



# City of Blaine

## City Council

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April 20, 2026 | 7:00 PM  
Blaine City Hall  
10801 Town Square Drive NE  
Blaine, MN 55449

### AGENDA

**1. Call to Order by the Mayor**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Awards - Presentations - Organizational Business**

**4.1.** 2026-89 Proclamation Recognizing the Blaine Bengals Girls Basketball Team  
*Sponsors: City Council*

**4.2.** 2026-90 Police Officer Swearing-in Ceremony  
*Sponsors: Brian Podany, Safety Services Manager/Police Chief*

**4.3.** 2026-91 Proclamation for Arbor Day 2026  
*Sponsors: City Council*

**5. Open Forum**

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While Open Forum is not intended to provide responses or discussion during the meeting, city staff will contact the speaker(s) after the meeting if follow-up is needed. Each speaker is limited to three minutes, with a maximum of 15 minutes set aside for Open Forum.

**6. Communications**

**7. Approval of Consent Agenda:**

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**7.1.** 2026-92 Schedule of Bills Paid  
*Sponsors: Jason Zimmerman, Finance Director*

**7.2.** 2026-93 Approval of Minutes

*Sponsors: Cathy Sorensen, City Clerk*

- 7.3.** RES 26-59 Resolution Granting Final Plat Approval to Subdivide 31.92 Acres into 32 Single Family Lots and 6 Outlots to be Known as Flowerfield on the NE Corner of Lexington Avenue and Flowerfield Road NE. Fenway Land Company (Case File No. 26-0014/SLK)  
*Sponsors: Sheila Sellman, Community Development Director*
- 7.4.** RES 26-63 Resolution to Approve Plans and Specifications and Order Advertisement for Bids for the 2026 Street Rehabilitation Project, Improvement Project No. T2605  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.5.** RES 26-65 Resolution to Approve Joint Powers Agreement (JPA) No. CCON26-000486 with Anoka County for Intersection Improvements at CSAH 52 (Radisson Road) and CSAH 12 (109th Avenue) and Signalization at Mankato Street/Tournament Players Pkwy and CSAH 12 (109th Avenue), Improvement Project No. T2518  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.6.** RES 26-73 Resolution Accepting Parks and Recreation Donations for Quarter 1 of 2026  
*Sponsors: Jerome Krieger, Park and Recreation Director*
- 7.7.** 2026-94 Approve Police Department Wellness Program Contract with The PARC using Public Safety Funds  
*Sponsors: Brian Podany, Safety Services Manager/Police Chief*
- 7.8.** RES 26-74 Resolution to Receive Petition and Order Public Hearing for Vacation of Drainage and Utility Easements within Lot 2, Block 1, Prime North Addition and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.9.** RES 26-75 Resolution to Receive Petition and Order Public Hearing for Vacation of the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.10.** RES 26-76 Resolution Authorizing Temporary Parking Restrictions and Road Closures for the Johnsville Area Garage Sale Event Security Plan

*Sponsors: Russ Clark, Captain*

**8. 7:00 PM - Public Hearing and Items Published for a Certain Time**

**8.1.** RES 26-52 Resolution Granting a Conditional Use Permit Amendment to Reduce the South and East Parking Lot Setbacks From 30-Feet to 25-Feet for an Existing Childcare Center in a Development Flex (DF) Zoning District at 12612 Central Avenue NE. The Goddard School of Blaine (Case File No. 26-0012/ACK)  
*Sponsors: Sheila Sellman, Community Development Director*

**8.2.** 2026-95 Approve On-Sale and Sunday Intoxicating Liquor Licenses for Bravos Tequila Bar, 11712 Ulysses Lane NE, Suite 200  
*Sponsors: Cathy Sorensen, City Clerk*

**9. Development Business**

**10. Administration**

**10.1.** 2026-96 Ratification of Local 49 (Public Works) Labor Agreement for 2026-2028  
*Sponsors: Scott Johnson, Director of Administrative Services*

**11. Other Business**

**12. Adjournment**



# City of Blaine Staff Report

File Number: 2026-89

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Guest Speaker

**Awards - Presentations - Organizational Business** - City Council

## Agenda Item # 4.1

Proclamation Recognizing the Blaine Bengals Girls Basketball Team

## Executive Summary

## Background

The Blaine City Council is proud to recognize the outstanding accomplishments of the Blaine High School Girls Basketball Team. The team captured the 7AAAA Section title on March 5, 2026, after a remarkable season.

## Strategic Plan Relationship

## Board/Commission Review

## Financial Impact

## Public Outreach/Input

## Staff Recommendation

## Attachment List

1. Proclamation





## CITY OF BLAINE

# P ROCLAMATION

### Honoring the Blaine High School Girls Basketball 2026 Class 7AAAA Section Champions

**WHEREAS**, the Blaine High School Bengals Girls Basketball Team has demonstrated outstanding skill, determination, teamwork, and sportsmanship throughout the 2025-2026 season; and

**WHEREAS**, on March 5, 2026, the Bengals secured the Section 7AAAA Championship title with a decisive 75-60 victory over the top-seeded Forest Lake Rangers; and

**WHEREAS**, this hard-fought triumph, achieved through resilience and collective effort, marks their advancement to the MSHSL Class AAAA State Tournament—their seventh state appearance in school history and first since 2009; and

**WHEREAS**, the players, coaches, support staff, families, and fans of the Blaine Bengals have embodied the spirit of excellence, pride, and community unity that defines high school athletics in Blaine, Minnesota; and

**WHEREAS**, this championship victory inspires young athletes across the district and celebrates the dedication and talent of the entire team.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Blaine hereby proudly recognizes the Blaine High School Girls Basketball Team as the 2026 Section 7AAAA Champions and extends heartfelt congratulations to these exceptional student-athletes, coaches, and support staff for their outstanding dedication, teamwork, perseverance, and remarkable season that brought pride to our entire community.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Blaine to be affixed this 20<sup>th</sup> day of April 2026.

Tim Sanders, Mayor



# City of Blaine Staff Report

File Number: 2026-90

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Guest Speaker

**Awards - Presentations - Organizational Business** - Brian Podany, Safety Services Manager/Police Chief

## Agenda Item # 4.2

Police Officer Swearing-in Ceremony

## Executive Summary

A Swearing-in Ceremony will be held to welcome three new officers and their families to the Blaine Police Department.

## Background

When new officers successfully complete the Field Training program and advance to solo patrol, a swearing-in ceremony is performed in front of the City Council. This is a special time for new officers and their families to celebrate their accomplishments and be recognized in front of the City Mayor, City Councilmembers, City Manager, Chief Podany, fellow police staff, and the public.

The following new officers will be participating in the ceremony and take their Oath of Office:

Braden Olmstead, Badge #272  
Thomas Shields, Badge #273  
Jaclyn Groshens, Badge #274

## Strategic Plan Relationship

This ceremony relates to the City of Blaine's Strategic Plan of Organizational Health. The City of Blaine is committed to hiring and promoting highly qualified staff to meet core public safety services needs and demands.

## Board/Commission Review

None

### Financial Impact

None

### Public Outreach/Input

Family and friends of the staff being recognized were invited to attend the ceremony,

### Staff Recommendation

Recognize and welcome new officers.

### Attachment List

None

# CITY OF BLAINE



# P ROCLAMATION

## ARBOR DAY 2026

**WHEREAS**, it is the desire of the City to protect and preserve our forestry resources and to encourage groups to take an active role in planting projects; and

**WHEREAS**, the Blaine City Council is committed to improving the quality of life for our community through landscaped enhancement in our park system; and

**WHEREAS**, the City Council promotes community partnerships through neighborhood and business participation in neighborhood planting events; and

**WHEREAS**, the City of Blaine has been recognized as a Tree City USA for 32 years by the National Arbor Day Foundation; and

**WHEREAS**, trees are a vital resource to our community, enriching our lives by purifying air and water, helping conserve soil and energy, increasing the aesthetic value of property, providing habitat for wildlife of all kinds, and making our City more livable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Blaine City Council hereby proclaims April 22, 2026 to be Arbor Day and the month of April to be Arbor Month in the City of Blaine. The City hosted a resident tree sale and trees purchased during the sale will be delivered starting April 22 to celebrate Arbor Month.



**IN WITNESS WHEREOF**, I have here unto set my hand and caused the Seal of the City of Blaine to be affixed this 20<sup>th</sup> day of April, 2026.

A handwritten signature in black ink, appearing to read "Tim Sanders". The signature is written in a cursive style.

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Tim Sanders, Mayor

**CITY OF BLAINE**

**SCHEDULE OF BILLS PAID**

**APPROVED ON 04/20/2026 FOR PAYMENTS THE WEEK OF 03/20/2026**

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
3SI SECURITY SYSTEMS INC	Stealth Tracking Device Renewal	\$ 1,200.00
ACCUBRINE LLC	Valve Assy/manifold: Brine Maker	\$ 823.00
ACCUBRINE LLC	Valve Assy/manifold: Brine Maker	\$ 464.10
ACCUBRINE LLC	Valve Assy/manifold: Brine Maker	\$ 474.00
ALLEGRA PRINT & IMAGING	Beach Parking Passes & Boat Waivers	\$ 1,558.10
ALLEGRA PRINT & IMAGING	Name Badges - Parks & Recreation	\$ 191.40
ALLEGRA PRINT & IMAGING	Cadet business cards invoice 78057	\$ 59.95
AMAZON CAPITAL SERVICES	Craft for Easter events	\$ 38.35
AMAZON CAPITAL SERVICES	Notary Stamp - Melissa Lawrence	\$ 19.94
AMAZON CAPITAL SERVICES	Dual Adjustable Monitor Arms	\$ 103.97
AMAZON CAPITAL SERVICES	Points Condenser : Unit 2276 (Generator)	\$ 18.97
AMAZON CAPITAL SERVICES	Employee Recognition Gift	\$ 59.98
AMAZON CAPITAL SERVICES	Usb phone dumps- detectives	\$ 629.93
AMAZON CAPITAL SERVICES	Staple removers	\$ 9.84
AMAZON CAPITAL SERVICES	Credit	\$ (99.99)
AMAZON CAPITAL SERVICES	Headphones	\$ 40.24
AMAZON CAPITAL SERVICES	Coffee pot for events	\$ 95.39
AMAZON CAPITAL SERVICES	Toner, pens, lock	\$ 439.04
AMAZON CAPITAL SERVICES	Supplies for the MAYC	\$ 276.56
AMAZON CAPITAL SERVICES	Dual Adjustable Monitor Arms	\$ 314.95
AMAZON CAPITAL SERVICES	Keyboard/Mouse	\$ 109.99
AMAZON CAPITAL SERVICES	Community Garden Supplies	\$ 125.98
AMAZON CAPITAL SERVICES	Patrol Rescue/Drag Straps	\$ 100.00
AMAZON CAPITAL SERVICES	Paper for frames	\$ 13.29
AMAZON CAPITAL SERVICES	Boot Brush : Shop	\$ 24.99
AMAZON CAPITAL SERVICES	Therapy dog kennel and related supplies	\$ 249.98
AMAZON CAPITAL SERVICES	Tire Lube Brushes : Shop Supplies	\$ 29.98
AMAZON CAPITAL SERVICES	11X17 Paper	\$ 70.19
AMAZON CAPITAL SERVICES	Keyboard, usb port, toner	\$ 109.48
AMAZON CAPITAL SERVICES	Dry Erase Markers & Sheet Protectors	\$ 39.26
AMAZON CAPITAL SERVICES	Replacement parts for repairs to surveillance trailer	\$ 397.19
AMAZON CAPITAL SERVICES	Round Color Coding Labels for Digitizing HR Files	\$ 7.98
AMAZON CAPITAL SERVICES	Keyboard/Mouse	\$ 171.18
AMAZON CAPITAL SERVICES	Ipad Case/keyboard - Water Department	\$ 118.42
AMAZON CAPITAL SERVICES	PPE : Chainsaw Vibration Gloves	\$ 848.92
AMAZON CAPITAL SERVICES	Patrol Rifle Lighting System	\$ 1,959.44
AMAZON CAPITAL SERVICES	Drop Box : Shop Supplies	\$ 19.99
ANOKA COUNTY	2026 County Recordings	\$ 46.00
ANOKA COUNTY	2026 County Recordings	\$ 46.00
ANOKA COUNTY	2026 County Recordings	\$ 46.00
ANOKA COUNTY SHERIFF'S OFFICE	Purchase of chairs and tables	\$ 1,500.00
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 80.00
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 129.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 99.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 99.99

ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	339.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	149.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	415.50
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	164.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	131.89
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	127.98
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$	39.99
AUTOMATIC SYSTEMS COMPANY	Well 7 Connect to SCADA and Transducer	\$	17,417.00
AUTOWASH SYSTEMS INC	Car Wash Chemicals & Check 2/20/26	\$	464.20
BANNER LIFE INSURANCE COMPNAY	Banner Life Insurance Premiums	\$	36.22
BARNUM COMPANIES INC	Insurance Claim	\$	4,080.00
BARNUM COMPANIES INC	PD Monthly maintenance check on gates	\$	325.00
BARR ENGINEERING COMPANY	Well Interference Response Plan, I/P 23-22	\$	8,660.15
BAUER BUILT INC	Tires: Unit 1119 (Grader)	\$	4,437.60
BEAUDRY OIL & PROPANE	Fuel Delivery - March	\$	12,365.52
BEAUDRY OIL & PROPANE	Fuel Delivery - March	\$	5,383.79
BLAINE BROTHERS INC	Tail Light x4 : Unit 4505 (Crane Truck)	\$	63.88
BLAINE CUSTOM APPAREL & AWARDS	Youth sports program shirts	\$	322.00
BOLTON & MENK INC	Lead Service Line Inventory, I/P 24-20	\$	1,900.00
BOLTON & MENK INC	Blaine/General GIS Services: Water Dept	\$	1,900.00
BOLTON & MENK INC	General Services for 2026: Water Dept	\$	390.00
BOLTON & MENK INC	Contract (Amended): Well Inspections Services; Water	\$	1,267.50
CENTENNIAL SCHOOL DIST 12	Senior trips Elvis at Paramount Theater	\$	2,225.00
CENTERPOINT ENERGY	February 2026 Gas Service	\$	3,572.62
CINTAS CORPORATION	2026 Uniform/Rug Towel Rentals	\$	170.77
COMCAST	PW Cable TV	\$	21.04
COMCAST	Cable TV for Patrol for FY2026	\$	36.29
COMPLEMENTOR LLC	Staff Training 02/05/2026	\$	1,662.50
CONNEXUS ENERGY-UTILITY PAYMENTS	February 2026 Electric	\$	51,892.31
CORE & MAIN LP	SAAS and Analytics Yearly Service Fees	\$	40.00
CRYTEEL TRUCK EQUIPMENT	Strobe light; Crane 4505	\$	128.00
E G RUD & SONS INC	2026 Pond As-builts - Phase 5 (57 ponds)	\$	32,775.00
ECM PUBLISHERS INC	Advertising & Public Notices	\$	137.50
ECM PUBLISHERS INC	2026 Public Hearing Notices	\$	99.00
ECSI SYSTEM INTEGRATORS	Blaine Baseball Complex ADA Door work	\$	3,300.00
FACTORY MOTOR PARTS COMPANY	Batteries; PW Stock	\$	503.88
FERGUSON WATERWORKS #2518	Perma Patch Asphalt Patch : Water Main Break Repair	\$	3,335.25
FERGUSON WATERWORKS #2518	Perma Patch Asphalt Patch : Water Main Break Repair	\$	1,283.50
FERGUSON WATERWORKS #2518	Filter sock/ Erosion Control: Laddie Lakes Park	\$	272.50
FISERV	February FISERV Payment	\$	135.91
FLOCK GROUP INC	Enhanced ALPR Annual Fee	\$	10,000.00
GOPHER STATE ONE CALL INC	2026 Water & Sewer Locate Fees	\$	267.30
HANSON SPORTS LLC	Winter sports camps	\$	1,283.20
HAWKINS INC	2026 Water Treatment Chemicals	\$	2,248.00
HAWKINS INC	2026 Water Treatment Chemicals	\$	7,950.30
HOLIDAY COMPANIES	2026 Blanket; Car Washes - PD	\$	1,130.00
HOLIDAY COMPANIES	2026 Blanket; Car Washes - Fire/Comm Stds	\$	20.00
IMPACT PROVEN SOLUTIONS	February 2026 Utility Billing Invoice Printing	\$	5,065.13
INDELCO PLASTICS CORPORATION	Chemical Feed Parts Wells and Plants	\$	1,633.79
INSIGHT PUBLIC SECTOR INC	NetMotion Squad VPN Licenses Renewal	\$	7,649.65
INSIGHT PUBLIC SECTOR INC	Laptops for IT	\$	3,033.66
INSTRUMENTAL RESEARCH INC	Water Sample Testing; 2026 Blanket	\$	1,080.00

JEFF BELZER'S ROSEVILLE AUTO INC	Floor Mats : Unit 5285 (PD)	\$	267.00
JEFF BELZER'S ROSEVILLE AUTO INC	Pads and Rotors : Unit 5346 (PD)	\$	705.60
JOB GLORIA D	Cooking class	\$	225.00
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	March/April CityConnect Newsletter	\$	14,705.83
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	Summer Rec Connect brochure, mailing and postage	\$	22,695.83
KILLMER ELECTRIC COMPANY INC	Lift Station #21 Generator Socket	\$	22,914.00
LANGUAGE LINE SERVICES INC	2026 Translation and Interpretation services for the year	\$	897.46
LAWSON PRODUCTS INC	Shop Supplies Coupler	\$	166.52
LEAGUE OF MN CITIES INSURANCE TRUST-CLAIMS	Workers Comp Insurance Claims	\$	996.87
LIFE SAFETY SYSTEMS INC	MAYC Annual monitoring	\$	325.00
LIFE SAFETY SYSTEMS INC	CH Annual fire inspection	\$	1,600.00
LOCKRIDGE GRINDAL NAUEN PLLP	2026 State Lobbying Services (Year 3 of 3 Year Agmt)	\$	3,166.66
LRS PORTABLES OF MINNESOTA	2026 Satellite Rental - Parks	\$	867.78
MACQUEEN EQUIPMENT INC	Battery for 5341	\$	298.65
MAPLE GROVE LOCK AND SAFE	Long gun safe for School Resource Officer	\$	599.00
MARCO TECHNOLOGIES LLC	Phone System/Teams Integration & Resiliency - Setup Assistance	\$	4,758.08
MARSDEN CENTRAL LLC	PW - March janitorial services	\$	2,652.69
MC TOOL & SAFETY SALES	New Hire Gear	\$	104.35
MC TOOL & SAFETY SALES	Jetting, Sanitary Sewer, Working Gloves	\$	1,908.69
MEDPRO WASTE DISPOSAL LLC	March invoice 1686084	\$	69.75
MEDPRO WASTE DISPOSAL LLC	January- extra containers invoice 1686085	\$	990.00
MEDSURETY LLC	MedSurety Monthly Fee	\$	202.50
MENARDS - BLAINE	S hooks; Shop Racks	\$	24.64
MENARDS - BLAINE	Glue/ Tape/ Soap	\$	73.42
MENARDS - BLAINE	Credit	\$	(14.32)
MENARDS - BLAINE	S hooks; Shop Racks	\$	7.74
MENARDS - BLAINE	Truck Stock for Maintenance/ Well #14 & #10 Parts	\$	119.86
MENARDS - BLAINE	Truck Stock for Maintenance/ Well #14 & #10 Parts	\$	18.99
MENARDS - BLAINE	Truck Stock for Maintenance/ Well #14 & #10 Parts	\$	47.79
MENARDS - BLAINE	S hooks; Shop Racks	\$	12.90
METRONORTH CHAMBER OF COMMERCE	2026 Legislative Reception (Feb 10 - Thorvig)	\$	250.00
METROPOLITAN COUNCIL	February SAC Report	\$	19,681.20
METROPOLITAN LIFE INSURANCE COMPANY	MN Paid Leave	\$	18,311.81
METROPOLITAN LIFE INSURANCE COMPANY	MN Paid Leave	\$	19,052.18
MINNESOTA DEPARTMENT OF HEALTH	State water testing fees - Jan, Feb, Mar 2026	\$	87,480.00
MINNESOTA EQUIPMENT - HAM LAKE	Chainsaw chains: Parks	\$	158.92
MINNESOTA OCCUPATIONAL HEALTH	Pre-employment Testing	\$	1,249.00
MINNESOTA POLLUTION CONTROL AGENCY	SD Wastewater License fee: Jahn/Bowens/Keller	\$	135.00
MN METRO NORTH TOURISM	January 2026 Lodging Taxes	\$	13,042.70
MTI DISTRIBUTING INC	Misc Parts; Mower 2408	\$	968.78
MTI DISTRIBUTING INC	Tube Spanner : Unit 2408 ( Mower)	\$	8.13
MTI DISTRIBUTING INC	Misc Parts; Mower 2408	\$	195.80
MTI DISTRIBUTING INC	Blades / O ring : Unit 4640 ( Z Master)	\$	349.65
NUSS TRUCK & EQUIPMENT	Cab Marker Light Covers: Unit 4622	\$	134.10
NUSS TRUCK & EQUIPMENT	Washer Pump: Unit 1298 Plow Truck	\$	105.12
O'REILLY AUTOMOTIVE INC	Credit	\$	(125.00)
O'REILLY AUTOMOTIVE INC	Filters : PW Stock	\$	732.22
O'REILLY AUTOMOTIVE INC	Credit	\$	(22.00)
O'REILLY AUTOMOTIVE INC	Filters for Mower/Brake Pads PD	\$	59.87
O'REILLY AUTOMOTIVE INC	Filters for Mower/Brake Pads PD	\$	269.63
O'REILLY AUTOMOTIVE INC	Filters: Unit 2428 (Toro ZMaster)	\$	29.60
OPTUM FINANCIAL INC	account fee monthly FSA and HSA	\$	76.50

PACE ANALYTICAL SERVICES INC	VOC Testing Wells #3 & 4	\$	1,231.00
PAQUIN THOMAS R	Senior program - Birthday entertainment	\$	175.00
PHASOR ELECTRIC COMPANY	Outlets for Hi-E- Dry : Plant #4	\$	2,842.00
PRECISE MRM LLC	2026 PW GPS Management	\$	1,660.00
PRECISION LAND AND TREE CLEARING LLC	Wood Chips for Dog Park	\$	1,495.00
PRO-TEC DESIGN INC	Blaine Baseball Complex ADA Door work	\$	1,389.83
PRO-TEC DESIGN INC	Bldg security video server repair	\$	1,006.50
RCM SPECIALTIES INC	2026 Emulsion/Rock: Street Patching Material	\$	864.87
RECYCLE TECHNOLOGIES INC	Electronic Scrap/Appliances: Water Dept	\$	284.15
REPUBLIC SERVICES #894	Shredding for Recycling Saturday Events	\$	1,068.40
RIDGEWAY & ASSOCIATES	PD Wellness Program Fees for 2026	\$	2,200.00
S & S INDUSTRIAL SUPPLY INC	Bolts : Skid Steer Repair : Unit 2305	\$	9.13
SAFE-FAST INC	Uniforms for Employees - PW Annual Contract Order	\$	2,620.60
SAFE-FAST INC	Uniforms for Employees - PW Annual Contract Order	\$	1,390.65
SAFE-FAST INC	Uniforms for Employees - PW Annual Contract Order	\$	3,477.80
SAFE-FAST INC	Uniforms for Employees - PW Annual Contract Order	\$	2,963.15
SAFE-FAST INC	Uniforms for Employees - PW Annual Contract Order	\$	3,104.65
SHORT ELLIOTT HENDRICKSON INC	PW Fuel Station Reconstruction Design Services-I/P 25-01 (F2501)	\$	14,860.10
SHORT ELLIOTT HENDRICKSON INC	Final Design & Construction Services, I/P 26-06 (T2606)	\$	2,859.55
SUNDEGAARD JOSHUA	Reimbursement for Expenses During USPIS Operation (reimbursable)	\$	111.66
T-MOBILE USA INC	TDOA Request for ICR 26038760	\$	50.00
TREVIPAY	Tools for Truck #4605	\$	83.03
TREVIPAY	Meter Tools : (Drill bits and Light)	\$	106.35
TRI-STATE BOBCAT INC	LED light: Toolcat 1312	\$	201.20
TRI-STATE BOBCAT INC	Fan Repair; Bobcat 2305	\$	275.76
ULINE	Steel Trash Liner: Parks	\$	3,811.40
ULINE	Spray mop and replacement pads	\$	97.02
ULINE	Pallet Rack Uprights/Liners/sorbent pads	\$	1,250.51
UPPER CUT TREE SERVICES INC	Oak Removal: Pioneer Park	\$	9,600.00
VOLUNTEERS OF AMERICA	Van Drivers meals	\$	100.00
VOLUNTEERS OF AMERICA	Cook Supplemental Wages	\$	131.98
WALTERS RECYCLING & REFUSE INC	Garbage and Recycling Contract	\$	503,180.09
WSB & ASSOCIATES INC	Jim Peterson Park Improvements for Hockey rink and Warming House	\$	947.50
ZIEGLER INC	Holddown Bat: Grader 1119	\$	305.32
ZIEGLER INC	Hyd Flow Control: Excavator 4601	\$	1,006.36
ZIEGLER INC	Transfer Switch Troubleshooting : Plant #4	\$	1,481.32
			\$ 1,028,290.16

**CITY OF BLAINE**

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID  
APPROVED ON 04/20/2026 FOR PAYMENTS THE WEEK OF 03/20/2026**

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	Summer Rec Connect brochure, mailing and postage	\$ 22,695.83
KILLMER ELECTRIC COMPANY INC	Lift Station #21 Generator Socket	\$ 22,914.00
E G RUD & SONS INC	2026 Pond As-builts - Phase 5 (57 ponds)	\$ 32,775.00

**CITY OF BLAINE**

**SCHEDULE OF BILLS PAID**

**APPROVED ON 04/20/2026 FOR PAYMENTS THE WEEK OF 03/27/2026**

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
ABC SIGN & GRAPHIC INC	Car Decals for Vehicles	\$ 200.00
AIR RITE MECHANICAL SYSTEMS INC	Permit included on basement finish permit B26-00647	\$ 60.00
ALLEGRA PRINT & IMAGING	K9 Trading Cards - Community Outreach	\$ 1,486.00
ALLEGRA PRINT & IMAGING	Groshens, Olmstead, Shields bus. cards	\$ 179.85
ALLEN CONOR	Reimbursement for Mileage/parking: Water conference	\$ 179.73
AMAZON CAPITAL SERVICES	Printer for Police (sensitive doc printing)	\$ 474.99
AMAZON CAPITAL SERVICES	Employee Recognition Gifts (2)	\$ 90.13
AMAZON CAPITAL SERVICES	Two 40 ft. Tape Measures for Commercial Inspections	\$ 78.98
AMAZON CAPITAL SERVICES	Business card holder	\$ 14.42
ANDERSON RESIDENTIAL HEATING & AC	Job cancelled, work not started. Refund 80% of permit B26-00388	\$ 60.00
ANDERSON TONY	Reimbursement for Mileage/parking	\$ 53.43
ANOKA COUNTY ATTORNEY'S OFFICE	Forfeiture distribution case #25-005105	\$ 1,440.00
ANOKA COUNTY LICENSE BUREAU	Tab Renewal - PD #5220 & #5264	\$ 32.50
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 81.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 335.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 347.94
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 239.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 1,472.80
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 139.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 165.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 60.45
ASPEN MILLS INC	Patrol Clothing and Uniforms	\$ 297.25
AUTOMATIC SYSTEMS COMPANY	UPS for Control Panel	\$ 2,670.00
AUTOWASH SYSTEMS INC	Car Wash Chemicals & Check 3/10/26	\$ 255.48
AUTOWASH SYSTEMS INC	Car Wash Chemicals & Check 3/13/26	\$ 554.03
BARNUM COMPANIES INC	PW gate maintenance	\$ 767.38
BCA-CHAU RECORDS	Background checks	\$ 800.00
BCA-CHAU RECORDS	Liquor License Background Check Fee	\$ 32.00
BLAINE BROTHERS INC	DOT : Unit 4615 (Street Sweeper)	\$ 1,866.10
BLAINE BROTHERS INC	Engine Repair : Unit 1272 (Plow/ Dump Truck)	\$ 3,531.40
BLAINE BROTHERS INC	Clearance Light Lens (7) : PW stock	\$ 35.00
BLAINE CUSTOM APPAREL & AWARDS	Summer Staff Shirts & Jackets	\$ 3,232.00
BLAINE CUSTOM APPAREL & AWARDS	Retirement award	\$ 102.00
BLAINE CUSTOM APPAREL & AWARDS	Staff uniform apparel	\$ 303.00
BROADWAY AWARDS INC	Retirement Award	\$ 115.28
BROWN SEAN	Work boots for Inspections	\$ 99.99
CENTRAL HYDRAULICS	Fittings; Loader 1294	\$ 126.24
CENTURYLINK	Public Works Internet Service	\$ 79.43
CINTAS CORPORATION	CH mats/rugs	\$ 210.55
CINTAS CORPORATION	MAYC Mats/Rugs	\$ 38.42
CINTAS CORPORATION	2026 Uniform/Rug Towel Rentals	\$ 412.02
CINTAS CORPORATION	MAYC Mats/Rugs	\$ 38.42
CINTAS CORPORATION	Cold storage PD first aid cabinet supplies	\$ 53.60
CINTAS CORPORATION	CH medical cabinet supplies	\$ 193.96

COMCAST	MAYC - Cable TV	\$	84.67
COMCAST	Internet for Public Works	\$	201.47
COMCAST	Fiber Internet Service	\$	1,360.00
CROWE KYLE	Reimbursement for hotel; Plowing	\$	248.92
CRYSTEEL TRUCK EQUIPMENT	Credit	\$	(49.60)
CRYSTEEL TRUCK EQUIPMENT	Credit	\$	(112.27)
CRYSTEEL TRUCK EQUIPMENT	Wheelen Controller : Unit 1287 (Truck)	\$	814.00
CRYSTEEL TRUCK EQUIPMENT	Sander Salt Plate : Unit 1298 (Plow Truck)	\$	143.45
CUSTOM TRUCK ONE SOURCE	Hydraulic repair: Lift 2393	\$	2,056.19
DELUXE	Deposit Tickets	\$	254.52
ECKBERG LAMMERS PC	February 2026 - Civil Legal Services	\$	4,500.00
ECKBERG LAMMERS PC	February 2026 - Civil Legal Services	\$	22,969.00
ECKBERG LAMMERS PC	February 2026 - Civil Legal Services	\$	8,786.00
EGAN COMPANY	MAYC repair toilet	\$	1,289.57
ELECTRIC PUMP INC	Replacement/ Update Level Sensors	\$	7,794.41
ENVIRONMENTAL EQUIPMENT & SERVICES	Seasonal Maintenance: Sweeper 4658	\$	1,262.95
ESCAPE FIRE	2026 annual sprinkler inspection	\$	900.00
FRIENDLY CHEVROLET INC	Plugs/wire/coils: Vehicle 5330	\$	175.12
FRIENDLY CHEVROLET INC	Plugs/wire/coils: Vehicle 5330	\$	782.88
FRIENDLY CHEVROLET INC	Control Arm: Vehicle 5307	\$	93.27
GAASLAND KRISTIAN	Reimbursement for Mileage/parking	\$	263.06
GERHARD JOSEPH	Tuition Reimbursement	\$	660.00
GREAT RIVER AUTOMATION LLC	MAYC BAS offline	\$	382.00
GROUP HEALTH NON-PATIENT A/R	EAP benefits	\$	312.00
HOTSY MINNESOTA	Pressure washer Soap; PW Shop	\$	555.43
INDELCO PLASTICS CORPORATION	Chemical Feed Parts: All plants and well houses	\$	636.24
LAMETTRY'S COLLISION INC	Insurance Claim CA490995	\$	10,075.57
LANDS' END BUSINESS OUTFITTERS	Uniform - Anderson 5 shirts	\$	188.15
LANDS' END BUSINESS OUTFITTERS	Mental Health Coordinator clothing and uniform	\$	61.85
LAWSON PRODUCTS INC	Mechanic shop supplies; parts cleaner, wheel weights/screws	\$	929.52
LAWSON PRODUCTS INC	Pliers: Shop Supplies (Back Order)	\$	110.10
LEAGUE OF MN CITIES INSURANCE TRUST-CLAIMS	Claim #375928	\$	1,820.75
M-R SIGN COMPANY INC	Keep Right/ NO U Turn : Stock	\$	776.30
MC TOOL & SAFETY SALES	Safety Vests: Stock	\$	231.26
MENARDS - BLAINE	Air filters, seafoam	\$	37.44
MENARDS - BLAINE	PW office rebuild ceiling tiles	\$	441.60
MENARDS - BLAINE	PW office rebuild paint	\$	193.20
MENARDS - BLAINE	Paint brush, salt, tape, spackling	\$	105.22
MENARDS - BLAINE	Extension set, insect killer, spray paint	\$	77.40
MENARDS - BLAINE	Silicone for Meters	\$	17.97
MENARDS - BLAINE	Clock, premix fuel, plug	\$	57.90
MENARDS - BLAINE	Cleaning Supplies/Batteries: Water Dept	\$	123.52
MENARDS - BLAINE	Zep drain, drill bit, handle, soap, silicone	\$	137.56
MENARDS - BLAINE	Cleaning Supplies	\$	236.37
MIDWAY FORD COMPANY	Sensor/seal: Vehicle 3422	\$	770.54
MINNESOTA CHIEFS OF POLICE ASSOCIATION	MCPA ETI Conference Fees	\$	1,170.00
MINNESOTA CHIEFS OF POLICE ASSOCIATION	MCPA ETI Conference Fees	\$	585.00
MINNESOTA CHIEFS OF POLICE ASSOCIATION	Executive Leadership College	\$	4,500.00
MINNESOTA OCCUPATIONAL HEALTH	Audiogram Testing	\$	46.00
MINUTE MAKER SECRETARIAL	Minute Maker Secretarial	\$	330.00
MINUTE MAKER SECRETARIAL	2026 Planning Commission Minutes	\$	219.50

MN DEPT OF LABOR AND INDUSTRY	PW elevator annual license	\$	145.00
MTI DISTRIBUTING INC	Tube Spanner : Unit 4640 ( Z Master)	\$	16.26
MTI DISTRIBUTING INC	Blades / Roller : Unit 2453 (Z-Master)	\$	273.76
MTI DISTRIBUTING INC	B/O Belt/Blade: Unit 2453 (Z-Master)	\$	224.15
NCPERS GROUP LIFE INS	NCPERS Group Life Insurance	\$	1,824.00
NORTHERN SANITARY SUPPLY CO INC	Cleaner: Park Dept	\$	94.24
NORTHERN SANITARY SUPPLY CO INC	Trash bags	\$	208.16
NORTHERN SANITARY SUPPLY CO INC	MAYC towels and liners	\$	846.24
NUSS TRUCK & EQUIPMENT	Temp Sensors: Plow 1298	\$	380.92
NUSS TRUCK & EQUIPMENT	Washer Pump/ Wiper Transmission: Unit 1298 (Plow Truck)	\$	666.03
NUSS TRUCK & EQUIPMENT	Temp Sensors: Plow 1298	\$	144.57
O'REILLY AUTOMOTIVE INC	Wiper Blades: PW Stock	\$	64.95
O'REILLY AUTOMOTIVE INC	Rear Rotors; Vehicle 5343	\$	304.70
O'REILLY AUTOMOTIVE INC	Brake rotors: PD Stock	\$	233.50
OFFICE OF MNIT SERVICES	Centrex Phone Lines	\$	178.14
RECYCLE TECHNOLOGIES INC	Electronic Scrap: Water Dept	\$	121.05
RP AUTO SERVICE INC	Alignment: Vehicle 5307	\$	133.75
SOUTH-TOWN REFRIGERATION	PW ice machine cleaning	\$	600.00
STATE OF MINNESOTA	Forfeiture distribution case #25-005105	\$	720.00
SUN CONTROL OF MINNESOTA INC	Privacy Window Graphics - PD Lobby glass	\$	4,621.00
SUN CONTROL OF MINNESOTA INC	Privacy Window Graphics - PD Lobby glass	\$	375.00
SURPLUS SERVICES	Chairs	\$	1,080.00
TENNANT SALES AND SERVICE CO	Maintenance on #1220 floor Scrubber: Mech shop	\$	265.06
TOSNEY JOSH	Reimbursement for Mileage	\$	231.42
TRI-STATE BOBCAT INC	Alternator : Unit 4454 (Skid -Steer)	\$	172.36
TRI-STATE BOBCAT INC	Filters/Light: PW Stock	\$	246.25
TRI-STATE BOBCAT INC	Clearing Saw repair- Forestry	\$	138.83
TYLER TECHNOLOGIES INC	Pooled Cash and Bank Reconciliation	\$	195.00
USA BLUEBOOK (#657220)	Chemical Testing Supplies: Water	\$	596.02
W S & D PERMIT SERVICE	Job cancelled, work not started. Refund 80% of permit B26-00719	\$	80.00
XCEL ENERGY	10563 Packard ST NE - Siren	\$	0.14
XCEL ENERGY	4125 109th Ave NE - Signal	\$	66.57
		\$	117,861.54

**CITY OF BLAINE**

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID  
APPROVED ON 04/20/2026 FOR PAYMENTS THE WEEK OF 03/27/2026**

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
ECKBERG LAMMERS PC	February 2026 - Civil Legal Services	\$ 22,969.00

**PAYROLL CHECKS & WIRE TRANSFERS**

**MONTH: MARCH 2026**

**PAYROLL CHECKS**

<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
03/12/26	VENDOR CHECKS	CHECK # 80129 - 80130	\$1,269.68
03/12/26	EMPLOYEES	DIRECT DEPOSITS	\$670,290.42
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03/26/26	VENDOR CHECKS	CHECK # 80131 - 80137	\$8,453.58
03/26/26	EMPLOYEES	DIRECT DEPOSITS	\$674,769.84
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**WIRE TRANSFERS**

