City of Blaine
City Council

January 21, 2026 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

5. Communications

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7.1. 2026-021 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2026-022 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

7.3. 2026-023 Motion to Approve Payment to Intuitive Municipal Solutions for Software Licensing, Cloud Hosting, Technical Support and Maintenance
Sponsors: Paul Grosse, IT Manager

7.4. RES 26-21 Resolution Authorizing 2025 Budget Transfers and Amendments for Police Vehicles

Sponsors: Brian Podany, Safety Services Manager/Police Chief

7.5. 2026-024 Motion to Authorize the Purchase of a K9 Dog Washing Station Utilizing K9 Donations Funds
Sponsors: Brian Podany, Safety Services Manager/Police Chief

7.6. 2026-025 Motion to Authorize a Three-Year Contract With Jimmy's Johnny's/LRS Recycling Systems for Portable Restroom Services in City Parks
Sponsors: Jerome Krieger, Park and Recreation Director

7.7. RES 26-19 Resolution to Approve Joint Powers Agreement No. C0011862 with Anoka County for Signal Reconstruction and ADA Improvements on Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) at Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue), Project T2610
Sponsors: Daniel Schluender, Director of Engineering

7.8. RES 26-20 Resolution Authorizing Applications for the Community Development Block Grant Program
Sponsors: Jerome Krieger, Park and Recreation Director

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. RES 26-13 Resolution Granting a Conditional Use Permit to Allow a Fitness Center in a Light Industrial (I-1) Zoning District at 1630 91st Avenue NE #108. Thumos LLC (Case File No. 25-0061/ACK)
Sponsors: Sheila Sellman, Community Development Director

9. Development Business

10. Administration

11. Other Business

12. Adjournment

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 01/21/2026 FOR PAYMENTS THE WEEK OF 12/19/2025

Vendor Name	Description	Amount
4 ACE PRODUCTIONS	Recreation entertainment for birthday lunch	$ 395.00
ACRE LAND SURVEYING INC	Lot Survey FES-09-0000445	$ 1,300.00
ACRE LAND SURVEYING INC	Lot Survey CCP 343 & CCP 344	$ 2,500.00
ALEX'S LAWN AND TURF LLC	Mowing November 2025 -Tom Ryan Park	$ 2,157.00
ALLEGRA PRINT & IMAGING	Mitchell and Titus cards invoice 77757	$ 120.10
ALLEGRA PRINT & IMAGING	CSO forms - animals, parking	$ 337.61
ALLEGRA PRINT & IMAGING	CSO forms - animals, parking	$ 354.10
ALLEGRA PRINT & IMAGING	Credit	$ (576.14)
AMAZON CAPITAL SERVICES	General Supplies - Calendar, Whiteboard	$ 23.60
AMAZON CAPITAL SERVICES	Caliper measuring tool/Fire Ext clips-brackets/Tags; Mech Shop	$ 202.12
AMAZON CAPITAL SERVICES	Safety glasses, shoe covers, and safety gloves for inspectors	$ 107.48
AMAZON CAPITAL SERVICES	Supplies for winter events	$ 37.96
AMAZON CAPITAL SERVICES	Under desk file organizer	$ 39.59
AMAZON CAPITAL SERVICES	Stump dye/daubers; Forestry/Streets	$ 43.36
AMAZON CAPITAL SERVICES	2024 Plumbing Code Book - Jason Bethke Inspections	$ 231.40
AMAZON CAPITAL SERVICES	Batteries: Mechanic Shop Supplies	$ 34.95
AMAZON CAPITAL SERVICES	Credit	$ (231.40)
AMAZON CAPITAL SERVICES	Sticks for the planters	$ 35.98
AMAZON CAPITAL SERVICES	Safety glasses, shoe covers, and safety gloves for inspectors	$ 256.26
AMAZON CAPITAL SERVICES	2024 Plumbing Code Book - Jason Bethke Inspections	$ 231.40
AMAZON CAPITAL SERVICES	General Supplies - Calendar, Whiteboard	$ 26.17
AMAZON CAPITAL SERVICES	Caliper measuring tool/Fire Ext clips-brackets/Tags; Mech Shop	$ 40.75
AMAZON CAPITAL SERVICES	Replacement Laptop Power Adapter Cord Supply - Dan H Inspections	$ 21.50
AMAZON CAPITAL SERVICES	Coffee pots for events	$ 236.00
AMAZON CAPITAL SERVICES	Lights for Winter Celebration	$ 291.23
AMAZON CAPITAL SERVICES	Arch for Winter Celebration	$ 139.99
AMAZON CAPITAL SERVICES	Sympathy cards, correction tape, organizers	$ 219.49
AMAZON CAPITAL SERVICES	Police Training Building repair items	$ 112.97
AMERICAN RED CROSS	Payment for babysitting enrollment	$ 108.00
ANOKA COUNTY	2025 County Recordings	$ 46.00
ANOKA COUNTY	Record Easements (Zest Street Construction), I/P 25-04	$ 46.00
ANOKA COUNTY	Record Easements (Zest Street Construction), I/P 25-04	$ 46.00
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 179.98
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 129.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 374.55
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 84.98
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 30.33
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 66.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 110.90
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 54.48
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 77.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 20.30
ASPEN MILLS INC	Patrol Clothing and Uniforms	$ 81.95

ASPEN MILLS INC	Patrol Clothing and Uniforms	$	267.98
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	12.00
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	159.99
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	12.50
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	151.29
AURORA ASPHALT & CONCRETE	Asphalt work: 11454 Meadow LN	$	1,000.00
AUTOWASH SYSTEMS INC	Car Wash Chemicals & Check 12/4/2025	$	719.68
BARNUM COMPANIES INC	PD gate planned maintenance	$	325.00
BARNUM COMPANIES INC	PW gate planned maintenance/batteries	$	697.32
BAUER BUILT INC	Tire Repair: Unit 1241 (Hook Truck)	$	44.00
BAUER BUILT INC	Tire Change & Disposal: Unit 2312 (Tanker)	$	386.40
BIO-TEC EMERGENCY SERVICES	Decontamination of Squad 5345	$	150.00
BLAINE BROTHERS INC	DOT Inspection: Truck 4621	$	101.25
BLAINE BROTHERS INC	DOT Inspection: Truck 4605	$	101.25
BLAINE BROTHERS INC	DOT Inspection: Truck 4628	$	101.25
BLAINE BROTHERS INC	Tow/ Repair : Unit 1203 (Plow Truck)	$	809.23
BLAINE BROTHERS INC	Rear Brakes/ DOT : Unit 2410 (Water Tanker)	$	1,996.99
BLAINE BROTHERS INC	DOT Inspection Repairs: Truck 2321	$	1,524.14
BLAINE BROTHERS INC	Filter/Mirror; Plow stock	$	162.05
BLAINE BROTHERS INC	Washer Nozzle/Exhaust Clamp/ Hub Cap: Unit 1241 (Hook Truck)	$	87.91
BLAINE BROTHERS INC	Washer Nozzle/Exhaust Clamp/ Hub Cap: Unit 1241 (Hook Truck)	$	125.00
BLAINE BROTHERS INC	Filters: PW Stock	$	486.15
BLAINE BROTHERS INC	Heated Mirror: Plow 1272	$	335.30
BLAINE BROTHERS INC	Coolant : Unit 1315 (Plow Truck)	$	200.64
BLAINE CUSTOM APPAREL & AWARDS	Absentee Voting	$	386.00
BLAINE LOCK & SAFE INC	Keys for patrol	$	8.50
BLUE OX HEATING & AIR	Wrong permit type applied for, refund 80% of permit fee.	$	60.00
BOUND TREE MEDICAL LLC	Medical supplies for patrol operations	$	300.33
BURDESKI ROBERT	Home Improvement Grant Reimbursement	$	5,000.00
CENTENNIAL SCHOOL DIST 12	Senior program - A Christmas Carol	$	3,090.00
CENTENNIAL SCHOOL DIST 12	Senior program - Bentleyville	$	4,456.00
CENTERPOINT ENERGY	750 Clover Leak Pkwy NE - Gas	$	84.49
CENTERPOINT ENERGY	November 2025 Gas Service	$	1,606.77
CENTERPOINT ENERGY MINNESOTA GAS	Job cancelled, work not started. Refund 80% of permit B25-04246.	$	120.00
CENTRAL HYDRAULICS	Fittings: Unit 1276 (Tractor)	$	406.25
CENTRAL MCGOWAN INC	Oxygen Cylinders for Patrol Operations	$	192.71
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CINTAS CORPORATION	CH mats/rugs	$	204.27
CINTAS CORPORATION	PW: 2025 Uniform/Rug-Towel Rentals	$	194.48
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CINTAS CORPORATION	PW: 2025 Uniform/Rug-Towel Rentals	$	425.72
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CINTAS CORPORATION	PW med supply cabinets	$	436.47
CITY OF BLAINE	PW Petty Cash	$	137.69
CITY OF ST PAUL	Hot Patching Mix: Street Department	$	315.04
CIVICPLUS, LLC	AudioEye Digital Accessibility Tool	$	3,847.50
COMCAST	PW Cable TV	$	20.97
COMCAST	Cable TV	$	36.19
COMCAST	MAYC - Cable TV	$	69.50
CONNEXUS ENERGY-UTILITY PAYMENTS	November 2025 Electric	$	45,994.15

COON RAPIDS CHRYSLER DODGE JEEP RAM	Battery for PD Vehicle 5343	$	400.50
CORE & MAIN LP	Curbstop Repair parts: Quincy Park/Water	$	459.10
CORE & MAIN LP	Meter Radios for resale	$	16,019.65
CRYSTEEL TRUCK EQUIPMENT	Plow Parts : Unit 2409 (Truck)	$	47.81
CRYSTEEL TRUCK EQUIPMENT	Ram Assembly : Unit 1298 (Plow Truck)	$	2,707.28
CRYSTEEL TRUCK EQUIPMENT	Kickstand Leg unit 4628 (Plow)	$	87.94
CRYSTEEL TRUCK EQUIPMENT	LED Strobe Light : Unit 1201 (Dump Truck)	$	413.34
CUB FOODS INC - THE VILLAGE	Misc. general supplies for Patrol Division	$	27.17
CYBER ADVISORS INC	ExtremeCloud WiFi Management Renewal	$	1,164.04
D & G TIRE RECYCLE LLC	Tire Disposal	$	382.50
ECKBERG LAMMERS PC	November 2025 - Civil Legal Services	$	3,530.00
ECKBERG LAMMERS PC	November 2025 - Civil Legal Services	$	4,250.00
ECKBERG LAMMERS PC	November 2025 - Civil Legal Services	$	15,177.50
ECM PUBLISHERS INC	Charter Amendment	$	663.50
ECM PUBLISHERS INC	Publication of Legal Notices	$	38.50
ECM PUBLISHERS INC	2025 Public Hearing Notices	$	110.00
FACTORY MOTOR PARTS COMPANY	(2) 55 Gallons Windshield Washer Fluid: Sewer	$	331.64
FACTORY MOTOR PARTS COMPANY	Batteries: PW stock	$	1,055.39
FERGUSON ENTERPRISES INC #1657	Hydrant RPZ's : Sensing Tubes	$	54.64
FERGUSON ENTERPRISES LLC #3325	RPZ Meter Repair; Water	$	981.92
FERGUSON ENTERPRISES LLC #3325	RPZ Meter Repair; Water	$	798.00
FERGUSON ENTERPRISES LLC #3325	RPZ Meter Repair; Water	$	355.26
FERGUSON ENTERPRISES LLC #3325	Driver Set/Locator/Therm Laser: Truck 4657	$	2,581.37
FERGUSON ENTERPRISES LLC #3325	Driver Set/Locator/Therm Laser: Truck 4657	$	226.63
FERGUSON WATERWORKS #2518	Curb Stop (6) : Main Break Repair	$	1,750.42
FERGUSON WATERWORKS #2518	Asphalt Patch for Service Repair Driveway	$	1,011.47
FERGUSON WATERWORKS #2518	Asphalt : Main Break Repair	$	2,467.00
FERGUSON WATERWORKS #2518	HTH Granules	$	197.82
FISERV	November FISERV Payment	$	132.44
FONTUS BLUE INC	Optimization Tool for WTP 1; Water	$	12,600.00
FRIENDLY CHEVROLET INC	Oil Pressure Sensor: Vehicle 5330	$	357.28
FRIENDLY CHEVROLET INC	Transfer Case Motor repair: Vehicle 5295	$	1,116.47
FRIENDLY CHEVROLET INC	Wheel Speed Sensor: PW Stock	$	170.95
FUSION LEARNING PARTNERS	2026 CEAM Annual Conference & Memberships	$	2,625.00
GEISELHART JACOB B	PC Attendance 2025 - Geiselhart	$	300.00
GMH ASPHALT CORPORATION	2025 Street Rehabilitation Project, I/P 25-05 (T2505)	$	318,253.59
GOPHER STATE ONE CALL INC	2025 Water & Sewer Locate Fees	$	984.15
GORACKE ALAN	PC Attendance 2025 - Goracke	$	750.00
GORZYCKI JONATHAN TYLER	PC Attendance 2025 - Gorzycki	$	480.00
GRAINGER	Drain cleaning machine	$	745.81
GRAINGER	Rollout switch furnace	$	34.30
GRANT WRITING USA	Grant Writing Course 2/3-2/4/26 - Showalter	$	475.00
GREAT RIVER AUTOMATION LLC	HVAC software upgrade	$	2,400.00
GROUP HEALTH NON-PATIENT A/R	EAP benefits	$	257.58
HALPERN JASON	PC Attendance 2025 - Halpern	$	300.00
HAMMER SPORTS LLC	Refs for Adult Basketball 12/7/2025	$	420.00
HAWKINS INC	Water Treatment Chemicals	$	14,323.73
HAWKINS INC	Water Treatment Chemicals	$	18,143.40
HIPERLINE	2025 Capital: Sanitary Sewer Manhole Rehab; MH-36-0004883	$	18,242.00
HIPERLINE	2025 Capital: Sanitary Sewer Manhole Rehab; MH-36-0004890	$	16,157.60

HOSE PROS LLC	Outside Brine Hose	$	138.37
HOSE PROS LLC	Plumbing Fitting : Ice Rink Flooding @ LAC	$	83.33
HOTSY MINNESOTA	Truck Wash : PW Stock	$	1,127.15
HOWARD JASEN	PC Attendance 2025 - Howard	$	300.00
IMAGE PRINTING & GRAPHICS INC	3 Nameplates for Chambers	$	67.15
IMPACT PROVEN SOLUTIONS	2025 Utility Billing Invoicing	$	5,048.65
INSTRUMENTAL RESEARCH INC	Water Sample Testing: November 2025	$	1,050.00
JOHN HENRY FOSTER MINNESOTA INC	Replacement parts for Plants : Water	$	338.00
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	December MAYC Connect Newsletter	$	1,681.01
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	Winter/Spring Rec Connect	$	20,676.07
KATH FUEL OIL SERVICE COMPANY	Bulk Diesel Exhaust Fluid; Shop	$	770.10
KILLMER ELECTRIC COMPANY INC	Lower well 19 power feed: Zest Road Project	$	4,088.00
KNOWBE4 INC	Credit	$	(22,942.22)
KNOWBE4 INC	Security Awareness Training Subscription	$	22,942.22
KNOWBE4 INC	Security Awareness Training Subscription	$	7,647.40
KRAFT MECHANICAL LLC	PW Boiler repair	$	6,319.58
KUTAK ROCK LLP	2025A Bond Issuance - Bond Counsel	$	15,500.00
LANGUAGE LINE SERVICES INC	2025 Translation and Interpretation Services for the year	$	518.09
LAWSON PRODUCTS INC	Paint Can Holders - New Sign Truck / Tape	$	61.28
LAWSON PRODUCTS INC	Paint Can Holders - New Sign Truck / Tape	$	104.47
LEGACY CONCRETE COATINGS	PD Concrete	$	8,559.00
LEXIPOL LLC	Policy manual contract for 2026	$	5,758.59
LIFE SAFETY SYSTEMS INC	Annual Fire Inspection	$	265.00
LIFE SAFETY SYSTEMS INC	Fire Alarm replacement	$	49,125.00
LOCKRIDGE GRINDAL NAUEN PLLP	2025 State Advocacy Services (Year 2 of 3 Year Contract)	$	3,166.66
MANAGED SERVICES INC	CH December janitorial services 2025	$	4,819.00
MANSFIELD OIL COMPANY	Fuel Delivery - November 2025	$	2,982.81
MANSFIELD OIL COMPANY	Fuel Delivery - November 2025	$	7,367.92
MANSFIELD OIL COMPANY	Fuel Delivery - December 2025	$	12,167.42
MANSFIELD OIL COMPANY	Fuel Delivery - December 2025	$	5,936.37
MARSDEN CENTRAL LLC	PW December janitorial services	$	2,550.67
MC TOOL & SAFETY SALES	Coveralls: PW Employees/Streets	$	1,742.40
MC TOOL & SAFETY SALES	Snow Shovels	$	308.43
MC TOOL & SAFETY SALES	Dig Trailer, Safety supplies/ Replace Gear	$	1,304.60
MENARDS - BLAINE	Street Supplies: Locks/snow brushes/carts	$	310.92
MENARDS - BLAINE	Wire repair: Quincy park	$	38.82
MENARDS - BLAINE	Supplies for Weather Stations - Streets	$	43.67
MENARDS - BLAINE	Shovels/Glass Cleaner/Brushes	$	225.13
MENARDS - BLAINE	Shelf, hooks, rodent traps	$	183.16
MENARDS - BLAINE	Hoses/nozzles/valves: Street Supplies	$	158.31
MENARDS - BLAINE	Brooms, Squeegee, Buckets,	$	95.12
MENARDS - BLAINE	PD Training Building supplies	$	1,935.31
MENARDS - BLAINE	Pipe Fittings for Flooding Rinks : Parks	$	7.10
MENARDS - BLAINE	Air Compressor Parts, Mice Traps/Bait : Plants 3 & 4	$	75.69
MENARDS - BLAINE	Air Compressor Parts, Mice Traps/Bait : Plants 3 & 4	$	23.10
MENARDS - BLAINE	Paint Supplies: Zamboni	$	158.28
METROPOLITAN COUNCIL	November 2025 SAC	$	9,840.60
MIDWAY FORD COMPANY	Transmission cooler line: PD Vehicle 5303	$	109.14
MIDWAY FORD COMPANY	Tail Light: Unit 2424 (truck)	$	271.44
MIDWAY FORD COMPANY	Alternator : Unit 4487 (Truck)	$	310.40

