PW	$ 17.98
AMAZON CAPITAL SERVICES	Office Supplies General - Carrie Reid Inspections	$ 57.36
ANOKA COUNTY	2027 Assessment Contract	$ 336,736.00
APPLIED CONCEPTS	Lidar Repair	$ 458.28
BARNUM COMPANIES INC	Repair roll up fire door	$ 380.00
BARNUM COMPANIES INC	Insurance Claim - CP499994	$ 11,201.08
BCA-CHAU RECORDS	Liquor License Background Check Fee	$ 64.00
BERNARD VICKI	Irrigation Damage reimbursement	$ 30.00
BLAINE LOCK & SAFE INC	Keys for PD	$ 17.00
CARR'S TREE SERVICE INC	Tree Removal : 3540 Rodeo Drive NE	$ 2,900.00
CENTURYLINK	Public Works Internet Service	$ 78.72
CINTAS CORPORATION	MAYC Mats/Rugs	$ 38.42
CINTAS CORPORATION	CH mats/rugs	$ 210.55
CINTAS CORPORATION	2026 Uniform/Rug Towel Rentals	$ 322.97
CITY OF LEXINGTON	Sewer System Usage Agreement - City of Lexington	$ 7,622.29
CITYWIDE SERVICE CORPORATION	Tow of Squad 5345	$ 100.00
CITYWIDE SERVICE CORPORATION	Tow for squad 5303	$ 112.00
CM2 SUPPLY	Oxygen Cylinders for Patrol Operations	$ 192.71
COLE BARBARA	Park & Rec Refund	$ 500.00
COMCAST	Internet for Public Works	$ 201.47
CRYSTEEL TRUCK EQUIPMENT	2024 Capital: Build Up 2025 Volvo Single Axle Plow; 1323	$ 182,041.00
ECM PUBLISHERS INC	Publish Ad for Bids-PW Fuel Station (3/20 & 3/27), I/P 25-01	$ 341.00
ECM PUBLISHERS INC	Publish Ad for Bids-2026 Meadowbrook Area 3/27 & 4/3, I/P 26-06	$ 363.00
FERGUSON WATERWORKS #2518	Water Dig Trailer Stock	$ 463.26
FITNESS DISTRIBUTING INC	Preventative maintenance equipment	$ 250.00
FLOCK GROUP INC	Two battery packs for Flock cameras	$ 1,500.00
GLADIATOR PLUMBING AND HEATING LLC	Duplicate Permit - Refunded 80% B25-04776 Mech Permit	$ 60.00
GLADIATOR PLUMBING AND HEATING LLC	Refunded B25-04777 Plumbing Permit	$ 60.00
GUARDIAN FLEET SAFETY LLC	Squad 5318 Lighting Repair	$ 250.00
HAWKINS INC	2026 Water Treatment Chemicals	$ 3,816.60
INDELCO PLASTICS CORPORATION	WTP#4 Chem Feed Parts	$ 2,072.31
JOHNSON LITHO GRAPHICS OF EAU CLAIRE	Spring Biz Connect + Mailing	$ 11,689.44
LANDS' END BUSINESS OUTFITTERS	Brennan - 1 uniform shirt	$ 67.91

LANO EQUIPMENT INC-ANOKA	Transmission repair: Kubota 2385	$	9,724.71
LAWSON PRODUCTS INC	Mechanic Shop Supplies: B/O 9" blades	$	43.70
LAWSON PRODUCTS INC	Locate Paint: Water/Sewer - Couplings	$	681.77
LOCAL GOVERNMENT INFORMATION SYSTEMS	2026 Special Assessment Program & E-Property Site	$	5,965.00
MANSFIELD OIL COMPANY	Fuel Delivery - April	$	14,462.89
MENARDS - BLAINE	Credit	$	(331.99)
MENARDS - BLAINE	Patrol general supplies	$	39.95
MENARDS - BLAINE	Patrol general supplies	$	38.27
MENARDS - BLAINE	Grease gun, chair floor protectors, insect traps	$	112.58
MENARDS - BLAINE	Drawer Cabinet: Water	$	331.99
MENARDS - BLAINE	Salt pellets	$	9.80
MENARDS - BLAINE	MAYC Goo Gone	$	30.78
MILLER MENDEL INC	Background fees for Credit reports and social media screening	$	300.00
MINNESOTA RECREATION AND PARK ASSOCIATION	Softballs for Adult Softball Leagues	$	3,900.00
NORTHERN SANITARY SUPPLY CO INC	MAYC tissues	$	168.86
OFFICE OF MNIT SERVICES	Centrex Phone Lines	$	178.14
O'REILLY AUTOMOTIVE INC	Fuel Filters: PW Stock	$	126.18
O'REILLY AUTOMOTIVE INC	Filters: PW Stock	$	431.19
O'REILLY AUTOMOTIVE INC	Filters: PW Stock	$	14.90
PACE ANALYTICAL SERVICES INC	2026 WTP# 1 VOC Testing	$	1,231.00
PAFFY'S PEST CONTROL INC	CH monthly pest control	$	85.35
PAFFY'S PEST CONTROL INC	MAYC monthly pest control	$	59.75
PRINT CENTRAL	Office Supplies-Printed Forms-Business Cards	$	25.00
PYE-BARKER FIRE & SAFTEY LLC	Fire Extinguisher Recharging & Replacement	$	1,242.40
RAMSEY EXCAVATING	Hydrant Meter Deposit Refund	$	4,950.00
T-MOBILE USA INC	Phone Dump 4124	$	50.00
TRI-STATE BOBCAT INC	Hose/Tires/Caps: Toolcat 1326	$	1,727.52
TUNE INC	MAYC filters for electrical panels	$	6,163.13
TWIN CITIES TRANSPORT & RECOVERY INC	Forfeiture Storage Fee 25223565	$	400.00
TWIN CITIES TRANSPORT & RECOVERY INC	Tow of Squad 5348	$	125.00
TWIN CITIES TRANSPORT & RECOVERY INC	Tow of Squad 5345	$	125.00
USA BLUEBOOK (#657220)	Storm Supplies: Manhole Hooks/lifter/chisel	$	794.85
USA BLUEBOOK (#657220)	Storm Supplies: Manhole Hooks/lifter/chisel	$	295.69
USA BLUEBOOK (#657220)	Liquid Grout/ Resin	$	718.20
WALSH PLUMBING CO INC	Blaine Baseball Complex ADA Restrooms Work	$	6,204.00
WSB & ASSOCIATES INC	Zest St Final Design & Construction Services, I/P 25-04 (T2504)	$	3,659.50
WSB & ASSOCIATES INC	Jim Peterson Park Improvements for Hockey rink and Warming House	$	3,777.50
XCEL ENERGY	9191 Lincoln St NE - Bandshell	$	205.81
		$	634,076.69

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 05/18/2026 FOR PAYMENTS THE WEEK OF 04/28/2026

Vendor Name	Description	Amount

PAYROLL CHECKS & WIRE TRANSFERS

MONTH: APRIL 2026

PAYROLL CHECKS

DATE	VENDOR	DESCRIPTION	AMOUNT
04/09/26	VENDOR CHECKS	CHECK # 80138 - 80139	$1,266.68
04/09/26	EMPLOYEES	DIRECT DEPOSITS	$665,451.54
04/23/26	VENDOR CHECKS	CHECK # 80140 - 80147	$8,310.58
04/23/26	EMPLOYEES	DIRECT DEPOSITS	$669,764.22
04/30/26	VENDOR CHECKS	NA	$0.00
04/30/26	EMPLOYEES	DIRECT DEPOSITS	$106,689.53

WIRE TRANSFERS

DATE	VENDOR	DESCRIPTION	AMOUNT
04/09/26	STATE OF MINNESOTA	PAYROLL TAXES	$44,885.85
04/09/26	IRS	PAYROLL TAXES	$198,202.36
04/09/26	PERA	RETIREMENT	$196,962.80
04/09/26	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$77,777.76
04/20/26	STATE OF MINNESOTA	APRIL 2026 SALES TAX	$61,106.00
04/27/26	21ST CENTURY BANK	CREDIT CARDS	$33,945.88
04/23/26	STATE OF MINNESOTA	PAYROLL TAXES	$46,050.38
04/23/26	IRS	PAYROLL TAXES	$203,296.54
04/23/26	PERA	RETIREMENT	$199,130.01
04/23/26	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$71,994.27
04/30/26	STATE OF MINNESOTA	PAYROLL TAXES	$5,374.77
04/30/26	IRS	PAYROLL TAXES	$13,760.22
04/30/26	PERA	RETIREMENT	$42,786.41
04/30/26	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$3,577.79

GRAND TOTAL: $2,650,333.59

City of Blaine
City Council Workshop

May 4, 2026 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order by Mayor Sanders at 5:30PM.

2. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: Councilmember Terra Fleming.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Community Development Director Sheila Sellman; Deputy Police Chief Joe Gerhard; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; Parks and Recreation Director Jerome Krieger; Public Works Director Nick Fleishhacker; Economic Development Specialist Ruth Tucker; City Attorney Eric Larson; and City Clerk Catherine Sorensen.

3. New Business

3.1. 2026-97 Ramsey County EDA Participation (10 Minutes)
Sponsors: Ruth Tucker, Economic Development Specialist

Economic Development Specialist Tucker stated during the 2025 legislative session, Ramsey County received authorization from the state of Minnesota to establish an Economic

Development Authority (EDA). On December 2, 2025, the Ramsey County Board of commissioners took the initial step to formally create the EDA. This action allows the county to expand the use of its existing Housing and Redevelopment Authority (HRA) levy to include business and economic development programming. A key component of the enabling legislation is that the EDA does not have independent taxing authority. No new taxes will be imposed as a result of this change. Instead, the EDA is funded solely through the existing Ramsey County HRA levy, which is already at its statutory maximum. The legislation simply broadens the eligible uses of those existing funds to include small business support and economic development activities. Historically, the HRA levy has been primarily utilized for housing and redevelopment-related programs, including affordable housing investments, redevelopment initiatives, and related planning efforts. As a result, communities that do not have significant residential or mixed-use development opportunities have seen limited direct benefit from these funds.

Ms. Tucker reported this has been the case for the city of Blaine. The portion of Blaine located within Ramsey County is guided and zoned exclusively for industrial uses. Because HRA-funded programs are largely focused on housing and mixed-use redevelopment, Blaine has not been a significant direct beneficiary of HRA investments to date, despite Ramsey County taxpayers within the city contributing to the levy. The creation of the EDA is intended to address this gap by allowing a portion of HRA funds—anticipated to be approximately $1.5 to $2 million annually—to be directed toward business-focused programming. Proposed areas of investment include expanding technical assistance and advisory services for businesses, supporting and building the capacity of business support organizations, developing cohort-based leadership and growth programs, enhancing data collection, research, and reporting capabilities and providing direct support to businesses and projects that drive economic growth. These efforts would build upon, not replace, existing programs such as Open to Business, CEO Next, CEO Now, and RamseyCountyMeansBusiness.com. In order to participate in these expanded programming opportunities, cities within Ramsey County must formally “opt in” to the EDA. Opting in requires adoption of a city council resolution by June 1, 2026. Cities that opt in will be included in the EDA’s area of operation and will be eligible for both existing HRA programs and the new business-focused programming. Cities that do not opt in will continue to have access only to the current housing and redevelopment programming. For Blaine, opting into the Ramsey County EDA would provide a mechanism for businesses located within the Ramsey County portion of the city to receive more direct benefit from the taxes they already pay into the HRA levy. This represents a shift toward a more balanced return on investment for those properties, particularly given the area’s industrial land use and limited eligibility under traditional HRA programs. Staff recommends that the city council direct staff to prepare and present a resolution to opt into the Ramsey County Economic Development Authority (EDA) for consideration and action prior to the June 1, 2026 deadline, enabling Blaine businesses located within Ramsey County to access expanded business support programming.

Councilmember Newland supported the city participating in the Ramsey County EDA but stated he understood the dollars that would become available would be highly competitive.

Councilmember Robertson commented she was indifferent on this topic, noting the 37 business owners in Blaine would have to compete with all other businesses in Ramsey County in order to receive this EDA funding. City Manager Thorvig stated these businesses were located within an older business park and funding from the county EDA could assist

with renovations or remodels.

Council consensus was to direct staff to bring forward a resolution supporting participation in the Ramsey County EDA.

3.2. 2026-98 Concept Plan for 3610 131st Avenue NE (30 Minutes)

Sponsors: Sheila Sellman, Community Development Director, Jerome Krieger, Park and Recreation Director

Community Development Director Sellman stated the applicant is seeking feedback on a concept plan proposed for 3610 131st Avenue NE, which is immediately adjacent to the Legacy Creek Open Space which was sold to the city by the applicant's late father. The concept plan includes single family residential and open space proposed for donation to the city. The applicant provided a rough sketch of how the property could be developed so that the city council can make an informed decision about the proposed land donation. Unlike most concept plans reviewed by council, the plan was not prepared by a surveyor or engineer, does not include area for the required storm ponding, and does not consider water table, soil conditions/corrections or grading and drainage. A wetland survey and a rare plant survey will be required by the DNR on this site, which may also impact development layout. Therefore, staff anticipates that the plan will change significantly between the proposed concept plan and an engineered plan.

Ms. Sellman explained the applicant is proposing 80-foot wide lots and plans to request rezoning from Farm Residential to R-1. As presented, the plan has a density of 3.3 acres. Please note that lot sizes and density are likely to change with the refinement of the plan, particularly if high groundwater, wetlands and rare plants are found on the property. The provided concept sketch indicates a single residential roadway that would end in a proposed cul-de-sac. However, this would not provide for the connectivity to neighboring properties, and therefore, would be required to be revised to allow for a stub street to the property to the east. Given that the property to the west is currently owned by the city as open space land, connection to the west would not be required. This property is on the south side of 131st Avenue NE, across from the currently proposed Montean Meadows residential development. The Montean Meadows development is proposing to install the required city infrastructure along the 131st Avenue alignment to the east property line of the Montean parcel. A request has been submitted with the Montean Meadows proposed development that any development that would gain access to 131st Avenue street and utility improvements, would pay for their share of those improvements, and be collected at the time of development, if development occurs within a specified time frame. This proposed development would be required to connect to the newly constructed city infrastructure and therefore, subject to that request. The proposed subdivision will require preliminary and final plat, and rezoning from Farm Residential (FR) to Single Family Residential (R-1).If the refinement of the plan does not allow for 80-foot wide lots while meeting the 2.5 unit per acre density, the applicant may instead request development flex (DF) zoning for narrower lots and a conditional use permit (CUP) will be required.

Parks and Recreation Director Krieger commented on the land donation the property owner

was proposing to donate to the city. He explained if the land was donated to the city, the land would have to be cleared of the house, well and septic systems.

Councilmember Massoglia thanked the property owner for proposing the land donation. He thanked the property owner for coming forward with a housing project that had 80 foot wide lots. He stated the project appears to need more due diligence. He questioned how the roadways and utilities would be connected if this development were to move forward. Director of Engineering Schluender reported if this development were to move forward the developer would be responsible for connecting to city water, sewer and streets.

Councilmember Massoglia stated he supported the city accepting the proposed open space and appreciated how this land would connect to existing open space.

Councilmember Newland questioned what the plan was for this land. Mr. Krieger reported this land would remain open and could potentially have trails in the future.

Councilmember Larson thanked the property owner for bringing forward a plan that would provide open space to the city.

John Florin, property owner, stated he was honoring his father's wishes to have this land preserved. He spoke further about the benefit of having open space in the community, given how Blaine was going to be fully developed in the near future.

Mayor Sanders thanked Mr. Florin for bringing this plan forward.

Council supported acceptance of the proposed land donation for open space and thanked the applicant for continuing to preserve this area as open space.

3.3. 2026-99 Municipal Cannabis Partnership Update (30 Minutes)
Sponsors: Ruth Tucker, Economic Development Specialist

Ms. Tucker stated council has held multiple discussions regarding the selection of an operating partner for the city's municipal cannabis retailer license, including review of materials submitted by Voyageur Cannabis and a presentation from the City of Anoka regarding its municipal cannabis operation and potential partnership approach. At the previous meeting, council directed staff to further vet Voyageur Cannabis and continue discussions with the City of Anoka to better understand potential partnership terms. Both Voyageur Cannabis and the City of Anoka have expressed interest in partnering with Blaine to operate a cannabis retail facility under the city's municipal license. Each option presents a different operational structure for council's consideration. At the state level, proposed legislation may impact municipal partnership structures by allowing private operators to both hold their own license and partner with a municipality. Blaine must activate its cannabis retailer license by December 2026, requiring timely direction on an operating partner.

Mr. Thorvig explained if the city were to pursue a partnership with Voyageur, Voyageur

would be responsible for leasing a tenant space whereas with the City of Anoka, the city would be responsible for these costs. He stated staff was seeking direction from the council on how to move forward.

Mayor Sanders anticipated the city would look to lease space for the dispensary, which would be less than building a new structure. He questioned what space was available in Blaine to allow for this and what funding did the city have available.

Councilmember Robertson questioned if the proceeds from MNDOT could be used. Mr. Thorvig stated this funding could be used to assist with start-up costs for the cannabis retail shop. He reported the strategic priorities fund would be another funding source.

Councilmember Robertson asked what the key location would be for the dispensary. Kevin Morelli, Enterprise Operations Director for City of Anoka, answered questions regarding Anoka's dispensary and spoke to the importance of location.

Councilmember Newland requested further information on how much Anoka spent up front on inventory to get their cannabis retail shop up and running. Anoka's Enterprise Operations Director Kevin Morelli estimated they spent approximately $300,000 on inventory.

Councilmember Newland questioned what the monthly revenues have been for Anoka. Mr. Morelli stated the monthly revenues have been roughly $70,000.

Councilmember Newland inquired if the proposed 50/50 revenue split was negotiable. Mr. Morelli indicated this was a starting point and could be negotiated.

Councilmember Newland stated he was a bit concerned about the revenue split percentage and stated the proposed split from Voyageur was more appealing to him.

Councilmember Massoglia reported Voyageur's plan would benefit the city more financially and noted he was in favor of moving forward with Voyageur.

Councilmember Larson stated she appreciated visiting the Anoka dispensary. She explained she agreed with many of the comments from Councilmember Newland and encouraged Anoka to reconsider the revenue split to make this partnership more enticing for Blaine.

Councilmember Robertson indicated she preferred the city to pursue a relationship with the City of Anoka. While she understood there would be risk with either entity, she appreciated the experience Anoka had. Mr. Thorvig commented if the city council were to partner with Anoka, the Blaine dispensary would operate under the Anoka brand.

Councilmember Ford was of the opinion that working with Voyageur would provide the city with more control and profits.

Mayor Sanders summarized the comments from the council, stating the council would like to see if Anoka was willing to negotiate on the profit-sharing formula. If this split were amended, he believed the council would be more willing to work with Anoka. He reported another next step would be for staff to explore location options.

Mr. Morelli thanked the council for the feedback and stated with Anoka the city would be receiving full financial transparency, all gratuities would be redirected to non-profits idenfied by Blaine, and explained there would be a commitment to education for all visitors.

Councilmember Massoglia recommended staff consider how the agreement between Blaine and Anoka would look in 10 years. City Attorney Larson advised the term of the agreement would have to be considered along with site acquisition costs and profit sharing.

Councilmember Massoglia requested staff speak with the City of Osseo to see when their dispensary would be operational as they were partnering with Voyageur. Mr. Morelli stated it was his understanding that Osseo would be operational by November of this year.

Council consensus was to explore location options and request Anoka to return with a revised profit/cost sharing formula in an attempt to more closely match Voyageur's proposal if possible.

3.4. 2026-100 Charitable Gambling - Premise Permits (10 Minutes)
Sponsors: Cathy Sorensen, City Clerk

City Clerk Sorensen stated staff received a request from Blaine Youth Hockey that council consider increasing the number of lawful gambling locations allowed per organization from four to five:

> Sec. 22-264. Additional regulations.
>
> (3) No organization may maintain more than four lawful gambling locations in the city at one time, except that an organization operating lawful gambling activities at more than four locations as of January 1, 2004...

Ms. Sorensen explained if council is willing to explore this request, staff will provide further background as to why the cap was put in place and any potential impacts for a change and present a report at a future workshop for council direction.

Councilmember Larson stated she supported increasing the number of lawful gambling locations in the city.

Councilmember Robertson, Councilmember Newland and Councilmember Massoglia agreed.

Council supported bringing forward a code amendment to increase the cap from four to five.

3.5. 2026-101 Council Requested Items for Discussion (10 Minutes)
Sponsors: Erik Thorvig, City Manager

Councilmember Ford asked if the council would consider completing a citywide organizational study. He believed this study would assist the council with understanding what could or should be cut when working through the budget process. He detailed the work that would be completed within the study and estimated the study would cost $60,000 to $70,000.

Councilmember Newland inquired if the city had completed this type of study in the past.

Councilmember Robertson recalled the city completed a comprehensive wage study in 2019/2020. Mr. Thorvig reported this was the case and noted the wage study was updated last year. He noted the police department study was completed internally by now retired Captain Matt Carlson. He commented on the five-year projections that were completed for staffing trends.

Councilmember Massoglia stated he believed this study was a good idea, and he appreciated any and all ideas that could be brought forward to assist with cutting spending. However, he anticipated the study would not lead to spending cuts.

Councilmember Robertson indicated the watershed district completed this type of study and noted the study created a divide for this organization. She stated she appreciated Councilmember Ford bringing this idea forward, but stated she did not want to create division in the city. She commented at this time she could not support the city spending $60,000 to $70,000 on the study. She stated that perhaps once the franchise fees and dispensary was operational she could support the city completing this type of study. Mr. Thorvig discussed how the fleet study had created some division amongst staff and the council.

Councilmember Ford stated he was hoping the study would serve as a blueprint or tool to assist with planning for the future. He discussed how the city has grown by 20%, and he wanted to ensure the city was going to succeed going forward.

Councilmember Larson appreciated the concept of this study, but noted she was also concerned about how the council would respond to the findings from the study.

Council consensus was not to support further exploration of a citywide organizational study at this time but to direct staff to review what has already been done and use this information as part of the upcoming budget cycle.

4. Other Business

Ms. Sellman discussed the schedule for the upcoming council retreat that would be held at MAYC on May 11.

5. Adjournment

The workshop adjourned at 7:01PM.

City of Blaine
City Council

May 4, 2026 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:06PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: Councilmember Terra Fleming.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Community Development Director Sheila Sellman; Deputy Police Chief Joe Gerhard; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; City Attorney Eric Larson; Parks and Recreation Director Jerome Krieger; Economic Development Specialist Ruth Tucker; and City Clerk Catherine Sorensen.

4. Awards - Presentations - Organizational Business

None.

5. Open Forum

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While Open Forum is not intended to provide responses or discussion during the meeting,

city staff will contact the speaker(s) after the meeting if follow-up is needed. Each speaker is limited to three minutes, with a maximum of 15 minutes set aside for Open Forum.

Mayor Sanders opened the Open Forum at 7:08PM.

Bruce Manthei, 4101 99th Avenue NE, expressed concerns with the location of the electrical box at 99th/Lexington Avenue and encouraged the city council to reprimand city staff.

Dana Carlson, 287 117th Avenue NE, shared continued concerns regarding various family issues.

There being no further input, Mayor Sanders closed the Open Forum at 7:16PM.

6. Communications

None.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Councilmember Robertson requested the removal of consent agenda item 7.5. for further discussion.

Moved by Councilmember Newland, seconded by Mayor Sanders, that the following items on the Consent Agenda be approved.

Motion adopted 5-1 (Councilmember Massoglia opposed).

7.1. 2026-102 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2026-103 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

7.3. 2026-104 Consider Special Event for Eid Prayer Service Located at the National Sports Center May 26, 2026
Sponsors: Cathy Sorensen, City Clerk

7.4. 2026-105 Notifying League of Minnesota Cities Insurance Trust That Monetary Limits on Tort Liability are Not Waived

Sponsors: Jason Zimmerman, Finance Director

7.5. RES 26-61 Resolution Accepting a Bid from Minnesota Petroleum Services, Inc. in the Amount of $376,962.00 for the Public Works Fuel Station Reconstruction Project, Improvement Project No. 25-01 (F2501) and Authorizing Associated Interfund Transfers and Budget Amendments

Sponsors: Scott Johnson, Director of Administrative Services

City Manager Thorvig provided background information regarding the proposed bid for the fuel station reconstruction project.

Councilmember Robertson shared concerns about this item being placed on the consent agenda as she would have preferred this topic first being presented at a council workshop meeting. She stated she understood the merits of the project, but given the expense for this project, she would have appreciated discussing the item at a workshop meeting prior to coming before the council for approval.

Moved by Councilmember Newland, seconded by Councilmember Ford, to Resolution Accepting a Bid from Minnesota Petroleum Services, Inc. in the Amount of $376,962.00 for the Public Works Fuel Station Reconstruction Project, Improvement Project No. 25-01 (F2501) and Authorizing Associated Interfund Transfers and Budget Amendments.

Motion adopted 4-2 (Councilmembers Massoglia and Robertson opposed).

7.6. RES 26-78 Resolution Granting Final Plat Approval to Four Lots and Seven Outlots to be Known as Blaine Town Center West. Minnesota Amateur Sports Commission (MASC) (Case File No. 26-0019/SAS)

Sponsors: Sheila Sellman, Community Development Director

7.7. RES 26-79 Resolution Granting Final Plat Approval to Create One Lot and One Outlot to be Known as Blaine Town Center West 2nd Addition. Minnesota Amateur Sports Commission (MASC) (Case File No. 26-0020/SAS)

Sponsors: Sheila Sellman, Community Development Director

7.8. RES 26-91 Resolution Authorizing Interfund Transfers and Budget Amendments Related to the Facilities Project to Create a Functional Office Space for Human Resources and Adjust Cubicles for Human Resources Staff

Sponsors: Scott Johnson, Director of Administrative Services

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. 2026-106 Conduct Public Hearing and Consider Approval of a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Sakura Sushi located at 12531 Central Ave NE

Sponsors: Cathy Sorensen, City Clerk

City Clerk Sorensen stated council has been asked to approve on-sale wine and 3.2 percent malt liquor licenses for Sakura Sushi to allow the ability to serve strong beer and wine. A public hearing is required prior to the approval of on-sale wine and 3.2 percent malt liquor licenses in the city. Hua Zhang and Xianwu Yang, applicants, have submitted applications for both on-sale wine and 3.2 percent malt licenses. A background investigation was conducted by the Blaine Police Department with no concerns found. The applicants' license is contingent upon submitting the required license fees, forms and documents. The wine and 3.2 percent malt liquor licenses, if approved, would be active through June 30, 2026, and run concurrent with annual liquor license renewals. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council.

Mayor Sanders opened the public hearing at 7:22PM.

There being no public input, Mayor Sanders closed the public hearing at 7:22PM.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to Approve a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Sakura Sushi located at 12531 Central Avenue NE.

Councilmember Massoglia welcomed Sakura Sushi to the city of Blaine.

Motion adopted unanimously.

8.2. RES 26-81 Conduct Public Hearing and Adopt a Resolution to Vacate Various Right-of-Way Easments, Road/Street Easements, Ingress/Egress and Drainage and Utility Easements, in conjunction with the 105th Redevelopment and Northway Estates according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-01

Sponsors: Daniel Schluender, Director of Engineering

Director of Engineering Schluender stated the city received a petition dated March 23, 2026 from Mike Pokorney representing EB Blaine Development, LLC, requesting the vacation of easements, including right-of-way, road, street, ingress, egress, and drainage and utility easements lying over, under, and across Multiple parcels, Northway Estates; according to the recorded plat thereof, Anoka County, Minnesota. The property was originally platted as Northway Estates. Due to the redevelopment of the 105th area, the existing right-of-way, road, street, ingress, egress, and drainage and utility easements are no longer

needed. Necessary new easements will be platted in accordance with the requirements as the redevelopment of the area progresses. Engineering staff has reviewed the request and agrees with the vacation.

Mayor Sanders opened the public hearing at 7:24PM.

There being no public input, Mayor Sanders closed the public hearing at 7:24PM.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt a Resolution to Vacate Various Right-of-Way Easments, Road/Street Easements, Ingress/Egress and Drainage and Utility Easements, in conjunction with the 105th Redevelopment and Northway Estates according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-01.

Motion adopted unanimously.

8.3. RES 26-87 Conduct Public Hearing and Adopt a Resolution for the Addition of Speed Humps on Quincy Boulevard Between Territorial Road and 109th Avenue as an Amendment to the 2026 Quincy Area Street Reconstruction Project, Improvement Project T2604.
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is asked to conduct a public hearing for the addition of speed humps on Quincy Boulevard between Territorial Road and 109th Avenue as an amendment to the 2026 Quincy Area Street Reconstruction Project, Improvement Project No. T2604. Per the city of Blaine Neighborhood Traffic Management Program, any proposed traffic management strategy will not be considered for implementation without the support of 65% of the project neighborhood and 50% of any affected neighborhood. Staff worked with residents to prepare a petition for speed humps which included proposed locations for the speed humps along Quincy Boulevard and a map of affected properties that would be considered as eligible to sign the petition.

Mr. Schluender reported a petition was received with signatures from residents fronting Quincy Boulevard from Territorial Road to 109th Avenue and 105th Lane from Quincy Boulevard to east cul-de-sac. Petition signatures were provided from 76% of the project neighborhood homes fronting Quincy Boulevard (46 out of 60) and 69% of the affected neighborhood homes fronting 105th Lane (9 out of 13), meeting the requirements set forth in the city of Blaine Neighborhood Traffic Management Program. Staff has reviewed the petition and will adjust the exact locations of the speed humps as necessary to fit within the constraints present on the roadway such as storm sewer catch basins, sewer manholes and driveways. Per the city of Blaine Neighborhood Traffic Management Program, the cost for the installation of speed humps would be split between the project neighborhood (75% of the cost) and the city of Blaine (25% of the cost). A total of six speed humps are proposed along Quincy Boulevard between Territorial Road and 109th Avenue. Staff estimates a construction cost of $5,000 per speed hump, which would be assessed to residents fronting Quincy Boulevard as part of the 2026 Quincy Area Street Reconstruction project per the city

of Blaine Neighborhood Traffic Management Program. Costs will be based on actual bid costs and may be higher than estimated. Staff is recommending construction costs associated with the installation of the speed humps be assessed to the benefiting properties on Quincy Boulevard over a period of one year following the completion of the project.

Mayor Sanders opened the public hearing at 7:28PM.

Don and Diane Bressler, 10593 Quincy Boulevard, expressed objections to the proposed speed humps and felt that the proposed number of six speed humps was excessive. Ms. Bressler shared comments about the distances that could be considered in order to reduce the number of speed humps and their placement.

Nicole Berg, 10651 Quincy Boulevard, supported the proposed speed humps due to the amount of traffic that continues to increase, especially with the upcoming Highway 65 reconstruction project. Ms. Berg noted she circulated the petition and those who signed the petition were aware of the proposed six speed humps and the associated costs.

Brad Monsaas, 10645 Quincy Boulevard, supported the speed humps to reduce speeding in the neighborhood. He explained he experienced a hit and run along his property line. He stated he feared for the safety of the children walking to school and the park due to the high levels of speeding traffic along Quincy Boulevard.

Amanda Hernandez, 10626 Quincy Boulevard, explained she supported the speed humps due to speeding that is occurring in her neighborhood along with high traffic levels. She stated it was her understanding there were no plans for a sidewalk along Quincy Boulevard.

Kyle Heikkinen, 10603 Quincy Boulevard, indicated he lived next to Quincy Park and stated he supported the proposed speed humps.

There being no additional public input, Mayor Sanders closed the public hearing at 7:39PM.

Mr. Schluender confirmed the proposed project schedule and noted no sidewalks were being proposed as part of the improvement project.

Mayor Sanders asked if any traffic studies have been done on this street and if staff understood where the extra traffic volume was coming from. Mr. Schluender explained no formal study was completed but surmised Quincy Boulevard was being used by drivers to avoid Jefferson Street and the signal. He anticipated there were more cars on this street than just the residents that live in the neighborhood. Deputy Chief Gerhard agreed Quincy Boulevard was a cut through street for drivers.

Mayor Sanders inquired if there was a stop sign at 106th and Quincy Boulevard. Mr. Schluender reported there was a stop sign at this intersection and was an all-way stop.

Councilmember Robertson questioned why the council had not had any dialogue on this project and if there were any alternatives that could be considered. She stated staff received this petition in March and this was the first time the council was hearing about the speed humps. She indicated she had a number of questions regarding this project before this project moved forward.

Councilmember Newland agreed with Councilmember Robertson, stating he understood there was interest from neighboring residents to add speed humps to address the traffic concerns. He was of the opinion the number of speed humps was excessive. He stated he was uncertain of the city's policy for adding speed humps, noting there used to be speed humps between 87th and 89th but these have since been removed. He anticipated the neighboring residents would tire of hearing cars going over the speed humps on a daily basis. He questioned how staff and the residents arrived at the number and location of the speed humps. Mr. Schluender reported this item was not brought to a workshop meeting because the project petition did not meet the threshold for additional council discussion. He explained the spacing for the speed humps does not have a threshold, but rather was based on the perception of the neighborhood. He indicated the proposed spacing would assist with addressing the speed of traffic along this roadway as well as addressing cut-through traffic.

Councilmember Newland inquired if speed humps were considered by engineering or residents. Mr. Schluender stated speed humps were completely driven by residents.

Councilmember Newland stated he appreciated the fact this project had neighborhood support but noted he still had questions regarding the installation of these speed humps and questioned how the roadway would be plowed. He supported this item being tabled in order to have his questions addressed at a future workshop meeting. He suggested the bidding move forward and that the speed humps be an alternate within the bid.

Councilmember Ford indicated this street was a long street and vehicles travel down this roadway quite fast. He stated he campaigned along this roadway and heard complaints regarding the speed of traffic and the fact there was no sidewalk. He understood the neighbors want the passing traffic to slow down for the safety of the children in the neighborhood. He explained the traffic along this roadway would only get worse once work began on Highway 65 and stated he would be supporting this project moving forward as recommended by staff.

Councilmember Larson asked what public works thought about this project and questioned how snow removal would be completed. Public Works Director Fleischhacker stated the snow could be removed, but noted there would be more ice on the roadway. He anticipated the city would have to use more salt in this area.

Mayor Sanders stated there were questions from council regarding this project. He questioned how the project would be impacted if this project were brought back to a workshop meeting next week for further discussion. Mr. Schluender indicated the contractor that was awarded the project would be asked to consider a change order to add the speed humps at a later date.

Councilmember Robertson asked if the speed humps could be made an alternate bid item for this project. Mr. Schluender stated he would recommend the bid move forward as is, and that the speed humps be added later if the council moves this item forward.

Councilmember Newland supported this item being further discussed by the council at a future workshop meeting.

Motion by Councilmember Newland, second by Councilmember Robertson, to table consideration of Item 8.3 for further discussion at an upcoming workshop.

Motion adopted 5-1 (Councilmember Ford opposed).

9. Development Business

9.1. RES 26-72 Resolution Granting Preliminary Plat Approval to Subdivide .69 Acres into Two Lots, to be Known as JJ Graham Addition at 2808 93rd Lane NE and 2811 93rd Avenue NE. James and Robin Obraske (Case File No. 26-0010/ACK)
Sponsors: Sheila Sellman, Community Development Director

Community Development Director Sellman requested the council consider a preliminary plat request to subdivide .69 acres into two lots. She commented on the request further and reported the planning commission recommended approval with conditions.

Moved by Councilmember Newland, seconded by Mayor Sanders, to adopt a Resolution Granting Preliminary Plat Approval to Subdivide .69 Acres into Two Lots, to be Known as JJ Graham Addition at 2808 93rd Lane NE and 2811 93rd Avenue NE.

Motion adopted unanimously.

9.2. RES 26-64 Resolution Granting a Conditional Use Permit to Allow Outdoor Dining with 10 Seats in the Regional Commercial (B-3) Zoning District at 12351 Ulysses Street NE, #100. CAVA (Case File No. 26-0011/SLK)
Sponsors: Sheila Sellman, Community Development Director

Ms. Sellman stated CAVA, a Mediterranean-inspired restaurant, is proposing to be located in Blaine Square 3rd development in an existing multi-tenant building (Noodles and Company is currently in the other half of the building). It was noted the applicant was requesting a conditional use permit to allow 10 seats for outdoor dining on a patio adjacent to their building. Staff commented further on the request and reported the planning commission recommended approval.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to Resolution Granting a Conditional Use Permit to Allow Outdoor Dining with 10 Seats in the Regional Commercial (B-3) Zoning District at 12351 Ulysses Street NE, #100.

Councilmember Massoglia welcomed CAVA to the city of Blaine.

Motion adopted unanimously.

9.3. RES 26-71 Resolution Granting a Conditional Use Permit to Allow the Outside Storage of Portable Storage Containers in a Heavy Industrial (I-2A) Zoning District at 8600 Rendova Street NE. Dart Portable Storage (Case File No. 26-0013/SLK)
Sponsors: Sheila Sellman, Community Development Director

Ms. Sellman stated the applicant is requesting to store portable containers outside in an I-2A zoning district. She commented further on the request and reported the planning commission recommended approval with conditions.

Moved by Councilmember Newland, seconded by Councilmember Massoglia, to adopt a Resolution Granting a Conditional Use Permit to Allow the Outside Storage of Portable Storage Containers in a Heavy Industrial (I-2A) Zoning District at 8600 Rendova Street NE.

Councilmember Newland stated he supported this use in the industrial zoning district.

Motion adopted unanimously.

10. Administration

10.1. RES 26-82 Resolution Accepting a Bid from North Valley, Inc. in the Amount of $1,597,964.01 for the 2026 Meadowbrook Area Street Reconstruction - Phase 1, Improvement Project No. T2606.
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated the city council approved plans and specifications and ordered advertisement for bids for the 2026 Meadowbrook Area Street Reconstructions - Phase 1 project on March 16, 2026 with Resolution 26-48. The project will be constructed over a period of two years. Phase 1 will be reconstructed in 2026, and Phase 2 in 2027. Staff reviewed the project areas for Phase 1 and Phase 2. It was noted bids were received electronically at 10:00AM, April 23, 2026, for Project No. T2606. A total of 6 bids were received, ranging from $1,597,964.01 to $1,888,259.42. Bids have been checked and tabulated, and it has been determined that North Valley, Inc. of Nowthen, Minnesota is the lowest bidder. The Engineering department has worked with North Valley, Inc. on previous contracts. Staff recommends that the low bid be accepted, and a contract entered into with North Valley, Inc. City council is also asked to approve a 10% contingency to bring the total project budget to $1,757,760.41. The funding sources for this project are the pavement management fund, public utility funds, and special assessments and there are sufficient funds budgeted to cover these costs.

Moved by Councilmember Massoglia, seconded by Councilmember Larson, to adopt a Resolution Accepting a Bid from North Valley, Inc. in the Amount of $1,597,964.01 for the 2026 Meadowbrook Area Street Reconstruction - Phase 1, Improvement Project No. T2606.

Councilmember Robertson explained she understood city infrastructure was a core function of the city, however, had frustrations with project estimates coming in over budget and questioned how staff could better assess estimated costs as part of budget planning.

Motion adopted 5-1 (Councilmember Robertson opposed).

10.2. RES 26-89 Resolution to Approve Joint Powers Agreement with the City of Lexington Relating to the Connection of Water Utility Systems
Sponsors: Erik Thorvig, City Manager

City Manager Thorvig stated a joint powers agreement (JPA) relating to the interconnected Blaine and Lexington water utility systems has been created. The JPA details the means and methods where Blaine would provide bulk water to Lexington. On December 8, 2025, a workshop discussion was held where staff presented an update on discussions with city of Lexington staff and the creation of a joint powers agreement where Blaine would supply bulk water to Lexington through the fifteen existing interconnection points. Staff has been working with Lexington staff and both city attorneys to complete a JPA based on the parameters discussed and directions given by council at the December workshop. Public works water department staff has confirmed that the proposed JPA and maximum amount of yearly bulk water Lexington is allowed to purchase will not put an undue strain on the Blaine water system and will not result in the need for Blaine to upgrade its water distribution system to supply the demand from Lexington.The key components of the JPA were further reviewed with the council and staff recommended approval of the JPA.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt a Resolution to Approve Joint Powers Agreement with the City of Lexington Relating to the Connection of Water Utility Systems.

Councilmember Newland thanked staff for their efforts on the JPA. He inquired about remedies that were in place should Lexington not adhere to the JPA at any point in the future. City Attorney Larson discussed the terms of the relationship and breach of contract remedies. He reported the city could revisit the relationship if issues were to arise. He explained Lexington would pay for the bulk water usage from the City of Blaine quarterly. If payments were not made, there would be a breach and the city could seek specific performance. He indicated if there was a breach, the city could terminate the JPA with Lexington in 18 months.

Mayor Sanders stated this was a tremendous step forward and thanked staff for all of their efforts on the JPA. He noted he spoke with the mayor of Lexington and looked forward to the city having a productive relationship with Lexington going forward.

Motion adopted unanimously.

10.3. ORD 26-2605 Second Reading
Ordinance Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles
Sponsors: Brian Podany, Safety Services Manager/Police Chief

Deputy Chief Gerhard and Parks and Recreation Director Krieger stated the council is asked to hold second reading and adopt ordinance amendments pertaining to parks, open spaces, and trails. At the March 9, 2026, workshop, staff reviewed proposed amendments to several sections of city code to match statute regarding e-bikes, e-scooters, and other mobility devices as well as clarify conduct in public spaces, including parks. The proposed amendments are a result of council direction at the workshop and is being presented at this time for second reading. First reading was held on April 6 with no comments received. If adopted, the ordinance would become effective 30 days after publication.

Moved by Councilmember Larson, seconded by Councilmember Newland, to adopt the Second Reading of Ordinance No. 26-2605, Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles.

Councilmember Larson explained she supported the proposed amendments with regard to the beach conduct. She indicated her only concern was with speed limits for e-scooters and where they were allowed. She understood e-scooters were to be on the street and not sidewalks.

Mayor Sanders emphasized the need for public education when it comes to e-scooters for the safety of both riders and pedestrians.

Motion adopted unanimously.

10.4. RES 26-94 Summary Resolution for Publication of Ordinance 26-2605 Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles
Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen requested the council approve the summary publication of Ordinance No. 26-2605.

Moved by Councilmember Robertson, seconded by Councilmember Newland, to adopt the summary resolution for Ordinance No. 26-2605, Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles.

Motion adopted unanimously.

11. Other Business

None.

12. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Newland, to adjourn the meeting at 8:34PM.

Motion adopted unanimously.