<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
03/12/26	STATE OF MINNESOTA	PAYROLL TAXES	\$45,342.77
03/12/26	IRS	PAYROLL TAXES	\$199,325.35
03/12/26	PERA	RETIREMENT	\$198,526.01
03/12/26	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	\$66,017.77
03/20/26	STATE OF MINNESOTA	FEBURARY 2026 SALES TAX	\$46,893.00
03/17/26	21ST CENTURY BANK	CREDIT CARDS	\$29,293.98
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03/26/26	STATE OF MINNESOTA	PAYROLL TAXES	\$46,768.87
03/26/26	IRS	PAYROLL TAXES	\$208,111.14
03/26/26	PERA	RETIREMENT	\$201,892.16
03/26/26	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	\$67,030.62
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**City of Blaine**

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**Employee Reimbursement Listing**

**Q1 2026**

Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
11/12/25	01/05/26	Police	Josh Sundgaard	Delta	Police Conference - Travel Expense	1,036.97
11/12/25	01/05/26	Police	Josh Sundgaard	Uber	Police Conference - Travel Expense	75.35
11/12/25	01/05/26	Police	Josh Sundgaard	Ritz-Carlton	Police Conference - Travel Expense	522.36
11/12/25	01/05/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	22.32
11/13/25	01/05/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	86.00
11/14/25	01/05/26	Police	Josh Sundgaard	Uber	Police Conference - Travel Expense	67.89
11/14/25	01/05/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	29.47
Reimbursement Total						<u>1,840.36</u>
01/09/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	1.12
01/22/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	2.38
01/23/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	1.19
02/03/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	8.05
02/12/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	35.21
02/20/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	9.31
03/03/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	1.12
03/20/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	8.96
01/23/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	46.07
01/24/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	27.16
02/05/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	32.55
02/06/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	37.87
02/07/25	01/05/26	Community Development	Ruth Tucker	Per Diem	Q1 2025 - Mileage	37.87
Reimbursement Total						<u>248.86</u>
11/13/25	01/05/26	Community Development	Sheila Sellman	Per Diem	Cannabis Coalition - Mileage	14.98
11/21/25	01/06/26	Community Development	Sheila Sellman	Per Diem	BQA Inspection - Mileage	4.14
Reimbursement Total						<u>19.12</u>
11/06/25	01/06/26	Public Works	Tony Johnson	Cub Foods	Donuts for Training	44.97
Reimbursement Total						<u>44.97</u>
12/12/25	01/21/26	Public Works	Henry Brooks	Bethel University	Tuition Reimbursement	1,800.00
Reimbursement Total						<u>1,800.00</u>
10/20/25	01/21/26	Utility Billing	Jen Carrigan	IRS Standard	Accounting Course - Mileage	10.36
Reimbursement Total						<u>10.36</u>
12/04/25	01/21/26	Building Inspections	Jane Gough	IRS Standard	MBPTA Conference - Mileage	22.12
Reimbursement Total						<u>22.12</u>
12/02/25	01/21/26	Park & Rec	Joy Handt	Temu	Breakfast with Santa supplies	226.31
12/12/26	01/21/26	Park & Rec	Joy Handt	Walmart	Breakfast with Santa supplies	61.90
12/12/26	01/21/26	Park & Rec	Joy Handt	Mendards	Breakfast with Santa supplies	113.74
Reimbursement Total						<u>401.95</u>
11/19/25	01/21/26	GIS	Eric Potvin	Cub Foods	GIS day supplies	28.53
Reimbursement Total						<u>28.53</u>



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**Employee Reimbursement Listing**

**Q1 2026**

Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
12/01/25	01/21/26	Police	Laura Rolfes	Per Diem	Police Conference - Meal allowance	13.08
12/02/26	01/21/26	Police	Laura Rolfes	Per Diem	Police Conference - Meal allowance	21.81
Reimbursement Total						<u>34.89</u>
12/01/26	01/21/26	Police	Valerie Zeman	Per Diem	Police Conference - Meal allowance	13.08
12/02/26	01/21/26	Police	Valerie Zeman	Per Diem	Police Conference - Meal allowance	26.18
Reimbursement Total						<u>39.26</u>
12/15/25	01/21/26	Police	Brian Wiens	Walmart	Community Alliance breakfast supplies	44.49
Reimbursement Total						<u>44.49</u>
12/22/25	01/21/26	Building Inspections	Sean Brown	Home Depot	Supplies - Tape measure	44.30
Reimbursement Total						<u>44.30</u>
05/01/26	01/21/26	Utility Billing	Erik Hansen	MC Tool	Safety Uniform - Orange vest	17.06
08/14/26	01/21/26	Utility Billing	Erik Hansen	Duluth Trading	Uniform reimbursement	57.89
11/04/26	01/21/26	Utility Billing	Erik Hansen	Duluth Trading	Uniform reimbursement	228.90
Reimbursement Total						<u>303.85</u>
01/05/26	02/02/26	Communications	Ben Hayle	Delta	Communications Conference - Travel	478.99
Reimbursement Total						<u>478.99</u>
12/30/26	01/21/26	Police	Ben Johnson	Lems	Uniform reimbursement	225.30
Reimbursement Total						<u>225.30</u>
12/18/26	01/21/26	Police	Mitchel Singewald	UAS	Exam fees	175.00
Reimbursement Total						<u>175.00</u>
06/06/25	01/21/26	IT	Mark Smith	IRS Standard	Public Works Bldg - Mileage	2.38
07/07/25	01/21/26	IT	Mark Smith	IRS Standard	Public Works Bldg - Mileage	2.38
09/12/25	01/21/26	IT	Mark Smith	IRS Standard	Public Works Bldg - Mileage	4.76
10/07/25	01/21/26	IT	Mark Smith	IRS Standard	MAYC Bldg - Mileage	5.18
10/17/25	01/21/26	IT	Mark Smith	IRS Standard	MAYC Bldg - Mileage	2.59
10/17/25	01/21/26	IT	Mark Smith	IRS Standard	MAYC Bldg - Mileage	1.19
10/17/25	01/21/26	IT	Mark Smith	IRS Standard	Public Works Bldg - Mileage	1.19
10/22/25	01/21/26	IT	Mark Smith	IRS Standard	MAYC Bldg - Mileage	5.18
12/10/25	01/21/26	IT	Mark Smith	IRS Standard	Public Works Bldg - Mileage	2.38
Reimbursement Total						<u>27.23</u>
4/7/25-6/25/25	01/21/26	Planning	Ruth Tucker	IRS Standard	Planning - Mileage Reimbursement	434.63
7/1/25-9/30/25	01/21/26	Planning	Ruth Tucker	IRS Standard	Planning - Mileage Reimbursement	186.48
Reimbursement Total						<u>621.11</u>
12/04/25	01/21/26	Police	Timothy Wessels	FAA	Police - Exam fees	175.00
Reimbursement Total						<u>175.00</u>



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**Employee Reimbursement Listing  
Q1 2026**

Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
01/09/26	02/02/26	Facilities	Steve Heutmaker	Shopko	Safety Glasses reimbursement	250.00
					Reimbursement Total	250.00
01/07/26	02/02/26	HR	Charlene Vold	ISR Standard	Court Hearings - Mileage	27.91
01/07/26	02/02/26	HR	Charlene Vold	Parking	Court Hearings - Parking	4.50
					Reimbursement Total	32.41
01/15/26	02/18/26	Finance	Krista Evans	Mpls Comm College	Finance - Tuition Reimbursement	755.24
01/15/26	02/18/26	Finance	Krista Evans	Mpls Comm College	Finance - Tuition Reimbursement	650.27
					Reimbursement Total	1,405.51
01/15/26	02/18/26	Police	Joe Gerhard	St. Mary's University	Police - Tuition Reimbursement	635.00
					Reimbursement Total	635.00
01/12/26	02/18/26	Police	James Ross	Lem's Shoes	Police - Safety Boots	197.42
01/12/26	02/18/26	Police	James Ross	Lem's Shoes	Police - Shipping	5.95
					Reimbursement Total	203.37
11/26/25	02/18/26	Police	Mike Sommer	Sportman's	Police - Safety Boots	134.99
					Reimbursement Total	134.99
01/13/26	02/18/26	Police	Nathan Deboer	IRS Standard	Police Conference - Mileage Reimbursement	82.65
01/14/26	02/18/26	Police	Nathan Deboer	IRS Standard	Police Conference - Mileage Reimbursement	82.65
01/15/26	02/18/26	Police	Nathan Deboer	IRS Standard	Police Conference - Mileage Reimbursement	82.65
					Reimbursement Total	247.95
01/14/26	02/18/26	Public Works	Ryan McCullough	Anoka County	Public Works - CDL License Fee	21.50
					Reimbursement Total	21.50
01/28/26	02/18/26	Police	Vincent Oleson	Metro State University	Police - Tuition Reimbursement	1,256.59
01/28/26	02/18/26	Police	Vincent Oleson	Metro State University	Police - Tuition Reimbursement	2,761.12
					Reimbursement Total	4,017.71
01/04/26	02/18/26	Police	Josh Sundgaard	Per Diem	USPIS Inspection - Meal Allowance	21.57
01/05/26	02/18/26	Police	Josh Sundgaard	Per Diem	USPIS Inspection - Meal Allowance	32.06
01/06/26	02/18/26	Police	Josh Sundgaard	Per Diem	USPIS Inspection - Meal Allowance	11.63
01/06/26	02/18/26	Police	Josh Sundgaard	Per Diem	USPIS Inspection - Meal Allowance	40.87
01/07/26	02/18/26	Police	Josh Sundgaard	Per Diem	USPIS Inspection - Meal Allowance	9.89
					Reimbursement Total	116.02
12/16/25	02/18/26	Police	Josh Sundgaard	Uber	Police Conference - Travel Expense	92.80
12/16/25	02/18/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	24.46
12/16/25	02/18/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	14.59
12/16/25	02/18/26	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	44.14
12/16/25	02/18/26	Police	Josh Sundgaard	Uber	Police Conference - Travel Expense	33.72
					Reimbursement Total	209.71



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**Employee Reimbursement Listing**

**Q1 2026**

Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
01/30/26	02/18/26	Police	Wes Villegas	Metropolitan State	Tuition Reimbursement	605.68
					Reimbursement Total	605.68
01/12/26	03/02/26	Police	Orin Christensen	Cab	Police Conference - Travel	56.35
01/13/26	03/02/26	Police	Orin Christensen	Per Diem	Police Conference - Meal Allowance	54.51
01/14/26	03/02/26	Police	Orin Christensen	Per Diem	Police Conference - Meal Allowance	33.47
01/15/26	03/02/26	Police	Orin Christensen	Per Diem	Police Conference - Meal Allowance	76.67
01/16/26	03/02/26	Police	Orin Christensen	Per Diem	Police Conference - Meal Allowance	45.50
01/16/26	03/02/26	Police	Orin Christensen	Uber	Police Conference - Travel	19.98
1/12-1/16	03/02/26	Police	Orin Christensen	Planet Hollywood	Police Conference - Hotel	283.21
1/16-1/16	03/02/26	Police	Orin Christensen	Delta	Police Conference - Travel	318.97
					Reimbursement Total	888.66
01/23/26	03/02/26	Police	Thomas Brownell	Blade-Tech	Valor Duty Holster	185.11
					Reimbursement Total	185.11
01/05/26-01/27/26	03/02/26	Planning	Sheila Sellman	IRS Standard	Planning - Mileage Reimbursement	86.81
					Reimbursement Total	86.81
01/30/26	03/02/26	Police	Wesley Villegas	Metropolitan State	Tuition Reimbursement	605.68
					Reimbursement Total	605.68
02/13/26	03/16/26	Police	Jannah Blostad	Southern New Hampshire	Tuition Reimbursement	1,026.00
					Reimbursement Total	1,026.00
01/28/26-01/30/26	03/16/26	Engineering	Cody Sylvester	IRS Standard	Engineering - Mileage Reimbursement	51.33
					Reimbursement Total	51.33
					<b>Grand Total</b>	<b>17,309.13</b>



**City Issued Credit Card Purchases - Personnel Policy 21.0**  
**1Q 2026**

Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
12/16/25	04/20/26	Recreation	Joy Handt	Temu	return	(23.76)
12/16/25	04/20/26	Recreation	Joy Handt	Temu	items for winter events	21.64
12/16/25	04/20/26	Recreation	Joy Handt	Temu	items for Breakfast with Santa	21.64
12/16/25	04/20/26	Recreation	Joy Handt	Walmart	food for Winter Celebration and Breakfast with Santa	175.10
12/16/25	04/20/26	Recreation	Joy Handt	Amazon Digital	Movie at MAYC	4.31
12/16/25	04/20/26	Recreation	Joy Handt	Five Below	prizes for Pancake Breakfast	650.48
12/16/25	04/20/26	Recreation	Joy Handt	Home Depot	dishsoap for events	0.97
12/16/25	04/20/26	Recreation	Joy Handt	Pandora	subscription for 2026	130.71
12/16/25	04/20/26	Recreation	Joy Handt	Cricut	subscription for 2026	129.62
12/16/25	04/20/26	Recreation	Joy Handt	Temu	paper products for winter events	42.00
12/16/25	04/20/26	Recreation	Joy Handt	Temu	supplies for cookie decorating and Breakfast with Santa	41.53
12/16/25	04/20/26	Recreation	Joy Handt	Temu	supplies for Winter Celebration	21.24
12/16/25	04/20/26	Recreation	Joy Handt	NRPA	Nate Monahan CPRP renewal	70.00
12/16/25	04/20/26	Recreation	Joy Handt	Temu	Inflatable for Breakfast with Santa	55.23
12/16/25	04/20/26	Recreation	Joy Handt	Dollar Tree	buckets for Breakfast with Santa	61.63
12/16/25	04/20/26	Recreation	Joy Handt	Walmart	supplies for Breakfast with Santa and cookie decorating	147.90
12/16/25	04/20/26	Recreation	Joy Handt	Kwik Trip	eggs for Pancake employee breakfast	13.93
12/16/25	04/20/26	Recreation	Joy Handt	Temu	supplies for winter events	16.13
12/16/25	04/20/26	Recreation	Joy Handt	Amazon Digital	Movie at MAYC	4.10
12/16/25	04/20/26	Recreation	Joy Handt	Menards		
12/16/25	04/20/26	Recreation	Joy Handt	Forest Lake	items for the stage Breakfast with Santa	57.51
12/16/25	04/20/26	Recreation	Joy Handt	Micheals	item for Breakfast with Santa	5.77
12/16/25	04/20/26	Recreation	Joy Handt	Amazon	lights for Winter Celebration	155.02
12/16/25	04/20/26	Recreation	Joy Handt	Amazon	beards for Santa	20.35
12/16/25	04/20/26	Recreation	Joy Handt	Home Depot	supplies for city hall planters in front and side	255.78
Statement Total						<u>2,078.83</u>
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 5 memberships/Engineering	1,329.70
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 1 memberships/Water	265.94
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 1 memberships/Streets	265.94
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 1 memberships/Storm-Sewer	265.94
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 1 memberships/Storm-Sewer	265.94
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 1 memberships/Mechanics	265.94
12/16/25	04/20/26	Public Works	Jason Grode	APWA	APWA 2026 Membership: 3 memberships/PW Administration	797.85
Statement Total						<u>3,457.25</u>
12/16/25	04/20/26	Public Works	Nick Fleischhacker	NRPA	Operating International	535.00
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Society Farrell	ISA Cert Arborist Fee	369.00
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Equipment Office	Asphalt Patch for service repair/Water	1,149.50
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Max/Depot	Wireless Mouse/Laptop Bag, Shawn Smith	136.22
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Global-E Tuttio	E-Bike Parts for Park Department	1,205.54
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Motor Vehicles	Dan's Towing&Recovery	296.41



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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
12/16/25	04/20/26	Public Works	Nick Fleischhacker	GA	Solar light for Blaine Baseball Complex	1,297.78
12/16/25	04/20/26	Public Works	Nick Fleischhacker	Kwik Trip	Premium non lead fuel; Mechanics	94.76
12/16/25	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesota a RWA	Training for Nathan DeBoer/Water	400.00
12/16/25	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesota a RWA	2026 Annual Membership/Water	425.00
					Statement Total	<u>5,909.21</u>
12/16/25	04/20/26	Police	Joe Gerhard	Justice Clearinghouse	Membership Dues for Andrea Donaldson	103.20
12/16/25	04/20/26	Police	Joe Gerhard	Jets Pizza	Heroes and Helpers Event	269.14
					Statement Total	<u>372.34</u>
12/16/25	04/20/26	Administration	Erik Thorvig	WPD	Storytelling & Public Speaking	147.60
					Statement Total	<u>147.60</u>
12/16/25	04/20/26	Communications	Ben Hayle	iStock Computers & Software	Monthly Stock Photography Subscription	70.00
12/16/25	04/20/26	Communications	Ben Hayle	Apple	Apple	2.99
12/16/25	04/20/26	Communications	Ben Hayle	Facebook	Winter Celebration Social Media Ads	100.00
12/16/25	04/20/26	Communications	Ben Hayle	Facebook	Winter Celebration Social Media Ads	94.55
12/16/25	04/20/26	Communications	Ben Hayle	Freepik	Flaticon Premium Annual Subscription	99.00
					Statement Total	<u>366.54</u>
12/16/25	04/20/26	Police	Brian Podany	Craguns Resort	Credit for room cancellation	(268.42)
12/16/25	04/20/26	Police	Brian Podany	Apple.com	iCloud storage	2.99
					Statement Total	<u>(265.43)</u>
12/16/25	04/20/26	Facilities	Dudley Peno	The Webstaurant Store	Water filter cartridge	462.73
12/16/25	04/20/26	Facilities	Dudley Peno	Hale Industries Inc	Heater inducer fan	445.39
					Statement Total	<u>908.12</u>
12/16/25	04/20/26	Police	Josh Sundgaard	Kwik Trip	Gas for squad	44.54
12/16/25	04/20/26	Police	Josh Sundgaard	Circle K	Gas for squad	51.68
					Statement Total	<u>96.22</u>
12/16/25	04/20/26	Police	Kelly Jahnke	USPCA Region 18	Narcotic & PD K9 Trails	225.00
12/16/25	04/20/26	Police	Kelly Jahnke	USPCA	Membership Dues	70.00
					Statement Total	<u>295.00</u>



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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
12/16/25	04/20/26	Recreation	Jerome Krieger	Sam's Club	Food for Holiday breakfast	620.59
12/16/25	04/20/26	Recreation	Jerome Krieger	Walmart	Food for Holiday breakfast	52.95
12/16/25	04/20/26	Recreation	Jerome Krieger	Kwik Trip	Banana's for Holiday breakfast	9.54
Statement Total						683.08
12/16/25	04/20/26	Engineering	Lucy Gray	Canva Program URISA (GeoSpatial Prof Network)	Credit	(15.00)
12/16/25	04/20/26	Engineering	Lucy Gray	Northern Tool	Membership Renewal	350.00
12/16/25	04/20/26	Engineering	Lucy Gray	Duluth Trading	Hard Hat Headlamps	119.94
12/16/25	04/20/26	Engineering	Lucy Gray	Computers & Software	Clothing/Uniforms	412.89
12/16/25	04/20/26	Engineering	Lucy Gray	MSFT		1,705.66
12/16/25	04/20/26	Engineering	Lucy Gray	Carhartt	Clothing/Uniforms	180.49
12/16/25	04/20/26	Engineering	Lucy Gray	Plotter Paper	Mylar Film for printing Record Drawings	568.00
12/16/25	04/20/26	Engineering	Lucy Gray	Bolle Safety	Safety Glasses	130.00
12/16/25	04/20/26	Engineering	Lucy Gray	Lands End	Clothing/Uniforms	151.02
12/16/25	04/20/26	Engineering	Lucy Gray	Carhartt	Clothing/Uniforms	1,200.22
12/16/25	04/20/26	Engineering	Lucy Gray	Duluth Trading	Clothing/Uniforms	526.65
12/16/25	04/20/26	Engineering	Lucy Gray	Carhartt	Clothing/Uniforms	39.98
Statement Total						5,369.85
12/16/25	04/20/26	Police	Mark Boerboom	Holiday Inn Express	Accommodations for WI trip for EM Vehicle	364.62
12/16/25	04/20/26	Police	Mark Boerboom	McDonalds	consumables for WI trip for Command Vehicle	33.93
12/16/25	04/20/26	Police	Mark Boerboom	BP Edgerton	Gas for WI trip for Command Vehicle	60.94
Statement Total						459.49
12/16/25	04/20/26	Police	Mike Rygg	Waveform	Antenna Complete Kit	261.25
12/16/25	04/20/26	Police	Mike Rygg	dji.com	drone equipment	2,202.13
12/16/25	04/20/26	Police	Mike Rygg	4Imprint, Inc.	Jet Shaker Bottles PD Recruiting Team	527.82
Statement Total						2,991.20
12/16/25	04/20/26	Information Technology	Paul Grosse	Jam- Software.com	TreeSize Software	35.28
12/16/25	04/20/26	Information Technology	Paul Grosse	SSL.com	SSL Certificate	49.00
Statement Total						84.28
12/16/25	04/20/26	Police	Zach Johnson	SPSWORKS.co m	Credit	(3.81)
12/16/25	04/20/26	Police	Zach Johnson	Lowe's	Varda Alarm items	61.70
12/16/25	04/20/26	Police	Zach Johnson	Calibre Press Minnesota	Female Enforcers Event	359.00
12/16/25	04/20/26	Police	Zach Johnson	Sheriff's Assoc SPSWORKS.co m	Advanced Criminal Expungements	350.00
12/16/25	04/20/26	Police	Zach Johnson		nameplate	37.31
12/16/25	04/20/26	Police	Zach Johnson	4 All Promos Police	Antibacterial Hand Sanitizer Spray, Comm Outreach	343.30
12/16/25	04/20/26	Police	Zach Johnson	Technical	Undercover Chatting and Personas training	250.00



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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
12/16/25	04/20/26	Police	Zach Johnson	Calibre Press	Tactical Communication for the Street Officer	209.00
12/16/25	04/20/26	Police	Zach Johnson	BCA Training	DMT-G Online Recertification Training	450.00
12/16/25	04/20/26	Police	Zach Johnson	BCA Training	2026 BCA Death and Missing Persons Invest. Conf.	300.00
12/16/25	04/20/26	Police	Zach Johnson	Allied Medical Training	Lamberty and Groshens	1,790.00
12/16/25	04/20/26	Police	Zach Johnson	Walmart	outreach event (no receipt)	50.00
12/16/25	04/20/26	Police	Zach Johnson	Roger George SPFX	Prop Ice for Polar Plunge Video	75.13
12/16/25	04/20/26	Police	Zach Johnson	Vincent Promotions	Pens for Community Outreach	343.25
12/16/25	04/20/26	Police	Zach Johnson	4Imprint Inc.	Outreach giveaways	3,735.68
					Statement Total	<u>8,350.56</u>
				Department of		
12/16/25	04/20/26	Building Inspections	Dan Hauck	Labor	License Renewal	85.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 2468	800.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 1953	200.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 0905	200.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 2392	200.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 1295	200.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 8439	1,800.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 8491	400.00
12/16/25	04/20/26	Building Inspections	Dan Hauck	10K Lakes ICC	Tickets for Education Ref# 0508	400.00
					Statement Total	<u>4,285.00</u>
				Armstrong		
12/16/25	04/20/26	Police	Reggie Larson	Ranch	Dog Boarding	180.25
					Statement Total	<u>180.25</u>
				LMC		
12/16/25	04/20/26	Administration	Scott Johnson		PSHRA Membership	75.00
					Statement Total	<u>75.00</u>
				FAA Drone		
01/16/26	04/20/26	Police	Russ Clark	Zone	FAA registration fee for small UAS	5.00
01/16/26	04/20/26	Police	Russ Clark	West Marine	Replacement inverter/charger for PD Van	1,198.76
					Statement Total	<u>1,203.76</u>
01/16/26	04/20/26	Recreation	Joy Handt	Micheals	Return	(5.77)
01/16/26	04/20/26	Recreation	Joy Handt	Temu	Return	(16.13)
01/16/26	04/20/26	Recreation	Joy Handt	Hyvee	cookies for cookie decorating activity	325.94
01/16/26	04/20/26	Recreation	Joy Handt	Walmart	food for Breakfast with Santa	37.43
01/16/26	04/20/26	Recreation	Joy Handt	Temu	Playnet supplies	326.87
01/16/26	04/20/26	Recreation	Joy Handt	Temu	items for winter events	29.19
01/16/26	04/20/26	Recreation	Joy Handt	Walmart	food for Snow Days	53.76
01/16/26	04/20/26	Recreation	Joy Handt	Walmart	food for Snow Days	40.68
01/16/26	04/20/26	Recreation	Joy Handt	Oriental Trading	craft for Snow Days	74.97
01/16/26	04/20/26	Recreation	Joy Handt	Temu	supplies for spring events and programs	105.88
01/16/26	04/20/26	Recreation	Joy Handt	Temu	supplies for spring events and programs	46.83
01/16/26	04/20/26	Recreation	Joy Handt	Temu	supplies for spring events and programs	61.99



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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
01/16/26	04/20/26	Recreation	Joy Handt	Temu	supplies for spring events and programs	49.95
01/16/26	04/20/26	Recreation	Joy Handt	Temu	supplies for Breakfast with the Bunny	15.20
01/16/26	04/20/26	Recreation	Joy Handt	WILS	membership for 2026	42.00
					Statement Total	1,188.79
01/16/26	04/20/26	Information Technology	Paul Grosse	Netikus.net	EventSentry Software Renewal	1,086.72
					Statement Total	1,086.72
01/16/26	04/20/26	Police	Reggie Larson	Royal Canin	Dog Food	157.28
01/16/26	04/20/26	Police	Reggie Larson	USPCA	Membership Dues	70.00
					Statement Total	227.28
01/16/26	04/20/26	Community Development	Sheila Sellman	EDAM	2026 Dues	335.00
01/16/26	04/20/26	Community Development	Sheila Sellman	EDAM	2026 Winter Conference	920.00
01/16/26	04/20/26	Community Development	Sheila Sellman	METRONORTH	2026 Legislative Reception	35.00
01/16/26	04/20/26	Community Development	Sheila Sellman	SLUC	2026 Housing Market Update Meeting	68.00
					Statement Total	1,358.00
01/16/26	04/20/26	Recreation	Jerome Krieger	NPRA	Yearly Subscription	320.00
01/16/26	04/20/26	Recreation	Jerome Krieger	NPRA	Yearly Subscription	315.00
01/16/26	04/20/26	Recreation	Jerome Krieger	NPRA	Yearly Subscription	100.00
					Statement Total	735.00
01/16/26	04/20/26	Communications	Ben Hayle	iStock	Monthly Stock Photography Subscription	70.00
01/16/26	04/20/26	Communications	Ben Hayle	Apple	Monthly iCloud Storage Fee	2.99
01/16/26	04/20/26	Communications	Ben Hayle	Facebook	Social Media Ad	5.37
01/16/26	04/20/26	Communications	Ben Hayle	Powr	Website Plug In	299.94
01/16/26	04/20/26	Communications	Ben Hayle	Uprinting	Reusable Large Presentation Check	111.26
					Statement Total	489.56
				MN		
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Nursery/Lands cape	Shade Tree Short Course: Kris Paulseth,	960.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Erosion	MECA Conference; Matt Withrow	670.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Ctrl Assn UofM Cont	Perm Stormwater Treatment training	500.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Learning PSN*MN RWA		
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN	Rural Water Training; N. Fleischhacker	350.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Expedia	Hotel for MECA Conference	292.72
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	Wastewater Certificate Fee; Fleischhacker	23.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	Wastewater Certificate Credit Card Fee	0.49
01/16/26	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesota a RWA	Training Conference; Kristian Gaasland	350.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesota a RWA	Training Conference; Josh Tosney	350.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesota a RWA	Training Conference; Conor Allen	350.00



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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
01/16/26	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesot a RWA	Training Conference; Tony Anderson	350.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	PSN*Minnesot a RWA	Training Conference; N. Fleischhacker	350.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	Wastewater Exam Fee; Jeff Jahn	55.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	Wastewater Exam Credit Card Fee; J Jahn	1.18
01/16/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	Wastewater Cert Fee; Steve Bowens	55.00
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Control	Wastewater Cert Credit Card Fee; Bowens	1.18
01/16/26	04/20/26	Public Works	Nick Fleischhacker	Fleet Farm	WTP #4 racking	86.49
					Statement Total	<u>4,745.06</u>
01/16/26	04/20/26	Public Works	Jason Grode	Harbor Freight NAFA Fleet	Cage Area supplies; Streets	882.26
01/16/26	04/20/26	Public Works	Jason Grode	Mgmt Assoc MSP	Membership Dues; Mechanics	559.00
01/16/26	04/20/26	Public Works	Jason Grode	Commercial Decals MSP	DOT Decals; Mechanics	180.00
01/16/26	04/20/26	Public Works	Jason Grode	Commercial Decals	DOT Decals credit card fee; Mechanics	3.87
01/16/26	04/20/26	Public Works	Jason Grode	Pulstar SP Toolgrid	Spare Meter Jumpers/antenna mounts; Water	1,729.90
01/16/26	04/20/26	Public Works	Jason Grode	Shop	Misc Wrench holder bundles; Water	618.61
01/16/26	04/20/26	Public Works	Jason Grode	BestBuyCom	SanDisk Memory Card for Street Department	52.97
01/16/26	04/20/26	Public Works	Jason Grode	BestBuyCom MN Pollution	Canon camera for Street Department	703.29
01/16/26	04/20/26	Public Works	Jason Grode	Control MN Pollution	Collection system exam: Karl Keller	585.00
01/16/26	04/20/26	Public Works	Jason Grode	Control MN Pollution	Collection system exam CC Fee; Keller	12.58
01/16/26	04/20/26	Public Works	Jason Grode	Control MN Pollution	Wastewater Operator SD Exam; Keller	55.00
01/16/26	04/20/26	Public Works	Jason Grode	Control	Wastewater SD Exam CC fee; Keller	1.18
01/16/26	04/20/26	Public Works	Jason Grode	Fleet Farm	WTP Shelving; Water	298.55
01/16/26	04/20/26	Public Works	Jason Grode	MSA 2026 Roch Arb	Forestry Class; Kris Paulseth	310.00
					Statement Total	<u>5,992.21</u>
01/16/26	04/20/26	Administration	Scott Johnson	MN Gov Pub	Data Practices Rules & Law Book	73.12
01/16/26	04/20/26	Administration	Scott Johnson	LMC	PSHRA Membership	75.00
					Statement Total	<u>148.12</u>
01/16/26	04/20/26	Police	Alexander Moore	Royal Canin	Dog Food	239.97
					Statement Total	<u>239.97</u>
01/16/26	04/20/26	Police	Kelly Jahnke	Royal Canin Armstrong	Dog Food	217.64
01/16/26	04/20/26	Police	Kelly Jahnke	Ranch	Dog Boarding	108.15
					Statement Total	<u>325.79</u>



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01/16/26	04/20/26	Administration	Lisa Derr	Target	2026 Wellness Kick-Off Event Supplies	123.05
01/16/26	04/20/26	Administration	Lisa Derr	Wal-Mart	2026 Wellness Kick-Off Event Supplies	113.40
01/16/26	04/20/26	Administration	Lisa Derr	Target	2026 Wellness Kick-Off Event Supplies	49.52
01/16/26	04/20/26	Administration	Lisa Derr	Sam's Club	2026 Wellness Kick-Off Event Supplies	420.71
Statement Total						<u>706.68</u>
				MN Chiefs of		
01/16/26	04/20/26	Police	Brian Podany	Police	Annual Membership Dues	611.82
01/16/26	04/20/26	Police	Brian Podany	IACP	Membership Dues	270.00
01/16/26	04/20/26	Police	Brian Podany	Apple.com	iCloud storage	2.99
01/16/26	04/20/26	Police	Brian Podany	IAPE	Membership Dues for Skoglund & M. Christensen	130.00
01/16/26	04/20/26	Police	Brian Podany	MAPET	Membership Dues for Property Room/Evidence staff	140.00
Statement Total						<u>1,154.81</u>
01/16/26	04/20/26	Police	Joe Gerhard	Delta Air	Airfare for training in Nashville-Donaldson & Vollman	621.94
01/16/26	04/20/26	Police	Joe Gerhard	NBS-FVT Fox Valley	Advanced Strategies for Domestic Violence	874.22
01/16/26	04/20/26	Police	Joe Gerhard	MN Chiefs of Police	Annual Membership Dues	231.75
01/16/26	04/20/26	Police	Joe Gerhard	The IACP	Annual Membership Dues	220.00
01/16/26	04/20/26	Police	Joe Gerhard	Delta Air	Seat Fees	14.99
Statement Total						<u>1,962.90</u>
				Renaissance		
01/16/26	04/20/26	Police	Josh Sundgaard	Glendale	Accommodations-USPIS Task Force Operations	340.92
01/16/26	04/20/26	Police	Josh Sundgaard	Delta Hotel	Accommodations-USPIS Task Force	381.66
01/16/26	04/20/26	Police	Josh Sundgaard	Kwik Trip	fuel for squad	45.35
01/16/26	04/20/26	Police	Josh Sundgaard	Petro Gas	fuel for squad	32.19
01/16/26	04/20/26	Police	Josh Sundgaard	Kwik Trip	fuel for squad	32.42
Statement Total						<u>832.54</u>
01/16/26	04/20/26	Engineering	Lucy Gray	Duluth Trading	Merchandise Return	(138.01)
01/16/26	04/20/26	Engineering	Lucy Gray	U of M Cont. Learning	Recertification Class	130.00
01/16/26	04/20/26	Engineering	Lucy Gray	Duluth Trading	Uniform/Clothing	209.65
01/16/26	04/20/26	Engineering	Lucy Gray	MSFT (Microsoft Azure)	Azure Subscription	5,933.96
Statement Total						<u>6,135.60</u>
01/16/26	04/20/26	Police	Mike Rygg	Jets Pizza	consumables for garage painting project	100.00
01/16/26	04/20/26	Police	Mike Rygg	The IACP	Annual Membership Dues	85.00
Statement Total						<u>185.00</u>



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01/16/26	04/20/26	Police	Zach Johnson	USPS.com MN	evidence postage	19.20
01/16/26	04/20/26	Police	Zach Johnson	Government Publications MN-Law Enforcement	Data Practices Laws & Rules Book	73.12
01/16/26	04/20/26	Police	Zach Johnson	Admin Allied Medical	Annual Membership for Jacobson	50.00
01/16/26	04/20/26	Police	Zach Johnson	Training	Aiden Foster & Sophie Brentenson	1,790.00
01/16/26	04/20/26	Police	Zach Johnson	BCA Training	DMT-G Online Recertification Training	75.00
01/16/26	04/20/26	Police	Zach Johnson	BCA Training	Interview & Interrogation Course	300.00
01/16/26	04/20/26	Police	Zach Johnson	Calibre Press Eckberg	Scenarios & Tactics for Field Training Officer	359.00
01/16/26	04/20/26	Police	Zach Johnson	Lammers	LETAC USA Sergeants Academy	499.00
01/16/26	04/20/26	Police	Zach Johnson	BCA Training National	Human Trafficking Investigations	300.00
01/16/26	04/20/26	Police	Zach Johnson	Tactical	Police Response to Active Shooter Instructor	1,576.00
01/16/26	04/20/26	Police	Zach Johnson	DEFI Training MN Crime Prevention	Intro to Cellular Phones & Data Investigations	300.00
01/16/26	04/20/26	Police	Zach Johnson	Assoc	Membership Renewal	50.00
01/16/26	04/20/26	Police	Zach Johnson	MDFire.org	EMT Renewal Certification	250.00
01/16/26	04/20/26	Police	Zach Johnson	Cub Foods US CPTED	Community Alliance Meeting items	26.88
01/16/26	04/20/26	Police	Zach Johnson	Assoc Drivers License	Membership Renewal	125.00
01/16/26	04/20/26	Police	Zach Johnson	Guide Mid-States Organized	2026 ID Checking Guide	52.00
01/16/26	04/20/26	Police	Zach Johnson	Crime Info Ctr Govt Social	MOCIC Equip Class	2,700.00
01/16/26	04/20/26	Police	Zach Johnson	Media	GSMCON2026 Conference Cellular Phones & Data in Investigations	929.00
01/16/26	04/20/26	Police	Zach Johnson	DEFI PAYPAL USPCA	Training	150.00
01/16/26	04/20/26	Police	Zach Johnson	12	Winter K9 Conference	1,200.00
01/16/26	04/20/26	Police	Zach Johnson	The IACP	Membership Dues	220.00
Statement Total						<u>11,044.20</u>
01/16/26	04/20/26	Administration	Erik Thorvig	Grow America Fund	Real Estate Finance Course (Ruth Tucker)	1,850.00
01/16/26	04/20/26	Administration	Erik Thorvig	LMC	2026 MCMA Conference (Erik Thorvig)	425.00
Statement Total						<u>2,275.00</u>
02/17/26	04/20/26	Police	Alexander Moore	Elite K9	Tug Toys	63.91
02/17/26	04/20/26	Police	Alexander Moore	USPCA Armstrong	Membership Dues	50.00
02/17/26	04/20/26	Police	Alexander Moore	Ranch	Boarding for K9 Andy	108.15
Statement Total						<u>222.06</u>
02/17/26	04/20/26	Communications	Ben Hayle	iStock	Monthly Stock Photography Subscription	70.00
02/17/26	04/20/26	Communications	Ben Hayle	Apple	Monthly iCloud Storage Fee	2.99
02/17/26	04/20/26	Communications	Ben Hayle	Flickr	Annual Subscription Online Photo Gallery	82.00
Statement Total						<u>154.99</u>