MINNESOTA DEPARTMENT OF HEALTH	Water Exam Application Fee; Nathan DeBoer	$	32.00
MINNESOTA DEPARTMENT OF TRANSPORTATION	Bituminous Plant Inspections (10/7/25), I/P 25-05 (T2505)	$	489.59
MN METRO NORTH TOURISM	September Lodging Tax	$	18,804.19
MUNIPLATFORM	2025A Bond Issuance - Distribution and Marketing Fees	$	750.00
NATIONAL PUBLIC EMPLOYER LABOR RELATIONS	2026 Dual State + National PELRA Membership Renewal	$	200.00
NORTHERN SANITARY SUPPLY CO INC	CH liners, soap, towels, tissues	$	1,028.77
NORTHERN SANITARY SUPPLY CO INC	MAYC liners, soap, towels, tissues	$	463.04
NORTHERN SANITARY SUPPLY CO INC	MAYC tissue, liners, disinfectant	$	162.70
NORTHERN SANITARY SUPPLY CO INC	CH tissue, liners	$	95.79
NUSS TRUCK & EQUIPMENT	Credit	$	(174.00)
NUSS TRUCK & EQUIPMENT	Water Pump : Unit 1272 (Dump Truck)	$	604.34
NUSS TRUCK & EQUIPMENT	Sensor/Harness: Plow 1279	$	549.50
NUSS TRUCK & EQUIPMENT	Air Dryer Filters: PW Stock	$	884.32
NUSS TRUCK & EQUIPMENT	NOCK Sensor/ DEF Truck Sensor : Unit 1278 (MACK truck)	$	1,538.88
NUSS TRUCK & EQUIPMENT	DEF Filters: PW Stock	$	416.13
OLSON MAISA	PC Attendance 2025 - Olson	$	540.00
O'REILLY AUTOMOTIVE INC	Wiper Fluid/blades: PW & PD stock	$	21.14
O'REILLY AUTOMOTIVE INC	Wiper Fluid/blades: PW & PD stock	$	89.70
OUVERSON SEWER & WATER	Slip liner Removal - 3 locations	$	1,500.00
OUVERSON SEWER & WATER	Slip liner Removal - 3 locations	$	1,500.00
OUVERSON SEWER & WATER	Slip liner Removal - 3 locations	$	1,500.00
PAFFY'S PEST CONTROL INC	CH monthly pest control	$	85.35
PAFFY'S PEST CONTROL INC	MAYC monthly pest control	$	59.75
PHASOR ELECTRIC COMPANY	Overhead Power for Dump truck and Dig Trailer	$	4,794.00
PLAISTED COMPANIES INC	Sand/Dirt for Water Main breaks	$	2,910.82
PRECISE MRM LLC	2025 PW GPS Management	$	1,660.00
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	111.44
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	407.00
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	127.69
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	681.89
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	55.00
PRESCRIPTION LANDSCAPE INC	November Monthly Bed Maint - Various Medians	$	490.98
RIDGEWAY & ASSOCIATES	PD Mental Wellness Program 2025	$	3,130.00
ROADKILL ANIMAL CONTROL	2025 Disposal of Dead Deer; November	$	516.00
ROTARY CLUB OF BLAINE-HAM LAKE	Brian Wiens Membership Dues July 2025-March 2026	$	600.00
S&P GLOBAL RATINGS	2025A Bond Issuance - Rating Agency Fee	$	20,900.00
SAFETYFIRST PLAYGROUND MAINTENANCE	Woodchips for City Playgrounds	$	6,366.50
SAM'S CLUB/SYNCHRONY BANK	Supplies for winter events	$	27.46
SAM'S CLUB/SYNCHRONY BANK	Decoration for winter celebration	$	69.96
SAM'S CLUB/SYNCHRONY BANK	Decoration for winter celebration	$	119.92
SAM'S CLUB/SYNCHRONY BANK	Food for winter programs	$	123.24
SNAP-ON INDUSTRIAL	B/O supplies; 37 pc drill bits	$	136.23
SNAP-ON INDUSTRIAL	Extension Kit/tools	$	923.89
SNAP-ON INDUSTRIAL	B/O Tools: Wrenches/Ratchets/Brass wedge	$	205.62
SNAP-ON INDUSTRIAL	B/O Tools: Wrenches/Ratchets/Brass wedge	$	1,171.28
SNAP-ON INDUSTRIAL	Flaring set-kit/Plier set: Truck 4653	$	2,961.87
SPORTS LIGHTING AUTHORITY INC	Blaine Baseball Complex field 5 lighting design and consulting	$	4,050.00
STEPP MANUFACTURING CO INC	Blower Motors (2) : Unit 2410 (Water Tanker)	$	558.35
STERICYCLE INC	Oct/Nov 2025 shred	$	288.62
SWANSON NICHOLE	PC Attendance 2025 - Swanson	$	480.00

SYN-TECH SYSTEMS	FuelMaster 2026 Maintenance Subscription	$	550.00
THE LEADERSHIP GROWTH GROUP LLC	2026 Leadership Growth Group Series	$	600.00
TPC TWIN CITIES	Harvest Hustle Reimbursement Fees	$	10,635.25
TREVIPAY	Screwdriver, spot blower	$	117.77
TRI-STATE BOBCAT INC	Electrical Connectors/Air Filters : PW Stock	$	861.16
TRI-STATE BOBCAT INC	Chipper Repair: Unit 1238	$	3,811.74
TYLER TECHNOLOGIES INC	Pooled Cash and Bank Reconciliation	$	13,305.00
TYLER TECHNOLOGIES INC	Pooled Cash and Bank Reconciliation	$	12,628.33
TYLER TECHNOLOGIES INC	Credit	$	(13,305.00)
ULINE	6 mesh chairs	$	1,761.94
ULINE	Cabinet/coveralls/Maint. Supplies	$	4,770.81
ULINE	Pallet Racking/Step Ladders	$	4,224.27
ULINE	Pallet Racking/Step Ladders	$	383.77
ULINE	Tape, Cylinder Rack	$	2,674.31
ULINE	Pallet Racking	$	2,500.49
ULINE	Table/rope for Tarps	$	3,607.10
ULINE	Ice Melt	$	3,148.90
US BANK	Fiscal Agent Fees - 2024B	$	500.00
US BANK	Fiscal Agent Fees - 2024C	$	500.00
US BANK	Fiscal Agent Fees - 2024D	$	500.00
USA BLUEBOOK (#657220)	Chemical Testing Supplies: Water	$	36.81
USA BLUEBOOK (#657220)	Lab testing supplies: WTP 1-4	$	1,438.94
USA BLUEBOOK (#657220)	Orthophosphate Testing Supplies; Water	$	770.45
USA BLUEBOOK (#657220)	B/O Orthophosphate Testing Supplies; Water	$	4,422.35
USA BLUEBOOK (#657220)	Hand truck tools; Pipe wrenches/pliers/Channellock's	$	179.68
USA BLUEBOOK (#657220)	Hand truck tools; Pipe wrenches/pliers/Channellock's	$	269.00
USA BLUEBOOK (#657220)	Hand truck tools; Pipe wrenches/pliers/Channellock's	$	560.98
USA BLUEBOOK (#657220)	Hand truck tools; Pipe wrenches/pliers/Channellock's	$	206.57
VIKING ELECTRIC SUPPLY LLC	Wire for hockey rinks: Quincy Park	$	155.93
WALTERS RECYCLING & REFUSE INC	Organics Collection 2025	$	150.00
WALTERS RECYCLING & REFUSE INC	Dumpster trash disposal BBC	$	262.57
WALTERS RECYCLING & REFUSE INC	Garbage and Recycling Contract	$	506,232.91
WATER CONSERVATION SERVICES INC	Water Main Leak Detection 11/30; 824 95th Ave	$	579.40
WSB & ASSOCIATES INC	Jim Peterson Park Improvements for Hockey rink and Warming House	$	6,098.25
XCEL ENERGY	10563 Packard St NE - Siren	$	9.95
XCEL ENERGY	4206 Woodland Pkwy NE - Signal	$	61.49
XCEL ENERGY	4131 Pheasant Ridge DR NE - Monument	$	12.28
XCEL ENERGY	4125 109th Ave NE - Signal	$	62.50
XCEL ENERGY	9191 Lincoln St NE - Bandshell	$	208.57
ZAHL-PETROLEUM MAINTENANCE COMPANY	Hoist Repair; Mechanic Hoist	$	4,569.86
ZIEGLER INC	Battery: Loader #1294	$	1,035.00
ZIEGLER INC	Windshield Washer Sprayer: Unit 1282	$	19.71
		$	1,405,658.64

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 01/21/2026 FOR PAYMENTS THE WEEK OF 12/19/2025

Vendor Name	Description	Amount
JOHNSON LITHO GRAPHICS OF EAU CLAIRE LTD	Winter/Spring Rec Connect	$ 20,676.07
S&P GLOBAL RATINGS	2025A Bond Issuance - Rating Agency Fee	$ 20,900.00
KNOWBE4 INC	Security Awareness Training Subscription	$ 22,942.22
CONNEXUS ENERGY-UTILITY PAYMENTS	November 2025 Electric	$ 45,994.15
LIFE SAFETY SYSTEMS INC	Fire Alarm replacement	$ 49,125.00

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 01/21/2026 FOR PAYMENTS THE WEEK OF 12/23/2025

Vendor Name	Description		Amount
AKA PARK LLC	PARC Membership	$	1,000.00
ANOKA COUNTY TREASURY DEPARTMENT	Connect Anoka County Fiber	$	812.50
BCA-CHAU RECORDS	Liquor License Background Check Fee	$	96.00
BROOKS HENRY	Tuition reimbursement	$	1,800.00
CARRIGAN JENNIFER	Mileage Reimbursement	$	10.36
CENTENNIAL SCHOOL DIST 12	Full escrow refund, SP25-0001, Centennial HS Stadium	$	28,200.00
CENTURYLINK	Public Works Internet Service	$	79.48
COMCAST	Public Works Internet Service	$	201.47
COMCAST	Fiber Internet Service	$	1,360.00
DOUGLAS KERR UNDERGROUND LLC	2025 Southwest Area Street Reconstruction, I/P 25-06	$	140,508.04
ECKBERG LAMMERS PC	Policy360 onboarding fee	$	5,000.00
GOUGH JANE	Mileage for MBPTA Annual Meeting in Vadnais Heights	$	22.12
HANDT JOY	payment for paying with my personal credit card by mistake	$	401.95
KUTAK ROCK LLP	105th Ave Redevelopment Project	$	30.50
KUTAK ROCK LLP	General TIF Matters	$	183.00
LANDS' END BUSINESS OUTFITTERS	Property Room Clothing and Uniforms	$	291.45
LANDS' END BUSINESS OUTFITTERS	Property Room Clothing and Uniforms	$	242.57
MINNESOTA OCCUPATIONAL HEALTH	Vaccine	$	210.00
MINNESOTA STATE COLLEGES OF UNIVERSITIES	defensive driving	$	432.00
MINUTE MAKER SECRETARIAL	Minute Maker Secretarial	$	374.50
MINUTE MAKER SECRETARIAL	2025 Planning Commission Minutes	$	172.00
NOTTINGHAM CONSTRUCTION LLC	Full escrow refund, SP19-20 North Central Plaza	$	21,015.00
OFFICE OF MNIT SERVICES	Telephone and Internet Service	$	178.14
PARK CONSTRUCTION COMPANY	Zest Street & Lakes Pkwy Construction, I/P T2504 (25-04)	$	361,744.13
PARK CONSTRUCTION COMPANY	Zest Street & Lakes Pkwy Construction, I/P T2504 (25-04)	$	346,481.90
POTVIN ERIC	Reimbursement - GIS Supplies	$	28.53
ROLFES LAURA	Travel and Meal Allowance	$	34.89
SUN LIFE FINANCIAL	Long Term Disability Insurance-monthly	$	5,465.10
TEAMSTERS LOCAL #320 WELFARE	Police Dental - Group #1609 Monthly	$	8,208.00
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	Life Insurance - monthly	$	7,739.25
WIENS BRIAN	Police Community Alliance Mtg - breakfast supplies	$	44.49
ZEMAN VALERIE	Travel and Meal Allowance	$	39.26
		$	932,406.63

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 01/21/2026 FOR PAYMENTS THE WEEK OF 12/23/2025

Vendor Name	Description	Amount
NOTTINGHAM CONSTRUCTION LLC	Full escrow refund, SP19-20 North Central Plaza	$ 21,015.00
CENTENNIAL SCHOOL DIST 12	Full escrow refund, SP25-0001, Centennial HS Stadium	$ 28,200.00

PAYROLL CHECKS & WIRE TRANSFERS

MONTH: DECEMBER 2025

PAYROLL CHECKS

DATE	VENDOR	DESCRIPTION	AMOUNT
12/04/25	VENDOR CHECKS	CHECK # 80091 - 80092	$1,407.68
12/04/25	EMPLOYEES	DIRECT DEPOSITS	$705,393.38
12/11/25	EMPLOYEES	DIRECT DEPOSITS	$184,037.04
12/18/25	VENDOR CHECKS	CHECK # 80093 - 80100	$8,772.26
12/18/25	EMPLOYEES	DIRECT DEPOSITS	$665,564.97
12/31/25	EMPLOYEES	DIRECT DEPOSITS	$693,482.38

WIRE TRANSFERS

DATE	VENDOR	DESCRIPTION	AMOUNT
12/04/25	STATE OF MINNESOTA	PAYROLL TAXES	$48,918.05
12/04/25	IRS	PAYROLL TAXES	$215,992.77
12/04/25	PERA		$210,265.92
12/04/25	MSRS, GREAT WEST, NATIONWID	DEFERRED COMP & H.S.A	$60,486.01
12/22/26	STATE OF MINNESOTA	NOVEMBER SALES TAX	$42,699.00
12/17/26	21ST CENTURY BANK	CREDIT CARDS	$35,844.39
12/11/25	STATE OF MINNESOTA	PAYROLL TAXES	$11,644.44
12/11/25	IRS	PAYROLL TAXES	$34,209.77
12/11/25	PERA		$76,241.16
12/11/25	MSRS, GREAT WEST, NATIONWID	DEFERRED COMP & H.S.A	$25.00
12/18/25	STATE OF MINNESOTA	PAYROLL TAXES	$45,641.69
12/18/25	IRS	PAYROLL TAXES	$201,701.68
12/18/25	PERA		$201,121.90
12/18/25	MSRS, GREAT WEST, NATIONWID	DEFERRED COMP & H.S.A	$62,285.05
12/31/25	STATE OF MINNESOTA	PAYROLL TAXES	$46,857.14
12/31/25	IRS	PAYROLL TAXES	$208,503.30
12/31/25	PERA		$203,716.35
12/31/25	MSRS, GREAT WEST, NATIONWID	DEFERRED COMP & H.S.A	$55,169.94