City of Blaine
City Council Workshop - Retreat

May 11, 2026 | 3:00 PM
Mary Ann Young Center - Oak Room
9120 Central Ave NE
Blaine, MN 55434

MINUTES

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order
The meeting was called to order at 3:00PM by Mayor Sanders.

2. Roll Call
PRESENT: Mayor Tim Sanders, Councilmembers Chris Ford, Tom Newland, Jess Robertson, Leslie Larson, Terra Fleming, Chris Massoglia

ABSENT: None.

ALSO PRESENT: City Manager Erik Thorvig; Community Development Director Sheila Sellman; Economic Development Specialist Elizabeth Showwalter; and Director of Engineering Dan Schluender.

3. New Business

3.1. 2026-108 Residential Development Tour and Density Discussion
Sponsors: Sheila Sellman, Community Development Director

Council and staff toured different single-family residential developments throughout the city for feedback for future discussions on single-family development and comprehensive land use planning.

3.2. 2026-109 2050 Comprehensive Plan Process
Sponsors: Sheila Sellman, Community Development Director

Staff provided an overview of the Comprehensive Plan update process including goals, staff and council roles, community engagement and possible advisory board, consultant scope, and schedule.

3.3. 2026-110 Planning Agenda Items
Sponsors: Sheila Sellman, Community Development Director

Staff reviewed examples of planning items that are routinely included on the council consent agenda and asked what other planning items could be placed on consent in order to focus discussion on other items.

3.4. 2026-111 3M Open Planning

Sponsors: Sheila Sellman, Community Development Director

Staff reviewed the proposed schedule of activities and events for the upcoming 3M Open tournament.

4. Other Business

None.

5. Adjournment

The workshop adjourned at 6:15PM.

City of Blaine
Staff Report

File Number: RES 26-99

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Ruth Tucker, Economic Development Specialist

Agenda Item # 7.3

Resolution Opting the City of Blaine into the Ramsey County Economic Development Authority (EDA)

Executive Summary

Staff is requesting City Council approval of a resolution opting the City of Blaine into the Ramsey County Economic Development Authority (EDA). Participation would allow Blaine businesses located within the Ramsey County portion of the city to access expanded economic development programming funded through the existing Ramsey County Housing and Redevelopment Authority (HRA) levy. No new taxes are associated with this action.

Background

During the 2025 legislative session, Ramsey County was authorized to create an Economic Development Authority (EDA), which the County Board formally initiated on December 2, 2025. The EDA will be funded through the existing Ramsey County Housing and Redevelopment Authority (HRA) levy and does not have independent taxing authority, meaning no new taxes are imposed. The legislation expands the allowable use of existing HRA funds to include business and economic development programming in addition to housing activities.

Historically, HRA funding has been focused on housing and redevelopment, resulting in limited direct benefit to Blaine due to the Ramsey County portion of the city being primarily industrial. The new EDA structure is intended to address this gap by allocating a portion of existing levy resources—approximately $1.5 to $2 million annually—toward business support, technical assistance, leadership development, and other economic development initiatives.

At the May 4 Council Workshop, Council directed staff to bring forward a resolution opting into the Ramsey County EDA. Cities must adopt an opt-in resolution by June 1, 2026 to participate. If approved, Blaine businesses in the Ramsey County portion of the city would gain access to expanded economic development programming funded through existing levy dollars, without any increase in taxation.

Strategic Plan Relationship

Not applicable.

Board/Commission Review

Not applicable.

Financial Impact

Not applicable.

Public Outreach/Input

Not applicable.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-99

Resolution Opting the City of Blaine into the Ramsey County Economic Development Authority (EDA)

WHEREAS, the Commissioners of Ramsey County ("County") and the Blaine City Council ("City") consider small business to be the backbone of stability and growth for their respective local government and municipality; and

WHEREAS, the County and the City also consider continued investment in small businesses as critical for sustaining stability and growth in their respective local government and municipality; and

WHEREAS, the County sought special legislation from the State Legislature that expanded the eligible uses of the County's Housing and Redevelopment Authority (HRA); and

WHEREAS, the special legislation, often referred to as the EDA Bill (Bill), expanded the use of HRA Levy funding to include entrepreneurship and business programming and necessitated the creation of the Ramsey County Economic Development Authority (EDA); and

WHEREAS, the EDA Bill was approved by the Legislature in 2025; and

WHEREAS, the EDA Bill contained two provisions, (1) the EDA would not have tax levy authority and (2) Cities within the County's HRA Area of Operation would be required to 'Opt In' to business programming by the EDA; and

WHEREAS, pursuant to state statute, projects funded with HRA levy will continue to require consent by the City; and

WHEREAS, pursuant to Ramsey County Board of Commissioners Resolution B2025-229 dated December 2, 2025, and to filing with the Secretary of State a Certificate of Approval of Special Law By Governing Body (pursuant to Minnesota Statutes, 645.02 and 645.021) December 16, 2025, as Document No. 20254239, the County has legally established an EDA through which the above-referenced funds and programs supporting small business in the City may flow; and

WHEREAS, the City supports the County in promoting growth and sustainability for small businesses within its jurisdiction and therefore supports, and wishes to avail itself to, funding and programs made available by the County's EDA and deems it a positive mechanism for doing so.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine hereby "Opts-In" as a participant in the County's EDA Area of Operation, and supports the County in its use, funding and programs established; and

BE IT FURTHER RESOLVED that the City commits to the collaboration with the County and the processes necessary for implementing the County's EDA programs as an integral part and shared goal of supporting and sustaining entrepreneurs and local small businesses.

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____
Tim Sanders, Mayor

Signed by _____
Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: RES 26-103

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: -

Agenda Item # 7.4

Resolution Accepting Tree Donations from Tree Trust

Executive Summary

Seeking authorization to receive trees from a variety of corporate sponsors and Tree Trust Green Futures funds totaling $31,500.

Background

Tree Trust is a non-profit that offers trees for public spaces. As a Community Tree Partner, you can bring the beauty and benefits of trees to public spaces like parks, schools, trails, and other areas in need—at no cost to you. Thanks to generous support from individuals, corporations, and foundations, Tree Trust covers the full cost of the program.

You simply identify a public site that can host 30 or more trees, and we'll take care of the rest. During the spring or fall planting season, Tree Trust organizes a turnkey event, engaging enthusiastic community volunteers to plant 6-to-8-foot-tall, well-established trees under the guidance of our experienced staff and trained volunteers.

Tree Trust will donate 90 trees to be planted by volunteers at Jaycee Park, Jefferson Park, and Ostmans Park. The value of the trees being donated totals $31,500.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

These donations directly support the planting of trees that would not otherwise occur, as current budget resources are primarily allocated toward the removal of dead, diseased, and hazardous trees.

Public Outreach/Input

N/A

Staff Recommendation

By resolution, authorize staff to accept the donations.

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-103

Resolution Accepting Tree Donations from Tree Trust

WHEREAS, Tree Trust is a non-profit that provides and plants trees within public spaces; and

WHEREAS, Tree Trust has generously committed to planting 90 trees; and

WHEREAS, the City Forester has identified Jaycee Park, Jefferson Park, and Ostmans Park as the locations for the plantings; and

WHEREAS, in addition to providing the trees, Tree Trust coordinates the planting by volunteers; and

WHEREAS, the City Council finds that it is appropriate to accept the donation and planting of 90 trees valued at $31,500;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine to accept Tree Trust's donation.

PASSEDby the City Council of the City of Blaine this 18th day of May 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: RES 26-104

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Nick Fleischhacker, Public Works Director

Agenda Item # 7.5

Resolution to Approve the 2025 ReLeaf Grant

Executive Summary

Council is Requested to Authorize the Acceptance of the Releaf Community Forestry Grant to Contract the Completion of City-wide Tree Inventory and Forestry Management Plan

Background

The City of Blaine is seeking grant funding of $160,934.65 to complete a comprehensive, citywide public tree inventory to support proactive urban forest management, canopy preservation, and long-term sustainability. Currently, the City does not have a complete inventory of public trees across boulevards, parks, and other city-owned properties. Existing data is limited primarily to boulevard ash trees and does not provide the full scope of information needed to make data-driven decisions regarding risk management, canopy cover, species diversity, and long-term maintenance planning. With the introduction of a dedicated city forester (a position previously combined with park supervisor), the city will be able to make meaningful use of the survey and implement the shade tree management plan.

The Minnesota Department of Natural Resources (DNR) welcomes applications from local units of government and nonprofit organizations within Minnesota that will encourage and promote the inventory, planting, assessment, maintenance, improvement, protection, utilization, and restoration of trees and forest resources to enhance community forest ecosystem health and sustainability as well as to reduce atmospheric carbon dioxide levels and promote energy conservation.

The project will include inventory of public trees located along boulevards, within developed city parks, and on other City-owned properties. Data collected will include species, size, condition, maintenance needs, and risk factors. This information will be integrated into the City’s GIS system to support ongoing management, capital planning, and coordination across departments.

Expected outcomes include improved prioritization of hazard tree mitigation, development of a structured pruning and maintenance cycle, and help identify future tree planting goals.

Strategic Plan Relationship

Grant funding is critical to complete this project at the scale and level of accuracy needed. Without these funds, the City will not be able to conduct a professional, citywide inventory in a timely manner, and the work would be significantly delayed or reduced in scope. The City does not currently have sufficient staff capacity or budget to inventory thousands of public trees using industry-standard methods and GIS-integrated data collection.

Board/Commission Review

None

Financial Impact

The grant of $160,934.65 funds a comprehensive tree inventory and management plan, alongside a communications strategy featuring educational newsletters, social media outreach, and an interactive data-driven map.

- Tree Inventory- $149,282.00
- Management Plan - $7,500.00
- Staff Time - $4,152.65

Reimbursement for any associated expenditures will occur between June 15, 2026, and June 30, 2027. Staff recommended budget amendments are included in the accompanying resolution.

Public Outreach/Input

None

Staff Recommendation

Approve the 2025 ReLeaf grant from the Minnesota Department of Natural Resources.

Attachment List

1. all exhibits

City of Blaine

Signature Copy

Resolution: RES 26-104

Resolution to Approve the 2025 ReLeaf Grant

WHEREAS, the City of Blaine has prepared a grant proposal for the purpose of performing a citywide tree inventory and management plan; and

WHEREAS, the City of Blaine's ReLeaf Community Forestry grant application was accepted and approved; and

WHEREAS, the Minnesota Department of Natural Resources selected Blaine to receive grant funding up to $160,934.65; and

WHEREAS, the Minnesota Department of Natural Resources requires that the City of Blaine enter into an agreement that identifies the terms and conditions of the funding award; and

WHEREAS, Minn. Stat. § 465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, a resolution from the City Council authorizing the City of Blaine to accept grants is required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Blaine, Anoka and Ramsey County, Minnesota hereby accepts a ReLeaf Community Forestry grant award of $160,934.65 from the Minnesota Department of Natural Resources in accordance with the terms set forth herein and authorizes the Mayor and City Manager to execute an agreement with the Minnesota Department of Natural Resources to accept said funds.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Blaine, approves the following revenue increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Forestry - State Grants 101.50.530.535-3320	$160,935

BE IT FURTHER RESOLVED that the City Council of the City of Blaine, approves the following expenditure increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Forestry - Other Contractual 101.50.530.535-4399	$156,782

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

Exhibit A: Grant Project Deliverables

2025 ReLeaf Grants

City of Blaine Deliverables

Grant Sum Total: $160,934.65

RISK MITIGATION

It is recommended that grantee submit for reimbursement during each reporting period, as applicable, instead of waiting until the final report to submit all components at once.

Grantee will follow their Risk Mitigation Plan. If changes occur to grantee's organization during the grant period such as key personnel or financial status, grantees must notify their UCF grant administrator as soon as possible. Changes to grantee status, and/or information provided through reporting, may result in changes to risk mitigation plan.

Grant Contact Deliverables

Tree Inventory

Management Plan

Communications: Educational newsletter articles, social media posts and an interactive map using inventory data.

Regardless of requests for reimbursement, a written update must be submitted by each reporting deadline, to ensure project is moving forward and on track to completion. Add written reports below corresponding to each reporting date:

June 8, 2026 Update:
December 8, 2026 Update:
June 30, 2027 FINAL REPORT:

As work is completed, thoroughly address all applicable bullet points below. Add in the date of reporting (i.e. 12/1/2026) and change the font color of your update to red, to show where information has been added. Continually add to this document over the lifetime of your grant, making sure that all bullet points are addressed by the time of the grant's completion.

Work with DNR to fully execute and report on the impacts of the work plan by meeting the requirements as negotiated:

Priority

Consistent with legislative direction, priority for ReLeaf Grant awards was given to projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher within the state of Minnesota and the justification of Priority Area focus methodology.

The supplemental demographic index is a combination of five socioeconomic factors averaged together for each Census block group. The supplemental demographic index can provide an additional perspective on potential community vulnerability. The formula is as follows: supplemental demographic index = (% low-income + % persons with disabilities + % less than high school education + % limited English speaking + low life expectancy) / 5.

The Priority Area map can be accessed through the DNR website, or by clicking here.

Percent project occurs within Priority Area: 64%

Project Overview and Need

The City of Blaine is seeking grant funding to complete a comprehensive, citywide public tree inventory to support proactive urban forest management, canopy preservation, and long-term sustainability. Currently, the City does not have a complete inventory of public trees across boulevards, parks, and other city-owned properties. Existing data is limited primarily to boulevard ash trees and does not provide the full scope of information needed to make data-driven decisions regarding risk management, canopy cover, species diversity, and long-term maintenance planning. With the introduction of a dedicated city forester (a position previously combined with park supervisor), the city will be able to make meaningful use of the survey and implement the shade tree management plan.

Blaine has experienced significant canopy loss in recent years due to Emerald Ash Borer (EAB), oak wilt, storm damage, and age-related decline of mature trees. While the City has made substantial progress removing hazardous ash trees and managing oak wilt, the absence of a full inventory limits the City's ability to strategically prioritize removals, pruning cycles, planting locations, and canopy restoration efforts. Without accurate, citywide tree data, the City must rely on reactive service requests rather than proactive planning, which is less cost-effective and can result in preventable canopy loss.

Grant funding is critical to complete this project at the scale and level of accuracy needed. Without these funds, the City will not be able to conduct a professional, citywide inventory in a timely manner, and the work would be significantly delayed or reduced in scope. The City does not currently have sufficient staff capacity or budget to inventory thousands of public trees using industry-standard methods and GIS-integrated data collection.

The project will include inventory of public trees located along boulevards, within developed city parks, and on other City-owned properties. Data collected will include species, size, condition, maintenance needs, and risk factors. This information will be integrated into the City's GIS system to support ongoing management, capital planning, and coordination across departments.

Expected outcomes include improved prioritization of hazard tree mitigation, development of a structured pruning and maintenance cycle, and help identify future tree planting goals.

Project Timeline

The City's purchasing policy will require an RFP for a tree inventory and multiple quotes for the preparation of the shade tree management plan. Staff will prepare the RFP once awarded likely in May 2026. The tree inventory will be conducted and completed in summer of 2026 by a contractor.

- May 2026 - Development of procurement standards and documentation including Requests for Proposals for tree survey and shade tree management plan.
- June 2026 - Deadline for RFP and bid solicitation responses.
- June 2026 - Selection of contractors, city council approval of contracts as necessary.
- June-August 2026 - Completion of tree survey.
- September 2026 - Integration of tree survey data into GIS enterprise system and Cartagraph (city's Enterprise Asset Management System) and delivery of shapefile to MN DNR.
- September 2026 - October 2026 - Preparation of shade tree management plan, adoption and submittal to follow shortly thereafter.

- April 2027 - Promotion of tree information interactive map.
- May 2027 - Submission of final report to DNR.

Project Budget Explanation

The tree inventory budget was based on the best quoted price from a contractor, which was $5.33 per tree with an estimated 28,000 trees to be inventoried. The total cost of the tree inventory is $149,282. Two quotes were received for preparation of a shade tree management plan, including an EAB specific plan, one for $7,500 and one for $65,000. The additional components of the more costly plan were not determined to be of substantial use to the City, so $7,500 is requested for the plan preparation.

Staff time is detailed in the budget attachment, including calculations used. A total of $11,652.65 is requested for staff and consultant time. $7,500 is directly tied to hiring a consultant for the Shade Tree Management Plan. The remaining staff costs are related to project management and urban forestry education and promotion of canopy diversity.

Community Engagement and Impact

The City's city-wide tree inventory project will serve as a foundational investment in community health, environmental equity, and long-term urban forest sustainability. By creating a comprehensive, data-driven inventory of all public trees, the City will gain the ability to make informed, transparent, and equitable decisions that directly benefit residents across all neighborhoods.

Community engagement will be integrated throughout the project. Inventory results will be shared with residents through an interactive mapping tools to increase awareness of the urban forest and its benefits. This transparency will help residents better understand how tree-related decisions are made and how resources are allocated.

The inventory will also allow the City to identify areas with low canopy cover and higher vulnerability to heat, flooding, or environmental stressors. This data will guide targeted tree planting and maintenance efforts to ensure that historically underserved and under-canopied neighborhoods receive focused investment. By prioritizing these areas, the project directly supports environmental justice and equitable access to the benefits of a healthy urban forest.

In addition, the inventory will improve public safety and infrastructure protection by identifying hazardous trees and conflicts with sidewalks, utilities, and streets. Proactive management will reduce emergency removals, lower long-term maintenance costs, and improve reliability of public infrastructure.

Ultimately, this project will strengthen community trust, support climate resilience, and position the City to strategically expand and protect its urban forest. The inventory will serve as a long-term planning tool that benefits current residents while ensuring a healthier, safer, and more resilient community for future generations.

Communications

The City of Blaine received a Metropolitan Council Community Tree Planting grant in 2025 and began implementing the communications strategy with a newsletter article and social media videos featuring information on proper planting and care of new trees, and recommended tree species for canopy diversification. If awarded, communication regarding this grant will build on that effort, and will include include newsletter articles and social media videos, and static posts regarding the project in general and the benefits of canopy diversity specifically.

The tree survey data will be integrated into the enterprise GIS system and a interactive map designed for phones will be created. Interactive map is expected to include the survey information as well as links to reputable online tree resources for visitors to learn more about the tree species.

Topics for education related to this grant will include: canopy diversification, the value of trees for reducing energy bills on private property including optimal planting locations, and the ecological benefits of trees.

Key Personnel

City of Blaine (Project Manager)

- Kris Paulseth, City Forester- Bachelors in Biology and Environmental Studies,
    - ISA Certified Arborist, ISA TRAQ certified. Will manage all work related to the grant.

Davey Tree- Inventory and Shade Tree Management Plan

- Cindy Grady | Regional Business Developer | MN/Midwest Region
    - ISA Certified Arborist® MN-4688A

Supporting Staff Qualifications

- Elizabeth Showalter, Community Development Specialist, AICP
    - Experience completing income verifications for diverse and low literacy residents for city run and grant funded home improvement programs and maintaining appropriate records for said programs. Developed Heat Tape installation program to serve as a pilot for a value added application approach to reduce barriers to application for the lowest income and lowest English literacy residents of the City.

Grant Requirements

All components and requirements within the Request for Application must be adhered to.

TREE REMOVALS AND PLANTING

- Planting trees can take place without removal.
- Tree removals from boulevards and parks, must be replaced at least one-for-one (i.e., at least one tree planted for every tree removed), and trees must be replanted at the same location of the removal whenever possible and feasible.
- Tree removals conducted in park woodlands:
    - For the purposes of this grant, park woodlands are defined as publicly owned spaces that, beyond trail creation or access, are not regularly mowed.
    - Removals in woodlands need to be mitigating a public safety concern or to address degraded ecosystems.
    - Removals must meet a minimum of one tree planted for five trees removed.
- Tree planting projects must follow the best practices set in A Pocket Guide to Planting Trees.
- Tree planting projects must identify the tree species to be planted; site location(s); and number, and type/size of planting stock:
    - Trees planted must be a climate-adapted species to Minnesota.
    - The species identified for planting must increase the diversity of the

community's tree canopy and advance the goal of working toward the 20-10-5 guidelines, meaning a community has no more than 20% of their trees within a single family, no more than 10% of their trees within a single genus, and no more than 5% of their trees within a single species. Numbers derived from the Minnesota Department of Natural Resources 2020 Rapid Assessment will be used unless an updated inventory is provided. For your community this means grant funds cannot be spent on purchasing:
        - *Acer* (maple): 20%
        - *Picea* (spruce): 17%
        - *Fraxinus* (ash): 14%
    - Tree species listed on the Minnesota Invasive Terrestrial Plants list are not eligible for grant expenses, including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
    - Species list for trees to be planted must be submitted to and approved by DNR prior to planting.
    - Species list and numbers can be amended following the submission of tree inventory/survey data.
    - Tree stock must meet ANSI Z-60.1 and can be:
        - ¾-2 inch caliper bareroot,
        - a container class size #20 or smaller, or
        - balled and burlapped trees smaller than 2.5" caliper (MNDOT Certified Landscape Specialist training required by planting organization in order for B&B trees to be eligible).
        - Flexibility is possible in instances where desired stock in unavailable.
        - DNR recommends trees be purchased with a one-year warranty.
- All trees removed and planted on public property must be mapped and submitted as shapefiles, with the planted trees identified by species. If your community does not have access to shapefile-generating software, please contact the DNR at ucf.dnr@state.mn.us to discuss options for addressing this requirement.
- Projects that incorporate tree planting must submit a 3-year establishment plan with application.

RESIDENTIAL TREE CARE

- Work conducted on residential property must be completed by residents (tree planting only), or by tree care companies holding liability insurance and with a MNDOT Certified Landscape Specialist, International Society of Arboriculture (ISA) Certified Arborist on staff, or Tree Care Industry Association (TCIA) accreditation, or equivalent certification.
- A link to, or paper copy of, the Forest Service's Tree Owner's Manual (English / Spanish) must be provided to residents receiving a newly planted tree.
- For activities on residential land, a formal agreement between the resident and the Community Tree Planting Grant recipient is required. Each residential agreement must contain the following language:
    - *The State of Minnesota is released from any liability associated with work completed on private property.*
    - *Access is granted by the landowner for all planned activities within agreement; this may include, but is not limited to, planting, follow-up maintenance, monitoring, or*

other on-site work.

- *I will plant and care for my tree according to the Tree Owner's Manual for as long as it is within my right to do so.*

Requesting Reimbursement and Reporting

Accomplishment reports must be submitted by the following deadlines: Update - June 8, 2026; Update - December 8, 2026 Update; Final Report - June 30, 2027.

If two successive updates are missed, DNR staff will contact grantee requesting a grant progress update and explanation of why grant reporting has been late. If a report is not received within 60 days of the request, DNR will assume work is not being conducted and begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

If within two successive updates necessary progress has not been made in accomplishing work within the grant contract, DNR staff may request a meeting to discuss why progress is not being made and may begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

The following documentation is required to obtain reimbursement unless specifically described.

- Partial payment form along with invoices and proof of payment for grant-funded purchases,
- Cash Match form along with proof of payment (as applicable), and
- In-Kind Match form (as applicable)
- Accomplishment reports will include grant contract deliverables and their impacts
- Photo documentation of the project's progress at appropriate phases, and illustrations, diagrams, charts, graphs, and maps to show results
- All trees removed, stumps ground (if not connected to a removed tree), and planted will be mapped and submitted as shapefiles, with the planted trees identified by species and size, to obtain grand fund reimbursement. If your community does not have access to shapefile-generating software, please notify your DNR Urban and Community Forestry Team Member, and they will work to assist you. Maps must:
    - Identify the location of trees that have been removed
    - Identify the location of stumps that have been ground
    - Identify the location and species of trees that have been planted

All complete reimbursement requests received by the deadlines will be reviewed by DNR staff. Provided that the grantee is in compliance with all terms of the Request for Application and grant contracts, verified project activities and eligible expenses will be reimbursed up to 90%, with 10% retained until the project is completed.

Accommodations may be offered in select circumstances, and in accordance with Office of Grants Management policies, at the discretion of the agency. Please reach out to DNR staff at ucf.dnr@state.mn.us for more information on requesting accommodations.

Following the submission of invoices and accomplishment reports, a compliance check will be conducted by Minnesota Department of Natural Resources staff. Staff will do a site evaluation ensuring that grant

work has been properly completed including tree removals are accurately reported on and stump grinding was complete if applicable, tree species submitted on maps are correctly identified and planted in accordance with the standards set in the Minnesota Department of Natural Resources Pocket Guide to Planting Trees, trees treated are properly tagged and identified, etc.

Ineligible Project Expenses

Ineligible project expenses include, but are not limited to:

- Costs incurred prior to the start date of the fully executed grant agreement.
- Purchase of trees listed on the Minnesota Noxious Weed List, or the DNR's Invasive Terrestrial Plants List, including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
- Purchase of balled and burlapped trees larger than 2.5" caliper, containerized trees larger than #20, or bareroot trees greater than 2" caliper diameter.
- Purchase of tree species in a genus that already makes up 10% or more of the community's trees or in a family that makes up 20% or more of the trees.
- Purchase of plants other than trees, such as shrubs, living ground covers, sod, grass seed, and flowers.
- Purchase of land or easements.
- Major soil purchases, grade changes or construction.
- Capital expenditures (items with a unit cost of $5,000 or more), such as buildings, motor vehicles, trails, or other permanent structures.
- Experimental practices not approved by DNR.

Questions about additional eligible or ineligible expenses can be directed to ucf.dnr@state.mn.us.

Grant Performance

Grant performance will be reviewed on timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication, and acknowledgement and reflection on grant performance. This information may be considered during future grant application and award processes.

Acknowledgments

Minnesota Department of Natural Resources

The Minnesota Department of Natural Resources needs to be acknowledged in publications, audiovisuals, and electronic media developed as a result of this award.

- Including any publications or outreach materials related to this grant or agreement, a statement of affiliation with Minnesota Department of Natural Resources, e.g., "This publication made possible through a grant from the Minnesota Department of Natural Resources." OR "This project was conducted in cooperation with the Minnesota Department of Natural Resources."
- Logo is permitted for use and can be obtained by contacting the UCF Team.

Attachment B.
3-Year Tree Establishment Plan Template for Newly Planted Trees

Organization/LUG: City of Blaine **Year and Season of Planting:** Spring 2027

Project Coordinator: Kris Paulseth

Phone: 763-234-3824 **Email:** kpaulseth@blainemn.gov

# of Trees to be Planted: 165 **Size (caliper for deciduous, height for conifers):** 1'-1.5'

Type of Stock to be Planted (Bare root, etc.):

Containerized

Describe how the activities below will be completed.

1. **Tree Establishment Personnel**
   a. Describe who is responsible for maintaining new trees to ensure establishment.

City staff will be responsible for maintaining new trees planted on public land. For trees planted on private property, residents will be responsible for maintenance.

   b. Volunteers, homeowners, or inexperienced staff that will provide maintenance should receive basic training and literature on proper maintenance techniques. Is training needed and how will you do it?

All tree planting is proposed for private property. A combination of full-time staff and seasonal staff will be watering new trees weekly, with homeowners agreeing to water twice a week. Residents will be given a link to, or paper copy of, the Forest Service's Tree Owner's Manual. The City Forester will provide education to

   c. How will you inspect tree maintenance work periodically to make sure it is being done correctly?

Forestry division staff trained by the City Forester in identification of maintenance concerns will screen for potential issues during weekly watering. The City Forester will inspect trees at least quarterly, and more frequently if necessary due to inspection findings and concerns identified during watering. City Forester inspections will verify that watering, mulching, and other maintenance conducted by forestry staff and private property owners is completed correctly and is sufficient to ensure the health of the tree.

2. **Tree Watering Process**
   Describe in detail how trees will be watered, the time period and frequency of watering. Trees should be watered weekly for the first 3 to 5 years when the ground is thawed unless it has rained 1 inch in a week.

A combination of full-time staff and seasonal staff will be watering new trees weekly. The city has tanker trucks with pumps and hoses ideal for filling tree bags. Homeowners will agree to twice weekly watering over the first year of the tree's life and once weekly for the 2nd and 3rd years of the tree's life. Homeowners will receive educational materials on utilizing the installed water bags for required watering.

3. **Mulching Trees**
   Will you mulch your trees and if so, how will you maintain mulch?

   The trees will be mulched by the planting contractor. Mulch will be inspected weekly as part of the weekly inspections. The city maintains a large stockpile of mulch available for this purpose.

4. **Staking and Tying Trees**
   Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

   Trees will be staked by the planting contractor as they are very knowledgeable and experienced with planting trees. City forester inspection of trees during establishment will include determination on whether additional staking is necessary. If determined to be necessary, forester or staff trained by the forester

5. **Checking Tree Health**
   The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

   The City Forester will identify and address tree problems. The City Forester will inspect each tree for health and vigor. The trees will have a one year warranty, so trees that do not pass inspections will be replaced by the planting contractor if in warranty. If outside warranty the city will replace the tree with the same species

6. **Tree Protection**
   Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

   In the growing season trees will be protected by the watering bag and mulch. In the dormant season trees will be protected by a tree guard.

7. **Pruning**
   Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

   The first fall after planting a certified arborist or staff trained by a certified arborist will make small essential pruning cuts if needed. These prunes may include removing dead, broken or crossing branches. Once the trees are established more structural pruning will take place.

8. **Tree Warranty**
   Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to inspection at the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.

   The trees planted will come with a one year warranty from the planting contractor. If a tree dies outside the warranty the city will replace the tree with the same species, unless determined to be an inappropriate species based on site conditions, utilizing funds from the City's reforestation account which otherwise subsidizes the annual tree sale.

DEPARTMENT OF NATURAL RESOURCES

Requirements for DNR grantees

Effective date: January 31, 2026

The following policies apply to all DNR grants, except where specifically noted. These requirements are in addition to requirements in program-specific manuals. In case of any conflicts with an existing grant program manual, the stricter document will control.

Questions about these requirements should be directed to the grant specialist for your grant program. Questions may also be directed to grantsteam.dnr@state.mn.us. When sending an email to this address, please include information on your grant funding source, program, and question.

Admin's Office of Grants Management policies

Under Minn. Statutes, section 16b.97 subd. 2, the Minnesota Department of Administration is required to create general grants management policies and procedures applicable to all state agencies. Admin's OGM implemented grant policies for the State of Minnesota. Please review OGM grant policies (select the Current Policies tab). Information especially relevant to grantees is summarized below. Unless otherwise noted, these policies do not apply to bonding grants and grants under Minn. Statutes section 16A.86 or section 16A.642.

Grants conflict of interest (OGM Policy 08-01)

All grantees must sign a conflict-of-interest disclosure form or certify they will disclose conflicts of interest when signing their grant agreements/grant award notifications. Grantees must also maintain a written standard of conduct covering conflicts of interest and governing the actions of their employees or board members engaged in the selection, award, and administration of contracts. State staff may request this written standard when conducting grant monitoring activities or if otherwise relevant. These requirements apply to all grants, including bonding grants and grants under Minn. Statutes section 16A.86 and section 16A.642.

OGM Policy 08-01 states that a conflict of interest occurs "when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it." Per the OGM policy, there are several types of conflicts of interest:

Actual conflict of interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential conflict of interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interest.

Individual conflict of interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which their judgement, actions, or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to an immediate family member, business, or organization with which they are involved.

Organizational conflict of interest

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee, or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors

Use of grant contract agreements and grant award notifications (OGM Policy 08-04)

All grants need a written grant contract agreement or grant award notification. State agencies cannot award a grant to a grantee that is on either the suspension or debarment lists for the state of Minnesota or the federal government. If a grantee becomes suspended or debarred, that may be cause for the State to cancel their grant.

Grant agreements/GANs must contain a provision for the grantee to clearly post on the grantee's website the names and contact information for the grantee organization's leadership and the person(s) who directly manages and oversees the grant.

A fully executed copy of the grant agreement or GAN and all relevant records must be kept on file for a minimum of six years from the end date, receipt, and approval of all final reports, OR the period of time required to satisfy all state and program retention requirements, whichever is later.

Grantees must complete work in accordance with the terms and conditions of their grant agreement/GAN. Work not covered under the grant agreement/GAN will not be reimbursed without a prior amendment request.

Public questions and comments concerning fraud and waste in state grants (OGM Policy 08-05)

OGM will serve as the central point of contact for questions and comments about fraud and waste in state grants and about the violation of statewide grants policies. OGM will also respond to other public questions and concerns about state grants.

Grant payments (OGM Policy 08-08)

State agencies may not issue grant payments until the funds are encumbered, and the grant agreement is fully executed, or the GAN is completed.

Reimbursement is the State's preferred method for making grant payments. DNR grants operate on a reimbursement basis, unless the grant agreement/GAN contains explicit language specifying otherwise.

Grantee reimbursement requests must correspond to the line items in the approved grant budget. Grant managers must review each reimbursement request against the approved grant budget, grant expenditures to date, and the latest grant progress report before approving payment. If grant managers see a discrepancy or have any questions about reimbursement requests and/or related documentation, they will follow up with the grantee.

Any deviation from this policy must be approved by the agency wide grants manager prior to signing a grant agreement/GAN and must be in accordance with state laws and OGM policies.

Grants in which the payment terms are defined in statute are not covered by this policy.

DNR reimbursement procedures

- Grantees must pay for project expenses before seeking reimbursement from the grant and should only request reimbursement for paid expenses. Expenses are reviewed and those deemed eligible are then reimbursed under the terms of the agreement/GAN with the State of Minnesota.
- Grantees are not allowed to request reimbursement for invoices from a vendor that have not yet been paid by the grantee. Please also see the Proof of Payment section below.
- Grantees can expect to be reimbursed within 30 days of the DNR receiving a complete and accurate reimbursement request. If documentation to process the request is missing, or the request has discrepancies or incorrect information, the 30-day clock does not start until all necessary information has been submitted to the DNR and the request has been deemed complete and whole.
- The DNR will pay final reimbursement when the state determines that the grantee has satisfactorily fulfilled all the terms of their grant agreement/GAN, unless a grant term is altered or excluded by the DNR in writing.

Grantees should keep the following documentation on file for monitoring and audit purposes:

- Proof of payment of grant expenses (e.g. copies of cancelled checks, electronic bank statements, etc.)
- Contracting/purchasing bidding documentation
- Organization's conflict of interest policy

- Prevailing wage documentation (if applicable): project assessment form, certified payroll reports, etc.

Grant progress reports (OGM Policy 08-09)

Grantees are required to submit written progress reports at least annually until all grant funds have been expended and all the terms in the grant agreement/GAN have been met. Information requested in a grant progress report may include (but is not limited to): goals and objectives, activities, outcomes, challenges, lessons learned, and financial information. State agencies cannot make grant payments on grants with past due progress reports (unless the agency has given the grantee a written extension).

Grant monitoring (OGM Policy 08-10)

All state grants over $50,000 are required to have at least one monitoring visit before final payment is made. All state grants over $250,000 are required to have annual monitoring visits. In-person visits are preferred where possible, but telephone or virtual visits are also used where reasonable.

The purpose of a monitoring visit is to review and ensure progress towards the grant's goals, address any problems or issues before the end of the grant period, and build a relationship between the agency and grantee.

For state grants over $50,000, state agencies must conduct a financial reconciliation of grantees' expenditures at least once before final payment is made. A financial reconciliation involves reconciling a grantee's request for payment for a given period with supporting documentation (e.g. purchase orders, receipts, payroll records, etc.) for that request.

If previously reimbursed costs are found to be ineligible upon further review during monitoring (or at any other point during the grant period), repayment of those costs or other corrective action may be required.

Proof of payment

The State requires proof of payment documentation to ensure that funds are being provided on a reimbursement basis. The grantee must maintain proof of payment documentation and make it available when requested by the State. Proof of payment documentation may include:

- A copy of a bank statement with photocopies of cleared checks
- An electronic bank statement
- A copy of cancelled checks or other certified financial records
- Employee original time records and payroll documentation

Cost share/required match

For grants which require cost share or match, the requirements for documenting work completed or expenses incurred as match are the same as for expenses for which grantees are requesting reimbursement. The State may disallow otherwise-eligible costs for reimbursement if the grantee cannot provide proof of the expenses being used as match.

For grants with in-kind match (i.e. non-cash donations of a good or service), grantees should provide documentation similar to a payment request.

If the in-kind match is volunteer time, grantees will need volunteer logs and to show the calculation used to convert volunteer hours to time. If the in-kind match is something other than volunteer time (e.g. use of equipment, or donated materials), grantees must perform due diligence to determine how much the in-kind match would cost. For example, if the in-kind match is a land donation, the documentation should include an appraisal. If the in-kind match is use of equipment, the documentation should demonstrate a realistic cost for the type of equipment and amount of time.

Legislatively mandated grants (OGM Policy 08-11)

State agencies must manage legislatively mandated grants with the same level of oversight (including monitoring) applied to other state grants, while respecting and maintaining the legislative intent.

Grantees for legislatively mandated grants must submit a work plan and budget. The grant agreement/GAN must be based on the legislation, the grantee's work plan and budget, and negotiations between the state agency and the grantee.

Grant amendments (OGM Policy 08-12)

During the grant period, it may be necessary to make changes to the grant contract agreement/GAN. Generally, these modifications could include changes to the grant timeframe, to the scope of work, or to the budget categories.

A formal grant contract amendment is required for any changes. Should a situation arise that requires any changes to the project, it is the grantee's responsibility to communicate immediately with the DNR grants specialist.

The purpose of grant amendments must be similar to the original purpose of the grant and the grantee duties should be within the scope of the original RFP/notice of grant opportunity/application.

If an amendment is allowed, it must be fully executed before additional costs can be incurred.

Contracting and bidding

Competitive bidding needs to follow a fair and transparent public process.

Grantees must not contract with vendors or subcontractors who are on the suspension or debarment lists for either the State of Minnesota or the federal government.

Grantees must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the entities below are used when possible:

- Minnesota Department of Administration's Certified Target Group, Economically Disadvantaged, and Veteran-Owned Vendor List

- Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program
- Small Business Certification Program through Hennepin County, Ramsey County, and the City of St. Paul: Central Certification Program

Grantees must maintain support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable. Grantees must retain the following documentation in the project file:

- Copies of executed subcontract agreements
- A copy of the request for proposal/request for quote, all submitted bids, and the bid tabulation (if applicable)
- Written documentation that describes the rationale for selection of each subcontractor
- Documentation of the contract/bid approval, if required by grantee internal controls (such as meeting minutes)

This documentation may be reviewed during monitoring visits or when requested by the state.

Contracting and bidding for political subdivisions of the state

In addition to the general contracting and bidding requirements above, municipalities (defined in Minn. Statutes, chapter 471.345 subd. 1 as a county, town, city, school district, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts) must also follow the Uniform Municipal Contracting Law.

Contracting and bidding for non-governmental organizations

In addition to the general contracting and bidding requirements at the beginning of this section, non-government organizations must follow the contracting policies/procedures below.

Contracting and bidding for Tribal governments

Tribal governments are subject to neither the Uniform Municipal Contracting Law nor the DNR contracting policies/procedures below. Tribal governments are subject to the contracting and bidding procedures of their own governance.

Contracting and bidding thresholds and process

- Services and/or materials that are expected to cost between $10,000 and $24,999 must be competitively awarded, based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- Services and/or materials that are expected to cost between $25,000 and $99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- Any services or materials that are expected to cost $100,000 or more must undergo a formal notice and bidding process.
- Grantees must use an RFP/RFQ process to competitively select professional and technical services.

- The advertisement for bid processes must allow for fair competition among potential qualified bidders.

Prevailing wage

Prevailing wage (Minn. Statutes, sections 177.41-177.45) is the minimum hourly wage employers must pay certain workers who work on construction and public works projects funded by state dollars. Prevailing wage includes the employer's cost of benefits. Other prevailing wage information can be found at the Minnesota Department of Labor and Industry. Prevailing wage rules apply to any grant award of $25,000 or more that qualifies as a "project" per the following definition:

> Project: demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a public building, structure, facility, land, or other public work, which includes any work suitable for and intended for use by the public, or for the public benefit, financed in whole or part by state funds. "Project" also includes demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a building, structure, facility, land, or public work when the acquisition of property, predesign, design, or demolition is financed in whole or part by state funds (Minn. Statutes, section 177.42).

If the award is $25,000 or more and contains activities in the work/accomplishment plan that qualify as a "project" per the definition above, prevailing wage rules in Minn. Statutes, sections 177.41-177.44 apply. If you are unsure if a project is subject to prevailing wage, ask the grant specialist for a copy of DLI's Project Assessment Form. Grantees must complete the form and return it to the grant specialist. Once ready, the DNR grant specialist will submit it to DLI and copy the grantee on the e-mail.

When prevailing wage applies, all bid requests and RFPs must state that the project is subject to prevailing wage to ensure that incoming bids have factored prevailing wage rates into their submittal. A prevailing wage form should accompany these bid submittals.

Grantees must retain documentation in the project file either the prevailing wage forms, or a notice from DLI that the project is not subject to prevailing wage.

Fraud reporting

In addition to OGM policy, various state statutes govern reporting of suspected fraud or misuse of state dollars.

State workers with information indicating that public resources (including public money) may have been used for an unlawful purpose must report that information. Any other person with such information is strongly urged to report that information. The DNR takes a "no wrong door" approach for reporting suspected fraud; essentially, the DNR encourages its workforce to report suspected fraud to any DNR supervisor or member of agency leadership, who will connect the person reporting to the correct contact or procedure, as needed.

All state agencies are required to report suspected fraud cases to the Department of Revenue for tax fraud investigation, in addition to referring all allegations of suspected fraud to the Office of the Legislative Auditor and the Minnesota Bureau of Criminal Apprehension's Financial Crimes and Fraud section

(mnfraud.bureau@state.mn.us or 651-739-3750). Grantees may report suspected fraud directly to these agencies, as well, or to their DNR grant manager or any DNR employee.

Requirements for working on state land

When working on state land, grantees must follow all applicable policies and requirements of that land. Grantees should work with the appropriate management staff for the state land to determine these requirements. Insurance is required to do work on state land, following the requirements of Admin.

Audits

Under Minn. Statutes, chapter 16B.98 subd. 8, the state (the grantmaking agency, state auditor, attorney general, legislative auditor, Admin, etc.) has the right to perform programmatic or financial audits of the grantee. The grantee's books, records, documents, and accounting procedures and practices relevant to the grant are subject to state examination for a minimum of six years from the expiration or termination of the grant agreement/GAN, receipt and approval of all final reports, or the required period of time to satisfy state and program retention requirements, whichever is later. This provision is also included in grant agreements/GANs.