**City Issued Credit Card Purchases - Personnel Policy 21.0**  
**1Q 2026**

Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
02/17/26	04/20/26	Police	Brian Podany	The Star Tribune	online subscription	62.27
02/17/26	04/20/26	Police	Brian Podany	Apple.com	iCloud storage	2.99
02/17/26	04/20/26	Police	Brian Podany	Burger King	MCPA CLEO Command Training meal	13.79
02/17/26	04/20/26	Police	Brian Podany	Delta Air	airfare for Washington DC SOTU	826.79
Statement Total						<u>905.84</u>
02/17/26	04/20/26	Building Inspections	Dan Hauck	MN Dept. of Labor and Industry	License Renewal	85.00
Statement Total						<u>85.00</u>
02/17/26	04/20/26	Facilities	Dudley Peno	Twin Source Buildings & Structures	Disinfectant wipes workout room	166.19
02/17/26	04/20/26	Facilities	Dudley Peno	Easykeys.com		33.87
02/17/26	04/20/26	Facilities	Dudley Peno	Trudoor	PD door lock	820.45
Statement Total						<u>1,020.51</u>
02/17/26	04/20/26	Administration	Erik Thorvig	Ball Park	Meal	154.81
Statement Total						<u>154.81</u>
02/17/26	04/20/26	Public Works	Jason Grode	MN Pollution Control	Sewer license school for Jahn/Bowens	1,170.00
02/17/26	04/20/26	Public Works	Jason Grode	MN Pollution Control	credit card fee for school reg	25.16
02/17/26	04/20/26	Public Works	Jason Grode	Dollar Tree	Strand/Clarke retirement supplies	32.44
02/17/26	04/20/26	Public Works	Jason Grode	Cub Foods	Strand/Clarke Retirement supplies	14.85
02/17/26	04/20/26	Public Works	Jason Grode	Cub Foods	Strand/Clarke retirement cake	64.99
02/17/26	04/20/26	Public Works	Jason Grode	Cub Foods	Strand/Clarke retirement cake	64.99
02/17/26	04/20/26	Public Works	Jason Grode	Home Depot	Mailbox for home	97.30
Statement Total						<u>1,469.73</u>
02/17/26	04/20/26	Recreation	Joy Handt	Temu	return for wrong items shipped	(24.90)
02/17/26	04/20/26	Recreation	Joy Handt	Carnival Saver	items for Playnet	41.25
02/17/26	04/20/26	Recreation	Joy Handt	Carnival Saver	supplies for spring events	98.00
02/17/26	04/20/26	Recreation	Joy Handt	Temu	prizes for Bunny events	127.74
02/17/26	04/20/26	Recreation	Joy Handt	Temu	bunny event supplies	63.78
02/17/26	04/20/26	Recreation	Joy Handt	Amazon Digital	Movie for MAYC	6.48
02/17/26	04/20/26	Recreation	Joy Handt	NRPA	CPRP exam fee for Liz	275.00
02/17/26	04/20/26	Recreation	Joy Handt	Fleet Farm	tables for special events and programs	219.96
02/17/26	04/20/26	Recreation	Joy Handt	Banner Buzz	signage for park	104.47
02/17/26	04/20/26	Recreation	Joy Handt	Temu	items for the Pirate Adventure event	36.14
02/17/26	04/20/26	Recreation	Joy Handt	Subway	lunch for staff and volunteers at Snow Day	65.99
02/17/26	04/20/26	Recreation	Joy Handt	AAA Cooper		
02/17/26	04/20/26	Recreation	Joy Handt	Transporation	return freight for changing tables	308.04
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Bunny items for the 2 events	51.94
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Flashlight pumpkin prizes	15.00
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Playnet supplies for the summer	31.89
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Supplies for Meet the Bunny	50.57



**City Issued Credit Card Purchases - Personnel Policy 21.0**  
**1Q 2026**

Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Bunny events supplies	33.14
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Playnet craft	11.00
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Tea party and Breakfast with the bunny supplies	12.73
02/17/26	04/20/26	Recreation	Joy Handt	Temu	Playnet craft supplies for summer	17.00
02/17/26	04/20/26	Recreation	Joy Handt	Temu	kid's shopping items	19.83
Statement Total						<u>1,565.05</u>
02/17/26	04/20/26	Police	Josh Sundgaard	Renaissance Glendale	Accommodations USPIS Task Force Operations	312.54
Statement Total						<u>312.54</u>
02/17/26	04/20/26	Finance	Jason Zimmerman	Ehlers	Annual Seminar Registration	600.00
Statement Total						<u>600.00</u>
02/17/26	04/20/26	Police	Kelly Jahnke	Armstrong Ranch	Boarding	292.45
02/17/26	04/20/26	Police	Kelly Jahnke	Country Inn & Suites	Hotel Room Damage Deposit for K9	266.10
02/17/26	04/20/26	Police	Kelly Jahnke	Country Inn & Suites	Hotel Room Damage Deposit for K9	(266.10)
Statement Total						<u>292.45</u>
02/17/26	04/20/26	Administration	Lisa Derr	Target	Council Retreat Refreshments	28.95
Statement Total						<u>28.95</u>
02/17/26	04/20/26	Engineering	Lucy Gray	1Password	Membership Credit	(116.13)
02/17/26	04/20/26	Engineering	Lucy Gray	Microsoft	Azure Subscription	6,184.14
02/17/26	04/20/26	Engineering	Lucy Gray	UofMN Cont Learning	2026 Stormwater Pond Symposium Conference	100.00
02/17/26	04/20/26	Engineering	Lucy Gray	UofMN Cont Learning	2026 Stormwater Pond Symposium Conference	100.00
Statement Total						<u>6,268.01</u>
02/17/26	04/20/26	Police	Mark Boerboom	Bridge 4 Public Safety	Annual membership fee	100.00
02/17/26	04/20/26	Police	Mark Boerboom	Govt Social Media	GSMCON2026 Conference	1,044.00
02/17/26	04/20/26	Police	Mark Boerboom	Hilton New Orleans	GSMCON 2026 Accomodations	260.33
02/17/26	04/20/26	Police	Mark Boerboom	The IACP	Membership Dues	220.00
02/17/26	04/20/26	Police	Mark Boerboom	MMG	software subscription	249.00
Statement Total						<u>1,873.33</u>
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN RWA	Credit for Training Conference	(50.00)
02/17/26	04/20/26	Public Works	Nick Fleischhacker	IN Education & Training	Mgmt & sup leadership training	2,196.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	IN Education & Training	Mgmt & sup leadership training	1,098.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	SC Collection system exam fee	55.00



**City Issued Credit Card Purchases - Personnel Policy 21.0**  
**1Q 2026**

Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	SC Collection system exam fee	1.18
02/17/26	04/20/26	Public Works	Nick Fleischhacker	Treestuff	Helmet Clip and strap for Forestry	262.67
02/17/26	04/20/26	Public Works	Nick Fleischhacker	Target	Strand/Clarke retirement supplies	22.47
02/17/26	04/20/26	Public Works	Nick Fleischhacker	UofMN Cont	Learning	Chainsaw Safety training
02/17/26	04/20/26	Public Works	Nick Fleischhacker	ISA	Study Guide	70.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN RWA	Rural Water conference	103.92
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	License Fee	400.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	MN Pollution Control	License Fee	23.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	The UPS Store	Postage to return Forestry Parts	0.49
02/17/26	04/20/26	Public Works	Nick Fleischhacker	ISA	Tree Risk Assmnt Training	66.04
02/17/26	04/20/26	Public Works	Nick Fleischhacker	APWA	2026 Spring Workshop	1,390.00
02/17/26	04/20/26	Public Works	Nick Fleischhacker	ABC Sign & Graphic	Unit numbers for fleet	787.08
					Statement Total	<u>50.00</u>
						<u>6,475.85</u>
02/17/26	04/20/26	Information Technology	Paul Grosse	DNS	Queries at \$6.00 per million	7.80
02/17/26	04/20/26	Information Technology	Paul Grosse	DNS	Queries at \$6.00 per million	8.01
02/17/26	04/20/26	Information Technology	Paul Grosse	DNS	Queries at \$6.00 per million	19.00
02/17/26	04/20/26	Information Technology	Paul Grosse	DNS	Queries at \$6.00 per million	10.80
					Statement Total	<u>45.61</u>
02/17/26	04/20/26	Administration	Scott Johnson	LMC	PSHRA Membership Credit	(75.00)
02/17/26	04/20/26	Administration	Scott Johnson	Noodles	City Council Dinner	329.05
02/17/26	04/20/26	Administration	Scott Johnson	LMC	Safety & Loss Control Workshop	20.00
					Statement Total	<u>274.05</u>
02/17/26	04/20/26	Community Development	Sheila Sellman	EDAM	Webinar Registration_Sellman	20.00
02/17/26	04/20/26	Community Development	Sheila Sellman	APA	Membership Dues_Koberoski	398.40
02/17/26	04/20/26	Community Development	Sheila Sellman	Bridgetower Media	Finance & Commerce_Sellman	28.00
					Statement Total	<u>446.40</u>
02/17/26	04/20/26	Police	Zach Johnson	BCA Training Education	credit	(150.00)
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	credit	(266.10)
02/17/26	04/20/26	Police	Zach Johnson	PayPal IAPE	Hazel	425.00
02/17/26	04/20/26	Police	Zach Johnson	B2G	Advanced Traffic Stops Training	225.00
02/17/26	04/20/26	Police	Zach Johnson	MN Crime Prev Assoc	Membership Dues	50.00
02/17/26	04/20/26	Police	Zach Johnson	SP Tac	Dragon Handle Systems for patrol	119.98
02/17/26	04/20/26	Police	Zach Johnson	Sams Club	DEFI Training consumables	101.52
02/17/26	04/20/26	Police	Zach Johnson	Minnesota Chiefs of Police	Membership Dues	231.75
02/17/26	04/20/26	Police	Zach Johnson	BCA Training	Utilizing OSINT, Mike Sommer	300.00
02/17/26	04/20/26	Police	Zach Johnson	MSSA	Annual Conference & Expo- Kelsey Keil	307.00



**City Issued Credit Card Purchases - Personnel Policy 21.0**  
**1Q 2026**

Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
02/17/26	04/20/26	Police	Zach Johnson	PAYPAL USPCA 12	Reggie Larson -K9 Recertification	85.00
02/17/26	04/20/26	Police	Zach Johnson	PAYPAL USPCA 12	Kelly Titus-K9 Recertification	85.00
02/17/26	04/20/26	Police	Zach Johnson	PAYPAL USPCA 12	Alex Moore -K9 Recertification	85.00
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	Accommodations for Kelly Titus	266.10
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	Accommodations for Reggie Larson	243.92
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	Accommodations for Alex Moore	505.42
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	Accommodations for Sgt. Hatanpa	266.10
02/17/26	04/20/26	Police	Zach Johnson	Country Inn & Suites	credit	266.10
02/17/26	04/20/26	Police	Zach Johnson	Jets Pizza	Use of Force Meeting for Supervisors	49.31
02/17/26	04/20/26	Police	Zach Johnson	BCA Training Education	2026 Death & Missing Person Conference	300.00
02/17/26	04/20/26	Police	Zach Johnson	BCA Training Education	2026 Death & Missing Person Conference	300.00
02/17/26	04/20/26	Police	Zach Johnson	City of Brooklyn Park	Basic Crypto Investigations training	100.00
02/17/26	04/20/26	Police	Zach Johnson	Breezy Point	Accommodations for Tou Vang	150.33
02/17/26	04/20/26	Police	Zach Johnson	Breezy Point	Accommodations for Mark Allen	150.33
02/17/26	04/20/26	Police	Zach Johnson	Breezy Point	Accommodations for Joe Ramirez	150.33
02/17/26	04/20/26	Police	Zach Johnson	Jets Pizza	FTO Meeting for Supervisors	92.15
02/17/26	04/20/26	Police	Zach Johnson	MACIA	Midwest Investigations Conf. B Johnson, Sommer, Ross	1,125.00
02/17/26	04/20/26	Police	Zach Johnson	Walmart	outreach event (no receipt)	10.90
Statement Total						5,575.14
<b>Grand Total</b>						105,651.70



# City of Blaine

## City Council Workshop

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April 6, 2026 | 5:30 PM  
Blaine City Hall  
10801 Town Square Drive NE  
Blaine, MN 55449

### MINUTES

#### NOTICE OF WORKSHOP MEETING

In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

#### 1. Call to Order

The meeting was called to order by Mayor Sanders at 5:30PM.

#### 2. Roll Call

**PRESENT:** Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland and Jess Robertson,

**ABSENT:** None.

Quorum Present.

**ALSO PRESENT:** City Manager Erik Thorvig; Community Development Director Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; Public Works Director Nick Fleishhacker; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Cathy Sorensen.

#### 3. New Business

- 3.1.** 2026-76      Closed Session Pursuant to MN Statute 13D.03 Subd. (1)(b) - Labor Negotiations Update  
*Sponsors: Scott Johnson, Director of Administrative Services*

After a motion and second, the council moved into a closed session pursuant to Minnesota Statute 13D.03 Subd. (1)(b) to receive an update on labor negotiations.

**3.2.** 2026-77      Municipal Cannabis Partnership Update (30 Minute Discussion)  
*Sponsors: Ruth Tucker, Economic Development Specialist*

Economic Development Specialist Ruth Tucker stated council has previously convened on multiple occasions to discuss the selection of an operating partner for the city's municipal cannabis retailer license. Following these discussions, council directed staff to continue engagement with Voyageur Cannabis as the potential operating partner. Pursuant to that direction, Voyageur Cannabis has submitted a detailed business plan and pro forma outlining the proposed structure, operations, and financial performance of the municipal cannabis retail operation. These materials have been reviewed and evaluated by Central Minnesota Development Company (CMDCC), with their analysis and key considerations provided here for council's review. With the benefit of CMDCC's evaluation and the submitted materials, council is now asked to consider whether to direct staff to proceed with contract negotiations with Voyageur Cannabis as the city's operating partner. Additional information will be handed out at the meeting.

City Manager Thorvig reported the City of Anoka recently opened the first municipal cannabis store in Minnesota in February. Anoka constructed a new store and operates the facility similar to a municipal liquor store where the city owns and operates the facility and collects 100% of the profits. The Anoka City Council recently discussed the possibility of partnering with other cities where Anoka would operate the facility on behalf of the partner city, similar to the arrangement Blaine is already exploring with private entities. Blaine staff has been working closely with Anoka staff to understand the industry, and this concept was floated to Blaine staff after the discussion occurred by the Anoka City Council. This creates another option for Blaine to consider. Details of profit sharing, etc. have not been discussed. Additionally, staff is unsure of the state cannabis laws regarding this type of relationship. If the Blaine City Council wishes to explore this option, staff would discuss a partnership arrangement, primarily around profit sharing and determine any legal hurdles around existing state laws. Additionally, Representative West introduced a bill that would change language regarding municipal partnerships. Current law prohibits private entities that hold their own license and operate a separate facility from partnering with a city. In other words, "Jim's Cannabis" can't operate their own facility in "ABC City" and also partner with a municipality using the city's license. The proposed language would allow for a private entity to operate their own facility and also partner with a municipality to operate a facility under the city license. Lastly, Blaine has until December 2026 to activate the license. As such, decisions need to be made soon on how to proceed.

Councilmember Fleming stated she toured the Anoka dispensary and greatly appreciated the amount of security that was in present the building. She supported city staff speaking further with Anoka staff regarding a dispensary partnership because they were already operational.

Councilmember Newland explained he supported the city pursuing municipal cannabis and supported the city partnering with the City of Anoka.

Councilmember Larson reported she enjoyed touring the Anoka dispensary as well and appreciated all the security measures that were in place.

Mayor Sanders requested further information regarding the upfront costs Anoka spent on their building and marketing costs.

Kevin Morelli, Enterprise Operations Director for the City of Anoka, provided the council with information regarding their municipal dispensary. He estimated the City of Anoka had spent \$2.8 million to date on the cannabis shop, which included upfront products.

Councilmember Massoglia commented he could support the city looking into a partnership with the City of Anoka but suggested a dual track be pursued in order to keep the plans with Voyageur also moving forward. He wanted to see the city taking action on the municipal dispensary sooner rather than later.

Councilmember Fleming was of the opinion the city would benefit from partnering with Anoka because they were already up and running, and Voyageur was not.

Councilmember Newland agreed with Councilmember Massoglia, noting municipal cannabis efforts had to keep moving forward.

Councilmember Larson appreciated how any gratuity and tips received at the Anoka dispensary were given back to the community through donations.

Councilmember Robertson asked how many cannabis licenses were allowed in the City of Anoka. Mr. Morelli reported Anoka had to allow for two licenses, which would allow for three licenses total including the city's.

Councilmember Robertson indicated the City of Blaine could have up to six dispensaries within 34 square miles, not including a municipal dispensary then asked where Anoka was getting its product from. Mr. Morelli stated Anoka has a good partnership with the Prairie Island community and Mille Lacs Band of Ojibew, along with relationships with three private growers.

Councilmember Robertson inquired how the Anoka dispensary was performing compared to the proformas. Mr. Morelli reported he was aligning with the numbers to date.

Councilmember Massoglia asked what Anoka City Council's interest was in partnering with the City of Blaine for another municipal dispensary. Mr. Morelli stated the interest was in additional revenues for Anoka.

Council consensus was to continue to explore a partnering with the City of Anoka and Voyageur on a dual track with the goal of making a decision in the very near future.

- 3.3.** 2026-78      Concept Plan for Viridian Central at 9436 Ulysses Street NE (30 Minute Discussion)  
*Sponsors: Sheila Sellman, Community Development Director*

Community Development Director Sellman stated an apartment building was constructed at 9436 Ulysses Street in 2016. The building has changed names multiple times since then and

is currently called Viridian Central and includes 191 units. The adjacent Arris apartment building was constructed in 2022 and has 66 units. The buildings have always been separately owned and managed. The city has undergone several code amendments related to multifamily parking requirements. When the Viridian project was approved, 2.2 parking stalls were required per unit, resulting in 423 stalls required, and 429 were provided. Now, 1 stall is required for studio units, 1.5 for one bedroom, and 2 for all other units, which reduces the requirement to 320 stalls. Due to the reduction in parking requirement, which aligns with the actual parking demand seen by the property owner, there is excess parking space on the property, which the property owner is proposing to utilize for construction of an 84-unit apartment building.

Ms. Sellmen explained construction of a new apartment building on the site would require a comprehensive plan amendment from the current Planned Industrial/Planned Commercial/High Density Residential (PI/PC/HDR) which allows up to 25 units per acre, to High Density Residential 2 (HDR-2) which allows up to 60 units per acre. The proposed project would have an overall density (accounting for the existing Viridian building and the proposed additional building) of 29 units per acre. The neighboring Arris building has a density of 33 units per acre. The applicant contends in their narrative that the land use amendment is consistent with the goals of the comprehensive plan, the neighboring Arris apartment, which received a comprehensive plan amendment from PI/PC to HDR2, and that the land is currently underutilized, but cannot be cost effectively developed while meeting the 25 units per acre. Staff reviewed the draft site plan and building elevations. The proposed building has one story of above grade enclosed parking with four stories of residential above it. This is approximately the same height as the neighboring Viridian, and taller than Arris, which has three stories of residential above above-grade parking.

Andrew Fortunato, Setinel, and Pete Keeley, Collage Architects, provided the council with further information regarding the proposed housing project and provided information on how the Viridian project would make the site better.

Councilmember Newland asked what amenities would be included in the housing development. Mr. Fortunato reported the amenities would be similar to the existing Viridian building, noting residents can go from one building to the other.

Councilmember Newland questioned what the occupancy rate was in the current Viridian building. Mr. Fortunato indicated the occupancy rate was 95% at this time.

Councilmember Newland inquired if the developers had invested any money in the current Viridian building. Mr. Fortunato explained he had invested \$4.5 million in the Viridian building, noting the roof needed to be replaced, the outdoor spaces were enhanced and the interior common areas were refreshed.

Councilmember Newland asked what the mix of units would be in the new apartment building. Mr. Fortunato estimated 35% to 40% of the units would be two-bedroom and the remainder would be one-bedroom or alcove units.

Councilmember Ford questioned if the developers would have any affordable units within the apartment building. Mr. Fortunato reported all units would be market-rate.

Councilmember Massoglia indicated he did not typically support additional apartment buildings, but he believed this project made sense for this property.

Councilmember Larson commented she appreciated the fact the current Viridian apartment building was 95% full.

Councilmember Fleming thanked the developers for their presentation. She indicated she did not typically support additional density in the city, but appreciated how this project would be tucked in close to a current apartment building.

Councilmember Ford indicated he supported the proposed apartment building but encouraged the developers to consider where the rental rates would be as he wanted these units to be available for young professionals.

Councilmember Newland questioned if there were many police calls at the Viridian apartment building. Police Chief Podany stated there were not.

Mayor Sanders stated he appreciated the approach from the developers and how this development would turn a large parking lot into a more useful space. He agreed it would benefit the community for these units to be available to young professionals.

Council provided feedback that generally supported the concept plan.

#### **4. Other Business**

None.

#### **5. Adjournment**

The workshop adjourned at 6:50PM.



# City of Blaine

## City Council

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April 6, 2026 | 7:00 PM  
Blaine City Hall  
10801 Town Square Drive NE  
Blaine, MN 55449

### MINUTES

#### 1. Call to Order by the Mayor

The meeting was called to order at 7:00PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

#### 2. Pledge of Allegiance

#### 3. Roll Call

**PRESENT:** Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland and Jess Robertson,

**ABSENT:** None.

Quorum Present.

**ALSO PRESENT:** City Manager Erik Thorvig; Community Development Director Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Cathy Sorensen.

Mayor Sanders noted Item 10.3 will be moved forward in the agenda after Item 8.3.

#### 4. Awards - Presentations - Organizational Business

- 4.1.** 2026-79 Proclamation Recognizing Blaine Resident Jah'Zarah Jackson, Honorable Mention Recipient for the 2025 Mayor for a Day Essay Competition  
*Sponsors: City Council*

Mayor Sanders recognized 4th grade student Jah'Zarah Jackson and commended her for being an Honorable Mention Recipient for the 2025 Mayor for a Day Essay Competition.

Jah'Zarah Jackson, resident of Blaine, introduced herself to the council and shared that her favorite color was purple. She noted she cared about people and that her favorite food was noodles and how she wanted to help people.

A round of applause was offered by the audience.

## **5. Open Forum**

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While Open Forum is not intended to provide responses or discussion during the meeting, city staff will contact the speaker(s) after the meeting if follow-up is needed. Each speaker is limited to three minutes, with a maximum of 15 minutes set aside for Open Forum.

Mayor Sanders opened the Open Forum at 7:07PM.

Bruce Manthei, 4401 99th Avenue NE, shared continued concerns with the location of the electrical box at 99th/Lexington Avenues.

Tim Davis, 4419 119th Avenue NE, expressed concerns with the city's budget regarding the proposed 105th Avenue project and asked why the council was risking the city's financial stability through subsidizing the proposed parking garage.

Kevin Godfrey, 2440 119th Court NE, shared comments regarding the Topsy Steer restaurant and Invictus Brewing. He questioned if the loss of Invictus was associated with the new sports bar across the street. He expressed concerns about how the Topsy Steer hadn't been able to obtain a liquor license and questioned if this had anything to do with the 105th Avenue developer.

Dee McKinley, 3900 125th Avenue NE, addressed the council in support of the proposed Ravenwood development.

There being no further input, Mayor Sanders closed the Open Forum at 7:20PM.

## **6. Communications**

Councilmember Ford congratulated Blaine's boys and girls basketball teams for making the State tournaments.

Councilmember Fleming shared an online posting from a person in Sarasota, Florida regarding Blaine athletes being present for a soccer tournament and how they were a great representation of the city of Blaine then encouraged residents to participate in the Blaine Johnsville garage sales in May on the Saturday of Mother's Day weekend.

Councilmember Larson discussed the Centennial High School gala for arts recently held then noted the Hope 4 Youth gala would be held on April 11.

City Attorney Larson provided a response regarding Topsy Steer's liquor license application status and the 105th Avenue development. He reported that the city was not aware of any ownership relationship with respect to neighboring businesses and explained the work of the city was focused on the interests of the city when it comes to the 105th redevelopment project. He

explained Invictus how had held a liquor license for this property, which was purchased by an LLC owned by two principals of the developers of the 105th redevelopment project in order to expand the development. He stated the purchase agreement and negotiations held between Invictus and the 105th principals that resulted in a lease agreement that was being interpreted by the landlord that an alcohol license was not allowed but that the tenant, Topsy Steer, disagreed. He said this was a landlord/tenant issue and once concluded the city would act on the license application. He indicated the city was not privy as to why Invicitus sold the property to the 105th principals.

**7. Approval of Consent Agenda:**

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Moved by Councilmember Newland, seconded by Councilmember Robertson, that the following items on the Consent Agenda be approved as presented.

Councilmember Newland noted he would be abstaining from Item 7.1 schedule of bills paid for March 6 and March 13, 2026, due to a potential conflict of interest.

Motion adopted 6-0-1 (Councilmember Newland abstained).

**7.1.** 2026-80      Schedule of Bills Paid  
*Sponsors: Jason Zimmerman, Finance Director*

**7.2.** 2026-81      Approval of Minutes  
*Sponsors: Cathy Sorensen, City Clerk*

**7.3.** 2026-82      Approve 2026-2027 Kennel Licenses  
*Sponsors: Cathy Sorensen, City Clerk*

**7.4.** 2026-83      Approve 2026-2027 Vending Truck Licenses  
*Sponsors: Cathy Sorensen, City Clerk*

**7.5.** RES 26-66      Resolution Declaring Surplus Property and Authorizing Sale, Donation, or Disposal  
*Sponsors: Erik Thorvig, City Manager*

- 7.6.** RES 26-50 Resolution Granting Final Plat Approval to Create 11 Lots and one outlot to be Known as Northtown Villas at 9011 and 9021 University Avenue NE and 120 90th Lane NE. Ranger Development (Case File No. 26-0009/SAS)  
*Sponsors: Sheila Sellman, Community Development Director*
- 7.7.** 2026-84 Motion to Repeal an Interim Ordinance for a Moratorium on Accessory Dwelling Units, Ordinance 25-2577 (City of Blaine)  
*Sponsors: Sheila Sellman, Community Development Director*
- 7.8.** 2026-85 Motion to Approve Repairs to Well 11 by Bergerson-Caswell  
*Sponsors: Nick Fleischhacker, Public Works Director, Kristian Gaasland, Public Works Supervisor - Water*
- 7.9.** RES 26-56 Resolution to Approve Plans and Specifications and Order Advertisement for Bids for the 2026 Quincy Area Street Reconstruction, Improvement Project No. T2604  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.10.** RES 26-57 Resolution to Receive petition and Order Public Hearing for the addition of speed humps on Quincy Boulevard between Territorial Road and 109th Avenue as an amendment to the 2026 Quincy Area Street Reconstruction Project, Improvement Project T2604.  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.11.** RES 26-58 Resolution to Receive Petition and Order Public Hearing for Vacation of Various Right-of-Way Easements, Road/Street Easements, Ingress/Egress and Drainage and Utility Easements, in conjunction with the 105th Redevelopment and Northway Estates according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-01  
*Sponsors: Daniel Schluender, Director of Engineering*
- 7.12.** 2026-86 Approve Annual Payment of JLEC Shared Costs for Public Safety Data System (PSDS)  
*Sponsors: Brian Podany, Safety Services Manager/Police Chief*

**8. 7:00 PM - Public Hearing and Items Published for a Certain Time**

- 8.1. RES 26-53** Resolution Authorizing a Housing Program and Providing for the Issuance and Sale of a Senior Housing Revenue Note and Subordinate Senior Housing Revenue Bonds at the Request of Blaine Senior Living, LLC, and Approving Documents to be Entered Into in Connection Therewith  
*Sponsors: Jason Zimmerman, Finance Director*

Finance Director Zimmerman stated Catholic Eldercare has requested that the City of Blaine serve as the conduit debt issuer for multifamily housing revenue notes in an amount not to exceed \$40,000,000 to facilitate their acquisition of the Crest View Senior Community at Blaine. As a conduit issuance, these revenue notes allow the borrower to access tax-exempt financing while ensuring that the city bears no liability for repayment, as the debt is secured solely by the project's revenues and assets. In conjunction with this ownership transfer, the applicant also seeks council approval for the assignment of the existing Tax Increment Financing (TIF) District No. 1-18 note from Crest View Senior Communities. The assignment of a TIF note is a standard administrative practice when a property located within an active district is sold, ensuring the continuity of the established financial obligations under the new ownership without impacting the city's municipal debt capacity.

Mayor Sanders opened the public hearing at 7:33PM.

There being no public input, Mayor Sanders closed the public hearing at 7:33PM.

Moved by Councilmember Newland, seconded by Councilmember Fleming, to adopt a Resolution Approving the Issuance and Sale of Conduit Multifamily Housing Revenue Notes, Series 2026 and Authorizing the Execution of Documents Relating Thereto (Crestview).

Councilmember Massoglia asked what the amount would be for the TIF note.

Greg Baumberger, Catholic Eldercare, introduced himself to the council and discussed the proposed financing. He indicated the proposed TIF note would be approximately \$2.2 million.

Brit Stocks, Dorsey and Whitney, shared the approximate amount remaining of the TIF note was between \$2.2 and \$2.6 million.

Councilmember Massoglia inquired if the council would be interested in not extending the TIF note.

Councilmember Larson explained she understood the TIF note request was routine. Mr. Zimmerman indicated it was conventional that this TIF note be assigned at the acquisition of the property and was a critical element for the project.

Aaron Youngdahl, Northland Securities, discussed how the TIF was necessary for the plan to provide housing for all individuals with a lower income.

Motion adopted unanimously.

- 8.2.** 2026-87 Motion to Consider Approval of a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Smoke and Spice located at 301 Northtown Dr NE, Suite 232  
*Sponsors: Cathy Sorensen, City Clerk*

City Clerk Sorensen stated council has been asked to approve on-sale wine and 3.2 percent malt liquor licenses for Smoke and Spice Korean BBQ to allow the ability to serve strong beer and wine. A public hearing is required prior to the approval of on-sale wine and 3.2 percent malt liquor licenses in the city. Xing Zhao, applicant, has submitted applications for both on-sale wine and 3.2 percent malt licenses. The applicant included the required license fees, forms and documents. The application approval is pending successful background by the Blaine Police Department. The wine and 3.2 percent malt liquor licenses, if approved, would be active through June 30, 2026, and run concurrent with annual liquor license renewals. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council.

Mayor Sanders opened the public hearing at 7:39PM.

There being no public input, Mayor Sanders closed the public hearing at 7:39PM.

Moved by Councilmember Newland, seconded by Councilmember Massoglia, to approve a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Smoke and Spice located at 301 Northtown Drive NE, Suite 232, contingent upon successful background approval.

Councilmember Newland asked when this restaurant would be opening. Community Development Director Sellman stated the the business was hoping to be open in May of 2026.

Motion adopted unanimously.

- 8.3.** RES 26-70 Public Hearing Related to Property Tax Abatements and Resolution Approving Property Tax Abatements Related to West Parking Facility in the 105th Redevelopment District  
*Sponsors: Erik Thorvig, City Manager*

City Manager Thorvig stated in early 2021, the city council identified the 105th Avenue/Radisson Road Industrial area as a priority location for the "Growth Management" portion of the city's strategic plan. Based on council direction, the city embarked on a visioning and design process for the area to assist in marketing and development efforts of the existing site, which consists of older industrial dwellings that are either antiquated due to their age or have excessive outdoor storage, making them inconsistent with the vision for the area. General discussions by the city council identify this as a potential "city core" where the city should encourage walkable, entertainment-type uses that take advantage of the National Sports Center (NSC) and be an amenity to Blaine residents and visitors. In the fall of 2021, a request for proposals (RFP) was advertised seeking proposals from architects to assist the city in preparation of a master plan for the 105th Avenue Redevelopment Area. The RFP was awarded to Sperides Reiners Architects Inc., who led the city council through

several meetings in the winter of 2022 to discuss options within the site and develop a concept consistent with council goals. The master plan was received in the summer of 2022 outlining potential uses including hotels, restaurants, residential, and retail.

Mr. Thorvig explained in order to advance redevelopment of the site, an RFP was advertised in fall 2022 seeking a qualified developer to revitalize the 105th Avenue Redevelopment Area. In the winter of 2022, the city council selected Elevage Development Group, LLC, as the master developer for the site and charged them with undertaking the construction of a mixed-use development consistent with the concepts outlined in the master plan. Discussion began in the spring of 2023 to identify a process in which the developer could acquire rights to a portion of property that was controlled by the Minnesota Amateur Sports Commission (MASC)/NSC. Based on legislation with which the property was originally acquired, MASC was allowed to lease up to 16 acres for private development. A ground-lease, giving the developer rights to the MASC property, was entered into. Once the ground lease was agreed to, significant work to create a master plan based on the land availability was completed. Additionally, in 2023, the city/EDA continued to acquire property for the district.

Mr. Thorvig reported throughout 2024, the city and developer worked diligently to identify funding sources for infrastructure, demolition, and property acquisition. On September 16, 2024, the city council authorized the issuance of tax increment bonds in the amount not to exceed \$28,000,000 to facilitate infrastructure, demolition, property acquisition and other TIF-eligible expenditures. Also on this date, the city council authorized the issuance of tax abatement bonds in the amount not to exceed \$9,000,000 to facilitate infrastructure improvements within the district. Throughout 2025, significant progress was made on the project. All buildings within the district were demolished. Acquisition of all property for the redevelopment was completed earlier in the year. Lastly, significant earth work, grading and utility/road infrastructure was completed. Infrastructure work will continue in 2026. Also, in 2025, progress was made to identify users within the district, which resulted in amendments to the master plan. The most notable user was Scheels, which was announced last summer and received various approvals by the city council. Scheels is anticipated to begin construction this spring, along with the east parking ramp and event stadium. Since last fall, the city and developer have been working on various components of the project to allow for vertical construction of buildings and roundabout construction to occur this year. Various agreements are being considered at the April 6, 2026, meeting related to the event stadium, Scheels, parking facilities and master development agreement.

Mr. Thorvig stated at the February 2 and February 9, 2026, workshops, the city council received project updates and discussed financing options for a structured parking facility serving the west portion of the district. The need for a structured parking facility serving the west portion of the district has been contemplated since the 2023 master planning process and is considered critical to district functionality. However, its location and financial structure were not formally discussed until recent workshops. The developer has identified a 600-stall, podium-style parking facility within the west portion of the district. The parking facility will be incorporated within and adjacent to private development. The facility would be city-owned and provide public parking for the event stadium and other uses within the west district. It could also provide parking for events at the National Sports Center. The facility is critical in providing sufficient parking for the event stadium when events are occurring. Without the facility, parking would be very challenging within the district when events are occurring at the stadium. If approved, construction of the facility would begin in 2026. The budget for the structure is \$15M. Other public infrastructure components of the project, including roads, building demolition and utilities, have been financed by the city through typical public financing mechanisms,

including tax abatement and tax increment financing. The financing has been structured where new property taxes generated from the development would pay for any debt service related to public infrastructure.

Mr. Thorvig indicated all revenue sources from the development have been exhausted for existing and proposed debt obligations. The estimated annual debt service for the west parking facility is approximately \$1,200,000. If the bonds are sold in 2026 through permanent financing, debt service payments would begin in 2028. The initial estimated debt obligation in 2028 would be \$432,809 and increase to \$1,251,708 in 2029 and continue with payments around the \$1.2MM amount through retirement of the bonds in 2047. The annual repayment source for the debt obligation would be determined annually by the city council through the budget process. Though revenue from the district has been committed to other debt obligations within the district, it's possible that if revenue from the district exceeds conservative projections, that additional revenue from the district could be used towards the debt service of the west parking facility. Staff provided a list of potential uses to pay for the debt service. Again, the decision of what source(s) to use will be an annual decision by the city council through the budget process and could change from year to year. It was noted establishing a tax abatement district provides the authority to sell bonds for the project and obligates the city's general fund levy as the ultimate repayment source of the debt, however has noted above, does not need to be used.

Mayor Sanders opened the public hearing at 7:58PM.

There being no public input, Mayor Sanders closed the public hearing at 7:58PM.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, to adopt a Resolution Approving Property Tax Abatements Related to West Parking Facility in the 105th Redevelopment District.

Councilmember Newland shared the requested amount for the west parking structure was beyond his comfort level and that while he supported the overall proposed development, he noted he would be voting against this resolution.

Councilmember Ford agreed with Councilmember Newland and shared how the debt could go back to the taxpayers if alternative funding wasn't solidified. He reported he would be voting against the resolution.

Councilmember Larson shared how the amount originally requested for the west parking structure was \$7 million and was now proposed at \$15 million. She indicated this request came forward rather quickly and expressed concern with the fact the alternative revenue sources being considered were intended to be used to decrease the levy. She believed the alternative revenue sources should be used to decrease the levy and not be used for the west parking structure.

Councilmember Robertson agreed this cost shouldn't go on the general levy. She commented on how the city council has held over 100 public meetings on this project and noted this parking structure has changed over time to include retail. She reported the council's goal for this project was to keep this debt off the general levy. She asked if the council was being asked to attach the bond repayment to a specific funding source. Mr. Thorvig reported staff was not asking the council to specify a funding source at this time, but rather noted the council will make this determination in 2028 and each year thereafter.

Councilmember Robertson asked what the first revenue source would be for the west parking structure bond repayment. Mr. Thorvig stated excess revenues from the district

would be the first source. He commented the next source of alternative revenue source would be utility franchise fees.

Councilmember Robertson explained by using these excess revenues, the bond repayment would remain off the general tax levy. Mr. Thorvig reported this was the case.

Councilmember Robertson commented further on the new amenities that would be brought to the city through this development and reiterated that the west parking structure would be public parking and the public would not be charged for parking outside of special events. She discussed how a tremendous amount of construction would occur this summer in order to bring this redevelopment project online. She urged the council to work to find ways to cut spending going forward for the benefit of Blaine residents.

Councilmember Massoglia voiced frustration with the past tax levy increases as part of annual budget approval and questioned why the council was now concerned about this one portion of the project. He reminded the council that they had voted to increase taxes 10% per year since he began on the council. He noted the levy had gone from \$37 million to over \$50+ million, which was why property taxes have increased. He commented further on how the council had worked diligently to keep this project off of the general tax levy. He stated he was excited for the redevelopment district and wanted to see it move forward with great success. He reported almost 1,000 jobs will be created in this new district and all businesses and families in Blaine will benefit from this district. He indicated this district needed the parking structure in order to work and noted he would be offering his support to this resolution.

Councilmember Fleming stated while the parking structure was a challenging matter, this has been an exciting project for the city to move forward. She spoke about the resulting tourism that will occur in Blaine, noting this will ensure the bond payments do not reach the tax levy.

Councilmember Larson expressed concern with the fact this entire project appeared to be contingent on this parking structure.

Councilmember Ford reiterated that the council stated this project would not fall onto taxpayers.

Councilmember Fleming commented the council always knew there would be a west parking structure between the two soccer fields. She explained she would be offering her support to staff's recommendation because they have been working diligently to find a solution for this project. She believed that the very last option would be to put the bond payment on the tax levy and that staff would find other revenue sources to cover this expense going forward.

Councilmember Newland called the question.

Councilmember Larson asked for a roll call vote.

A roll call vote was taken. Motion adopted 4-3 (Councilmembers Ford, Larson, and Newland opposed).