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
08/29/25	09/23/25	Police	Mark Boerboom	Wal-mart	Juvenile Suppression Detail in collaboration with eight other agencies - consumables	44.08
08/29/25	09/23/25	Police	Mark Boerboom	Costco Whse	Juvenile Suppression Detail in collaboration with eight other agencies - consumables	333.31
09/02/25	09/23/25	Police	Mark Boerboom	Wal-mart	Juvenile Suppression Detail in collaboration with eight other agencies - consumables	33.07
					Statement Total	410.46
08/19/25	09/23/25	Public Works	Nicholas Fleischhacker	Fleet Farm	Life Vests: Storm Water	75.68
08/19/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Water/Collection SD Exam Fee: Henry Brooks	55.00
08/19/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Water/Collection Exam Service Fee: Henry Brooks	1.18
08/20/25	09/23/25	Public Works	Nicholas Fleischhacker	McMaster-Carr	Tool for Crane #4505	4,314.01
08/26/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Collection System Basic Training: Conor Allen	585.00
08/26/25	09/23/25	Public Works	Nicholas Fleischhacker	Control	Collection System Basic Training: Conor Allen	12.58
08/26/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Collection System Basic Training: Tony Anderson	585.00
08/26/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Collection System Basic Training: Tony Anderson	12.58
08/28/25	09/23/25	Public Works	Nicholas Fleischhacker	Recreation.gov	Accidental charge to incorrect card	24.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Water/Collection SB Exam Fee: Conor Allen	55.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	MN Pollution Control	Water/Collection Exam Service Fee: Conor Allen	1.18
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Thursday 10/2/25: Mechanics - 2 Employees	90.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Thursday 10/2/25: Parks - 6 employees	270.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Thursday 10/2/25: Storm Water - 5 employees	225.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Thursday 10/2/25: Streets - 8 employees	360.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Thursday 10/2/25: Water - 4 employees	180.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Administration - 2 Employees	90.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Mechanics - 2 Employees	90.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Parks - 2 Employees	90.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Storm Water - 6 Employees	270.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Streets - 4 Employees	180.00
09/03/25	09/23/25	Public Works	Nicholas Fleischhacker	Minnesota Fall Maint Expo	Wednesday 10/1/25: Water - 4 Employees	180.00
09/10/25	09/23/25	Public Works	Nicholas Fleischhacker	Decks Direct	Propery Markers for Deacons Park	983.77
09/12/25	09/23/25	Public Works	Nicholas Fleischhacker	Kwik Trip	NL Premium Fuel for PW	103.98
					Statement Total	8,833.96
08/19/25	09/23/25	Police	Joe Gerhard	At Home Store	Soft Interview Room items	251.75
08/19/25	09/23/25	Police	Joe Gerhard	Target	Soft Interview Room items	32.44
08/21/25	09/23/25	Police	Joe Gerhard	Target	Soft Interview Room items	48.71
08/26/25	09/23/25	Police	Joe Gerhard	TST Hope Breakfast Bar	Working Lunch with IACP Victim Services Grant Representatives Site Visit	183.18
09/17/25	09/23/25	Police	Joe Gerhard	Delta Air	Flights to Denver CO for IACP Conference - Podany	466.96

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09/17/25	09/23/25	Police	Joe Gerhard	Delta Air	Flights to Denver CO for IACP Conference - Gerhard (had a credit towards price)	70.00
09/17/25	09/23/25	Police	Joe Gerhard	Delta Air	Flights to Denver CO for IACP Conference - Donaldson	466.96
					Statement Total	1,520.00
08/29/25	09/23/25	Engineering	Lucy Gray	Canva	signs	15.00
09/04/25	09/23/25	Engineering	Lucy Gray	Minnesota GIS LIS	GIS Conference (Roger & Eric P.)	1,160.00
09/04/25	09/23/25	Engineering	Lucy Gray	MSFT	Microsoft Azure (software that runs ARC GIS)	6,235.83
09/12/25	09/23/25	Engineering	Lucy Gray	U OF M Cont Learning	2025 MN Water Resource Conference (Teresa)	500.00
					Statement Total	7,910.83
08/26/25	09/23/25	Public Works	Jason Grode	Pat's Small Engine Plus	Starter Covers for Mower 2362	17.86
					Statement Total	17.86
08/11/25	09/23/25	Information Technology	Paul Grosse	Easy	DNS Queries at $6.00 per million	3.92
					Statement Total	3.92
08/20/25	09/23/25	Recreation	Joy Handt	Temu	credit for items that were damaged	(12.81)
08/20/25	09/23/25	Recreation	Joy Handt	Temu	craft item for Oktober Fest	15.56
08/20/25	09/23/25	Recreation	Joy Handt	Temu	craft item for Oktober Fest	20.64
08/20/25	09/23/25	Recreation	Joy Handt	Temu	craft item for fall program	18.48
08/20/25	09/23/25	Recreation	Joy Handt	Temu	item for Breakfast with Santa	28.88
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Halloween bags for Flashlight Pumpkin	42.44
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Halloween favors for Flashlight Pumpkin	39.86
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Halloween favors for Flashlight Pumpkin	36.65
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Holiday craft for Winter Celebration	13.52
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Halloween favors for Flashlight Pumpkin	51.14
08/20/25	09/23/25	Recreation	Joy Handt	Temu	craft item for fall program	18.48
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Halloween bags for Flashlight Pumpkin	17.69
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Prince and Princess Party craft	9.24
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Playnet craft	176.64
08/20/25	09/23/25	Recreation	Joy Handt	Temu	Playnet craft	63.89
08/20/25	09/23/25	Recreation	Joy Handt	Temu	craft item for fall program	19.03
08/21/25	09/23/25	Recreation	Joy Handt	Temu	Bark in the Park bags- sponsor money	40.72
08/21/25	09/23/25	Recreation	Joy Handt	Temu	Bark in the Park bags- sponsor money	62.90
08/26/25	09/23/25	Recreation	Joy Handt	Walmart	plates for Fall/Winter programs	31.96
08/26/25	09/23/25	Recreation	Joy Handt	Temu	Halloween craft for Flashlight Pumpkin	29.36
08/28/25	09/23/25	Recreation	Joy Handt	Northern tool and Equipment	cart for events	55.09
09/03/25	09/23/25	Recreation	Joy Handt	Temu	Halloween decorations for Flashlight Pumpkin	30.26
09/04/25	09/23/25	Recreation	Joy Handt	Walmart	Gems for bottles- special events	9.86
09/08/25	09/23/25	Recreation	Joy Handt	Temu	supplies for Holiday Shopping	92.54
09/09/25	09/23/25	Recreation	Joy Handt	Temu	free craft for kids at Winter Celebration	147.53
09/08/25	09/23/25	Recreation	Joy Handt	Walmart	free craft for kids at WorldFest	22.57
09/09/25	09/23/25	Recreation	Joy Handt	Temu	supplies for Holiday Shopping	13.50
09/09/25	09/23/25	Recreation	Joy Handt	Temu	supplies for Holiday Shopping	44.17

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
09/10/25	09/23/25	Recreation	Joy Handt	Walmart	supplies for Playnet	7.26
09/12/25	09/23/25	Recreation	Joy Handt	Home Depot	plants for decorations at WorldFest	178.33
09/15/25	09/23/25	Recreation	Joy Handt	Market place at MSP	lunch before flight	20.27
09/13/25	09/23/25	Recreation	Joy Handt	Sincerely Eats	lunch for volunteer at WorldFest	17.23
09/19/25	09/23/25	Recreation	Joy Handt	MSP parking	parking at MSP for Florida conference	119.37
09/16/25	09/23/25	Recreation	Joy Handt	Orange Cty Convention Center	lunch at the conference	16.24
09/16/25	09/23/25	Recreation	Joy Handt	Buffalo Wild Wings	supper for Jerome and myself during the conference	52.69
					Statement Total	1,551.18
09/12/25	09/23/25	Community Development	Daniel Hauck	MBPTA	MBPTA Fall Education - Adeana Gilliland	108.55
09/15/25	09/23/25	Community Development	Daniel Hauck	MBPTA	MBPTA Fall Education - Brianna Freeman	108.55
09/15/25	09/23/25	Community Development	Daniel Hauck	KwikSafety	4 Safety Vests - Tom Schmolke	170.96
09/17/25	09/23/25	Community Development	Daniel Hauck	International Code Council	2024 International Swimming Pool & Spa Code Books	90.00
					Statement Total	478.06
08/20/25	09/23/25	Communications	Ben Hayle	Apple	Monthly iCloud storage fee	2.99
09/02/25	09/23/25	Communications	Ben Hayle	MAC Parking	Airport parking while traveling for professional development	149.76
09/02/25	09/23/25	Communications	Ben Hayle	Facebook	Social media ad - 105th Development	19.67
09/03/25	09/23/25	Communications	Ben Hayle	MN Assoc of Gov Communicator	One day local professional development registration - Emily Krech	155.00
09/04/25	09/23/25	Communications	Ben Hayle	Nacho Daddy	Meal while traveling for professional development	32.84
09/05/25	09/23/25	Communications	Ben Hayle	Gordon Ramsay Burger	Meal while traveling for professional development	44.00
09/05/25	09/23/25	Communications	Ben Hayle	Eureka	Meal while traveling for professional development	38.83
09/08/25	09/23/25	Communications	Ben Hayle	Giordano's	Meal while traveling for professional development	38.13
09/08/25	09/23/25	Communications	Ben Hayle	PH Lodging	Hotel while traveling for professional development	486.08
09/12/25	09/23/25	Communications	Ben Hayle	Facebook	Social media ad - WorldFest	100.00
09/16/25	09/23/25	Communications	Ben Hayle	MN Assoc of Gov Communicator	Annual membership dues - Hayle, Andrea, Clements	240.00
					Statement Total	1,307.30
09/09/25	09/23/25	Administration	Scott Johnson	Café Zupas	City Manager Recruitment Lunch	180.99
					Statement Total	180.99
09/15/25	09/23/25	Recreation	Jerome Krieger	Lyft	Conference	6.25
09/15/25	09/23/25	Recreation	Jerome Krieger	HH Marketplace - HHH Airport MN	Lunch at the airport	24.17
09/17/25	09/23/25	Recreation	Jerome Krieger	Lyft	Ride to dinner on Monday - NRPA Conference	9.35
09/17/25	09/23/25	Recreation	Jerome Krieger	Lyft	Ride home from dinner on Monday - NRPA Conference	8.04

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
					Statement Total	47.81
09/01/25	09/23/25	Police	Reginald Larson	Royal Canin	Dog food	156.98
					Statement Total	156.98
08/19/25	09/23/25	Police	Brian Podany	FMAM-CVENT Fire Marshal	Fire Inspection Training - Community Standards	1,560.00
08/26/25	09/23/25	Police	Brian Podany	Cranky Texans	Outside the Waistband Light Weight Holster - Podany	108.06
08/27/25	09/23/25	Police	Brian Podany	IACP	IACP Conference Registration Fees - Podany	500.00
08/29/25	09/23/25	Police	Brian Podany	Apple.com	iCloud storage	2.99
09/08/25	09/23/25	Police	Brian Podany	POST Board	Post License Fees	1.94
09/08/25	09/23/25	Police	Brian Podany	POST Board	Post License Fees	1.94
09/08/25	09/23/25	Police	Brian Podany	State of MN POST Board	Post License for new officer - Braden Olmstead	90.00
09/08/25	09/23/25	Police	Brian Podany	State of MN POST Board	Post License for new officer - Thomas Shields	90.00
					Statement Total	2,354.93
08/23/25	09/23/25	Police	Mychal Rygg	Rack Attack	Replacement Bike Rack for PD	639.99
08/25/25	09/23/25	Police	Mychal Rygg	Martinizing of Blaine	Dry Cleaning for Honor Guard uniforms - Grant Breems & Tou Vang	48.90
09/02/25	09/23/25	Police	Mychal Rygg	IACP	IACP Conference Registration Fee - Rygg	445.00
09/17/25	09/23/25	Police	Mychal Rygg	Delta Air	Flights to Denver Co for IACP Conference - Rygg (had a credit towards price)	70.00
					Statement Total	1,203.89
08/20/25	09/23/25	Police	Joshua Sundgaard	Kwik Shop	Gas for squad	41.78
08/29/25	09/23/25	Police	Joshua Sundgaard	Phillips 66	Gas for squad	33.57
08/30/25	09/23/25	Police	Joshua Sundgaard	Love's	Gas for squad	42.00
					Statement Total	117.35
09/03/25	09/23/25	Administration	Erik Thorvig	APA	APA Membership _ Kaye	383.00
					Statement Total	383.00
08/19/25	09/23/25	Police	Zachary Johnson	U of M Cont Learning		150.00
08/19/25	09/23/25	Police	Zachary Johnson	Wave OnTarget		350.00
08/19/25	09/23/25	Police	Zachary Johnson	USPS.com	Property Room/Evidence postage	9.60
08/20/25	09/23/25	Police	Zachary Johnson	Minnesota Assoc of Gov	Minnesota Association of Government Communicators Membership - Emily Krech	85.00
08/20/25	09/23/25	Police	Zachary Johnson	B2G LLC		450.00
08/25/25	09/23/25	Police	Zachary Johnson	Elavon Srv Fee Barron	Drug Destruction Service Fees	3.00
08/25/25	09/23/25	Police	Zachary Johnson	Barron County Waste	Drug Destruction Fees	100.00
09/03/25	09/23/25	Police	Zachary Johnson	SQ Custom Made Enterp	Community Outreach Event items - Pickleball with the Police	392.45
09/04/25	09/23/25	Police	Zachary Johnson	Holiday Stations	Citizens Academy items	12.58
09/04/25	09/23/25	Police	Zachary Johnson	Target	Citizens Academy items	47.30

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
09/08/25	09/23/25	Police	Zachary Johnson	Rebyl	Community Outreach Event items - Pickleball with the Police	546.00
09/10/25	09/23/25	Police	Zachary Johnson	USPS.com	Property Room/Evidence postage	9.60
09/17/25	09/23/25	Police	Zachary Johnson	Costco Whse	Street Crimes Training consumables	83.00
					Statement Total	2,238.53
10/06/25	10/21/25	Administration	Lisa Derr	The Flower Mill	Memorial Flowers for an Employee's Daughter's Funeral	138.59
10/08/25	10/21/25	Administration	Lisa Derr	Walmart	Community Development Employee Engagement Event Supplies	3.88
10/05/25	10/21/25	Administration	Lisa Derr	Costco	Community Development Employee Engagement Event Supplies	42.47
					Statement Total	184.94
09/19/25	10/21/25	Public Works	Nicholas Fleischhacker	U OF M Continue Learning	2025 Tree Inspector Recertification Workshop; Kris Paulseth	100.00
09/19/25	10/21/25	Public Works	Nicholas Fleischhacker	MSA	MN Society of Arboriculture fall conference: Kris Paulseth	160.00
09/24/25	10/21/25	Public Works	Nicholas Fleischhacker	Office Max	Label Maker tape/File holders for Crane truck 4505	113.49
10/01/25	10/21/25	Public Works	Nicholas Fleischhacker	Municipal Equipment	Vactor baskets, grabbers, etc for Storm Water	3,508.00
10/08/25	10/21/25	Public Works	Nicholas Fleischhacker	U OF M Continue Learning	2025 Pesticide Safety Recertification; Troy Szostak & Curt Conkright	290.00
10/08/25	10/21/25	Public Works	Nicholas Fleischhacker	AmeraProducts	Stainless Steel Tissue dispenser & Replacement Keys; Park Dept	387.74
10/08/25	10/21/25	Public Works	Nicholas Fleischhacker	Toppers Pizza	Lunch for Park Dept: Park Dept/Manangement meeting	114.09
					Statement Total	4,673.32
10/15/25	10/21/25	Police	Joe Gerhard	Breezy Point	MAPET Conference - Kayla Skoglund	181.46
10/15/25	10/21/25	Police	Joe Gerhard	Breezy Point	MAPET Conference - Melissa Christensen	181.46
10/15/25	10/21/25	Police	Joe Gerhard	Breezy Point	MAPET Conference - Brooke Jacobson	181.46
10/16/25	10/21/25	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee for travel to IACP Conference in Denver, CO - Podany	35.00
10/16/25	10/21/25	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee for travel to IACP Conference in Denver, CO - Gerhard	35.00
10/16/25	10/21/25	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee for travel to IACP Conference in Denver, CO - Donaldson	35.00
					Statement Total	649.38
10/14/25	10/21/25	Engineering	Lucy Gray	Skillpath	Tax-Exempt Credit	(24.30)
09/19/25	10/21/25	Engineering	Lucy Gray	The Suites Hotel at WA Duluth	AWWA Conference	551.58
09/28/25	10/21/25	Engineering	Lucy Gray	Canva	Project mailers and information	15.00
10/01/25	10/21/25	Engineering	Lucy Gray	2025 APWA-MN Fall Conf	2025 APWA-MN Fall Conference - Stefan & Dan	754.70
10/04/25	10/21/25	Engineering	Lucy Gray	MSFT	Microsoft Azure-Inv E0600XHNPW	6,115.20
10/09/25	10/21/25	Engineering	Lucy Gray	Minnesota State College	Bituminous Street Inspector Recertificiation Class - Jerry Rud	250.00
10/13/25	10/21/25	Engineering	Lucy Gray	Skillpath	Management & Leadership Skills for First-time Supervisors & Managers	323.30
					Statement Total	7,985.48