Records retention

Grantees must maintain a file for each project with all project agreements, correspondence, and the records pertaining to project expenses requested for reimbursement. Project records are required for monitoring/audit purposes and must be readily available for review. As with all provisions of the grant agreement/GAN, if the state finds a failure to comply, the State may take action, including immediate termination of the grant agreement/GAN with cause, refusal to disburse additional funds, and/or requiring the return of all or part of the funds already disbursed.

All records related to the project must be retained for a minimum of six years from the grant agreement/GAN end date, or the receipt and approval of all final reports, whichever is later. Some grant funds require permanent retention of the grant records, and in those cases, that requirement supersedes the six-year standard.

Data practices

- Grantees must comply with the Minnesota Government Data Practices Act as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the grantee under their grant agreement/GAN. If a grantee receives a request to release this data, the grantee must immediately notify the State. Following this notification, the State will provide instructions to the grantee concerning the release of data.
- Grantees should instruct and train their staff regarding the governing privacy and data practices provisions; maintaining data in a secure manner; and limiting access to work duties and assignments.

- Grantees must mitigate risks associated with the unauthorized access or data breach and report to the DNR any real or perceived security or privacy incident regarding any private data in accordance with MGDPA.
- Grantees are not permitted to use private data with artificial intelligence services unless it is approved through the DNR/Minnesota IT vendor security risk and compliance process. AI services are reviewed and verified through a process that includes understanding the AI's training, ownership of data and level of security.

Exhibit D:

Minnesota Department of Natural Resources

Conflict of Interest Disclosure

Conflict of Interest:

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it.

Actual Conflict of Interest:

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict. Examples include, but are not limited to:

- One party uses his or her position to obtain special advantage, benefit, or access to the other party's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- One party receives or accepts money (or anything else of value) from another party or has equity or a financial interest in or partial or whole ownership of the other party's organization.
- One party is an employee, board member or family member of the other party.

Potential Conflict of Interest:

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Organizational Conflict of Interest:

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors

This section to be completed by Grantee's Authorized Representative (AR):

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement, we will monitor and report any actual, potential, individual, or organizational conflicts of interest to the State's Authorized Representative.

I also certify that I have read and understand the description of conflict of interest above and as of this date (check one of the two boxes below):

☐ I do not have any conflicts of interest relating to this project.

☐ I have an actual, potential, individual, or organizational (*indicate below*) conflict of interest. The nature of the conflict is as follows:

If at any time during the grant project I discover a conflict of interest, I will disclose that conflict immediately to the State's Authorized Representative.

Grantee AR's Printed Name: _____ Date: _____

Grantee AR's Signature: _____

Organization Name: _____

Project Name: _____
Legal Citation: ML_____, Chapter _____, Article ___, Section ___, Subdivision ____

State AR's Printed Name: _____ Date: _____

State AR's Signature: _____

City of Blaine
Staff Report

File Number: RES 26-92

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Nick Fleischhacker, Public Works Director

Agenda Item # 7.6

Resolution Accepting a Bid from Upper Cut Tree Service in the Amount of $461,950.00 for the 2026 and 2027 Tree Removal Project and Authorizing Execution of an Agreement

Executive Summary

Accept a bid for the 2026 and 2027 Tree Removal Project and award a contract in the amount of $461,950.00 to Upper Cut Tree Service.

Background

Emerald Ash Borer disease has been identified in all areas of the city and continues to adversely affect the city's forestry stock. The city has identified over 700 ash trees in the right-of-way that will need to be removed over the next several years. The Public Works Department requires contractual labor in the form of tree removal services to remove diseased, dying, and hazardous trees throughout the city. Public Works has utilized contractors for years to assist in maintaining its forestry stock.

The 2026 General Fund appropriated $379,500 for tree removal services and approximately $260,000 of this appropriation remains at this time. A request for bids was issued on April 4, 2026. The request required vendors to submit bids on a list of approximately 760 trees. The bids were also required to include stump grinding, area restoration, a list of qualifications, three references, an equipment list, and proof of insurance.

Bids were received electronically and in paper format at 3:00PM, April 30, 2026 for the 2026 and 2027 Tree Removal Project. A total of 6 bids were received, ranging from $461,950.00 to $745,457.00. The three lowest bids are as follows:

Upper Cut Tree Service	$461,950.00
Rivard Contracting	$577,450.00
Shadywood Tree Experts	$687,314.00

Bids have been checked and tabulated, and it has been determined that Upper Cut Tree Service of Forest Lake, Minnesota, is the lowest bidder. The Public Works department has not worked with Upper Cut Tree Service on previous contracts. The engineering staff has checked references for Upper Cut Tree Service and they have successfully completed projects for the cities of Shoreview, Moundsview, Bloomington and other cities in the recent past. Staff recommends that the low bid be accepted, and a contract be entered into with Upper Cut Tree Service. City Council is also asked to approve a 5% contingency to bring the total project budget to $485,047.50.

Strategic Plan Relationship

This service aligns with the city's strategic plan goals of providing well-maintained infrastructure.

Board/Commission Review

None required.

Financial Impact

The city appropriated $379,500 within the 2026 General Fund forestry subdivision budget for contracted services related to the management of dead, diseased, and dangerous trees. Staff anticipates requesting similar funding as part of the 2027 budget.

Public Outreach/Input

The public has expressed urgency in the removal of boulevard hazards.

Staff Recommendation

By motion, accept the bid from Upper Cut Tree Service and authorize the Mayor and City Manager to enter into an agreement for an amount not to exceed $250,000 for 2026, and $250,000 for 2027.

Attachment List

1. Bid Tab for 2026 and 2027 Tree Removal Project

City of Blaine

Signature Copy

Resolution: RES 26-92

Resolution Accepting a Bid from Upper Cut Tree Service in the Amount of $461,950.00 for the 2026 and 2027 Tree Removal Project and Authorizing Execution of an Agreement

WHEREAS, said bids were received electronically and in paper form on April 30, 2026, and tabulated according to law, the following three lowest bids were received complying with the advertisement:

Upper Cut Tree Service	$461,950.00
Rivard Contracting	$577,450.00
Shadywood Tree Experts	$687,314.00

WHEREAS, Upper Cut Tree Service of Forest Lake, Minnesota has met the necessary bid requirements and is the lowest responsible bidder; and

WHEREAS, the remaining 2026 budget has $250,000 allocated for the removal of hazardous trees and the 2027 budget is proposed to have $250,000 for the removal of hazardous trees.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Blaine the following:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Upper Cut Tree Service in the amount of $461,950.00

PASSED by the City Council of the City of Blaine this 18th day of May 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

2026 & 2027 Tree Removal Project, I/P 26-30 (#10145762)
Owner: City of Blaine Public Works - Forestry
Solicitor: City of Blaine Public Works
04/30/2026 03:00 PM CDT

					Upper Cut Tree Service		Rivard Contracting		Shadywood Tree Experts		Birch Tree Care		Carr's Tree Service, Inc.		Hugo Tree	
Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	0-6 INCH TREE	EACH	10	$45.00	$450.00	$175.00	$1,750.00	$180.00	$1,800.00	$200.00	$2,000.00	$175.00	$1,750.00	$240.00	$2,400.00
2	2	6.1-7.9 INCH TREE	EACH	24	$55.00	$1,320.00	$200.00	$4,800.00	$240.00	$5,760.00	$250.00	$6,000.00	$225.00	$5,400.00	$310.00	$7,440.00
3	3	8.0-9.9 INCH TREE	EACH	24	$95.00	$2,280.00	$250.00	$6,000.00	$300.00	$7,200.00	$300.00	$7,200.00	$350.00	$8,400.00	$390.00	$9,360.00
4	4	10.0-11.9 INCH TREE	EACH	42	$140.00	$5,880.00	$350.00	$14,700.00	$420.00	$17,640.00	$400.00	$16,800.00	$450.00	$18,900.00	$480.00	$20,160.00
5	5	12.0-13.9 INCH TREE	EACH	80	$322.00	$25,760.00	$400.00	$32,000.00	$460.00	$36,800.00	$485.00	$38,800.00	$600.00	$48,000.00	$480.00	$38,400.00
6	6	14.0-15.9 INCH TREE	EACH	80	$368.00	$29,440.00	$500.00	$40,000.00	$560.00	$44,800.00	$600.00	$48,000.00	$800.00	$64,000.00	$828.00	$66,240.00
7	7	16.0-17.9 INCH TREE	EACH	64	$414.00	$26,496.00	$650.00	$41,600.00	$810.00	$51,840.00	$735.00	$47,040.00	$900.00	$57,600.00	$828.00	$52,992.00
8	8	18.0-19.9 INCH TREE	EACH	104	$504.00	$52,416.00	$700.00	$72,800.00	$900.00	$93,600.00	$865.00	$89,960.00	$1,000.00	$104,000.00	$930.00	$96,720.00
9	9	20.0-21.9 INCH TREE	EACH	92	$616.00	$56,672.00	$800.00	$73,600.00	$990.00	$91,080.00	$1,005.00	$92,460.00	$1,100.00	$101,200.00	$960.00	$88,320.00
10	10	22.0-23.9 INCH TREE	EACH	72	$672.00	$48,384.00	$850.00	$61,200.00	$1,140.00	$82,080.00	$1,110.00	$79,920.00	$1,200.00	$86,400.00	$1,111.00	$79,992.00
11	11	24.0-25.9 INCH TREE	EACH	82	$988.00	$81,016.00	$1,000.00	$82,000.00	$1,235.00	$101,270.00	$1,365.00	$111,930.00	$1,300.00	$106,600.00	$1,272.00	$104,304.00
12	12	26.0-27.9 INCH TREE	EACH	40	$1,125.00	$45,000.00	$1,200.00	$48,000.00	$1,400.00	$56,000.00	$1,500.00	$60,000.00	$1,400.00	$56,000.00	$1,430.00	$57,200.00
13	13	28.0-29.9 INCH TREE	EACH	10	$1,290.00	$12,900.00	$1,400.00	$14,000.00	$1,500.00	$15,000.00	$1,750.00	$17,500.00	$1,500.00	$15,000.00	$1,694.00	$16,940.00
14	14	30.0-31.9 INCH TREE	EACH	18	$1,525.00	$27,450.00	$1,700.00	$30,600.00	$1,696.00	$30,528.00	$2,250.00	$40,500.00	$1,650.00	$29,700.00	$2,208.00	$39,744.00
15	15	32.0-33.9 INCH TREE	EACH	6	$1,825.00	$10,950.00	$2,000.00	$12,000.00	$1,802.00	$10,812.00	$2,750.00	$16,500.00	$1,750.00	$10,500.00	$2,507.50	$15,045.00
16	16	34.0-35.9 INCH TREE	EACH	8	$2,124.00	$16,992.00	$2,500.00	$20,000.00	$1,908.00	$15,264.00	$3,000.00	$24,000.00	$1,850.00	$14,800.00	$2,808.00	$22,464.00
17	17	36.0-37.9 INCH TREE	EACH	8	$2,318.00	$18,544.00	$2,800.00	$22,400.00	$3,230.00	$25,840.00	$3,500.00	$28,000.00	$2,000.00	$16,000.00	$3,467.00	$27,736.00
18	18	38+ INCH TREE - SPECIAL BID	EACH	0	$0.00	$0.00	$0.00	$0.00	$6,000.00	$0.00	$5,000.00	$0.00	$2,750.00	$0.00	$0.00	$0.00
				BASE BID TOTAL:		**$461,950.00**		**$577,450.00**		**$687,314.00**		**$726,610.00**		**$744,250.00**		**$745,457.00**

City of Blaine
Staff Report

File Number: RES 26-77

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Sheila Sellman, Community Development Director

Agenda Item # 7.7

Resolution Granting Final Plat Approval to Subdivide a 3.61 Acre Parcel into Seven Single Family Lots to be Known as Elizabeth Marie Estates at 2791 93rd Avenue NE. Dan Hennum (Case File No. 26-0021/EES)

Executive Summary

The applicant is proposing a final plat for a 7 lot subdivision that maintains the current Single Family Residential (R-1) zoning. The final plat is consistent with the approved preliminary plat.

Background

Planning Commission Public Hearing	March 10, 2026
City Council (Preliminary Plat)	April 6, 2026
City Council (Final Plat)	May 18, 2026
Action Deadline	June 16, 2026

Staff report prepared by Elizabeth Showalter, Community Development Specialist, and Teresa Barnes, Project Engineer

The final plat is consistent with the approved preliminary plat, Resolution No. 26-69.

Evaluation of Request
Planning Analysis
Zoning
The subject property is zoned R-1, which allows for single-family detached homes with a minimum lot size of 10,000 square feet and a minimum lot width of 80 feet.

Land Use Designation
The property is guided Low Density Residential (LDR), which allows for net residential density of 2.5-6 units per acre. The proposed plat has a net density of 2.52 units per acre.

Surrounding Zoning and Uses
Surrounding properties are also zoned R-1 and are occupied by single-family homes.

Existing Conditions
The property is a wooded vacant lot with an abandoned foundation.

History
The property received preliminary plat approval for the same plat as is currently proposed in 2019. The developer did not complete the project and the approvals expired.

A concept plan was created in the early 1990's for the area southeast of the airport to establish an assessment policy for the area. The plan showed how parcels could develop and how many lots could be created. The concept plan at that time showed a subdivision of the subject property into two lots, due to the large portion of the property thought to be a wetland at that time. The developer had a wetland delineation completed, showing the wetland area substantially smaller than previously thought, and therefore, seven lots are now achievable on the property.

The property was assessed for two lots on Bataan Street with project 94-06A in 1995. Based on the updated wetland delineation, the developer is able to plat seven total lots. With the proposed plat, and its now 7 lots, additional sewer and water connection charges become due for five additional lots.

Plat
The developer is proposing 7 lots, all of which meet the R-1 lot size standards. Lot sizes range from 12,883 to 33,304 square feet, all exceeding the 10,000 square foot minimum lot size, with the large lots including large amounts of wetland or stormwater infrastructure on the properties. Lot widths range from 80 feet to 112 feet, exceeding the 80-foot minimum lot width.

One outlot is proposed along the western property line, which is proposed to be sold to the owner of the adjacent property. A condition is included that the property must be combined with the adjacent property within 60 days of recording the plat, and that building permits cannot be issued for the new lots until proof of lot combination is provided to the City.

Setbacks
The proposed lots are subject to the R-1 setback requirements, which are:

- Front: 30 feet
- Side: 10 feet (5 feet for garage)
- Rear: 30 feet
- Corner side: 20 feet

The applicant provided a site plan showing potential home locations that comply with the setback requirements.

Landscaping and Tree Preservation
A tree survey is included in the attachments. One-for-one replacement of trees removed is required for the first 8 trees removed per disturbed acre. The applicant is proposing 2.5 acres of grading, which

results in 20 replacement trees required under the tree preservation ordinance.

The standard landscaping requirements for R-1 lots are two front yard trees with a third required on corner lots. To meet the tree preservation standards, staff recommends requiring three trees per lot, with two located in the front yard, which results in 21 trees, meeting the tree preservation requirements. The submitted landscape plan includes boulevard trees, which are no longer required or accepted for single-family lot landscaping. Applicant must submit a revised landscape plan prior to issuance of a notice to proceed with grading.

Park Dedication
Park Dedication is due for 7 lots. The existing lot was platted prior to the incorporation of the City, and no park dedication has previously been paid. Park dedication will be charged at the rate in effect at the time of payment. The current rate ($5,800 per unit) would result in a total payment of $40,600.

Airport Noise Considerations
The property is located in an area regulated by noise mitigation standards. All homes will be required to comply with the standards listed in 129-19 of the zoning code.

Engineering Analysis
Grading/Storm Drainage
The developer is proposing to grade the entire site as shown on the Rice Creek Watershed District (RCWD) and city-approved grading, drainage, erosion protection, and sediment control plans prepared by the developer's engineer. The plans shall include existing drainage patterns (contours) with flow arrows, soil boring locations, perimeter site protection, tree preservation, tree clearing limits, custom grading, proposed grading contours, proposed drainage patterns with flow arrows, storm water management, SWPPP information, temporary erosion protection Best Management Practices (BMPs), and temporary sediment control BMPs information for the site. The SWPPP may be included in the construction plan sheet(s) or prepared as a separate document and included in the development construction contract specifications.

The developer will also need to submit construction contract documents that include a mass (rough) grading, erosion protection, sediment control, development, utilities, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.

The grading plan shall provide greater detail on protecting existing trees and provide additional information on adjacent property.

For each lot where a house is proposed to be constructed, as-built surveys shall be required to verify structure elevations, custom grading requirements, and final lot grading elevations.

Utilities
The current southeast area rate is $33,128.80 per lot. Credit will be given for the sewer and water services that need to be installed to serve the additional lots. The total amount due after the credit is $157,929.23.

Standard water and sanitary sewer access charges (WAC & SAC) become due with each building permit

at the rate established at the time the building permit is issued.

Wetlands/Watershed/FEMA
The plat will need to provide for a protective buffer strip of natural vegetation at least 15-feet in width (25-feet is preferred) and shall surround all wetlands. This buffer strip shall be placed in the easement.

The developer will need to submit the project to the RCWD. Review, approval, and permits are required prior to city plan approval and start of site work.

The development shall indicate that all structures are protected from flooding by processing a Letter of Map Change with FEMA prior to issuance of building permits within the unnumbered A-Zone on the FEMA flood map. The developer shall provide all FEMA paperwork and structure as-built surveys to homeowners at the time of lot closing. The developer is responsible for following through with FEMA (as necessary) to receive final documents, to provide those documents to the homeowners, and to record these on the certificate of title for each parcel in the development.

Access/Street Design/Sidewalks/Trails
Each proposed lot will have a driveway access to either 93rd Avenue NE or Bataan Street NE. No additional street design, sidewalk or trail required.

Easements/Right-of-way/Permits
The developer will need to obtain all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Standard drainage and utility easements shall be dedicated along all lot lines and over areas of delineated wetlands, wetland mitigation, infiltration trenches, drainage swales, and storm water management ponds.

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the preliminary plat. The Planning Commission does not review final plats.

Financial Impact

Not applicable.

Public Outreach/Input

Notifications are not required for final plats.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. Zoning and Location Map
2. Final Plat

City of Blaine

Signature Copy
Resolution: RES 26-77

Resolution Granting Final Plat Approval to Subdivide a 3.61 Acre Parcel into Seven Single Family Lots to be Known as Elizabeth Marie Estates at 2791 93rd Avenue NE. Dan Hennum (Case File No. 26-0021/EES)

WHEREAS, an application has been filed by HENNUM DANIEL S and HENNUM ELIZABETH A, as Case File No. 26-0021 for a final plat known as Elizabeth Marie Estates; and

WHEREAS, said case involves the division of land in Anoka County, Minnesota, described as follows:

Lot Forty-five (45), Spring Lake Park Woodland, according to the plat therof on file in the office of the Registrar of Titles, Anoka County, Minnesota.

Subject to a five (5) foot strip easement along the rear line for public utility use such as setting poles, stringing of wires, trimming or removing trees, if necessary, for line clearance and laying of underground conduits.

(Torrens Property Certificate of Title No. 404449)

WHEREAS, the Blaine City Council granted preliminary plat approval on April 6, 2026, subject to the conditions as contained in Blaine City Council Resolution No. 26-69; and

WHEREAS, the final plat is in general conformance with the approved preliminary plat.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that final plat approval for Elizabeth Marie Estates per Section 74-47 of the subdivision regulations is hereby granted subject to the listed conditions.

NOW, THEREFORE, BE IT FURTHER RESOLVED The Mayor, City Clerk and City Manager are hereby authorized to execute any and all necessary documents, agreement and releases related to the approval, recording or administration of Elizabeth Marie Estates.

1. The developer is responsible for recording plat mylars with Anoka County. Proof of recording must be provided prior to issuance of building permits.
2. Park dedication is required for the 7 new lots being proposed within the plat prior to release of plat mylars for recording at the rate in effect at the time of payment. The total fee is $40,600 if paid in 2026.
3. Outlot A, which is intended to be sold and deeded to the adjacent property owner, shall be combined with the adjacent property parcel through a lot combination request at Anoka County within 60 days after the plat is recorded at Anoka County, and prior to issuance of any building permits for homes within the plat.

4. Three trees shall be planted on each lot, including two front yard trees. Trees must be 6-foot high conifers or 2.5 caliper inch overstory trees. Landscaping trees may not be planted in the boulevard. A landscape plan conforming with this standard must be submitted prior to issuance of a notice to proceed with grading.
5. The developer is responsible for recording the plat mylars with Anoka County. Proof of recording must be provided to the City prior to issuance of building permits.
6. Execution and recording of a development agreement which sets forth in greater detail the plat conditions as well as other responsibilities for the development of this plat.
7. The developer must meet the City's tree preservation requirements by planting 20 replacement trees for the lots that were preliminary platted (2.5 disturbed acres). The developer is required to plant three trees per lot to meet this requirement.
8. Foundation located on site must be removed prior to issuance of building permits for lots 3 and 4. A demolition permit is required for removal of the foundation.
9. The overall development shall be certified by a professional engineer licensed in the State of Minnesota and indicate all structures shall be protected from flooding.
10. Plans and specifications must be approved by the City prior to the start of construction.
11. A Rice Creek Watershed District (RCWD) permit is required prior to city approval of construction plans and specifications.
12. Development requires a National Pollutant Discharge Elimination System (NPDES) Phase II General Storm Water Permit for construction activity from the Minnesota Pollution Control Agency (MPCA). A prerequisite to the MPCA permit application includes preparation of a site Storm Water Pollution Prevention Plan (SWPPP) for the development site.
13. Construction contract documents shall include a mass (rough) grading, erosion protection, sediment control, development, utilities, roadway, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.
14. The grading plan shall provide greater detail on protecting existing trees and provide additional information on adjacent property.
15. Standard utility and drainage easements must be dedicated along all lot lines and over areas of delineated wetlands, wetland mitigation, infiltration trenches, drainage swales, and storm water management ponds.
16. A protective buffer strip of natural vegetation, at least 15-feet in width (25-feet is preferred) shall surround all wetlands. This buffer strip shall be placed in easement.
17. The developer will be responsible for the creation of 5 additional lots per the southeast area. The current southeast area rate is $33,128.80 per lot. Credit will be given for the sewer and water services that need to be installed to serve the additional lots. The total amount due after the credit is $157,929.23, if paid in 2026, and becomes due with platting.
18. Water and Sanitary Sewer Availability Charges (WAC & SAC) become due with each building permit at the rate established at the time the building permit is issued.
19. Developer to install grouped mailboxes with design and locations approved by the City and US Postal Service.
20. As-built surveys shall be required to verify structure elevations, custom grading requirements, and final lot grading elevations.
21. Stormwater BMPs not accepting street water shall be maintained privately. The developer shall establish a homeowners' association for maintenance of any privately maintained BMPs that span property boundaries.

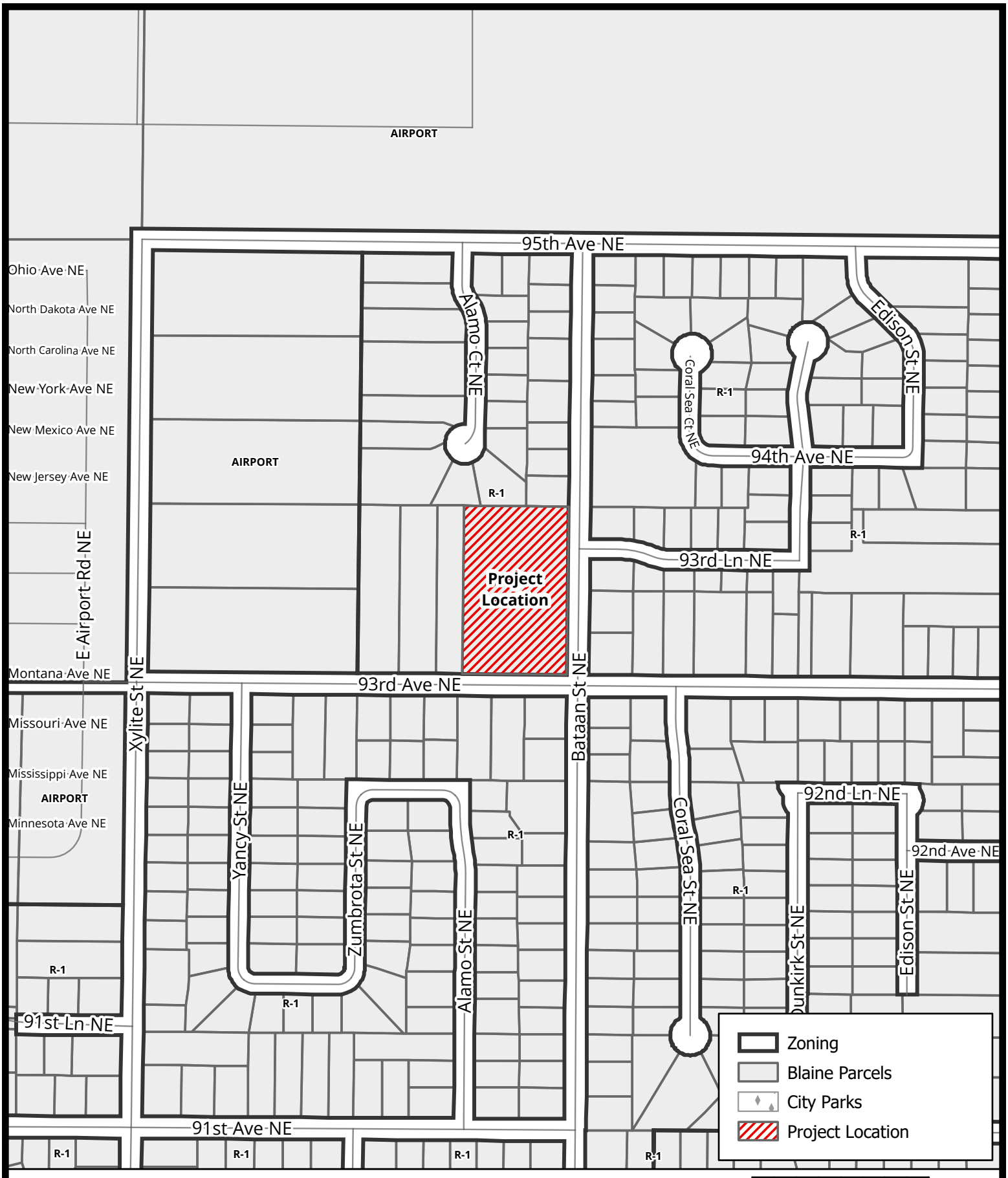
PASSEDby the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk



Case File No. 26-0004
Elizabeth Marie Estates

BlaineMN.gov

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180

PRELIMINARY COPY 04-16-2026

ELIZABETH MARIE ESTATES

KNOW ALL PERSONS BY THESE PRESENTS: That Daniel Scott Hennum and Elizabeth Ann Hennum, husband and wife, owners of the following described property:

Lot Forty-five (45), SPRING LAKE PARK WOODLAND, according to the plat thereof on file in the office of the Registrar of Titles, Anoka County, Minnesota.

Have caused the same to be surveyed and platted as ELIZABETH MARIE ESTATES and do hereby dedicate to the public for public use the drainage and utility easements as shown on this plat.

In witness whereof said Daniel Scott Hennum and Elizabeth Ann Hennum, husband and wife, have set their hands this _____ day of_____, 20___ .

_____ Daniel Scott Hennum

_____ Elizabeth Ann Hennum

STATE OF_____
COUNTY OF_____

This instrument was acknowledged before me this ____ day of_____, 20___ by Daniel Scott Hennum and Elizabeth Ann Hennum, husband and wife.

_____ (SIgnature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20___.

_____
Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ___ day of _____, 20___ by Jason E. Rud.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF BLAINE, MINNESOTA

This plat of ELIZABETH MARIE ESTATES was approved and accepted by the City Council of the City of Blaine, Minnesota at a regular meeting thereof held this ____ day of _____, 20___, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Blaine, Minnesota

By _____ Mayor By _____Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____ 20___ .

_____
David M. Zieglmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20 ___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20___.

_____
Property Tax Administrator

By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of ELIZABETH MARIE ESTATES was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of_____, 20___, at ___ o'clock ____.M. and was duly recorded as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy

NORTH

30 0 15 30 60 120
(SCALE IN FEET)
1 inch = 30 feet

LEGEND

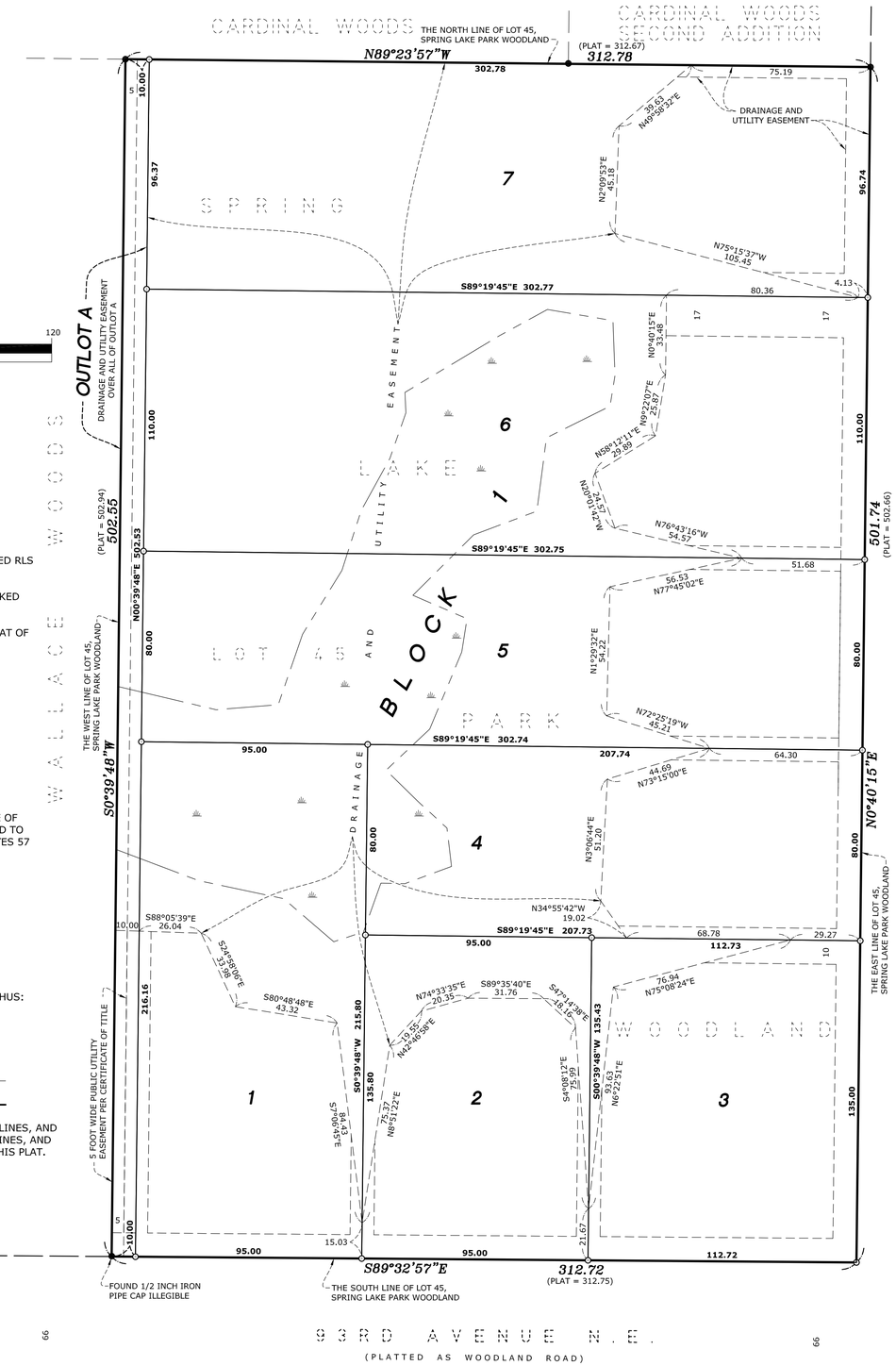
- ● DENOTES 1/2 INCH IRON MONUMENT FOUND, MARKED RLS NO. 12671, UNLESS OTHERWISE SHOWN
- ○ DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET, MARKED RLS NO. 41578
- (PLAT =) DENOTES VALUES AS SHOWN ON THE RECORDED PLAT OF SPRING LAKE PARK WOODLAND.
- DENOTES WETLAND EDGE AS DELINEATED BY JACOBSON EVIRONMENTAL, PLLC IN AUGUST 2017.

FOR THE PURPOSES OF THIS PLAT, THE SOUTH LINE OF LOT 45, SPRING LAKE PARK WOODLAND IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 32 MINUTES 57 SECONDS EAST.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

5 5
10 10

BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES, AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THIS PLAT.



City of Blaine
County of Anoka
Sec. 27, T31, R23

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors

City of Blaine
Staff Report

File Number: RES 26-85

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Sheila Sellman, Community Development Director

Agenda Item # 7.8

Resolution Accepting a Grant from the Minnesota Pollution Control Agency and Approving Associated Budget Amendments

Executive Summary

The City was awarded a $49,999 grant from Metropolitan Council for Floodplain planning and program development and the selected consultant identified an additional funding source that would allow for a more robust analysis and an expanded scope to include storm shelter planning

Background

The City was awarded a $49,999 grant from Metropolitan Council for Floodplain planning and program development and the selected consultant identified an additional funding source that would allow for a more robust analysis and an expanded scope to include storm shelter planning. Both flooding in County Ditch 39 and storm shelter capacity were identified as priorities for the City of Blaine in the Anoka County Hazard Mitigation Plan. Staff applied for a $49,999 grant from the Minnesota Pollution Control Agency for extreme weather preparedness and the grant was awarded with $6,000 of staff time and $43,999 in consultant costs.

This resolution accepts the grant award and approves associated budget amendments. The budget amendment increases the Planning Department state grant revenues by $49,999 and professional services expenditures by $43,999. The consultant team currently expects to be able to complete the work within the 2026 budget year.

Strategic Plan Relationship

Grant funding increases non tax revenue sources and the work funded by this grant improves trust in City government, since storm shelter availability has been listed as a concern by many manufactured home park residents in conversations with City staff and Council.

Board/Commission Review

Not applicable.

Financial Impact

All new costs will be covered by the grant, with not to exceed clauses included in contracts. No additional staff time costs will be incurred.

Public Outreach/Input

Flooding was identified as a concern by Park of Four Seasons residents at a listening session held by City staff. Shelter capacity concerns have been shared with City council and staff. The county hazard mitigation plan, which identifies flooding in this subwatershed as a priority involved review by numerous agency partners and a public review process.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

None

City of Blaine

Signature Copy
Resolution: RES 26-85

Resolution Accepting a Grant from the Minnesota Pollution Control Agency and Approving Associated Budget Amendments

WHEREAS, the City of Blaine has prepared a grant proposal for the purpose of flood mitigation and storm shelter planning; and

WHEREAS, the City of Blaine's MPCA - LCA - Planning application was accepted and approved; and

WHEREAS, the MPCA selected Blaine to receive grant funding up to $49,999; and

WHEREAS, the MPCA requires that the City of Blaine enter into an agreement that identifies the terms and conditions of the funding award; and

WHEREAS, Minn. Stat. § 465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, a resolution from the City Council authorizing the City of Blaine to accept grants is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine, Anoka and Ramsey County, Minnesota as follows:

1. Acceptance of MPCA-LCA-Planning funding for the City of Blaine is hereby authorized in accordance with the terms set forth herein.
2. The Mayor and City Manager are hereby authorized to execute the above agreement with the Minnesota Pollution Control Agency.

NOW, THEREFORE, BE IT FURTHER RESOLVEDthat the City Council of the City of Blaine, approves the following revenue increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Planning - State Grants 101.70.700.701-3320	$49,999

BE IT FURTHER RESOLVED that the City Council of the City of Blaine, approves the following expenditure increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Planning - Professional Services 101.70.700.701-4301	$43,999

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: RES 26-86

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Sheila Sellman, Community Development Director

Agenda Item # 7.9

Resolution Accepting a Grant from the Metropolitan Council – Livable Communities Program and Approving Associated Budget Amendments

Executive Summary

This resolution accepts a $50,000 grant from flood mitigation planning in Blaine International Village and Park of Four Seasons from the Metropolitan Council and approves budget amendments to account for the grant revenue and the expenditure of the grant funds.

Background

Flooding in portions of Blaine International Village and Park of Four Seasons was identified as a concern by the Coon Creek Watershed District as part of their planning for the County Ditch 39 subwatershed, and was subsequently added to the county hazard mitigation plan as a priority for the City of Blaine.

The City Council authorized an application to the Metropolitan Council Policy, Program, and Partnership Development grant program in 2025, and the City was awarded $50,000 to cover $7,000 in staff time expenses and $43,000 in consultant expenses for preparation of a flood evacuation and warning plan, review of the floodplain ordinance, educational materials on construction standards for placement of new homes in flood prone areas, and development of a voluntary floodproofing program.

This resolution accepts the grant award and approves associated budget amendments. The budget amendments increase the Planning Department state grant revenues by $50,000 and professional services expenditures by $43,000. The consultant team currently expects to be able to complete the work within the 2026 budget year.

Strategic Plan Relationship

Grant funding increases non tax revenue sources and the work funded by this grant improves trust in City government, since flooding was raised as a concern by Park of Four Seasons residents in a listening

session related to the park owner's request for a park plan amendment. The flood mitigation work supports a well functioning County 39 drainage area by preventing damage caused by flood debris, supporting well maintained infrastructure.

Board/Commission Review

Not applicable.

Financial Impact

All new costs will be covered by the grant, with not to exceed clauses included in contracts. No additional staff time costs will be incurred.

Public Outreach/Input

Flooding was identified as a concern by Park of Four Seasons residents at a listening session held by City staff. The county hazard mitigation plan, which identifies flooding in this subwatershed as a priority involved review by numerous agency partners and a public review process.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-86

Resolution Accepting a Grant from the Metropolitan Council – Livable Communities Program and Approving Associated Budget Amendments

WHEREAS, the City of Blaine has prepared a grant proposal for the purpose of mitigating the impact of flooding of County Ditch 39 in Blaine International Village and Park of Four Seasons; and

WHEREAS, the City of Blaine's Livable Communities Policy, Program and Partnership Development application was accepted and approved; and

WHEREAS, the Metropolitan Council selected Blaine to receive grant funding up to $50,000; and

WHEREAS, the Metropolitan Council requires that the City of Blaine enter into an agreement that identifies the terms and conditions of the funding award; and

WHEREAS, Minn. Stat. § 465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, a resolution from the City Council authorizing the City of Blaine to accept grants is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine, Anoka and Ramsey County, Minnesota as follows:

1. Acceptance of grant title funding for the City of Blaine is hereby authorized in accordance with the terms set forth herein.
2. The Mayor and City Manager are hereby authorized to execute the above agreement with the Metropolitan Council.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Blaine, approves the following revenue increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Planning - State Grants 101.70.700.701-3320	$50,000

BE IT FURTHER RESOLVED that the City Council of the City of Blaine, approves the following expenditure increase(s) to the 2026 budget:

Fund/Account	Amount
General Fund - Planning - Professional Services 101.70.700.701-4301	$43,000

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: RES 26-88

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Daniel Schluender, Director of Engineering

Agenda Item # 7.10

Resolution to Establish Temporary Work Zone Speed Limit on 105th Avenue from Davenport Street NE to Trunk Highway 65

Executive Summary

MnDOT has requested that the City establish a work zone reduced speed limit on 105th Avenue from Davenport Street to Trunk Highway 65 (TH65) during the upcoming reconstruction of TH65 from 99th Avenue to 117th Avenue. The proposed work zone speed limit will be 30 MPH (reduced from 40 MPH).

Background

The Minnesota Department of Transportation (MNDOT) will be reconstructing TH65 from approximately 99th Avenue to approximately 117th Avenue beginning in the summer of 2026 and completing the project in 2030. Due to the complex nature of this project and in the interest of safety for the construction workers and traveling public, MNDOT has requested that the City of Blaine establish a 30 MPH work zone speed limit on 105th Avenue from Davenport Street to TH65 during the project.

Minnesota State Statute 169.14, subd. 5d authorizes local authorities to use reduced maximum speed limits in highway work zones. 105th Avenue from Davenport Street to TH 65 is currently posted at 40 MPH. During construction activities, it is proposed that a work zone speed limit of 30 MPH be adopted and posted. Upon completion of construction activities, the work zone speed limit will expire, and the speed limit will be returned to 40 MPH.

Staff recommended that the City Council consider formally adopting a resolution declaring a work zone speed limit of 30 MPH for 105th Avenue from Davenport Street to TH65 for the duration of the TH65 reconstruction project activities.

Strategic Plan Relationship

This project aligns with the City's strategic plan goal of well-maintained infrastructure by providing high quality city streets.

Board/Commission Review

N/A

Financial Impact

There is no financial impact to the City of Blaine. Speed limit signs would be installed by the project Contractor as a part of the reconstruction project.

Public Outreach/Input

N/A

Staff Recommendation

By motion, approve the resolution.

Attachment List

1. Location Map

City of Blaine

Signature Copy

Resolution: RES 26-88

Resolution to Establish Temporary Work Zone Speed Limit on 105th Avenue from Davenport Street NE to Trunk Highway 65

WHEREAS, the City Council of the City of Blaine is cognizant of providing regulation of vehicular traffic in a safe and responsible manner; and

WHEREAS, MNDOT has requested that the City of Blaine adopt, by resolution, a reduced work zone speed limit on 105th Avenue from Davenport Street to Trunk Highway 65 during the Trunk Highway 65 reconstruction project; and

WHEREAS, MN Statutes Section 169.14 states that local authorities, on streets and highways under their jurisdiction, may authorize the use of reduced maximum speed limits in highway work zones; and

WHEREAS, the City Council of the City of Blaine has determined that 105th Avenue from Davenport Street to Trunk Highway 65 shall be designated a work zone during the MNDOT Trunk Highway 65 reconstruction project;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Blaine that a 30 mile per hour work zone speed limit is hereby established on 105th Avenue from Davenport Street NE to Trunk Highway 65 during the Trunk Highway 65 reconstruction project. Upon completion of construction activities, the work zone speed limit shall expire and the maximum speed limit shall revert to the statutory 40 miles per hour.