Item 10.3 was heard at this point in the agenda.

## 9. Development Business

- 9.1.** RES 26-69 Resolution Granting Preliminary Plat Approval to Subdivide a 3.61 Acre Parcel into Seven Single Family Lots to be Known as Elizabeth Marie Estates at 2791 93rd Avenue NE. Dan Hennum (Case File No. 26-0004/EES)  
*Sponsors: Sheila Sellman, Community Development Director*

Community Development Director Sellman stated the applicant is proposing a 7-lot subdivision that maintains the current Single Family Residential (R-1) zoning. The subdivision was previously approved in 2019, but the approvals expired necessitating new applications to proceed with the project. Staff commented further on the request and reported the planning commission recommends approval with conditions.

Moved by Councilmember Newland, seconded by Councilmember Larson, to adopt a Resolution Granting Preliminary Plat Approval to Subdivide a 3.61 Acre Parcel into Seven Single Family Lots to be Known as Elizabeth Marie Estates at 2791 93rd Avenue NE.

Councilmember Newland confirmed there were no significant changes from the 2019 approved plat. Ms. Sellman reported this was the case.

Motion adopted unanimously.

- 9.2.** RES 26-45 Resolution Granting a Conditional Use Permit for a Billboard up to 65 Feet in Height in a Heavy Industrial (I-2A) Zoning District at 8500 Naples Street NE. Kenjoh Outdoor Advertising (Case File No. 26-0006/ACK)  
*Sponsors: Sheila Sellman, Community Development Director*

Ms. Sellman stated the applicant is requesting a Conditional Use Permit (CUP) for a billboard up to 65 feet in height in a Heavy Industrial (I-2A) zoning district. Staff provided further information regarding the request noting the planning commission recommended approval with conditions.

Moved by Councilmember Newland, seconded by Councilmember Massoglia, to adopt a Resolution Granting a Conditional Use Permit for a Billboard up to 65 Feet in Height in a Heavy Industrial (I-2A) Zoning District at 8500 Naples Street NE.

Motion adopted unanimously.

- 9.3.** RES 26-46 Resolution Granting a Conditional Use Permit to Operate a Cannabis/Hemp Manufacturing Facility in a Heavy Industrial (I-2) Zoning District at 2161 107th Lane NE. Superior Molecular Inc. (Case File No. 26-0007/SLK)

Ms. Sellman stated the applicant is proposing to operate a cannabis manufacturing facility. The business will occupy an existing building on 107th Lane NE. Staff commented further on the request and recommended approval with conditions.

Moved by Councilmember Newland, seconded by Councilmember Ford, to adopt a Resolution Granting a Conditional Use Permit to Operate a Cannabis/Hemp Manufacturing Facility in a Heavy Industrial (I-2) Zoning District at 2161 107th Lane NE.

Councilmember Newland asked about potential odor mitigation and questioned how complaints will be processed. Ms. Sellman reported she had not seen the mechanical plans for this building, but noted the applicant was willing to install an odor mitigation system if complaints were brought to the city.

Motion adopted unanimously.

- 9.4.** RES 26-42 Resolution Granting a Comprehensive Plan Amendment from Planned Industrial/Planned Commercial (PI/PC) and Low Density Residential (LDR) to Low-Medium Density Residential (L-MDR) at 3700 and 3900 125th Avenue NE. Pulte Group (Ravenwood) (Case File No. 25-0056/SLK)  
*Sponsors: Sheila Sellman, Community Development Director*

Ms. Sellman stated the applicant is requesting a comprehensive land use plan change from Planned Industrial/Planned Commercial (PI/PC) and Low Density Residential (LDR) to Low-Medium Density Residential (L-MDR) for approximately 83 acres at 3700 and 3900 125th Avenue. Staff provided further information regarding the request and recommended approval.

Mayor Sanders explained a super majority vote was required to approve a comprehensive plan amendment.

Moved by Councilmember Newland, seconded by Councilmember Ford, to adopt a Resolution Granting a Comprehensive Plan Amendment from Planned Industrial/Planned Commercial (PI/PC) and Low Density Residential (LDR) to Low-Medium Density Residential (L-MDR) at 3700 and 3900 125th Avenue NE.

Councilmember Massoglia indicated he did not support the proposed comp plan change. He said he supported this property remaining low density residential and explained he wanted to see larger lots in this area of Blaine.

Councilmember Newland stated he supported the proposed development and appreciated changes the developer had made to the plans. He discussed how there was a demand for twinhomes in the community and noted he would be supporting this project moving forward.

Councilmember Fleming agreed this was a sound development but explained this project did not align with the city's vision for this area of Blaine.

Councilmember Larson indicated she would like to see something unique as well throughout for this property, similar to The Lakes. She noted she watched the planning commission meeting and had read all the comments sent to the city council. She commented on the housing projects the council had recently approved in the city, noting many of the units were townhomes and apartments. She said while she understood property owners had the right to develop their property, she did not believe this was the right project for this site.

Councilmember Ford stated he understood the council's vision for this area was to have larger lots and homes. He was of the opinion the city needs density and tax base in order to decrease property taxes for all. He feared if this project were denied, it would take some time to find another developer that would be interested in developing this site.

Councilmember Larson requested a roll call vote.

A roll call vote was taken. Motion failed 2-5 (Mayor Sanders, Councilmembers Fleming, Larson, Massoglia, and Robertson opposed).

- 9.5.** ORD 26-2602 Second Reading  
Ordinance Approving a Rezoning from Farm Residential (FR) to Development Flex (DF) at 3700 and 3900 125th Avenue NE. Pulte Group (Ravenwood)  
(Case File No. 25-0056/SLK)  
*Sponsors: Sheila Sellman, Community Development Director*

Ms. Sellman explained because the comprehensive plan amendment failed, staff would recommend the council deny the second reading of this ordinance.

Moved by Mayor Sanders, seconded by Councilmember Massoglia, to deny the Second Reading of Ordinance No. 26-2602, Approving a Rezoning from Farm Residential (FR) to Development Flex (DF) at 3700 and 3900 125th Avenue NE.

Motion to deny adopted unanimously.

- 9.6.** RES 26-43 Resolution Granting Preliminary Plat Approval to Subdivide Approximately 83 Acres into 79 Single Family Lots, 56 Twinhome Lots, One Common Lot and 11 Outlots to be Known as Ravenwood at 3700 and 3900 125th Avenue NE. Pulte Group (Case File No. 25-0056/SLK)  
*Sponsors: Sheila Sellman, Community Development Director*

Ms. Sellman explained because the comprehensive plan amendment failed, staff would recommend the council deny the preliminary plat.

Moved by Mayor Sanders, seconded by Councilmember Massoglia, to deny a Resolution

Granting Preliminary Plat Approval to Subdivide Approximately 83 Acres into 79 Single Family Lots, 56 Twinhome Lots, One Common Lot and 11 Outlots to be Known as Ravenwood at 3700 and 3900 125th Avenue NE.

Motion to deny adopted unanimously.

- 9.7.** RES 26-44 Resolution Granting a Conditional Use Permit to Allow Construction of 79 Single Family Homes and 56 Twin Homes in a Development Flex (DF) Zoning District at 3700 and 3900 125th Avenue NE. Pulte Group (Ravenwood) (Case File No. 25-0056/SLK)  
*Sponsors: Sheila Sellman, Community Development Director*

Ms. Sellman explained because the comprehensive plan amendment failed, staff would recommend the council deny the conditional use permit.

Moved by Mayor Sanders, seconded by Councilmember Massoglia, to deny a Resolution Granting a Conditional Use Permit to Allow Construction of 79 Single Family Homes and 56 Twin Homes in a Development Flex (DF) Zoning District at 3700 and 3900 125th Avenue NE.

Motion to deny adopted unanimously.

## **10. Administration**

- 10.1.** RES 26-51 Resolution Authorizing the Mayor and City Manager to Enter into a Cooperative Construction Agreement with the State of Minnesota Department of Transportation (MnDOT)  
*Sponsors: Daniel Schluender, Director of Engineering*

Director of Engineering Schluender requested the council enter into MnDOT Agreement 1061429 with the state of Minnesota, Department of Transportation to provide for payment by the city to the state of the city's share of the costs of traffic signals construction, city-owned sanitary sewer and watermain and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 65 from 300 feet north of 93rd Lane to 80 feet south of 121st Avenue/Paul Parkway, 99th Avenue from 125 feet west of West Frontage Road to 265 feet east of Trunk Highway No. 65, County State Aid Highway (CSAH) No. 12 (109th Avenue from 475 feet west of Ulysses Street to 915 feet east of Baltimore Street, and on 117th Avenue from 600 feet west of Trunk Highway No. 65 to 430 feet east of Trunk Highway No. 65 according to state-prepared plans, specifications, and special provisions designated by the State Project 0208-169 (TH 65=005).

Mr. Schluender reported the state of Minnesota is preparing to reconstruct Trunk Highway 65 (TH65) from approximately 93rd Avenue to 121st Avenue/Paul Parkway. In addition, a new west side frontage road (Ulysses Street) will be constructed from 99th Avenue to 109th Avenue. The plans have been approved by MnDOT, Anoka County, and the city of Blaine and are being advertised to solicit bids for construction. As outlined in the agreement, the

city of Blaine is responsible for a portion of the traffic signal systems and city-owned utilities that will be installed as a part of the project. The existing city-owned sanitary sewer and water main that runs along the west side of TH 65 will be removed and new sanitary sewer and water main will be installed within the new Ulysses Street alignment. In addition, there are various sanitary sewer and water main crossings on TH 65 that will be relocated. It is estimated that the city of Blaine's share is \$97,989.15 for the traffic signal systems and \$945,112.08 for the sanitary sewer and water main work.

Moved by Councilmember Newland, seconded by Councilmember Fleming, to adopt a Resolution Authorizing the Mayor and City Manager to Enter into a Cooperative Construction Agreement with the State of Minnesota Department of Transportation (MnDOT).

Motion adopted unanimously.

- 10.2.** 2026-89      Ratification of Local 165 (Police Officers) Labor Agreement for 2026-2028  
*Sponsors: Scott Johnson, Director of Administrative Services*

Director of Administrative Services Johnson stated council was asked to ratify and approve the LELS Local #165 (Police Officers) labor agreement. Staff reviewed the proposed changes within the contract and recommended approval.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to approve the Ratification of Local 165 (Police Officers) Labor Agreement for 2026-2028.

Councilmember Newland said he appreciated the fact that officers were moving laterally to the Blaine Police Department and stated he believed this spoke highly of the culture that had been created by the police chief and city council within the department.

Motion adopted unanimously.

- 10.3.** RES 26-68      Resolution Authorizing the Sale of Taxable General Obligation Abatement Bonds, Series 2026D (West Parking Facility) Subject to Certain Parameters  
*Sponsors: Erik Thorvig, City Manager*

Mr. Thorvig stated as outlined in state law, by establishing existing values, the city is authorized to issue tax abatement bonds. Generally, tax abatement is an authority to issue bonds and the mechanism to repay the debt can be any number of revenue streams. The bonds are a general obligation of the city, secured by its full faith and credit and taxing power. Municipal bonds are either categorized as taxable or tax-exempt. This has been identified as taxable. While this generally results in a higher interest rate due to investors paying taxes on income, the City's AAA rating and General Obligation backing makes this financing more attractive than a traditional bank loan. Additionally, taxable bonds are not subject to the same arbitrage yield restrictions that tax-exempt bonds are subject to, effectively allowing interest to be earned in excess of interest paid. The bonds are structured as permanent financial instruments. The city has retained Baker Tilly as its

independent municipal advisor for the sale of the bonds and is requesting authorization for them to solicit proposals in accordance with Minnesota Statutes. In conjunction with the sale, Baker Tilly is to prepare the Official Statement for the bonds, with the cooperation of city staff, and to execute and deliver it on behalf of the city upon its completion. For awarding a bond sale, Blaine customarily coordinates the sale process to coincide with regularly scheduled city council meetings. Typically, the city receives competitive bids the morning of a council meeting and then the Council acts on the award resolution that same evening. In the overwhelming number of cases, this works very well for the city.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, to adopt a Resolution Authorizing the Sale of Taxable General Obligation Abatement Bonds, Series 2026D (West Parking Facility) Subject to Certain Parameters.

Motion adopted 4-3 (Councilmembers Ford, Larson, and Newland opposed).

- 10.4.** RES 26-67      Resolution Authorizing the Execution of Parking Abatement Assistance Agreements and Related Documents in Connection with the 105th Redevelopment District  
*Sponsors: Erik Thorvig, City Manager*

Mr. Thorvig stated throughout 2025, significant progress was made on the project. All buildings within the district were demolished. Acquisition of all property for the redevelopment was completed earlier in the year. Lastly, significant earth work, grading and utility/road infrastructure was completed. Infrastructure work will continue in 2026. Also, in 2025, progress was made to identify users within the district, which resulted in amendments to the master plan. The most notable user was Scheels, which was announced last summer and received various approvals by the city council. Scheels is anticipated to begin construction this spring, along with the east parking ramp and event stadium. Since last fall, the city and developer have been working on various components of the project to allow for vertical construction of buildings and roundabout construction to occur this year. The attached resolution approves various agreements related to the event stadium, Scheels, parking facilities and master development agreement. Those agreements are:

- 1.) East Parking Abatement Agreement
- 2.) West Parking Abatement Agreement
- 3.) Stadium Abatement Agreement
- 4.) Retail Abatement Agreement
- 5.) Amendment to the Master Development Agreement

Mr. Thorvig provided the council with further information on these agreements and requested the council authorize the execution of the parking abatement assistance agreements and related documents in connection with the 105th Redevelopment District.

Moved by Councilmember Massoglia, seconded by Councilmember Robertson, to adopt a Resolution Authorizing the Execution of Parking Abatement Assistance Agreements and Related Documents in Connection with the 105th Redevelopment District.

Councilmember Ford expressed concern with the document for the west parking structure, noting he did not support this portion of the development. He questioned if this item should be voted on separately. Mr. Larson reported the legal binding documents that were brought forward were all encompassing for the overall 105th redevelopment project. He respectfully requested the council consider the related documents as one vote and not a west parking facility vote.

Councilmember Newland thanked the city attorney for his response, stating while he may not like every component of this development he would be offering his support for this item.

Motion adopted unanimously.

**10.5. ORD 26-2605 First Reading**

Ordinance Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles

*Sponsors: Brian Podany, Safety Services Manager/Police Chief*

Safety Services Director/Police Chief Podany stated the council is asked to hold first reading of ordinance amendments pertaining to parks, open spaces, and trails. At the March 9, 2026, workshop, staff reviewed proposed amendments to several sections of city code to match statute regarding e-bikes, e-scooters, and other mobility devices as well as clarify conduct in public spaces, including parks. The proposed amendments are a result of council direction at the workshop and is being presented at this time for first reading. The second reading is scheduled for April 20, and if adopted would become effective 30 days after publication.

Declared by Mayor Sanders that Ordinance No. 26-2605, "Ordinance Amending Chapter 50 - Offenses; Chapter 54 - Parks and Recreation; and Chapter 82 - Traffic and Vehicles," be introduced and placed on file for second reading at the April 20, 2026 council meeting.

**11. Other Business**

None.

**12. Adjournment**

Moved by Councilmember Robertson, seconded by Councilmember Fleming, to adjourn the meeting at 9:15PM.

Motion adopted unanimously.



# City of Blaine Staff Report

File Number: RES 26-59

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Sheila Sellman, Community Development Director

## Agenda Item # 7.3

Resolution Granting Final Plat Approval to Subdivide 31.92 Acres into 32 Single Family Lots and 6 Outlots to be Known as Flowerfield on the NE Corner of Lexington Avenue and Flowerfield Road NE. Fenway Land Company (Case File No. 26-0014/SLK)

## Executive Summary

The applicant is requesting a final plat to develop the site into 32 single family lots and six outlots for future development, wetlands and ponding.

## Background

Planning Commission Public Hearing	01/13/26
City Council (Preliminary Plat)	02/18/26
City Council (Final Plat)	04/20/26
Action Deadline	05/29/26

Staff report prepared by Shawn Kaye, Planner, and Teresa Barnes, Project Engineer.

The final plat is consistent with the approved preliminary plat, Resolution No. 26-15.

## Evaluation of Request

### Planning Analysis

The applicant is requesting to create 32 single-family lots. The plat features 18 single-level villas and 14 two-story single-family homes. The villa (west side) component of the neighborhood will provide low-maintenance living and the HOA will provide for the upkeep of common areas and snow removal.

### Surrounding Zoning and Uses

The properties to the north are zoned R-1 and DF with single-family homes and wetlands. Single family homes located in Circle Pines are to the east, Lexington Avenue is to the west, and DF zoned

townhomes are located to the south.

#### Current Zoning

The site is currently zoned DF (Development Flex)

#### Land Use Designation

The subject site is designated Low Density Residential (LDR) in the City's Comprehensive Land Use Plan. The LDR designation is for single-family homes with a density of 2.5–6 units an acre. The proposal meets this designation: single family and a density of 2.56 units/acre.

#### Existing Conditions

The site is currently made up of three parcels with frontage on Lexington Avenue and Flowerfield Road. The site has no buildings. The existing parcel has wetlands located in the center of the site.

#### History

A rezoning from R-1 (Single Family) to DF (Development Flex) was approved on February 18, 2026. A Conditional Use Permit to allow the construction of 32 single-family homes was approved on February 18, 2026. A preliminary plat to subdivide approximately 32 acres into 32 single family lots was approved on February 18, 2026.

#### Plat

The final plat creates 32 single family lots and 6 outlots for ponding, wetlands, and future development. The DF zoning district does not have minimum lot sizes. The lot width of most lots proposed on the west side of the site is 50 feet. The narrowest lot width on the east side of the site is 44.5 feet (cul-de-sac lot, widens with depth) with most lots being wider than 60 feet at the setback line.

As proposed, the lot sizes are as follows:

- Single family lots range from 6,250 s.f to 20,291 s.f.
- Outlot A - 19.24 acres
- Outlot B - .90 acres
- Outlot C - .31 acres
- Outlot D - .20 acres
- Outlot E- .07 acres
- Outlot F- .10 acres

#### Tree Preservation

Approximately 7.19 acres of trees will be disturbed during construction and the City's tree preservation requirement includes replacing eight trees per acre for all disturbed portions of the development. This would mean that 58 trees would be required for tree replacement purposes. The developer has proposed a total of 110 trees within this development. The tree preservation replacement requirement has been met. A total of 5.88 acres of trees are proposed to be saved on the site.

#### Park Dedication

Park dedication will be required for the 32 new single-family lots being constructed at the rate of \$5,800

per unit (2026 rate) for a total park dedication fee of \$185,600 if paid in 2026. This amount must be paid prior to releasing the plat mylars for recording at Anoka County.

## **Engineering Analysis**

### Grading/Storm Drainage

The developer is proposing to grade the entire site as shown on the Rice Creek Watershed District (RCWD) and city approved grading, drainage, erosion protection and sediment control plans prepared by the developer's engineer.

The plans shall include existing drainage patterns (contours) with flow arrows, soil boring locations, perimeter site protection, tree preservation, tree clearing limits, custom grading, proposed grading contours, proposed drainage patterns with flow arrows, storm water management, SWPPP information, temporary erosion protection Best Management Practices (BMPs), and temporary sediment control BMPs information for the site. The SWPPP may be included in the construction plan sheet(s) or prepared as a separate document and included in the development construction contract specifications.

The developer will need to submit construction contract documents that include a mass (rough) grading, erosion protection, sediment control, development, utilities, roadway, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.

The grading plan shall provide greater detail on protecting existing trees and providing additional information on adjacent property.

For each lot that a house is proposed to be constructed on, as-built surveys shall be required to verify structure elevations, custom grading requirements, and final lot grading elevations.

### Utilities

The developer will be responsible for trunk sanitary sewer area charges. These charges become due with platting of each lot. The 2026 rate for Sanitary Sewer District 5 is \$2,508.00 per lot and will be applied to each lot platted. This phase is proposing to develop 32 new lots for a total sewer area charge of \$80,256.

Standard water and sanitary sewer access charges (WAC & SAC) become due with each building permit at the rate established at the time the building permit is issued.

Hydrant locations must be reviewed and approved by the Fire Department.

The developer shall explore water source for landscape irrigation systems installed throughout the development, including the possible use of created ponds or storm water reuse.

### Wetlands/Watershed/FEMA

The plat will need to provide for a protective buffer strip of natural vegetation at least 15-feet in width (25-feet is preferred) and shall surround all wetlands. This buffer strip shall be placed in the easement.

The developer will need to submit the project to RCWD. Review, approval and permits are required prior

to city plan approval and start of site work.

The development shall indicate that all structures are protected from flooding by processing a Letter of Map Change with FEMA prior to issuance of building permits within the unnumbered A-Zone on the FEMA flood map. Developer shall provide all FEMA paperwork and structure as-built surveys to homeowners at time of lot closing. Developer is responsible for following through with FEMA (as necessary) to receive final documents, to provide those documents to the homeowners, and to record these on the certificate of title for each parcel in the development.

#### Access/Street Design/Sidewalks/Trails

The development is proposing to gain/provide access from two proposed public street connections to Flowerfield Road NE.

All local roads shall be constructed to 29-foot back-to-back of width and will extend to the edge of the plat for future connection with adjacent parcels.

Six-foot concrete sidewalks are required to be constructed on one side of all the newly created local streets. Location to be determined in the plan review process.

As part of the street design, the development will be required to provide streetlights installed in the manner, location and type prescribed by the city engineer. The developer shall pay the costs of all the street lighting installations. The City agrees to pay the cost of maintaining the portion of the lights that are installed that reflect the normal and typical lighting requirements by the City.

#### Easements/Right-of-way/Permits

The developer will need to obtain all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Standard drainage and utility easements shall be dedicated along all lot lines and over areas of delineated wetlands, wetland mitigation, infiltration trenches, drainage swales, and storm water management ponds.

All local public streets require dedication of 60-feet of right-of-way.

The developer is to provide access for inspection and maintenance of storm water management infrastructure. This maintenance access shall be a minimum of 10-foot wide and allow for vehicular access. Restrictions will be placed on lot lines as needed to limit fences and landscaping to ensure access.

The plat will need to incorporate any plat or design comments received from the Metropolitan Council over their trunk sanitary sewer line that runs through the plat, and the Anoka County Highway Department, as it abuts Lexington Avenue (CSAH 17).

#### **Strategic Plan Relationship**

Not applicable.

## Board/Commission Review

The Planning Commission voted unanimously to approve the preliminary plat. The Planning Commission does not review final plats.

## Financial Impact

Not applicable.

## Public Outreach/Input

Notifications are not required for final plats.

## Staff Recommendation

By motion, adopt the resolution.

## Attachment List

1. Zoning and Location Map
2. Final Plat



# City of Blaine

## Signature Copy

Resolution: RES 26-59

### **Resolution Granting Final Plat Approval to Subdivide 31.92 Acres into 32 Single Family Lots and 6 Outlots to be Known as Flowerfield on the NE Corner of Lexington Avenue and Flowerfield Road NE. Fenway Land Company (Case File No. 26-0014/SLK)**

**WHEREAS**, an application has been filed by Flowerfield LLC as Case File No. 26-0014 for a final plat known as Flowerfield; and

**WHEREAS**, said case involves the division of land in Anoka County, Minnesota, described as follows:

Parcel 1 (36-31-23-23-0006)

That part of the Southwest Quarter of the Northwest Quarter of Section 36, Township 31, Range 23, Anoka County, Minnesota, described as follows:

Commencing at the Southwest corner of said Southwest Quarter of the Northwest Quarter; thence North along the West line of said Southwest Quarter of the Northwest Quarter for a distance of 195 feet; thence East and parallel to South line of said Southwest Quarter of the Northwest Quarter for a distance of 165 feet; thence South and parallel to West line of said Southwest Quarter of the Northwest Quarter to said South line thereof; thence West along said South line to point of beginning.

Parcel 2 (36-31-23-23-0011)

The Southwest Quarter (1/4) of the Northwest Quarter (1/4) of Section 36. Township 31, Range 23, except the South 220 feet of the East 125 feet thereof, and except the North 410 feet of the West 500 thereof, and except the South 195 feet of the West 165 feet thereof, and except the North 220 feet of the West 225 feet of the South 415 feet thereof, and except that part described as follows: Beginning at a point on the South line of said Southwest Quarter (1/4) of the Northwest Quarter (1/4); said point being 725 feet East of the Southwest corner thereof; thence easterly on said South line a distance of 200 feet; thence northerly at right angles a distance of 326.7 feet; thence westerly at right angles a distance of 200 feet; thence southerly at right angles a distance of 326.7 feet to the point of beginning. Except Parcel No. 21, Anoka County Highway Right of Plat No. 57.

Parcel 3 (36-31-23-23-0012)

The North 220 feet of the West 225 feet of the South 415 feet of the Southwest Quarter of the Northwest Quarter of Section 36, Township 31, Range 23, Anoka County, Minnesota, except Parcel No. 22, Anoka County Highway Right of Way Plat No. 57.

(abstract property)

**WHEREAS**, the Blaine City Council granted preliminary plat approval on February 18, 2026, subject to the conditions as contained in Blaine City Council Resolution No. 26-15; and

**WHEREAS**, the final plat is in general conformance with the approved preliminary plat.

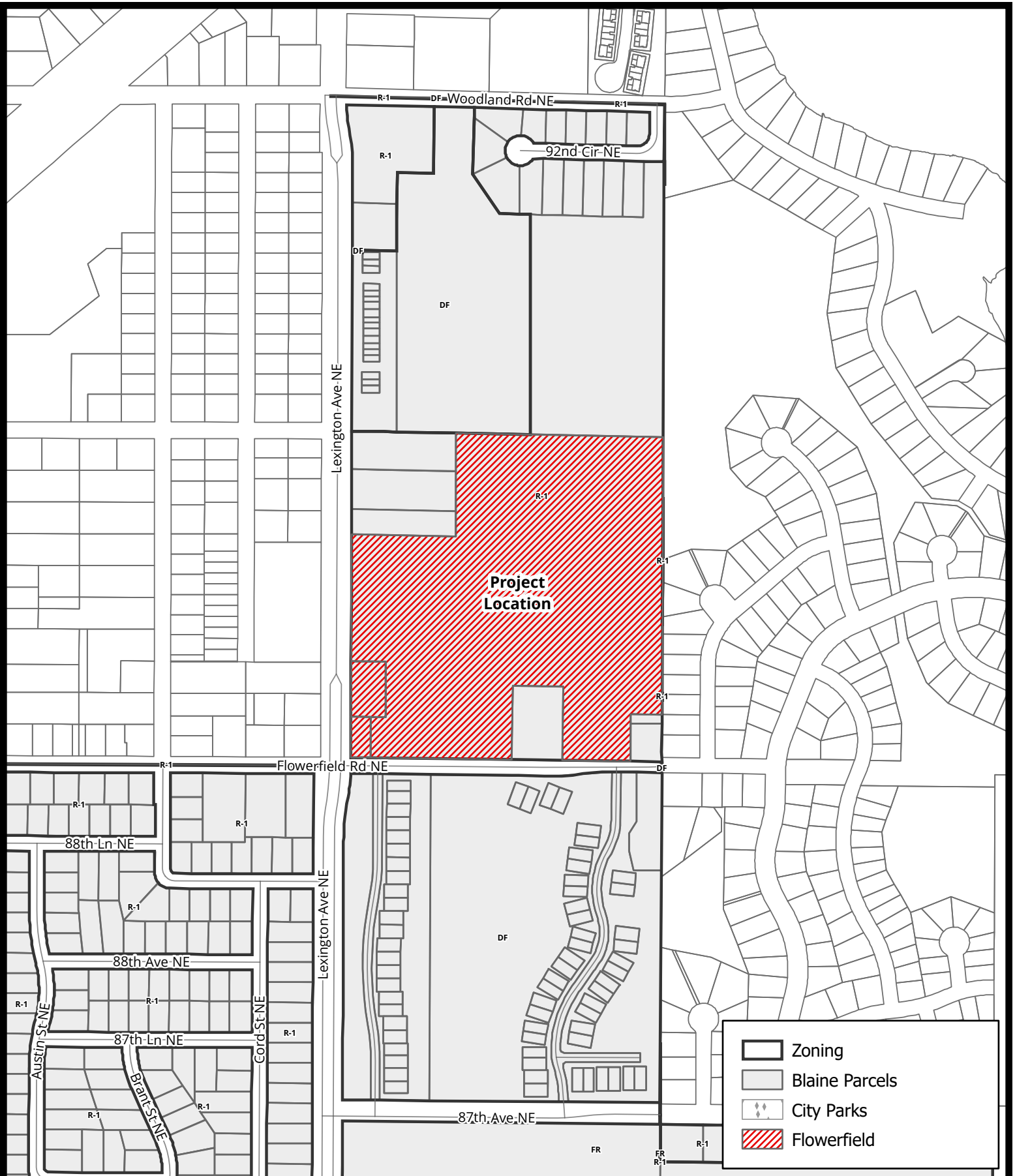
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine that final plat approval for Flowerfield per Section 74-47 of the subdivision regulations is hereby granted subject to the listed conditions.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** The Mayor, City Clerk and City Manager are hereby authorized to execute any and all necessary documents, agreement and releases related to the approval, recording or administration of Flowerfield.

1. Park dedication is required for the 32 new lots being constructed at the rate of \$5,800 per unit (2026 rate), for a total park dedication fee of \$185,600 if paid in 2026. This amount must be paid prior to releasing the plat mylars for recording at Anoka County.
2. The developer is responsible for trunk sanitary sewer area charges. These charges become due with platting of each lot. The 2026 rate for Sanitary Sewer District 5 is \$2,508.00 per lot and will be applied to each lot platted. This phase is proposing to develop 32 new lots for a total sewer area charge of \$80,256.
3. Developer to install grouped mailboxes with design and locations approved by the City and US Postal Service.
4. All development signage by separate review.
5. Each lot in the development is required to have the standard two trees with a minimum of 2½-inch caliper per lot. One tree will be required in the front yard and one tree may be planted in the rear or front yard. Lots 1-4 Block 3, and Lots 1-4 Block 4, are required to have one front yard tree.
6. Thirty-seven trees are required to be planted adjacent to Lexington Avenue and 10 trees along the entrance to Frazier Court.
7. The developer must meet the City's tree preservation requirements by planting 58 replacement trees for the lots that are preliminary platted (7.19 disturbed acres). This requirement can be met with the required front and rear yard trees, and trees planted adjacent to Lexington Avenue.
8. The developer is responsible for recording the plat mylars with Anoka County. Proof of recording must be provided to the City prior to issuance of building permits.
9. Execution and recording of a development agreement, which sets forth in greater detail the plat conditions as well as other responsibilities for the development of this plat.
10. Sidewalks and/or trails are required on all streets and location will be determined in the plan review process.
11. Streetlights shall be installed in the manner, location and type prescribed by the city engineer. The developer shall pay the costs of all the street lighting installations. The City agrees to pay the cost of maintaining the portion of lights that are installed that reflect the normal and typical lighting requirements of the City. Additional lights, and those within neighborhoods that are installed by the developer, will be required to be maintained by the homeowners' association.
12. Water and Sanitary Sewer Availability Charges (WAC & SAC) become due with each building permit.
13. Standard utility and drainage easements must be dedicated along all lot lines and over areas of delineated wetlands, wetland mitigation, infiltration trenches, drainage swales, and storm water management ponds.
14. A protective buffer strip of natural vegetation, at least 15-feet in width (25-feet is preferred) shall surround all wetlands. This buffer strip shall be placed in an easement.
15. The developer is to provide access for inspection and maintenance of storm water management infrastructure. Restrictions will be placed on lot lines as needed to limit fences and landscaping to ensure access.

16. The developer to incorporate review comments from the Metropolitan Council and Anoka County Highway Department.
17. The developer is responsible to obtain a Rice Creek Watershed District permit and submit a copy to the City prior to any site work.

**PASSED** by the City Council of the City of Blaine this 20th day of April, 2026.



**Case File No. 25-0052**  
**Flowerfield**

0 0.04 0.07 0.14 Miles

Scale: 1:5,962



BlaineMN.gov

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180



KNOW ALL PERSONS BY THESE PRESENTS: That Flowerfield, LLC, a Minnesota limited liability company, owner of the following described property:

That part of the Southwest Quarter of the Northwest Quarter of Section 36, Township 31, Range 23, Anoka County, Minnesota, described as follows:

Commencing at the Southwest corner of said Southwest Quarter of the Northwest Quarter; thence North along the West line of said Southwest Quarter of the Northwest Quarter for a distance of 195 feet; thence East and parallel to South line of said Southwest Quarter of the Northwest Quarter for a distance of 165 feet; thence South and parallel to West line of said Southwest Quarter of the Northwest Quarter to said South line thereof; thence West along said South line to point of beginning.

AND

The Southwest Quarter (1/4) of the Northwest Quarter (1/4) of Section 36, Township 31, Range 23, Anoka County, Minnesota, except the South 220 feet of the East 125 feet thereof, and except the North 410 feet of the West 500 thereof, and except the South 195 feet of the West 165 feet thereof, and except the North 220 feet of the West 225 feet of the South 415 feet thereof, and except that part described as follows: Beginning at a point on the South line of said Southwest Quarter (1/4) of the Northwest Quarter (1/4); said point being 725 feet East of the Southwest corner thereof; thence easterly on said South line a distance of 200 feet; thence northerly at right angles a distance of 326.7 feet; thence westerly at right angles a distance of 200 feet; thence southerly at right angles a distance of 326.7 feet to the point of beginning. Except Parcel No. 21, Anoka County Highway Right of Plat No. 57.

AND

The North 220 feet of the West 225 feet of the South 415 feet of the Southwest Quarter of the Northwest Quarter of Section 36, Township 31, Range 23, Anoka County, Minnesota, except Parcel No. 22, Anoka County Highway Right of Way Plat No. 57.

Has caused the same to be surveyed and plotted as FLOWERFIELD and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said Flowerfield, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

FLOWERFIELD, LLC

Tyler Wenkus, Managing Member

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Tyler Wenkus, Managing Member of Flowerfield, LLC, a Minnesota limited liability company, on behalf of said company.

\_\_\_\_\_  
(Signed)  
\_\_\_\_\_  
(Printed)  
Notary Public, \_\_\_\_\_  
My commission expires \_\_\_\_\_

I Thomas R. Balluff do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Thomas R. Balluff, Licensed Land Surveyor  
Minnesota License No. 40361

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Thomas R. Balluff.

\_\_\_\_\_  
(Signed)  
\_\_\_\_\_  
(Printed)  
Notary Public, \_\_\_\_\_  
My commission expires \_\_\_\_\_

CITY COUNCIL, CITY OF BLAINE, MINNESOTA

This plat of FLOWERFIELD was approved and accepted by the City Council of the City of Blaine, Minnesota at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF BLAINE, MINNESOTA

By: \_\_\_\_\_, Mayor  
By: \_\_\_\_\_, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

David M. Zieglermeier  
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20\_\_\_\_ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Property Tax Administrator  
By: \_\_\_\_\_, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

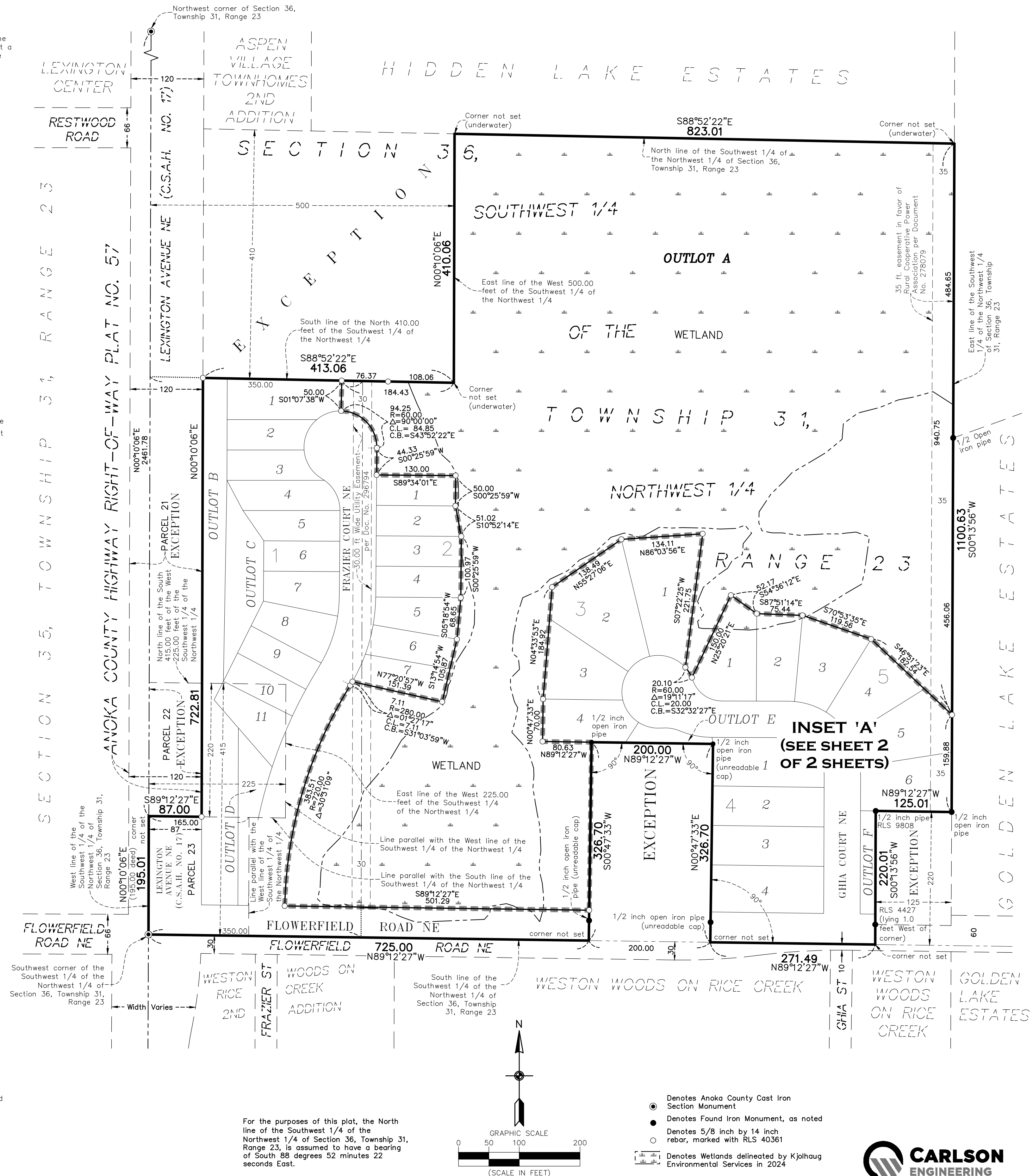
I hereby certify that this plat of FLOWERFIELD was filed in the office of the County Recorder/Registrar of Titles for public record on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_ o'clock \_\_\_\_ M. and was duly recorded as Document Number \_\_\_\_\_.