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09/26/25	10/21/25	Information Technology	Paul Grosse	Easy	Annual Managed DNS Service	60.00
					Statement Total	60.00
09/18/25	10/21/25	Recreation	Joy Handt	The Pub	Supper on Thursday at Florida conference	51.17
09/18/25	10/21/25	Recreation	Joy Handt	Orange County Convention	Lunch on Thursday at Florida conference	22.90
09/19/25	10/21/25	Recreation	Joy Handt	Auntie Anne	Lunch on Friday at Florida conference	12.55
09/19/25	10/21/25	Recreation	Joy Handt	MSP parking	Parking at the airport for Florida conference	122.63
09/19/25	10/21/25	Recreation	Joy Handt	Hilton	Hotel for Florida conference	1,207.88
09/25/25	10/21/25	Recreation	Joy Handt	Walmart	Food for Flashlight Pumpkin	25.39
09/25/25	10/21/25	Recreation	Joy Handt	Temu	Halloween supplies for Flashlight Pumpkin program	49.68
09/25/25	10/21/25	Recreation	Joy Handt	Amazon Digital	Monthly movie for the MAYC	5.40
09/29/25	10/21/25	Recreation	Joy Handt	MNFEA Paypal	Membership fee for Minnesota Festivals and Events Association	125.00
09/29/25	10/21/25	Recreation	Joy Handt	MNFEA Paypal	Fall Focus class on October 9	125.00
10/01/25	10/21/25	Recreation	Joy Handt	Walmart	Supplies for Flashlight Pumpkin program	25.39
10/01/25	10/21/25	Recreation	Joy Handt	Temu	shopping	30.48
10/01/25	10/21/25	Recreation	Joy Handt	Temu	shopping	32.94
09/30/25	10/21/25	Recreation	Joy Handt	Walmart	Pop for volunteers/staff for Oktober Fest paid by sponsorship	72.36
10/03/25	10/21/25	Recreation	Joy Handt	Home Depot	Decorations for Oktober Fest paid by sponsorship	86.86
10/04/25	10/21/25	Recreation	Joy Handt	Walmart	Food for Craft vendors	36.60
10/06/25	10/21/25	Recreation	Joy Handt	Walmart	event	52.45
10/07/25	10/21/25	Recreation	Joy Handt	Temu	Items for volunteers at Flashlight Pumpkin event	28.26
10/06/25	10/21/25	Recreation	Joy Handt	Temu	shopping	110.18
10/12/25	10/21/25	Recreation	Joy Handt	Temu	shopping	34.78
10/07/25	10/21/25	Recreation	Joy Handt	Temu	Bags for kid's shopping at Winter Celebration	20.72
10/07/25	10/21/25	Recreation	Joy Handt	Temu	Prizes for Flashlight Pumpkin program	37.40
10/09/25	10/21/25	Recreation	Joy Handt	Stillwater parking	Parking for the Fall Focus class on October 9 in Stillwater	6.55
10/12/25	10/21/25	Recreation	Joy Handt	Temu	Craft for Prince and Princess Party program	34.42
10/15/25	10/21/25	Recreation	Joy Handt	Walmart	Water for participants of Flashlight Pumpkin program	39.81
					Statement Total	2,396.80
10/03/25	10/21/25	Community Development	Daniel Hauck	International Code Council	Required Mechanical Code Standard	91.25
10/08/25	10/21/25	Community Development	Daniel Hauck	Dollar Tree	Supplies for Building Inspections Employee Engagement Event	19.19
10/08/25	10/21/25	Community Development	Daniel Hauck	Fleet Farm	Supplies for Building Inspections Employee Engagement Event	75.38
10/13/25	10/21/25	Community Development	Daniel Hauck	MN Department of Labor	Building Official License Renewal - Dan Hauck	85.00
10/13/25	10/21/25	Community Development	Daniel Hauck	International Code Council	Mechanical Code Reference Material	151.50
					Statement Total	422.32
09/19/25	10/21/25	Communications	Ben Hayle	iStock	Monthly stock photography subscription	70.00
09/22/25	10/21/25	Communications	Ben Hayle	Apple	Monthly iCloud storage subscription	2.99
09/22/25	10/21/25	Communications	Ben Hayle	Facebook	WorldFest/Oktoberfest Advertising	100.00
09/29/25	10/21/25	Communications	Ben Hayle	Facebook	Oktoberfest Advertising	100.00
10/01/25	10/21/25	Communications	Ben Hayle	Facebook	Oktoberfest Advertising	54.11
10/03/25	10/21/25	Communications	Ben Hayle	Facebook	Oktoberfest Advertising	100.00

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10/14/25	10/21/25	Communications	Ben Hayle	Government Social Media	Annual membership dues - Heidi Andrea	99.00
10/17/25	10/21/25	Communications	Ben Hayle	Megan Erickson - Be.Media	Advertisement in Twin Cities Gateway Visitor Guide	450.00
					Statement Total	976.10
09/30/25	10/21/25	Police	Kelly Jahnke	Royal Canin	Dog Food	223.33
10/11/25	10/21/25	Police	Kelly Jahnke	Armstrong	Boarding	108.15
					Statement Total	331.48
09/25/25	10/21/25	Administration	Scott Johnson	Café Zupas	Supervisor Meeting Lunch	555.56
10/10/25	10/21/25	Administration	Scott Johnson	Minnesota Paid Leave	Paid Leave Plan Administrator Registration	1,021.50
					Statement Total	1,577.06
09/19/25	10/21/25	Recreation	Jerome Krieger	Uber	Ride to dinner on international drive	18.95
09/18/25	10/21/25	Recreation	Jerome Krieger	Uber	Ride home from dinner on international drive	10.92
09/22/25	10/21/25	Recreation	Jerome Krieger	Orange County Convention Ctr	Lunch at the convention center	27.42
09/22/25	10/21/25	Recreation	Jerome Krieger	Orlando airport market	Lunch at the Orlando Airport	23.72
09/22/25	10/21/25	Recreation	Jerome Krieger	Uber	Ride from the hotel to the airport	27.92
09/22/25	10/21/25	Recreation	Jerome Krieger	Hilton Hotel - Orlando FL	Hotel Room for NRPA Conference - 9/15 - 9/19	1,207.92
					Statement Total	1,316.85
09/29/25	10/21/25	Police	Alex Moore	ROYAL CANINE	(3) BAGS OF DOG FOOD FOR POLICE K9	239.97
					Statement Total	239.97
09/19/25	10/21/25	Police	Brian Podany	Eckberg Lammers	Crisis Communication in Action: Strategies, Tactics & Best Practices course	399.00
09/29/25	10/21/25	Police	Brian Podany	Apple.com	iCloud storage	2.99
10/15/25	10/21/25	Police	Brian Podany	Kwik Trip	Donuts for JLEC (Joint Law Enforcement Council) Mtg. - 40 people	18.96
					Statement Total	420.95
09/25/25	10/21/25	Police	Mychal Rygg	Ray Allen Manufacturing	Replacement K9 Bite Suit	1,899.99
					Statement Total	1,899.99
09/25/25	10/21/25	Police	Joshua Sundgaard	Courtyard Marina Del R	Accomodations for USPIS Operation - Sundgaard	730.26
					Statement Total	730.26
09/22/25	10/21/25	Community Development	Erik Thorvig	Star Tribune	Star Tribune Membership - Sellman	49.00
09/23/25	10/21/25	Community Development	Erik Thorvig	APA	APA Membership - Showalter	532.00
09/25/25	10/21/25	Community Development	Erik Thorvig	Best Western Willmar	2025 APA Planning Conference - Showalter	131.94
10/01/25	10/21/25	Community Development	Erik Thorvig	WM SuperCenter	CD Engagement Activity - Spooky Town	84.08
10/01/25	10/21/25	Community Development	Erik Thorvig	Dollar Tree	CD Engagement Activity - Spooky Town	17.57

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10/02/25	10/21/25	Community Development	Erik Thorvig	RoomRaccoon Brewhalla	Accomodation_North Dakota - Thorvig	159.48
10/06/25	10/21/25	Community Development	Erik Thorvig	ALDI	CD Engagement Activity - Spooky Town	18.21
10/13/25	10/21/25	Community Development	Erik Thorvig	MetroNorth Chamber	Registration_Chamber Event - Tucker	55.00
					Statement Total	1,047.28
09/23/25	10/21/25	Police	Zachary Johnson	Safariland	(Credit) Impact Munitions Instructor Training - 2 ppl didn't attend	(700.00)
09/18/25	10/21/25	Police	Zachary Johnson	Cub Foods	Citizens Academy consumables	73.97
09/18/25	10/21/25	Police	Zachary Johnson	Cub Foods	Citizens Academy consumables	9.98
09/25/25	10/21/25	Police	Zachary Johnson	FBI LEEDA Inc.	Supervisor Leadership Institute Training - Nick Traffie	795.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Carly Ahlers	75.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Rachel Knott	75.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Jaden Johnson	75.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Zach Prokosch	75.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Joe Ramaley	75.00
10/02/25	10/21/25	Police	Zachary Johnson	BCA Training Education	DMT-G Recertification Training - Miles Wakumoto	75.00
10/03/25	10/21/25	Police	Zachary Johnson	Storm Training Group	Vehicle Extraction Instructor Training - Nick Traffie	699.00
10/03/25	10/21/25	Police	Zachary Johnson	Police Technical	Undercover Chatting and Personas Class - Carly Ahlers	300.00
10/03/25	10/21/25	Police	Zachary Johnson	BCA Training Education	Basic Financial Crimes Investigations & Advanced Financial Crimes Investigations - Bachman	600.00
10/03/25	10/21/25	Police	Zachary Johnson	BCA Training Education	Human Trafficking Investigations - Tou Vang	300.00
10/07/25	10/21/25	Police	Zachary Johnson	MSSA	Minnesota Social Service Association - Zach Johnson	200.00
10/09/25	10/21/25	Police	Zachary Johnson	Storm Training Group	Vehicle Extraction Instructor Training - Kyle Augustin	699.00
10/10/25	10/21/25	Police	Zachary Johnson	USPS.com	Property Room/Evidence postage	9.60
10/13/25	10/21/25	Police	Zachary Johnson	Cub Foods	Community Alliance Meeting consumables	11.14
10/14/25	10/21/25	Police	Zachary Johnson	Blaine Custom App	Jr. Citizens Academy tee shirts	280.00
10/15/25	10/21/25	Police	Zachary Johnson	Target	Jr. Citizens Academy consumables	12.98
10/15/25	10/21/25	Police	Zachary Johnson	Forza Forensics	Forensic Science Training - Kayla Skoglund	698.62
10/16/25	10/21/25	Police	Zachary Johnson	Cub Foods	Citizens Academy consumables	47.25
10/17/25	10/21/25	Police	Zachary Johnson	MN-Law Enforcement	MN-LEAP membership - Melissa Christensen	50.00
					Statement Total	4,536.54
10/01/25	10/21/25	Finance	Jason Zimmerman	MN GFOA	Beginning Governmental Accounting - Jen Carrigan	20.00
10/08/25	10/21/25	Finance	Jason Zimmerman	GFOA	2025 Annual Governmental GAAP Update - Kyle Stasica	200.00
10/08/25	10/21/25	Finance	Jason Zimmerman	GFOA	ERP Project Readiness - Kyle Stasica	95.00
10/09/25	10/21/25	Finance	Jason Zimmerman	GFOA	Invoice Cash-24523001: Additional Membership Fees - City of Blaine	595.00
09/19/25	10/21/25	Finance	Jason Zimmerman	Cardmember Services	Annual Membership Fee	99.00
					Statement Total	1,009.00

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10/29/25	01/19/26	Police	Mark Boerboom	Culvers of St. Cloud	PIT School in St. Cloud - 6 staff members	74.82
10/29/25	01/19/26	Police	Mark Boerboom	AP Tenicor	Concealment Holsters	124.31
11/14/25	01/19/26	Police	Mark Boerboom	MSP Airport Parking	Parking for trip to GA for Flock Training	91.16
11/17/25	01/19/26	Police	Mark Boerboom	Jimmy Johns	Lunch during trip to Wisconsin to look at new Command Vehicle	28.84
					Statement Total	319.13
11/06/25	01/19/26	Administration	Lisa Derr	Eventhi	MMCC Seminar 11/13/2025	75.00
					Statement Total	75.00
10/20/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Pollution Control	Wastewater/Collection Sys Operators' Conference; Nick Fleischhacker	585.00
10/20/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Pollution Control	Credit Card Fee	12.58
10/24/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Dept of Agriculture	Tree Sale Nursery license for 2026	155.00
10/24/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Dept of Agriculture	Credit Card Fee	3.33
10/27/25	01/19/26	Public Works	Nicholas Fleischhacker	Anoka County	Right of Way permit: Service break at 10907 Buchanan St.	250.00
10/28/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Pollution Control	Wastewater/Collection Sys Operators' Conference; Matt Withrow	585.00
10/28/25	01/19/26	Public Works	Nicholas Fleischhacker	MN Pollution Control	Credit Card Fee	12.58
11/03/25	01/19/26	Public Works	Nicholas Fleischhacker	MSP Commercial Decals	DOT Inspection Decals; Mechanics	20.00
11/03/25	01/19/26	Public Works	Nicholas Fleischhacker	MSP Commercial Decals	Credit Card Fee	0.43
11/07/25	01/19/26	Public Works	Nicholas Fleischhacker	United States Post Office	Postage - large box	162.55
11/14/25	01/19/26	Public Works	Nicholas Fleischhacker	Office Max/Depot	Flash drives for plow trucks	50.81
					Statement Total	1,837.28
10/17/25	01/19/26	Police	Joe Gerhard	3 Margaritas Family	Dinner at IACP Conference - 4 people	119.36
10/18/25	01/19/26	Police	Joe Gerhard	Starbucks	Breakfast at IACP Conference - 2 people	28.90
10/18/25	01/19/26	Police	Joe Gerhard	TST Burger Bar	Lunch at IACP Conference - 2 people	54.60
10/19/25	01/19/26	Police	Joe Gerhard	Starbucks	Breakfast at IACP Conference - 2 people (no receipt)	30.59
10/20/25	01/19/26	Police	Joe Gerhard	3 Margaritas Family	Dinner at IACP Conference - 2 people	53.82
10/20/25	01/19/26	Police	Joe Gerhard	Colorado Convention	Breakfast at IACP Conference - 2 people	25.96
10/20/25	01/19/26	Police	Joe Gerhard	Starbucks	Lunch at IACP Conference	16.46
10/21/25	01/19/26	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee - Joe Gerhard	35.00
10/21/25	01/19/26	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee - Joe Gerhard	35.00
10/21/25	01/19/26	Police	Joe Gerhard	Delta Air Baggage Fee	Baggage Fee - Podany	35.00
10/21/25	01/19/26	Police	Joe Gerhard	Starbucks	Breakfast at IACP Conference - 2 people	22.49
10/21/25	01/19/26	Police	Joe Gerhard	Starbucks	Lunch at IACP Conference	16.72