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

CITY OF BLAINE THE GREAT SEAL OF THE STATE OF MINNESOTA MINNESOTA

Signed by _____

Tim Sanders, Mayor

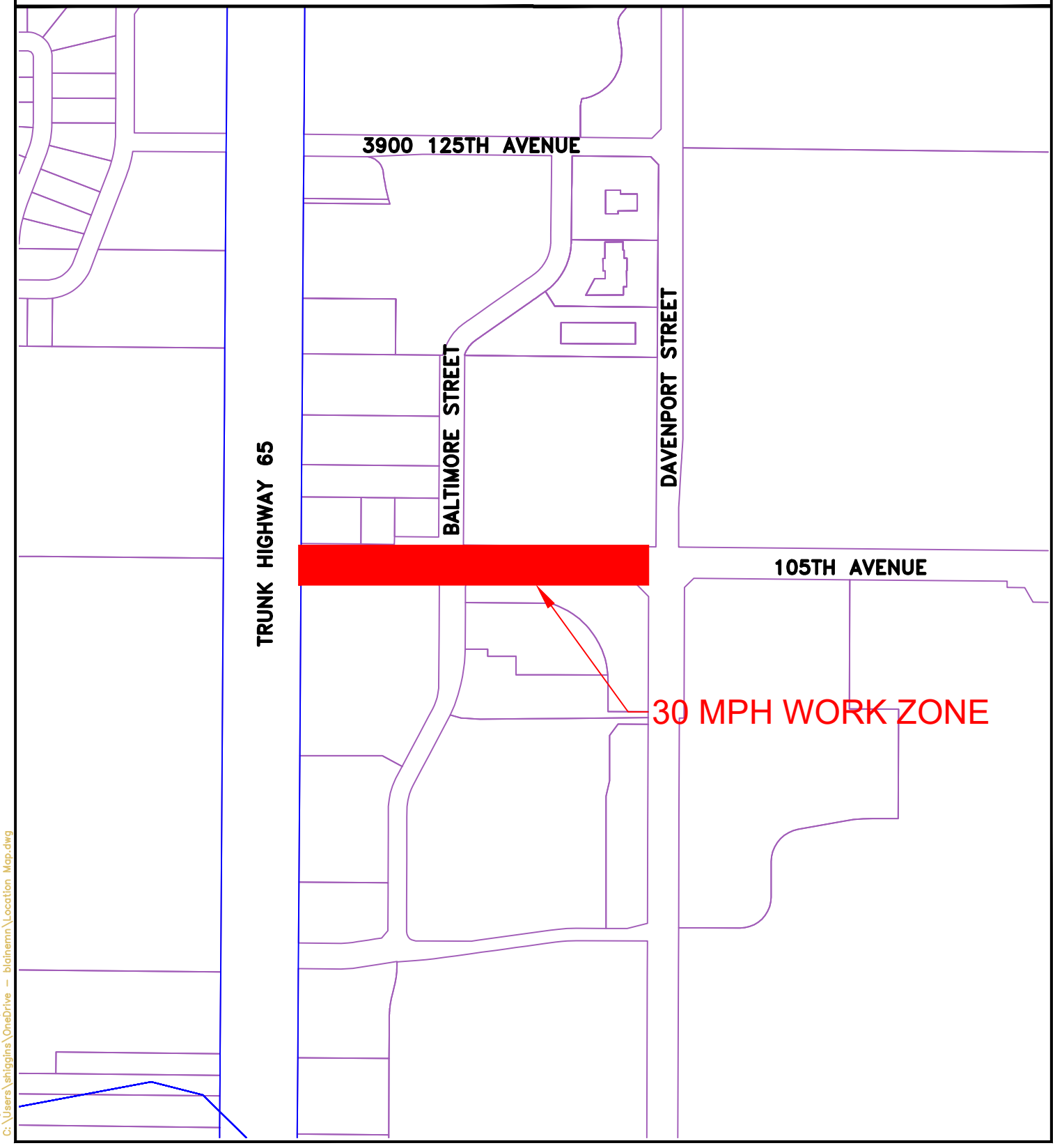
Signed by _____

Catherine M. Sorensen, City Clerk

CITY OF BLAINE

LOCATION MAP

105TH AVENUE 30 MPH WORK ZONE SPEED LIMIT



May 11, 2026 – 2:58pm
C:\Users\shiggins\OneDrive – blainemn\Location Map.dwg

City of Blaine
Staff Report

File Number: RES 26-93

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Daniel Schluender, Director of Engineering

Agenda Item # 7.11

Resolution to Approve Joint Powers Agreement No. GR00796 with Anoka County for the Reconstruction of CSAH 12 (109th Avenue NE) as part of the Trunk Highway 65 Interchange Project

Executive Summary

The City of Blaine and Anoka County have prepared a Joint Powers Agreement between the city and the county to address items, such as traffic signal maintenance responsibilities, related to the county's and city's infrastructure that will be constructed or reconstructed as a part of the MNDOT TH 65 project.

Background

The Minnesota Department of Transportation (MnDOT) is the lead agency of the TH 65 reconstruction project, which will reconstruct TH 65 from 300 feet north of 93rd Lane to 80 feet south of 121st Avenue/Paul Parkway, 99th Avenue from 125 feet west of West Frontage Road to 265 feet east of TH 65, County State Aid Highway (CSAH) No. 12 (109th Avenue from 475 feet west of Ulysses Street to 915 feet east of Baltimore Street, and on 117th Avenue from 600 feet west of TH 65 to 430 feet east of TH 65.

MNDOT has prepared construction plans for the TH 65 reconstruction project in accordance with Anoka County, the City of Blaine and the Minnesota Department of Transportation standards. Both the city and the county have entered into a Cooperative Construction Agreement with MNDOT which details jurisdiction, ownership and maintenance responsibilities between the three agencies, Anoka County has jurisdiction over CSAH 12 between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE and the city of Blaine has jurisdiction over Ulysses Street NE and 99th Avenue NE.

Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each. A JPA between the city and the county is needed to define maintenance responsibilities

Staff from both the city and county have worked to review and prepare the proposed JPA which further defines maintenance responsibilities on the county-owned 109th Avenue (CSAH 12) and city-owned

traffic signals constructed as a part of the MNDOT TH65 project. Some key points in the JPA are as follows:

- The city will be responsible for the cost and maintenance of any landscaping and irrigation on the roundabouts on 109th Avenue.
- The city will contract with the county for maintenance of the city-owned traffic signal at 99th Avenue and Ulysses Street.
- The city will be the lead agency for maintenance activities associated with both the city-owned and county-owned light poles in and around the roundabouts at 109th Avenue/Ulysses Street and 109th Avenue/TH 65. The county will reimburse the city for any maintenance costs associated with the county-owned light poles.

All other items identified in the JPA follow the standard Anoka County policy regarding maintenance and cost responsibilities.

Strategic Plan Relationship

The project aligns with the City's strategic initiatives for Growth Management and providing a well-maintained Infrastructure.

Board/Commission Review

This item has not been reviewed by any boards or commissions.

Financial Impact

The JPA does not contain any immediate costs for the city. Future maintenance costs for items identified in the JPA will be appropriately budgeted for as part of the typical budgeting process.

Public Outreach/Input

N/A

Staff Recommendation

Approve the following resolution.

Attachment List

1. Blaine - Anoka County TH65 Interchanges JPA

City of Blaine

Signature Copy
Resolution: RES 26-93

Resolution to Approve Joint Powers Agreement No. GR00796 with Anoka County for the Reconstruction of CSAH 12 (109th Avenue NE) as part of the Trunk Highway 65 Interchange Project

WHEREAS, the parties to this agreement agree it is in the best interest of the traveling public to reconstruct County State Aid Highway (CSAH) 12 (109th Avenue NE) from 475 feet west of Ulysses Street NE to 915 feet east of Baltimore Street NE as part of the TH65 interchanges project led by the Minnesota Department of Transportation (MNDOT) and,

WHEREAS, said parties mutually agree that CSAH 12 between 475 feet west of Ulysses Street and 915 feet east of Baltimore Street NE is in need of reconstruction; and,

WHEREAS, The Minnesota Department of Transportation (MnDOT) as the lead agency of the TH65 interchanges project has prepared construction plans for the reconstruction of CSAH 12 between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE in accordance with Anoka County, the City of Blaine and the Minnesota Department of Transportation standards; and,

WHEREAS, Anoka County has jurisdiction over CSAH 12 between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE and,

WHEREAS, The city of Blaine has jurisdiction over Ulysses Street NE and 99th Avenue NE and,

WHEREAS, said Agreement details the responsibilities of the County of Anoka and the City of Blaine as to the costs associated with the construction and related activities of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. Joint Powers Agreement No. GR00796 between the County of Anoka and the City of Blaine with regard to the reconstruction of (CSAH) 12 (109th Avenue) as part of the Trunk Highway 65 interchanges project is hereby approved.
2. The Mayor and City Manager are hereby authorized and directed to execute said agreement.

PASSEDby the City Council of the City of Blaine this 18th day of May, 2026.

Signed by Tim Sanders

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

JOINT POWERS AGREEMENT
FOR THE RECONSTRUCTION OF COUNTY STATE AID HIGHWAY (CSAH) 12 (109TH AVENUE NE) AS PART OF THE TRUNK HIGHWAY (TH) 65 INTERCHANGES PROJECT IN THE CITY OF BLAINE, MN
Minnesota Department of Transportation Project No. SP 0208-169
Anoka County Project Nos. SP 002-596-030, SP 002-594-007, SP 002-612-033, SAP 002-612-041
City of Blaine Project Nos. SP 106-101-012, SP 106-109-010, SAP 106-124-006

THIS AGREEMENT is made by the parties on the last date executed below, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", and the City of Blaine, 10801 Town Square Dr. NE, Blaine, MN 55449, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the parties to this agreement agree it is in the best interest of the traveling public to reconstruct County State Aid Highway (CSAH) 12 (109th Avenue NE) from 475 feet west of Ulysses Street NE to 915 feet east of Baltimore Street NE as part of the TH65 interchanges project led by the Minnesota Department of Transportation (MNDOT) and,

WHEREAS, said parties mutually agree that CSAH 12 between 475 feet west of Ulysses Street and 915 feet east of Baltimore Street NE is in need of reconstruction; and,

WHEREAS, The Minnesota Department of Transportation (MnDOT) as the lead agency of the TH65 interchanges project has prepared construction plans for the reconstruction of CSAH 12 between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE in accordance with Anoka County, the City of Blaine and the Minnesota Department of Transportation standards; and,

WHEREAS, Anoka County has jurisdiction over CSAH 12 between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE and,

WHEREAS, The city of Blaine has jurisdiction over Ulysses Street NE and 99th Avenue NE and,

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of reconstructing the roadway, drainage, trail, grade separated intersection, roundabout and traffic control systems as well as other utilities on CSAH12 (109th Avenue NE) between 475 feet west of Ulysses Street NE and 915 feet east of Baltimore Street NE as part of the TH65 interchanges project and as described in construction plans (hereinafter referred

to as the "Project"). The County and the City project numbers are noted above. Said engineering plans are filed in the office of the Anoka County Highway Department and incorporated herein by reference.

The parties to this Joint Powers Agreement (JPA) agree in principle that construction of CSAH 12 (109th Avenue NE) from 475 feet west of Ulysses Street NE to 915 feet east of Baltimore Street NE as part of the TH65 interchanges project led by MNDOT is in the best interest of the traveling public and that the project's construction plan title sheet and general layout sheets as shown in Exhibit "A" define the extents of the Project.

It is agreed that the Exhibit "A" has been reviewed and accepted by the parties.

II. METHOD

MNDOT as the lead agency shall cause the construction of the project.

IMPROVEMENTS:

It is agreed by the parties that in 2026, CSAH 12 will be reconstructed as part of the TH 65 Interchanges project to a four-lane section with concrete median to the extent shown in "Exhibit A". Improvements include but are not limited to: Roundabout construction at Ulysses Street NE, reconstruction of the Traffic Signal at Davenport Street NE/Club West Drive NE, through lanes, shoulders, concrete curb and gutter, storm sewer with associated ponding, bituminous trail, retaining walls and noise walls.

INTERSECTIONS**:**

As agreed by the parties, improvements to the following intersections have been incorporated in the project defined per Exhibit "A":

CSAH 12 / Ulysses Street: Roundabout
CSAH/12/ Davenport Street/Club West parkway: Signal reconstruction
99th Ave/ Ulysses Street: New signal

TRAFFIC SIGNALS**:**

Following the reconstruction, the ongoing traffic signal maintenance at the CSAH 12/Davenport Street NE/Club West Parkway NE Intersection will be consistent with Anoka County warranted traffic signal maintenance practices, with the County 100% responsible for all ongoing traffic signal maintenance, the City reimbursing the County 100% for all ongoing EVP maintenance, the City 100% responsible for all luminaire maintenance, and 100% responsible for the ongoing supply of electrical power for the traffic signal system.

The parties further agree that a new traffic control signal system at the 99th Avenue NE and Ulyssess Street NE intersection will be constructed with this project (Proposed signal system D). The traffic control signal shall be the property of the City.

Following the construction of the signal of 99th Avenue NE and Ulysses Street NE, the parties agree that the ongoing traffic signal maintenance at the 99thAvenue NE/Ulysses Street NE intersection will be consistent with Anoka County traffic signal maintenance practices, with the City reimbursing the County 100% for all ongoing traffic signal maintenance and EVP maintenance, the City 100% responsible for all luminaire maintenance, and 100% responsible for the ongoing supply of electrical power for the traffic signal system.

PEDESTRIAN CROSSWALK FLASHER SYSTEM**:**

The parties agree that a new pedestrian crosswalk flasher system (RRFB) will be constructed with this project on the intersections of CSAH 12 at Ulysses Street NE and CSAH 12 at TH 65.

Following the construction of the RRFB, the parties agree that the ongoing maintenance of the RRFB system will be consistent with Anoka County maintenance practices, with the county responsible for all ongoing RFFB maintenance and the City 100% responsible for the ongoing supply of electrical power for the RRFB system.

ROUNDABOUT LIGHTING**:**

The parties agree that new roundabout lighting systems will be constructed with this project on the intersections of CSAH 12 at Ulysses Street NE and CSAH 12 at TH 65.

The parties agree that the roundabout intersection lighting construction costs will be shared in in accordance with “Exhibit B”.

Following the construction, the ongoing roundabout lighting maintenance at CSAH 12/Ulysses Street NE and CSAH 12/TH65 will be shared in accordance with “Exhibit B”. The City shall serve as the lead agency responsible for all routine and long-term maintenance activities associated with the roundabout lighting system. Such responsibilities include replacement of luminaires and fixtures, relamping, locates, repair of wiring or damaged components, replacement of poles, upkeep of control cabinets, and any other actions required to maintain performance of the system. The City shall also be responsible for providing the ongoing electrical power supply to the roundabout lighting.

SIDEWALK**:**

The parties agree that the construction of the sidewalk along the north and south side of CSAH 12 will be constructed with the project’s approved plans. This sidewalk location has been agreed to by the city.

TRAFFIC CONTROL**:**

The parties understand and agree that portions of CSAH 12 will be closed to thru traffic during certain stages of construction.

III. COSTS

The contract costs of the work, or if the work is not contracted, the cost of all labor, materials, normal engineering costs and equipment rental required to complete the work, shall constitute the "actual construction costs" and shall be so referred to herein. "Estimated construction costs" are good faith projections of the costs which will be incurred for this project. Actual costs will vary and those will be the costs for which the relevant parties will be responsible.

IV. TERM / TERMINATION

This Agreement shall become effective immediately upon execution and will remain in effect until the Project and all restoration activities are completed, *with exception* of the ownership and maintenance provisions within this Agreement which shall continue indefinitely.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party. Prior to city payment to the County, Anoka County shall provide the City a copy of all cost participation documents submitted to MnDOT State Aid to assist the city in their application for MSA funding.

VIII. SIGNALIZATION POWER

The City shall at their sole expense, install and cause the installation of an adequate electrical power source to the service cabinet for all the previously CSAH 12/Davenport Street NE/Club West Parkway NE and 99th Avenue NE/Ulysses Street NE traffic control signal systems including any necessary extension of power lines. The City shall be the lead agency in this matter. Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signals shall be the sole cost and expense of the City.

IX. MAINTENANCE

A. Maintenance of the bituminous trail on the south side of CSAH 12 shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items. The City shall be responsible for

long-term maintenance, such as bituminous overlays, crack sealing and replacement when not done with a county project. Trail signage will be provided by and maintained by the City.

B. Maintenance of the sidewalks on the north and south side of CSAH 12 shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items. The City shall be responsible for long-term maintenance, such as crack sealing and replacement when not done with a county project.

C. Maintenance of crosswalk pavement markings shall be the responsibility of the City and the County. The County will be responsible for the maintenance of the crosswalk pavement marking for the crossings at the signalized intersections. The City will be responsible for all crosswalk pavement markings for any trail/sidewalk crossings at all city streets.

D. Maintenance of roundabout lighting and cost of electrical power for the roundabout lighting shall be led by the City with the County reimbursing the City for the lighting units in accordance with "Exhibit B". The City shall serve as the lead agency responsible for all routine and long-term maintenance activities associated with the roundabout lighting system. Such responsibilities include replacement of luminaires and fixtures, relamping, locates, repair of wiring or damaged components, replacement of poles, upkeep of control cabinets, and any other actions required to maintain performance of the system. The City shall also be responsible for providing the ongoing electrical power supply to the roundabout lighting

E. Maintenance of the completed traffic control signal and signal equipment at the intersection of CSAH 12 and Davenport Street NE/Club West Parkway NE shall be the sole obligation of the County.

F. Maintenance of the completed traffic control signal and signal equipment at the intersection of 99th Avenue NE and Ulysses Street NE shall be led by the county. The County shall maintain the said traffic signal controllers, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals. The City shall be billed by the County on a quarterly basis for all costs incurred associated with their signal system on 99th Avenue NE.

G.

H. Painting of the traffic signal on CSAH 12 (109th Avenue NE) and Davenport Street NE shall be the sole obligation of the County. Any variation of painting color standards will be billed to the City.

I. Painting of the traffic signal on 99th Avenue NE and Ulysses Street NE shall be the sole obligation of the City.

J. Timing of the completed traffic control signal for the systems on CSAH 12(109 th Avenue NE) and 99 th Avenue NE shall be determined by the County.

K. Only the County shall have access to the controller cabinets.

L. The traffic control signal on CSAH12(109 th Avenue NE) at Davenport Street NE/Club West Parkway NE shall be the property of the County.

M. The traffic control signal on 99th Avenue NE/Ulysses Street NE shall be the property of the City of Blaine.

N. The City shall be responsible for maintenance of the traffic control signal luminaries, luminaire relamping, and luminaire painting.

O. All maintenance of the EVP System for the systems on CSAH 12(109th Avenue NE) and 99th Avenue NE shall be completed by the County. The City shall be billed by the County on a quarterly basis for all incurred costs.

P. EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency as defined in Minnesota Statutes §169.011, Subdivision 3, and §169.03. The City shall provide a list to the County Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.

Q. Malfunctions of the EVP System shall be immediately reported to the County.

R. All timing of said EVP System shall be determined by the County.

S. In the event said EVP System or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City, written notice thereof from the County, the County shall remove the EVP System. Upon removal of the EVP System pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

T. The City shall be responsible for the maintenance and up-keep of the landscaping and any irrigation located in the center islands located within the roundabout of CSAH12(109 th Avenue NE)and Ulysses Street NE.

X. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Ave, Anoka, Minnesota 55303, on behalf of the County, and to the City Manager of Blaine, 10801 Town Square Dr NE, Blaine, MN 55449, on behalf of the City.

XI. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

XIII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF ANOKA

By: _____
Jim Dickinson
County Administrator

CITY OF BLAINE

By: _____
Tim Sanders
Mayor

Dated: _____

By: _____
Erik Thorvig
City Manager

Dated: _____

RECOMMENDED FOR APPROVAL:

By: _____
Joseph J. MacPherson, P.E.
Transportation Division Manager

APPROVED AS TO FORM AND EXECUTION:

By: _____
Christine V. Carney
Assistant County Attorney

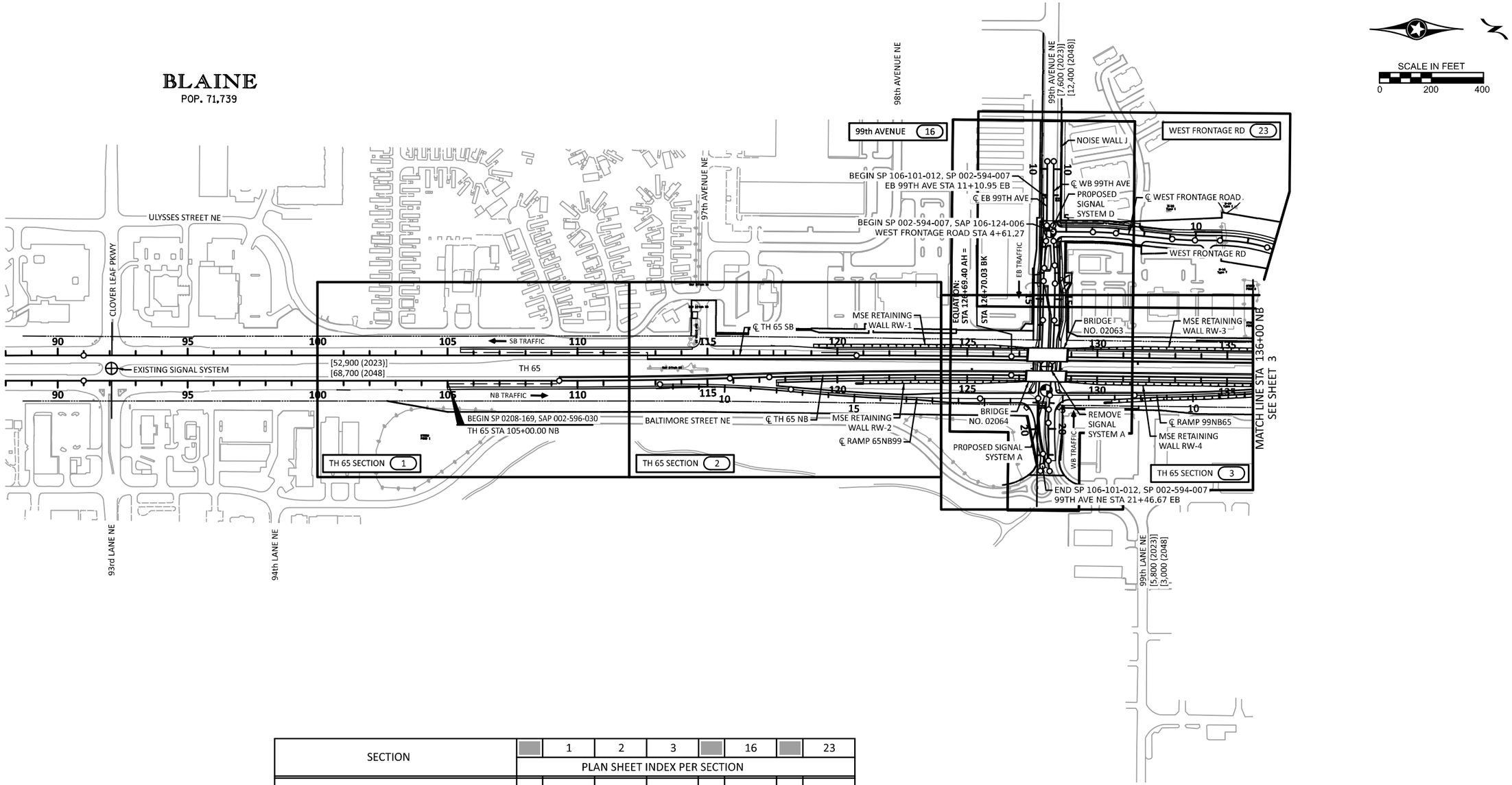
EXHIBIT "A"

Project Construction Plan Title sheet

EXHIBIT A

TH 65 (Central Avenue NE)

Anoka County Contract No. GR_00796



SECTION		1	2	3		16		23
		PLAN SHEET INDEX PER SECTION						
INPLACE TOPOGRAPHY UTILITY PLAN	TH 65	58	59	60	99th AVENUE	73	WEST FRONTAGE ROAD	80
REMOVAL PLAN		725	726	727		742		749
CONSTRUCTION PLAN		780	781	782		795		802
TRAFFIC BARRIER PLAN		1325	1326	1327		N/A		N/A
PAVEMENT PLAN		950	951	952		965		972
SUPERELEVATION PLAN		978	979	980		993		1000
DRAINAGE PLAN		1164	1165	1166		1179		1186
SIGNING PLAN		1451	1452	1453		1472		1479

LEGEND

PLAN SECTION (SEE TABLE)		XXXX	ROADWAY NAME
AREAS OF ENVIRONMENTAL SENSITIVITY		[XXX(XXXX)]	[AVERAGE DAILY TRAFFIC (YEAR)]
CONSTRUCTION LIMITS		→	DIRECTION OF TRAFFIC
INPLACE RIGHT OF WAY			
INPLACE PAVEMENT		⊕	EXISTING SYGNAL SYSTEM
PROPOSED CONSTRUCTION		◒	PRPOSED SIGNAL SYSTEM

DRAWN BY: CWK
DESIGNED BY: CWK
CHECKED BY: NEH

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: NICHOLAS HENTGES, PE
DATE: 12/16/2025 LIC. NO. 44620

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

GENERAL LAYOUT
STA 100+00 NB TO STA 136+00 NB

SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

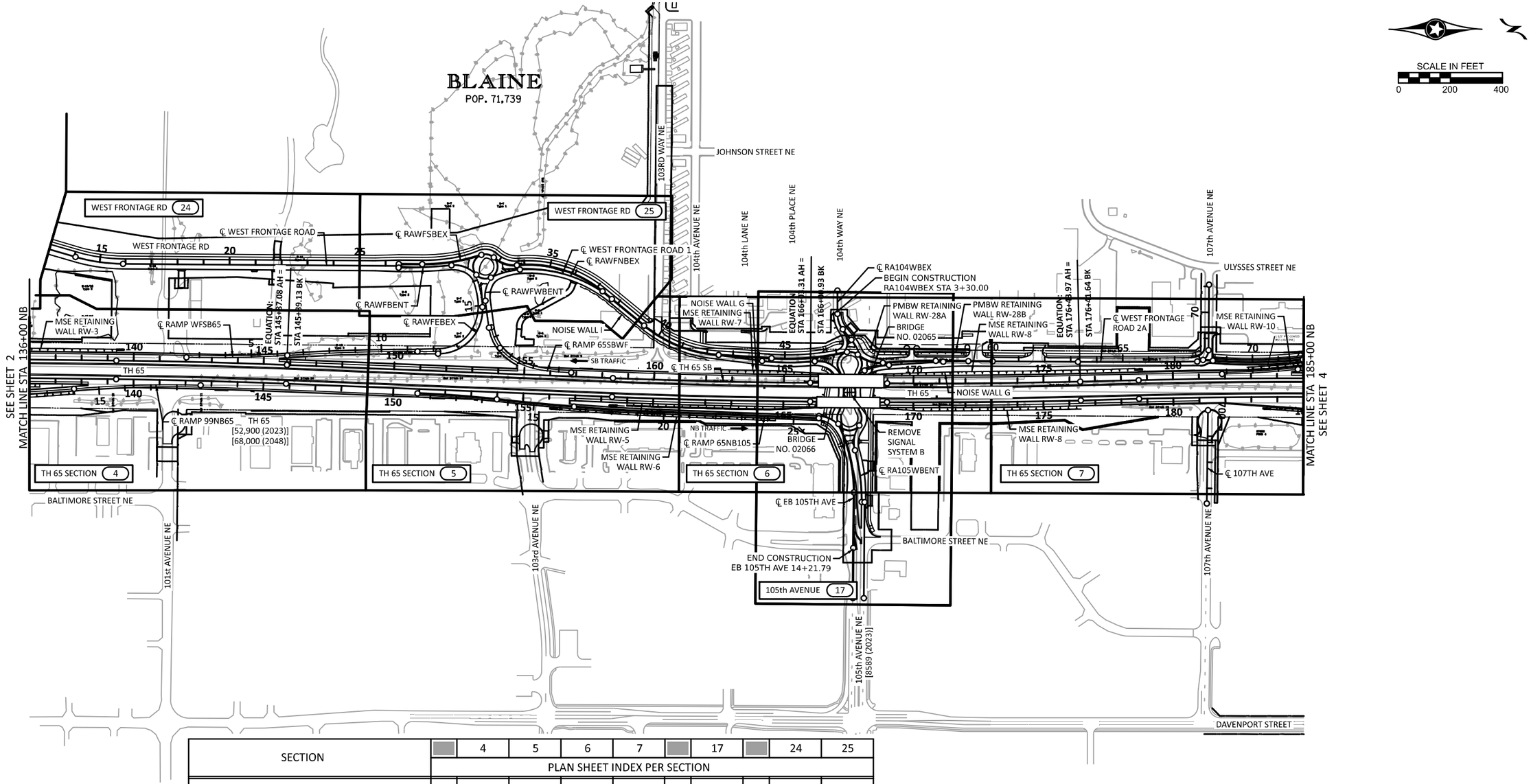
Sheet No. 2 of 1667 Sheets

DATE: 12/16/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-105gel-001

EXHIBIT A

TH 65 (Central Avenue NE)

Anoka County Contract No. GR_00796



SECTION		4	5	6	7		17		24	25
		PLAN SHEET INDEX PER SECTION								
INPLACE TOPOGRAPHY UTILITY PLAN	TH 65	61	62	63	64	105th AVENUE	74	WEST FRONTAGE ROAD	81	82
REMOVAL PLAN		728	729	730	731		743		750	751
CONSTRUCTION PLAN		783	784	785	786		796		803	804
TRAFFIC BARRIER PLAN		1328	1329	1330	1331		N/A		N/A	N/A
PAVEMENT PLAN		953	954	955	956		966		973	974
SUPERELEVATION PLAN		981	982	983	984		994		1001	1002
DRAINAGE PLAN		1167	1168	1169	1170		1180		1187	1188
SIGNING PLAN		1454	1455	1456	1457		1473		1480	1481

LEGEND

PLAN SECTION (SEE TABLE)	XXXX	ROADWAY NAME
AREAS OF ENVIRONMENTAL SENSITIVITY	[XXX(XXXX)]	[AVERAGE DAILY TRAFFIC (YEAR)]
CONSTRUCTION LIMITS	→	DIRECTION OF TRAFFIC
INPLACE RIGHT OF WAY		
INPLACE PAVEMENT	⊕	EXISTING SYGNAL SYSTEM
PROPOSED CONSTRUCTION	◕	PRPOSED SIGNAL SYSTEM

DATE: 12/16/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-105gel-001

DRAWN BY:	CWK
DESIGNED BY:	CWK
CHECKED BY:	NEH

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: NICHOLAS HENTGES, PE
DATE: 12/16/2025 LIC. NO. 44620

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

GENERAL LAYOUT
STA 136+00 NB TO STA 185+00 NB

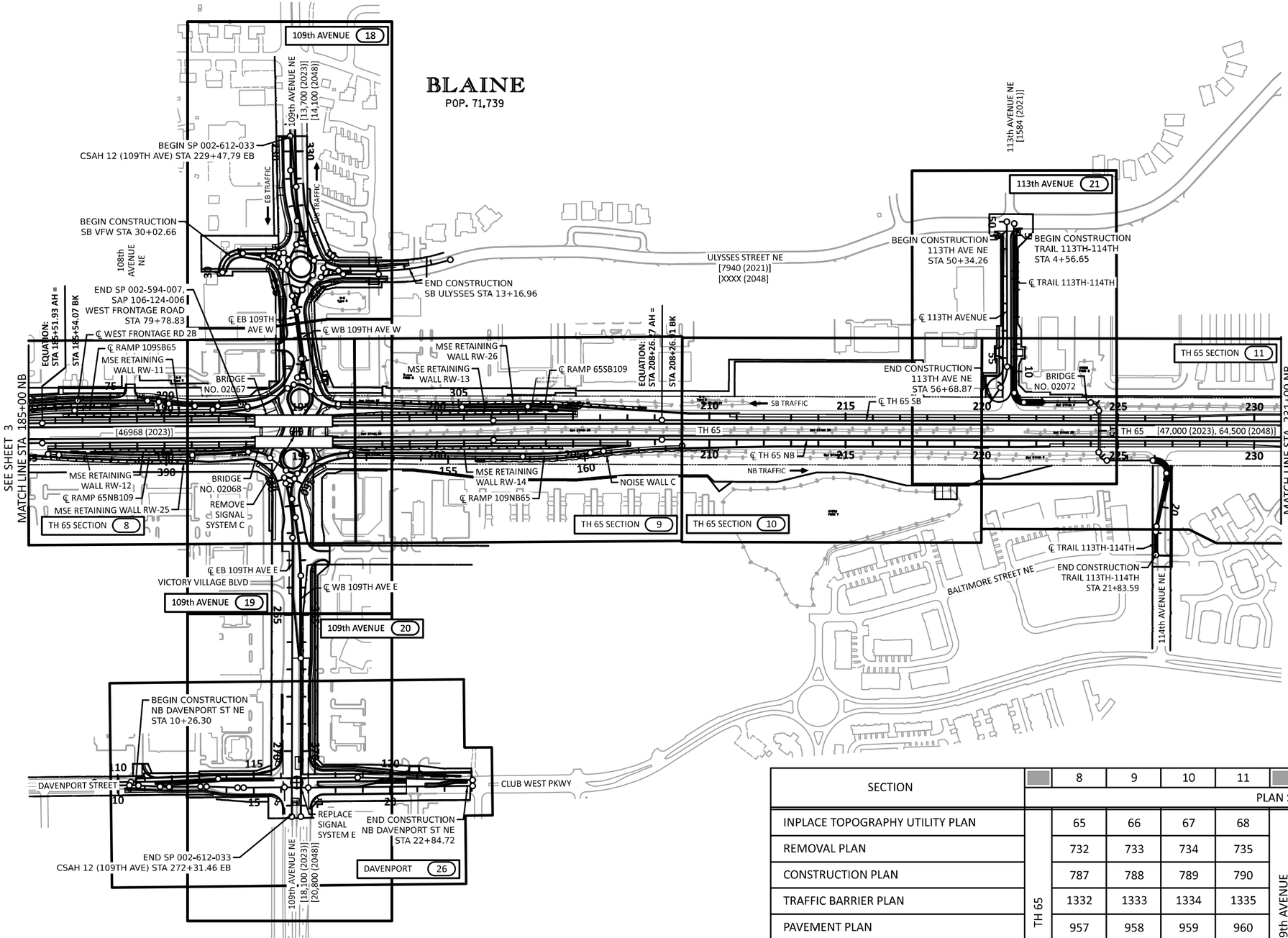
SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 3 of 1667 Sheets

EXHIBIT A

TH 65 (Central Avenue NE)

Anoka County Contract No. GR_00796



SCALE IN FEET
0 200 400

LEGEND

- PLAN SECTION (SEE TABLE)
- AREAS OF ENVIRONMENTAL SENSITIVITY
- CONSTRUCTION LIMITS
- INPLACE RIGHT OF WAY
- INPLACE PAVEMENT
- PROPOSED CONSTRUCTION
- XXXX — ROADWAY NAME
- [XXX(XXXX)] — [AVERAGE DAILY TRAFFIC (YEAR)]
- DIRECTION OF TRAFFIC
- EXISTING SYGNAL SYSTEM
- PRPOSED SIGNAL SYSTEM

SECTION		8	9	10	11		18	19	20		21		26
		PLAN SHEET INDEX PER SECTION											
INPLACE TOPOGRAPHY UTILITY PLAN	TH 65	65	66	67	68	109th AVENUE	75	76	77	113th AVENUE / TRAIL	78	DAVENPORT	83
REMOVAL PLAN		732	733	734	735		744	745	746		747		752
CONSTRUCTION PLAN		787	788	789	790		797	798	799		800		805
TRAFFIC BARRIER PLAN		1332	1333	1334	1335		N/A	N/A	N/A		N/A		N/A
PAVEMENT PLAN		957	958	959	960		967	968	969		970		975
SUPERELEVATION PLAN		985	986	987	988		995	996	997		998		1003
DRAINAGE PLAN		1171	1172	1173	1174		1181	1182	1183		1184		1189
SIGNING PLAN		1458	1459	1460	1461		1474	1475	1476		1477		1482

DATE: 12/15/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-105gel-001

DRAWN BY:	CWK
DESIGNED BY:	CWK
CHECKED BY:	NEH

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: NICHOLAS HENTGES, PE
DATE: 12/15/2025 LIC. NO. 44620

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

GENERAL LAYOUT
STA 185+00 NB TO STA 231+00 NB

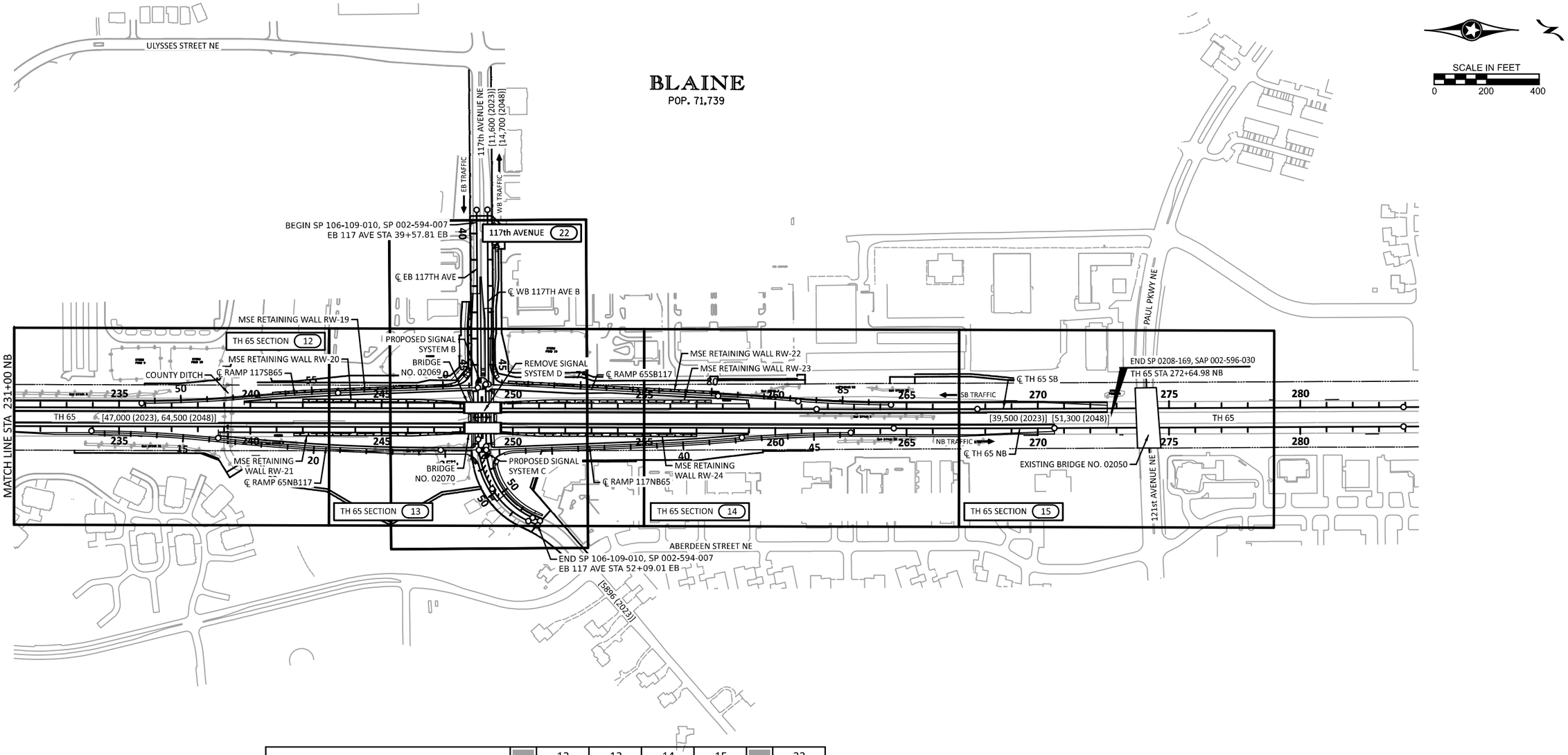
SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 4 of 1667 Sheets

EXHIBIT A

TH 65 (Central Avenue NE)

Anoka County Contract No. GR_00796



SECTION		12	13	14	15		22
		PLAN SHEET INDEX PER SECTION					
INPLACE TOPOGRAPHY UTILITY PLAN	TH 65	69	70	71	72	117th AVENUE	79
REMOVAL PLAN		736	737	738	739		748
CONSTRUCTION PLAN		791	792	793	794		801
TRAFFIC BARRIER PLAN		1336	1337	1338	1339		N/A
PAVEMENT PLAN		961	962	963	964		971
SUPERELEVATION PLAN		989	990	991	992		999
DRAINAGE PLAN		1175	1176	1177	1178		1185
SIGNING PLAN		1462	1463	1464	1465		1478

LEGEND

PLAN SECTION (SEE TABLE)		XXXX	ROADWAY NAME
AREAS OF ENVIRONMENTAL SENSITIVITY		[XXX(XXXX)]	[AVERAGE DAILY TRAFFIC (YEAR)]
CONSTRUCTION LIMITS		→	DIRECTION OF TRAFFIC
INPLACE RIGHT OF WAY			
INPLACE PAVEMENT		⊕	EXISTING SYGNAL SYSTEM
PROPOSED CONSTRUCTION		◒	PRPOSED SIGNAL SYSTEM

DATE: 12/15/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-105gel-001

DRAWN BY:	CWK
DESIGNED BY:	CWK
CHECKED BY:	NEH

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: NICHOLAS HENTGES, PE
DATE: 12/15/2025 LIC. NO. 44620

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

GENERAL LAYOUT
STA 231+00 NB TO STA 279+00 NB

SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 5 of 1667 Sheets

EXHIBIT "C"

FOR PROJECTS CONSTRUCTED IN ANOKA COUNTY

ITEMS	COUNTY SHARE	CITY SHARE
Concrete Curb & Gutter	50%	50%
Concrete Curb & Gutter for Median and Center Island Construction	100%	0%
Concrete Median	100%	0*1
Concrete Sidewalk	0%	100%
Concrete Sidewalk Replacement	100%	0%
Bikeways	0%	100%
Bikeway Replacement	100%, Unless existing trail not placed at edge of R/W	0%
Construction or Adjustment of Local Utilities	0%	100%
Grading, Base and Bituminous	100%	0%
Storm Sewer	based on state aid letter*2	based on state aid letter*2
Driveway Upgrades	100%, in-kind	100%, of up-grades
Traffic Signals, new (communities larger than 5,000) w/ State Aid approved SJR	½ the cost of its legs of the intersection	the cost of its legs of the intersection plus ½ the cost of the County legs of the intersection
Traffic Signals, replacement (communities larger than 5,000) w/ State Aid approved SJR	the cost of its legs of the intersection	the cost of its legs of the intersection
Traffic Signals, new & replacements (communities less than 5,000) w/ State Aid approved SJR	100%	0%
Traffic Signal, w/o State Aid approved SJR	0%	100%
EVP	0%	100%
Engineering Services	*3	*3
Right-of-Way	100%*4	0%
Street Lights	0%	100%
Noise Walls	100%, if not previously notified*5	100%, if previously notified*5

*1 The County pays for 100% of Standard Median Design such as plain concrete. If a local unit of government requests decorative median such as brick, stamped concrete, or landscaping, the local unit will pay the additional cost above the cost of standard median.