\_\_\_\_\_  
County Recorder/Registrar of Title

By: \_\_\_\_\_, Deputy

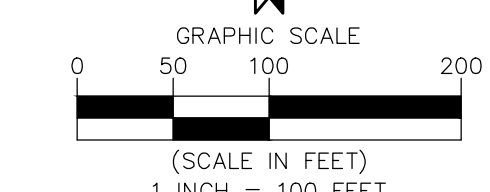
# FLOWERFIELD

CITY OF BLAINE  
COUNTY OF ANOKA  
SEC. 36, TWP. 31, RGE. 23



For the purposes of this plat, the North line of the Southwest 1/4 of the Northwest 1/4 of Section 36, Township 31, Range 23, is assumed to have a bearing of South 88 degrees 52 minutes 22 seconds East.

- Denotes Anoka County Cast Iron Section Monument
- Denotes Found Iron Monument, as noted
- Denotes 5/8 inch by 14 inch rebar, marked with RLS 40361
- Denotes Wetlands delineated by Kjolhaug Environmental Services in 2024







# City of Blaine Staff Report

File Number: RES 26-63

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Daniel Schluender, Director of Engineering

## Agenda Item # 7.4

Resolution to Approve Plans and Specifications and Order Advertisement for Bids for the 2026 Street Rehabilitation Project, Improvement Project No. T2605

## Executive Summary

Council is asked to approve Plans and Specifications and order Advertisement for Bids for the 2026 Street Rehabilitation Project, Improvement Project No. T2605.

## Background

The proposed improvement project was initiated and a Feasibility Report as ordered on September 3, 2025 with Resolution 25-147. The proposed project will rehabilitate the following streets:

- South Lake Boulevard from Lakes Parkway to Lakes Parkway

The proposed project will involve the method of rehabilitation will involve a bituminous mill and overlay with Texas Underseal as further explained in the feasibility report, and appurtenant construction.

Plans and specifications have been prepared as directed and are available for Council review in the Engineering Department. The next Regular Agenda Administrative Action Item for the City Council will be the receipt of the bids and award of the construction project.

## Schedule of Actions

09/03/2025	Initiate Project and Order Preparation of Feasibility Report
<b>04/20/2026</b>	<b>Approve Plans and Specifications, Order Advertisement for Bids</b>
May 2026	Open Bids
June 2026	Award Contract
June 2026 - October 2026	Construct Improvements

## Strategic Plan Relationship

This project aligns with the City's strategic plan goal of infrastructure management by providing high-quality street surfaces.

## Board/Commission Review

Not applicable.

## Financial Impact

The project will be funded by a combination of Municipal State Aid funds, bond proceeds placed in the City Pavement Management Program Fund and Public Utility Funds. The 2025 project budget in the 2025-2029 Capital Improvement Plan allocated \$555,000 for the project and the proposed 2026 project budget is \$1,125,000, bringing the total project budget to \$1,680,000, which includes consulting, construction, and contingency. To date, \$51,153.45 has been encumbered.

Funding Source	2025 Adopted Budget	2026 Proposed Budget	Total Appropriations
PMP Funds	\$555,000	\$75,000	\$630,000
Municipal State Aid	-	\$900,000	\$900,000
Special Assessments	-	\$50,000	\$50,000
Water Utility Funds	-	\$50,000	\$50,000
Sewer Utility Funds	-	\$50,000	\$50,000
TOTAL	\$555,000	\$1,125,000	\$1,680,000

With estimated improvement costs of \$934,949.94, a budget reduction may be requested of the Council at a future date. Typically, budget amendments are presented at the time construction bids are opened and awarded by the City Council.

## Public Outreach/Input

This project aligns with the City's strategic plan goal of infrastructure management by providing high quality street surfaces.

## Staff Recommendation

By motion, adopt the resolution.

## Attachment List

1. 26-05 Location Map



# City of Blaine

**Signature Copy**

Resolution: RES 26-63

## **Resolution to Approve Plans and Specifications and Order Advertisement for Bids for the 2026 Street Rehabilitation Project, Improvement Project No. T2605**

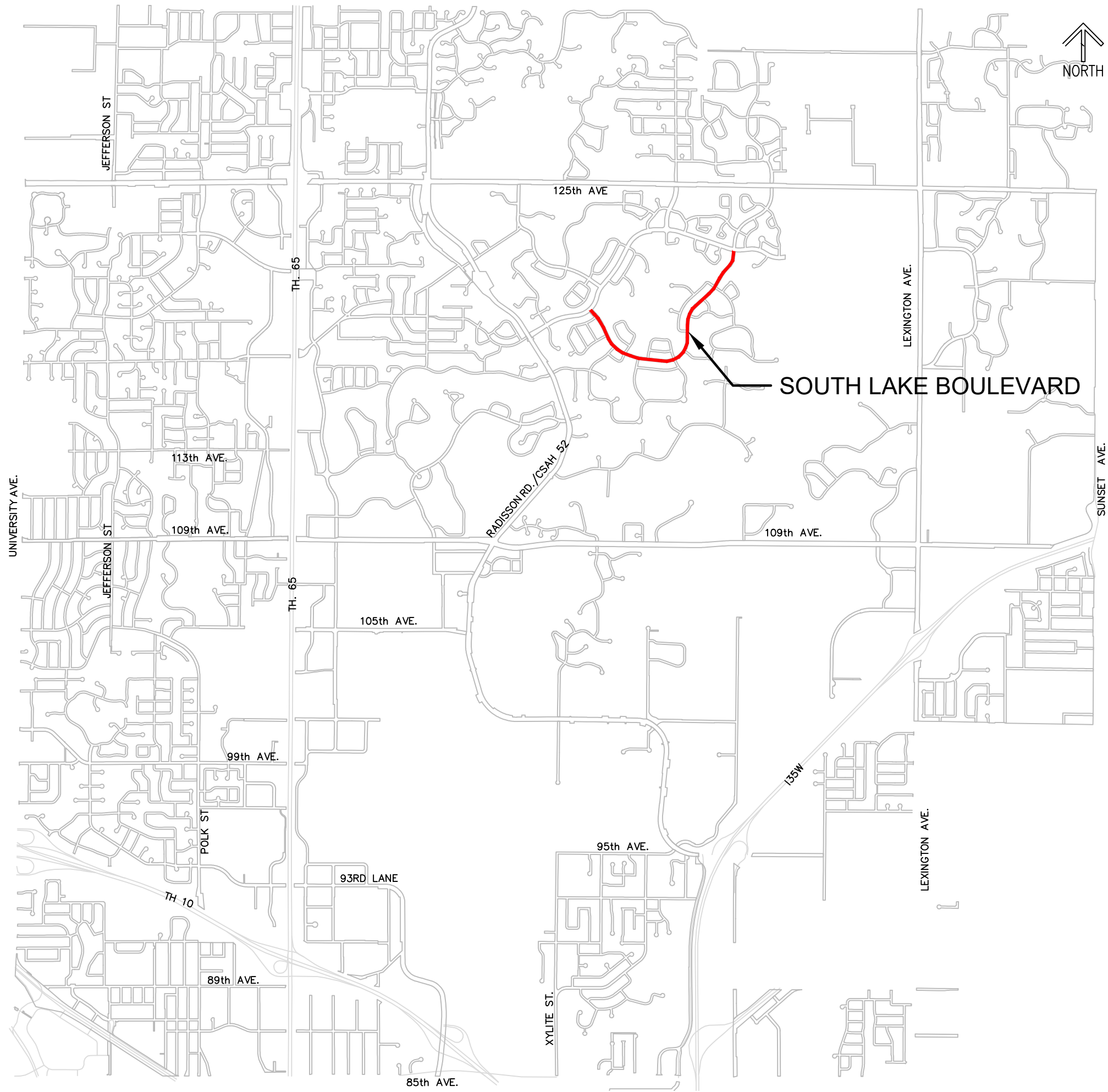
**WHEREAS**, pursuant to Resolution No. 25-147 of the Blaine City Council, adopted on the 3rd day of September 2025, plans and specifications have been prepared for the 2026 Street Rehabilitation Project; and

**WHEREAS**, the Engineering Department has presented such plans and specifications to the City Council for their approval.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine as follows:

1. Such plans and specifications, copies of which are filed in the Engineering Department, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper of the City an advertisement for bid for making of such improvements pursuant to the approved plans and specifications.
3. Such advertisement for bids shall call for sealed bids to be received in compliance with Notice of Contractor for the advertisement for bids.

**PASSED** by the City Council of the City of Blaine this 20th day of April, 2026.



# 2026 STREET REHABILITATION

## CITY OF BLAINE PAVEMENT MANAGEMENT PROGRAM

SOUTH LAKE BOULEVARD



ENGINEERING DEPARTMENT  
10801 Town Square Drive, Blaine, Minnesota 55449  
Phone (763) 785-6172



# City of Blaine Staff Report

File Number: RES 26-65

Agenda Date	Status
April 20, 2026	
In Control	File Type
City Council	Resolution

## Approval of Consent Agenda: -

### Agenda Item # 7.5

Resolution to Approve Joint Powers Agreement (JPA) No. CCON26-000486 with Anoka County for Intersection Improvements at CSAH 52 (Radisson Road) and CSAH 12 (109th Avenue) and Signalization at Mankato Street/Tournament Players Pkwy and CSAH 12 (109th Avenue), Improvement Project No. T2518

### Executive Summary

Anoka County has been working on a project to reconstruct the signal system at the intersection of CSAH 12 (109th Avenue) and CSAH 52 (Radisson Road) and to install a signal system at the intersection of Mankato Street and CSAH 12 (109th Avenue) to move traffic in a efficient and safe manner during the TH 65 proejct. The plan is now prepared, and the project can move forward as proposed to reconstruct and install new traffic control signal systems. Construction is scheduled for Summer of 2026.

### Background

Anoka County and the City of Blaine have joined together for the purpose of constructing the improvements on CSAH 12 (109th Avenue) at CSAH 52 (Radisson Road), CSAH 12 (109th Avenue) at Mankato Street NE/Tournament Players Parkway NE and the temporary signal systems on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE.

Staff worked with Anoka County to prepare a JPA based on the county supplying the signal control cabinet at the CSAH 12 (109th Avenue) and Mankato Street intersection at a cost of \$26,250. The JPA also indicates the standard future maintenance obligations of the city, which include crosswalk pavement markings on all city streets, streetlights, luminaries and EVP systems on traffic signals, and initial and ongoing electrical costs for streetlights and traffic signal.

In addition, two temporary signals on Davenport Street at the intersections noted above will be constructed with this project. The signals will remain in place during the totality of the TH65 Blaine interchanges project and will not be removed with this project. The City shall lead a project that will remove these signals in the future. The costs of the design, construction and removal of these signals

will be 100% cost to the city.

Following the reconstruction and the new signal installation, the ongoing traffic signal maintenance at the intersections of CSAH 12 (109th Avenue) and Mankato Street and CSAH 12 (109th Avenue) at CSAH 52 (Radisson Road) will be consistent with Anoka County warranted traffic signal maintenance practices, with the County 100% responsible for all ongoing traffic signal maintenance, the City reimbursing the County 100% for all ongoing EVP maintenance, the City 100% responsible for all luminare maintenance, and the city 100% responsible for the ongoing supply of electrical power for the traffic signal system.

### Strategic Plan Relationship

The project aligns with the City's strategic initiatives for Growth Management and providing a Well-maintained Infrastructure.

### Board/Commission Review

This item has not been reviewed by any boards or commissions.

### Financial Impact

The estimated construction cost of the total project is \$4,647,528.06

The total estimated construction cost to the City is \$709,414.90.

The estimated cost of the County furnished Signal Cabinets is \$70,000.00, with the City's contribution toward the Signal Cabinets being \$26,250.00. The estimated cost of the design for the two temporary signals is \$21,424.00.

The City participation in construction engineering will be at a rate of eight percent (8%) of their designated construction share of \$709,141.90. The estimated cost to the City for construction engineering is \$56,731.35. In summary, the total City share of this project is \$813,547.25 (includes construction and construction engineering costs). (see summary below).

Estimated City Cost	
Construction Cost	\$709,141.90
Construction Engineering	\$56,731.35
County furnished signal cabinet	\$26,250.00
Design of temporary signals	\$21,424.00
TOTAL	\$813,547.25

Upon award of the construction contract, the City shall pay to the County, upon written demand by the County, ninety-five percent (95%) of its portion of the cost of the project estimated at \$772,869.89. Prior to billing, this estimate will be updated by the County to reflect the actual bid prices as awarded. An updated cost estimate shall be provided to the City at the time of billing. The City's share of the cost of the project shall include only construction and construction engineering expenses and does not include

engineering design and administrative expenses incurred by the County.

After final completion of the project, the City's share of the construction cost will be based upon actual construction costs. If necessary, adjustments to the initial ninety-five percent (95%) charged will be made in the form of credit or additional charges to the City's share. Also, the remaining five percent (5%) of the City's portion of the construction costs shall be paid.

These costs are proposed to be paid for by the city's Municipal State Aid Funds as they are eligible costs. The projects were identified in the City's CIP in years 2023 and 2025. The combined budget is \$990,000.

Project	2023 Budget	2025 Budget	Total
109th Ave and Tournament Players Parkway Intersection Improvements - TRP230200	\$330,000	\$-	\$330,000
CSAH 52/CSAH 12 Traffic Signal (Radisson Rd & 109th Ave) - T2518	\$-	\$660,000	\$660,000
TOTAL	\$330,000	\$660,000	\$990,000

### Public Outreach/Input

N/A

### Staff Recommendation

Approve the following resolution.

### Attachment List

1. (26-04-03) JPA - 002-612-039 CSAH12 at CSAH52



# City of Blaine

## Signature Copy

Resolution: RES 26-65

### **Resolution to Approve Joint Powers Agreement (JPA) No. CCON26-000486 with Anoka County for Intersection Improvements at CSAH 52 (Radisson Road) and CSAH 12 (109th Avenue) and Signalization at Mankato Street/Tournament Players Pkwy and CSAH 12 (109th Avenue), Improvement Project No. T2518**

**WHEREAS**, the County of Anoka and the City of Blaine desire to jointly construct the signalization of the intersection at CSAH 12 (109th Avenue) at CSAH 52 (Radisson Road), CSAH 12 (109th Avenue) at Mankato Street NE/Tournament Players Parkway NE and the temporary signal systems on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE. in accordance with Anoka County and the Minnesota Department of Transportation standards for the benefit of the traveling public; and

**WHEREAS**, Minnesota Statutes Section 471.59 authorizes the County of Anoka to enter into an Agreement with the City of Blaine to provide for the construction of a signal system at CSAH 52 (Radisson Road), CSAH 12 (109th Avenue) at Mankato Street NE/Tournament Players Parkway NE and the temporary signal systems on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE and County State Aid Highway 12 (109th Avenue) for the joint exercise of powers common to each; and

**WHEREAS**, said Agreement details the responsibilities of the County of Anoka and the City of Blaine as to the costs associated with the construction and related activities of the project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine as follows:

1. Joint Powers Agreement No. CCON26-000486 between the County of Anoka and the City of Blaine with regard to the reconstruction of a signal system at the intersection of CSAH 12 (109th Avenue) at CSAH 52 (Radisson Road), installation of a new signal system at CSAH 12 (109th Avenue) at Mankato Street NE/Tournament Players Parkway NE and the temporary signal systems on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE is hereby approved.
2. The Mayor and City Manager are hereby authorized and directed to execute said agreement.

PASSED by the City Council of the City of Blaine this 20th day of April, 2026.

**JOINT POWERS AGREEMENT  
FOR THE INTERSECTION IMPROVEMENTS AT COUNTY STATE AID HIGHWAY (CSAH)  
12 (109<sup>TH</sup> AVENUE) AT CSAH 52 (RADISSON ROAD), THE SIGNALIZATION OF CSAH 12  
(109TH AVENUE)  
AT MANKATO STREET NE / TOURNAMENT PLAYERS PARKWAY NE  
AND TEMPORARY SIGNAL SYSTEMS CONSTRUCTION ON DAVENPORT STREET  
IN THE CITY OF BLAINE, MN  
ANOKA COUNTY PROJECT NOS. SAP 002-612-015, SAP 002-612-039, SAP 002-652-015  
CITY OF BLAINE PROJECT NOS. SAP 106-133-002, SAP 106-130-010**

THIS AGREEMENT is made by the parties on the last date executed below, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", and the City of Blaine, 10801 Town Square Dr, Blaine, MN 55449, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the parties to this agreement agree it is in the best interest of the traveling public to construct intersection improvements including signal replacement on CSAH 12 (109<sup>th</sup> Avenue) at CSAH 52 (Radisson Road), new signal system on CSAH 12(109<sup>th</sup> Avenue) at Mankato Street NE / Tournament Players Parkway NE and temporary signal construction on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE to support traffic management during construction of the Interchanges project on Trunk Highway (TH)65; and,

WHEREAS, said parties mutually agree that the improvements on CSAH 12 at CSAH 52 intersection, the construction of a new signal on CSAH 12 at CSAH Mankato Street NE / Tournament Players Parkway and the temporary signals on Davenport Street are needed; and,

WHEREAS, the County has prepared plans for the construction of the improvements on CSAH 12 at CSAH 52, CSAH 12 at Mankato Street NE Tournament Players Parkway NE, and the construction of temporary traffic signal systems on Davenport Street NE at 103rd Avenue NE and on Davenport Street NE at 107th Avenue NE in accordance with Anoka County and the Minnesota Department of Transportation standards to a staff approved layout condition; and,

WHEREAS, Anoka County has jurisdiction over CSAH 12 and CSAH 52, and the city has jurisdiction over Mankato Street NE / Tournament Players Parkway NE, Davenport Street NE, 103rd Avenue NE, and 107th Avenue NE; and

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of constructing the improvements on CSAH 12 at CSAH 52, CSAH 12 at Mankato Street NE/Tournament Players Parkway NE and the temporary signal systems on Davenport Street NE at 103rd Avenue NE and at 107th Avenue NE, as described in the preliminary design plans (hereinafter referred to as the “Project”). The County and the City project numbers are noted above. Said engineering plans are filed in the office of the Anoka County Highway Department and incorporated herein by reference.

The parties to this Joint Powers Agreement (JPA) agree in principle that construction of the project is in the best interest of the traveling public and that the preliminary layout and project title sheet as shown in Exhibit “A” defines the design of the Project.

It is agreed that the Exhibit “A” has been reviewed and accepted by the parties.

II. METHOD

The County shall cause the construction of the Project.

IMPROVEMENTS:

It is agreed by the parties that in 2026, the project will be reconstructed to the extent shown in “Exhibit A”.

INTERSECTIONS:

As agreed by the parties, improvements to the following intersections have been incorporated in the Exhibit “A”:

CSAH 12 / Mankato Street NE: Construction of a new traffic control signal system, construction of a NB left-turn lane on Mankato Street NE, installation of conduit and single-mode fiber cable for connection to the County owned fiber/ATMS network, bituminous trail modifications, and pedestrian curb ramp construction.

CSAH 12 / CSAH 52: Reconstruction of the traffic signal system, construction of dual left-turn lanes in all directions, dual through-lanes in all directions, and trail construction.

CSAH 12 / Town Square Drive NE: Full Access

CSAH 52 at 105th Avenue NE: Extension of the existing NB left-turn lane along CSAH 52, revise signal system

CSAH 52 / 108th Lane NE: Right-In Right-Out

CSAH 52 / 108th Avenue NE: Right-In Right-Out

Davenport Street NE / 107th Avenue NE: Construction of a new temporary traffic control signal system.

Davenport Street NE / 103rd Avenue NE: Construction of a new temporary traffic control signal system.

TRAFFIC SIGNALS:

The parties agree that a new traffic control signal system at the intersections noted above will be constructed with this project. The parties agree that the cost of the construction of these signals shall be standard County cost share; with 100% of the EVP costs, 75% of the CSAH 12 at Mankato Street NE traffic signal cost to the City, 25% of the CSAH 12 at Mankato Street NE traffic signal cost to the

County, 100% of the CSAH 12 at CSAH 52 traffic signal cost to the County, and 100% of the Davenport Street NE traffic signals costs to the City

The parties agree that two temporary signals on Davenport Street at the intersections noted above will be constructed with this project. The parties agree that the signals will remain in place during the totality of the TH65 Blaine interchanges project and will not be removed with this project, the City shall lead the removal of these signals under a separate future contract. The costs of the design, construction and removals of these signals will be 100% cost to the city.

Following the reconstruction, the ongoing traffic signal maintenance at the intersections of CSAH 12 at Mankato Street and CSAH 12 at CSAH 52 will be consistent with Anoka County warranted traffic signal maintenance practices, with the County 100% responsible for all ongoing traffic signal maintenance, the City reimbursing the County 100% for all ongoing EVP maintenance, the City 100% responsible for all luminaire maintenance, and 100% responsible for the ongoing supply of electrical power for the traffic signal system.

DRAINAGE:

The City shall pay a percentage of the cost of the storm sewer system, including the detention basins and their outlet structures. The city portion of the cost is based on contributing flow through the storm sewer system to the detention basin determined by the product of contributing area and runoff coefficient.

SIDEWALK:

The County will be responsible for the sidewalk cost at the signal pedestrian ramps and where a sidewalk currently exists. This sidewalk location has been agreed to by the city. If the sidewalk location changes in the future, the additional costs associated with this change will be the responsibility of the city.

The parties understand that the cost for the sidewalk includes concrete surfacing, aggregate base, excavation (including muck excavation), borrow material (granular and topsoil), and turf establishment. The parties agree that the County also pays for the design of the sidewalk, the additional right of way and easements required to construct the sidewalk at the proper location, and any removal items required to construct the sidewalk.

BITUMINOUS TRAIL:

The city will be responsible for the bituminous trail cost along the south side of the roadway where no trail currently exists and the County will be responsible for the cost where a trail currently exists. This trail location has been agreed to by the city. If this location changes in the future, the additional costs associated with this change will be the responsibility of the city.

The parties understand that the cost for the trail includes bituminous surfacing, aggregate base, excavation (including muck excavation), borrow material (granular and topsoil), and turf establishment. The parties agree that the County will pay for the design of the trail, wetland mitigation required by impacts caused by the trail, the additional right of way and easements required to construct the trail at the proper location, and any removal items, with the exception of any soils correction in areas of existing trails, required to construct the trail.

TRAFFIC CONTROL:

The parties understand and agree that portions of CSAH 12 and CSAH 52 will be closed to thru traffic during construction and that simultaneous closure of the entire intersection is anticipated; access to local traffic will be maintained during construction and the closures will occur in coordination with special events. The parties agree and understand the cost share for traffic control for the City shall be a prorated share based on the City project cost divided by the total project cost.

DRIVEWAYS:

The parties agree that all driveways affected (excluding those identified for removal) by the Project will be reconstructed in kind at 100% project cost with the cost of any upgrades requested by the City, including concrete aprons, to be the sole responsibility of the City.

UTILITIES:

The city will be responsible for the design of any sanitary sewer and water main improvements and/or relocations due to road reconstruction, which will be incorporated into the project bid documents. The cost of the design of these features shall be the responsibility of the City.

PERMITS:

The parties agree that the County will secure all necessary permits for this Project. The city agrees to coordinate with the County in securing the permits required by the Coon Creek Watershed District, city permits, as well as any other permits that may be required. The County also requests that the City inform the County of any ordinances or city regulations that affect construction at the time of the signing of this JPA (e.g. setbacks, tree clearing ordinances, or any other city ordinances).

III. COSTS

The contract costs of the work, or if the work is not contracted, the cost of all labor, materials, normal engineering costs and equipment rental required to complete the work, shall constitute the "actual construction costs" and shall be so referred to herein. "Estimated construction costs" are good faith projections of the costs which will be incurred for this project. Actual costs will vary and those will be the costs for which the relevant parties will be responsible.

The estimated construction cost of the total project is \$4,647,528.06

The total estimated construction cost to the city is \$709,414.90.

The estimated cost of the County furnished Signal Cabinets, including the temporary signal cabinets is \$140,000.00, with the City's contribution toward the Signal Cabinets being \$96,250.00.

The estimated cost of the design for the two temporary signals is \$21,424.00

The City participation in construction engineering will be at a rate of eight percent (8%) of their designated construction share of \$709,141.90. The estimated cost to the city for construction engineering is \$56,731.35. In summary, the total City share of this project is **\$883,547.25** (includes construction and construction engineering costs). **(see summary below)**.

<i>Construction Cost</i>	<i>\$709,141.90</i>
<i>Construction Engineering</i>	<i>\$56,731.35</i>
<i>County furnished signal cabinet</i>	<i>\$96,250.00</i>
<i>Design of temporary signals</i>	<i>\$21,424.00</i>
<b><i>Total</i></b>	<b><i>\$883,547.25</i></b>

Upon award of the contract, the City shall pay to the County, upon written demand by the County, ninety five percent (95%) of its portion of the cost of the project estimated at \$839,369.89. Prior to billing, this estimate will be updated by the County to reflect the actual bid prices as awarded. An updated cost estimate shall be provided to the City at the time of billing. The City's share of the cost of the project shall include only construction and construction engineering expenses..

After final completion of the project, the City's share of the construction cost will be based upon actual construction costs. If necessary, adjustments to the initial ninety-five percent (95%) charged will be made in the form of credit or additional charges to the City's share. Also, the remaining five percent (5%) of the City's portion of the construction costs shall be paid.

The County agrees to submit to the city for review final quantities and cost within one year of project substantial completion.

IV. TERM / TERMINATION

This Agreement shall become effective immediately upon execution and will remain in effect until the Project and all restoration activities are completed, *with exception* of the ownership and maintenance provisions within this Agreement which shall continue indefinitely.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party. Prior to city payment to the County, Anoka County shall provide the City a copy of all cost participation documents submitted to MnDOT State Aid to assist the city in their application for MSA funding.

VIII. SIGNALIZATION POWER

The City shall at their sole expense, install and cause the installation of an adequate electrical power source to the service cabinet for all the previously mentioned CSAH 12 and Davenport Street traffic control signal systems including any necessary extension of power lines. The City shall be the lead agency in this matter.

Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signals shall be the sole cost and expense of the City.

IX. MAINTENANCE

- A. Maintenance of the completed storm sewer (except catch basins and catch basin leads), and detention basins (including ponds and their outlet structures and grit chambers/collectors) shall be the sole obligation of the City.
- B. Maintenance of the bituminous trail on the south side of CSAH 12 shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items. The City shall be responsible for long-term maintenance, such as bituminous overlays and crack sealing.
- C. Maintenance of the sidewalk at the intersection of CSAH 12 and Mankato Street NE / Tournament Players Parkway NE and at the intersection of CSAH 12 and CSAH 52 shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items. The City shall be responsible for long-term maintenance..
- D. Maintenance of crosswalk pavement markings shall be the responsibility of the City and the County. The County will be responsible for the maintenance of the crosswalk pavement marking for the crossings at the signalized intersections. The city will be responsible for all crosswalk pavement markings for any trail/sidewalk crossings at all city streets.
- E. Maintenance of streetlights and cost of electrical power to the streetlights shall be the sole obligation of the City. The city will be responsible for long-term maintenance and replacement of the complete street light system including items such as poles, fixtures, luminaires, and control cabinets.
- F. Maintenance of the completed traffic control signal and signal equipment at the intersection of CSAH 12 and Mankato Street NE / Tournament Players Parkway NE shall be the sole obligation of the County.
- G. The County shall maintain the said traffic signal controllers, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals at the sole obligation of the County.
- H. Painting of the traffic signal shall be the sole obligation of the County. Any variation of painting color standards will be billed to the city.
- I. Timing of the completed traffic control signal shall be determined by the County.
- J. Only the County shall have access to the controller cabinets.
- K. The traffic control signals on CSAH 12 shall be the property of the County, the temporary traffic control signals on Davenport Street shall be the property of the City.
- L. The City shall be responsible for maintenance of the luminaries, luminaire relamping, and luminaire painting.

- M. All maintenance of the EVP System shall be completed by the County. The City shall be billed by the County on a quarterly basis for all costs incurred.
- N. EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency as defined in Minnesota Statutes §169.011, Subdivision 3, and §169.03. The City shall provide a list to the County Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.
- O. Malfunctions of the EVP System shall be immediately reported to the County.
- P. All timing of said EVP System shall be determined by the County.
- Q. In the event said EVP System or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City, written notice thereof from the County, the County shall remove the EVP System. Upon removal of the EVP System pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

X. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and to the City Administrator of Blaine, 10801 Town Square Dr, Blaine, MN 55449, on behalf of the City.

XI. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT REQUIREMENT OF WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

XIII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

**COUNTY OF ANOKA**

**CITY OF BLAINE**

By: \_\_\_\_\_  
Jim Dickinson  
County Administrator

By: \_\_\_\_\_  
Tim Sanders  
Mayor

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Erik Thorvig  
City Manager

Dated: \_\_\_\_\_

RECOMMENDED FOR APPROVAL:

By: \_\_\_\_\_  
Joseph J. MacPherson, P.E.  
Transportation Division Manager

APPROVED AS TO FORM AND EXECUTION:







By: \_\_\_\_\_  
Christine V. Carney  
Assistant County Attorney

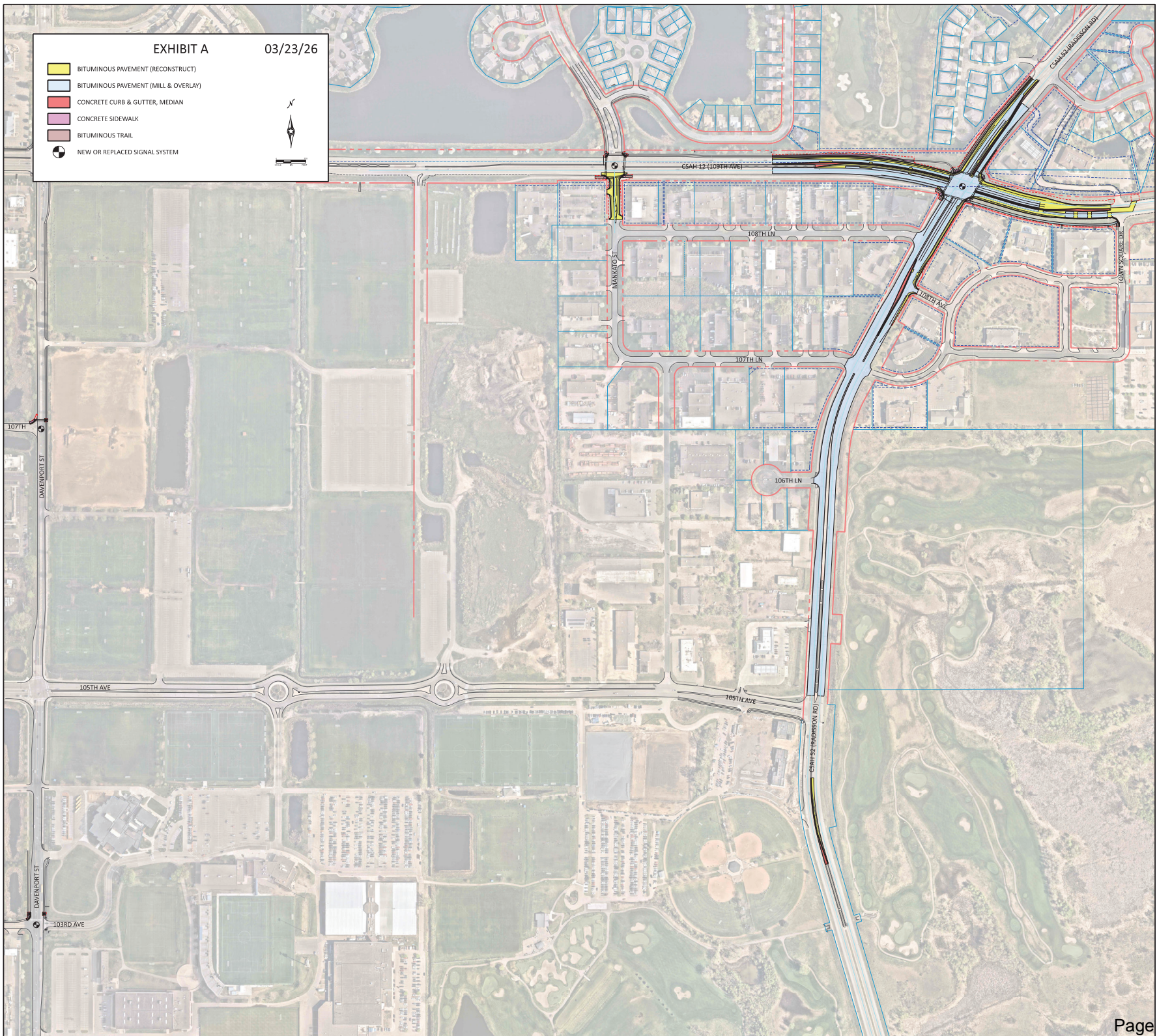
**EXHIBIT "A"**

*Layout*

EXHIBIT A

03/23/26

-  BITUMINOUS PAVEMENT (RECONSTRUCT)
-  BITUMINOUS PAVEMENT (MILL & OVERLAY)
-  CONCRETE CURB & GUTTER, MEDIAN
-  CONCRETE SIDEWALK
-  BITUMINOUS TRAIL
-  NEW OR REPLACED SIGNAL SYSTEM



**EXHIBIT "B"**

*Cost Distribution Spreadsheet*

**CSAH 12 / CSAH 52 INTERSECTION IMPROVEMENTS - 95% COST ESTIMATE**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	PROJECT TOTAL		ANOKA COUNTY (CSAH 12) SAP 002-612-015				ANOKA COUNTY (CSAH 12) SAP 002-612-039				ANOKA COUNTY (CSAH 52) SAP 002-652-015				CITY OF BLAINE	
				QUANTITY	AMOUNT	ROADWAY		STORM SEWER		ROADWAY		STORM SEWER		ROADWAY		STORM SEWER		QUANTITY	AMOUNT
						QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT		
2021.501	MOBILIZATION	LUMP SUM	\$340,000.00	1	\$340,000.00	0.15	\$51,000.00	0.01	\$3,400.00	0.37	\$125,800.00	0.05	\$17,000.00	0.32	\$108,800.00	0.02	\$6,800.00	0.08	\$27,200.00
2104.502	REMOVE PIPE APRON	EACH	\$400.00	1	\$400.00					1	\$400.00								
2104.502	REMOVE LIGHTING UNIT	EACH	\$700.00	3	\$2,100.00	3	\$2,100.00												
2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$570.00	19	\$10,830.00					10	\$5,700.00			9	\$5,130.00				
2104.502	REMOVE CASTING	EACH	\$250.00	10	\$2,500.00	5	\$1,250.00			2	\$500.00			3	\$750.00				
2104.502	REMOVE SIGN	EACH	\$56.00	80	\$4,480.00	10	\$560.00			26	\$1,456.00			36	\$2,016.00			8	\$448.00
2104.502	REMOVE SIGNAL SYSTEM B	EACH	\$38,000.00	1	\$38,000.00					0.5	\$19,000.00			0.5	\$19,000.00				
2104.502	REMOVE LIGHT FOUNDATION	EACH	\$650.00	3	\$1,950.00	3	\$1,950.00												
2104.502	SALVAGE SIGN	EACH	\$55.00	1	\$55.00					1	\$55.00								
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$2.20	9508	\$20,917.60	350	\$770.00			5464	\$12,020.80			3534	\$7,774.80			160	\$352.00
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$20.00	320	\$6,400.00					152	\$3,040.00			168	\$3,360.00				
2104.503	REMOVE CURB AND GUTTER	LIN FT	\$5.70	6790	\$38,703.00	599	\$3,414.30			2822	\$16,085.40			3243	\$18,485.10			126	\$718.20
2104.503	REMOVE BITUMINOUS CURB	LIN FT	\$4.00	379	\$1,516.00					379	\$1,516.00								
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$4.80	8450	\$40,560.00	1093	\$5,246.40			5258	\$25,238.40			2063	\$9,902.40			36	\$172.80
2104.518	REMOVE BITUMINOUS WALK	SQ FT	\$1.20	7069	\$8,482.80	1252	\$1,502.40			798	\$957.60			4617	\$5,540.40			402	\$482.40
2104.518	REMOVE CONCRETE WALK	SQ FT	\$1.40	15226	\$21,316.40	345	\$483.00			7759	\$10,862.60			6689	\$9,364.60			433	\$606.20
2104.602	SALVAGE SIGN SPECIAL	EACH	\$80.00	4	\$320.00	2	\$160.00			1	\$80.00			1	\$80.00				
2106.507	EXCAVATION - COMMON	CU YD	\$10.00	10232	\$102,320.00	1331	\$13,310.00			5685	\$56,850.00			3216	\$32,160.00				
2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$20.00	4600	\$92,000.00	808	\$16,160.00			2327	\$46,540.00			1465	\$29,300.00				
2106.507	COMMON EMBANKMENT (CV)	CU YD	\$3.00	2508	\$7,524.00	50	\$150.00			2201	\$6,603.00			257	\$771.00				
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	\$32.00	3709	\$118,688.00	386	\$12,352.00			2187	\$69,984.00			1136	\$36,352.00				
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$1.40	35276	\$49,386.40					9609	\$13,452.60			25667	\$35,933.80				
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$6.00	5167	\$31,002.00	191	\$1,146.00			1967	\$11,802.00			3003	\$18,018.00			6	\$36.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$95.00	279	\$26,505.00	17	\$1,615.00			166	\$15,770.00			96	\$9,120.00				
2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	TON	\$105.00	1360	\$142,800.00	174	\$18,270.00			820	\$86,100.00			361	\$37,905.00			5	\$525.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,F)	TON	\$105.00	6186	\$649,530.00	308	\$32,340.00			2550	\$267,750.00			3320	\$348,600.00			8	\$840.00
2501.502	18" RC SAFETY APRON	EACH	\$1,350.00	1	\$1,350.00											1	\$1,350.00		
2501.502	24" RC SAFETY APRON	EACH	\$1,500.00	1	\$1,500.00							1	\$1,500.00						
2503.503	12" RC PIPE SEWER DESIGN 3006	LIN FT	\$68.00	117	\$7,956.00											117	\$7,956.00		
2503.503	15" RC PIPE SEWER DESIGN 3006	LIN FT	\$72.00	502	\$36,144.00			26	\$1,872.00			373	\$26,856.00			103	\$7,416.00		
2503.503	18" RC PIPE SEWER DESIGN 3006	LIN FT	\$80.00	77	\$6,160.00							68	\$5,440.00			9	\$720.00		
2503.503	21" RC PIPE SEWER DESIGN 3006	LIN FT	\$90.00	176	\$15,840.00							176	\$15,840.00						
2503.503	24" RC PIPE SEWER DESIGN 3006	LIN FT	\$100.00	426	\$42,600.00			95	\$9,500.00			331	\$33,100.00						
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,600.00	19	\$30,400.00							9	\$14,400.00			10	\$16,000.00		
2506.502	CASTING ASSEMBLY	EACH	\$1,150.00	57	\$65,550.00	5	\$5,750.00	3	\$3,450.00	2	\$2,300.00	28	\$32,200.00	3	\$3,450.00	16	\$18,400.00		
2506.502	ADJUST FRAME AND RING CASTING	EACH	\$1,300.00	4	\$5,200.00					1	\$1,300.00			3	\$3,900.00				
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	\$550.00	22.9	\$12,595.00							22.9	\$12,595.00						
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48	LIN FT	\$800.00	100.6	\$80,480.00			9	\$7,200.00			47.1	\$37,680.00			44.5	\$35,600.00		
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	\$650.00	45.7	\$29,705.00							29.9	\$19,435.00			15.8	\$10,270.00		
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	\$900.00	6.9	\$6,210.00							6.9	\$6,210.00						
2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$1,400.00	7	\$9,800.00			3	\$4,200.00			1	\$1,400.00			3	\$4,200.00		
2511.504	GEOTEXTILE FILTER TYPE 3	SQ YD	\$6.00	26.7	\$160.20							26.7	\$160.20						
2511.507	RANDOM RIPRAP CLASS II	CU YD	\$140.00	5.4	\$756.00							5.4	\$756.00						
2521.518	4" CONCRETE WALK	SQ FT	\$9.00	21072	\$189,648.00	345	\$3,105.00			12026	\$108,234.00			8183	\$73,647.00			518	\$4,662.00
2521.518	6" CONCRETE WALK	SQ FT	\$11.00	126	\$1,386.00	40	\$440.00			61	\$671.00			25	\$275.00				
2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	\$16.00	347	\$5,552.00	95	\$1,520.00			128	\$2,048.00			20	\$320.00			104	\$1,664.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	\$16.00	2300	\$36,800.00	688	\$11,008.00			1307	\$20,912.00							305	\$4,880.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B418 (MODIFIED)	LIN FT	\$35.00	4901	\$171,535.00					2992	\$104,720.00			1909	\$66,815.00				
2531.503	CONCRETE CURB AND GUTTER DESIGN B424	LIN FT	\$32.00	4054	\$129,728.00	185	\$5,920.00			2606	\$83,392.00			1263	\$40,416.00				
2531.503	CONCRETE CURB AND GUTTER DESIGN B612 (MODIFIED)	LIN FT	\$35.00	180	\$6,300.00	180	\$6,300.00												
2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	\$32.00	132	\$4,224.00													132	\$4,224.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	\$33.00	360	\$11,880.00	360	\$11,880.00												
2531.618	TRUNCATED DOMES	SQ FT	\$70.00	352	\$24,640.00	136	\$9,520.00			172	\$12,040.00							44	\$3,080.00
2554.502	GUIDE POST TYPE B	EACH	\$100.00	2	\$200.00							1	\$100.00			1	\$100.00		