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10/22/25	01/19/26	Police	Joe Gerhard	TST Giordanos	Dinner at IACP Conference - 2 people	70.92
10/22/25	01/19/26	Police	Joe Gerhard	Kimpton Hotel	Accomodations for IACP Conference - Gerhard	1,244.30
10/22/05	01/19/26	Police	Joe Gerhard	Verde	Lunch at IACP Conference - 4 people	94.63
10/29/25	01/19/26	Police	Joe Gerhard	Culvers of St. Cloud	PIT School	39.27
10/29/25	01/19/26	Police	Joe Gerhard	Hyatt Centric Dwtn Denver	Accomodations for IACP Conference - Donaldson	749.47
					Statement Total	2,672.49
10/29/25	01/19/26	Engineering	Lucy Gray	Canva	Brochures	15.00
11/04/25	01/19/26	Engineering	Lucy Gray	APWA	APWA Chapter Dues	315.00
11/04/25	01/19/26	Engineering	Lucy Gray	MSFT	Microsoft Azure Subscription (program that runs ArcGIS)	6,273.45
					Statement Total	6,603.45
11/18/25	01/19/26	IT	Paul Grosse	Bay Bridge Inn	Bob Wolff - Microsoft Ignite Conference - Lodging	1,737.16
11/18/25	01/19/26	IT	Paul Grosse	Ignite	Bob Wolff - Microsoft Ignite Conference Fee	2,325.00
11/18/25	01/19/26	IT	Paul Grosse	Frontier Air	Bob Wolff - Airfare to Microsoft Ignite Conference	158.00
11/18/25	01/19/26	IT	Paul Grosse	Expedia	Bob Wolf - Fee for initail lodging cancellation	(307.42)
11/18/25	01/19/26	IT	Paul Grosse	Expedia	Bob Wolf - Fee for initail lodging cancellation	358.53
11/18/25	01/19/26	IT	Paul Grosse	Frontier Air	Bob Wolff - Airfare to Microsoft Ignite Conference	301.96
					Statement Total	4,573.23
10/20/25	01/19/26	Parks & Recreation	Joy Handt	MAC parking	Refund for parking at the airport	(119.37)
11/14/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Refund from broken item	(10.73)
11/17/25	01/19/26	Parks & Recreation	Joy Handt	Ebay	Return of unacceptable books	(30.92)
10/17/25	01/19/26	Parks & Recreation	Joy Handt	Target	Supplies for fall events	2.16
10/17/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Supplies for fall events	8.20
10/17/25	01/19/26	Parks & Recreation	Joy Handt	Target	Supplies for flashlight pumpkin	21.63
10/17/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Gloves for earth - sponsorship	24.23
10/20/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Supplies for winter events	373.77
10/23/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Games for winter events	25.07
10/27/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	62.07
10/27/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	156.18
10/28/25	01/19/26	Parks & Recreation	Joy Handt	temu	Supplies for fall and winter programs	65.67
10/30/25	01/19/26	Parks & Recreation	Joy Handt	temu	Items for kid's shopping event	25.67
10/28/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	29.46
10/28/25	01/19/26	Parks & Recreation	Joy Handt	temu	Supplies for the prince and princess party	43.84
10/30/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Kid's shopping items	47.09
10/28/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Kid's shopping items	19.72
10/30/25	01/19/26	Parks & Recreation	Joy Handt	Amazon Digital	Movie for mayc	6.48
10/30/25	01/19/26	Parks & Recreation	Joy Handt	Holiday shop	Items for kid's shopping event	127.99
10/30/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	31.15
10/31/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	7.66
10/31/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	18.71
11/01/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	55.22
11/01/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	18.71
11/01/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	24.66
11/04/25	01/19/26	Parks & Recreation	Joy Handt	Ebay	Books but returned- receipt is with return on line 8	30.92
09/15/25	01/19/26	Parks & Recreation	Joy Handt	Express sign	Sign for oktoberfest	300.00
11/11/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Supplies for winter celebration	46.40
11/11/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Items for kid's shopping event	45.59

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11/11/25	01/19/26	Parks & Recreation	Joy Handt	temu	Supplies for spring programs	24.85
11/11/25	01/19/26	Parks & Recreation	Joy Handt	temu	Supplies for spring programs	39.20
11/1125	01/19/26	Parks & Recreation	Joy Handt	Temu	Supplies for winter celebration	17.78
11/11/25	01/19/26	Parks & Recreation	Joy Handt	temu	Supplies for winter celebration	53.17
11/11/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Supplies for spring programs	67.66
11/13/25	01/19/26	Parks & Recreation	Joy Handt	Holiday shop	Items for kid's shopping event	351.00
11/12/25	01/19/26	Parks & Recreation	Joy Handt	food Direct	Hot food for breakfast with santa	185.20
11/13/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Craft for breakfast with santa	24.10
11/13/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Craft for breakfast with santa	16.89
11/19/25	01/19/26	Parks & Recreation	Joy Handt	Michaels	Supplies for cookie decorating	2.54
11/19/25	01/19/26	Parks & Recreation	Joy Handt	Temu	Craft for breakfast with santa	21.64
11/12/25	01/19/26	Parks & Recreation	Joy Handt	American Red Cross	Books for babysitting class	51.69
					Statement Total	2,312.95
10/20/25	01/19/26	Communications	Ben Hayle	iStock	Monthly stock photography subscription	70.00
10/20/25	01/19/26	Communications	Ben Hayle	Apple	Monthly iCloud storage subscription	2.99
10/21/25	01/19/26	Communications	Ben Hayle	Government Social Media	Annual membership dues - Hayle	79.00
10/23/25	01/19/26	Communications	Ben Hayle	Issuu	Annual subscription - digital library for printed materials	1,129.50
11/03/25	01/19/26	Communications	Ben Hayle	Government Social Media	Virtual Training 3-day course - Clements	459.00
11/03/25	01/19/26	Communications	Ben Hayle	Facebook	Oktoberfest Advertising	95.53
11/12/25	01/19/26	Communications	Ben Hayle	Canva	Online graphic design tool - Florhaug	29.69
11/14/25	01/19/26	Communications	Ben Hayle	Facebook	Winter Celebration Advertising	100.00
					Statement Total	1,965.71
10/19/25	01/19/26	Police	Kelly Jahnke	Armstrong Ranch	Boarding	72.10
11/02/25	01/19/26	Police	Kelly Jahnke	Ray Allen	Kongs	97.95
					Statement Total	170.05
10/22/25	01/19/26	Administration	Scott Johnson	Eventhi	MN Municipal Cannabis Coalition Event	25.00
					Statement Total	25.00
09/16/25	01/19/26	Parks & Recreation	Jerome Krieger	Orange county convention center	Lunch at NRPA Conference - Orlando	22.10
10/24/25	01/19/26	Parks & Recreation	Jerome Krieger	Crown Awards	Rings for Puzzle Palooza Top 3 teams	348.51
					Statement Total	370.61
10/19/25	01/19/26	Police	Reginald Larson	Armstrong Ranch	Boarding	324.45
11/17/25	01/19/26	Police	Reginald Larson	Culvers	Lunch for training in St. Cloud	17.51
					Statement Total	341.96
11/07/25	01/19/26	Police	Brian Podany	MN Chiefs of Police	Refund for MCPA Fall Summit - Gerhard (was paid by a grant)	(280.00)
10/16/25	01/19/26	Police	Brian Podany	11th St Under Ramp	Parking for LETR Command Meeting - Podany, Boerboom, Clark	10.00
10/17/25	01/19/26	Police	Brian Podany	Lyft Ride	Ride from Airport to IACP Conference - Podany, Gerhard, Rygg & Donaldson	88.22
10/18/25	01/19/26	Police	Brian Podany	STS Burger Bar	Lunch at IACP Conference - Podany & Rygg	48.11

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
10/19/25	01/19/26	Police	Brian Podany	Starbucks	Breakfast at IACP Conference - Podany	19.60
10/22/25	01/19/26	Police	Brian Podany	JPCooke	Signature Stamp for Chief Podany	41.65
10/22/25	01/19/26	Police	Brian Podany	Sonesta Denver	Accomodations for the IACP Conference in Denver Co - Podany	1,441.10
10/22/25	01/19/26	Police	Brian Podany	Starbucks	Breakfast at IACP Conference - Podany	14.26
10/29/25	01/19/26	Police	Brian Podany	Apple.com	iCloud storage	2.99
10/30/25	01/19/26	Police	Brian Podany	The Star Tribune	Online subscription (no receipt)	62.27
11/04/25	01/19/26	Police	Brian Podany	Flying Pig Grooming	Dog Grooming washing station	1,669.00
11/05/25	01/19/26	Police	Brian Podany	Flying Pig Grooming	Dog Grooming washing station facet	179.99
					Statement Total	3,297.19
10/17/25	01/19/26	Police	Mychal Rygg	Delta Air Baggage Fee	Baggage Fee for IACP Conference - Rygg	35.00
10/18/25	01/19/26	Police	Mychal Rygg	Colorado Convention	Breakfast at IACP Conference - Rygg	15.00
10/19/25	01/19/26	Police	Mychal Rygg	Colorado Convention	Breakfast at IACP Conference - Rygg	18.00
10/20/25	01/19/26	Police	Mychal Rygg	3 Margaritas Family	Dinner at IACP Conference - 2 people	61.56
10/20/25	01/19/26	Police	Mychal Rygg	Colorado Convention	Breakfast at IACP Conference - Rygg	18.00
10/20/25	01/19/26	Police	Mychal Rygg	Colorado Convention	Lunch at IACP Conference - 2 people	52.80
10/21/25	01/19/26	Police	Mychal Rygg	Delta Air Baggage Fee	Baggage Fee for IACP Conference - Rygg	35.00
10/21/25	01/19/26	Police	Mychal Rygg	Starbucks	Breakfast at IACP Conference - 2 people	40.63
10/22/25	01/19/26	Police	Mychal Rygg	TST Giordanos	Dinner at IACP Conference - 2 people	61.55
10/22/25	01/19/26	Police	Mychal Rygg	Denver	Accomodations for IACP Conference - Rygg	1,441.10
10/29/25	01/19/26	Police	Mychal Rygg	Firehouse Subs	PIT School in St. Cloud- Dinner for 7 people	136.35
					Statement Total	1,914.99
10/22/25	01/19/26	Police	Joshua Sundgaard	Holiday Sation Stores	Holiday Sation Stores	51.40
10/23/25	01/19/26	Police	Joshua Sundgaard	#1026	Kwik Trip #1026	41.30
					Statement Total	92.70
10/22/25	01/19/26	Adminstration	Erik Thorvig	EVENTHI	MN Municipal Cannabis Coalition Lunch/Learn 11/13/25 - Sellman	29.09
11/03/25	01/19/26	Adminstration	Erik Thorvig	MetroNorth Chamber	2025 Annual Meeting - Tucker_Thorvig_Sellman	105.00
					Statement Total	134.09
05/29/25	01/19/26	Police	Zachary Johnson	BCA Training Education	Credit for not attending BCA training	(150.00)
11/04/25	01/19/26	Police	Zachary Johnson	BCA Training Education	Credit for not attending BCA training	(75.00)
10/17/25	01/19/26	Police	Zachary Johnson	Broadway Bar & Pizza	Jr. Citizens Academy Lunch - 12 students and instructors	282.47
10/17/25	01/19/26	Police	Zachary Johnson	Chick-Fil-A	Jr. Citizens Academy Lunch - 12 students and instructors	391.86
10/20/25	01/19/26	Police	Zachary Johnson	Pizza T	Use of Force Training - lunch for instructors - 6 people	89.19
10/21/25	01/19/26	Police	Zachary Johnson	Chipotle	Use of Force Training - lunch for instructors - 6 people	82.99

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10/22/25	01/19/26	Police	Zachary Johnson	Minnesota County Attorney	Property Receipts for Property Room	77.00
10/22/25	01/19/26	Police	Zachary Johnson	Jimmy Johns	Use of Force Training - lunch for instructors - 5 people	74.26
10/23/25	01/19/26	Police	Zachary Johnson	LeeAnn Chin	Use of Force Training - lunch for instructors - 7 people	109.45
10/23/25	01/19/26	Police	Zachary Johnson	El Norte Mexican Bar	Citizens Academy Graduation Dinner (participants and their families 100 ppl)	1,068.28
10/23/25	01/19/26	Police	Zachary Johnson	Cub Foods	Citizens Academy consumables	19.97
10/23/25	01/19/26	Police	Zachary Johnson	SP Rubberstamps.com	Notary Stamp renewal - Kelly Karas	29.15
10/27/25	01/19/26	Police	Zachary Johnson	Jersey Mikes Online	Use of Force Training - lunch for instructors - 5 people	88.66
10/27/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Quinn	75.00
10/28/25	01/19/26	Police	Zachary Johnson	Costco Whse	ARIDE 2-day training at SBM Station 3 - consumable for 65 students	153.76
10/28/25	01/19/26	Police	Zachary Johnson	BCA Training Education	Team Dynamics and Decision Making Training - Fettig	300.00
10/30/25	01/19/26	Police	Zachary Johnson	Costco Whse	Citizens Academy Graduation cakes	55.98
11/04/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Christensen	75.00
11/04/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Sundgaard	75.00
11/04/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Sundgaard	75.00
11/04/25	01/19/26	Police	Zachary Johnson	In The CTK Group	Interview and Interrogation Course in 2026 (101.40.460.463-4402)	3,000.00
11/05/25	01/19/26	Police	Zachary Johnson	Kings County Market	LETAC Training consumables	27.98
11/05/25	01/19/26	Police	Zachary Johnson	USPS,com	Evidence Postage	9.60
11/06/25	01/19/26	Police	Zachary Johnson	Kings County Market	LETAC Training consumables	30.67
11/12/25	01/19/26	Police	Zachary Johnson	Calibre Press	Female Enforcers Event - Val Zeman	359.00
11/12/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Zeman	75.00
11/12/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Wagner	75.00
11/17/25	01/19/26	Police	Zachary Johnson	Fox Valley Tech	AI Training - Detective Orin Christensen	495.00
11/17/25	01/19/26	Police	Zachary Johnson	NBS-FVT Fox Valley	AI Training - Detective Orin Christensen	14.11
11/17/25	01/19/26	Police	Zachary Johnson	Cub Foods	Community Alliance consumables	18.28
11/17/25	01/19/26	Police	Zachary Johnson	BCA Training Education	DMT-G Online Recertification Training - Groshens	75.00
					Statement Total	7,077.66
10/01/25	01/19/26	Finance	Jason Zimmerman	GFOA	Essential Tools for Policies and Procedure in Treasury Dept. - Kyle Stasica	95.00
					Statement Total	95.00
10/20/25	01/19/26	Building Inspections	Dan Hauck	Eventbrite	MN Chapter of IAPMO Code Training Day 1 & 2 for Jason Bethke	300.00
10/31/25	01/19/26	Building Inspections	Dan Hauck	MN Dept. of Labor and Industry	Building Official License Renewal for Greg Mely	85.00
11/15/25	01/19/26	Building Inspections	Dan Hauck	Carhartt	Safety work boots for Greg Mely	165.49
					Statement Total	550.49

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Transaction Date	Bills Paid	Department	Employee	Vendor	Description	Amount
					Grand Total	93,603.75

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Employee Reimbursement Listing
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Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
08/25/25	10/06/25	Public Works	Jason Belair	Grand Casino Hotel	Public Works Conference - Hotel	342.81
08/25/25	10/06/25	Public Works	Jason Belair	IRS Standard	Public Works Conference - Mileage	48.37
08/26/25	10/06/25	Public Works	Jason Belair	IRS Standard	Public Works Conference - Mileage	15.54
08/27/25	10/06/25	Public Works	Jason Belair	IRS Standard	Public Works Conference - Mileage	15.54
08/28/25	10/06/25	Public Works	Jason Belair	IRS Standard	Public Works Conference - Mileage	48.37
					Reimbursement Total	470.63
06/24/25	10/06/25	Public Works	Thomas Derr	Fleet Farm	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
08/05/25	10/06/25	Police	Brandon Fettig	Uber	Police Conference - Travel	31.56
08/05/25	10/06/25	Police	Brandon Fettig	Uber	Police Conference - Travel	15.03
08/05/25	10/06/25	Police	Brandon Fettig	Per Diem	Police Conference - Meal Allowance	60.00
08/06/25	10/06/25	Police	Brandon Fettig	Per Diem	Police Conference - Meal Allowance	33.00
08/08/25	10/06/25	Police	Brandon Fettig	Per Diem	Police Conference - Meal Allowance	5.00
08/09/25	10/06/25	Police	Brandon Fettig	Per Diem	Police Conference - Meal Allowance	9.98
08/09/25	10/06/25	Police	Brandon Fettig	Uber	Police Conference - Travel	16.14
08/09/25	10/06/25	Police	Brandon Fettig	Lyft	Police Conference - Travel	23.62
08/09/25	10/06/25	Police	Brandon Fettig	Marriott	Police Conference - Hotel	830.16
08/09/25	10/06/25	Police	Brandon Fettig	Now Boarding	Police Conference - K9 Boarding	186.00
					Reimbursement Total	1,210.49
08/03/25	10/06/25	Police	Barry Koch	Intercontinental	Police Conference - Hotel	653.28
08/03/25	10/06/25	Police	Barry Koch	MyTrip	Police Conference - Hotel	405.41
					Reimbursement Total	1,058.69
07/22/25	10/06/25	Police	Joshua Sundgaard	Per Diem	Police Conference - Meal Allowance	18.61
					Reimbursement Total	18.61
09/09/25	10/06/25	Fire	Mark Duchene	Duluth Trading	Clothing Allowance - Work Pants	266.00
					Reimbursement Total	266.00
08/16/25	10/06/25	Fire	Matt Prebil	Duluth Trading	Clothing Allowance - Work Pants	89.50
					Reimbursement Total	89.50
08/26/25	10/06/25	Administration	Cathy Soresen	Furniture and Things	Municipal Cannabis Coallition Conference	46.00
					Reimbursement Total	46.00
09/08/25	10/06/25	IT Services	Bob Wolff	UPS	Shipping of Hard Drive to Vendor	162.62
09/08/25	10/06/25	IT Services	Bob Wolff	IRS Standard	UPS - Mileage	2.19
09/08/25	10/06/25	IT Services	Bob Wolff	IRS Standard	UPS - Mileage	2.19
					Reimbursement Total	167.00
09/19/25	10/20/25	Finance	Krista Evans	MC&T	Tuition Reimbursement	1,070.00
					Reimbursement Total	1,070.00
09/06/25	10/20/25	Communications	Benjamin Hayle	Lyft	Communications Conference - Travel	25.42
09/06/25	10/20/25	Communications	Benjamin Hayle	Uber	Communications Conference - Travel	17.96
					Reimbursement Total	43.38