*2 In the event no State Aid is being used, or in the event the state aid letter does not determine cost split percentages, drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow.

*3 Engineering shall be paid by the Lead Agency except that any participating agency will pay construction engineering in the amount of 8% of the construction costs paid by that agency.

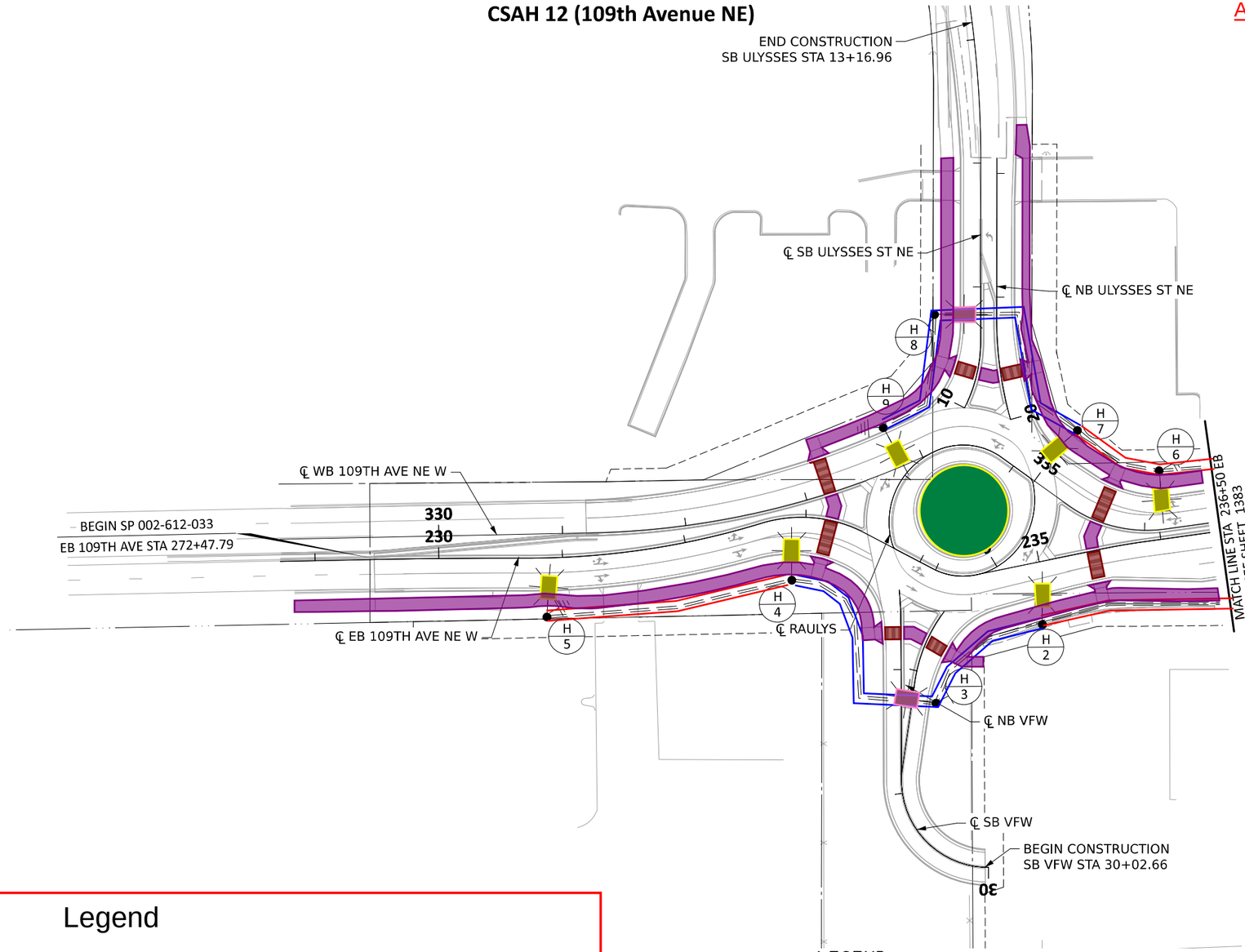
*4 In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City participates to the extent an agreement can be reached in these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City may pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process as requested by the County shall be paid by the Township or City.

*5 Notification includes any letter to the agency indicating that noise will potentially be an issue in the future, likely received during the Plat Review Process. Maintenance shall be the responsibility of the agency paying for the initial installation. When the County is the responsible agency, it shall pay 100% of Standard Noise Wall Cost. If a local agency requests decorative noise walls, the requesting agency will pay the additional cost above the cost of standard noise walls.

EXHIBIT B

CSAH 12 (109th Avenue NE)

Anoka County Contract GR 00796



Legend

- City Maintains
- City owned and maintained lighting unit
- City Owned and maintained conduit
- County owned and maintained lighting unit
- County owned conduit - City Leads Maintenance on reimbursable basis

LEGEND

- X/X — FEEDPOINT I.D. LIGHTING UNIT #
- LIGHTING UNIT TYPE 9-40
- LIGHTING UNIT TYPE 9D-40
- LIGHTING UNIT TYPE 6B-40
- LIGHTING UNIT TYPE 6BD-40
- LIGHTING UNIT TYPE SPECIAL
- INSTALL LIGHTING UNIT
- UNDERPASS LUMINAIRE TYPE LED

SECTION KEY MAP

TH 65 MAINLINE SHEETS: 1379, 1378, 1377, 1376, 1375, 1374, 1373, 1372, 1371, 1370, 1369, 1368, 1367, 1366

- 117TH AVE 1385
- 113TH AVE 1384
- 109TH AVE 1382 - 1383 DAVENPORT ST
- 105TH AVE 1381
- W FRONTAGE RD LIG23 - 1387
- 99TH AVE 1380

DATE: 12/15/2025
FILENAME: Project Files\Roadway\03_Sheets\026056-000-445lit-002_LOCAL

DRAWN BY:	DS
DESIGNED BY:	ES
CHECKED BY:	SD

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: Sean Delmore
PRINTED NAME: SEAN DELMORE, PE
DATE: 12/15/2025 LIC. NO. 40945

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

LIGHTING PLAN
PROPOSED - 109TH AVE NE EB STA 230+00 TO EB STA 236+50

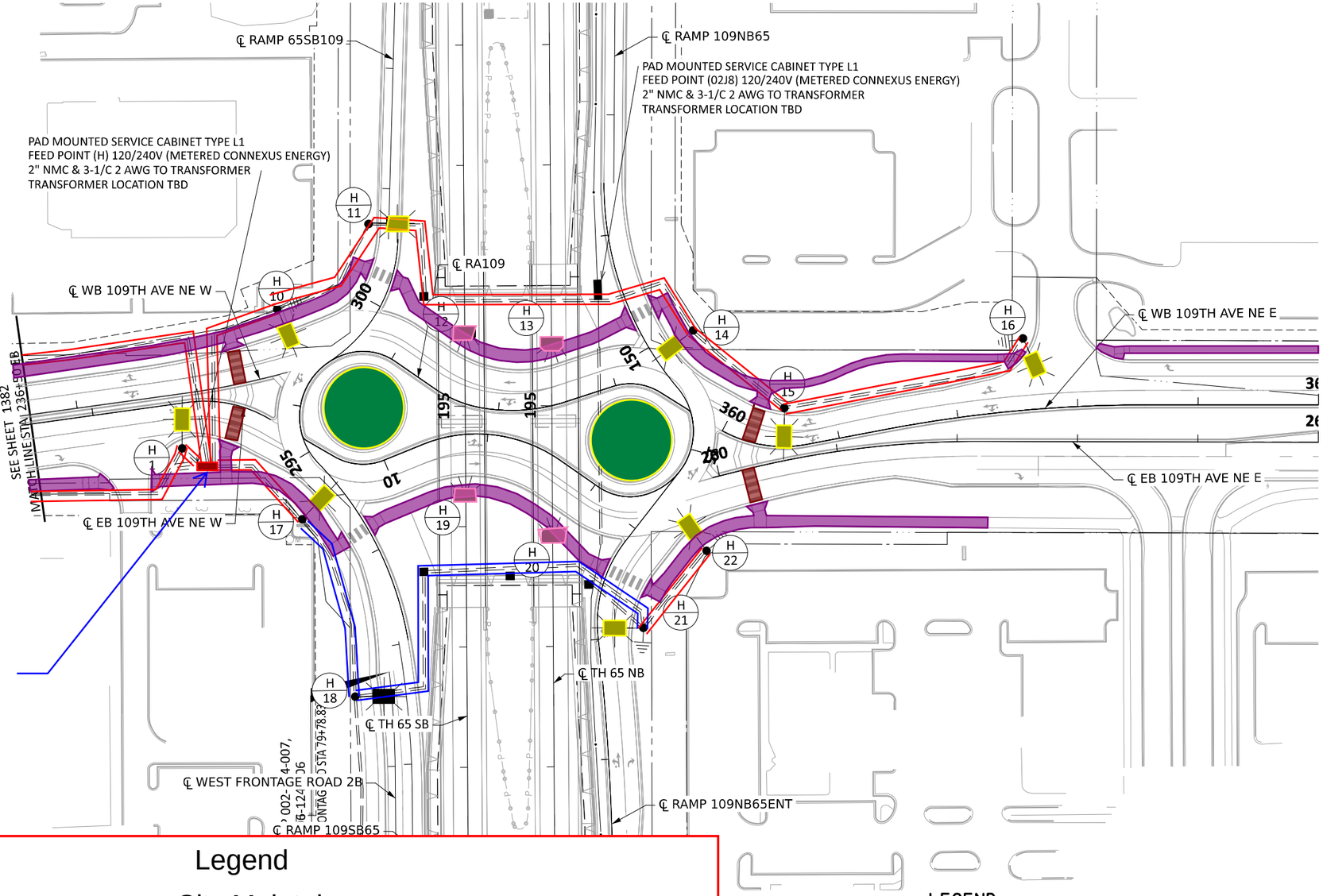
SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 1382 of 1667 Sheets

EXHIBIT B

CSAH 12 (109th Avenue NE)

Anoka County Contract GR_00796



SCALE IN FEET
0 50 100

County owned cabinet, city leads maintenance on a reimbursable basis

Legend

- City Maintains
- City owned and maintained lighting unit
- City Owned and maintained conduit
- County owned and maintained lighting unit
- County owned conduit - City Leads Maintenance on reimbursable basis

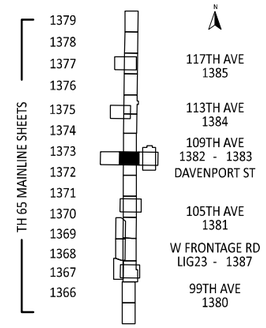
FEEDPOINT 02J8 METER ADDRESS:
10907 CENTRAL AVE NE, BLAINE, MN 55434

LEGEND

YPE L1	
HTING	LIGHTING UNIT TYPE 9-40
CONDUIT SE NOTED)	LIGHTING UNIT TYPE 9D-40
RODE	LIGHTING UNIT TYPE 6B-40
X/X	FEEDPOINT I.D. LIGHTING UNIT #
	LIGHTING UNIT TYPE 6BD-40
	LIGHTING UNIT TYPE SPECIAL
	INSTALL LIGHTING UNIT
	UNDERPASS LUMINAIRE TYPE LED

NOTE:
SEE BRIDGE PLANS FOR UNDERPASS LIGHTING CONDUIT LOCATIONS.

SECTION KEY MAP



DATE: 12/15/2025
FILENAME: Project\Roadway\03_Sheets\026056-000-445lit-002_LOCAL

DRAWN BY:	DS
DESIGNED BY:	ES
CHECKED BY:	SD

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: SEAN DELMORE, PE
DATE: 12/15/2025 LIC. NO. 40945

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

LIGHTING PLAN
PROPOSED - 109TH AVE NE EB STA 236+50 TO EB STA 265+00

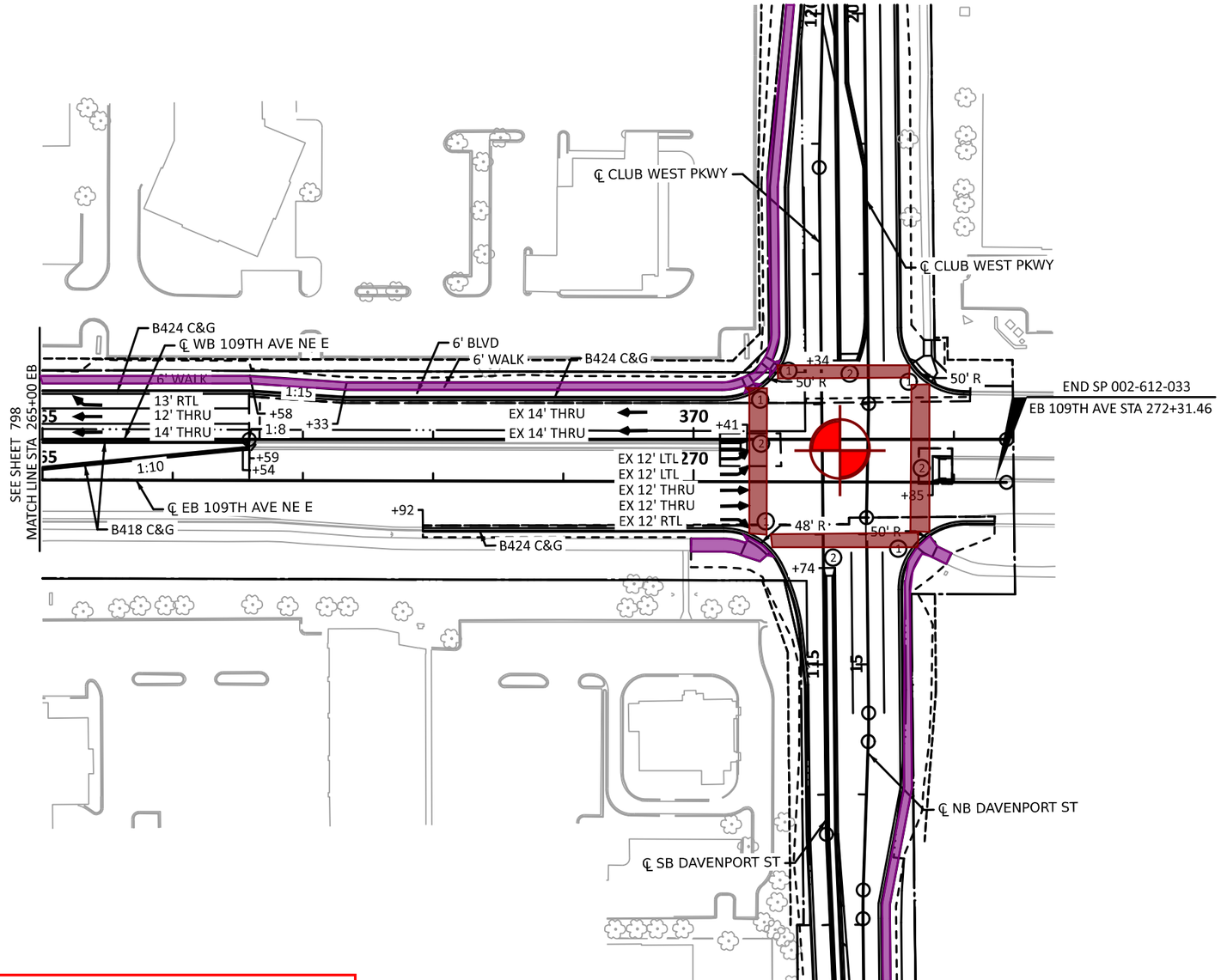
SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 1383 of 1667 Sheets

EXHIBIT B

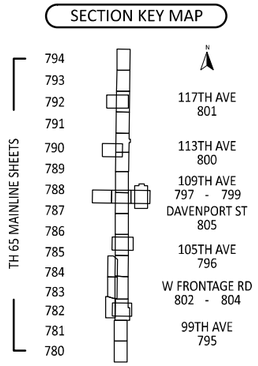
CSAH 12 (109th Avenue NE)

Anoka County Contract GR 00796



SCALE IN FEET
0 50 100

SECTION KEY MAP



Legend

- City Maintains
- County Maintainins Crosswalk

LEGEND

1. CONCRETE PEDESTRIAN CURB RAMP W/ TRUNCATED DOMES
2. CONCRETE APPROACH NOSE STANDARD PLATE 7113 (PAID AS 6" CONCRETE WALK)
3. CONCRETE MEDIAN BARRIER
4. 10' CURB TRANSITION
5. ENTRANCE NOSE STANDARD PLATE 7107 (PAID AS 6" CONCRETE WALK)
6. EXIT NOSE STANDARD PLATE 7108 (PAID AS 6" CONCRETE WALK)
7. SEE INTERSECTION DETAILS FOR MORE INFORMATION

- (A) CONCRETE INLET PAD
- INPLACE PAVEMENT
- PROPOSED CONSTRUCTION
- DIRECTION OF TRAFFIC
- CONCRETE NOISE WALL
- (P) GUARDRAIL
- IMPACT ATTENUATOR
- RETAINING WALL
- CONSTRUCTION LIMITS
- FLOODPLAIN LIMITS
- WETLAND DELINEATION - AREA OF ENVIRONMENTAL SENSITIVITY
- EXISTING R/W
- EXISTING LOCAL R/W
- PROPOSED R/W
- TEMPORARY EASEMENT

NOTES

1. ALL DIMENSIONS ARE TO FACE OF CURB OR EDGE OF BITUMINOUS EXCEPT FOR BERMS AND BOULEVARDS, WHERE THE DIMENSIONS MEASURED FROM BACK OF CURB.
2. SEE CONSTRUCTION PLAN DETAILS FOR ADDITIONAL INFORMATION AT ROADWAY INTERSECTIONS AND AT DRIVEWAYS.
3. SEE PEDESTRIAN RAMP DETAILS FOR ADDITIONAL INFORMATION ABOUT PEDESTRIAN RAMPS.
4. SEE TRAFFIC BARRIER PLANS FOR ADDITIONAL DETAILS.

DATE: 12/15/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-185cpp-002_LOCAL

DRAWN BY:	MLP
DESIGNED BY:	INP
CHECKED BY:	NEH

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: NICHOLAS HENTGES, PE
DATE: 12/15/2025 LIC. NO. 44620

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

CONSTRUCTION PLAN
109TH AVE NE EB STA 265+00 TO EB STA 272+09.66

SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 799 of 1667 Sheets

EXHIBIT B

Anoka County Contract GR 00796

NOTES:
1. SEE SPECIAL PROVISIONS FOR DEPARTMENT FURNISHED MATERIALS. ENSURE THE EXACT LOCATION OF THE HANDHOLES, POLES, LOOP DETECTORS AND EQUIPMENT PAD ARE VERIFIED IN THE FIELD BY ANOKA COUNTY OFFICE PERSONNEL.
3. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE CONNECTION OF THE POWER FOR THE TRAFFIC SIGNAL SYSTEM.
4. FOR SIGN PANELS ON SIGNAL SEE DETAIL SHEET. ALL SIGN PANELS REQUIRED ARE INCLUDED IN PAYMENT FOR THE TRAFFIC CONTROL SIGNAL SYSTEM PAY ITEM.
5. FOR PAVEMENT MARKINGS SEE DETAIL SHEET. ALL PAVEMENT MARKINGS REQUIRED ARE INCLUDED NOT IN PAYMENT FOR THE TRAFFIC CONTROL SIGNAL SYSTEM PAY ITEM.
6. FOR CONSTRUCTION OF PEDESTRIAN CURB RAMPS, CONCRETE WALK AND MEDIAN WORK SEE INTERSECTION DETAIL SHEET. THEY ARE NOT INCLUDED IN THE PAYMENT FOR THE TRAFFIC CONTROL SIGNAL SYSTEM
7. THIS PLAN SPECIFIES CONDUIT SIZES, TYPES, AND GENERAL LOCATIONS. THE EXACT LOCATIONS WILL BE DETERMINED IN THE FIELD. CONDUITS UNDER THE ROADWAYS REQUIRE BORING.
8. USE PVC OR HDPE FOR ALL NEW CONDUIT.
9. CONDUIT SIZES ARE NOMINAL DIAMETER.
10. ALL WIRES LISTED ARE AWG (AMERICAN WIRE GAUGE).
11. ITEMS DENOTED WITH AN * ARE INCLUDED IN PAYMENT FOR THE EVP SYSTEM PAY ITEM.

SIGNAL FACE CHART				
FACE	R	Y	G	FYA
2-1, 2-2	●	●	●	
5-1, 5-2	←	←	←	←
4-1, 4-2, 4-3	●	●	●	
6-1, 6-2, 6-3	●	●	●	

-ALL SIGNAL INDICATIONS SHALL BE 12" LED
-ALL SIGNAL HEADS SHALL BE BLACK POLYCARBONATE WITH BACKGROUND SHIELDS

(A) EQUIPMENT PAD SYSTEM "G"
SERVICE CABINET (SSB) BATTERY BACKUP SYSTEM
CONTROLLER AND CABINET (COUNTY FURNISHED)
3" CONDUIT TO HH 1:
5-4/C 16
8-2/C 14
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-CAT 5e (PTZ)
1-1/C INS. GR.

3" CONDUIT TO HH 2:
3-4/C 16
4-2/C 14
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-1/C INS. GR.

3" CONDUIT TO HH 1:
1-6/C 16
2-4/C 16
2-2/C 14
1-1/C INS. GR.

3" CONDUIT TO HH 2:
1-6/C 16
4-4/C 16
4-2/C 14
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-1/C INS. GR.

GROUND WIRE AND GROUND ROD - MIN 8' OUT FROM PAD
2-2" AND 1-3" CONDUIT STUBBED OUT (CAPPED BOTH ENDS
CABINET TO SERVICE CABINET:
2" CONDUIT
3-1/C 6
SERVICE CABINET TO SOP:
2" CONDUIT
3-1/C 2
SERVICE CABINET TO HH 1:
2" CONDUIT
2-3/C 16 (LUM)
SERVICE CABINET TO HH 12:
2" CONDUIT
2-3/C 16 (LUM)
SERVICE CABINET TO EXTERNAL GR. RD.:
1" CONDUIT
1-1/C 6 INS. GR.

(B) TBD

PED PB STATION
1-APS PB AND SIGN
(LT ARROW) (PB4-1)
EXTEND INTO HH 10:
1" CONDUIT
1-2/C 14
1-1/C 6 INS. GR.

PED PB STATION
1-APS PB AND SIGN
(RT ARROW) (PB6-2)
EXTEND INTO HH 10:
1" CONDUIT
1-2/C 14
1-1/C 6 INS. GR.

2" CONDUIT
2-2/C 14

(4) X=507527.53, Y=141843.37
PA90 POLE FOUNDATION
TYPE PA90-A-30-D30-9 (DAVIT AT 350 DEG)
1-ANGLE MOUNT SIGNAL OVERHEAD AT 0'
1-STRAIGHT MOUNT SIGNAL OVERHEAD AT 11'
1-ANGLE MOUNT SIGNAL AT 180 DEG
2-ANGLE MOUNT C.D. PED IND AT 90 AND 180 DEG
1-ONE WAY EVP DETECTOR AND CONFIRMATORY LIGHT (PHASE 6) (COUNTY FURNISHED)
1-LUMINAIRE-LED (FOR 30' MOUNTING HEIGHT)
D6 SIGN (SEE DETAIL SHEET)
EXTEND INTO HH 10:
3" CONDUIT
5-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-1/C 6 INS. GR.

(1) X=507595.13, Y=141849.34
PA85 POLE FOUNDATION
TYPE PA85-x6-300/CAM 350 EXTENSION (MOUNTED AT 350 DEG) (INCLUDES LIGHTNING ROD, 7/16" GROUND BRAID AND GROUND ROD)
1-PTZ VIDEO CAMERA (COUNTY FURNISHED)
1-ANGLE MOUNT SIGNAL AT 90 DEG
2-ANGLE MOUNT C.D. PED INDS AT 90 AND 180 DEG
1-APS PUSH BUTTON AND SIGN (LT ARROW) (PB6-1) APS PUSH BUTTON POLE MOUNT ADAPTOR
1- LUMINAIRE-LED (FOR 30' MOUNTING HEIGHT)
D SIGN
EXTEND INTO HH 1:
3" CONDUIT
1-6/C 16
1-3/C 16 (LUM)
2-4/C 16
1-2/C 14
1-CAT 5E (PTZ)
1-1/C 6 INS. GR.

PED PB STATION
1-APS PB AND SIGN
(RT ARROW) (PB8-2)
EXTEND INTO HH 2:
1" CONDUIT
1-2/C 14
1-1/C 6 INS. GR.

3" CONDUIT
5-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
8-2/C 14
1-1/C 6 INS. GR.

3" CONDUIT
3-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
4-2/C 14
3" CONDUIT
1-6/C 16
4-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-2/C 14
1-1/C 6 INS. GR.

ULYSSES ST NE (30 MPH)
99TH AVE NE (45 MPH)
99TH AVE NE (35 MPH)
MATCH LINE A
MATCH LINE B
11.5'
13'
12'
D4-1 D4-2 D4-3 D4-4 D4-5 D4-6 D5-1 D5-2
6 EVP
4 EVP
2 & 5 EVP

40'
SCALE IN FEET

New Signal System - City Owned County Leads maintenance on a reimbursable basis

LOOP DETECTOR CHART		
NUMBER	SIZE (FT)	LOCATION
D2-1	6 X 6	450
D4-1, D4-2	6 X 6	200
D4-3, D4-4	6 X 6	20
D4-5, D4-6	6 X 6	5
D5-1	6 X 6	20, 35, 50
D5-2	6 X 6	5
D6-1, D6-2	6 X 6	275

-ALL LOOP DETECTORS SHALL BE PVC UNLESS NOTED OTHERWISE
-LOCATION: DISTANCE FROM CROSSWALK/STOP BAR IN FEET

(3) X=507528.35, Y=141763.85
PA90 POLE FOUNDATION
TYPE PA90-A-30-D30-9 (DAVIT AT 350 DEG)
1-ANGLE MOUNT SIGNAL OVERHEAD AT 0'
1-ANGLE MOUNT SIGNAL AT 180 DEG
1-ANGLE MOUNT C.D. PED IND AT 180 DEG
1-ONE WAY EVP DETECTOR AND CONFIRMATORY LIGHT (PHASE 4) (COUNTY FURNISHED)
1-LUMINAIRE-LED (FOR 30' MOUNTING HEIGHT)
D4 SIGN (SEE DETAIL SHEET)
EXTEND INTO HH 7:
3" CONDUIT
3-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
1-1/C 6 INS. GR.

2" CONDUIT
1-2/C 14

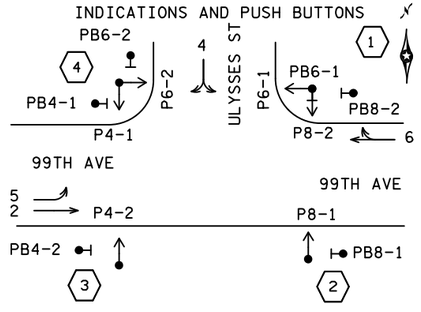
PED PB STATION
1-APS PB AND SIGN
(RT ARROW) (PB4-2)
EXTEND INTO HH 7:
1" CONDUIT
1-2/C 14
1-1/C 6 INS. GR.

3" CONDUIT
3-4/C 16
1-3/C 14 (LUM)
*1-3/C 16 (EVP)
*1-3/C 20 (EVP)
4-2/C 14
1-1/C 6 INS. GR.

PED PB STATION
1-APS PB AND SIGN
(LT ARROW) (PB8-1)
EXTEND INTO HH 6:
1" CONDUIT
1-2/C 14
1-1/C 6 INS. GR.

(2) X=507605.00, Y=141760.42
PA90 POLE FOUNDATION
TYPE PA90-A-35-D30-9 (DAVIT AT 350 DEG)
1-ANGLE MOUNT SIGNAL OVERHEAD AT 0'
1-STRAIGHT MOUNT SIGNAL OVERHEAD AT 11'
2-ANGLE MOUNT SIGNALS AT 90 AND 180 DEG
1-ANGLE MOUNT C.D. PED IND AT 90 DEG
1-ONE WAY EVP DETECTOR AND CONFIRMATORY LIGHT (PHASES 2 & 5) (COUNTY FURNISHED)
1-SIGN R10-X12 ADJACENT TO HEAD 5-1
1-D SIGN
1-LUMINAIRE-LED (FOR 30' MOUNTING HEIGHT)
D5 SIGN (SEE DETAIL SHEET)
EXTEND INTO HH 6:
3" CONDUIT
1-6/C 16
4-4/C 16
1-3/C 16 (LUM)
*1-3/C 16 EVP
*1-3/C 20 (EVP)
1-1/C 6 INS. GR.

CONTROLLER PHASING, PEDESTRIAN INDICATIONS AND PUSH BUTTONS



SIGNAL SYSTEM OPERATION
- THE SIGNAL SYSTEM FLASH MODE IS ALL RED.
- NORMAL OPERATION IS 4 PHASE, WITH PHASE 5 BEING FYA TURN PHASES, BY TIME OF DAY.
- PHASES 2 AND 6 SHALL BE ON VEHICLE RECALL.

DRAWN BY:	SS
DESIGNED BY:	MS
CHECKED BY:	SD

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: SEAN DELMORE, PE, PTOE
DATE: 12/15/2025 LIC. NO. 40945

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

TRAFFIC CONTROL SIGNAL SYSTEM G
INTERSECTION LAYOUT-99TH AVE NE AT ULYSSES ST NE

SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

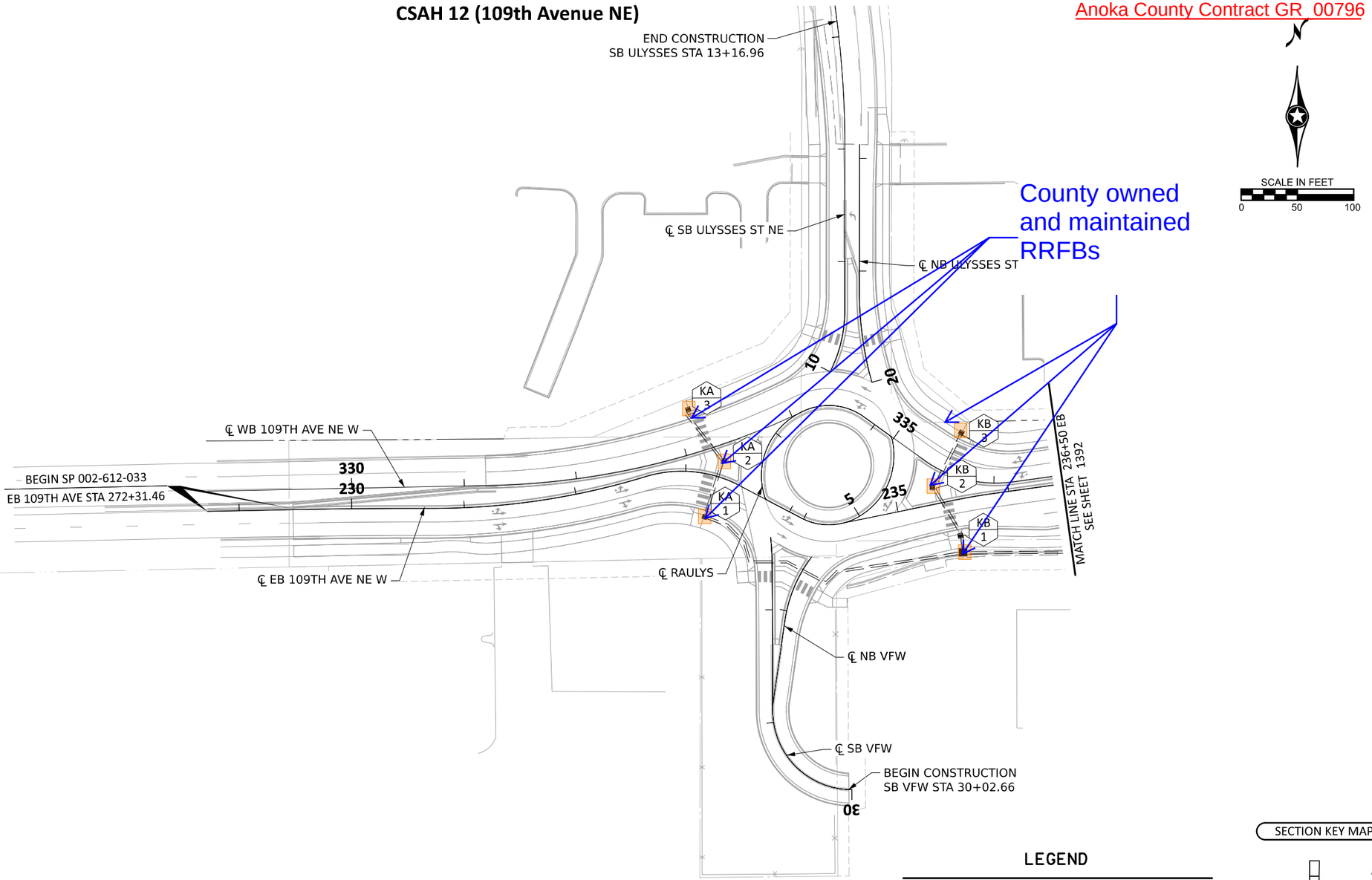
Sheet No. 1646 of 1667 Sheets

DATE: 12/15/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\cd0208-169-445sgp-plan-047

EXHIBIT B

CSAH 12 (109th Avenue NE)

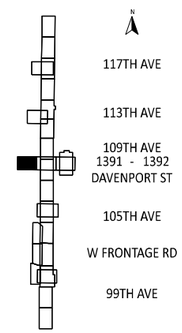
Anoka County Contract GR_00796



LEGEND

- RRFB SUBSYSTEM ID / POLE CONFIGURATION
- PEDESTAL
- SERVICE CABINET
- HANDHOLE
- 2" NON METALLIC CONDUIT

SECTION KEY MAP



DATE: 12/16/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-450rrfb-001

DRAWN BY:	DS
DESIGNED BY:	ES
CHECKED BY:	SD

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: Sean Delmore
PRINTED NAME: SEAN DELMORE, PE
DATE: 12/16/2025 LIC. NO. 40945

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

PEDESTRIAN CROSSWALK FLASHER SYSTEM
109TH AVE NE EB STA 230+00 TO EB STA 236+50

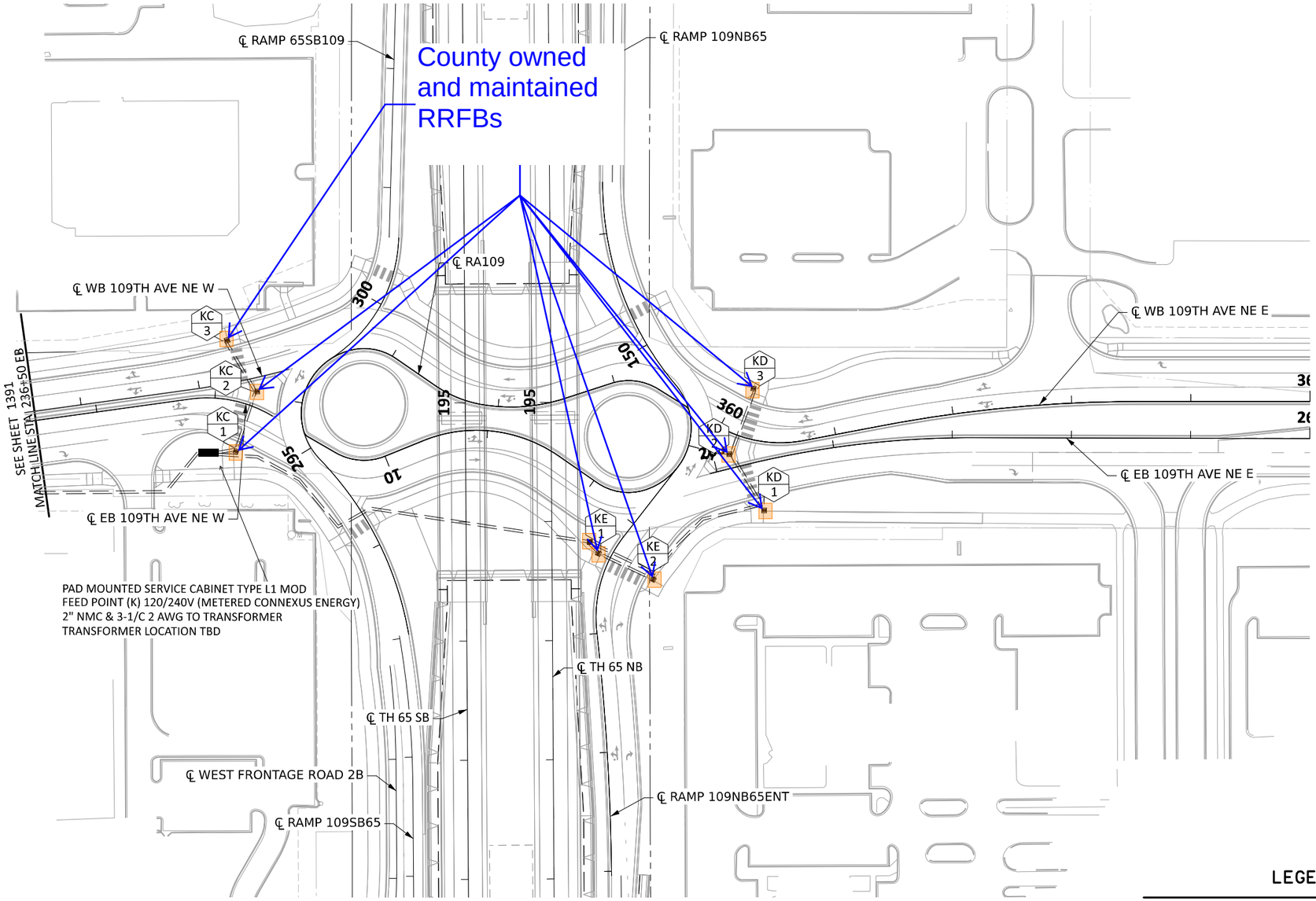
SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 1391 of 1667 Sheets

EXHIBIT B

CSAH 12 (109th Avenue NE)

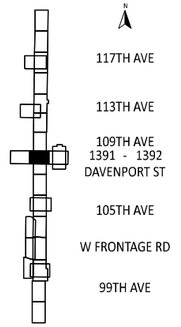
Anoka County Contract GR_00796



LEGEND

- RRFB SUBSYSTEM ID / POLE CONFIGURATION
- PEDESTAL
- SERVICE CABINET
- HANDHOLE
- 2" NON METALLIC CONDUIT

SECTION KEY MAP



DATE: 12/16/2025
FILENAME: Projects\Minnesota\026056-000\05_Discipline\Roadway\03_Sheets\026056-000-450rrfb-001

DRAWN BY:	DS
DESIGNED BY:	ES
CHECKED BY:	SD

I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:
PRINTED NAME: SEAN DELMORE, PE
DATE: 12/16/2025 LIC. NO. 40945

wsb

MINNESOTA DEPARTMENT OF TRANSPORTATION
TH 65 BLAINE INTERCHANGES
CITY OF BLAINE, ANOKA COUNTY, MINNESOTA

PEDESTRIAN CROSSWALK FLASHER SYSTEM
109TH AVE NE EB STA 236+50 TO EB STA 265+00

SP 0208-169 (TH 65), SP 002-596-030, SP 106-101-012
SP 002-612-033, SP 106-109-010, SP 002-594-007, SAP 106-124-006

Sheet No. 1392 of 1667 Sheets

City of Blaine
Staff Report

File Number: 2026-117

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Motion

Approval of Consent Agenda: - Daniel Schluender, Director of Engineering

Agenda Item # 7.12

Motion to Authorize Mayor and City Manager to Enter into a Contract with GoodPointe Technology for Street Pavement Condition Index Surveys, Improvement Project No. T2607

Executive Summary

Council is requested to approve a contract for pavement management services for the 2026 Street Pavement Condition Index Surveys, Improvement Project No. T2613

Background

The City of Blaine street network consists of over 260 centerline miles of paved streets. When developing the 5-year Pavement Management Program (PMP) capital improvement plan (CIP), one of the main criteria engineering staff uses to determine which streets to include in a given year's PMP program is the pavement condition index (PCI) score for each street segment. This PCI score is a data-driven measured score based on a field analysis of the existing pavement condition, factoring in the number and severity of cracks, raveling, potholes, etc. in the street surface. The PCI scores are used by staff to prepare the 5-year PMP CIP and help determine when a given street should receive rehabilitation, what rehabilitation methods will be most cost-effective, and yearly CIP budget forecasts.

The PCI scores are a snapshot in time and as streets continue to age and deteriorate over time, the PCI scores become outdated. Thus, it is standard industry practice to re-survey the streets every three years. The PCI data that the City last received was from 2022. As a result, staff requested a letter of proposal from GoodPointe Technology to re-survey all the paved city streets and update the PCI scores.

GoodPointe Technology has provided the requested letter of proposal for the 2026 Street Pavement Index Surveys, Improvement Project No. T2607 in the amount of $85,975, for pavement management consulting services. Staff is recommending the contract be awarded to GoodPointe Technology. In addition, City Council is also asked to approve a 10% contingency to bring the total project budget to $94,573. Staff has reviewed the proposal and found the fees to be justified and reasonable. This project will be funded through the Pavement Management Program funds.

Strategic Plan Relationship

The project aligns with the City's strategic plan goal of well-maintained infrastructure by providing high-quality street surfaces.

Board/Commission Review

Not required.

Financial Impact

This project was previously identified in the 2026-2030 Capital Improvement Plan as "Street PCI Update", which was adopted via resolution 25-191 on December 15, 2025, and included a 2026 project budget of $125,000 for consulting services to complete the analysis. To date, $0 has been encumbered and there are sufficient funds to cover this contract, with funding provided through the Pavement Management Fund (503).

Public Outreach/Input

No public outreach or input is required.

Staff Recommendation

By motion, authorize the Mayor and City Manager to enter into a contract with GoodPointe Technology in the amount of $85,975 for pavement management services for the 2026 Pavement Condition Surveys, Improvement Project No. T2607. In addition, authorize a 10% contingency to bring the total project budget to $94,573 and authorize the Director of Engineering or their designee to sign all change orders up to the authorized project budget amount.