**CSAH 12 / CSAH 52 INTERSECTION IMPROVEMENTS - 95% COST ESTIMATE**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	PROJECT TOTAL		ANOKA COUNTY (CSAH 12) SAP 002-612-015				ANOKA COUNTY (CSAH 12) SAP 002-612-039				ANOKA COUNTY (CSAH 52) SAP 002-652-015				CITY OF BLAINE	
				QUANTITY	AMOUNT	ROADWAY		STORM SEWER		ROADWAY		STORM SEWER		ROADWAY		STORM SEWER		QUANTITY	AMOUNT
						QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT		
2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	\$25,000.00	1	\$25,000.00					1	\$25,000.00								
2563.601	TRAFFIC CONTROL	LUMP SUM	\$100,000.00	1	\$100,000.00	0.15	\$15,000.00	0.01	\$1,000.00	0.37	\$37,000.00	0.05	\$5,000.00	0.32	\$32,000.00	0.02	\$2,000.00	0.08	\$8,000.00
2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	\$15,000.00	1	\$15,000.00					1	\$15,000.00								
2564.502	INSTALL SIGN	EACH	\$670.00	1	\$670.00					1	\$670.00								
2564.502	DELINEATOR / MARKER	EACH	\$250.00	1	\$250.00									1	\$250.00				
2564.502	DELINEATOR / MARKER PANEL	EACH	\$150.00	14	\$2,100.00	5	\$750.00			3	\$450.00			6	\$900.00				
2564.518	SIGN	SQ FT	\$80.00	692	\$55,360.00	92	\$7,360.00			247	\$19,760.00			301	\$24,080.00			52	\$4,160.00
2564.602	INSTALL SIGN SPECIAL	EACH	\$670.00	4	\$2,680.00	2	\$1,340.00			1	\$670.00			1	\$670.00				
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM A	LUMP SUM	\$15,000.00	1	\$15,000.00													1	\$15,000.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM B	LUMP SUM	\$22,000.00	1	\$22,000.00													1	\$22,000.00
2565.501	TRAFFIC CONTROL INTERCONNECT	LUMP SUM	\$30,000.00	1	\$30,000.00					1	\$30,000.00								
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM A	SYSTEM	\$430,000.00	1	\$430,000.00	0.25	\$107,500.00											0.75	\$322,500.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM B	SYSTEM	\$725,000.00	1	\$725,000.00					0.5	\$362,500.00			0.5	\$362,500.00				
2565.616	REVISE SIGNAL SYSTEM C	SYSTEM	\$5,000.00	1	\$5,000.00									1	\$5,000.00				
2565.616	TEMPORARY SIGNAL SYSTEM D	SYSTEM	\$120,000.00	1	\$120,000.00													1	\$120,000.00
2565.616	TEMPORARY SIGNAL SYSTEM E	SYSTEM	\$140,000.00	1	\$140,000.00													1	\$140,000.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$3,100.00	1	\$3,100.00					1	\$3,100.00								
2573.502	STORM DRAIN INLET PROTECTION	EACH	\$200.00	110	\$22,000.00	15	\$3,000.00			47	\$9,400.00			43	\$8,600.00			5	\$1,000.00
2573.503	SILT FENCE, TYPE M5	LIN FT	\$2.20	66	\$145.20					66	\$145.20								
2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LIN FT	\$2.70	2858	\$7,716.60	551	\$1,487.70			1052	\$2,840.40			1140	\$3,078.00			115	\$310.50
2574.505	SOIL BED PREPARATION	ACRE	\$220.00	2.2	\$484.00	0.2	\$44.00			1.4	\$308.00			0.4	\$88.00			0.2	\$44.00
2574.508	FERTILIZER TYPE 1	POUND	\$1.20	1435	\$1,722.00	119	\$142.80			987	\$1,184.40			243	\$291.60			86	\$103.20
2575.504	RAPID STABILIZATION METHOD 4	SQ YD	\$1.30	1516	\$1,970.80					1516	\$1,970.80								
2575.504	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	\$2.10	7604	\$15,968.40	527	\$1,106.70			5887	\$12,362.70			1122	\$2,356.20			68	\$142.80
2575.505	SEEDING	ACRE	\$330.00	6.6	\$2,178.00	0.6	\$198.00			4.2	\$1,386.00			1.2	\$396.00			0.6	\$198.00
2575.508	HYDRAULIC STABILIZED FIBER MATRIX	POUND	\$1.60	13200	\$21,120.00	1200	\$1,920.00			8400	\$13,440.00			2400	\$3,840.00			1200	\$1,920.00
2575.603	SEDIMENT STRIP	LIN FT	\$2.00	2352	\$4,704.00	90	\$180.00			1638	\$3,276.00			624	\$1,248.00				
2575.608	SEED OATS	POUND	\$4.00	440	\$1,760.00	40	\$160.00			280	\$1,120.00			80	\$320.00			40	\$160.00
2575.608	SEED SOUTHERN BOULEVARD	POUND	\$5.70	255	\$1,453.50	18	\$102.60			196	\$1,117.20			38	\$216.60			3	\$17.10
2582.503	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	\$0.02	29533	\$590.66	692	\$13.84			9901	\$198.02			18940	\$378.80				
2582.503	4" SOLID LINE PAINT	LIN FT	\$0.25	508	\$127.00													508	\$127.00
2582.503	24" SOLID LINE PAINT	LIN FT	\$6.00	177	\$1,062.00													177	\$1,062.00
2582.503	4" DOUBLE SOLID LINE PAINT	LIN FT	\$0.50	971	\$485.50													971	\$485.50
2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$3.00	9428	\$28,284.00	178	\$534.00			9250	\$27,750.00								
2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	\$18.00	73	\$1,314.00	73	\$1,314.00												
2582.503	4" BROKEN LINE MULTI-COMPONENT	LIN FT	\$3.00	430	\$1,290.00					430	\$1,290.00								
2582.503	4" DOTTED LINE MULTI-COMPONENT	LIN FT	\$3.00	96	\$288.00					96	\$288.00								
2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$6.00	282	\$1,692.00	282	\$1,692.00												
2582.503	4" SOLID LINE PREFORM TAPE GROUND IN	LIN FT	\$5.00	17500	\$87,500.00									17500	\$87,500.00				
2582.503	4" BROKEN LINE PREFORM TAPE GROUND IN	LIN FT	\$5.00	1330	\$6,650.00									1330	\$6,650.00				
2582.503	24" SOLID LINE PREFORM THERMO GROUND IN	LIN FT	\$30.00	394	\$11,820.00	159	\$4,770.00			125	\$3,750.00			110	\$3,300.00				
2582.518	PAVEMENT MESSAGE PAINT	SQ FT	\$12.00	60	\$720.00													60	\$720.00
2582.518	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN	SQ FT	\$12.00	502	\$6,024.00	82	\$984.00			180	\$2,160.00			240	\$2,880.00				
2582.518	CROSSWALK PAINT	SQ FT	\$8.00	366	\$2,928.00													366	\$2,928.00
2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN	SQ FT	\$15.00	2119	\$31,785.00	979	\$14,685.00			555	\$8,325.00			585	\$8,775.00				
<b>TOTAL</b>					<b>\$4,647,528.06</b>	<b>TOTAL</b>	<b>\$383,506.74</b>	<b>TOTAL</b>	<b>\$30,622.00</b>	<b>TOTAL</b>	<b>\$1,719,642.12</b>	<b>TOTAL</b>	<b>\$229,672.20</b>	<b>TOTAL</b>	<b>\$1,482,504.30</b>	<b>TOTAL</b>	<b>\$110,812.00</b>	<b>TOTAL</b>	<b>\$690,768.70</b>
				(40% COUNTY / 60% CITY)				(100% COUNTY)				(100% COUNTY)				(100% COUNTY)			

FUNDING SPLITS						
	PROJECT TOTALS	ANOKA COUNTY				CITY OF BLAINE
		TOTAL	SAP 002-612-015	SAP 002-612-039	SAP 002-652-015	TOTAL
ROADWAY	\$4,276,421.86	\$3,585,653.16	\$383,506.74	\$1,719,642.12	\$1,482,504.30	\$690,768.70
STORM SEWER	\$371,106.20	\$352,733.00	\$12,248.80	\$229,672.20	\$110,812.00	\$18,373.20
<b>CONSTRUCTION TOTAL</b>	<b>\$4,647,528.06</b>	<b>\$3,938,386.16</b>	<b>\$395,755.54</b>	<b>\$1,949,314.32</b>	<b>\$1,593,316.30</b>	<b>\$709,141.90</b>
8% CONSTRUCTION ENGINEERING	\$371,802.24	\$315,070.89	\$31,660.44	\$155,945.15	\$127,465.30	\$56,731.35
SIGNAL CABINETS	\$70,000.00	\$43,750.00	\$8,750.00	\$35,000.00		\$26,250.00
TEMPORARY SIGNAL CABINETS	\$70,000.00					\$70,000.00
TEMPORARY SIGNAL DESIGN	\$21,424.00					\$21,424.00
<b>PROJECT TOTAL</b>	<b>\$5,180,754.30</b>	<b>\$4,297,207.05</b>	<b>\$436,165.98</b>	<b>\$2,140,259.47</b>	<b>\$1,720,781.60</b>	<b>\$883,547.25</b>

**EXHIBIT "C"**

## FOR PROJECTS CONSTRUCTED IN ANOKA COUNTY

<u>ITEMS</u>	<u>COUNTY SHARE</u>	<u>CITY SHARE</u>
Concrete Curb & Gutter	50%	50%
Concrete Curb & Gutter for Median and Center Island Construction	100%	0%
Concrete Median	100%	0*1
Concrete Sidewalk	0%	100%
Concrete Sidewalk Replacement	100%	0%
Bikeways	0%	100%
Bikeway Replacement	100%, Unless existing trail not placed at edge of R/W	0%
Construction or Adjustment of Local Utilities	0%	100%
Grading, Base and Bituminous	100%	0%
Storm Sewer	based on state aid letter*2	based on state aid letter*2
Driveway Upgrades	100%, in-kind	100%, of up-grades
Traffic Signals, new (communities larger than 5,000) w/ State Aid approved SJR	½ the cost of its legs of the intersection	the cost of its legs of the intersection plus ½ the cost of the County legs of the intersection
Traffic Signals, replacement (communities larger than 5,000) w/ State Aid approved SJR	the cost of its legs of the intersection	the cost of its legs of the intersection
Traffic Signals, new & replacements (communities less than 5,000) w/ State Aid approved SJR	100%	0%
Traffic Signal, w/o State Aid approved SJR	0%	100%
EVP	0%	100%
Engineering Services	*3	*3
Right-of-Way	100%*4	0%
Street Lights	0%	100%
Noise Walls	100%, if not previously notified*5	100%, if previously notified*5

- \*1 The County pays for 100% of Standard Median Design such as plain concrete. If a local unit of government requests decorative median such as brick, stamped concrete, or landscaping, the local unit will pay the additional cost above the cost of standard median.
- \*2 In the event no State Aid is being used, or in the event the state aid letter does not determine cost split percentages, drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow.
- \*3 Engineering shall be paid by the Lead Agency except that any participating agency will pay construction engineering in the amount of 8% of the construction costs paid by that agency.
- \*4 In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City participates to the extent an agreement can be reached in these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City may pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process as requested by the County shall be paid by the Township or City.
- \*5 Notification includes any letter to the agency indicating that noise will potentially be an issue in the future, likely received during the Plat Review Process. Maintenance shall be the responsibility of the agency paying for the initial installation. When the County is the responsible agency, it shall pay 100% of Standard Noise Wall Cost. If a local agency requests decorative noise walls, the requesting agency will pay the additional cost above the cost of standard noise wall.



# City of Blaine Staff Report

File Number: RES 26-73

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Jerome Krieger, Park and Recreation Director

## Agenda Item # 7.6

Resolution Accepting Parks and Recreation Donations for Quarter 1 of 2026

## Executive Summary

Seeking authorization to receive funds from the listed donors totaling \$37,500.

## Background

The Parks and Recreation Department receives donations towards its programming and is requesting City Council acceptance in accordance with City Policy 2.120 Donations and Gifts and pursuant to Minnesota Statutes Section 465.03 and Section 12.22. See below listing for donations received during quarter 1 of 2026.

Donor's Name	Terms and Conditions	Amount Received
Blaine Festival	Senior programs, lunches, supplies, and entertainment	\$3,000
Blaine Festival	\$1,000 Snow Day; \$5,000 Performance in Park; \$2,000 Kids Concert; \$8,000 Bike Rodeo; \$2,000 Sizzling Summer; \$2,000 Safety Camp; \$3,000 Family Festival; \$3,000 Oktoberfest; \$4,000 Winter Celebration	\$30,000
Aaron Sorenson	Sizzling Summer, Bark in the Park, and Oktoberfest	\$750
Walters Recycling and Refuse	Earth Day Event	\$500
Magnifi Credit Union	Sizzling Summer, Bark in the Park, and Winter Celebration	\$1,500

Lydia Hawley	Sizzling Summer, Bark in the Park, Oktoberfest, and Winter Celebration	\$1,000
Cindi Nikituk	Sizzling Summer	\$250
Ryan Sargent	Sizzling Summer	\$500
<b>Total</b>		<b>\$37,500</b>

### Strategic Plan Relationship

Aligns with Strategic Priority 1 Financial Sustainability, providing non-tax revenue sources.

### Board/Commission Review

NA

### Financial Impact

Donations are budgeted in the General Fund with offsetting Parks and Recreation expenditures.

### Public Outreach/Input

NA

### Staff Recommendation

By resolution, authorize staff to accept the donations.

### Attachment List

None



# City of Blaine

Signature Copy

Resolution: RES 26-73

## Resolution Accepting Parks and Recreation Donations for Quarter 1 of 2026

**WHEREAS**, the City of Blaine has received the following Parks and Recreation donations for quarter 1 of 2026:

Donor's Name	Terms and Conditions	Amount Received
Blaine Festival	Senior programs, lunches, supplies, and entertainment	\$3,000
Blaine Festival	\$1,000 Snow Day; \$5,000 Performance in Park; \$2,000 Kids Concert; \$8,000 Bike Rodeo; \$2,000 Sizzling Summer; \$2,000 Safety Camp; \$3,000 Family Festival; \$3,000 Oktoberfest; \$4,000 Winter Celebration	\$30,000
Aaron Sorenson	Sizzling Summer, Bark in the Park, and Oktoberfest	\$750
Walters Recycling and Refuse	Earth Day Event	\$500
Magnifi Credit Union	Sizzling Summer, Bark in the Park, and Winter Celebration	\$1,500
Lydia Hawley	Sizzling Summer, Bark in the Park, Oktoberfest, and Winter Celebration	\$1,000
Cindi Nikituk	Sizzling Summer	\$250
Ryan Sargent	Sizzling Summer	\$500
<b>Total</b>		<b>\$37,500</b>

**WHEREAS**, Minn. Stat. § 465.03 requires the City to accept donations by resolution expressing the terms and conditions prescribed by the donor in full; and

**WHEREAS**, City Policy 2.120 Donations and Gifts requires a resolution from the City Council authorizing the City of Blaine to accept donations.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine, Minnesota, acceptance of the donations in accordance with the terms set forth herein.



# City of Blaine Staff Report

File Number: 2026-94

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Motion

**Approval of Consent Agenda:** - Brian Podany, Safety Services Manager/Police Chief

## Agenda Item # 7.7

Approve Police Department Wellness Program Contract with The PARC using Public Safety Funds

## Executive Summary

The Police Department requests Council approval to utilize Public Safety Funds to enter into a professional services contract with The PARC (Physical Activity and Recovery Center) to continue the Police Department wellness program for the remainder of 2026. Since 2020, the Department has prioritized officer mental health through their P.O.W.E.R. program, which includes mandatory annual mental health check-ins, healthy families workshops, critical incident support, and contracted mental health services. As part of wellness programming, the Department launched a pilot program with The PARC on January 1, 2026, focusing on cardiovascular health, mental resilience, sleep quality, and performance. Following overwhelmingly positive feedback and measurable success during the pilot phase, the Department seeks to formalize this partnership to sustain these wellness benefits. The cost of the contract through the remainder of 2026 is \$24,768, which would be paid with Public Safety Funds.

## Background

The Police Department’s early adoption of wellness programming at The PARC addresses the unique physical and psychological demands of law enforcement. In just two months, officers report measurable improvements in recovery, stress management, sleep, and cardiovascular health, which are vital for readiness and safety. This directly benefits officers facing irregular shifts, high stress, physical strain, sleep disruption, and trauma, which often lead to higher rates of cardiovascular disease and burnout. Contrast therapy stimulates recovery, circulation, and nervous system regulation.

### Proven benefits for officers include:

- **Cardiovascular Health:** Regular sauna use is linked to reduced cardiovascular mortality, improved circulation, and enhanced endurance, leading to increased on-shift stamina.

- **Mental Resilience:** Cold exposure boosts focus (norepinephrine), and sauna use lowers stress hormones (cortisol), resulting in better emotional regulation and enhanced decision-making under pressure.
- **Sleep Quality:** Better rest between shifts improves reaction time and reduces fatigue-related incidents.
- **Performance:** Improved recovery leads to sharper situational awareness and faster response times in high-stress situations.
- **Sources:** *Harvard Medical School Wellness Research, National Institutes of Health – Sleep and Heat Therapy Studies, Laukkanen et al., JAMA Internal Medicine, Finland Sauna Study*

### Blaine PD Early Success (2 Months):

- **Engagement:** 81.6% report strong use of contrast therapy; 58.2% use The PARC weekly or more.
- **Priorities:** Officers most value improved sleep (74.4%) and cardiovascular function (72.1%).
- **Improvement:** 83.7% report overall improvement in recovery or performance.
- **Mental Clarity:** 75.6% report improved stress resilience or clarity.
- **Reality:** 76.7% experience soreness or fatigue sometimes or often.
- **Source:** PARC Survey Data (See Attached)

The Police Department has placed a priority on investing in Officer Wellness, which in turn is investing in community safety. Healthy officers demonstrate better judgment, fewer fatigue-related errors, improved public engagement, and increased longevity, making them more alert, patient, and effective for the City of Blaine.

### Strategic Plan Relationship

### Board/Commission Review

### Financial Impact

The cost of the professional services contract with The PARC through the remainder of 2026 is \$24,768, paid with Public Safety Funds having no impact on the general operating budget.

### Public Outreach/Input

### Staff Recommendation

Approve entering into a professional services contract with The PARC through the remainder of 2026 for a cost of \$24,768, paid with Public Safety Funds.

### Attachment List

None



# City of Blaine Staff Report

File Number: RES 26-74

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Daniel Schluender, Director of Engineering

## Agenda Item # 7.8

Resolution to Receive Petition and Order Public Hearing for Vacation of Drainage and Utility Easements within Lot 2, Block 1, Prime North Addition and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02

## Executive Summary

The City received a petition dated April 9, 2026, from Russel Taylor, representing Taylor Properties, requesting the vacation of drainage and utility easements, lying over, under, and across Lot 2, Block 1, Prime North Addition and Lot 1, Block 12, Glimcher Northtown Mall Second Addition; according to the recorded plat thereof, Anoka County, Minnesota; see Attached Exhibit A for Description.

## Background

The property was originally platted as Glimcher Northtown Mall Second Addition The existing drainage and utility easements are no longer needed. Engineering staff has reviewed the request and agrees with the vacation.

### Schedule of Actions

04/20/2026 Receive Petition and Order Public Hearing

**05/18/2026 Public Hearing and Adopt Vacation Resolution**

## Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

## Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing on May 18, 2026.

### **Financial Impact**

No Financial Impact to the city for this request.

### **Public Outreach/Input**

Notice will be officially published for the calling of the Public Hearing on May 18, 2026.

### **Staff Recommendation**

By motion, adopt the Resolution.

### **Attachment List**

1. Petition to Vacate Drainage Utility Easement V26-02
2. Exhibit A - Vacation of Drainage and Utility Easements - Prime North Addition and Glimcher8 Northton Mall 2nd Addition



# City of Blaine

**Signature Copy**

Resolution: RES 26-74

**Resolution to Receive Petition and Order Public Hearing for Vacation of Drainage and Utility Easements within Lot 2, Block 1, Prime North Addition and Lot 2, Block 1, Glimcher Northtown Mall, Second Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-02**

**WHEREAS**, the City Council has received a petition dated the 9th day of April, 2026, requesting the vacation of all drainage and utility easements lying over, under, and across Lot 2, Block 1, Prime North Addition and Lot 2, Block 1, Glimcher Northtown Mall Second Addition; according to the recorded plat thereof, Anoka County, Minnesota; as shown in Exhibit A (attached); and

**WHEREAS**, the Engineering Department has reviewed the petition and recommends that the City Council hold a Public Hearing on the requested vacation.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine as follows:

1. The Council will consider the petitioned vacation of easements for the property owners.
2. A Public Hearing shall be held on the proposed vacation at 7:00 PM on the 18th day of May, 2026 and the City Clerk shall give mailed and published notice of such hearing and vacation as required by law.

**PASSED** by the City Council of the City of Blaine this 20th day of April, 2026.



# Petition to Vacate

10801 Town Square Drive NE, Blaine MN 55449  
Engineering Department  
phone: 763-785-6172 | BlaineMN.gov

Engineering

Vacation of Easement

Vacation of Right-of-Way

I/We, the undersigned, represent the majority of owners of real property abutting or adjacent to:

Address/legal description: Lot 2, Block 1, Prime North and Lot 2 Block 1, Glimcher Northtown Mall

Second Addition, according to the recorded plat thereof, City of Blaine, Anoka County, Minnesota,

See Attached Exhibit A for Description

Description of reason for vacation: The area has been replatted and the lot line not longer exists;

Therefore, the drainage and utility easement is not needed.

Signature of Owner: [Signature] Date: 4/09/26

The following will need to be submitted along with this form:

### Application Fee:

- \$250 for first lot for single-family residential plus \$50 for each additional lot
- \$500 for all others

### Supporting documentation for easement:

- Exhibit including Legal Description of property in pdf format (i.e. survey, drawing)
- Letter of Authorization (if applicable)

*In consideration of vacating the street right-of-way as herein petitioned, the undersigned hereby jointly and severally waive any and all claims for any damages resulting from the vacating and discontinuing of said street right-of-way.*

Name of Petitioner/Applicant: Russel Taylor; representing Taylor Properties

Address: 1043 Frogtown Road E-mail: \_\_\_\_\_

City: Kingsport State: TN Zip: 37663

Phone: 423-630-0130 ex 3 Business Phone: \_\_\_\_\_

Applicant Signature: [Signature] Date: 4/09/26

Send completed form, fee and supporting documentation to Teresa Barnes, Engineering Department 10801 Town Square Drive NE, Blaine MN 55449 or e-mail to [tbarnes@blainemn.gov](mailto:tbarnes@blainemn.gov)

# EASEMENT VACATION EXHIBIT A

Lot 2, Block 1, PRIME NORTH and Lot 2, Block 1, GLIMCHER NORTHTOWN MALL SECOND ADDITION  
City of Blaine, Anoka County, Minnesota

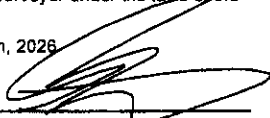
## EASEMENT VACATION DESCRIPTION

All that part of the 10.00 foot drainage and utility easement dedicated by the recorded plat of GLIMCHER NORTHTOWN MALL SECOND ADDITION, Anoka County, Minnesota, which adjoins and lies northerly of the southerly line of Lot 2, Block 1, said GLIMCHER NORTHTOWN MALL SECOND ADDITION, said easement also being dedicated by the recorded plat of PRIME NORTH, Anoka County, Minnesota, and which lies easterly of the westerly 10.00 feet of Lot 1, Block 1, said PRIME NORTH and westerly of the easterly 10.00 feet of said Lot 1.

## MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026



Rory L. Synstelien

Minnesota License No. 44565

**CivilSite**  
GROUP

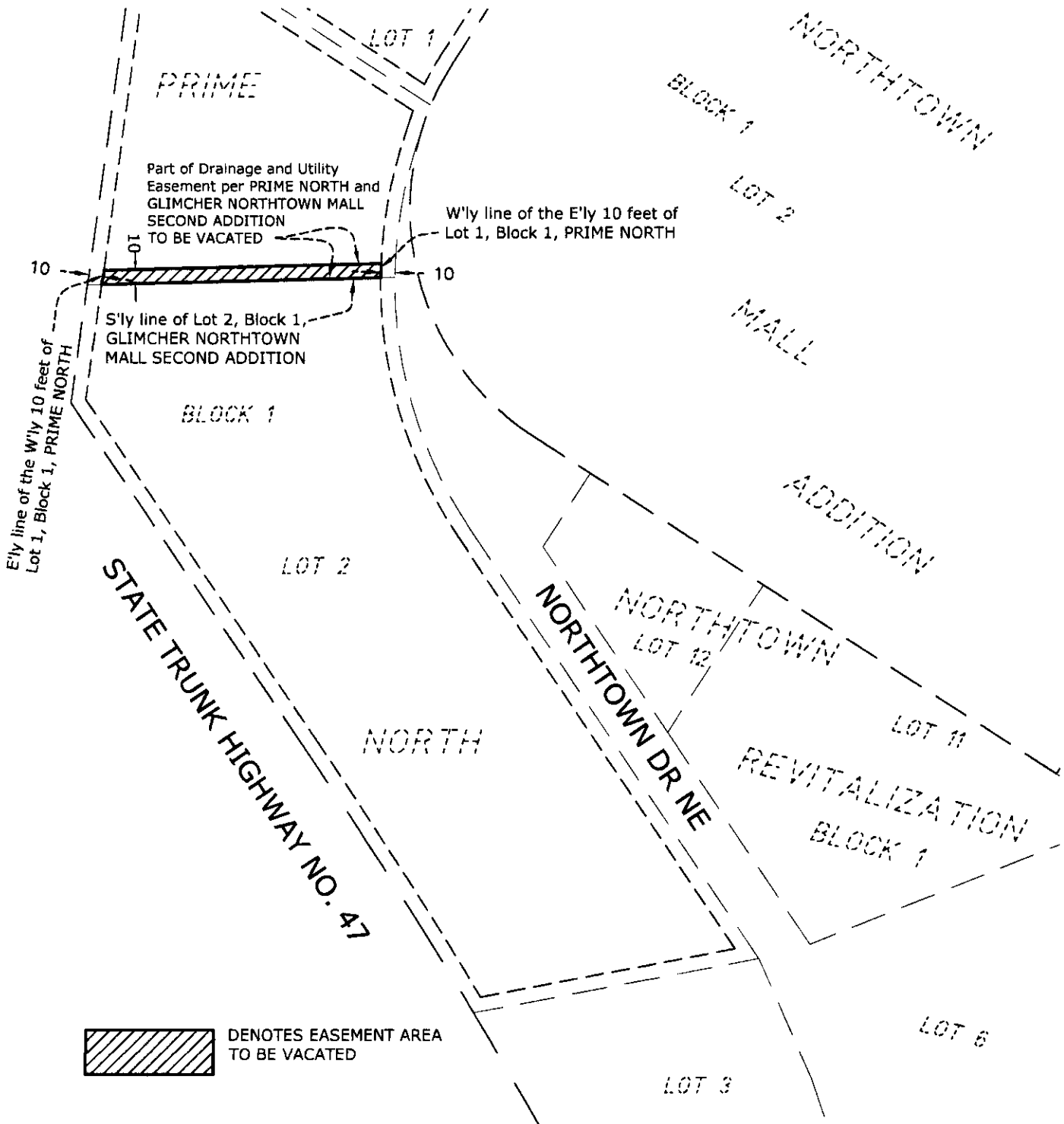
5000 GLENWOOD AVENUE  
GOLDEN VALLEY, MN 55422  
CivilSiteGroup.com


Drawn By: TH

Project No. 18215.03

SHEET 1 OF 2

**EASEMENT VACATION EXHIBIT A**  
**Lot 2, Block 1, PRIME NORTH and Lot 2, Block 1, GLIMCHER NORTHTOWN MALL SECOND ADDITION**  
**City of Blaine, Anoka County, Minnesota**

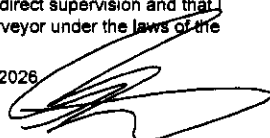


 DENOTES EASEMENT AREA TO BE VACATED

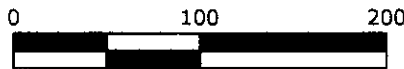
**MINNESOTA CERTIFICATION**

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026



Rory L. Synstleien Minnesota License No. 44565



SCALE IN FEET

**CivilSite**  
**GROUP**

5000 GLENWOOD AVENUE  
 GOLDEN VALLEY, MN 55422  
 CivilSiteGroup.com

Drawn By: TH  
 Project No. 18215.03 SHEET 2 OF 2



# City of Blaine Staff Report

File Number: RES 26-75

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Daniel Schluender, Director of Engineering

## Agenda Item # 7.9

Resolution to Receive Petition and Order Public Hearing for Vacation of the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03

## Executive Summary

The City received a petition dated April 9, 2026, from Russel Taylor, representing Taylor Properties, requesting the vacation of the drainage and utility easements as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North Addition; according to the recorded plat thereof, Anoka County, Minnesota; see Attached Exhibit A for Description.

## Background

The property was originally platted as Lot 2, Block 1, Prime North Addition. The existing drainage and utility easement is no longer needed. Engineering staff has reviewed the request and agrees with the vacation.

### Schedule of Actions

04/20/2026	Receive Petition and Order Public Hearing
<b>05/18/2026</b>	<b>Public Hearing and Adopt Vacation Resolution</b>

## Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

## Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing on May 18, 2026.

### **Financial Impact**

No Financial Impact to the city for this request.

### **Public Outreach/Input**

Notice will be officially published for the calling of the Public Hearing on May 18, 2026.

### **Staff Recommendation**

By motion, adopt the Resolution.

### **Attachment List**

1. Petition to Vacate Drainage Utility Easement V26-03
2. Exhibit A - Vacation of Utility and Drainage Easement Prime North Addition



# City of Blaine

## Signature Copy

Resolution: RES 26-75

**Resolution to Receive Petition and Order Public Hearing for Vacation of the Drainage and Utility Easement as documented by Ordinance No. 95-1566, recorded as Document No. 1206692.0, which lies within Lot 2, Block 1, Prime North Addition, according to the recorded plat thereof, Anoka County, Minnesota; Vacation No. V26-03**

**WHEREAS**, the City Council has received a petition dated the 9th day of April, 2026, requesting the vacation of the drainage and utility easements as documented by Ordinance 95-1566, recorded as Document No. 120669.0, which lies within Lot 2, Block 1, Prime North Addition; according to the recorded plat thereof, Anoka County, Minnesota; as shown in Exhibit A (attached); and

**WHEREAS**, the Engineering Department has reviewed the petition and recommends that the City Council hold a Public Hearing on the requested vacation.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine as follows:

1. The Council will consider the petitioned vacation of easements for the property owners.
2. A Public Hearing shall be held on the proposed vacation at 7:00 PM on the 18th day of May, 2026 and the City Clerk shall give mailed and published notice of such hearing and vacation as required by law.

**PASSED** by the City Council of the City of Blaine this 20th day of April, 2026.



# Petition to Vacate

10801 Town Square Drive NE, Blaine MN 55449  
Engineering Department  
phone: 763-785-6172 | BlaineMN.gov

Engineering

Vacation of Easement

Vacation of Right-of-Way

I/We, the undersigned, represent the majority of owners of real property abutting or adjacent to:

Address/legal description: Drainage and utility easements as documented by Ordinance No 95-1566

Recorded as Document No. 1206692.0 which lies within Lot 2, Block 1, Prime North according to the recorded plat thereof, City of Blaine, Anoka County, Minnesota, see Attached Exhibit A for Description

Description of reason for vacation: The drainage and utility easement as documented by Ordinance No 95-1566 recorded as Document No. 1206692.0 which lies with Lot 2, Block 1, Prime North is no longer needed.

Signature of Owner: [Signature] Date: 4/09/26

The following will need to be submitted along with this form:

### Application Fee:

- \$250 for first lot for single-family residential plus \$50 for each additional lot
- \$500 for all others

### Supporting documentation for easement:

- Exhibit including Legal Description of property in pdf format (i.e. survey, drawing)
- Letter of Authorization (if applicable)

*In consideration of vacating the street right-of-way as herein petitioned, the undersigned hereby jointly and severally waive any and all claims for any damages resulting from the vacating and discontinuing of said street right-of-way.*

Name of Petitioner/Applicant: Russel Taylor; representing Taylor Properties

Address: 1043 Frogtown Road E-mail: \_\_\_\_\_

City: Kingsport State: TN Zip: 37663

Phone: 423-630-0130 ex 3 Business Phone: \_\_\_\_\_

Applicant Signature: [Signature] Date: 4/09/26

Send completed form, fee and supporting documentation to Teresa Barnes, Engineering Department 10801 Town Square Drive NE, Blaine MN 55449 or e-mail to [tbarnes@blainemn.gov](mailto:tbarnes@blainemn.gov)

**EASEMENT VACATION EXHIBIT A**  
**Lot 2, Block 1, PRIME NORTH**  
**City of Blaine, Anoka County, Minnesota**

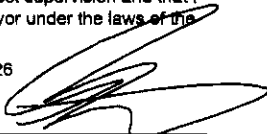
**EASEMENT VACATION DESCRIPTION**

All that part of the drainage and utility easement reserved by the City of Blaine over, under, through and across those portions of vacated University Avenue N.E. described in City of Blaine Ordinance No. 95-1566, recorded as Document No. 1206692.0 in the Office of the Anoka County Recorder, which lies within Lot 2, Block 1, PRIME NORTH, according to the recorded plat thereof, Anoka County, Minnesota.