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Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
09/09/25	10/20/25	Administration	Shari Russell	Costco	Cookies for City Manager Event	93.95
					Reimbursement Total	93.95
09/12/25	10/20/25	Administration	Erik Thorvig	IRS Standard	Mileage for Lake Leaf Cannabis Facility Tour	125.83
09/12/25	10/20/25	Administration	Erik Thorvig	IRS Standard	Mileage for Well Interferance Meeting	10.85
					Reimbursement Total	136.68
09/15/25	10/20/25	Police	Justin Adamski	Speedway	Squad Fuel	10.50
					Reimbursement Total	10.50
09/15/25	10/20/25	Recreation	Jerome Krieger	Uber	Recreation Conference - Travel	70.10
					Reimbursement Total	70.10
09/07/25	11/03/25	Police	Rebecca Florhaug	Delta	Police Conference - Travel	238.97
09/07/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	12.27
09/07/25	11/03/25	Police	Rebecca Florhaug	Uber	Police Conference - Travel	57.41
09/07/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	24.43
09/07/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	24.97
09/08/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	20.35
09/08/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	11.49
09/09/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	5.99
09/09/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	29.26
09/10/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	34.80
09/11/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	4.00
09/11/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	15.00
09/11/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	33.06
09/12/25	11/03/25	Police	Rebecca Florhaug	Per Diem	Police Conference - Meal Allowance	20.20
09/12/25	11/03/25	Police	Rebecca Florhaug	Uber	Police Conference - Travel	35.26
09/12/25	11/03/25	Police	Rebecca Florhaug	Delta	Police Conference - Hotel	844.27
					Reimbursement Total	1,411.73
09/16/25	11/03/25	Public Works	Kristian Gaasland	The Suites	Public Works Conference - Hotel	724.02
					Reimbursement Total	724.02
09/16/25	11/17/25	Public Works	Chris Imdieke	The Suites	Public Works Conference - Hotel	654.51
09/16/25	11/17/25	Public Works	Chris Imdieke	IRS Standard	Mileage for AWWA Water Conference	92.40
09/19/25	11/17/25	Public Works	Chris Imdieke	IRS Standard	Mileage for AWWA Water Conference	92.40
09/19/25	11/03/25	Police	Wesley Villegas	Tuition	Reimbursement Total	839.31
09/19/25	11/03/25	Police	Wesley Villegas	Tuition	Police - Tuition Reimbursment 1st Half	605.68
					Reimbursement Total	605.68
06/05/25	11/03/25	Building Inspections	Jason Bethke	Chets	Clothing Allowance - Boots	167.99
					Reimbursement Total	167.99
09/23/25	11/03/25	Public Works	Steven Bowens	Best Western	Public Works Conference - Hotel	394.10
09/23/25	11/03/25	Public Works	Steven Bowens	IRS Standard	Milleage for Rural Water Training and Testing	32.90
09/25/25	11/03/25	Public Works	Steven Bowens	IRS Standard	Milleage for Rural Water Training and Testing	32.90
					Reimbursement Total	459.90

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09/23/25	11/03/25	Public Works	Henry Brooks	IRS Standard	Milleage for Rural Water Training and Testing	81.20
09/24/25	11/03/25	Public Works	Henry Brooks	IRS Standard	Milleage for Rural Water Training and Testing	81.20
09/25/25	11/03/25	Public Works	Henry Brooks	IRS Standard	Milleage for Rural Water Training and Testing	81.20
					Reimbursement Total	243.60
09/23/25	11/03/25	Public Works	Travis Charais	IRS Standard	Milleage for Rural Water Training and Testing	33.60
09/24/25	11/03/25	Public Works	Travis Charais	IRS Standard	Milleage for Rural Water Training and Testing	33.60
09/25/25	11/03/25	Public Works	Travis Charais	IRS Standard	Milleage for Rural Water Training and Testing	33.60
					Reimbursement Total	100.80
10/01/25	11/03/25	Building Inspections	Brianna Freeman	IRS Standard	Mileage for MBPTA Conference	21.49
					Reimbursement Total	21.49
09/23/25	11/17/25	Public Works	Winston Nimely	Best Western	Public Works Conference - Hotel	248.60
09/23/25	11/17/25	Public Works	Winston Nimely	IRS Standard	Milleage for Rural Water Training and Testing	39.20
09/25/25	11/17/25	Public Works	Winston Nimely	IRS Standard	Milleage for Rural Water Training and Testing	39.20
09/29/25	11/17/25	Public Works	Winston Nimely	Grand Casino	Public Works Conference - Hotel	555.97
09/29/25	11/17/25	Public Works	Winston Nimely	Training	Local 49 Training Fee	26.25
					Reimbursement Total	909.22
09/30/25	11/03/25	GIS	Eric Potvin	The Inn Lake Superior	GIS Conference - Hotel	837.24
10/01/25	11/03/25	GIS	Eric Potvin	Per Diem	GIS Conference - Meal Allowance	22.00
10/01/25	11/03/25	GIS	Eric Potvin	Per Diem	GIS Conference - Meal Allowance	26.23
10/02/25	11/03/25	GIS	Eric Potvin	Parking	GIS Conference - Parking	10.00
10/02/25	11/03/25	GIS	Eric Potvin	Per Diem	GIS Conference - Meal Allowance	27.00
					Reimbursement Total	922.47
09/26/25	11/03/25	Planning	Elizabeth Showalter	IRS Standard	Mileage America Planning Assoc Conference	154.00
					Reimbursement Total	154.00
09/04/25	11/03/25	Public Works	Mike Brandt	MN Dept of Public Safety	CDL License	19.00
					Reimbursement Total	19.00
08/26/25	09/15/25	Building Inspections	Gabriela Torres	Starbucks	Coffee for MBPTA meeting held at city hall	21.63
					Reimbursement Total	21.63
10/17/25	11/03/25	Building Inspections	Adeana Gilliland	Target	Employee Appreciation Event	128.81
					Reimbursement Total	128.81
10/07/25	11/03/25	MAYC	William Peterson	Class	Defensive Driving	25.00
					Reimbursement Total	25.00

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10/06/25	11/03/25	Police	Daniel Stefczak	Per Diem	Police Conference - Meal Allowance	18.01
10/07/25	11/03/25	Pollice	Daniel Stefczak	Per Diem	Police Conference - Meal Allowance	19.00
					Reimbursement Total	37.01
10/14/25	11/17/25	Engineering	Megan Hedstrom	IRS Standard	Engineering Conference - Mileage	14.70
10/14/25	11/17/25	Engineering	Megan Hedstrom	Parking	Engineering Conference - Parking	19.34
10/15/25	11/17/25	Engineering	Megan Hedstrom	IRS Standard	Engineering Conference - Mileage	14.70
10/15/25	11/17/25	Engineering	Megan Hedstrom	Parking	Engineering Conference - Parking	22.64
					Reimbursement Total	71.38
9/30. 10/1, 10/2	11/17/25	Public Works	Chris Imdieke	IRS Standard	Jury Duty - Mileage	25.92
					Reimbursement Total	25.92
09/04/25	11/17/25	Adminstration	Melissa Lawrence	IRS Standard	Building Inspections Saftey Committee Meeting - Mileage	2.52
09/09/25	11/17/25	Adminstration	Melissa Lawrence	IRS Standard	Building Inspections Saftey Committee Meeting - Mileage	2.38
10/02/25	11/17/25	Adminstration	Melissa Lawrence	IRS Standard	Building Inspections Saftey Committee Meeting - Mileage	2.38
					Reimbursement Total	7.28
10/09/25	11/17/25	Police	Vincent Oleson	Metropolitan State	Tuition Reimbursement	2,243.41
					Reimbursement Total	2,243.41
09/30/25	11/17/25	GIS	Roger Schulz	Per Diem	GIS Conference - Meal Allowance	20.87
10/01/25	11/17/25	GIS	Roger Schulz	Per Diem	GIS Conference - Meal Allowance	21.74
10/01/25	11/17/25	GIS	Roger Schulz	Per Diem	GIS Conference - Meal Allowance	24.74
10/02/25	11/17/25	GIS	Roger Schulz	Per Diem	GIS Conference - Meal Allowance	23.58
10/03/25	11/17/25	GIS	Roger Schulz	The Suites Hotel	GIS Conference - Hotel	634.80
					Reimbursement Total	725.73
09/16/25	11/17/25	Engineering	Stefan Higgins	IRS Standard	Engineering Conference - Mileage	98.70
09/19/25	11/17/25	Engineering	Stefan Higgins	IRS Standard	Engineering Conference - Mileage	98.70
						197.40
09/22/25	11/17/25	Police	Josh Sundgaard	Delta	Police Conference - Travel	1,077.96
09/22/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	64.50
09/23/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	31.31
09/23/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	19.93
09/23/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	28.33
09/24/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	36.33
09/24/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	41.71
09/25/25	11/17/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	10.37
					Reimbursement Total	1,310.44
10/20/25	11/17/25	Police	Trent Bachman	Per Diem	Police Conference - Meal Allowance	30.00
10/21/25	11/17/25	Police	Trent Bachman	Per Diem	Police Conference - Meal Allowance	30.00
					Reimbursement Total	60.00

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10/14/25	11/17/25	Engineering	Teresa Barnes	IRS Standard	Engineering Conference - Mileage	14.28
10/14/25	11/17/25	Engineering	Teresa Barnes	Parking	Engineering Conference - Parking	19.12
10/15/25	11/17/25	Engineering	Teresa Barnes	IRS Standard	Engineering Conference - Mileage	14.28
10/15/25	11/17/25	Engineering	Teresa Barnes	Parking	Engineering Conference - Parking	22.42
					Reimbursement Total	70.10
10/10/25	11/17/25	Public Works	Steven Bowens	MN Dept of Health	Public Works - Waterworks Operator Exam	23.00
					Reimbursement Total	23.00
10/09/25	11/17/25	Police	Emily Kech	Walmart	Citizen Academy - Snacks	37.70
					Reimbursement Total	37.70
10/21/25	11/17/25	MAYC	Jill Marinan	DOT	DOT Examination	50.00
					Reimbursement Total	50.00
10/06/25	11/17/25	Police	Samantha Mitchell	Per Diem	Police Training - Meal Allowance	15.66
10/07/25	11/17/25	Police	Samantha Mitchell	Per Diem	Police Training - Meal Allowance	19.00
					Reimbursement Total	34.66
10/10/25	11/17/25	Public Works	Winston Nimely	Anoka Exam	Water License Issuance Fee	23.00
10/16/25	11/17/25	Public Works	Winston Nimely	DVS	CDL License	24.00
					Reimbursement Total	47.00
10/20/25	11/17/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	20.34
10/21/25	11/17/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	22.42
					Reimbursement Total	42.76
10/20-10/24	12/01/25	Building Inspections	Allen Conor	Springhill Suites	Building Inspections Conference - Hotel	804.79
					Reimbursement Total	804.79
10/28/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	8.47
10/28/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	10.99
10/29/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	8.47
10/29/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	10.99
10/30/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	8.47
10/30/25	12/01/25	Park & Rec	Jerome Krieger	IRS Standard	Park & Rec Conference - Mileage	10.99
					Reimbursement Total	58.38
10/09/25	12/01/25	Council	Jess Robertson	IRS Standard	Council GFMEDC & West Fargo EDA - Mileage	168.00
10/06/02	12/01/25	Council	Jess Robertson	IRS Standard	Council Sheels Corporate - Mileage	165.20
					Reimbursement Total	333.20
11/04/25	12/15/25	Building Inspections	Stan Brouillard	Walmart	Prescription Saftey Glasses	201.20
					Reimbursement Total	201.20
10/30/25	12/15/25	Building Inspections	Sean Brown	Duluth Trading	Men's work shirts	225.75
					Reimbursement Total	225.75

City of Blaine
10801 Town Square Drive NE
Blaine MN 55449-8100
City Hall 763-706-4281 | BlaineMN.gov

Employee Reimbursement Listing
Q4 2025

Transaction Date	Bills Paid Date	Department	Employee	Vendor	Description	Amount
11/10/25	12/15/25	Public Works	Timothy Chouinard	MN Dept Of Safety	Class A Reimbursment	19.00
					Reimbursement Total	19.00
11/03/25	12/15/25	Community Standards	Dudley Peno	MN Dept of Labor	Boiler License Reimbursement	20.00
					Reimbursement Total	20.00
11/17/25	12/15/25	Police	Joe Gerhard	St. Mary's University	Tuition Reimbursement	1,100.00
					Reimbursement Total	1,100.00
					Grand Total	19,282.29

City of Blaine
City Council Workshop

January 5, 2026 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order by Mayor Sanders at 5:30PM.

2. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Community Development Director Sheila Sellman; Deputy Chief Joe Gerhard; Fire Chief Dan Retka; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Parks and Recreation Director Jerome Krieger; Director of Engineering Dan Schluender; City Attorney Eric Larson; and City Clerk Catherine Sorensen.

3. New Business

3.1. 2026-001 SBM Fire Department - Quarterly Update
Sponsors: Daniel Retka, Fire Chief

Fire Chief Retka provided the council with a quarterly update from the SBM Fire Department. He stated the department finished the year with the highest number of calls ever and was pleased the department came in on budget. He reported the SBM Fire Department took over the Centennial Fire Department on January 1 at midnight. He commented on the need for a new fire station on the east side of Blaine in order to improve response times for those living in this area of the community. He indicated he would like to have response times reduced to five to seven minutes. He described how the needs of the community have evolved over the past 30 years noting the department was transitioning into a full time department in order to meet the changing needs of the community. He reported a new fire station at 125th Avenue and Lexington Avenue would be ideal for the SBM Fire Department. He noted this new facility could serve as a secondary emergency operations center (EOC) for the city as well.

City Manager Thorvig stated in speaking with federal lobbyists, federal dollars may be pursued if this fire station would serve as a secondary EOC. He explained the city would need to hire an architect in order to provide a better understanding on what the costs would be for a new fire station.

Mayor Sanders inquired if a regional training center should be considered along with the new fire station. Fire Chief Retka explained there was a growing need for regional police training and a training center could be considered within the new fire station space. However, he was uncertain if this was the place for a training center.

Mayor Sanders asked what the timeline was for this project. Fire Chief Retka stated he would like the project planning to move forward in 2026 in order to get shovels in the ground for the new fire station in 2027. He reported he would be presenting this project to Spring Lake Park in two weeks and then would be discussing the project with Mounds View. Mr. Thorvig stated the city would have more information on the scope and costs once an architect was hired.

Councilmember Robertson requested community space be considered within the new fire station. She asked that future needs be considered within the project, but requested that needs be the focus over wants. Fire Chief Retka reported Fire Station 3 was booked all the time and understood there was a need from the city for additional meeting space.

Councilmember Newland reported response times for the northeast corner of Blaine were a concern for the fire department and the new station would assist with addressing this concern. He asked how the fire department defined the northeast corner of Blaine. Fire Chief Retka indicated the northeast corner of Blaine was 109th Avenue north to the Centennial station.

Counclimember Newland inquired what percentage of the calls for service were coming from the northeast corner of Blaine. Fire Chief Retka explained he did not have the exact numbers in front of him, but noted the calls for service from the northeast corner of Blaine had risen by 15% in the last year and he anticipated calls would continue to rise.

Councilmember Newland questioned where the Centennial fire station was located. Fire Chief Retka stated the station was located off Lake Drive east of Lexington Avenue.

Councilmember Larson asked how peer cities are addressing this type of concern. Fire Chief Retka reported peer cities are doing very similar things by consolidating services and strategically placing fire stations. He explained departments are moving away from volunteer departments and are having fire stations centrally located in order to cover as much area as possible.

Councilmember Massoglia supported the city pursuing a new fire station and inquired if the new station would be named Fire Station 2. Fire Chief Retka reported this would be the case.

Councilmember Massoglia stated he thought the entire city had response times under seven minutes. Fire Chief Retka explained the northeast side of Blaine still had 9-12-minute response times, which was why there was a need for a fire station in this area of Blaine.