Attachment List

1. Blaine_GoodPointe Pavement Management Services Proposal

City of Blaine

Signature Copy

Resolution:

Motion to Authorize Mayor and City Manager to Enter into a Contract with GoodPointe Technology for Street Pavement Condition Index Surveys, Improvement Project No. T2607

GOODPOINTE TECHNOLOGY

ICON
GET TO THE POINT
Infrastructure Management Solutions

April 30, 2026

Stefan Higgins, P.E.
Assistant City Engineer
City of Blaine
10801 Town Square Drive
Blaine, MN 55449

Dear Stefan:

RE: 2026 Pavement Management Consulting Services Proposal A.1

We are pleased to present the following cost proposal to provide pavement management services to utilize the ICON pavement management system for the City of Blaine.

We understand that this project is very important to the City; the quality of your decisions to allocate resources and maintain the short- and long-term health of your pavement network depends on the integrity of the technical models and the quality of the process used to develop and deliver the results of this project.

To ensure that this critically important project is executed successfully, we have assembled a team of internationally recognized infrastructure management experts, engineering professionals, and field technicians to accomplish the required scope of work. Over the past thirty years we have successfully implemented data collection plans worldwide for clients just like the City of Blaine.

We appreciate the opportunity to work with you on this project, and we look forward to providing high-quality pavement data collection and professional engineering consulting services to the City.

I am authorized to make representations and commitments on behalf of GoodPointe Technology.

Sincerely,
GoodPointe Technology

Anthony J. Kadlec
President

Attachment: Cost Proposal

1. FIRM INFORMATION

GoodPointe Technology is a privately held, Minnesota-based corporation.

Address:
GoodPointe Technology, LLC
287 E. 6th Street, Suite 200
St. Paul, MN 55101 USA

Point of Contact:
Mr. Anthony Kadlec, President
Office Phone: (651) 726-2555
Office Fax: (651) 726-2545
Mobile: (651) 271-0422
Email: tkadlec@goodpointe.com

WHY SELECT GOODPOINTE TECHNOLOGY FOR THIS PROJECT?

Simply put, the implementation of pavement and related infrastructure asset management systems is what we do for a living, day in and day out. We take pride in building and maintaining long-term client relationships and supporting our clients with their use of our pavement management software and through the delivery of high-quality pavement condition data.

Beyond collecting ***objective and repeatable data,*** our mission is to transform it into ***actionable/decision-making information*** for your staff through the use of the InfrastructureCONsultant (ICON) pavement management system. The network level pavement condition survey proposed in this project will establish a data platform/basis for the City to develop multi-year budget analysis scenarios and for setting the course for improving the condition and value of the City pavement network.

Our experience has taught us to maintain a flexible approach in the process of working with clients in developing, implementing, and updating infrastructure maintenance management systems, since each project presents unique challenges that may depend on a combination of factors including: socio-economic conditions, infrastructure network condition, available staff resources of the project sponsor, and organizational receptivity to the management system.

Our plan for this project is to:

- Collect high quality pavement ASTM PCI condition data using our proven digital imaging and GIS consulting processes; and to
- Update the condition data for the City's Pavement Management system and to highlight the technical issues facing the City of Blaine infrastructure network.
- Set up the ICON SaaS Pavement Management system for the City to use as a software tool to run multi-year budget analysis scenarios to determine the projected economic health of the City roadway pavement network,
- Plug your staff into our active, local ICON pavement management user group, to benefit from the shared knowledge of our progressive client base; and,
- Work with your staff to establish the City's pavement management decision-making process to ensure that your staff is able to maintain the system into the future;

The increased benefits of our right-of-way digital imaging data collection process relative to manual walking surveys include the following:

- **Safety:** our staff is able to evaluate the City's network without needing to have staff physically present on the roadways, which is safer for us and provides less interference for the traveling public/citizens of Blaine;
- **Reduction of Liability:** having the set of digital images will provide documentation of in-place traffic control devices (e.g. signs) at the time of survey;
- **Quality Assurance:** with our high-resolution imagery, we are able to facilitate repeatable, high-quality inventory and condition surveys;
- **Increased Technical Capability:** utilizing the collected images we can make precise measurements and establish accurate GPS locations of extracted assets, all of which are exportable to City GIS; and,
- **Cost Effective/Economics:** the ability to continually use and reuse the right of way imagery data for multiple, additional purposes allows for an increased return on investment (ROI) for the City.

INTRODUCING GOODPOINTE TECHNOLOGY

GoodPointe Technology (**GoodPointe**) is one of the leading infrastructure management systems- engineering and software-consulting firms in North America. The core mission of GoodPointe is to develop and provide high-quality roadway maintenance management software and system consulting services to clients in the government and private sector.

We help the authorities of public and private infrastructure/facilities to more effectively meet their management and maintenance needs by providing powerful, flexible, and easy to use management system software and implementation services.

Our management system implementation services include:

- Strategic capital improvement project planning and needs analysis for your local conditions;
- Data transfer and design of infrastructure condition data collection services;
- Digital Right of Way (ROW) imaging data collection and integration services;
- Infrastructure system performance analysis;
- Software development and implementation services;
- GIS consulting, Crystal Reports development, and system training services;
- Generating budget investment and deferred maintenance analysis scenarios; and,
- Developing short-term and long-term infrastructure maintenance, repair, and rehabilitation plans.

To summarize: we design, develop, market, implement, and maintain maintenance management software systems used by businesses, government agencies and other organizations. The use of these systems enables responsible officials to more cost-effectively manage their assets. These assets include highways, county roads, city streets, sidewalks, curb and gutter, signs and signals, lighting systems, bridges, parking lots, wastewater and storm drainage systems, water pipelines, park features and other miscellaneous right of way assets.

OUR PEOPLE

Our personnel have been developing successful pavement management consultation relationships with local, national, and international government agencies since the 1980's. Our team for this project includes staff whose work has advanced the technology of infrastructure management science in North America and the rest of the world. We believe our experience in the field of pavement management science, management system implementations, and our experience in knowing how to work well with governmental agencies across the world, demonstrates our strong commitment to serving clients like you.

OUR COMPANY

GoodPointe Technology, LLC (**GoodPointe**) appreciates this opportunity to serve the City of Blaine and to introduce our company.

Our company provides the City with a wealth of experience that has already served the needs of a variety of public organizations and private sector clients throughout North America and Asia, with a regional emphasis in the Upper Midwest.

GoodPointe specializes in providing high-quality data collection, data reduction, and implementation services for infrastructure management software systems. Over the past thirty-plus years

GoodPointe staff have also been involved in the development, redevelopment, implementation and/or integration of infrastructure management systems such as those developed by the San Francisco Bay Area MTC (BAMTCPMS™), Army Corps of Engineers (MicroPAVER™), Carter System, Infrastructure Management Services, Inc (IMS), Midwest Pavement Management, Inc., (PMP), China PMS, Highway Sign Inventory System, Infracon (PMS/IMS™), and Stantec™, as well as ICON and a number of other public agencies' inhouse infrastructure and pavement management systems.

Our staff includes a talented group of GIS, GPS and digital mapping professionals who design and build data collection vehicles, develop related software, and provide data collection, GIS mapping, and asset inventory services to a wide variety of clients in both the public and private sectors.

Our clients include cities, counties, state DOTs, telecommunication companies, utility companies, municipal engineering consulting firms, and transportation agencies. We have contracted for more than 250,000 miles of GPSVision data collection, mapping, road geometry and asset inventory on roads and rails in the U.S. and Canada since 1994.

GoodPointe Technology is headquartered in St. Paul, Minnesota, and employs technical staff located globally across North America, Europe, and Asia.

Role in this Project: GoodPointe will serve as the prime consultant for this project and will be facilitating the required data collection/system implementation plan, collection-, quality control-, and data processing services.

2. PROPOSED WORK PLAN

TASK 1. PROJECT INITIATION/PROJECT KICKOFF MEETING

Once the notice of selection has been received, the first step in this project will be to have a project kickoff meeting with the City to establish and document the specific scope of work to be performed based on the project specifications and any options selected. In this meeting, current pavement management operations will be reviewed to identify the data-related requirements for this project.

TASK 2. CITYWIDE PAVEMENT CONDTION ASSESSMENT & DIGITAL IMAGE COLLECTION

Our team will meet this project's critical inventory and condition survey requirements by providing *sub-meter coordinate accuracy coupled with an asset feature extraction process that does not require follow-up field inspections*.

DIGITAL IMAGE ACQUISITION

All designated roadway routes specified in this project would be driven by one or more specially equipped data collection vehicles such as the following:

The actual data collection process makes use of the latest digital imaging and Global Positioning System (GPS)/Inertial Navigational System (INS) technology to capture accurate feature location coordinates and a digital record of each visible feature simultaneously.

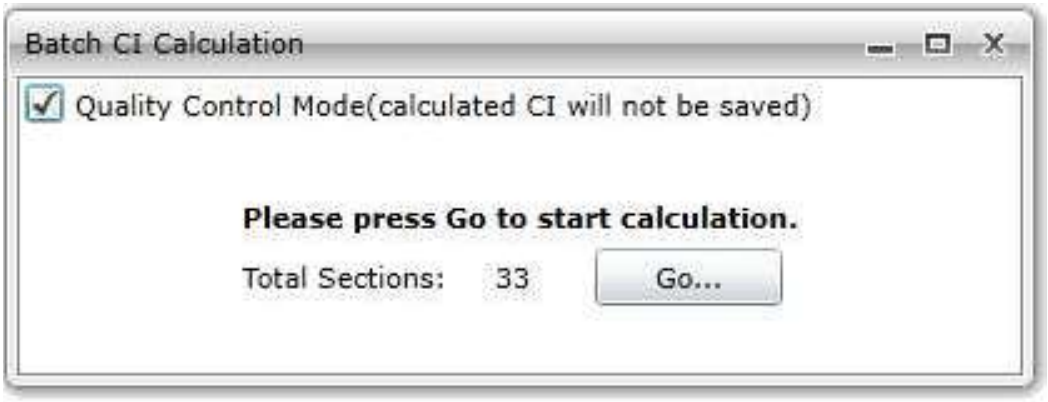
GPSVision Data Collection Vehicle to be used for the right of way survey proposed project.

QUALITY CONTROL PROCEDURES

A Project Kickoff Meeting will be held prior to the start of data collection operations for the City to meet with lead GoodPointe staff to review the data collection and quality control procedures proposed for this project.

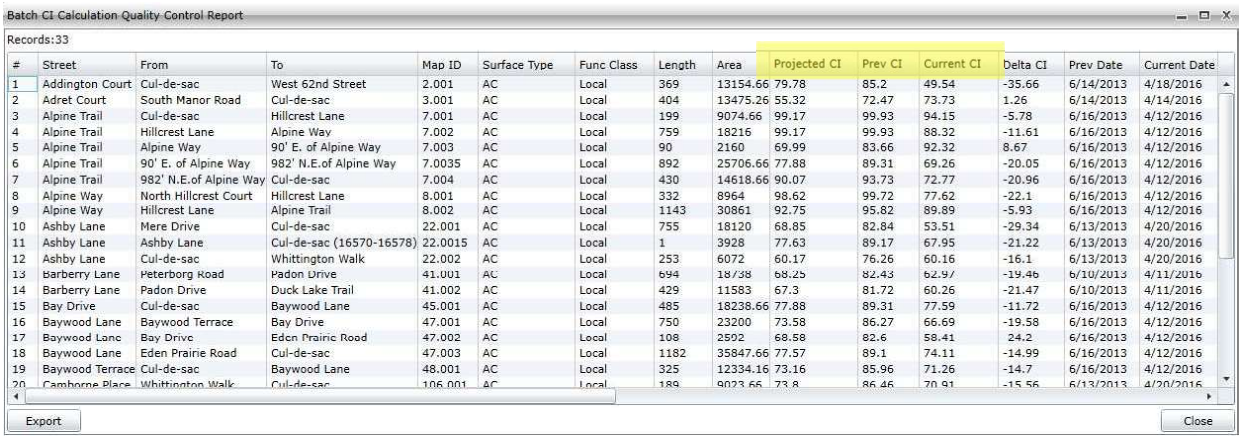
ICON QUALITY CONTROL REPORT

Over the past thirty years, we have developed and have continually refined our Infrastructure CONsultant (ICON) Pavement Management System (PMS) software in coordination with our active ICON user group. A prime example of this is our Quality Control *Batch CI Calculation* report, which enables us to automatically capture and present meaningful QA/QC information to help ensure that the collected system data provides a true representation of the actual pavement conditions in the field.



Once the condition data has been imported into the ICON program, clicking the 'Go' button generates a quality control report spreadsheet which compiles the essential inventory, condition, and latest paving project history information for each roadway section in the batch.

The condition data included in this report includes the: Current PCI (i.e. the PCI from the current survey); Previous PCI (i.e. the PCI from the most recent, previous survey), and Projected PCI, i.e. the expected PCI based on the most recent survey or paving project data based upon the relevant pavement performance curve established within the ICON program.


Batch CI Calculation Quality Control Report

Records:33

#	Street	From	To	Map ID	Surface Type	Func Class	Length	Area	Projected CI	Prev CI	Current CI	Delta CI	Prev Date	Current Date
1	Addington Court	Cul-de-sac	West 62nd Street	2.001	AC	Local	369	13154.66	79.78	85.2	49.54	-35.66	6/14/2013	4/18/2016
2	Adret Court	South Manor Road	Cul-de-sac	3.001	AC	Local	404	13475.26	55.32	72.47	73.73	1.26	6/14/2013	4/14/2016
3	Alpine Trail	Cul-de-sac	Hillcrest Lane	7.001	AC	Local	199	9074.66	99.17	99.93	94.15	-5.78	6/16/2013	4/12/2016
4	Alpine Trail	Hillcrest Lane	Alpine Way	7.002	AC	Local	759	18216	99.17	99.93	88.32	-11.61	6/16/2013	4/12/2016
5	Alpine Trail	Alpine Way	90' E. of Alpine Way	7.003	AC	Local	90	2160	69.99	83.66	92.32	8.67	6/16/2013	4/12/2016
6	Alpine Trail	90' E. of Alpine Way	982' N.E.of Alpine Way	7.0035	AC	Local	892	25706.66	77.88	89.31	69.26	-20.05	6/16/2013	4/12/2016
7	Alpine Trail	982' N.E.of Alpine Way	Cul-de-sac	7.004	AC	Local	430	14618.66	90.07	93.73	72.77	-20.96	6/16/2013	4/12/2016
8	Alpine Way	North Hillcrest Court	Hillcrest Lane	8.001	AC	Local	332	8964	98.62	99.72	77.62	-22.1	6/16/2013	4/12/2016
9	Alpine Way	Hillcrest Lane	Alpine Trail	8.002	AC	Local	1143	30861	92.75	95.82	89.89	-5.93	6/16/2013	4/12/2016
10	Ashby Lane	Mere Drive	Cul-de-sac	22.001	AC	Local	755	18120	68.85	82.84	53.51	-29.34	6/13/2013	4/20/2016
11	Ashby Lane	Ashby Lane	Cul-de-sac (16570-16578)	22.0015	AC	Local	1	3928	77.63	89.17	67.95	-21.22	6/13/2013	4/20/2016
12	Ashby Lane	Cul-de-sac	Whittington Walk	22.002	AC	Local	253	6072	60.17	76.26	60.16	-16.1	6/13/2013	4/20/2016
13	Barberry Lane	Peterborg Road	Padon Drive	41.001	AC	Local	694	18738	68.25	82.43	62.97	-19.46	6/10/2013	4/11/2016
14	Barberry Lane	Padon Drive	Duck Lake Trail	41.002	AC	Local	429	11583	67.3	81.72	60.26	-21.47	6/10/2013	4/11/2016
15	Bay Drive	Cul-de-sac	Baywood Lane	45.001	AC	Local	485	18238.66	77.88	89.31	77.59	-11.72	6/16/2013	4/12/2016
16	Baywood Lane	Baywood Terrace	Bay Drive	47.001	AC	Local	750	23200	73.58	86.27	66.69	-19.58	6/16/2013	4/12/2016
17	Baywood Lane	Bay Drive	Eden Prairie Road	47.002	AC	Local	108	2592	68.58	82.6	58.41	24.2	6/16/2013	4/12/2016
18	Baywood Lane	Eden Prairie Road	Cul-de-sac	47.003	AC	Local	1182	35847.66	77.57	89.1	74.11	-14.99	6/16/2013	4/12/2016
19	Baywood Terrace	Cul-de-sac	Baywood Lane	48.001	AC	Local	325	12334.16	73.16	85.96	71.26	-14.7	6/16/2013	4/12/2016
20	Camborne Place	Whittington Walk	Cul-de-sac	106.001	AC	Local	189	9023.66	73.8	86.46	70.91	-15.56	6/13/2013	4/20/2016

Export Close

ICON Batch PCI Quality Control Report

In the event that there is significant amount of variation between the **'Today's Projected PCI' and the latest PCI,** we can perform a follow-up check on the PCI survey and/or consider a recalibration of the pavement performance curve for the indicated combination (of surface type, functional class and structural strategy).

In the event that there is significant amount of variation between the **'Previous PCI' and the 'Current PCI'** for the amount of time elapsed between the two surveys, then these results can be flagged for review with the City and/or further follow-up action.

ASTM PAVEMENT CONDITION INDEX (PCI) SURVEY METHODLOGY

The digital image data will be used to facilitate a quantitative pavement condition survey, in which the various pavement distresses will be extracted from the imagery data collected in the survey.

The required surface condition assessment for this project will be based upon the standard survey distress definition as specified in the methodology of ASTM 6433-23, by the American Society for Testing and Materials (ASTM). The assessment will provide a calculated Pavement Condition Index (PCI) for each pavement management sample and inventory section (e.g. per street block) evaluated in the survey.

Traffic and Safety

Field data collection will be performed conforming to all traffic laws and will adhere to all traffic control and safety related procedures deemed necessary by the Client for the protection of the public personnel and our crew members. Our GPSVision™ van is equipped with flashing amber lights that are readily visible from the front, sides and rear of the vehicle. The GPSVision™ van is able to operate at the posted speed limit and there is no unnecessary stopping or blocking of traffic during operation.

GoodPointe will import the pavement condition data that is collected in this project into a dedicated ICON Pavement Management System for the City which is hosted at our data center on our Amazon Web Services (AWS) Cloud Server. The City's ICON SaaS program will be used to batch calculate the PCI for the distress data collected in this project.

OTHER DATA TO BE EXTRACTED IN THIS PROJECT

In addition to collecting PCI data in this project, ***the right of way imagery used to produce the pavement condition survey results*** can be used to extract and collect other right of way data such as: curb/gutter inventory, sidewalk type/extent, traffic signs, pavement striping, etc.

We have prepared a separate cost proposal for Signs (with retroreflectivity data) for the City's consideration and approval.

TASK 3. ICON SAAS SOFTWARE LICENSE SUBSCRIPTION

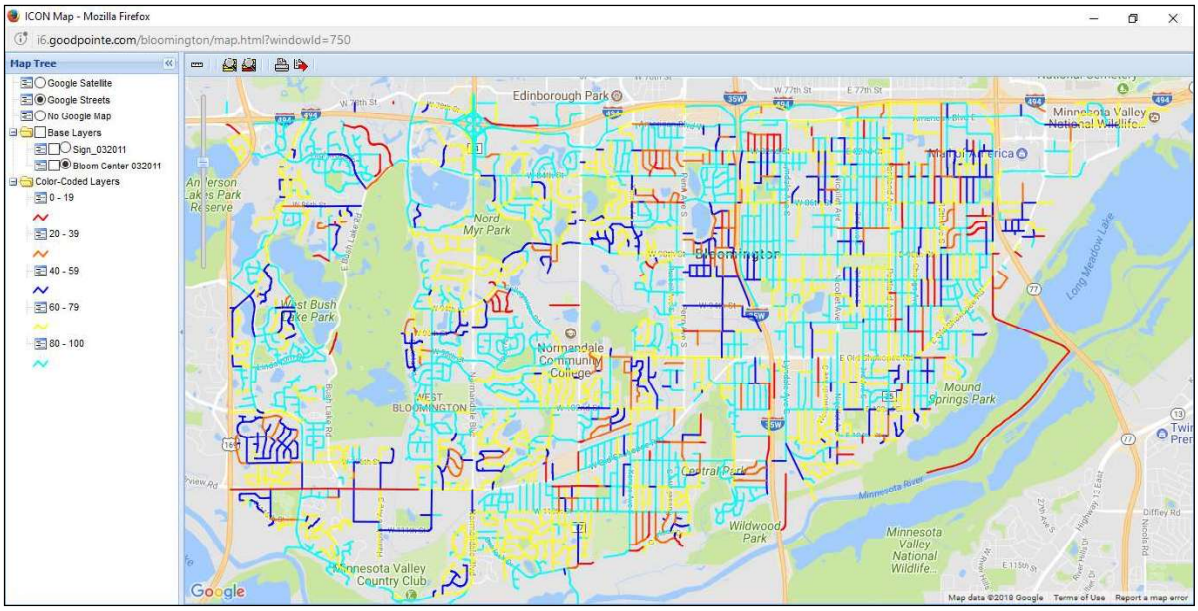
Objective of this Task: To establish a working copy of the ICON pavement management system, to serve as the City's data management and analysis tool to augment the City's long-term Capital Improvements Program decision making process.

ICON 7
GET TO THE POINT

The InfrastructureCONsultant (ICON) Infrastructure Management System is a browser-based, relational database management system (RDBMS) that you can customize to manage and track the economic condition of your roadway asset management data.

For this project, we are proposing the implementation of the following module:

- **Pavement Management Module**



ICON Screen Capture: Color Coded GIS Map of Today's Projected PCI

ICON SaaS Subscription

The ICON SaaS subscription allows for the authorized number of concurrent users to simultaneously access the ICON software under a SaaS (Software as a Service) subscription license, which is renewable annually.

Based upon the requirements specified for this project, a five (5) CAL license (MS Access Database Platform) is recommended, to simultaneously enable five (5) concurrent users to be logged into and working in each module of the ICON system on a per module basis.

With the ICON software license subscription, the City will receive:

- Hosting of the ICON system by GoodPointe on our high performance, dedicated Amazon Web Services (AWS) cloud server;
- Annual software maintenance and technical support via telephone between the hours of 9:00 am to 5:00 pm, (CST) Monday through Friday;
- Updates/enhancements to the ICON software during the term of the agreement;
- On-line support via email (support@goodpointe.com) , the GoodPointe Technology website (www.goodpointe.com), or the GoodPointe Technology FTP site (ftp://www.goodpointe.com); and,
- Training on infrastructure management system-related topics and system enhancements at our User Group meeting workshops held in the St. Paul/Minneapolis Metropolitan area.

Response Plan

The general process for the support plan covered under the maintenance agreement is to respond to and resolve all questions or concerns immediately. In the rare instance when a staff member is not available, a response will be given within 24 hours. Usually these calls can be resolved either over the telephone or through email.

The maintenance agreement will span the calendar year and will require renewal on an annual basis, with the corresponding agreement letter to be sent to the City in early November of each year.

Authorizing Additional Users For ICON Software Support

Under this agreement, the City is to identify one primary user of the software, per module, to serve as the administrative contact to distribute technical information back to other users of the ICON program at the City. Additional ICON users may be authorized to receive ICON software support from GoodPointe Technology, on a per-user/per support year basis, under the terms specified in this agreement.

Software Features

For a listing of the specific features for the ICON software module(s) proposed for this project, please refer to the appendix of this proposal.

The Digital Democracy of the ICON User Group

How it Works

As an authorized user of the ICON program, the City would become a member in the ICON User Group network, with 100 votes per ICON module purchased.

During the year, GoodPointe will collect user suggested ideas to enhance existing system features and/or to develop new system features. On a semi-annual basis, these enhancements are reviewed and authorized by an authorized user vote at our ICON User Group Meetings or by online communications (usually email).

Development projects are prioritized for future development covered under the maintenance plan of the ICON program. These meetings are held at conference locations in the Minneapolis/St. Paul metropolitan areas and at rotating ICON user facilities.

Benefits

These meetings address our users' ever-evolving system needs and keeps us focused on providing an ICON system that is relevant and maintainable to our clients. It also promotes an energetic user community that is more willing to share their great ideas for improving the system for the benefit of the larger ICON user group community.

We challenge any of our competitors to come up with a better development model.

TASK 4. SYSTEM ANALYSIS CONSULTING SERVICES

Under this task GoodPointe is available to provide a range of value-added consulting services that may include:

- Hold an onsite project kickoff meeting to document the City's specific needs for this project.
- Set up the ICON software with data from the City's legacy data sources.
- Transfer and/or update the pre-existing geocode link/asset data from the City's legacy and/or third-party database system(s).
- Link the City's ESRI centerline shapefile map to pavement inventory data.
- Provide onsite or online ICON system training for City staff designated to work with the system.

- Data entry/import of maintenance projects performed in recent years, registering the improved condition into the ICON database.
- Receive and enter the City's Proposed Capital Improvement Projects (CIP List) and proposed project costs into the Predetermined Plan of ICON.
- Update the ICON program to reflect the City's current asset management policies, paving strategies, application parameters, unit costs, etc.
- Review/Update the pavement performance curves to be loaded in ICON based on actual City pavement performance data.
- Use the ICON Budget Analysis Module to run multiple, multi-year projections (1 to 75 years into the future) to document the projected average network condition and deferred maintenance backlog results, based on the data supplied in above items.
- Document the Trends in Pavement Condition, queried out of the historical database tables of ICON.
- Include the scenario results run in an executive summary report.
- Utilize the ICON 7 Pavement Management System API to integrate with the City's GIS;
- Generate GIS mapping data and/or PowerPoint presentation materials for elected officials.

Note:
The above items are offered as a preliminary suggestion of work objectives for the City under this project. GoodPointe will work with the City to define/refine the set of deliverables under this task. GoodPointe will provide an ongoing report of the consulting effort provided under this task throughout the duration of the project. Out-of-pocket expenses (e.g. billable project mileage ($0.75/mile) will be billed separately.

Recommended/Selected: Forty (40) Hour Premium Consulting Agreement

PROJECT SCHEDULE/DELIVERABLES

Our proposed schedule, assuming a notice to proceed date of May 15, 2026

- **Notice to Proceed:** May 15, 2026
- **ICON Setup:** Complete by June 15, 2026
- **Field Data Collection:** Summer 2026
- **PCI Survey Results:** Delivery of data by September 30, 2026.

The above is offered as a preliminary schedule suggestion for the City's consideration and can be adjusted to better meet the City's schedule requirements.

6. COST BREAKDOWN

A fee schedule has been included on the following page of this proposal.

Cost Breakdown
City of Blaine, Pavement Management Consulting Services
GoodPointe Technology, Exhibit A.1

April 30, 2026

Task / Description	Units	Quantity	Rate	Optional	Total
1. Project Initiation/Project Kickoff Meeting					
Covered under Task 3.					$0
					$0
2. Citywide Pavement Condition Assessment & Digital Image Collection					
Task 2.1 ASTM PCI Pavement Condition Survey	Centerline Miles	262	$300		$78,600
					$78,600
3. Annual ICON Software SaaS License Subscription					
ICON Pavement Management (Pavement) SaaS (SQL Server Database Platform)	Annual	1	$2,375		$2,375
Subtotal:					**$2,375**
4. Value-Added System Consulting Services					
Forty (40) Hour ICON Premium Consulting Agreement Package ($125/hour)	Package	1	$5,000		$5,000
Twenty (20) Hour ICON Premium Consulting Agreement Package ($135/hour)	Package	1		$2,700	
* If needed, out of pocket billable mileage expenses to be billed at $0.75/mile					
Subtotal:				**$0**	**$5,000**
Total Estimated Project Budget (not-to-exceed)					**$85,975**

Signature Page: *Sign & Email to tkadlec@goodpointe.com*

Attention: ***Tony Kadlec, GoodPointe Technology***
Re: **Pavement Management Consulting Services Project for the City of Blaine, Minnesota**

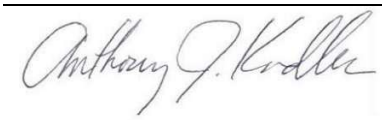
This agreement is based on providing the services described under **Exhibit A.1 Scope of Work for the City of Blaine, MN dated April 30, 2026**. The project budget will not be exceeded without additional authorization from the client.

The hourly or unit cost presented in this contract is based on the scope of services described and the assumption that the project will be completed within one year from the signature date. If the project cannot be completed within the proposed schedule due to circumstances beyond our control, revising the unit costs may be required for completion of the remaining tasks. Invoices will be submitted on a monthly basis in accordance with the progress achieved in this project. Terms on payment for services are due immediately upon receipt.

GoodPointe Technology appreciates the opportunity to present this contract to you. Please sign this page and return a copy to GoodPointe Technology by email to tkadlec@goodpointe.com . Receipt of the signed agreement will serve as our written authorization to proceed with the proposed scope of work.

Authorization to Proceed:
Please proceed according to the described scope of services denoted in Exhibit A.1

Total Authorized Budget: **$85,975.**

Date	
Client	City of Blaine, Minnesota
Authorized Signature	
Name	
Title	
Date	4/30/2026
Authorized Signature	
Name	Anthony J. Kadlec
Title	President

ICON SaaS Pavement Management System Features

Pavement Asset Management

Infrastructure CONsultant (ICON) Infrastructure Management System

---

In this document, you will find information on the following module(s) of the ICON Software Suite:

Pavement Module

Please contact us with your questions or comments:

GoodPointe Technology
World Headquarters
287 E. 6th Street, Suite 200
St. Paul, MN 55101 USA

Toll Free: +1 866.341.0721 ***Fax: +1 651.726.2545***
Internet: www.goodpointe.com ***Email: info@goodpointe.com***

Overview of ICON Version 7.0 Features

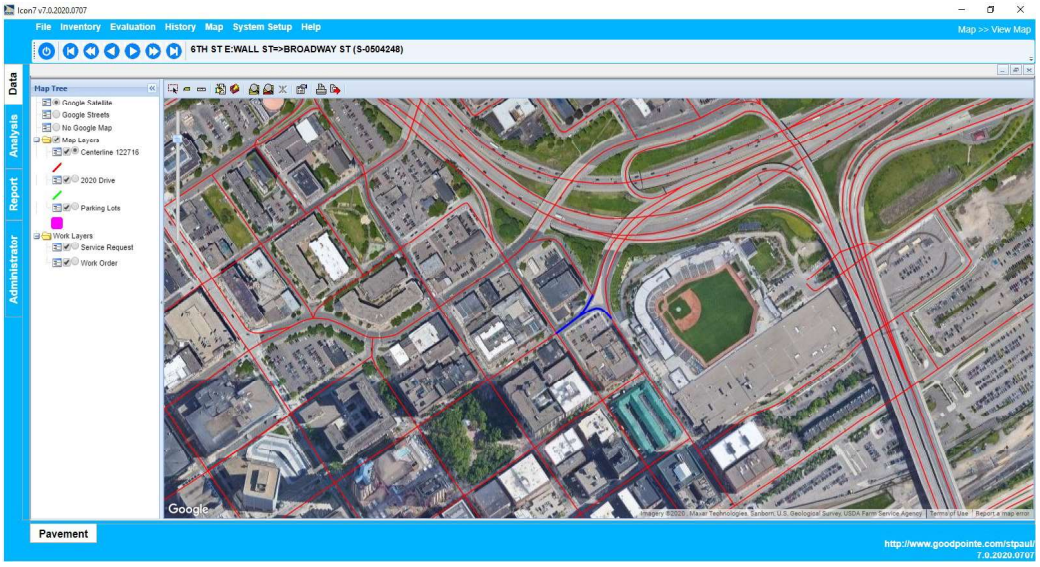
Q: What is ICON? A. *ICON* is your *InfrastructureCONsultant.*

Comprehensive Infrastructure Asset Management. ICON is a high-powered, browser-based, relational database management system (RDBMS) that you can customize to manage and track the economic condition of your physical infrastructure, including: pavements, pavement markings, signs, signals, intersection data, storm sewers, sanitary sewers, water main system, mobile assets, and any other miscellaneous infrastructure assets located in your right of way.

KEY FEATURES: User Interface:

Desktop Folder Design. The front-end user-interface of ICON 7.0 utilizes an intuitive folder design which integrates all program functionality such as data input, condition score calculation, economic scenario analysis, and system data reporting into one easy to use and manage executive program.

Integrated Geographical Information System (GIS) Mapping Interface. ICON 7.0 allows you to read and write information to and from your infrastructure management database through a linked mapping interface that is integrated with the leading GIS (e.g. ArcGIS) products. Google WMS data (roadway map and satellite) maps can be displayed behind your active map layer(s) to provide real world context to your working maps.



The ICON mapping interface allows the user to point and click on map segments to enter and register the information from your maintenance and rehabilitation activities by saving it directly to the ICON relational database. It also allows the user to zoom in on a map segment and view attribute information such as management section dimensions, visual image photos/video files, project history, or pavement condition survey information, or any other information that you store in ICON.

ICON includes a library of color-coded map queries, which you can generate to view your system data on your map. With the click of a button you can download the color-coded map query (e.g. ESRI shapefile) data for plotting offline of ICON, in your GIS software.

To utilize this functionality, your organization will need to have a digital GIS map, which is associated (linked) to your infrastructure management database.

Supported Database Systems. ICON 7.0 supports the full range of popular database system vendors on the market, such as MS Access, MS SQL Server, ORACLE, and other SQL-compliant database systems. This allows your organization the flexibility to select the database system that meets the Information Technology (IT) goals of your organization and the specific talents of your in-house staff.

Supported Image and Video Formats. ICON 7.0 supports a variety of image and video formats so that you can capture the visual condition of your network, associate it to your management sections and easily retrieve this information.

System Architecture:

Multi-Tier, Browser-Server. The multi-tier browser-server architecture of ICON 7.0 allows the assignment of system access rights for the users of the program at your organization. You can assign an ICON system administrator and the read/write rights of all the users of the ICON program for each data entry screen in the ICON program. This feature enables the various members of your organization to take part in the operation of the program according to their specific roles and responsibilities.

ICON 7 Rest API (Application Program Interface). Use the ICON 7 API to GET data from/PUT data into ICON to serve your in-house and third-party enterprise management applications.

Pavement Management System Modeling. ICON offers the following features for modeling the performance characteristics of your infrastructure network:

- Pavement performance curves can be assigned according to combinations of Surface Type, Functional Class, and Rehabilitation Strategy Type to model the specific performance characteristics of your infrastructure network;
- Available mathematical models range from straight line (1st order curves) to higher (2nd, 3rd, and 4th) order curves;
- For a particular pavement maintenance or rehabilitation strategy (such as sealcoats, overlays, and reconstructs) the user can set: the **maximum number of applications** the strategy can be applied successively before a new strategy must be recommended, the **required time interval** (in years) between successive applications of the strategy, and the **unit cost** of applying the strategy, including the necessary prep work as defined by the local maintenance strategies set by the user;
- **Customized SQL Queries.** Create and save customized SQL query statements that you can run on any table or query view in the ICON relational database; and,
- **Integrate to Third Party Servers/Systems Via Customized Web Service Link.** Your customized SQL queries can be set up to push data from ICON to your third-party servers/systems (e.g. ArcGIS Server).

Budget Analysis/Scenario Capabilities. ICON offers the following features for modeling the performance characteristics of your infrastructure network:

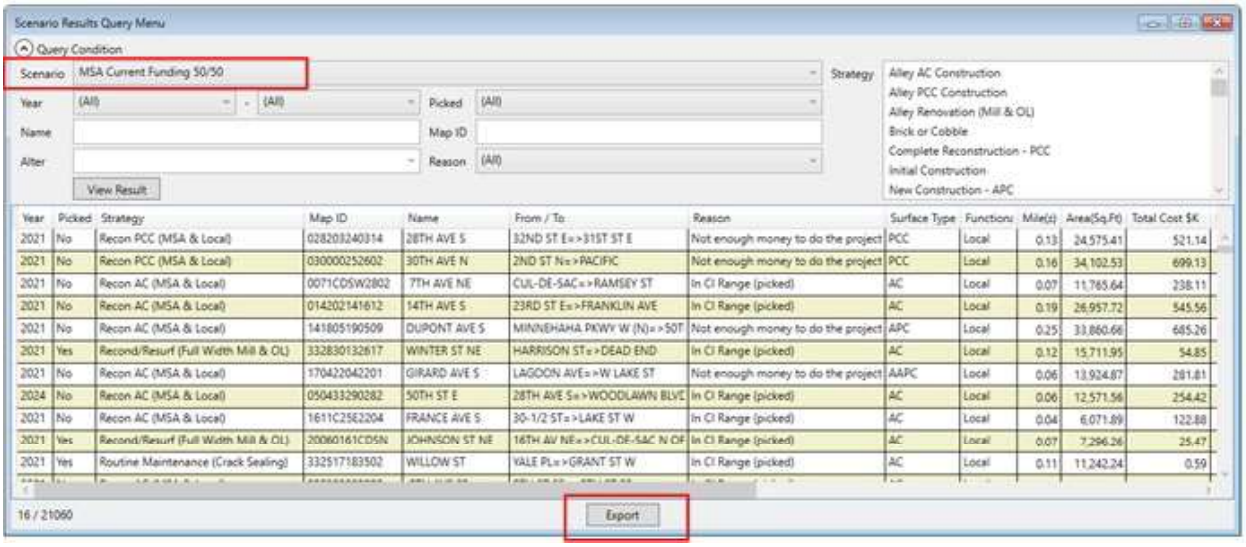
- **GASB 34 Benchmark CI Feature.** Enter an average and/or minimum Benchmark CI to be achieved for all or a subset of your network, and ICON will determine the level of resources for the maintenance, repair, and rehabilitation plan required to meet your stated goals;
- User can specify: length of scenario projection (1 year to 75 years), start year of scenario (up to 10 years from current date), inflation factor (%), variable budget and pavement category allocation funding levels per year;
- The maintenance and rehabilitation backlog and average network PCI is calculated for each year of the analysis period;
- Multi-year **Capital Improvement Programs (CIP)** can be directly integrated in the budget analysis;

- Budget scenario analysis can be run on a user-defined subset of the overall infrastructure network or the entire network;
- **Local Repair/Maintenance Plans** are easily generated to recommend specific local repair fixes based on your pavement management policy and your latest pavement distress data and can be exported to GIS for your maintenance crews to implement;
- Multiple budget scenarios can be stored for future reference and comparison;
- At the start of a budget scenario, the ICON program loads the most recent condition survey data or project related information and deteriorates the condition score from that historical date to the date of the analysis;
- Ability to filter through the historical project information to determine how many times each particular strategy has been applied successively and what the time interval has been since the last strategy. Given this historical information, ICON performs the life cycle cost analysis to determine the optimum way to spend the budget in the future analysis years given the practical constraints of how the applicable strategies need to be programmed;
- Decision tree functionality to develop maintenance plans based on other management section attribute information in addition to surface condition;
- Life-cycle cost analysis algorithm to determine the optimum strategy for competing/overlapping maintenance strategy ranges;
- Curb-reveal algorithm to qualify or disqualify management sections for a network-level overlay strategy/program based on the amount of curb reveal present vs. the amount of curb reveal that is required based on your overlay policy.;
- **Virtual Project Grouping (VPG)** algorithm enables you to re-group your ICON budget scenario work plans to recommend optimal groups of sections to be worked on in the same scenario year instead of individual optimal sections being recommended in a scattered pattern across the network.
- **Reassign Surface Type & Functional Class** algorithm ICON enables you to setup paving strategies to change pavement surface type (e.g. from PCC to AC for an AC over PCC overlay) and/or functional class (e.g. unpaved

to paved, non-curbed to curbed) during the course of a budget scenario run based upon your specified paving strategy triggers;

- **The Customizer**. Create a user-defined table and customized data entry interface to store miscellaneous attribute data that is important to your organization;

- **Scenario Results Query Menu**. Our easy to use ICON Scenario Results Query Menu enables you to drill down on the analysis results of a given scenario and then export results to XLS format for offline tabulation (e.g. summarize in an Excel Pivot Table).



For example, in the above 'Scenario Query Results Menu' screen we can select a scenario and specify the following variables:

- Analysis year(s);
- Picked (Yes= recommended project, No = deferred maintenance backlog);
- One or many of the list of paving strategies included in the scenario;
- Reason (why the strategy was or was NOT recommended); and,
- Roadway name and/or MapID of selected inventory section.

And then click the 'Export' button to generate an Excel spreadsheet of the selected scenario results, which also include the total area (in square feet), total length (in miles), total cost ($K), along with the ICON-calculated cost/benefit metrics of each pavement inventory section included in the scenario.

Condition Survey Methodology. ICON offers the following set of methodologies for analyzing the condition of your infrastructure network:

- The ASTM Pavement Condition Index (PCI) Methodology is available for rigid (Portland Cement Concrete) and flexible (asphalt/bituminous) roadway pavements as well as gravel roadways;
- Ability to enter a qualitative rating (Reference CI) score to represent the condition of a given management section;
- Composite Condition Index (Composite CI) to mathematically-integrate condition scores from different measures. For example, a composite CI could be defined to weight 50% of the score from the surface condition PCI and weight the other 50% of the score based on ride quality (IRI);
- ICON is the first commercially available program to integrate the PCI methodology with the Texas Department of Transportation (TxDOT) Pavement Management Information System (PMIS) rating methodology;
- ICON 7.0 is designed with an import function to automatically accept Minnesota Department of Transportation (MnDOT) PMS system pavement condition data. You can run budget scenarios on your preferred condition index: SR, RQI, or PQI;
- ICON 7.0 supports the Georgia Department of Transportation (GaDOT) pavement condition rating system;
- Ability to perform pavement condition surveys on 100% of the management section area or on multiple user-defined samples for a given inventory management section;

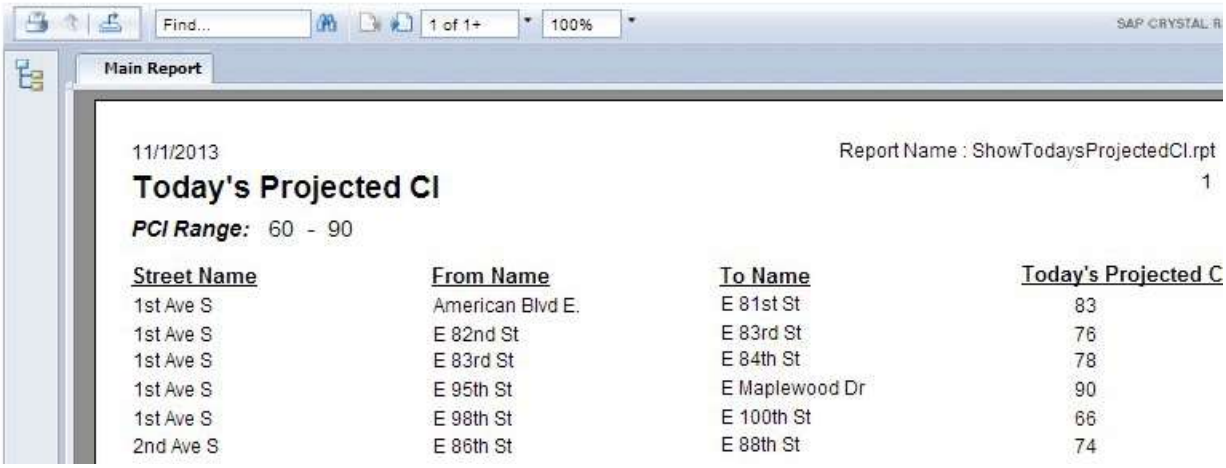
Emerge! Our Emerge! field data collection application for Android-based smart phones and tablets, enables you to download a copy of your pavement inventory to your device to collect data offline (i.e. without an Internet connection) OR with a live, online connection to your ICON data server. Perform pavement condition surveys, sidewalk condition surveys, enter comments, check your planned CIP projects and report infrastructure management issues back to your ICON system;

- The calculated Condition Index is stored for each rated sample for historical reference; and,
- For sidewalk management: a condition index (CI) based on the sidewalk pavement distresses defined in the WALKER system and/or your customized pavement distresses.