**MINNESOTA CERTIFICATION**

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026



Rory L. Synstelien

Minnesota License No. 44565

**CivilSite**  
**GROUP**

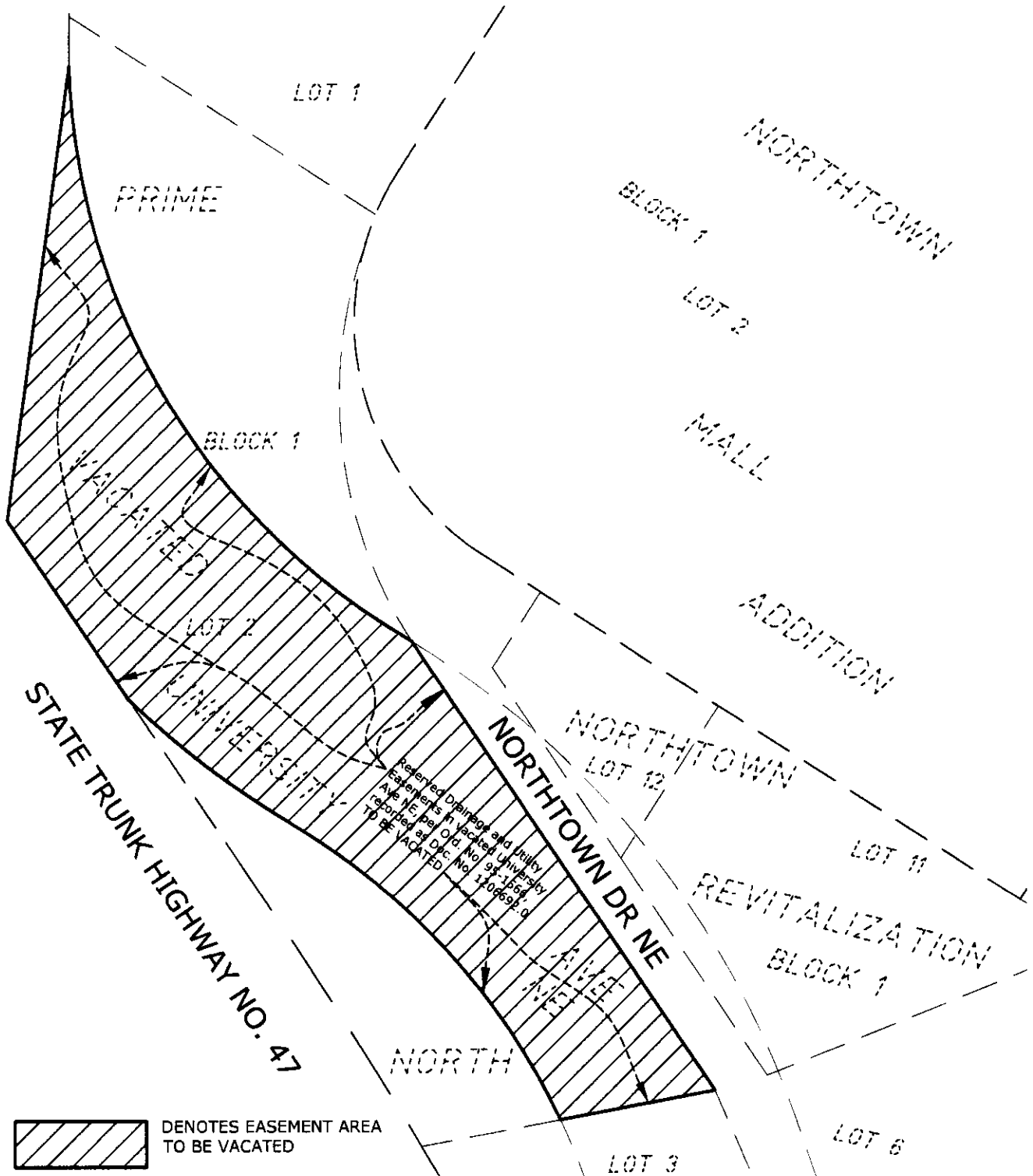
5000 GLENWOOD AVENUE  
GOLDEN VALLEY, MN 55422  
CivilSiteGroup.com


Drawn By: TH

Project No. 18215.03

SHEET 1 OF 2

**EASEMENT VACATION EXHIBIT A**  
**Lot 2, Block 1, PRIME NORTH**  
**City of Blaine, Anoka County, Minnesota**

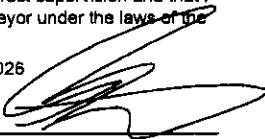


 DENOTES EASEMENT AREA TO BE VACATED

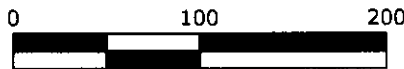
**MINNESOTA CERTIFICATION**

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of March, 2026



Rory L. Synstelien Minnesota License No. 44565



SCALE IN FEET

**CivilSite**  
**GROUP**

5000 GLENWOOD AVENUE  
 GOLDEN VALLEY, MN 55422  
 CivilSiteGroup.com

Drawn By: TH  
 Project No. 18215.03 SHEET 2 OF 2



# City of Blaine Staff Report

File Number: RES 26-76

Agenda Date	Status
-------------	--------

April 20, 2026

In Control	File Type
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City Council

Resolution

**Approval of Consent Agenda:** - Brian Podany, Safety Services Manager/Police Chief

## Agenda Item # 7.10

Resolution Authorizing Temporary Parking Restrictions and Road Closures for the Johnsville Area Garage Sale Event Security Plan

## Executive Summary

The City of Blaine Emergency Management staff worked with the Johnsville Area Garage Sale Event organizers to complete a security plan which specifically addresses necessary parking restrictions to assure safe passage for emergency vehicles. The event is scheduled for Saturday, May 9, 2026, and involves a multi-family garage sale event, specifically north of 125 Avenue, West of Highway 65, and East of Jefferson Street. This event has historically drawn hundreds of visitors to the area creating challenges for safe traffic flow. City Emergency Management staff are requesting council adopt a resolution that will address the necessary security aspects of the event and authorize Incident Command the ability to make changes as deemed necessary to ensure the event is safe for neighborhood residents and the public.

## Background

The Johnsville Area Garage Sale Event is an annual event which draws hundreds of visitors to the northern portion of the City of Blaine. Although the event is scheduled to occur on the Saturday of Mother’s Day weekend, visitors have historically started to flow into the area on the Friday of the weekend and into Sunday.

## Strategic Plan Relationship

The security plan for the Johnsville Area Garage Sale Event relates to the City of Blaine's Strategic Plan of Collaboration and Engagement.

## Board/Commission Review

## **Financial Impact**

The City of Blaine Police Department will be providing two officers dedicated to the event to provide police services.

## **Public Outreach/Input**

The public will be made aware of any parking restrictions and road closures through social media posts and the City's web-site.

## **Staff Recommendation**

## **Attachment List**

1. No Parking Map



# City of Blaine

Signature Copy

Resolution: RES 26-76

## Resolution Authorizing Temporary Parking Restrictions and Road Closures for the Johnsville Area Garage Sale Event Security Plan

**WHEREAS**, the Johnsville Area Garage Sale Event is a large public event that has brought hundreds of people to the City of Blaine each year; and

**WHEREAS**, the City Emergency Management staff has identified the need to work with event organizers to create a security plan; and

**WHEREAS**, the Blaine City Council is cognizant of providing regulation of vehicular traffic in a safe and responsible manner; and

**WHEREAS**, City Code requires a resolution authorizing temporary no parking restrictions; and

**WHEREAS**, the temporary no parking restrictions will not adversely affect traffic safety; and

**WHEREAS**, public safety is paramount for all involved, including attendees and residents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Blaine City Council hereby authorizes Incident Command the ability to implement/conduct the following security and safety elements for the Johnsville Area Garage Sale Event:

1. Temporary parking restrictions are hereby authorized on the following streets:

### Access Routes - No Parking on Mailbox Side of Street

- Taylor St Northbound from Polk St to Pierce St
- Polk St Northbound from 126 Ave to 129 Lane
- 129 Lane between Jefferson St and Polk St
- 129 Ave between Jefferson St and Tyler St

### Local Streets - No Parking on Mailbox Side of Street

- 127 Lane between Taylor St and Lincoln St
- Buchanan St between 126 Ave and 127 Ln
- Pierce Place between 128 Ave and 129 Ave
- 129 Ave between Taylor St and Fillmore St
- Fillmore St between Taylor St and 129 Ave
- Pierce St between Taylor St and 132 Lane
- 131 Ave between Jackson St and Able St
- Able St between 127 Lane and 129 Ave
- Van Buren St between 127 Lane and 129 Ave

- Madison St between 125 Lane and 127 Ave
- 127 Ave between Madison St and Jackson St
- Jackson St between 127 Ave and 126 Ave

2. Temporary road closures are hereby authorized for other streets, including private streets, as deemed necessary by Incident Command throughout the event.

3. Temporary parking restrictions will occur between the hours of 6AM and 9PM, beginning May 9 and ending May 10, 2026.

4. Authorize City Emergency Management staff ability to make changes as deemed necessary based on input and activity observed and learned throughout the event.

**PASSED** by the City Council of the City of Blaine this 20th day of April 2026.





# City of Blaine Staff Report

File Number: RES 26-52

Agenda Date	Status
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April 20, 2026

In Control	File Type
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City Council

Resolution

**7:00 PM - Public Hearing and Items Published for a Certain Time** - Sheila Sellman, Community Development Director

## Agenda Item # 8.1

Resolution Granting a Conditional Use Permit Amendment to Reduce the South and East Parking Lot Setbacks From 30-Feet to 25-Feet for an Existing Childcare Center in a Development Flex (DF) Zoning District at 12612 Central Avenue NE. The Goddard School of Blaine (Case File No. 26-0012/ACK)

## Executive Summary

The applicant is requesting a conditional use permit amendment to reduce the south and east parking setback from 30-feet to 25-feet in order to construct an additional parking stall.

## Background

Planning Commission Public Hearing	N/A
City Council	04/20/26
Action Deadline (60 Days)	05/17/26

Staff report prepared by Alex Koberoski, Assistant Planner, and Teresa Barnes, Project Engineer

### Evaluation of Request

#### Planning Analysis

##### Zoning

The property is zoned Development Flex (DF), and is currently guided by an existing Conditional Use Permit (CUP).

##### Surrounding Zoning and Uses

- North - Emberwood Apartments, zoned DF
- West - single family homes, zoned DF
- South - small shopping center across Ulysses St, zoned DF
- East - Highway 65

### Existing Conditions

The property is currently occupied by an existing childcare center and associated outdoor play area.

### History

A CUP was approved for a 10,060 square foot childcare center in 2019 for the Goddard School. In 2025, a CUP amendment was approved for an addition on the north and east side of the existing school. The CUP included specific setbacks from adjacent property lines for the building addition, parking area, and play area.

### Site Plan

The applicant is proposing to reduce the 30-foot setback from the south and east property lines to 25-feet in order to allow for construction of a parking stall on the southeast side of the existing parking lot. The existing setbacks from the north and west property lines will not be changing. The applicant stated the additional parking stalls (including two on the west side of the property), are needed to allow for improved efficiency during peak drop-off and pick-up periods, reduce minor congestion, and to provide flexibility for staff and visitors.

### Tree Preservation

The applicant intends to remove one tree to make room for the additional parking stall. This tree will need to be either replaced or relocated on the property.

## **Engineering Analysis**

### Grading/Storm Drainage

The proposed new parking spaces do not include any alterations to the existing grading or storm water drainage patterns on the property.

### Utilities

The proposed new parking spaces will utilize the existing utilities into the building. No new connections are proposed.

### Wetlands/Watershed/FEMA

The proposed new parking spaces have been submitted to the Coon Creek Watershed District and the amended permit has been issued.

### Access/Street Design/Sidewalks/Trails

The proposed new parking spaces will utilize the existing access points to the existing parking area. No new access point will be granted. No additional street design, sidewalks or trails will be required.

### Easements/Right-of-way/Permits

The developer will need to obtain any and all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

### Conditional Use Permit

A city exercises "quasi-judicial" authority when considering a CUP application. This means the city's role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards.

Section 101-4 Criteria for granting conditional use permits:

The Blaine City Council shall consider the advice and recommendations of the Planning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Council shall consider the following findings where applicable. (Ord. No. 20-2447, 7-20-2020)

1. The use shall not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
  - o The use will not create an excessive burden on public facilities or utilities.
2. The use will be located, designed, maintained, and operated to be compatible with adjoining properties and the existing or intended character of the zoning district.
  - o The setbacks that are in place for the single-family homes to the west and the apartments to the north will not be changing. The proposed reduced parking and play area setback for the south and east property lines will not impact surrounding properties.
3. The use shall have an appearance that will not have an adverse effect upon adjacent properties.
  - o The proposed parking stall is adjacent to Hwy 65 and will not have an adverse effect upon adjacent properties.
4. The use, in the opinion of the City Council, shall be reasonably related to the overall needs of the City and to the existing land use.
5. The use shall be consistent with the purposes of the zoning code and purposes of the zoning district in which the applicant intends to locate the proposed use.
  - o The use meets the purpose of the DF district to allow for more flexibility in uses and standards, including parking setbacks.
6. The use shall not be in conflict with the comprehensive plan of the City.
  - o The proposed parking and play area setback reduction is not in conflict with the comprehensive plan.
7. The use will not cause traffic hazards or congestion.
  - o The proposed additional parking spaces will not result in any additional traffic hazards or additional congestion to the area.
8. The use shall have adequate utilities, access roads, drainage and necessary facilities.
  - o The proposed additional parking spaces, once constructed, will have the required utility services, adequate roads and necessary drainage facilities to service the property.

**Attachment List:**

Zoning and Location Map

Site Plan

RES 25-66

**Strategic Plan Relationship**

Not applicable.

**Board/Commission Review**

The public hearing is being held at the City Council meeting, therefore no review or recommendation was received from the Planning Commission. Conditional Use Permits for changes in commercial or industrial tenants not neighboring residential areas are often referred directly to the City Council to expedite the review process for the applicant.

### **Financial Impact**

Not applicable.

### **Public Outreach/Input**

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.

### **Staff Recommendation**

By motion, adopt the resolution.

### **Attachment List**

1. Map
2. Attachments



# City of Blaine

## Signature Copy

Resolution: RES 26-52

**Resolution Granting a Conditional Use Permit Amendment to Reduce the South and East Parking Lot Setbacks From 30-Feet to 25-Feet for an Existing Childcare Center in a Development Flex (DF) Zoning District at 12612 Central Avenue NE. The Goddard School of Blaine (Case File No. 26-0012/ACK)**

**WHEREAS**, an application has been filed by The Goddard School of Blaine as Conditional Use Permit Amendment Case File No. 26-0012; and

**WHEREAS**, said case involves the property described as follows:

LOT 37 BLOCK 2 HONEY GROVE, TOG/W THAT PRT OF SE1/4 OF SW1/4 OF SEC 5 TWP 31 RGE 23 DESC AS FOL: BEG AT A PT ON E LINE OF SD 1/4 1/4 482 FT S OF NE COR THEREOF, TH W PRL/W N LINE OF SD 1/4 1/4 435 FT, TH S PRL/W SD E LINE 100 FT, TH E PRL/W SD N LINE TO SD E LINE, TH N ALG SD E LINE TO POB, EX RD, SUBJ TO EASE OF REC

**WHEREAS**, the Blaine City Council held a public hearing on April 20, 2026, and recommended approval regarding said Conditional Use Permit Amendment; and

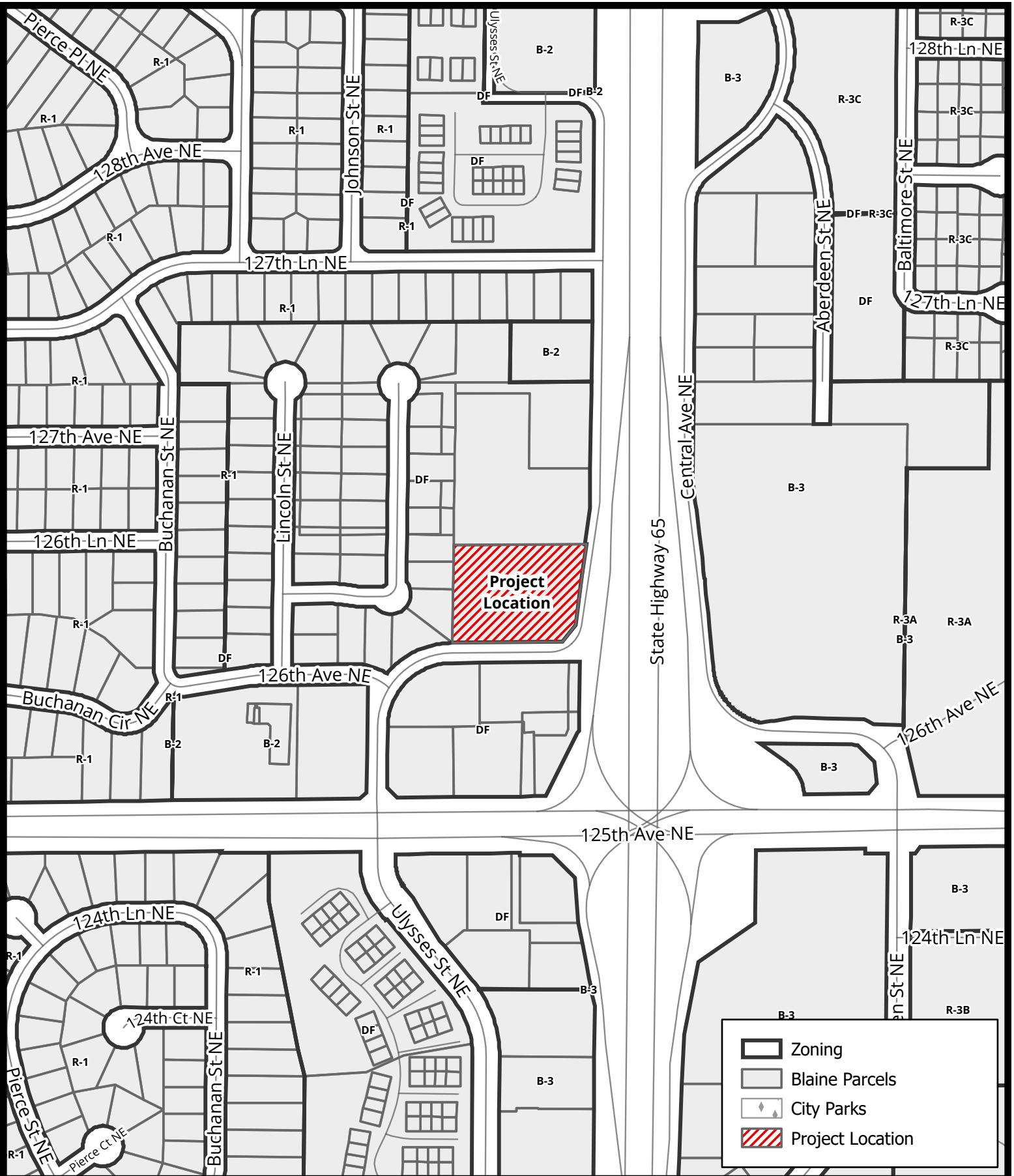
**WHEREAS**, the Blaine City Council has reviewed said case on April 20, 2026; and

**WHEREAS**, the criteria identified in Section 101-4 for granting a conditional use permit amendment has been met.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine that a conditional use permit amendment is hereby approved per Article XIII and 101-4 of the Zoning Ordinance to allow a 25-foot play area and parking setback from the south and east property lines in a Development Flex (DF) zoning district with the following conditions:

1. All work shall meet the City's tree preservation requirements as outlined in Section 129-9.
2. All other conditions referenced in Resolution 25-66 remain unchanged.

**PASSED** by the City Council of the City of Blaine this 20th day of April, 2026.



# Case File No. 26-0012

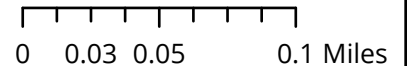
## The Goddard School

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180

This map is for general reference only. It is not for legal, engineering, or surveying use.

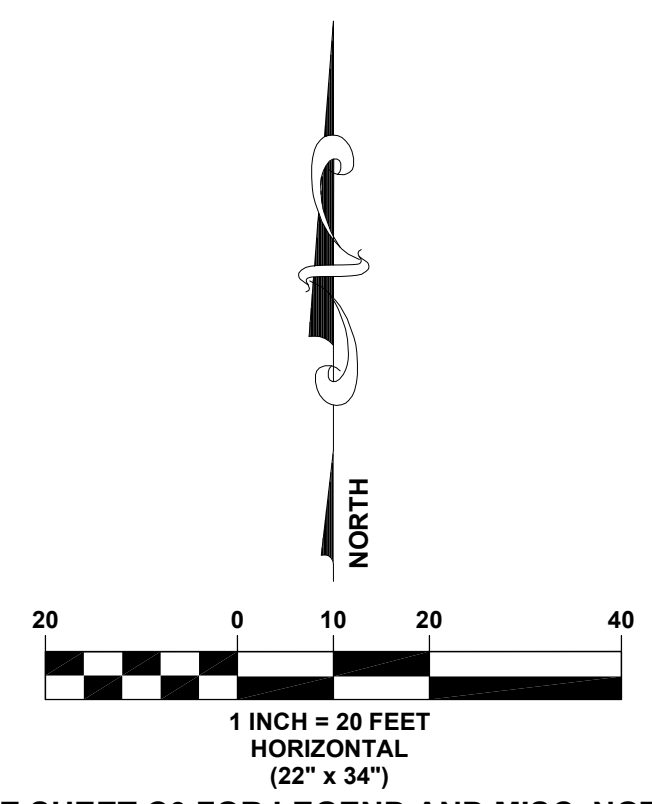
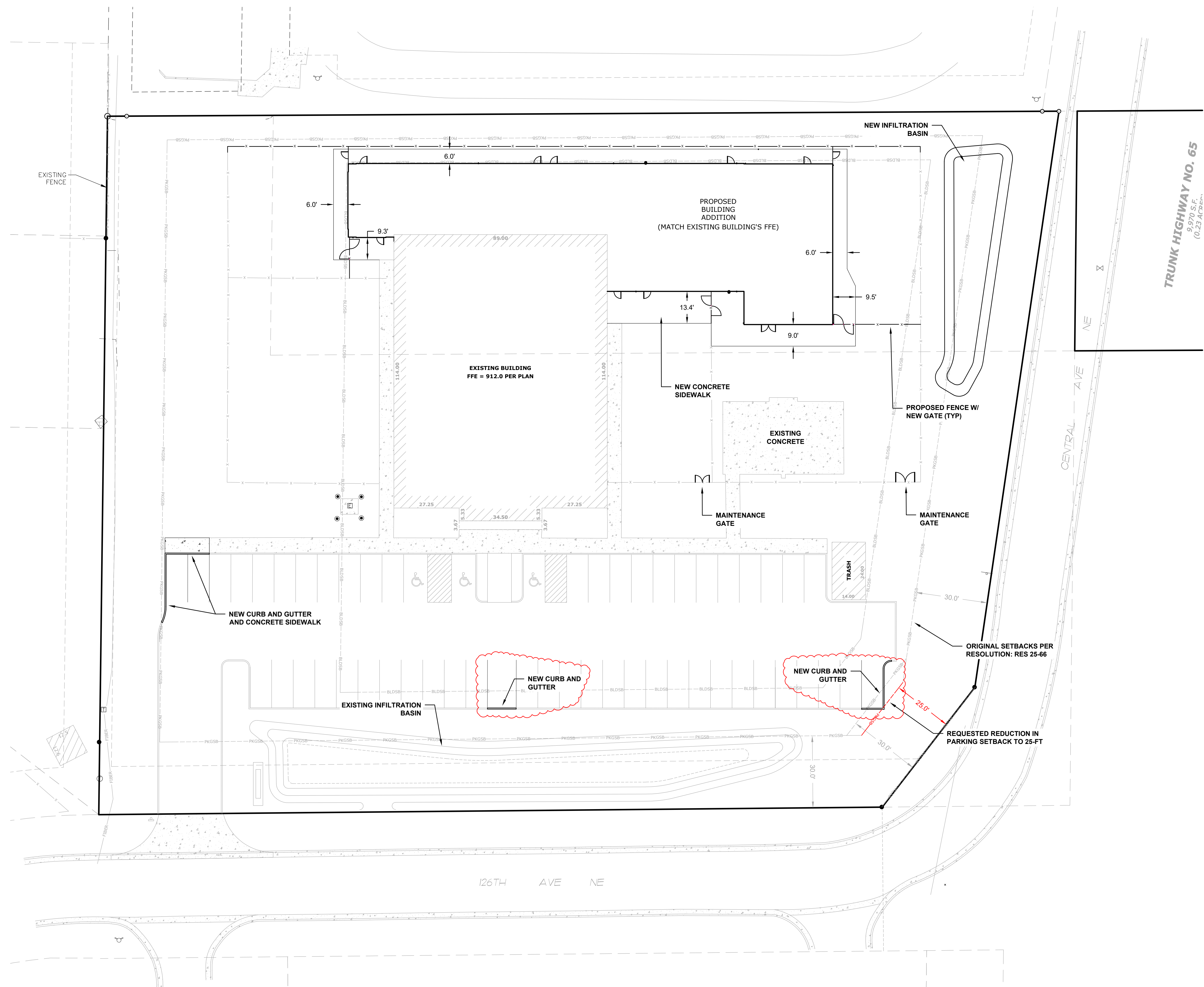


BlaineMN.gov



Scale: 1:4,456





SEE SHEET C0 FOR LEGEND AND MISC. NOTES

**PLOWE ENGINEERING, INC.**  
 6776 LAKE DRIVE  
 LINO LAKES, MN 55014  
 PHONE: (651) 361-8210  
 FAX: (651) 361-8701



DRAWN BY: AG  
 JOB NO. 24-2186  
 CHECK BY: MDA  
 DATE: 01/08/25

NO.	DATE	DESCRIPTION
1	02-21-25	PARKING STALLS ADDED
2	03-31-25	BID / PERMIT SET
3	05-15-25	ISSUED FOR CONSTRUCTION
4	03-06-26	ADDITIONAL CURB ADDED FOR PARKING
5		
6		
7		
8		

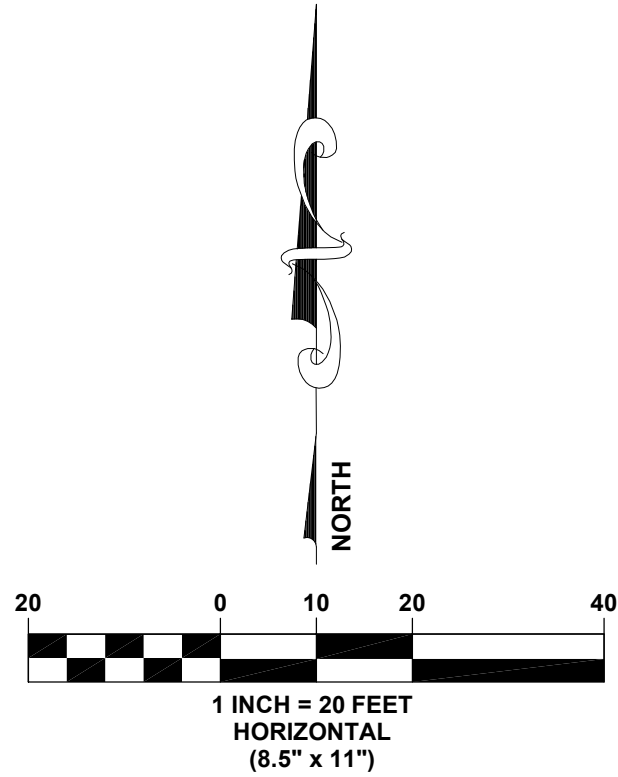
I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

*Adam Winkel*  
 ADAM WINKEL  
 License No. 43963  
 Date: 03.06.2026

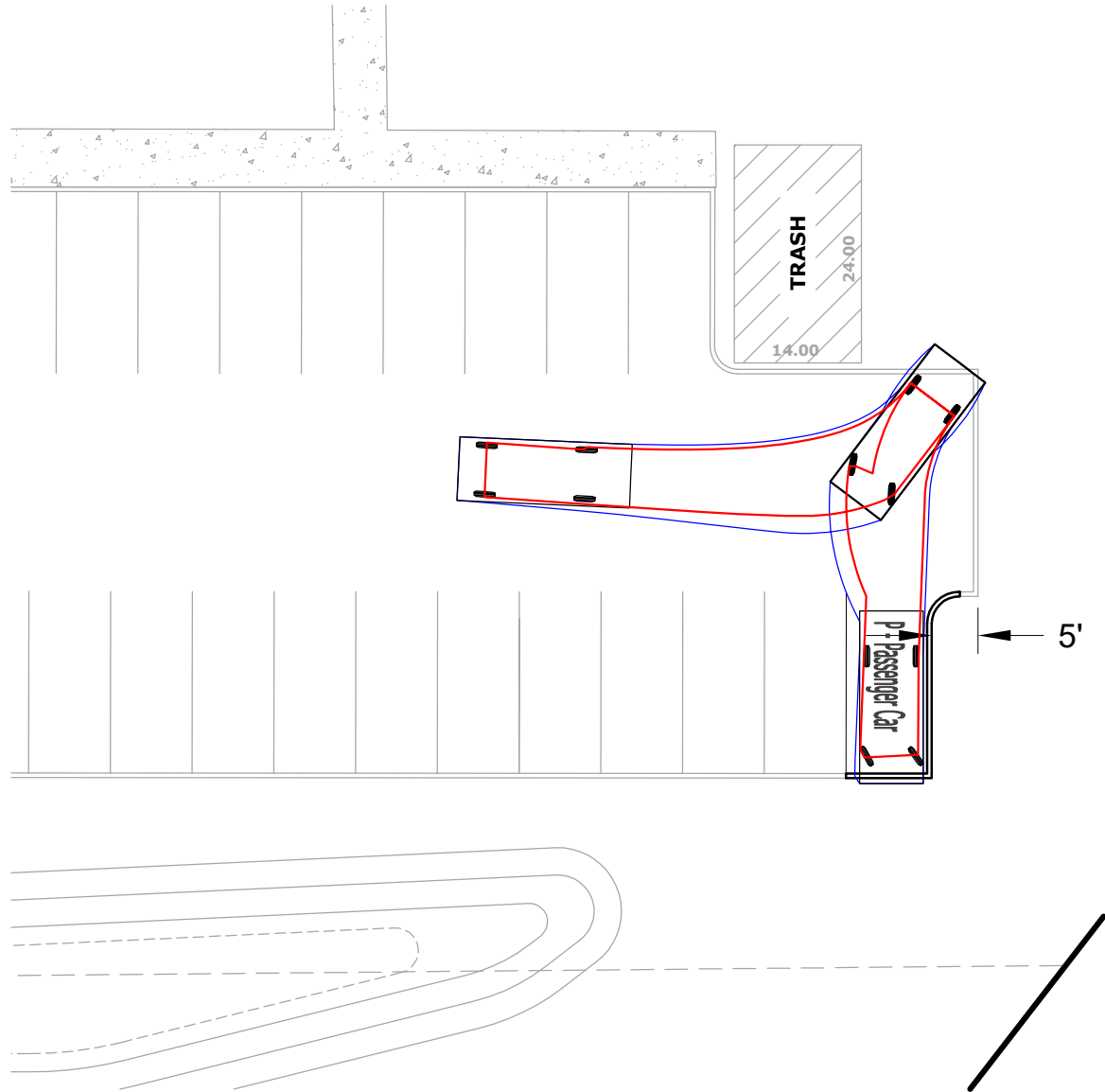
**THE GODDARD SCHOOL EXPANSION**  
 BLAINE, MN  
**CIVIL SITE PLAN**  
 PREPARED FOR: DBS GROUP, LLC

SHEET  
**C1.2**

# Turning Movement Diagram



3-26-2026





# City of Blaine

## Signature Copy

Resolution: RES 25-66

### **Resolution Granting a Conditional Use Permit Amendment to Allow a 8,522 Square-Foot Addition to an Existing Childcare Center in a Development Flex (DF) Zoning District at 12612 Central Avenue NE. The Goddard School of Blaine (Case File No. 25-0009/EES)**

**WHEREAS**, an application has been filed by The Goddard School of Blaine as Conditional Use Permit Amendment Case File No. 25-0009; and

**WHEREAS**, said case involves the property described as follows:

LOT 37 BLOCK 2 HONEY GROVE, TOG/W THAT PRT OF SE1/4 OF SW1/4 OF SEC 5 TWP 31 RGE 23 DESC AS FOL: BEG AT A PT ON E LINE OF SD 1/4 1/4 482 FT S OF NE COR THEREOF, TH W PRL/W N LINE OF SD 1/4 1/4 435 FT, TH S PRL/W SD E LINE 100 FT, TH E PRL/W SD N LINE TO SD E LINE, TH N ALG SD E LINE TO POB, EX RD, SUBJ TO EASE OF REC

**WHEREAS**, the Blaine Planning Commission held a public hearing on April 8, 2025, and recommended approval regarding said Conditional Use Permit Amendment; and

**WHEREAS**, the Blaine City Council has reviewed said case on May 5, 2025; and

**WHEREAS**, the criteria identified in Section 27.04 for granting a conditional use permit amendment has been met.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blaine that a conditional use permit amendment is hereby approved per Section 29.110 and 27.04 of the Zoning Ordinance to allow a childcare center in a Development Flex (DF) zoning district with the following conditions:

1. Expansion of the childcare use is permitted, subject to performance standards listed in Chapter 33 of the Zoning Code and the following setbacks:
  - North: 20-foot building, 10-foot play area and parking
  - West: 100-foot building, 25-foot play area and parking
  - South and East: 50-foot building, 30-foot play area and parking
2. The proposed and any future building additions must be architecturally compatible with the existing building and utilize glass, brick, stone, and fiber cement siding products on each facade. Zoning administrator may approve alternative facade designs that utilize equivalent or higher quality materials.
3. Landscaping plan must conform with the landscaping quantities listed in 33.07 with at least 25% of the trees oversized. Overstory trees must be 3 caliper inches to be considered oversized and conifers must be 8 feet tall to be considered oversized. Based on the plans submitted, 8 trees must be oversized.
4. This resolution rescinds and replaces Res 19-104.

5. Provide a copy of the issued Coon Creek Watershed District Permit.

**PASSED** by the City Council of the City of Blaine this 5th day of May, 2025.



Signed by

\_\_\_\_\_  
Tim Sanders, Mayor

Signed by

\_\_\_\_\_  
Cathy Sorensen, CMC, City Clerk



# City of Blaine Staff Report

File Number: 2026-95

Agenda Date	Status
-------------	--------

April 20, 2026

In Control	File Type
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City Council

Motion

**7:00 PM - Public Hearing and Items Published for a Certain Time** - Cathy Sorensen, City Clerk

## Agenda Item # 8.2

Approve On-Sale and Sunday Intoxicating Liquor Licenses for Bravos Tequila Bar, 11712 Ulysses Lane NE, Suite 200

## Executive Summary

Council is asked to approve the on-sale and Sunday intoxicating liquor licenses for Bravos Tequila Bar to allow the ability to serve intoxicating liquor.

## Background

A public hearing is required prior to the approval for on-sale and Sunday intoxicating liquor application for Bravos Tequila Bar.

Jorge Morales and Veronica Navarro, applicants, have submitted the on-sale and Sunday intoxicating liquor application for Bravos Tequila Bar. The applicants have paid the required license fees, submitted forms and documents, and the background investigations were conducted by the Blaine Police Department with no concerns found.

The on-sale and Sunday liquor licenses, if approved, would be valid until June 30, 2026, and run concurrent with annual liquor license renewals beginning July 1, 2027. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council. Owners of the previous restaurant, Best Taste of Pho Saigon, were able to serve alcohol in the adjacent Vertex Nails as they owned both the restaurant and salon and their licensed premise included both businesses. Because the new applicants only own the restaurant, no alcohol will be allowed in the salon. Staff has communicated this with the applicants and will ensure alcohol service does not occur as part of the Blaine Police Department's required compliance checks.

## Strategic Plan Relationship

This license approval relates to both financial sustainability and growth management priorities in the strategic plan by attracting new businesses to the city.

### Board/Commission Review

N/A

### Financial Impact

Liquor license fees, adopted annually by city council, provides sufficient funding for review and issuance of the licenses as well as compliance checks and any other necessary license monitoring/enforcement.

### Public Outreach/Input

Notice of public hearing was published in *Blaine/Spring Lake Park/Columbia Heights/Fridley Life* and on the city's website as required by code. No feedback was received by the clerk's office.

### Staff Recommendation

Hold a public hearing to receive input regarding the on-sale and Sunday liquor licenses, then by motion approve issuance of on-sale and Sunday intoxicating liquor licenses for Bravos Tequila Bar, 11712 Ulysses Lane NE, Suite 200.

### Attachment List

None



# City of Blaine Staff Report

File Number: 2026-96

Agenda Date	Status
-------------	--------

April 20, 2026

In Control	File Type
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City Council

Motion

**Administration** - Scott Johnson, Director of Administrative Services

## Agenda Item # 10.1

Ratification of Local 49 (Public Works) Labor Agreement for 2026-2028

## Executive Summary

Council is asked to ratify and approve the 49ers Local #49 (Public Works) labor agreement.

## Background

The City of Blaine and the International Union of Operating Engineers, Local #49 (Public Works) have reached agreement on the labor contract covering the three years beginning January 1, 2026 through December 31, 2028.

1. Wage at 50% of market for 2026 with adjustments of 3% for each of the years covered under the labor contract.
2. Seniority: Agree that seniority will be based on time within Public Works department, not individual divisions.
3. Compensatory time: The City will move to a Pilot Program with a Memorandum of Agreement (MOA), graduated hours with 3-year contract- start at 24, go to 32, then go to 40. The hours are non-revolving with opting in/out opportunities every 4 months: January, April, and August. Notice must be provided by the 15<sup>th</sup> of the month prior, denial based on operational needs, etc. See MOA included for all details.
4. Call back pay: Increase minimum from 2 hours to 2.5 hours when called back.
5. An annual increase of \$50 to the City's monthly contribution to the cafeteria plan.
6. Licensure increases: WC up to \$0.40 from \$0.20, WB up to \$0.80 from \$0.40. Agree to add in licensure pay for streets and parks, \$0.15 per credential, up to \$0.45 total per employee.
7. Uniform allowances: Public Service Worker and Working Foreperson: \$700. Mechanic and Lead Mechanic: \$300
8. Employees will pay ½ of PMLL premiums
9. The Union agrees to increase the number of seasonals that can work extended periods.
10. Sick Leave capped at 480 hours.

11. Incidental technical and clean-up language changes.

The draft agreement (current agreement with changes as outlined above) will be available after final review from the labor unions.

### Strategic Plan Relationship

This item relates to the organizational health strategic plan priority to recruit and retain quality employees as dictated by the current labor market.

### Board/Commission Review

n/a

### Financial Impact

Budget impacts as outlined in contract.

### Public Outreach/Input

n/a

### Staff Recommendation

By motion, ratify the contract between the International Union of Operating Engineers Local #49 and the City of Blaine for calendar years 2026 - 2028.