3.2. 2026-002 Conditional Use Permit (CUP) Discussion I
Sponsors: Sheila Sellman, Community Development Director

Community Development Director Sellman stated conditional use permits (CUPs) are a common zoning application considered by the planning commission and city council. When either approving or denying a conditional use permit, the city council must make specific findings based on language in the zoning code. In the past several years, staff have recognized ambiguity in the existing code language and would like to discuss with council whether the language should be more direct. Additionally, staff are proposing language regarding CUP extensions. State Statute 462.3595 permits certain land uses as conditional uses under zoning regulations. To approve a CUP, the proposed use must meet the standards and criteria outlined in the local ordinance. Conditions may be attached to the CUP to address and mitigate potential concerns related to the proposed use or location. Section 101-4 of the Blaine zoning code outlines the criteria, process and revocation of CUPs. Though Minnesota Statutes authorize the ability for cities to address CUPs, cities are allowed the ability to set their own criteria for considering CUP requests. The zoning ordinance currently has a one-year expiration of CUPs, if the conditional use or construction has not commenced within one year. The city council has received some renewal/extension requests from applicants for additional time to progress with their project. Many times applicants are not able to start operating or begin construction because of delays with other agencies, weather issues, presence of rare plants or wetland delineation timing, etc. Staff suggests the addition of language related to the expiration of CUPs and allows the CUP to expire in two years instead of one year. Staff reviewed proposed language changes with the council and requested feedback on how to proceed.

Councilmember Newland asked if other cities allow for CUP extensions. Ms. Sellman stated she has seen cities allow for options for extensions.

Councilmember Robertson indicated she does not support allowing for extensions. She did not believe it was necessary to allow property owners two years in order to complete a project.

Councilmember Newland questioned what was happening that business owners how required two years in order to complete a project, adding he would rather see projects move forward and be completed in one year.

Mayor Sanders discussed how some recent projects put neighborhoods through a great deal before gaining approval and for this reason he wanted to see projects completed within the one-year timeline. He stated he did not support offering a two-year timeline for applicants from the onset.

Councilmember Robertson agreed a one-year timeline should remain in place for CUPs and that requests for extensions could be reviewed on a case by case basis in order for the council to better understand the extenuating circumstances within each request. She recommended the extension process remain fluid. City Attorney Larson agreed the language should not be too binding.

Council consensus was to keep the one-year expiration for CUPs and to allow extensions based on criteria and council approval.

3.3. 2026-003 Accessory Dwelling Unit (ADU) Discussion II
Sponsors: Sheila Sellman, Community Development Director

Ms. Sellman reviewed the history of accessory dwelling units (ADUs) in the city of Blaine. She stated the current code allows attached ADUs in all single-family districts with staff-issued administrative building permits. Detached ADUs are allowed in most districts through various mechanisms. Currently, either the primary home or the ADU must be owner-occupied and either can be rented out with a standard rental license. At the May council meeting, some council members commented that the intent of the ADUs was to be intergenerational and be used by family members. If council wants to continue to allow ADUs and wants to limit the use to family members, the ordinance would need to be amended accordingly. Additional comments at the meeting were about maintaining the single-family character of the neighborhood. Council should discuss the overall intent of ADUs, if they should still be allowed, and provide direction to staff on any ordinance changes. Standards for both attached and detached ADUs are outlined in the current attached ordinance. Also attached is a previous PowerPoint that summarizes the current ordinance and a table of peer cities' ADU polices.

Councilmember Newland stated he did not support the city allowing ADUs.

Councilmember Robertson indicated she could support attached ADUs in the city for farm residential properties.

Councilmember Fleming reported she could support attached ADUs as well.

Councilmember Newland commented he could support attached ADUs.

Councilmember Ford indicated he could support both attached and detached ADUs in Blaine, so long as the ADU matched the existing structure.

Mayor Sanders commented he did not want to see a neighborhood conflict arise every time a property owner requested an ADU. He understood an ADU would be less intrusive if the city required ADUs to be attached.

Councilmember Larson discussed how ADUs added more people to a property, which created the need for more parking and additional mailboxes. She supported the city only allowing attached ADUs.

Councilmember Robertson stated the council's previous discussion was that the city did not want additional mailboxes, separate utilities and a new driveways for ADUs.

Councilmember Massoglia said he liked the idea of detached ADUs but he did not want numerous rental ADUs popping up in the community. He explained he could support attached or detached ADUs.

Mr. Thorvig stated the council could allow attached ADUs for the time being and could make adjustments to city code.

Council consensus was to remove detached ADUs from the ordinance. It was noted staff would review the attached ADU definition and bring forward any changes based on this discussion for future consideration by the council.

4. Other Business

Council reviewed the proposed liaison appointments being considered at the council meeting later this evening.

Mr. Thorvig reported the council staff retreat would be held on January 26 beginning at 3:00PM.

5. Adjournment

The workshop adjourned at 6:53PM.

City of Blaine
City Council

January 5, 2026 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:00PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Community Development Director Sheila Sellman; Deputy Chief Joe Gerhard; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; Parks and Recreation Director Jerome Krieger; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

4. Awards - Presentations - Organizational Business

4.1. RES 26-1 Mission Statement Affirming Council/Staff Responsibilities
Sponsors: Erik Thorvig, City Manager

City Clerk Sorensen requested council adopt the annual resolution affirming Council/staff responsibilities.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt the Mission Statement Affirming Council/Staff Responsibilities.

Motion adopted unanimously.

4.2. RES 26-2 Rules of Procedure and Quorum - Order of Business
Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen requested council adopt the annual rules of procedure and quorum - order of business.

Moved by Councilmember Fleming, seconded by Councilmember Newland, to adopt the Rules of Procedure and Quorum - Order of Business.

Motion adopted unanimously.

4.3. 2026-004 Appointment of Liaisons to Various Boards and Commissions
Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen stated each year the city council designates council and/or staff liaisons to serve on various boards and commissions throughout the year. Staff reviewed the proposed appointments and recommended approval of the liaisons to various boards and commissions.

Moved by Councilmember Massoglia, seconded by Councilmember Newland, to approve the Appointment of Liaisons to Various Boards and Commissions as announced.

Motion adopted unanimously.

5. Communications

None.

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

Mayor Sanders opened the Open Forum at 7:07PM.

Bruce Manthei, 4101 99th Avenue NE, shared continuing concerns regarding the electrical box located at 99th Avenue and Lexington Avenue and commented on best practices for council responding to residents.

Steve Fellows, 10604 Madison Street, asked why there's no dialogue at open forum. He questioned why public safety takes up 40% of the city budget, but the council never hears from the police chief or fire chief in public meetings. He explained he would like more information from these departments and had concerns about increasing budget costs. He expressed concerns regarding city services such as sidewalk clearing and suggested the city focus on streets first. He inquired how much old debt the city has and commented on the split vote the city council had for the 2026 budget. He feared the city was becoming too big and the council did not know how to run it. He commented on his water bill increases. He was of the opinion the council only cared about development and new businesses and questioned why incentives were offered to Scheel's and the NSC.

Dana Carlson, 287 117th Avenue NE, shared continuing concerns with family issues.

Diane O'Brien, 10617 Quincy Boulevard, questioned where the city's money was going. She understood $4.7 million was being used for roadwork and stated if the city had money set aside, the city did not need to assess. She shared concerns about some staff salaries and concerns about oversight. She suggested an audit be conducted by the attorney general's office for potential corruption and recommended staff hiring be done by the planning commissioners instead.

There being no further input, Mayor Sanders closed the Open Forum at 7:24PM.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Moved by Councilmember Newland, seconded by Councilmember Robertson, that the following items on the Consent Agenda be approved.

Motion adopted unanimously.

7.1. 2026-005 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2026-006 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

7.3. 2026-007 Designate Official Newspaper for 2026
Sponsors: Cathy Sorensen, City Clerk

7.4. 2026-008 Recording Secretary Service Agreement for 2026
Sponsors: Cathy Sorensen, City Clerk

7.5. 2026-009 Adopt Council Code of Conduct
Sponsors: Cathy Sorensen, City Clerk

7.6. RES 26-3 Designate Official City Depositories for 2026
Sponsors: Jason Zimmerman, Finance Director

7.7. RES 26-4 Designate the Finance Director to Make Electronic Funds Transfers
Sponsors: Jason Zimmerman, Finance Director

7.8. 2026-010 Acknowledgment of Financial Contributions of Organizations Conducting Lawful Gambling
Sponsors: Jason Zimmerman, Finance Director

7.9. RES 26-5 Resolution Releasing North Meadows from Recorded Development Agreement. (Case File No. 25-0053/SLK)
Sponsors: Sheila Sellman, Community Development Director

7.10. RES 26-6 Resolution Releasing North Meadows 2nd Addition from Recorded Development Agreement. (Case File No. 25-0058/SLK)
Sponsors: Sheila Sellman, Community Development Director

7.11. RES 26-7 Resolution Granting Final Plat Approval to Create Six lots and Two Outlots to be Known as Blaine Town Center East District. Blaine Town Center East LLC (Case File No. 25-0059/SAS)
Sponsors: Sheila Sellman, Community Development Director

7.12. 2026-011 Authorize Temporary Removal of Parking Restrictions on 91st Avenue, between Eldorado Street and Isanti Street to accommodate Ferguson Waterworks Training Academy on February 3-5, 2026.
Sponsors: Daniel Schluender, Director of Engineering

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. RES 26-8 Order Improvement and Order Preparation of Plans and Specifications for the 2026 Quincy Area Street Reconstruction, Improvement Project No. T2604

Sponsors: Daniel Schluender, Director of Engineering

Director of Engineering Schluender stated council is asked to conduct the public hearing and consider ordering the improvements and preparation of the project plans and specifications for the 2026 Quincy Area Street Reconstructions, Improvement Project No. T2604. The project consists of city streets with rural sections and no curb and gutter. The method of reconstruction will be a full reconstruction to the city standard residential street with concrete curb and gutter as explained in the feasibility report. The total estimated project cost of the proposed improvements is $4,710.940.00, of which $1,009,961.91 is proposed to be assessed to benefiting properties over a fifteen-year period. In addition, replacement of existing sanitary sewer castings and rings and select hydrants and valves at an estimated cost of $645,320.00 is proposed to be paid for by City Public Utility Funds. The remaining portion of $3,055,658.09 is proposed to be paid from the City's Pavement Management Program Fund. The proposed project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed to be assessed.

Mayor Sanders opened the public hearing at 7:29PM.

Diane O'Brien, 10617 Quincy Boulevard, shared concerns regarding the cost of the proposed street improvements and the speed of traffic along Quincy Boulevard. She suggested including speed bumps by Quincy Park and Territorial Road and felt the assessment should be shared by all residents of Blaine as this was a highly-traveled road. She was of the opinion she should not be charged for 35% of the roadway through an assessment.

Lynn Basham, 10614 Monroe Drive, shared concerns she had regarding mobility and access during construction. She urged the city to improve accessibility throughout this improvement project.

Steve Fellows, 10604 Madison Street, asked about project staging for construction. He explained there were discrepancies between the assessment rates of 25% and 35%. He reported he supported this project being completed and noted he was willing to pay his assessment. He discussed possible hardship exceptions and requested further information from the city regarding the proposed bonding.

Mayor Sanders encouraged Mr. Fellows to contact city staff in order to further discuss his questions. Mr. Schluender reported 35% of the project would be paid for through assessments by the benefiting parcels.

There being no further public input, Mayor Sanders closed the public hearing at 7:42PM.

Moved by Councilmember Newland, seconded by Councilmember Larson, to Order Improvement and Order Preparation of Plans and Specifications for the 2026 Quincy Area

Street Reconstruction, Improvement Project No. T2604.

Councilmember Robertson reported she would be voting no on this project due to the bonding mechanisms that would be deployed for this project.

Motion adopted 6-1 (Councilmember Robertson opposed).

8.2. RES 26-9 Order Improvement and Order Preparation of Plans and Specifications for the 2026 Meadowbrook Area Street Reconstruction, Improvement Project No. T2606

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is asked to conduct the public hearing and consider ordering the improvements and preparation of the project plans and specifications for the 2026 Meadowbrook Area Street Reconstruction, Improvement Project No. T2606. The project consists of city streets with concrete curb and gutter. The method of reconstruction will be a full reconstruction with replacement of pavement and curb and gutter as explained in the feasibility report. The estimated cost of improvements is $4,112,300 with $911,202 proposed to be assessed over a 15-year period. Replacement of existing sanitary sewer castings/rings at an estimated cost of $94,666, and replacement of watermain, malfunctioning gate valves and broken access valve boxes at an estimated cost of $513,127 is proposed to be paid for by City Public Utility Funds. The remaining portion of $2,593,305 is proposed to be paid from the City's Pavement Management Program Fund. The proposed project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed to be assessed.

Mayor Sanders opened the public hearing at 7:47 PM.

Roseann Mackenthun, 725 125th Lane NE, shared comments about the need for full curb replacement. She noted the curbs along her street were in excellent condition. She then asked questions regarding the process that would be followed for ADA access during construction.

Jake Kadles, 12610 Able Circle, spoke about the phasing for this project noting his street would be completed in 2027. He questioned how much asphalt would be removed for the water main work. He questioned if there was a need for full curb replacement and raised concerns about concrete installation.

Mr. Schluender explained staff walked the entire project area to assess the curbing. He reported staff's goal would be to keep the existing curbing in place, however, once the project area requires more than 35% of the curbs to be replaced, it was less expensive to replace all the curbing than do spot repairs.

Mr. Kadles requested further information regarding the driveway restoration, noting his driveway was concrete and he would like to have it properly replaced. He asked for further information regarding the mailbox restoration stating he had a custom mailbox in place.

Mr. Schluender reported all mailboxes would be removed and joint mailboxes would be installed at a selected corner during construction. He encouraged the resident to speak with the contractor and suggested he remove the mailbox on his own in order to ensure it is not damaged.

Mr. Kadles requested staff provide him with further information regarding the options for paying his assessment without interest.

Mr. Schluender explained the City would be sending out another informational letter regarding assessments and manner in which they could be paid by residents.

Jeannie Thiede, 733 125th Lane, asked questions regarding assessment costs, payment timing and then asked about the response process for open forum topics.

City Manager Thorvig explained the city council does not respond to open forum topics during city council meetings, but rather staff responds to those residents directly.

There being no additional public input, Mayor Sanders closed the public hearing at 7:59PM.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, to Order Improvement and Order Preparation of Plans and Specifications for the 2026 Meadowbrook Area Street Reconstruction, Improvement Project No. T2606.

Councilmember Massoglia reported there was further information regarding the city's hardship criteria available on the city's website.

Motion adopted 6-1 (Councilmember Robertson opposed).

9. Development Business

9.1. RES 26-10 Resolution Granting Preliminary Plat Approval to Subdivide 8.36 Acres into 1 Lot and 2 Outlots to be Known as North Meadows Third Addition at the Corner of Lexington Avenue and 109th Avenue NE. Wellington Management (Case File No. 25-0050/SLK)

Sponsors: Sheila Sellman, Community Development Director

Community Development Director Sellman stated the applicant is proposing a one lot and two outlot plat for the development of a multi-tenant building and future development. Staff provided further information regarding the request and reported the planning commission recommended approval.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt a Resolution Granting Preliminary Plat Approval to Subdivide 8.36 Acres into 1 Lot and 2 Outlots to be Known as North Meadows Third Addition at the Corner of Lexington Avenue and 109th Avenue NE.

Councilmember Robertson clarified the project location and confirmed none of the Blaine

Wetland Sanctuary would be developed through this project.

Motion adopted unanimously.

9.2. RES 26-11 Resolution Granting a Conditional Use Permit to Allow General Retail, Office, Animal Hospital, Restaurants, Outdoor Dining for Two Restaurants, Zero Lot Line (North Property Line) and Shared Access/Parking on the North Property Line in a Development Flex (DF) Zoning District, on the Corner of Lexington Avenue and 109th Avenue NE. Wellington Management (North Meadows Third Addition) (Case File No. 25-0050/SLK)

Sponsors: Sheila Sellman, Community Development Director

Ms. Sellman stated the applicant is requesting a conditional use permit (CUP) to construct a multi-tenant building with general retail use, office use, animal hospital use, restaurant use, outdoor dining, zero lot line, and shared access and parking. Staff commented further on the request and reported the planning commission recommended approval.

Moved by Councilmember Robertson, seconded by Councilmember Fleming, to adopt a Resolution Granting a Conditional Use Permit to Allow General Retail, Office, Animal Hospital, Restaurants, Outdoor Dining for Two Restaurants, Zero Lot Line (North Property Line) and Shared Access/Parking on the North Property Line in a Development Flex (DF) Zoning District, on the Corner of Lexington Avenue and 109th Avenue NE.

Motion adopted unanimously.

9.3. RES 26-12 Resolution Granting a Conditional Use Permit Amendment to Expand an Existing Auto Repair Business into an Adjacent Tenant Space in a Light Industrial (I-1) Zoning District at 1550 91st Avenue NE, #306. Minnesota Performance (Case File No. 25-0051/ACK)

Sponsors: Sheila Sellman, Community Development Director

Ms. Sellman stated the applicant is requesting a CUP amendment to expand an existing auto repair business into an adjacent tenant space in I-1. Staff commented further on the request and reported the planning commission recommended approval.