System Information Reporting Capability. ICON utilizes runtime SAP Crystal Reports™ to provide powerful system reporting capability:

- Our library of shared, standard ICON system reports developed by our client base is made available to all new clients;
- Customized system reports for your organization can be developed based upon our standard reports or with the help of an ICON technical support representative;
- System reports can be exported to a full range of third-party data formats (e.g. MS Excel, Adobe PDF, etc.); and,
- Once existing system reports are saved, they can be refreshed to incorporate the latest available collected data.

Crystal Report Support. GoodPointe Technology offers comprehensive SAP Crystal Report™ system support on an annual basis as an additional option to the ICON Software Support Agreement. Under the Crystal Report™ Support option, clients may request the development of specific reports and/or recommendations on how to construct specialized system reports that meet the unique needs of their agency.



City of Blaine
Staff Report

File Number: RES 26-105

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Jerome Krieger, Park and Recreation Director

Agenda Item # 7.13

Resolution Approving a Temporary Road Closure for the 2026 Blaine Sizzling Summer Kickoff

Executive Summary

The Council is asked to approve a temporary road closure for the Blaine Sizzling Summer Kickoff on Town Square Drive NE for the event.

Background

The Blaine Parks and Recreation department will host its annual Sizzling Summer event on Saturday, June 6, 2026, from 10 pm to 4 pm. The event will include a craft fair, bands, food trucks, fire trucks, public works vehicles and police vehicles. Staff will coordinate the closure with Public Works and traffic control with Blaine Police Department. To provide a safe environment and accommodate the activities, staff is proposing the closure of Town Square Drive NE in front of city hall from 7 am to 6 pm.

Strategic Plan Relationship

This action relates to collaboration and engagement of the strategic plan by providing an inclusive, engaged and involved community.

Board/Commission Review

None

Financial Impact

None

Public Outreach/Input

None

Staff Recommendation

By motion, adopt a resolution approving the temporary road closure of Town Square Drive NE from 108th Lane NE to Town Square Drive NE on Saturday, June 6, 2026.

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-105

Resolution Approving a Temporary Road Closure for the 2026 Blaine Sizzling Summer Kickoff

WHEREAS, the Blaine Sizzling Summer Kickoff is a large public event that brings hundreds of people to the City of Blaine each year; and

WHEREAS, the City Emergency Management staff has identified the need to work with Parks and Recreation to create a security plan; and

WHEREAS, the Blaine City Council is cognizant of providing regulation of vehicular traffic in a safe and responsible manner; and

WHEREAS, City Code requires a resolution authorizing temporary road closures; and

WHEREAS, the temporary road closures will not adversely affect traffic safety; and

WHEREAS, public safety is paramount for all involved, including attendees and residents.

NOW, THEREFORE, BE IT RESOLVED that the Blaine City Council hereby authorizes Incident Command the ability to implement/conduct the following security and safety elements for the Blaine Sizzling Summer Kickoff:

1. Temporary road closure of Town Square Drive NE from 108th Lane NE to Town Square Drive NE on Saturday, June 6, 2026.

PASSED by the City Council of the City of Blaine on this 18th day of May 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: RES 26-106

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Jerome Krieger, Park and Recreation Director

Agenda Item # 7.14

Resolution Approving Temporary Road Closures for the 2026 Blaine Festival and Parade

Executive Summary

The Council is asked to approve a temporary road closure for the Blaine Festival Parade on Jefferson Street and Central Avenue for the Festival.

Background

The Blaine Festival Committee has submitted a special event license to hold a parade on Saturday, June 27, 2026, from 12 pm to 2:30 pm. The parade will include floats, bands, fire trucks and police vehicles. Staff will coordinate the closure with Public Works, Anoka County and traffic control with Blaine Police Department. To provide a safe environment and accommodate the activities, staff are also proposing to close Central Avenue south of the Village Bank parking lot.

Strategic Plan Relationship

This action relates to collaboration and engagement of the strategic plan by providing an inclusive, engaged and involved community.

Board/Commission Review

None

Financial Impact

None

Public Outreach/Input

Letters will be sent out to the residents within a radius of the parade route.

Staff Recommendation

By motion, adopt a resolution approving the temporary road closure of Jefferson Street from Oak Park Boulevard to Territorial Road on Saturday, June 27, 2026. Also, close Central Avenue from south of Village Bank to the Mary Ann Young Center for June 26 to June 28, 2026.

Attachment List

None

City of Blaine

Signature Copy
Resolution: RES 26-106

Resolution Approving Temporary Road Closures for the 2026 Blaine Festival and Parade

WHEREAS, the Blaine Festival Parade is a large public event that brings thousands of people to the City of Blaine each year; and

WHEREAS, the City Emergency Management staff has identified the need to work with event organizers to create a security plan; and

WHEREAS, the Blaine City Council is cognizant of providing regulation of vehicular traffic in a safe and responsible manner; and

WHEREAS, City Code requires a resolution authorizing temporary road closures; and

WHEREAS, the temporary road closures will not adversely affect traffic safety; and

WHEREAS, public safety is paramount for all involved, including attendees and residents.

NOW, THEREFORE, BE IT RESOLVED that the Blaine City Council hereby authorizes Incident Command the ability to implement/conduct the following security and safety elements for the Blaine Festival Parade and Festival:

1. Temporary road closure of Jefferson Street from Oak Park Boulevard to Territorial Road on Saturday, June 27, 2026.
2. Temporary road closure of Central Avenue from south of Village Bank to the Mary Ann Young Center for June 26 to June 28, 2026.

PASSED by the City Council of the City of Blaine on this 18th day of May 2026.

CITY OF BLAINE THE GREAT SEAL OF THE STATE OF MINNESOTA MINNESOTA

Signed by _____
Tim Sanders, Mayor

Signed by _____
Catherine M. Sorensen, City Clerk

City of Blaine
Staff Report

File Number: 2026-118

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Motion

7:00 PM - Public Hearing and Items Published for a Certain Time - Cathy Sorensen, City Clerk

Agenda Item # 8.1

Motion to Approve On-Sale and Sunday Intoxicating Liquor Licenses for Stella's Blaine, 4365 Pheasant Ridge Drive NE, Suite 102

Executive Summary

Council is asked to approve the on-sale and Sunday intoxicating liquor licenses for Stella's Blaine to allow the ability to serve intoxicating liquor.

Background

A public hearing is required prior to the approval for on-sale and Sunday intoxicating liquor application for Stella's Blaine.

Jose Rubio, applicant, has submitted the on-sale and Sunday intoxicating liquor application for Stella's Blaine. The applicant has paid the required license fees, submitted forms and documents, and the background investigation has been conducted by the Blaine Police Department with no concerns found.

The on-sale and Sunday liquor licenses, if approved, would be valid until June 30, 2026, and run concurrent with annual liquor license renewals beginning July 1, 2027. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council. The license is contingent upon Stella's Blaine meeting all City of Blaine requirements.

Strategic Plan Relationship

This license approval relates to both financial sustainability and growth management priorities in the strategic plan by attracting new businesses to the city.

Board/Commission Review

N/A

Financial Impact

Liquor license fees, adopted annually by city council, provides sufficient funding for review and issuance of the licenses as well as compliance checks and any other necessary license monitoring/enforcement.

Public Outreach/Input

Notice of public hearing was published in *Blaine/Spring Lake Park/Columbia Heights/Fridley Life* and on the city's website as required by code. No feedback was received by the clerk's office.

Staff Recommendation

Hold a public hearing to receive input regarding the on-sale and Sunday liquor licenses, then by motion approve issuance of on-sale and Sunday intoxicating liquor licenses for Stella's Blaine, 4365 Pheasant Ridge Drive NE, Suite 102.

Attachment List

None

City of Blaine
Staff Report

File Number: RES 26-83

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

7:00 PM - Public Hearing and Items Published for a Certain Time - Daniel Schluender, Director of Engineering

Agenda Item # 8.2

Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easements within Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02

Executive Summary

The City received a petition dated April 9, 2026, from Russel Taylor, representing Taylor Properties, requesting the vacation of drainage and utility easements, lying over, under, and across Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall Second Addition; according to the recorded plat thereof, Anoka County, Minnesota; see Attached Exhibit A for description.

Background

The property was originally platted as Glimcher Northtown Mall Second Addition The existing drainage and utility easements are no longer needed. Engineering staff has reviewed the request and agrees with the vacation.

Schedule of Actions

04/20/2026	Receive Petition and Order Public Hearing
05/18/2026	**Public Hearing and Adopt Vacation Resolution**

Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing on May 18, 2026.

Financial Impact

No Financial Impact to the city for this request.

Public Outreach/Input

Notice ws officially published calling for the Public Hearing on May 18, 2026.

Staff Recommendation

By motion, adopt the Resolution.

Attachment List

1. Petition to Vacate Drainage Utility Easement V26-02
2. Exhibit A - Vacation of Drainage and Utility Easements - Prime North and Glimcher8 Northton Mall 2nd Addition

City of Blaine

Signature Copy

Resolution: RES 26-83

Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easements within Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02

WHEREAS, the City Council has received a petition dated the 9th day of April, 2026, requesting the vacation of all drainage and utility easements lying over, under, and across Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall Second Addition; according to the recorded plat thereof, Anoka County, Minnesota; as shown in Exhibit A (attached); and

WHEREAS, the required public hearing notices were published and mailed, and the public hearing was held on the 18th day of May, 2026, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. The vacation of the existing drainage and utility easements lying over, under, and across Lot 2, Block 1, Prime North and Lot 2, Block 1, Glimcher Northtown Mall Second Addition.

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

Petition to Vacate

10801 Town Square Drive NE, Blaine MN 55449
Engineering Department
phone: 763-785-6172 | BlaineMN.gov

Engineering

☒ Vacation of Easement ☐ Vacation of Right-of-Way

I/We, the undersigned, represent the majority of owners of real property abutting or adjacent to:

Address/legal description: Lot 2, Block 1, Prime North and Lot 2 Block 1, Glimcher Northtown Mall Second Addition, according to the recorded plat thereof, City of Blaine, Anoka County, Minnesota,

See Attached Exhibit A for Description

Description of reason for vacation: The area has been replatted and the lot line not longer exists; Therefore, the drainage and utility easement is not needed.

Signature of Owner: [signature] **Date:** 4/09/26

The following will need to be submitted along with this form:

Application Fee:

- ☐ $250 for first lot for single-family residential plus $50 for each additional lot
- ☑ $500 for all others

Supporting documentation for easement:

- ☑ Exhibit including Legal Description of property in pdf format (i.e. survey, drawing)
- ☐ Letter of Authorization (if applicable)

In consideration of vacating the street right-of-way as herein petitioned, the undersigned hereby jointly and severally waive any and all claims for any damages resulting from the vacating and discontinuing of said street right-of-way.

Name of Petitioner/Applicant: Russel Taylor; representing Taylor Properties

Address: 1043 Frogtown Road **E-mail:**

City: Kingsport **State:** TN **Zip:** 37663

Phone: 423-630-0130 ex 3 **Business Phone:**

Applicant Signature: [signature] **Date:** 4/09/26

Send completed form, fee and supporting documentation to Teresa Barnes, Engineering Department 10801 Town Square Drive NE, Blaine MN 55449 or e-mail to tbarnes@blainemn.gov

EASEMENT VACATION EXHIBIT A

Lot 2, Block 1, PRIME NORTH and Lot 2, Block 1, GLIMCHER NORTHTOWN MALL SECOND ADDITION

City of Blaine, Anoka County, Minnesota

EASEMENT VACATION DESCRIPTION

All that part of the 10.00 foot drainage and utility easement dedicated by the recorded plat of GLIMCHER NORTHTOWN MALL SECOND ADDITION, Anoka County, Minnesota, which adjoins and lies northerly of the southerly line of Lot 2, Block 1, said GLIMCHER NORTHTOWN MALL SECOND ADDITION, said easement also being dedicated by the recorded plat of PRIME NORTH, Anoka County, Minnesota, and which lies easterly of the westerly 10.00 feet of Lot 1, Block 1, said PRIME NORTH and westerly of the easterly 10.00 feet of said Lot 1.

MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026

Rory L. Synstelien Minnesota License No. 44565

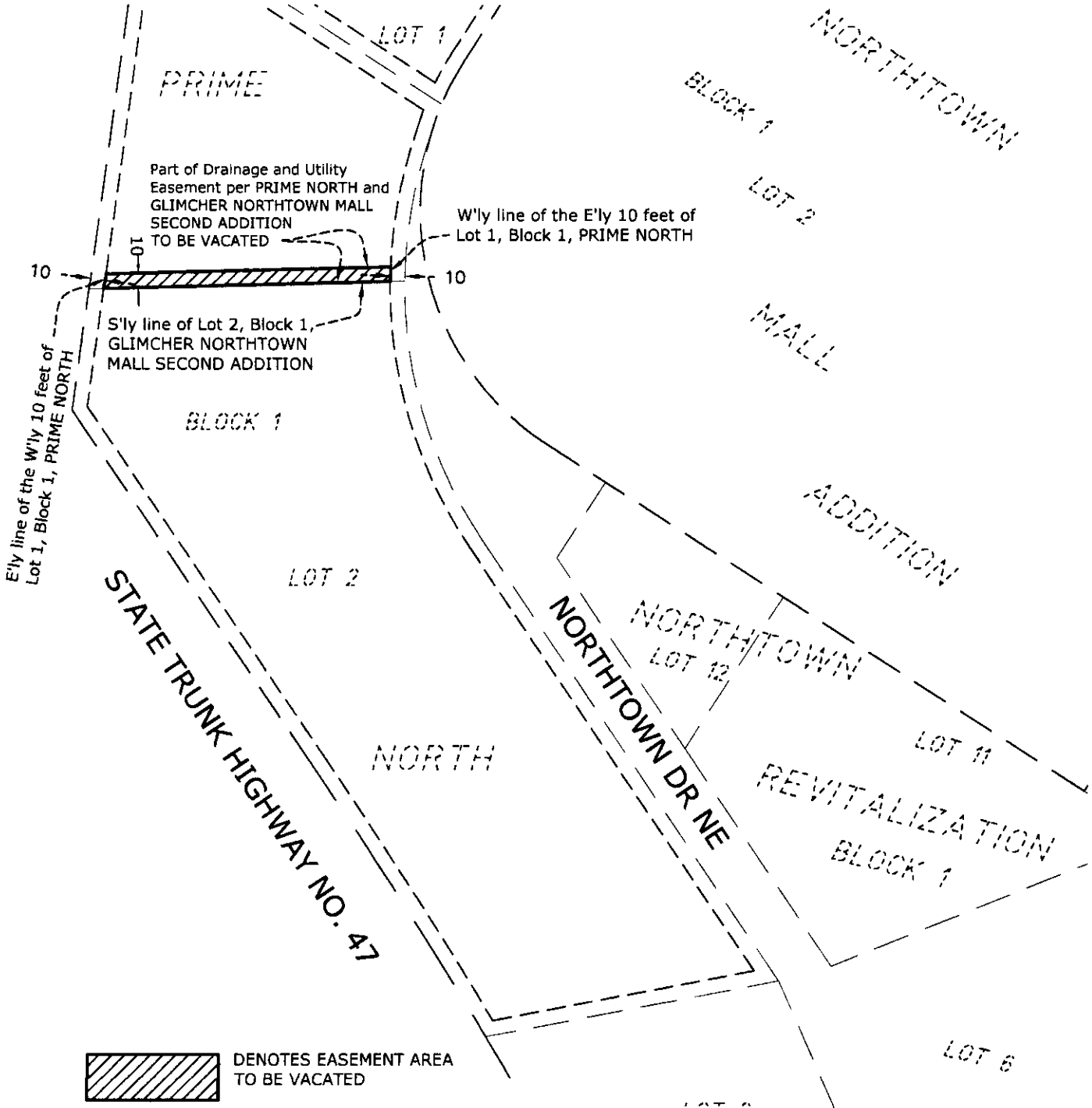
CivilSite GROUP
5000 GLENWOOD AVENUE
GOLDEN VALLEY, MN 55422
CivilSiteGroup.com

Drawn By:TH
Project No. 18215.03 SHEET 1 OF 2

EASEMENT VACATION EXHIBIT A

Lot 2, Block 1, PRIME NORTH and Lot 2, Block 1, GLIMCHER NORTHTOWN MALL SECOND ADDITION

City of Blaine, Anoka County, Minnesota



MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026

Rory L. Synstelien Minnesota License No. 44565

N

0 100 200

SCALE IN FEET

CivilSite GROUP
5000 GLENWOOD AVENUE
GOLDEN VALLEY, MN 55422
CivilSiteGroup.com

Drawn By:TH
Project No. 18215.03 SHEET 2 OF 2

City of Blaine
Staff Report

File Number: RES 26-84

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

7:00 PM - Public Hearing and Items Published for a Certain Time - Daniel Schluender, Director of Engineering

Agenda Item # 8.3

Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03

Executive Summary

The City received a petition dated April 9, 2026, from Russel Taylor, representing Taylor Properties, requesting the vacation of the drainage and utility easements as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North; according to the recorded plat thereof, Anoka County, Minnesota; see Attached Exhibit A for Description.

Background

The property was originally platted as Lot 2, Block 1, Prime North. The existing drainage and utility easement is no longer needed. Engineering staff has reviewed the request and agrees with the vacation.

Schedule of Actions

04/20/2026	Receive Petition and Order Public Hearing
05/18/2026	**Public Hearing and Adopt Vacation Resolution**

Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing on May 18, 2026.

Financial Impact

No Financial Impact to the city for this request.

Public Outreach/Input

Notice was officially published for the calling of the Public Hearing on May 18, 2026.

Staff Recommendation

By motion, adopt the Resolution.

Attachment List

1. Petition to Vacate Drainage Utility Easement V26-03
2. Exhibit A - Vacation of Utility and Drainage Easement Prime North

City of Blaine

Signature Copy

Resolution: RES 26-84

Conduct Public Hearing and Adopt a Resolution to Vacate the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03

WHEREAS, the City Council has received a petition dated the 9th day of April, 2026, requesting the vacation of the drainage and utility easements as documented by Ordinance 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North; according to the recorded plat thereof, Anoka County, Minnesota; as shown in Exhibit A (attached); and

WHEREAS, the required public hearing notices were published and mailed, and the public hearing was held on the 18th of May, 2026, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. The vacation of the existing drainage and utility easements as documented by Ordinance 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North.

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____

Tim Sanders, Mayor

Signed by _____

Catherine M. Sorensen, City Clerk

Petition to Vacate

10801 Town Square Drive NE, Blaine MN 55449
Engineering Department
phone: 763-785-6172 | BlaineMN.gov

Engineering

☒ Vacation of Easement ☐ Vacation of Right-of-Way

I/We, the undersigned, represent the majority of owners of real property abutting or adjacent to:

Address/legal description: Drainage and utility easements as documented by Ordinance No 95-1566 Recorded as Document No. 1206692.0 which lies within Lot 2, Block 1, Prime North according to the recorded plat thereof, City of Blaine, Anoka County, Minnesota, see Attached Exhibit A for Description

Description of reason for vacation: The drainage and utility easement as documented by Ordinance No 95-1566 recorded as Document No. 1206692.0 which lies with Lot 2, Block 1, Prime North is no longer needed.

Signature of Owner: _____ **Date:** 4/09/26

The following will need to be submitted along with this form:

Application Fee:

- ☐ $250 for first lot for single-family residential plus $50 for each additional lot
- ☑ $500 for all others

Supporting documentation for easement:

- ☑ Exhibit including Legal Description of property in pdf format (i.e. survey, drawing)
- ☐ Letter of Authorization (if applicable)

In consideration of vacating the street right-of-way as herein petitioned, the undersigned hereby jointly and severally waive any and all claims for any damages resulting from the vacating and discontinuing of said street right-of-way.

Name of Petitioner/Applicant: Russel Taylor; representing Taylor Properties

Address: 1043 Frogtown Road **E-mail:** _____

City: Kingsport **State:** TN **Zip:** 37663

Phone: 423-630-0130 ex 3 **Business Phone:** _____

Applicant Signature: _____ **Date:** 4/09/26

Send completed form, fee and supporting documentation to Teresa Barnes, Engineering Department 10801 Town Square Drive NE, Blaine MN 55449 or e-mail to tbarnes@blainemn.gov

EASEMENT VACATION EXHIBIT A
Lot 2, Block 1, PRIME NORTH
City of Blaine, Anoka County, Minnesota

EASEMENT VACATION DESCRIPTION

All that part of the drainage and utility easement reserved by the City of Blaine over, under, through and across those portions of vacated University Avenue N.E. described in City of Blaine Ordinance No. 95-1566, recorded as Document No. 1206692.0 in the Office of the Anoka County Recorder, which lies within Lot 2, Block 1, PRIME NORTH, according to the recorded plat thereof, Anoka County, Minnesota.

MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026

Rory L. Synstelien Minnesota License No. 44565

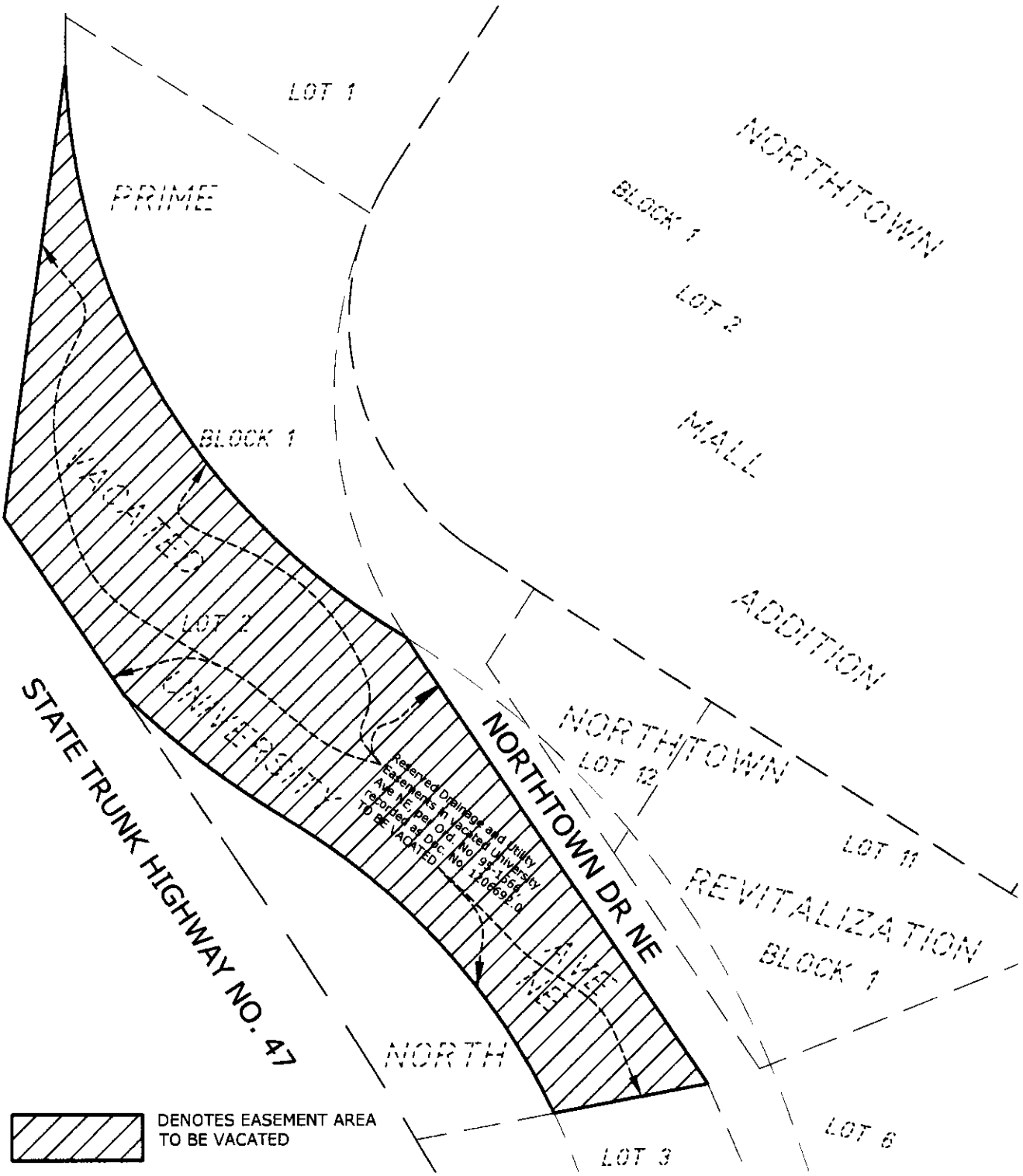
CivilSite GROUP
5000 GLENWOOD AVENUE
GOLDEN VALLEY, MN 55422
CivilSiteGroup.com

Drawn By:TH
Project No. 18215.03 SHEET 1 OF 2

EASEMENT VACATION EXHIBIT A

Lot 2, Block 1, PRIME NORTH

City of Blaine, Anoka County, Minnesota



MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026

Rory L. Synstelien Minnesota License No. 44565

N

0 100 200

SCALE IN FEET

CivilSite GROUP
5000 GLENWOOD AVENUE
GOLDEN VALLEY, MN 55422
CivilSiteGroup.com

Drawn By:TH
Project No. 18215.03 SHEET 2 OF 2

City of Blaine
Staff Report

File Number: RES 26-101

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Resolution

Administration - Daniel Schluender, Director of Engineering

Agenda Item # 10.1

Resolution Accepting a Bid from North Pine Aggregate, Inc. in the amount of $3,059,079.25 for the 2026 Quincy Area Street Reconstruction, Improvement Project No. T2604.

Executive Summary

The City Council approved plans and specifications and ordered advertisement for bids for the 2026 Quincy Area Street Reconstructions project on March 3, 2026 with Resolution 26-55.

The project will reconstruct the following streets:

•105th Lane from Quincy Boulevard to east cul-de-sac
•106th Avenue from Jefferson Street to Quincy Boulevard
•Madison Street from Territorial Road to 106th Avenue
•Madison Street from 106th Avenue to 109th Avenue
•Quincy Boulevard from Territorial Road to 109th Avenue
•Monroe Drive from Madison Street to 109th Avenue
•Madison Street from west cul-de-sac to Madison Street (south of 106th Avenue)
•Madison Street from west cul-de-sac to Madison Street (north of 106th Avenue)

The project will also reconstruct the Quincy Park parking lot. This lot is the original lot from 1973.

Background

Bids were received electronically at 2:00PM, May 7, 2026, for Project No. T2604. A total of 6 bids were received, ranging from $3,059,079.25 to $4,114,781.86. The bids and engineer's estimates are as follows:

Engineer's Estimate	$3,409,918.00

North Pine Aggregate, Inc.	$3,059,079.25
Park Construction Company	$3,081,751.80
Douglas-Kerr Underground. LLC	$3,136,614.54

Bids have been checked and tabulated, and it has been determined that North Pine Aggregate, Inc. of Columbus, Minnesota is the lowest bidder. The Engineering department has worked with North Pine Aggregate, Inc. on previous contracts. Staff recommends that the low bid be accepted, and a contract entered into with North Pine Aggregate, Inc.

The funding sources for the street reconstruction portion of the project ($2,976,741.75) are the Pavement Management Fund, Public Utility Funds, and Special Assessments.

The funding source for the Quincy Park parking lot portion of the project ($82,337.50) is the Neighborhood Park Improvements Fund (402). There are sufficient funds budgeted to cover these costs.

City Council is also asked to approve a 10% contingency to bring the total contract budget to $3,364,987.18.

Strategic Plan Relationship

This project aligns with the City’s strategic plan goal of infrastructure management by providing high-quality street surfaces.

Board/Commission Review

N/A

Financial Impact

The street reconstruction portion of the project will be funded by a combination of assessments and bond proceeds placed in the City's Pavement Management Program Fund, and Public Utility Funds. This project was previously identified in the 2025-2029 Capital Improvement Plan (CIP) as "2026 Quincy Area Street Reconstructions", which was adopted via resolution 24-230 on December 16, 2024, and included a 2025 project budget of $980,000 for pre-construction consulting services. The 2026-2030 CIP was adopted on December 15, 2025, and appropriated an additional $3,190,500, which includes consulting (design, etc.), construction, and contingency, bringing the total adopted project budget to $4,170,500.

The project budget has been adjusted to $3,900,000, reflecting the bids received and the proposed contract award. Staff anticipates improvements to be completed in 2026 and assessments to be finalized in 2027. Based on the progress of the project, bonding associated with this project will be sized according to the amended budget and engineer estimates at the time financing is obtained, which is typically in the fall. Upon issuance of the bonds, the City Council will approve annual debt service property tax levies and utility rates to fund the repayment of the bonds. As noted in the background

section of this item, the Quincy Park parking lot will be funded from the Neighborhood Park Improvements Fund. While not originally within the scope of the street reconstruction area, the table below has been updated to include this additional activity. The City Council had previously appropriated $450,000 in 2026 for "Trail Maintenance" as part of the 2026-2030 CIP.

Funding Source	2025 Adopted Budget	2026 Adopted Budget	Total Adopted Budget	Amended Budget (5/18/2026)
PMP Fund (T2604)	$980,000	$1,936,000	$2,916,000	$2,645,500
Special Assessments (T2604)	-	$670,000	$670,000	$670,000
Water Utility Fund (T2604)	-	$500,000	$500,000	$500,000
Sewer Utility Fund (T2604)	-	$84,500	$84,500	$84,500
T2604 Total	*$980,000*	*$3,190,500*	*$4,170,500*	*$3,900,000*
Neighborhood Park Improvements Fund (P2601)*	-	$82,338	$82,338	$82,338
P2601 Total	-	*$82,338*	$82,338	$82,338
TOTAL	***$980,000***	***$3,272,838***	***$4,252,838***	***$3,982,338***

*Project P2601 has a total budget of $450,000 for 2026; only $82,338 is intended to be encumbered and allocated to Quincy Park parking lot rehabilitation associated with the construction contract.

Public Outreach/Input

The project is being conducted pursuant to MN Statutes, Chapter 429 and is compliant with all public notification requirements thereof.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. 26-04 Project Area Map
2. 26-04 Bid Tab (5-7-26)

City of Blaine

Signature Copy

Resolution: RES 26-101

Resolution Accepting a Bid from North Pine Aggregate, Inc. in the amount of $3,059,079.25 for the 2026 Quincy Area Street Reconstruction, Improvement Project No. T2604.

WHEREAS, pursuant to advertisement for bids for Improvement Project No. T2604, said bids were received on May 7, 2026, electronically opened and tabulated according to law, and the following three (3) lowest bids were received complying with the advertisement:

North Pine Aggregate, Inc.	$3,059,079.25
Park Construction Company	$3,081,751.80
Douglas-Kerr Underground, LLC	$3,136,614.54

AND WHEREAS, North Pine Aggregate, Inc. of Columbus, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Blaine as follows:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with North Pine Aggregate, Inc. for the designated improvements in the amount of $3,059,079.25.
2. A 10% contingency is hereby approved to bring the total project budget to $3,364,987.18 and the Director of Engineering is hereby authorized to sign all change orders up to the authorized project budget amount.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the bid bonds submitted with their bids, except the two lowest bidders. When a contract is duly executed, the bid bond of the remaining unsuccessful bidder will be returned. The bid bond of the successful bidder will be retained until the performance and payment bonds have been executed and approved, after which the bid bond will be returned.

BE IT FURTHER RESOLVED, that the City Council of the City of Blaine hereby authorizes the following project and budget amendments associated with the 2026 Quincy Street Area Reconstruction Improvement Project:

Funding Source	2025 Adopted Budget	2026 Adopted Budget	Total Adopted Budget	Amended Budget (5/18/2026)
PMP Fund (T2604)	$980,000	$1,936,000	$2,916,000	$2,645,500
Special Assessments (T2604)	-	$670,000	$670,000	$670,000

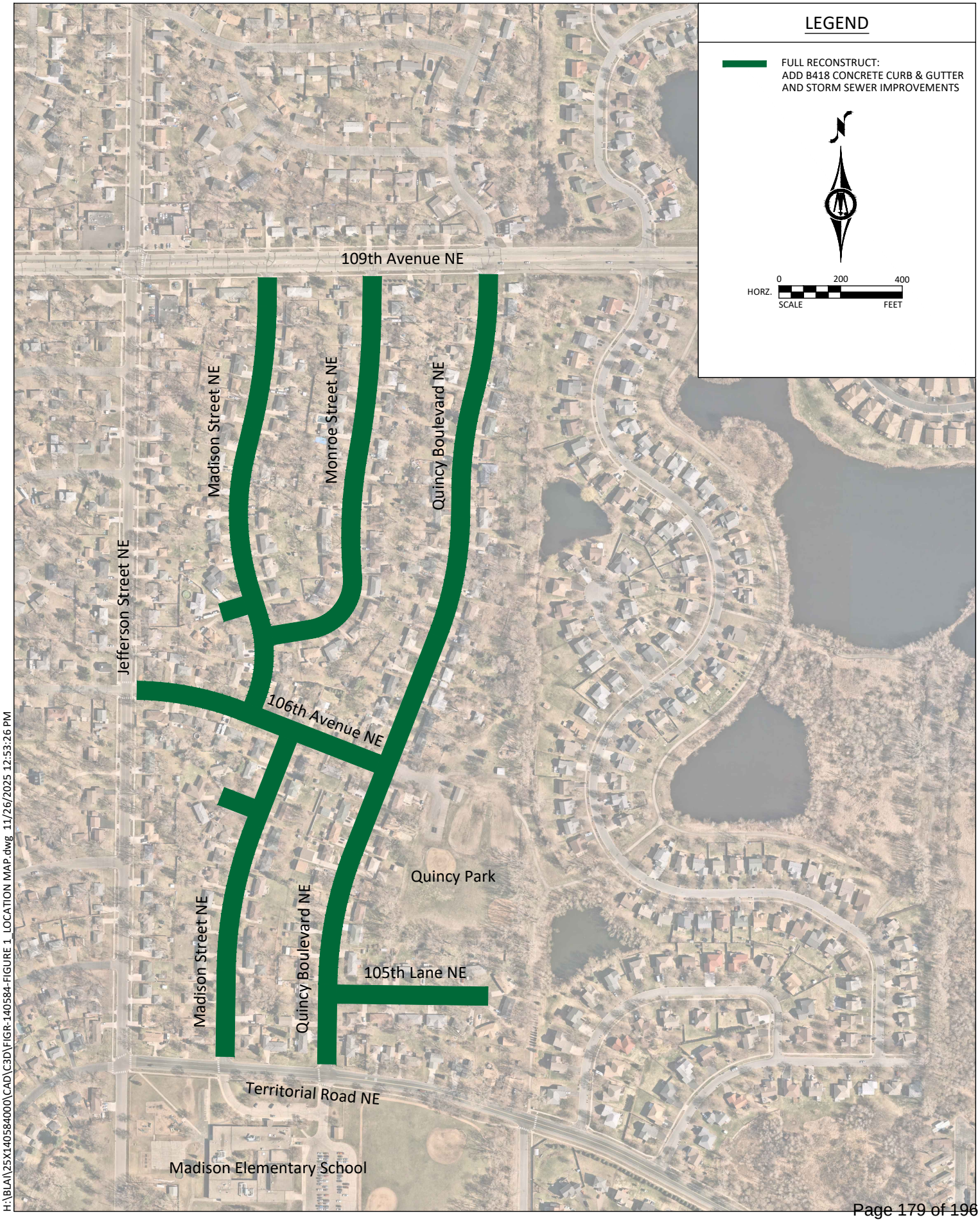
Water Utility Fund (T2604)	-	$500,000	$500,000	$500,000
Sewer Utility Fund (T2604)	-	$84,500	$84,500	$84,500
T2604 Total	*$980,000*	*$3,190,500*	*$4,170,500*	*$3,900,000*
Neighborhood Park Improvements Fund (P2601)*	-	$82,338	$82,338	$82,338
P2601 Total	-	*$82,338*	$82,338	$82,338
TOTAL	**$980,000**	***$3,272,838***	***$4,252,838***	***$3,982,338***

BE IT FURTHER RESOLVED, that the City Council of the City of Blaine hereby acknowledges that Project P2601 has a total budget of $450,000 for 2026 and intendeds encumber $82,338 for the Quincy Park parking lot rehabilitation associated with the construction contract.

PASSED by the City Council of the City of Blaine this 18th day of May, 2026.