### Attachment List

1. 2026-2028 Agreement

**MASTER LABOR AGREEMENT**

**BETWEEN**

**CITY OF BLAINE**

**AND**

**THE INTERNATIONAL UNION OF OPERATING ENGINEERS**

**LOCAL NO. 49,**

**January 1, 2026 – December 31, 2028**

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**LABOR AGREEMENT BETWEEN**

**CITY OF BLAINE**

**AND**

**INTERNATIONAL UNION OF OPERATING ENGINEERS  
LOCAL NO. 49,**

**ARTICLE 1 - PURPOSE OF AGREEMENT**

This AGREEMENT is entered into between the CITY OF BLAINE, hereinafter called the EMPLOYER, and LOCAL 49, INTERNATIONAL UNION OF OPERATING ENGINEERS, hereinafter called the UNION.

The intent and purpose of this AGREEMENT is to:

- 1.1 Establish certain hours, wages, and other conditions of employment;
- 1.2 Establish procedures for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application;
- 1.3 Specify the full and complete understanding of the parties; and
- 1.4 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this AGREEMENT. The EMPLOYER and the UNION, through this AGREEMENT, continue their dedication to the highest quality of public service. Both parties recognize this AGREEMENT as a pledge of this dedication.

**ARTICLE 2 - RECOGNITION**

The EMPLOYER recognizes the UNION as the exclusive representative for all EMPLOYEES in the job classifications listed below who are public EMPLOYEES within the meaning of MN Statutes, Sect. 179A.03, Subd. 14, excluding supervisory, confidential and all other EMPLOYEES:

Trainee  
Public Service Worker  
Mechanic  
Lead Mechanic  
Seasonal/Temporary  
Working Foreperson

### **ARTICLE 3 - UNION SECURITY**

In recognition of the UNION as the exclusive representative, the EMPLOYER shall:

- 3.1 Deduct each payroll period an amount sufficient to provide the payment of dues established by the UNION from the wages of all EMPLOYEES who authorize in writing such deduction.
- 3.2 Remit such deduction directly to the UNION.
- 3.3 In addition to the regular monthly UNION dues, the EMPLOYER agrees to deduct a working dues assessment in an amount that will be determined between the Union and employees. The Union will provide at least 30 days' written notice prior to the implementation of an initial rate or any annual rate change thereafter.
- 3.4 The EMPLOYER agrees to rely on a certification from the UNION identifying employees who have authorized the EMPLOYER to deduct such UNION dues from their wages. Such authorization will be effective until the UNION notifies the EMPLOYER that an EMPLOYEE has changed or cancelled the EMPLOYEE'S authorization in writing in accordance with the terms of the original authorization. All dues money collected by the EMPLOYER through such deduction shall be remitted to the UNION along with a reporting form which states the EMPLOYEE'S name, last four digits of social security number, hours worked, and amount of working dues deducted, to the UNION'S office located at 2829 Anthony Lane South, Minneapolis, MN 55418 not later than the 15th day of the month following the month in which deductions were made.
- 3.5 The UNION may designate certain EMPLOYEES from the bargaining unit to act as stewards and shall inform the EMPLOYER in writing of such choice.
- 3.6 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this ARTICLE.

### **ARTICLE 4 - EMPLOYER SECURITY**

The UNION agrees that during the life of this AGREEMENT the UNION will not cause, encourage, participate in, or support any strike, slow-down, or other interruption of or interference with the normal functions of the EMPLOYER.

### **ARTICLE 5 - EMPLOYER AUTHORITY**

- 5.1 The EMPLOYER retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and

modify the organizational structure; to select, direct, and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this AGREEMENT.

- 5.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

## **ARTICLE 6 - SENIORITY**

- 6.1 There shall be a seniority list for those EMPLOYEES who are members of the Public Works Department. Seasonal/Temporary employees shall be excluded from the seniority list.
- 6.2 EMPLOYER will post the seniority list in the Public Works area within ten (10) days of signing a new agreement and on January 2nd and July 1st of each year.
- 6.3 Seniority will be the determining criteria for transfers, lay-offs, and shift changes. The exception to this is when the shift change is being made to accomplish a task that is specific to one of the divisions in the Public Works Department. In this case the EMPLOYER will first ask for volunteers and will use the bargaining unit seniority order within that division to fill the shift. If there are not enough volunteers within the division to fill the shift change, the EMPLOYER will assign personnel with the least senior qualified first, until all shifts are filled. When layoffs are being made they will be made by seniority within a job classification. If an EMPLOYEE in the working foreperson position is laid off he may bump into the Public Service Worker position assuming he has more seniority than at least one EMPLOYEE in that classification.
- 6.4 Seniority will be the determining criteria for recall. Recall rights under this provision will continue for twenty-four (24) months after lay off. Recalled EMPLOYEES shall have ten (10) working days after notification of recall by registered mail at the EMPLOYEE'S last known address to report to work or forfeit all recall rights.
- 6.5 In the event the EMPLOYER establishes a regular shift for some EMPLOYEES on a daily, weekly, seasonal, or annual basis other than the normal 7:00 A.M. - 3:30 P.M. workday, the EMPLOYER will first ask for volunteers and will use bargaining unit seniority order of the volunteers to fill the shift. If there are not enough volunteers to fill the shift change, the EMPLOYER will assign qualified personnel with the least seniority first until all shifts are filled. The exception to this is when the shift change is being made to accomplish a task that is specific to one of the divisions in the Public Works Department. In this case the EMPLOYER will first ask for volunteers and will use the bargaining unit seniority order within that division to fill the shift. If there are not enough volunteers within the division to fill the shift change, the EMPLOYER will assign personnel with the least senior qualified first, until all shifts are filled.

- 6.6 If a UNION EMPLOYEE transfers into a different job classification (i.e. PSW to Working Foreperson or Mechanic to Lead Mechanic), their wage shall be determined by years of service within the bargaining unit.

## **ARTICLE 7 - EMPLOYEE RIGHTS-GRIEVANCE PROCEDURE**

### **7.1 DEFINITION OF A GRIEVANCE**

A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.

### **7.2 UNION REPRESENTATIVES**

The EMPLOYER will recognize representatives designated by the UNION as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. The UNION shall notify the EMPLOYER in writing of the names of such UNION Representatives and of their successors when so designated.

### **7.3 PROCESSING OF A GRIEVANCE**

It is recognized and accepted by the UNION and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and a UNION REPRESENTATIVE shall be allowed a reasonable amount of time, without loss in pay, when a grievance is investigated and presented to the EMPLOYER during normal working hours, provided that the EMPLOYEE and the UNION REPRESENTATIVE have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

### **7.4 PROCEDURE**

Grievances, as defined by Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of the AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE'S supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER-designated representative's final

answer in Step 1. Any grievance not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented to the UNION and discussed with the DEPARTMENT HEAD Step 2 representative. The DEPARTMENT HEAD shall give the UNION the DEPARTMENT HEAD'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the DEPARTMENT HEAD'S final Step 2 answer. Any grievance not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the UNION and discussed with the CITY MANAGER. The CITY MANAGER shall give the UNION the EMPLOYER'S answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the CITY MANAGER'S final answer in Step 3. Any grievance not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the UNION shall be submitted to the Minnesota Bureau of Mediation Services. A grievance not resolved in Step 4 may be appealed to Step 5 within ten (10) calendar days following the EMPLOYER'S final answer in Step 4. Any grievance not appealed in writing to Step 5 by the UNION within ten (10) calendar days shall be considered waived.

Step 5. A grievance unresolved in Step 4 and appealed in Step 5 shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. If the parties cannot agree upon an arbitrator, the selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

## 7.5 ARBITRATOR'S AUTHORITY

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, inconsistent with, or modifying or varying in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's

interpretation or application of the express terms of this AGREEMENT and to the facts of the grievance presented.

- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

#### 7.6 WAIVER

If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the UNION may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and the UNION in each step.

#### 7.7 CHOICE OF REMEDY

If, as a result of the written EMPLOYER response in Step 4, the grievance remains unresolved, and if the grievance involves the suspension, demotion, or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 5 of ARTICLE 7 or a procedure such as Civil Service, Veteran's Preference, or Fair Employment. If appealed to any procedure other than Step 5 of ARTICLE 7, the grievance is not subject to the arbitration procedure as provided in Step 5 of ARTICLE 7. The aggrieved EMPLOYEE shall indicate in writing which procedure is to be utilized--Step 5 of ARTICLE 7 or another appeal procedure--and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved EMPLOYEE from making a subsequent appeal through Step 5 of ARTICLE 7.

### **ARTICLE 8 - DEFINITIONS**

- 8.1 UNION: The International Union of Operating Engineers, Local No. 49.
- 8.2 EMPLOYER: The individual municipality designated by this AGREEMENT.
- 8.3 UNION MEMBER: A member of the International Union of Operating Engineers, Local No. 49.
- 8.4 EMPLOYEE: A member of the exclusively recognized bargaining unit.
- 8.5 BASE PAY RATE: The EMPLOYEES hourly pay rate exclusive of longevity or any other special allowance.

- 8.6 SENIORITY: Length of continuous service in any of the job classifications covered by ARTICLE II - RECOGNITION. EMPLOYEES who are promoted from a job classification covered by this AGREEMENT and return to a job classification covered by this AGREEMENT shall have their seniority calculated on their length of service under this AGREEMENT for purposes of promotion, transfer, and lay off and total length of service with the EMPLOYER for other benefits under this AGREEMENT.
- 8.7 SEVERANCE PAY: Payment made to an EMPLOYEE upon honorable termination of employment.
- 8.8 OVERTIME: Work performed at the express authorization of the EMPLOYER in excess of either eight (8) hours within a twenty-four (24) hour period (except for shift changes) or more than forty (40) hours within a seven (7) day period.
- 8.9 CALL BACK: Return of an EMPLOYEE to a specified work site to perform assigned duties at the express authorization of the EMPLOYER at a time other than an assigned shift. An extension of or early report to an assigned shift is not a call back.

#### **ARTICLE 9 - SAVINGS CLAUSE**

This AGREEMENT is subject to the laws of the United States, the State of Minnesota, and the signed municipality. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

#### **ARTICLE 10 - WORK SCHEDULES**

- 10.1 The sole authority in work schedules is the EMPLOYER. The normal workday for an EMPLOYEE shall be eight (8) hours. The normal workweek shall be forty (40) hours, Monday through Friday.
- 10.2 Service to the public may require the establishment of regular shifts for some EMPLOYEES on a daily, weekly, seasonal, or annual basis other than the normal 7:00 A.M. – 3:30 P.M. day. The EMPLOYER will give seven (7) days advance notice to the EMPLOYEES affected by the establishment of workdays different from the EMPLOYEE'S normal eight (8) hour workday.
- 10.3 In the event that work is required because of unusual circumstances such as (but not limited to) fire, flood, snow, sleet, or breakdown of municipal equipment or facilities, no advance notice need be given. Each EMPLOYEE has an obligation to work overtime or call backs if requested unless unusual circumstances prevent the EMPLOYEE from so working. The EMPLOYER, at its sole discretion, has the unequivocal right to send EMPLOYEES home after the completion of eight (8)

hours of work, regardless of whether those eight (8) hours consist in part of “early call” hours.

- 10.4 Service to the public may require the establishment of regular workweeks that schedule work on Saturdays and/or Sundays.

## **ARTICLE 11 - OVERTIME PAY**

- 11.1 Hours worked in excess of eight (8) hours within a 24-hour period (except for shift changes) or more than forty (40) hours within a seven (7) day period will be compensated for at one and one-half (1½) times the EMPLOYEE'S regular base pay rate.
- 11.2 Use of the Division seniority list and/or master seniority list for the purposes of this section will be based on each overtime/call out event and will start with the top of the applicable list – most senior EMPLOYEE – for each event.
- 11.3 Scheduled overtime will be distributed within the following guidelines:
- i. The Division Supervisor shall be allowed to select one person – from within the Division for the work needed – that has the appropriate knowledge and training needed to perform the work; then
  - ii. Additional volunteer EMPLOYEE – from within the Division for the work needed – who have signed up through a Public Works call out system will be selected using the Division seniority list starting with the most senior EMPLOYEE. Sign up through a Public Works call out system will be available for a specific amount of time with a predetermined start date and end date as determined by the City; then
  - iii. Additional volunteer EMPLOYEES from all Divisions who have signed up through a Public Works call out system will be selected using the master seniority list starting with the most senior employee. Sign up through a Public Works call out system will be available for a specific amount of time with a predetermined start date and end date as determined by the City; then
  - iv. Call out additional EMPLOYEES from all Divisions using the master seniority list starting with the most senior EMPLOYEE.
    - a. The Supervisor shall attempt to receive a positive confirmation of acceptance of overtime, by speaking with the employee in person or by phone.
    - b. If an EMPLOYEE does not answer the call, they will be left a voicemail and the Supervisor will call the next most senior employee on the master seniority list. An EMPLOYEE that does not answer the call may not be able to accept the overtime – this will be at the Supervisor’s discretion.
- 11.4 Un-scheduled overtime (other than snow event, which will be distributed at the discretion of the City based on need) will be distributed within the following guidelines:

- a. The On-Call EMPLOYEE will determine the need for backup help. If backup help is needed, the On-Call EMPLOYEE will call in backup people in the following order:
  - i. The On-Call EMPLOYEE shall be allowed to select one person- within the Division for which they are responding – that has the appropriate knowledge and training needed to perform the work; then
  - ii. Additional EMPLOYEE - from within the Division for which they are responding – called out using the Division seniority list starting with the most senior EMPLOYEE; then
  - iii. Additional EMPLOYEES from all Divisions called out using the master seniority list starting with the most senior EMPLOYEE.
  - iv. If an employee does not answer the call, they will be left a voicemail, and the On-Call EMPLOYEE will call the next most senior EMPLOYEE on the applicable seniority list. An employee that does not answer the call may not be able to accept the overtime – this will be at the On-Call EMPLOYEE’S discretion.

11.5 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.

## **ARTICLE 12 - CALL BACK**

An EMPLOYEE called in for work at a time other than the EMPLOYEE'S normal scheduled shift will be compensated for a minimum of two and a half (2.5) hours pay at one and one-half (1½) times the EMPLOYEE'S base pay rate.

## **ARTICLE 13 - ON CALL**

- 13.1 The EMPLOYER will establish a rotating schedule for on-call assignments. In the event of a change in this schedule, two (2) weeks advanced notice will be provided.
- 13.2 The on-call EMPLOYEE will be available during that period for callbacks and the EMPLOYER will call that EMPLOYEE first should any call back be necessary.
- 13.3 The on-call EMPLOYEE shall be compensated one and one-half (1-1/2) hours at one and one-half (1-1/2) times the EMPLOYEE’S hourly base wage for each week day, Monday through Friday, and two and one-half (2-1/2) hours at one and one-half (1-1/2) times the EMPLOYEE’S base wage per each Saturday and Sunday, and one and one-half (1-1/2) additional hour at one and one-half (1-1/2) times the EMPLOYEE’S base wage for each holiday. Time compensated under Article 13.3 will be considered time worked.
- 13.4 The EMPLOYEE scheduled to be on call is required to have the City-provided cell phone with them at all times and must provide a meaningful response within 30 minutes.
- 13.5 See Article 11 for information regarding the On-Call EMPLOYEE’S obligations regarding unscheduled overtime.

- 13.6 If the on-call EMPLOYEE responds to perform work for the City, they shall be entitled to a call back as defined in ARTICLE 12 – Call Back. The EMPLOYEE will be compensated at one and one-half (1-1/2) times their base wage for all hours over the two and one-half (2.5) hour call back.
- 13.7 The City of Blaine will furnish an equipped City vehicle, which can be driven to and from work by the on-call EMPLOYEE. This vehicle cannot be used for personal business.
- 13.8 The City of Blaine will ensure that all employees assigned on-call duties are trained on any specialized equipment.

#### **ARTICLE 14 - LEGAL DEFENSE**

- 14.1 EMPLOYEES involved in litigation because of negligence, ignorance of laws, non-observance of laws, or as a result of EMPLOYEE judgmental decision may not receive legal defense by the municipality.
- 14.2 Any EMPLOYEE who is charged with a traffic violation, ordinance violation or criminal offense arising from acts performed within the scope of the EMPLOYEE'S employment, when such act is performed in good faith and under direct order of the EMPLOYEE'S supervisor, shall be reimbursed for reasonable attorney's fees and court costs actually incurred by such EMPLOYEE in defending against such charge.

#### **ARTICLE 15 - RIGHT OF SUBCONTRACT**

Nothing in the AGREEMENT shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by EMPLOYEES covered by this AGREEMENT.

#### **ARTICLE 16 - DISCIPLINE**

- 16.1 The EMPLOYER will discipline EMPLOYEES only for just cause.
- 16.2 An EMPLOYEE(S) will not be required to participate in an investigative interview by the EMPLOYER where the information gained from the interview could lead to the discipline of the EMPLOYEE(S) unless the EMPLOYEE(S) is given the opportunity to have a UNION representative present at the interview to act as a witness for the EMPLOYEE(S).

#### **ARTICLE 17 - PROBATIONARY PERIODS**

- 17.1 All newly hired or rehired EMPLOYEES will serve a twelve (12) month probationary period.

- 17.2 All EMPLOYEES will serve a six (6) months probationary period in any job classification in which the EMPLOYEE has not served a probationary period.
- 17.3 At any time during the probationary period, a newly hired or rehired EMPLOYEE may be terminated at the sole discretion of the EMPLOYER.
- 17.4 At any time during the probationary period, a promoted or reassigned EMPLOYEE may be demoted or reassigned to the EMPLOYEE'S previous position at the sole discretion of the EMPLOYER.

### **ARTICLE 18 - SAFETY**

The EMPLOYER and the UNION agree to jointly promote safe and healthful working conditions, to cooperate in safety matters, participate in the safety program, attend safety meetings, and to encourage EMPLOYEES to work in a safe manner.

### **ARTICLE 19 - JOB POSTING**

- 19.1 The EMPLOYER and the UNION agree that permanent job vacancies within the designated bargaining unit shall be filled based on the concept of promotion from within, provided that applicants:
  - 19.2 Have the necessary qualifications to meet the standards of the job vacancy; and
  - 19.3 Have the ability to perform the duties and responsibilities of the job vacancy.
- 19.4 EMPLOYEES filling a higher job class based on the provisions of this ARTICLE shall be subject to the conditions of ARTICLE 17 (PROBATIONARY PERIODS).
- 19.5 The EMPLOYER has the right of final decision in the selection of EMPLOYEES to fill posted jobs based on qualifications, abilities, and experience.
- 19.6 Job vacancies within the designated bargaining unit will be posted for five (5) working days so that members of the bargaining unit can be considered for such vacancies.

### **ARTICLE 20 - INSURANCE**

The EMPLOYER will contribute One Thousand Five Hundred Ninety Dollars (\$1,590) per month per employee for the purchase of required and/or optional benefits of the cafeteria plan for 2026, One Thousand Six Hundred and Forty Dollars (\$1,640)per month for 2027 and One Thousand Six Hundred and Ninety Dollars (\$1,690)per month for 2028.

### **ARTICLE 21 – HOLIDAYS**

21.1 The following holidays will be observed by the Public Works EMPLOYEES:

New Year's Day	Labor Day
Martin Luther King's Birthday (EMPLOYER'S Designated Holiday)	Veterans Day
Presidents' Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	Two (2) Floating Holidays (Selected by the EMPLOYEE)
Juneteenth	

Work performed during designated holidays will be paid at time and a half, except holidays noted in Section 21.2.

21.2 Double time over and above eligible holiday pay will be paid for work performed on four (4) holidays:

New Year's Day  
Independence Day  
Thanksgiving Day  
Christmas Day

## **ARTICLE 22 - SICK LEAVE AND MINNESOTA PAID LEAVE LAW**

22.1 Sick leave will be as recognized in the City's current Personnel Policy Manual other than as follows:

- i. Employees sick leave balances will be capped at 480 hours.
- ii. Employees will not be allowed to accrue any hours beyond 480 hours.
- iii. No sick leave will be paid out into a Post Retirement Healthcare Savings Plan during employment.
- iv. Payout upon separation will be in accordance with Article 23 of this Agreement.

22.2 EMPLOYEES will pay ½ of Minnesota Paid Leave Law premiums.

## **ARTICLE 23 - TERMINATION PAY**

23.1 One-third (1/3) of unused accumulated sick leave will be paid upon honorable separation after five (5) years of employment.

23.2 Forty (40) percent of unused accumulated sick leave will be paid upon honorable separation after ten (10) years of employment.

23.3 Fifty (50) percent of unused accumulated sick leave will be paid upon honorable separation after fifteen (15) years of employment.

**ARTICLE 24 - VACATIONS**

24.1 Effective January 1, 2020, vacation leave shall be accumulated on a monthly basis for each calendar month or major fraction thereof by all regular and probationary employees pursuant to the following schedule:

Length of Service	Minimum Rate Per Pay Period
0 – 5 years*	4 hours
Years 6 – 8	5 hours
Years 9 – 12	7 hours
Years 13 – 18	7.5 hours
Years 19 – 25	8 hours
Years 26 – 30	8.5 hours
After 30 years of service have been completed	9 hours

\*Employees who, as of January 1, 2020, are in years 4 or 5 will continue to accumulate at the rate outlined in the prior agreement (80 hours per year at year 4 and 120 hours per year at year 5) until such time as their accumulation rate in the chart above exceeds the rate in the prior agreement.

24.2 Other provisions related to vacation will be recognized in the City’s current Personnel Policy Manual.

**ARTICLE 25 - INJURY ON DUTY**

25.1 EMPLOYEES injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the EMPLOYEE’S regular pay and Workers Compensation Insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the EMPLOYEE’S vacation, sick leave, or other accumulated paid benefits, after a three (3) working day initial waiting period per injury.

25.2 The three (3) working day waiting period shall be charged to the EMPLOYEE’S sick leave account, less Workers Compensation Insurance payment.

25.3 EMPLOYEES drawing Workers Compensation benefits shall not receive supplementary IOD pay per Sections 25.1 and 25.2 or sick leave pay which provides for more after-tax take-home pay than the EMPLOYEE made while working.

25.4 Compensation for injury leave shall be terminated upon the date of certification by a competent medical authority, approved by the City Manager, that the EMPLOYEE can return to duty.

**ARTICLE 26 - SALARY SCHEDULE**

26.1 Wage Table. The following wage schedule will be in effect from January 1, 2026 through December 31, 2028:

	<b>2026</b>	<b>2027</b>	<b>2028</b>
<u>Public Service Worker</u>			
Start	\$33.90	\$34.91	\$35.95
At end of 1 Year	\$35.83	\$36.90	\$38.00
At end of 2 Years	\$37.84	\$38.97	\$40.13
At end of 3 Years	\$41.67	\$42.92	\$44.20
<u>Mechanic</u>			
Start	\$39.27	\$40.44	\$41.65
At end of 1 Year	40.83	42.04	43.30
At end of 2 Years	42.39	43.64	44.95
At end of 3 Years	\$43.95	\$45.26	\$46.61
<u>Working Foreperson</u>			
Start	\$42.29	\$43.55	\$44.85
At end of 3 Years	\$44.75	\$46.09	\$47.47
<u>Lead Mechanic</u>			
Start	\$43.86	\$45.17	\$46.52
At end of 3 Years	\$46.39	\$47.78	\$49.21

26.2 Performance Criteria. Employees will be eligible to progress through the salary range subject to satisfactory performance criteria.

The Employee's supervisor will conduct a performance check-in with Employees 60-90 days prior to the Employee's anniversary date. If Employee's anniversary date falls within 90 days after completion of an annual performance review, this check-in will not be necessary. In either circumstance, the supervisor will use the City's Action Form to indicate whether the Employee is satisfactorily meeting performance criteria based on monthly evaluations and/or prior annual evaluations as well as any other evidence concerning Employee's performance.

If the employee does not satisfactorily meet performance criteria, this will result in a denial of a step increase although will not result in a denial of a yearly COLA adjustment. If a step increase is denied under these circumstances, the employee may request that they be permitted to attempt to improve their performance to the point where they qualify for the step increase within a 90-day period. Upon such request, the supervisor will establish tasks and goals in writing to be completed to

bring the employee's performance up to a rating that would qualify the employee for a step increase. The employee and supervisor will complete a 90-day follow-up review.

If the employee does satisfactorily meet performance criteria at the end of the 90-day period, this will result in a step increase. The step increase will be effective beginning the first full pay period following such supervisory determination.

Step increase decisions may be appealed by the Employee through Article IX and Article XX of the Grievance Procedure contained within the City's Personnel Policy Manual. This decision is not subject to arbitration and/or the Grievance Procedure under Article 7 of the Collective Bargaining Agreement.

- 26.3 Licensure for Water and Sewer. Employees assigned to and performing utility related work as part of their regular duties who possess certain licenses will be eligible for licensure pay as follows:

Employees assigned to and performing utility related work as part of their regular duties who possess either a current Water C license or a Sewer SC will receive an additional forty cents (\$0.40) per hour.

Employees assigned to and performing utility related work as part of their regular duties who possess a current Water B or a Sewer SB license will receive an additional eighty cents (\$0.80) per hour.

For purposes of this differential Section, assigned to and performing utility related work as part of an employee's regular duty will be defined as more than fifty percent (50%) of the employee's annual work exclusive of on-call or intermittent assignments.

Employees are eligible to receive licensure pay for both water and sewer, if applicable.

- 26.4 Licensure for Streets and Parks. Employees assigned to and performing streets/parks work as part of their regular duties who possess certain licenses will be eligible for licensure pay as follows:

Employees who earn and maintain specialized certification relevant to Employee's work duties will be paid \$0.15 per hour over their base wage per certification.

Employees who earn and maintain specialized certification at the highest level or earn and maintain three specialized certifications relevant to Employee's work duties will be paid \$0.45 per hour over their base wage of their regular position. Maximum additional earnings are capped at \$0.45 per hour.

For purposes of this provision, the currently recognized specialized certification relevant to Employee's work duties are as follows:

Park Maintenance - Public Works Certification, Roads Scholar Maintenance Operations and Technical Certificate, Certified Playground Inspector, Certified Herbicide Applicator, Phase 2 and/or Phase 3 IUOE Local 49 Operator Training Certificate, ISA Certified Arborist, and Certified Tree Inspector.

Street Maintenance - Public Works Certification, Roads Scholar Maintenance Operations and Technical Certificate, Phase 2 and/or Phase 3 IUOE Local 49 Operator Training Certificate, ISA Certified Arborist, Certified Tree Inspector, and Certified Herbicide Applicator.

**ARTICLE 27 - UNIFORM ALLOWANCE**

The EMPLOYER will provide the following amounts for City uniforms and boots:

	<u>2026</u>	<u>2025</u>	<u>2026</u>
Public Service Worker and Working Foreperson	\$700	\$700	\$700
Mechanic and Lead Mechanic	\$300	\$300	\$300

These sums will be subject to all IRS regulations pertaining to taxable compensation. The EMPLOYER agrees to enter into a Memo of Understanding regarding which articles of clothing are subject to tax. The uniforms will bear the City’s logo and EMPLOYEE’S name. The City’s logo and EMPLOYEE’S name will be paid by the City at a City selected vendor. An EMPLOYEE may use a part of the amount noted above to augment the City’s allotment for prescription safety glasses. Additionally the EMPLOYER will provide two (2) Hi Vis logo tee shirts and two (2) Hi Vis logo sweatshirts to each EMPLOYEE.

Individuals assigned for less than a full year shall receive a prorated clothing allowance based on dates in the assignment. Equal payments of the annualized amount will be made on April 1st, August 1st, and December 1st. Pro-ration is not exact, but will be calculated on whether the Employee is in the assignment on the date that payment is made. Exceptions to this payment schedule for footwear may be made with approval of the Department Head.

**ARTICLE 28 - SEASONAL TEMPORARY EMPLOYEE**

- 28.1 Seasonal EMPLOYEE. An employee who works in a position that is reasonably expected to be of a duration of more than sixty-seven (67) working days (100 working days for students).
- 28.2 Rates of Pay. Seasonal employee's rate of pay shall be in accordance with the seasonal/temporary pay plan established by the City Manager.

- 28.3 Benefits. Seasonal employees shall not be eligible for any benefits under this agreement except those which may be required by law.
- 28.4 Probation Period. All newly hired or rehired seasonal employees will serve a probationary period for the duration of their employment.
- 28.5 At any time during the probationary period, a newly hired or rehired seasonal employee may be terminated at the sole discretion of the EMPLOYER.
- 28.6 Contract Provisions Applicable. Seasonal employees shall not be covered by those provisions of the contract relating to:

ARTICLE 6 – Seniority  
ARTICLE 7 – Grievance Procedure  
ARTICLE 12 – Call Back  
ARTICLE 16 – Discipline  
ARTICLE 19 – Job Posting  
ARTICLE 20 – Insurance  
ARTICLE 21 – Holidays  
ARTICLE 22 – Sick Leave  
ARTICLE 23 – Termination Pay  
ARTICLE 24 – Vacations  
ARTICLE 25 – Injury on Duty  
ARTICLE 26 – Salary Schedule  
ARTICLE 27 – Uniform Allowance

- 28.7 The City agrees to notify the UNION when any seasonal/temporary employee exceeds sixty-eight (68) working days or one hundred one (101) working days in the event of students.
- 28.8 All overtime will be offered to full-time employees prior to seasonal/temporary employees.
- 28.9 No seasonal/temporary employee will operate any equipment requiring a “CDL” or “A” license, or any equipment previously considered as heavy equipment.
- 28.10 The City and the UNION hereby agree that seasonal and temporary employees hired by the City beginning 1998 in job classifications covered by the UNION’S certification of exclusive representation will be paid a rate established by the City for the first 67 working days per calendar year and will not be eligible for any fringe benefits established by the Labor Agreement between the UNION and the City. Such employees will not be assigned work requiring a CDL license, or operate any off road equipment over 50 horsepower, including skid steer loaders. Mowers are the only exception to this restriction.
- 28.11 Seasonal and temporary employees selected by the EMPLOYER to exceed 67 working days per calendar year will receive an increase in pay as determined by the City. The City shall have no more than ten (10) seasonal/temporary employees who exceed the 67-day limit.

28.12 The maximum seasonal/temporary employment shall not exceed 130 working days.

28.13 No EMPLOYEE represented by the UNION shall be laid off before all seasonal employees are laid off.

### **ARTICLE 29 – TRAINEE JOB CLASSIFICATION**

The parties mutually agree to add a public works trainee position. Details regarding the Trainee Program will be discussed first with the Labor Management Committee starting no later than July 1, 2026 which will progress into discussions only with the Stewards no later than September 1, 2026. The program will be finalized in a Memorandum of Agreement no later than December 31, 2026.

### **ARTICLE 30 - SCOPE OF AGREEMENTS**

No addendum to this MASTER AGREEMENT can be in conflict with this MASTER AGREEMENT.

### **ARTICLE 31 - WAIVER**

30.1 Any and all prior agreements, resolutions, practices, policies, rules, and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.

30.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the right and opportunity to make demands and proposals with respect to any terms or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in the AGREEMENT for the stipulated duration of this AGREEMENT. The EMPLOYER and the UNION each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

### **ARTICLE 32 - DURATION**

This AGREEMENT shall be effective as of January 1, 2026, and shall remain in full force and effect until the 31st day of December 2028.

Retroactive pay and benefits shall be paid only to employees employed as of the date of City Council approval of the successor collective bargaining agreement.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this 20<sup>th</sup> day of April, 2026.

**FOR THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49:**

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Ryan Davies, Business Manager

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Ron Boesel, Area Business Representative

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Tony Anderson, Steward

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Tim Chouinard, Steward

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Chad Frerichs, Steward

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Tony Johnson, Steward

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Austin Schelander, Steward

**FOR THE CITY OF BLAINE:**

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Tim Sanders, Mayor

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Erik Thorvig, City Manager

DATE: \_\_\_\_\_  
\_\_\_\_\_  
Scott Johnson,  
Director of Administrative Services

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**THE CITY OF BLAINE**  
**AND**  
**THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 49**

This Memorandum of Agreement (“MOA”) is entered into by and between the International Union of Operating Engineers, Local 49 (“Union” or “Local 49”) and the City of Blaine (“City”). Together referred to as “Parties.”

**RECITALS**

**WHEREAS**, the City and Union are negotiating a collective bargaining agreement to be effective from January 1, 2026 through December 31, 2028 (“CBA”); and

**WHEREAS**, the City and Union, as part of said negotiation, have agreed to implement a trial compensatory time program (“Pilot Program”) for the purpose of evaluating whether the use of compensatory time in lieu of overtime pay is operationally feasible and mutually beneficial; and

**WHEREAS**, this Pilot Program is not precedential for any future negotiations or matters.

**AGREEMENT**

**NOW THEREFORE**, in consideration of the mutual promises and agreements contained herein, the sufficiency of which is hereby acknowledged, the Union and the City, intending to become legally bound, agree as follows:

- 1) The City agrees to implement a Pilot Program for members of the Union.
  - a. Compensatory time will accrue at the rate of one and one-half (1.5) hours for each hour of authorized overtime worked, consistent with applicable law.
  - b. Compensatory time cannot be accrued for **on-call** hours as identified in Article 13.3. In addition, City reserves the right to designate certain additional duties or assignments as ineligible for accrual.
  - c. Employees can accrue compensatory time in accordance with the below schedule. Accrual will be non-revolving for all years.
    - i. For calendar year 2026, Employees can accrue up to twenty-four (24) hours of compensatory time in the calendar year.
    - ii. For calendar year 2027, Employees can accrue up to thirty-two (32) hours of compensatory time in the calendar year.
    - iii. For calendar year 2028, Employees can accrue up to forty (40) hours of compensatory time in the calendar year.
  - d. If employees work overtime after accruing the maximum allowable amount of compensatory time, they will be paid for those hours at their regular overtime rate.

- e. Participation in the Pilot Program is voluntary. No employee shall be required to accept compensatory time in lieu of overtime pay.
  - f. Employees may choose between participating in the Pilot Program or receiving standard overtime pay. This selection can be made prospectively in January, April, and August, and at the time of hire, if applicable. Once made, a selection remains in effect until the Employee submits a written request to change their selection.
    - i. Should an employee wish to change their selection, they must provide written notice submitted no later than the 15<sup>th</sup> of the month prior to the selection period (January, April, and August).
    - ii. For example, if an employee participates in the Pilot Program in January but wants to opt out effective as of April 1<sup>st</sup>, they must notify the City in writing by March 15. Notice submitted after March 15 would not take effect until the August selection period.
    - iii. Employees are not required to submit a new selection, including from year to year, unless they wish to change a prior selection.
    - iv. If an employee does not submit a selection, they will default to not participating in the Pilot Program until they submit a request to participate in accordance with the timelines above.
- 2) The following conditions will be placed on the usage of compensatory time:
- a. Use of compensatory time is subject to supervisory approval based on operational needs.
  - b. The City has the sole discretion to implement blackout periods where employees are unable to use compensatory time. The City shall give at least seven calendar days' notice of any blackout period.
  - c. The City shall retain the ability to deny the use of compensatory time for the same reasons as denial of vacation time (such as for staffing concerns). Given that there will necessarily be a larger volume of requests for time off, this may lead to additional required scrutiny surrounding requests to approve or deny.
  - d. In the event a grievance is filed over the denial of compensatory time usage, the City shall have the unilateral right to, in its discretion, immediately rescind and the Pilot Program shall end.
- 3) Annually, no compensatory time can be earned or used after the first pay period paid in December. All remaining accrued compensatory time will be paid out in December of each year at the straight time rate.
- 4) This MOA is entered into solely for the purpose of conducting the Pilot Program. It shall not establish a past practice, precedent, or waiver of any rights under the CBA or applicable law.

- 5) This MOA shall become effective as of the date of ratification of the 2026 Collective Bargaining Agreement between the Parties.
- 6) If the Pilot Program is not terminated under Section 2.d of this MOA, it will end on December 31, 2028.
- 7) As part of negotiations for a collective bargaining agreement beginning in 2029, the Pilot Program will be reviewed and evaluated.
- 8) The Union and City do not waive any rights, including all rights under the CBA.
- 9) All other terms and conditions of the CBA not specifically addressed, altered, or clarified by this MOA shall remain in full force and effect.
- 10) This MOA is entered into voluntarily and represents the full and complete agreement between the parties.

**IT IS SO UNDERSTOOD AND AGREED.**

***Signature Page to Follow***

**FOR THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49:**

DATE: \_\_\_\_\_

\_\_\_\_\_  
Ryan Davies, Business Manager

DATE: \_\_\_\_\_

\_\_\_\_\_  
Ron Boesel, Area Business Representative

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tony Anderson, Steward

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tim Chouinard, Steward

DATE: \_\_\_\_\_

\_\_\_\_\_  
Chad Frerichs, Steward

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tony Johnson, Steward

DATE: \_\_\_\_\_

\_\_\_\_\_  
Austin Schelander, Steward

**FOR THE CITY OF BLAINE:**

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tim Sanders, Mayor

DATE: \_\_\_\_\_

\_\_\_\_\_  
Erik Thorvig, City Manager

DATE: \_\_\_\_\_

\_\_\_\_\_  
Scott Johnson,  
Director of Administrative Services

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**CITY OF BLAINE**  
**And**  
**INTERNATIONAL UNION OF OPERATING**  
**ENGINEERS, LOCAL NO. 49**

**Participation in the IUOE Local 49 Training Center Fund**

The Employer agrees to contribute the following amounts, per bargaining unit Employee, to the Local 49 Training Center.

2026: ten cents (0.10¢) per straight-time hour compensated,  
2027: twenty cents (0.20¢) per straight-time hour compensated,  
2028: thirty cents (0.30¢) per straight-time hour compensated,

For this fee, the Employer and bargaining unit Employees will be provided all benefits of the Local 49 Training Center.

The Employer shall pay this contribution, by the 15<sup>th</sup> of the following month, directly to Wilson McShane Corporation at: 3001 Metro Drive, Suite 500, Bloomington, MN 55425

This Agreement is effective January 1, 2026 and remains in effect through December 31, 2028, except that it may be cancelled by either party with ninety (90) calendar days written notice and be renewed by mutual agreement of the parties.

This Memorandum of Understanding represents the complete and total agreement between the parties regarding this matter.

For: IUOE Local no. 49

For: City of Blaine

\_\_\_\_\_  
Ron Boesel  
Area Business Representative

\_\_\_\_\_  
Erik Thorvig  
City Manager