Signed by _____
Tim Sanders, Mayor

Signed by _____
Catherine M. Sorensen, City Clerk



H:\BLAI\25X140584000\CAD\C3D\FIGR-140584-FIGURE 1_LOCATION MAP.dwg 11/26/2025 12:53:26 PM

2026 Quincy Area Street Reconstruction (#10143684)
Owner: City of Blaine
Solicitor: Bolton & Menk
05/07/2026 02:00 PM CDT

Line Item	Item Code	Item Description	UofM	Quantity	North Pine Aggregate, Inc		Park Construction Company		Douglas-Kerr Underground, L.L.C	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	FURNISH SANITARY MANHOLE CASTING	EA	40	$775.00	$31,000.00	$1,170.00	$46,800.00	$482.50	$19,300.00
2	2	ADJUST SANITARY MANHOLE CASTING, INCL NEW CONCRETE ADJUSTING RINGS	EA	40	$1,215.00	$48,600.00	$1,000.00	$40,000.00	$1,077.00	$43,080.00
3	3	27" DIA CONCRETE RISER SECTION	LF	35	$340.00	$11,900.00	$261.00	$9,135.00	$405.05	$14,176.75
4	4	PATCH LIFT HOLES	EA	13	$100.00	$1,300.00	$57.70	$750.10	$186.50	$2,424.50
5	5	REMOVE HYDRANT	EA	14	$955.00	$13,370.00	$526.00	$7,364.00	$1,161.00	$16,254.00
6	6	REMOVE VALVE AND BOX	EA	30	$540.00	$16,200.00	$526.00	$15,780.00	$806.35	$24,190.50
7	7	REMOVE WATER MAIN	LF	280	$32.20	$9,016.00	$6.90	$1,932.00	$15.65	$4,382.00
8	8	CONNECT TO EXISTING FITTING	EA	8	$2,410.00	$19,280.00	$654.00	$5,232.00	$1,628.00	$13,024.00
9	9	CONNECT TO EXISTING WATER MAIN	EA	35	$1,430.00	$50,050.00	$1,080.00	$37,800.00	$1,063.00	$37,205.00
10	10	6" DIP WATER MAIN, CLASS 52	LF	300	$70.00	$21,000.00	$69.90	$20,970.00	$75.50	$22,650.00
11	11	INSULATION, 4" THICK	SF	224	$4.95	$1,108.80	$9.45	$2,116.80	$8.80	$1,971.20
12	12	6" GATE VALVE & BOX	EA	30	$2,465.00	$73,950.00	$3,680.00	$110,400.00	$3,828.00	$114,840.00
13	13	HYDRANT	EA	14	$7,595.00	$106,330.00	$9,100.00	$127,400.00	$8,025.00	$112,350.00
14	14	DIP FITTINGS	LB	672	$14.95	$10,046.40	$6.90	$4,636.80	$13.45	$9,038.40
15	15	1" CORPORATION STOP	EA	4	$295.00	$1,180.00	$1,160.00	$4,640.00	$1,466.00	$5,864.00
16	16	1" CURB STOP AND BOX	EA	4	$580.00	$2,320.00	$567.00	$2,268.00	$1,809.00	$7,236.00
17	17	1" HDPE WATER SERVICE PIPE	LF	165	$30.00	$4,950.00	$12.60	$2,079.00	$28.90	$4,768.50
18	18	TEMPORARY WATER SERVICE	LS	1	$10,305.00	$10,305.00	$5,480.00	$5,480.00	$8,769.00	$8,769.00
19	19	REMOVE SEWER PIPE, STORM	LF	540	$14.65	$7,911.00	$9.95	$5,373.00	$21.05	$11,367.00
20	20	REMOVE DRAINAGE STRUCTURE	EA	24	$445.00	$10,680.00	$420.00	$10,080.00	$780.10	$18,722.40
21	21	CONNECT TO EXISTING PIPE	EA	1	$465.00	$465.00	$868.00	$868.00	$3,060.00	$3,060.00
22	22	CONNECT EXISTING PIPE TO NEW STRUCTURE	EA	21	$465.00	$9,765.00	$578.00	$12,138.00	$2,236.00	$46,956.00
23	23	CONNECT TO EXISTING STRUCTURE	EA	1	$2,875.00	$2,875.00	$1,400.00	$1,400.00	$1,913.00	$1,913.00
24	24	12" RCP STORM SEWER	LF	64	$51.00	$3,264.00	$60.80	$3,891.20	$51.55	$3,299.20
25	25	15" RCP STORM SEWER	LF	2432	$52.00	$126,464.00	$60.50	$147,136.00	$54.00	$131,328.00
26	26	2'X3' STORM SEWER CB, INCL CSTG	EA	16	$2,580.00	$41,280.00	$2,780.00	$44,480.00	$2,839.00	$45,424.00
27	27	4' DIA STORM SEWER CBMH, INCL CSTG	EA	17	$3,080.00	$52,360.00	$3,510.00	$59,670.00	$3,810.00	$64,770.00
28	28	4' DIA STORM SEWER MH, INCL CSTG	EA	2	$3,220.00	$6,440.00	$4,410.00	$8,820.00	$4,651.00	$9,302.00
29	29	5' DIA STORM SEWER CBMH, INCL CSTG	EA	7	$5,565.00	$38,955.00	$6,170.00	$43,190.00	$6,480.00	$45,360.00
30	30	6' DIA STORM SEWER CBMH, INCL CSTG	EA	4	$8,090.00	$32,360.00	$8,420.00	$33,680.00	$9,137.00	$36,548.00
31	31	ADJUST STORM MH CSTG, INCL NEW CONCRETE ADJ RINGS	EA	4	$1,085.00	$4,340.00	$1,190.00	$4,760.00	$1,157.00	$4,628.00
32	32	ADJUST CATCH BASIN CSTG, INCL NEW CONCRETE ADJ RINGS	EA	45	$130.00	$5,850.00	$313.00	$14,085.00	$157.55	$7,089.75
33	33	POTHOLE EXISTING WATER SERVICE	EA	14	$420.00	$5,880.00	$368.00	$5,152.00	$0.01	$0.14
34	34	MOBILIZATION	LS	1	$65,000.00	$65,000.00	$240,300.00	$240,300.00	$185,564.00	$185,564.00
35	35	TRAFFIC CONTROL	LS	1	$7,605.00	$7,605.00	$7,360.00	$7,360.00	$8,100.00	$8,100.00
36	36	CLEAR AND GRUB TREE	EA	13	$715.00	$9,295.00	$695.00	$9,035.00	$675.00	$8,775.00
37	37	TEMPORARY MAILBOX	EA	172	$79.75	$13,717.00	$77.30	$13,295.60	$75.00	$12,900.00
38	38	SALVAGE MAILBOX SUPPORT	EA	89	$105.00	$9,345.00	$103.00	$9,167.00	$100.00	$8,900.00
39	39	NEW MAILBOX SUPPORT	EA	29	$240.00	$6,960.00	$232.00	$6,728.00	$225.00	$6,525.00
40	40	INSTALL MAILBOX SUPPORT	EA	60	$133.00	$7,980.00	$129.00	$7,740.00	$125.00	$7,500.00
41	41	REMOVE CONCRETE CURB AND GUTTER	LF	400	$7.45	$2,980.00	$20.30	$8,120.00	$6.05	$2,420.00

Line Item	Item Code	Item Description	UofM	Quantity	North Pine Aggregate, Inc		Park Construction Company		Douglas-Kerr Underground, L.L.C	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
42	42	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	2400	$14.65	$35,160.00	$12.40	$29,760.00	$10.05	$24,120.00
43	43	REMOVE CONCRETE SIDEWALK	SF	725	$1.35	$978.75	$1.70	$1,232.50	$1.05	$761.25
44	44	REMOVE CONCRETE VALLEY GUTTER	SF	435	$1.90	$826.50	$2.30	$1,000.50	$2.65	$1,152.75
45	45	REMOVE BITUMINOUS PAVEMENT	SY	29100	$2.79	$81,189.00	$15.40	$448,140.00	$4.30	$125,130.00
46	46	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	2540	$9.75	$24,765.00	$11.00	$27,940.00	$8.60	$21,844.00
47	47	COMMON EXCAVATION (P)	CY	3400	$24.20	$82,280.00	$39.20	$133,280.00	$35.75	$121,550.00
48	48	COMMON EMBANKMENT (P)	CY	240	$3.65	$876.00	$52.60	$12,624.00	$15.50	$3,720.00
49	49	AGGREGATE BASE, CLASS 5	TN	7520	$23.40	$175,968.00	$0.01	$75.20	$0.01	$75.20
50	50	CONCRETE CURB AND GUTTER, DESIGN B418	LF	15850	$17.75	$281,337.50	$15.40	$244,090.00	$19.80	$313,830.00
51	51	8" CONCRETE VALLEY GUTTER	SY	225	$135.00	$30,375.00	$129.00	$29,025.00	$163.85	$36,866.25
52	52	6" CONCRETE DRIVEWAY (RESIDENTIAL)	SY	4000	$88.65	$354,600.00	$72.30	$289,200.00	$80.15	$320,600.00
53	53	6" CONCRETE PEDESTRIAN RAMP	SF	900	$15.40	$13,860.00	$14.90	$13,410.00	$14.25	$12,825.00
54	54	TRUNCATED DOMES	SF	102	$53.20	$5,426.40	$51.50	$5,253.00	$52.05	$5,309.10
55	55	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TN	3120	$89.90	$280,488.00	$83.70	$261,144.00	$85.10	$265,512.00
56	56	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TN	2420	$97.50	$235,950.00	$96.20	$232,804.00	$92.30	$223,366.00
57	57	BITUMINOUS SPEED HUMP	EA	6	$4,225.00	$25,350.00	$2,830.00	$16,980.00	$4,000.00	$24,000.00
58	58	PATCH BITUMINOUS DRIVEWAY	SY	740	$42.04	$31,109.60	$37.20	$27,528.00	$40.65	$30,081.00
59	59	SALVAGE AND REINSTALL PAVER DRIVEWAY	SF	320	$26.59	$8,508.80	$24.70	$7,904.00	$11.80	$3,776.00
60	60	COMMON TOPSOIL BORROW (LV)	CY	3450	$40.40	$139,380.00	$0.01	$34.50	$38.00	$131,100.00
61	61	SODDING, TYPE LAWN	SY	23900	$7.70	$184,030.00	$0.01	$239.00	$7.20	$172,080.00
62	62	STREET SWEEPER WITH PICKUP BROOM	HR	45	$197.00	$8,865.00	$206.00	$9,270.00	$187.90	$8,455.50
63	63	WATER FOR DUST CONTROL	MG	260	$52.00	$13,520.00	$58.20	$15,132.00	$91.30	$23,738.00
64	64	STORM DRAIN INLET PROTECTION - EXISTING DRAINAGE	EA	33	$250.00	$8,250.00	$207.00	$6,831.00	$185.85	$6,133.05
65	65	STORM DRAIN INLET PROTECTION - DESIGN DRAINAGE	EA	44	$250.00	$11,000.00	$207.00	$9,108.00	$185.90	$8,179.60
66	66	DECIDUOUS TREE, 2.5" CAL, B&B	EA	5	$1,160.00	$5,800.00	$767.00	$3,835.00	$525.00	$2,625.00
67	67	CONIFEROUS TREE, 6' HT B&B	EA	5	$1,075.00	$5,375.00	$613.00	$3,065.00	$500.00	$2,500.00
68	68	REPAIR IRRIGATION SYSTEM (SINGLE FAMILY)	EA	20	$350.00	$7,000.00	$343.00	$6,860.00	$325.00	$6,500.00
69	69	SIGN	SF	100	$56.00	$5,600.00	$53.60	$5,360.00	$48.00	$4,800.00
70	70	SALVAGE AND REINSTALL SIGN AND POST	EA	6	$213.00	$1,278.00	$206.00	$1,236.00	$245.00	$1,470.00
71	71	PAVEMENT MESSAGE MULTI COMP	SF	210	$13.00	$2,730.00	$5.15	$1,081.50	$5.00	$1,050.00
72	72	CROSSWALK MULTI COMP	SF	108	$11.00	$1,188.00	$20.60	$2,224.80	$20.00	$2,160.00
			BASE BID TOTAL:			**$2,966,741.75**		**$2,986,919.50**		**$3,037,285.04**
ALTERNATE 1 - QUINCY PARK										
73	73	MOBILIZATION	LS	1	$4,725.00	$4,725.00	$12,600.00	$12,600.00	$1,249.00	$1,249.00
74	74	REMOVE BITUMINOUS PAVEMENT	SY	2100	$0.65	$1,365.00	$2.35	$4,935.00	$6.75	$14,175.00
75	75	COMMON EXCAVATION	CY	50	$10.00	$500.00	$29.50	$1,475.00	$36.60	$1,830.00
76	76	COMMON EMBANKMENT	CY	110	$4.00	$440.00	$25.10	$2,761.00	$9.60	$1,056.00
77	77	AGGREGATE BASE, CLASS 5	TN	530	$20.55	$10,891.50	$0.01	$5.30	$15.75	$8,347.50
78	78	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TN	260	$99.68	$25,916.80	$98.50	$25,610.00	$93.70	$24,362.00
79	79	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TN	210	$110.12	$23,125.20	$104.00	$21,840.00	$103.50	$21,735.00
80	80	COMMON TOPSOIL BORROW (LV)	CY	120	$42.55	$5,106.00	$42.30	$5,076.00	$40.00	$4,800.00
81	81	SEEDING, INCL SEED MIX (SB), FERTILIZER, AND HYDRAULIC MATRIX, TYPE MULCH	SY	800	$2.13	$1,704.00	$2.10	$1,680.00	$1.95	$1,560.00
82	82	WATER FOR DUST CONTROL	MG	20	$52.00	$1,040.00	$58.20	$1,164.00	$91.30	$1,826.00
83	83	SEDIMENT CONTROL LOG TYPE WOOD CHIP/COMPOST/ROCK	LF	900	$3.45	$3,105.00	$3.45	$3,105.00	$4.50	$4,050.00
84	84	SILT FENCE, TYPE MS	LF	470	$2.65	$1,245.50	$2.65	$1,245.50	$2.50	$1,175.00
85	85	SIGN	SF	3	$105.00	$315.00	$103.00	$309.00	$48.00	$144.00
86	86	SALVAGE AND REINSTALL SIGN AND POST	EA	2	$210.00	$420.00	$206.00	$412.00	$245.00	$490.00
87	87	4" SOLID MULTI COMP	LF	840	$2.65	$2,226.00	$3.10	$2,604.00	$3.00	$2,520.00
88	88	PAVEMENT MESSAGE MULTI COMP	SF	10	$21.25	$212.50	$1.05	$10.50	$1.00	$10.00
			ALTERNATE 1 TOTAL:			**$82,337.50**		**$84,832.30**		**$89,329.50**
ALLOWANCES										
89	89	LANDSCAPE ALLOWANCE	LS	1	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
			ALLOWANCE TOTAL:			**$10,000.00**		**$10,000.00**		**$10,000.00**
			GRAND TOTAL:			**$3,059,079.25**		**$3,081,751.80**		**$3,136,614.54**

2026 Quincy Area Street Reconstruction (#10143684)
Owner: City of Blaine
Solicitor: Bolton & Menk
05/07/2026 02:00 PM CDT

Line Item	Item Code	Item Description	UofM	Quantity	Valley Paving, Inc		New Look Contracting, Inc.		Dresel Contracting Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	FURNISH SANITARY MANHOLE CASTING	EA	40	$750.00	$30,000.00	$550.00	$22,000.00	$1,652.63	$66,105.20
2	2	ADJUST SANITARY MANHOLE CASTING, INCL NEW CONCRETE ADJUSTING RINGS	EA	40	$193.00	$7,720.00	$750.00	$30,000.00	$1,711.13	$68,445.20
3	3	27" DIA CONCRETE RISER SECTION	LF	35	$242.54	$8,488.90	$300.00	$10,500.00	$592.86	$20,750.10
4	4	PATCH LIFT HOLES	EA	13	$58.81	$764.53	$325.00	$4,225.00	$821.70	$10,682.10
5	5	REMOVE HYDRANT	EA	14	$536.00	$7,504.00	$535.00	$7,490.00	$1,386.45	$19,410.30
6	6	REMOVE VALVE AND BOX	EA	30	$536.00	$16,080.00	$365.00	$10,950.00	$1,386.45	$41,593.50
7	7	REMOVE WATER MAIN	LF	280	$7.00	$1,960.00	$27.50	$7,700.00	$44.29	$12,401.20
8	8	CONNECT TO EXISTING FITTING	EA	8	$667.00	$5,336.00	$1,125.00	$9,000.00	$620.10	$4,960.80
9	9	CONNECT TO EXISTING WATER MAIN	EA	35	$1,100.00	$38,500.00	$2,550.00	$89,250.00	$2,060.87	$72,130.45
10	10	6" DIP WATER MAIN, CLASS 52	LF	300	$72.00	$21,600.00	$125.00	$37,500.00	$121.21	$36,363.00
11	11	INSULATION, 4" THICK	SF	224	$9.75	$2,184.00	$11.50	$2,576.00	$23.63	$5,293.12
12	12	6" GATE VALVE & BOX	EA	30	$3,825.00	$114,750.00	$3,795.00	$113,850.00	$4,165.20	$124,956.00
13	13	HYDRANT	EA	14	$9,300.00	$130,200.00	$8,150.00	$114,100.00	$11,255.40	$157,575.60
14	14	DIP FITTINGS	LB	672	$7.00	$4,704.00	$15.00	$10,080.00	$32.31	$21,712.32
15	15	1" CORPORATION STOP	EA	4	$1,185.00	$4,740.00	$465.00	$1,860.00	$824.85	$3,299.40
16	16	1" CURB STOP AND BOX	EA	4	$550.00	$2,200.00	$755.00	$3,020.00	$1,117.35	$4,469.40
17	17	1" HDPE WATER SERVICE PIPE	LF	165	$12.85	$2,120.25	$42.00	$6,930.00	$122.31	$20,181.15
18	18	TEMPORARY WATER SERVICE	LS	1	$11,257.00	$11,257.00	$10,500.00	$10,500.00	$29,062.80	$29,062.80
19	19	REMOVE SEWER PIPE, STORM	LF	540	$10.15	$5,481.00	$26.00	$14,040.00	$30.92	$16,696.80
20	20	REMOVE DRAINAGE STRUCTURE	EA	24	$430.00	$10,320.00	$750.00	$18,000.00	$488.96	$11,735.04
21	21	CONNECT TO EXISTING PIPE	EA	1	$885.00	$885.00	$1,125.00	$1,125.00	$1,240.20	$1,240.20
22	22	CONNECT EXISTING PIPE TO NEW STRUCTURE	EA	21	$600.00	$12,600.00	$1,250.00	$26,250.00	$1,240.20	$26,044.20
23	23	CONNECT TO EXISTING STRUCTURE	EA	1	$1,430.00	$1,430.00	$1,250.00	$1,250.00	$1,240.20	$1,240.20
24	24	12" RCP STORM SEWER	LF	64	$62.00	$3,968.00	$65.00	$4,160.00	$120.51	$7,712.64
25	25	15" RCP STORM SEWER	LF	2432	$38.00	$92,416.00	$65.00	$158,080.00	$122.91	$298,917.12
26	26	2'X3' STORM SEWER CB, INCL CSTG	EA	16	$3,362.00	$53,792.00	$3,200.00	$51,200.00	$3,837.60	$61,401.60
27	27	4' DIA STORM SEWER CBMH, INCL CSTG	EA	17	$4,015.00	$68,255.00	$3,950.00	$67,150.00	$4,951.51	$84,175.67
28	28	4' DIA STORM SEWER MH, INCL CSTG	EA	2	$4,482.00	$8,964.00	$4,335.00	$8,670.00	$5,311.80	$10,623.60
29	29	5' DIA STORM SEWER CBMH, INCL CSTG	EA	7	$7,000.00	$49,000.00	$6,325.00	$44,275.00	$8,817.41	$61,721.87
30	30	6' DIA STORM SEWER CBMH, INCL CSTG	EA	4	$9,260.00	$37,040.00	$9,450.00	$37,800.00	$12,010.05	$48,040.20
31	31	ADJUST STORM MH CSTG, INCL NEW CONCRETE ADJ RINGS	EA	4	$1,413.00	$5,652.00	$1,150.00	$4,600.00	$968.18	$3,872.72
32	32	ADJUST CATCH BASIN CSTG, INCL NEW CONCRETE ADJ RINGS	EA	45	$525.00	$23,625.00	$850.00	$38,250.00	$485.88	$21,864.60
33	33	POTHOLE EXISTING WATER SERVICE	EA	14	$775.00	$10,850.00	$500.00	$7,000.00	$1,817.14	$25,439.96
34	34	MOBILIZATION	LS	1	$130,000.00	$130,000.00	$279,000.00	$279,000.00	$318,026.25	$318,026.25
35	35	TRAFFIC CONTROL	LS	1	$8,500.00	$8,500.00	$12,800.00	$12,800.00	$26,580.00	$26,580.00
36	36	CLEAR AND GRUB TREE	EA	13	$710.00	$9,230.00	$850.00	$11,050.00	$1,164.00	$15,132.00
37	37	TEMPORARY MAILBOX	EA	172	$80.00	$13,760.00	$80.00	$13,760.00	$90.00	$15,480.00
38	38	SALVAGE MAILBOX SUPPORT	EA	89	$105.00	$9,345.00	$107.00	$9,523.00	$120.00	$10,680.00
39	39	NEW MAILBOX SUPPORT	EA	29	$235.00	$6,815.00	$242.00	$7,018.00	$270.00	$7,830.00
40	40	INSTALL MAILBOX SUPPORT	EA	60	$135.00	$8,100.00	$135.00	$8,100.00	$150.00	$9,000.00
41	41	REMOVE CONCRETE CURB AND GUTTER	LF	400	$12.00	$4,800.00	$8.00	$3,200.00	$5.04	$2,016.00

Line Item	Item Code	Item Description	UofM	Quantity	Valley Paving, Inc		New Look Contracting, Inc.		Dresel Contracting Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
42	42	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	2400	$22.00	$52,800.00	$20.00	$48,000.00	$9.15	$21,960.00
43	43	REMOVE CONCRETE SIDEWALK	SF	725	$3.00	$2,175.00	$3.25	$2,356.25	$2.27	$1,645.75
44	44	REMOVE CONCRETE VALLEY GUTTER	SF	435	$3.00	$1,305.00	$3.75	$1,631.25	$4.21	$1,831.35
45	45	REMOVE BITUMINOUS PAVEMENT	SY	29100	$11.00	$320,100.00	$1.25	$36,375.00	$7.39	$215,049.00
46	46	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	2540	$17.00	$43,180.00	$12.00	$30,480.00	$8.57	$21,767.80
47	47	COMMON EXCAVATION (P)	CY	3400	$36.00	$122,400.00	$45.00	$153,000.00	$30.56	$103,904.00
48	48	COMMON EMBANKMENT (P)	CY	240	$39.00	$9,360.00	$45.00	$10,800.00	$25.90	$6,216.00
49	49	AGGREGATE BASE, CLASS 5	TN	7520	$0.01	$75.20	$32.00	$240,640.00	$15.57	$117,086.40
50	50	CONCRETE CURB AND GUTTER, DESIGN B418	LF	15850	$18.00	$285,300.00	$16.25	$257,562.50	$19.86	$314,781.00
51	51	8" CONCRETE VALLEY GUTTER	SY	225	$132.00	$29,700.00	$136.50	$30,712.50	$90.00	$20,250.00
52	52	6" CONCRETE DRIVEWAY (RESIDENTIAL)	SY	4000	$74.00	$296,000.00	$76.50	$306,000.00	$82.12	$328,480.00
53	53	6" CONCRETE PEDESTRIAN RAMP	SF	900	$16.00	$14,400.00	$15.75	$14,175.00	$14.50	$13,050.00
54	54	TRUNCATED DOMES	SF	102	$53.00	$5,406.00	$54.50	$5,559.00	$73.50	$7,497.00
55	55	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TN	3120	$94.00	$293,280.00	$91.00	$283,920.00	$87.02	$271,502.40
56	56	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TN	2420	$101.00	$244,420.00	$105.25	$254,705.00	$99.27	$240,233.40
57	57	BITUMINOUS SPEED HUMP	EA	6	$3,600.00	$21,600.00	$3,175.00	$19,050.00	$3,411.20	$20,467.20
58	58	PATCH BITUMINOUS DRIVEWAY	SY	740	$50.00	$37,000.00	$48.50	$35,890.00	$37.03	$27,402.20
59	59	SALVAGE AND REINSTALL PAVER DRIVEWAY	SF	320	$31.00	$9,920.00	$36.00	$11,520.00	$23.85	$7,632.00
60	60	COMMON TOPSOIL BORROW (LV)	CY	3450	$0.01	$34.50	$0.01	$34.50	$39.14	$135,033.00
61	61	SODDING, TYPE LAWN	SY	23900	$11.00	$262,900.00	$7.75	$185,225.00	$8.70	$207,930.00
62	62	STREET SWEEPER WITH PICKUP BROOM	HR	45	$200.00	$9,000.00	$0.01	$0.45	$162.75	$7,323.75
63	63	WATER FOR DUST CONTROL	MG	260	$48.00	$12,480.00	$0.01	$2.60	$93.89	$24,411.40
64	64	STORM DRAIN INLET PROTECTION - EXISTING DRAINAGE	EA	33	$135.00	$4,455.00	$150.00	$4,950.00	$180.00	$5,940.00
65	65	STORM DRAIN INLET PROTECTION - DESIGN DRAINAGE	EA	44	$135.00	$5,940.00	$150.00	$6,600.00	$180.00	$7,920.00
66	66	DECIDUOUS TREE, 2.5" CAL, B&B	EA	5	$550.00	$2,750.00	$1,175.00	$5,875.00	$1,440.00	$7,200.00
67	67	CONIFEROUS TREE, 6' HT B&B	EA	5	$550.00	$2,750.00	$1,088.00	$5,440.00	$1,620.00	$8,100.00
68	68	REPAIR IRRIGATION SYSTEM (SINGLE FAMILY)	EA	20	$350.00	$7,000.00	$0.01	$0.20	$390.00	$7,800.00
69	69	SIGN	SF	100	$51.00	$5,100.00	$53.75	$5,375.00	$62.40	$6,240.00
70	70	SALVAGE AND REINSTALL SIGN AND POST	EA	6	$260.00	$1,560.00	$161.00	$966.00	$240.00	$1,440.00
71	71	PAVEMENT MESSAGE MULTI COMP	SF	210	$15.00	$3,150.00	$6.00	$1,260.00	$16.80	$3,528.00
72	72	CROSSWALK MULTI COMP	SF	108	$8.00	$864.00	$24.00	$2,592.00	$8.40	$907.20
			BASE BID TOTAL:			**$3,091,341.38**		**$3,278,529.25**		**$3,969,391.16**
ALTERNATE 1 - QUINCY PARK										
73	73	MOBILIZATION	LS	1	$21,000.00	$21,000.00	$1,200.00	$1,200.00	$24,540.00	$24,540.00
74	74	REMOVE BITUMINOUS PAVEMENT	SY	2100	$6.00	$12,600.00	$5.00	$10,500.00	$5.56	$11,676.00
75	75	COMMON EXCAVATION	CY	50	$67.00	$3,350.00	$45.00	$2,250.00	$61.06	$3,053.00
76	76	COMMON EMBANKMENT	CY	110	$38.00	$4,180.00	$45.00	$4,950.00	$41.63	$4,579.30
77	77	AGGREGATE BASE, CLASS 5	TN	530	$35.00	$18,550.00	$32.00	$16,960.00	$36.04	$19,101.20
78	78	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TN	260	$109.00	$28,340.00	$108.00	$28,080.00	$108.52	$28,215.20
79	79	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TN	210	$125.00	$26,250.00	$115.00	$24,150.00	$114.60	$24,066.00
80	80	COMMON TOPSOIL BORROW (LV)	CY	120	$42.00	$5,040.00	$0.01	$1.20	$59.46	$7,135.20
81	81	SEEDING, INCL SEED MIX (SB), FERTILIZER, AND HYDRAULIC MATRIX, TYPE MULCH	SY	800	$3.00	$2,400.00	$2.25	$1,800.00	$2.40	$1,920.00
82	82	WATER FOR DUST CONTROL	MG	20	$48.00	$960.00	$0.01	$0.20	$111.60	$2,232.00
83	83	SEDIMENT CONTROL LOG TYPE WOOD CHIP/COMPOST/ROCK	LF	900	$3.50	$3,150.00	$4.50	$4,050.00	$3.90	$3,510.00
84	84	SILT FENCE, TYPE MS	LF	470	$3.00	$1,410.00	$3.75	$1,762.50	$3.00	$1,410.00
85	85	SIGN	SF	3	$51.00	$153.00	$160.00	$480.00	$57.60	$172.80
86	86	SALVAGE AND REINSTALL SIGN AND POST	EA	2	$260.00	$520.00	$160.00	$320.00	$294.00	$588.00
87	87	4" SOLID MULTI COMP	LF	840	$3.20	$2,688.00	$3.75	$3,150.00	$3.60	$3,024.00
88	88	PAVEMENT MESSAGE MULTI COMP	SF	10	$15.00	$150.00	$20.00	$200.00	$16.80	$168.00
			ALTERNATE 1 TOTAL:			**$130,741.00**		**$99,853.90**		**$135,390.70**
ALLOWANCES										
89	89	LANDSCAPE ALLOWANCE	LS	1	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
			ALLOWANCE TOTAL:			**$10,000.00**		**$10,000.00**		**$10,000.00**
			GRAND TOTAL:			**$3,232,082.38**		**$3,388,383.15**		**$4,114,781.86**

City of Blaine
Staff Report

File Number: ORD 26-2604

Agenda Date	Status
May 18, 2026	
In Control	**File Type**
City Council	Ordinance

Administration - Cathy Sorensen, City Clerk

Agenda Item # 10.2

First Reading
Ordinance Amending Chapter 22 Businesses Article VI. - Legalized Gambling Sec. 22-264(3) to Allow Up to Five Lawful Gambling Locations Per Organization

Executive Summary

Council is asked to hold first reading of a proposed code amendment that would allow a lawful gambling organization to hold up to five premise permits.

Background

Staff received a request from Blaine Youth Hockey that the council consider increasing the number of lawful gambling locations allowed per organization from four to five. The request was briefly discussed at the May 4 workshop and resulted in council direction to bring forward a proposed code amendment for formal consideration.

Part of council's discussion during the workshop also included the possibility of removing the waiver of operational requirements and allow only organizations that have and maintain their principal business or operations in the city for two years preceding the request while operating in the city. The proposed ordinance includes two alternatives for council consideration: one that retains the waiver for up to five locations and one removing the waiver. Council should be aware that if the waiver is removed, then organizations from the trade area would not be allowed as well, but language could be incorporated to limit organizations outside of Blaine to the trade area only. In the event the council supports removing the waiver, any currently-licensed organizations outside of Blaine would be allowed to continue operating as long as they meet the requirements.

For further background staff has included a current list of premise permit holders and their locations, 2025 and 2026 charitable gambling summaries, a survey of trade area cities, and comments received regarding this proposed amendment.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

Staff shared the proposed amendment with all current premise permit holders for their feedback. One organization said they were not in support of the amendment regarding the number of locations but did support limiting any organization to be only based in Blaine.

Staff Recommendation

Council is asked to hold first reading of the ordinance or propose any possible amendments.

Attachment List

1. 2026 Gambling Premise Permit License Holders
2. 2025 4th Qtr Contribution Report
3. 2026 1st Qtr Contribution Report
4. Blaine Youth Football - Comments on Proposed Ordinance
5. Trade Area Charitable Gambling Survey May 2026

City of Blaine

Signature Copy
Ordinance: ORD 26-2604

First Reading
Ordinance Amending Chapter 22 Businesses Article VI. - Legalized Gambling Sec. 22-264(3) to Allow Up to Five Lawful Gambling Locations Per Organization

THE CITY OF BLAINE DOES ORDAIN: (Added portions are underscored and deleted portions are shown with overstrike.)

Sec. 22-264. Additional regulations.

In addition to the requirements of M.S.A. §§ 349.11 through 349.60, inclusive, and rules adopted pursuant to the authority contained in said statutes, lawful gambling shall be subject to the following regulations:

(1) It is unlawful to make side bets or other wagers in connection with the conduct of lawful gambling.

(2) A duly licensed pull-tab distribution, bingo or raffle game must be under the supervision of a gambling manager licensed under M.S.A. § 349.167. In order to qualify as a gambling manager, an individual must have been a member of the organization for at least two years.

(3) No organization may maintain more than ~~four~~ five lawful gambling locations in the city at one time~~, except that an organization operating lawful gambling activities at more than four five locations as of January 1, 2004, may continue to operate at those same locations pursuant to the following conditions:~~

~~a. The organization complies with all other state and local lawful gambling laws and ordinances.~~

~~b. Each location continues to qualify as a lawful gambling premises.~~

~~c. No lawful gambling activity is moved to a new location unless the organization is in conformance with the four five location limitation.~~

~~d. When a premises permit has lapsed or been revoked at a location for any reason, the organization may not commence operations at that location unless the organization is in conformance with the four five location limitation~~.

(4) No premises permit or bingo hall license will be approved for:

a. Any organization to conduct lawful gambling on any premises other than a church, the premises of a fraternal, veterans or other nonprofit organization, or the premises of an on-sale intoxicating liquor licensee licensed pursuant to the applicable sections of this Code.

b. Any organization or local subdivision thereof unless all of the following requirements are met:

1. The activities of the organization or its local subdivision directly or primarily benefit citizens of the city.

2. The organization or the local subdivision must have had a principal business or operations location in the city for a continuous period of at least two years immediately preceding the permit request and maintain such a location as long as the organization operates lawful gambling activities in the city. The organization must have been in continuous existence holding meetings for at least two years prior to the approval of the license.

3. The organization or the local subdivision may be granted a waiver of operational requirement if the city council determines the organization has significant community involvement, and such a waiver would have to be granted per location up to the ~~four~~ five -location limit.

- ***OR-***

3. ~~The organization or the local subdivision may be granted a waiver of operational requirement if the city council determines the organization has significant community involvement, and such a waiver would have to be granted per location up to the four location limit.~~ An organization that had been granted a waiver of operational requirement for lawful gambling activities prior to June XX, 2026, may continue to operate at those same locations pursuant to the following conditions:

a. The organization complies with all other state and local lawful gambling laws and ordinances.

b. Each location continues to qualify as a lawful gambling premises.

c. No lawful gambling activity is moved to a new location.

d. When a premises permit has lapsed or been revoked at a location for any reason, the organization may no longer conduct lawful gambling within the city.

4. The simultaneous conducting of lawful gambling by more than one organization on authorized premises.

INTRODUCED and read in full this 18th day of May, 2026.

PASSED by the City Council of the City of Blaine this ___ day of ____, 2026.

City of Blaine
2026 Gambling Premise Permit License Holders

Organization	Location(s)	Premise Permit Issued
Andover Football Association	**Acapulco Mexican Restaurant** 9360 Baltimore St NE #160	**April 2025**
Blaine Back Court Club (Blaine Youth Basketball)	**Buffalo Wild Wings** 11540 109th Ave NE #300 **The Wild Hare** 10340 Baltimore St NE #100	**December 2023** **June 2025**
Blaine Festival	**Blainbrook Entertainment** 12000 Central Ave NE	**May 2012**
Blaine Youth Football	**Pizza Pub Prime** 2190 105th Ave NE **The Ball Park Twin Cities** 10650 Baltimore St NE	**March 2024** **May 2024**
Blaine Youth Hockey	**Ole Piper Inn** 1416 – 93rd Lane NE **Broadway Bar & Pizza** 11822 Aberdeen St NE **Wild Bill's Sports Saloon** 10950 Club West Pkwy #100 **Clive's Roadhouse** 10400 Baltimore St NE #200	**December 2007** **December 2007** **January 2011** **May 2018**
Centennial High School Football Boosters	**Applebee's Grill and Bar** 4345 Pheasant Ridge Dr# 202 **El Norte Mexican Bar & Grill** 3453 Lake Dr #100 **The Rusty Bumblebee** 10950 Club West Pkwy #160	**April 2022** **February 2025** **August 2025**
Community Charities of Minnesota	**X-Golf** 298 Northtown Drive	**June 2025**
Ham Lake Chamber of Commerce	**The Ball Park** *(bingo only)* 10650 Baltimore St NE #100	**November 2024**
Sgt. John Rice VFW Post 6316	**Sgt. John Rice VFW 6316** 1374 109th Ave NE	**June 2007**
Spring Lake Park #16 Youth Hockey Association	**The Roadside** 12540 Ulysses St NE	**October 2019**
Spring Lake Park Lions Club	**Fogerty/Moe's Ice House** 9250 Lincoln Street NE **On the Green** 12571 Central Ave NE	**December 2022** **March 2024**

2025 GAMBLING QUARTERLY 10% CONTRIBUTION WORKSHEET

Send to charitablegambling@blainemn.gov; Jason Zimmerman & Nikki Beckers

Name of Establishment	First Quarter January - March Contribution	Second Quarter April - June Contribution	Third Quarter July - September Contribution	Fourth Quarter October - December	Year End Totals
Andover Football Association	$0.00	$0.00	$72.19	$111.13	$183.32
Blaine Back Court Club *dba* Blaine Youth Basketball	1,180.80	$101.12	$24	$1,448	$2,753.92
Blaine's Festival/Blazin 4th Inc.	$16,181.64	$9,815.66	$13,062.34	$13,478.72	$52,538.36
Blaine Youth Football	$5,714.05	$691.39	$2,132.00	$2,223.00	$10,760.44
Blaine Youth Hockey Association	$32,092.76	$21,411.32	$29,213.80	$32,121.59	$114,839.47
Centennial HS Football Boosters	$786.66	$0.00	$1,695.69	$1,742.39	$4,224.74
Community Charities of MN	$0.00	$0.00	$0.00	$122.50	$122.50
Ham Lake Chamber of Commerce	$0.00	$0.00	$0.00	$172.36	$172.36
Sgt. John Rice VFW	$3,497.00	$4,667.00	$7,048.63	$4,867.00	$20,079.63
Spring Lake Park Lions	$280.19	$0.00	$0.00	$0.00	$280.19
Spring Lake Park District #16 Youth Hockey Assoc.	$6,239.31	$3,352.50	$5,791.45	$5,718.43	$21,101.69
Quarterly Totals	$65,972.41	$40,038.99	$59,040.10	$62,005.12	$227,056.62

Organization Name	Licensed Premise(s)	License #
Andover Football Association	Acapulco Mexican Restaurant	36655
Blaine Back Court Club dba Blaine Youth Basketball	Buffalo Wild Wings	93071
	The Wild Hare	
Blaine Festival	Blainbrook Entertainment Center	92932
Blaine Youth Football	Pizza Pub Prime	95522
	The Ball Park Twin Cities	
Blaine Youth Hockey Association	Ole Piper Inn	00776
	Broadway Bar & Pizza	
	Wild Bills Sports Saloon	
	Clives Roadhouse Blaine	
Centennial HS Football Boosters	Applebee's	93215
	El Norte Mexican Grill	
	The Rusty Bumblebee	

Community Charities of MN	**X-Golf**	Began May 2025	**2650**
Ham Lake Chamber of Commerce	**The Ball Park (bingo only)**		**2948**
Sgt. John Rice VFW Post 6316	**Sgt. John Rice VFW Post 6316**		**01298**
Spring Lake Park District #16 Youth Hockey Association	**The Roadside**		**3124**
Spring Lake Park Lions Club	**X-Golf Blaine**	Cancelled May 2025	**00584**
	Fogerty Arena/Moe's Ice House		
	On The Green		
	Invictus	Cancelled November 2025	

T:\CityClerk\LOsterhues\GAMBLING\1992- 2025 GAMB\01-2025 Gambling\[2025 4th Qtr Contribution Report.xls]Sheet1

2026 GAMBLING QUARTERLY 10% CONTRIBUTION WORKSHEET

Send to charitablegambling@blainemn.gov; Jason Zimmerman & Haley Chapman

Name of Establishment	First Quarter January - March Contribution	Second Quarter April - June Contribution	Third Quarter July - September Contribution	Fourth Quarter October - December	Year End Totals
Andover Football Association	$224.07				$224.07
Blaine Back Court Club dba Blaine Youth Basketball	$2,647.00				$2,647.00
Blaine's Festival/Blazin 4th Inc.	$14,278.69				$14,278.69
Blaine Youth Football	$2,493.57				$2,493.57
Blaine Youth Hockey Association	$29,320.03				$29,320.03
Centennial HS Football Boosters	$0.00				$0.00
Community Charities of MN	$290.27				$290.27
Ham Lake Chamber of Commerce	$338.07				$338.07
Sgt. John Rice VFW	$8,901.98				$8,901.98
Spring Lake Park Lions	$0.00				$0.00
Spring Lake Park District #16 Youth Hockey Assoc.	$3,509.90				$3,509.90
Quarterly Totals	$62,003.58	$0.00	$0.00	$0.00	$62,003.58

Organization Name	Licensed Premise(s)	License #
Andover Football Association	Acapulco Mexican Restaurant	36655
Blaine Back Court Club *dba* Blaine Youth Basketball	Buffalo Wild Wings	93071
	The Wild Hare	
Blaine Festival	Blainbrook Entertainment Center	92932
Blaine Youth Football	Pizza Pub Prime	95522
	The Ball Park Twin Cities	
Blaine Youth Hockey Association	Ole Piper Inn	00776
	Broadway Bar & Pizza	
	Wild Bills Sports Saloon	
	Clives Roadhouse Blaine	
Centennial HS Football Boosters	Applebee's	93215
	El Norte Mexican Grill	
	The Rusty Bumblebee	

Community Charities of MN	**X-Golf**	**2650**
Ham Lake Chamber of Commerce	**The Ball Park (bingo only)**	**2948**
Sgt. John Rice VFW Post 6316	**Sgt. John Rice VFW Post 6316**	**01298**
Spring Lake Park District #16 Youth Hockey Association	**The Roadside**	**3124**
Spring Lake Park Lions Club	**Fogerty Arena/Moe's Ice House**	**00584**
	On The Green	

From:	Jesse Schwartz
To:	Cathy Sorensen; CityCouncil
Cc:	Ashley Schwartz; Jennifer Lyons; BYF Gambling Manager
Subject:	Re: PROPOSED AMENDMENT TO THE BLAINE CHARITABLE GAMBLING ORDINANCE
Date:	Thursday, May 7, 2026 7:12:12 AM
Attachments:	image773631.png image397657.png image907879.png image266909.png image306027.png image808680.png image804663.png image172275.png image751643.png image299041.png

---

Good morning Cathy and Blaine City Council,

Blaine Youth Football respectfully opposes the proposed amendment to Sec. 22-264 that would increase the number of lawful gambling locations from four to five.

We believe this change would disproportionately benefit the largest organizations in the City of Blaine, specifically Blaine Youth Hockey and Spring Lake Park Youth Hockey, while limiting opportunities for smaller community organizations to grow and make a meaningful impact. These organizations already generate significantly more charitable gambling revenue than other groups in Blaine, which often results in smaller organizations being unable to meet local donation requests at the same level.

This creates an imbalance that concentrates charitable resources among a small number of organizations, rather than encouraging broader community support across Blaine. At Blaine Youth Football, we are proud to support a wide variety of local groups and initiatives whenever requests are made. Our goal has always been to reinvest as much as possible back into the community as a whole — not solely into our own organization.

In addition, Blaine Youth Football would like the City Council to consider implementing conditions that prioritize or limit charitable gambling operations within city limits to Blaine-based organizations. Similar policies have been adopted successfully in surrounding communities and help ensure that charitable gambling revenue directly benefits the Blaine community.

We respectfully encourage the Blaine City Council and Mayor to reject the proposed increase from four to five lawful gambling locations and instead consider policies that better support equitable opportunities for Blaine organizations and maximize community benefit.

If there are any questions or additional discussion needed, we would welcome the

opportunity to provide further input.

Thank you for your time and consideration.

Sincerely,
Blaine Youth Football

Jesse Schwartz
Blaine Youth Football President
763-567-1722
www.blaineyouthfootball.org

From: Jesse Schwartz <jesseschwartz2706@gmail.com>
Sent: Wednesday, May 6, 2026 1:51 PM
To: Jesse Schwartz <President@blaineyouthfootball.org>; BYF Gambling Manager <gamblingmanager@blaineyouthfootball.org>; Jennifer Lyons <jlyons@blaineyouthfootball.org>; Ashley Schwartz <aschwartz@blaineyouthfootball.org>
Subject: Fwd: PROPOSED AMENDMENT TO THE BLAINE CHARITABLE GAMBLING ORDINANCE

---------- Forwarded message ---------
From: **Cathy Sorensen** <csorensen@blainemn.gov>
Date: Wed, May 6, 2026 at 1:42 PM
Subject: PROPOSED AMENDMENT TO THE BLAINE CHARITABLE GAMBLING ORDINANCE
To: Cathy Sorensen <csorensen@blainemn.gov>

Good afternoon – staff wanted to inform current charitable gambling premise permit holders that the Blaine City Council will be considering a request to increase the number of allowed locations per organization from four to five:

> Sec. 22-264. Additional regulations.
> In addition to the requirements of M.S.A. §§ 349.11 through 349.60, inclusive, and rules adopted pursuant to the authority contained in said statutes, lawful gambling shall be subject to the following regulations:
> (3) No organization may maintain more than ~~four~~ five lawful gambling locations in the city

at one time…

Staff received a request for this amendment which was **briefly discussed at the May 4 workshop and resulted in Council providing direction to bring the proposed code amendment forward for formal consideration.** While this code amendment doesn't require a public hearing, it does require two readings to allow for feedback during introduction and possible adoption. Staff will schedule first reading of the proposed ordinance for Council's May 18 agenda. First reading typically doesn't include Council discussion but is intended to announce the proposed amendment for the record. Second reading and possible adoption will be scheduled for the June 1 meeting and will be when Council will discuss the proposed amendment. Since this isn't a public hearing, it will be up to the Mayor/Council as to whether comments will be allowed during the item's discussion on June 1.

Should you wish to comment on this proposed amendment, you can either email me directly, email the full Council at CityCouncil@blainemn.gov, or speak at Open Forum during the May 18 and/or June 1 meetings. If you email the full Council, it would be helpful to copy me so I can include your comments in the Council packets. If you have any questions please let me know. Thank you.

BlaineMN.gov
Live | Work | Grow

Cathy Sorensen
City Clerk
Administration-City Clerk
763-785-6124 | 763-478-7282
csorensen@blainemn.gov | BlaineMN.gov
City Hall, 10801 Town Square Drive NE, Blaine MN 55449

--

Jesse Schwartz
Blaine Youth Football President
Minnesota Knights Hockey Club President
763-567-1722

Trade Area Charitable Gambling Survey

May 2026

1) Does your City have a cap and if so what is that cap?

   Circle Pines

   Coon Rapids – 5

   Ham Lake

   Lexington

   Lino Lakes - No

   Mounds View

   Shoreview - No

   Spring Lake Park – No

2) Does your City limit organizations to only those located in your City?

   Circle Pines

   Coon Rapids - Yes

   Ham Lake

   Lexington

   Lino Lakes - Yes

   Mounds View

   Shoreview – No but limited to trade area

   Spring Lake Park - Yes

   a. If you do allow outside organizations, do you do so through a waiver/variance process?

   b. If you do allow outside organizations, are they limited to your trade area or can be from anywhere in the State?