Moved by Councilmember Newland, seconded by Councilmember Larson, to adopt a Resolution Granting a Conditional Use Permit Amendment to Expand an Existing Auto Repair Business into an Adjacent Tenant Space in a Light Industrial (I-1) Zoning District at 1550 91st Avenue NE, #306.

Councilmember Newland suggested tabling action on this item until the code enforcement issues regarding the outside storage and parking have been fully addressed.

City Attorney Larson questioned when the 60-day deadline was for this planning case.

Ms. Sellman reported the 60-day deadline was January 23, and noted another 60 days could be used to extend this item.

Mayor Sanders questioned if this property had adequate parking. Ms. Sellman indicated the uses on this site require 53 parking and there were currently 128 parking stalls onsite. She noted the city does not regulate how the parking spaces were allotted to the tenants within the property. She explained it was clear to the city some of the vehicles were being stored outdoors, which was only allowed through a CUP and the parking was screened.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to table consideration of this item for 60 days to provide staff time to address code enforcement issues of outside storage and parking.

Motion adopted unanimously.

10. Administration

10.1. 2026-012 Accept Quotes for Playground Equipment from Landscape Structures and Playground Installation by Flagship Recreation at Jefferson Park
Sponsors: Jerome Krieger, Park and Recreation Director

Parks and Recreation Director Krieger stated pursuant to the city's purchasing rules, staff is bringing forward quotes for playground equipment from Landscape Structures and playground installation by Flagship Recreation for Jefferson Park.The city council discussed the playground replacement projects at the September 15, 2025, council workshop meeting. The council consensus was to move forward with the Jefferson playground replacement project. During the December 15, 2025, council meeting, finance presented the preliminary capital improvement program which included budgets for all projects proposed in 2026. The council approved the 2026 parks capital improvement program budget which appropriated $115,000 for the replacement of Jefferson playground. Utilizing cooperative purchasing contracts, parks and recreation staff requested a quote for playground equipment provided by Landscape Structures and playground installation by Flagship Recreation for Jefferson Park. The quoted cost of the playground equipment is $75,745. The quoted cost of the installation is $39,228. Staff recommends accepting the quotes for a total project cost of $114,973.

Mr. Krieger explained staff, under the cooperative purchasing contract of U.S. Communities Government Alliance, would utilize the USGA pricing structure and purchase the playground equipment line manufactured by Landscape Structures and supplied by Flagship Recreation. Using the USGA cooperative will save the city over $6,400. As part of the process, staff met with Flagship Recreation to develop design concepts for the park. From that meeting, two concepts were identified. Staff presented two options to the Park Board, which recommended the proposed design. Additional public feedback was also solicited via social meeting. Staff commented further on the proposed equipment replacement and requested the council accept the quotes and installation as proposed by Flagship Recreation for Jefferson Park.

Moved by Councilmember Newland, seconded by Councilmember Larson, to Accept Quotes for Playground Equipment from Landscape Structures and Playground Installation by Flagship Recreation at Jefferson Park.

Councilmember Newland thanked staff for working diligently to get 50 years out of some of the current playground equipment.

Councilmember Massoglia shared comments and questioned if there was a need to replace this full playground structure. He explained he preferred that repairs continue and suggested the current structure remain in place versus replacing the entire structure with something smaller and less swings. Mr. Krieger stated staff has working to repair and maintain this playground for several years and noting this playground structure was becoming a maintenance concern.

Motion adopted 6-1 (Councilmember Massoglia opposed).

10.2. ORD 25-2597 Second Reading

Amend City Charter Chapter 5. Initiative and Referendum, Adding Section 5.14 Recall and Chapter 2. Form of Government, Sec. 2.04 Vacancies in the Council

Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen requested the council hold second reading and adopt the proposed ordinance that would provide a recall process for mayor or councilmembers.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, to adopt the Second Reading of Ordinance No. 25-2597, Amending City Charter Chapter 5. Initiative and Referendum, Adding Section 5.14 Recall and Chapter 2. Form of Government, Sec. 2.04 Vacancies in the Council.

Motion adopted unanimously.

10.3. ORD 25-2595 Second Reading

Ordinance Amending Chapter 2 - Administration, Article V. - Ordinance Violations, Division 2. Administrative Adjudication and Chapter 86 - Utilities, Division 2 - Fire Services, Sec. 86-74

Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen stated staff is recommending an amendment to the city's administrative adjudication ordinance to better address the administrative citation process and amendments to check valve/meter fines.

Moved by Councilmember Newland, seconded by Councilmember Larson, to adopt the Second Reading of Ordinance No. 25-2595, Amending Chapter 2 - Administration, Article V. - Ordinance Violations, Division 2. Administrative Adjudication and Chapter 86 - Utilities, Division 2 - Fire Services, Sec. 86-74.

Motion adopted unanimously.

10.4. ORD 25-2596 Second Reading
Ordinance Amending Chapter 22 - Businesses Article V.- Peddlers, Solicitors, and Transient Merchants
Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen stated council is asked to consider ordinance amendments clarifying licensing for solicitors in the city.

Moved by Councilmember Newland, seconded by Councilmember Ford, to adopt the Second Reading of Ordinance No. 25-2596, Amending Chapter 22 - Businesses Article V.- Peddlers, Solicitors, and Transient Merchants.

Councilmember Larson confirmed this ordinance didn't address individuals being present in highway medians. Ms. Sorensen reported this was the case.

Motion adopted unanimously.

10.5. 2026-013 Motion to Authorize Mayor and City Manager to Enter into a Contract with Bolton & Menk, Inc. for Professional Design and Construction Services for the 2026 Quincy Area Street Reconstruction Project, Improvement Project No. T2604.
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is requested to approve a contract from Bolton & Menk for professional services for final design and construction services for the 2026 Quincy Area Street Reconstruction Project, Improvement Project No. T2604 in the amount of $450,502. Staff provided further information regarding the engineering services that would be provided by Bolton & Menk for this project.

Moved by Councilmember Newland, seconded by Councilmember Ford, to Authorize Mayor and City Manager to Enter into a Contract with Bolton & Menk, Inc. for Professional Design and Construction Services for the 2026 Quincy Area Street Reconstruction Project, Improvement Project No. T2604.

Motion adopted 6-1 (Councilmember Robertson opposed).

10.6. 2026-014 Motion to Authorize Mayor and City Manager to Enter into a Contract with SEH for Final Design and Construction Services for the 2026 Meadowbrook Area Street Reconstruction Project, Improvement Project No. T2606.
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is requested to approve a contract from SEH for final design and construction services for the 2026 Meadowbrook Area Street Reconstruction Project, Improvement Project No. T2606 in the amount of $341,300.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, to Authorize Mayor and City Manager to Enter into a Contract with SEH for Final Design and Construction Services for the 2026 Meadowbrook Area Street Reconstruction Project, Improvement Project No. T2606.

Motion adopted 6-1 (Councilmember Robertson opposed).

11. Other Business

Mr. Thorvig encouraged the public to share their comments or concerns via the city council email or to contact city staff at any time.

12. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Larson, to adjourn the meeting at 8:45PM.

Motion adopted unanimously.

City of Blaine
Staff Report

File Number: 2026-023

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Motion

Approval of Consent Agenda:
- Jason Zimmerman, Finance Director

Agenda Item # 7.3

Motion to Approve Payment to Intuitive Municipal Solutions for Software Licensing, Cloud Hosting, Technical Support and Maintenance

Executive Summary

Staff requests Council approval of the 2025 payment of $62,031.06 for the above-referenced contract pursuant to the Blaine City Charter section 6.05, which requires City Council approval of all purchases or contracts of more than $50,000.

Background

On November 6, 2023 the City Council approved a five-year software contract extension with Intuitive Municipal Solutions (iMS) that covers February 2024 to February 2029. The city has been utilizing the suite of iMS software products for automation and management of Planning and Zoning, Building and Fire Inspections, Housing and Neighborhood Services, Business and Rental Licenses, and Code Enforcement.

Strategic Plan Relationship

This item aligns with the strategic initiatives of well-maintained infrastructure and enhanced customer service.

Board/Commission Review

Not applicable

Financial Impact

The 2026 General Fund budget appropriated $62,031 for this expenditure within the Information Technology division.

Public Outreach/Input

Not applicable

Staff Recommendation

By motion, approve the payment.

Attachment List

1. iMS_Invoice_26102

intuitive Municipal Solutions, LLC

Please remit to:

Intuitive Municipal Solutions
541 N Mount Juliet Rd, Suite 2201B
Mount Juliet, TN 37122

INVOICE 26102 1.5.2026

BILL TO	SHIP TO	AMOUNT
City of Blaine, Minnesota 10801 Town Square Drive NE Blaine, MN 55449	City of Blaine, Minnesota 10801 Town Square Drive NE Blaine, MN 55449	$62,031.06

Details

Software License, Hosting, Technical Support, and Maintenance: **$62,031.06**

2/27/2026 to 2/26/2027

Payment Terms

Please send payment within 30 days of receiving this invoice.

THANK YOU for your valued business!

City of Blaine
Staff Report

File Number: RES 26-21

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda:
- Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 7.4

Resolution Authorizing 2025 Budget Transfers and Amendments for Police Vehicles

Executive Summary

Staff requests Council approval of a budget transfer and amendment in the amount of $12,696.

Background

In December 2024, resolution 24-230, as part of the Capital Improvement Plan (CIP), was approved by the Council. The CIP included the purchase of the listed police vehicles below. Staff is requesting a budget amendment due to increases in build costs and equipment.

E2516-Patrol Squad increase of $1,691.11
E2517-Patrol Squad increase of $2,033.29
E2518-Admin Squad increase of $97.79
E2566-CSO Squad increase of $8,871.57 This replaced a CSO squad that was involved in an accident June 2024, which was a total loss. The overage represents the replacement cost after insurance and salvage earnings.

Strategic Plan Relationship

Board/Commission Review

Financial Impact

On December 16, 2024, the 2025-2029 Capital Improvement Plan (CIP) was approved via Resolution 24-230. A total of $541,625 was appropriated for police vehicle replacements to be funded by general fund reserves. Typically, equipment from the retiring vehicles is removed and re-installed on the new vehicles. This is a more cost-effective way of managing the fleet. However, due to parts that could not be repurposed, the replacement costs were more than anticipated on three of the units.

Project	2025 Adopted Budget	LTD Encumbrances	Budget Amendment Required
Patrol Vehicle - E2516	$70,700	$72,391.11	$1,692
Patrol Vehicle - E2517	$70,700	$72,733.29	$2,034
Admin Squad - E2518	$46,725	$46,822.79	$98
TOTAL	**$188,125**	**$191,947.19**	**$3,824**

Additionally, on July 21, 2025, Council adopted resolution 25-118, authorizing the replacement of a CSO truck that was damaged beyond repair. The estimated cost of replacement was $54,000 and a budget was approved utilizing insurance reimbursements to fund the purchase. Estimates were based on the expected ability to re-purpose equipment from the damaged vehicle, but costs were higher than anticipated. The self insurance fund does not have adequate reserves to cover the increased expense.

Project	2025 Adopted Budget	LTD Encumbrances	Budget Amendment Required
CSO Truck Replacement - E2566	$54,000	$62,871.57	$8,872
TOTAL	**$54,000**	**$62,871.57**	**$8,872**

Due to conservative spending in the General Fund Patrol Division, the Police Department has excess budget in their General Supplies line to cover these additional costs. Staff proposes transferring the necessary funding from the General Fund to the Capital Equipment & Projects Fund (410) and Self Insurance Fund (704).

Public Outreach/Input

N/A

Staff Recommendation

By resolution, authorize the budget amendment for cost increases for police vehicles and radios in the amount of $12,696

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-21

Resolution Authorizing 2025 Budget Transfers and Amendments for Police Vehicles

WHEREAS, appropriated within the 2025 Capital Improvement Plan ("CIP") were funds for the replacement of three police vehicles; and

WHEREAS, the City Council adopted Resolution 25-118 authorizing the replacement of a CSO Truck; and

WHEREAS, the City Council of the City of Blaine ("City Council") has the authority to authorize transfers and budget amendments between accounting funds;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Blaine hereby authorizes the following interfund transfer(s) for the 2025 budget:

From Fund	To Fund	Purpose	Amount
101 - General Fund	410 - Capital Equipment & Projects Fund	Interfund transfer from the General Fund to the Capital Equipment & Projects Fund	$3,824
101 - General Fund	704 - Self Insurance Fund	Interfund transfer from the General Fund to the Self Insurance Fund	$8,872

BE IT FURTHER RESOLVED that the City Council of the City of Blaine hereby authorizes the following revenue increase(s) to the 2025 budget:

Fund/Account	Amount
Capital Equipment & Projects 410.40.460.462-3910 - Interfund Transfer	$3,824
Self Insurance Fund 704.00.000.000-3910 - Interfund Transfer	$8,872

BE IT FURTHER RESOLVED that the City Council of the City of Blaine hereby, authorizes the following expenditure decrease for the 2025 budget:

Fund/Account	Amount

General Fund - Police 101.40.460.462-4210 - General Supplies	$12,696

BE IT FURTHER RESOLVED that the City Council of the City of Blaine hereby authorizes the following expenditure increase(s) to the 2025 budget:

Fund/Account	Amount
General Fund 101.40.460.462-4910 - Interfund Transfer	$12,696
Capital Equipment & Projects Fund - Police 410.40.460.462-4550 - Motor Vehicles, Project E2516	$1,692
Capital Equipment & Projects Fund - Police 410.40.460.462-4550 - Motor Vehicles, Project E2517	$2,034
Capital Equipment & Projects Fund - Police 410.40.400.401-4550 - Motor Vehicles, Project E2518	$98
Self Insurance Fund 704.20.280.283.2024-4321 - Insurance Claims & Losses, Project E2566	$8,872

PASSED by the City Council of the City of Blaine this 21st day of January 2026.

City of Blaine
Staff Report

File Number: RES 26-24

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda:
- Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 7.5

Resolution to Authorize the Purchase of a K9 Dog Washing Station Utilizing K9 Donations Funds

Executive Summary

The Police Department requests Council approval to utilize community-donated K9 funds to purchase a specialized canine washing station and professional grade drying equipment.

Background

The Police Department K9 Unit has three canines that are crossed-trained in narcotics detection and patrol, often requiring them to track suspects and evidence through diverse and potentially hazardous environments. Currently, the City of Blaine is responsible for the care and maintenance of these animals, yet the handlers lack an efficient, ergonomic washing facility at the Police Department to maintain their partners hygiene after difficult shifts. A dedicated washing station and high -velocity dryer would significantly reduce physical strain on handlers, prevent the accumulation of debris in police squads and facilities, and ensure the long-term health and safety of our K9s and their handlers. Because this purchase would be fully funded by generous community donations specifically intended for K9 care, it requires no additional impact on the general fund or taxpayer dollars. We believe this investment is a vital step in maintaining the high standards of our K9 program and protecting the well-being of the K9s that serve the Blaine community.

Strategic Plan Relationship

Not applicable.

Board/Commission Review

Not applicable.

Financial Impact

The City has received numerous generous donations in the last several years earmarked for the K-9 program in the Blaine Police Department. These funds, along with other general donations received, are placed in the City Donations Fund, which currently has a balance of approximately $74,000. Most recently, in December 2025, the City received a donation in the amount of $15,000 specifically noted to be used for K-9 expenditures.

The cost of the washing station is $1,848.99 and the dryer is $448.83. The City does not formally adopt a budget annually for the City Donations Fund, thus staff is requesting authorization to purchase these items utilizing the donations received.

Public Outreach/Input

Not applicable.

Staff Recommendation

By motion, approve the purchase of a dog washing station utilizing the City Donations Fund.

Attachment List

None

City of Blaine

Signature Copy

Resolution: RES 26-24

Resolution to Authorize the Purchase of a K9 Dog Washing Station Utilizing K9 Donations Funds

WHEREAS, the City of Blaine has been the grateful recipient of numerous donations over several years earmarked specifically for the enhancement and support of the Blaine Police Department K-9 program; and

WHEREAS, these contributions are maintained within the City Donations Fund, which currently holds a balance of approximately $74,000; and

WHEREAS, in December 2025, the City received a significant donation of $15,000 expressly designated for K-9 program expenditures; and

WHEREAS, the Police Department has identified a need for specialized hygiene equipment to maintain the health and readiness of the K-9 unit, specifically a K-9 washing station and a high-velocity dryer; and

WHEREAS, the total cost for said equipment is $2,297,82 ($1,848.99 for the washing station and $448.83 for the dryer); and

WHEREAS, because the City does not formally adopt an annual budget for the City Donations Fund, specific City Council authorization is required to utilize these restricted funds for the intended purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. Authorization of Expenditure: The City Council hereby authorizes the expenditure of $2,297.82 from the City Donations Fund for the purchase of a K-9 washing station and dryer.
2. Recognition of Support: The Council expresses its continued appreciation for the community members and organizations whose donations make these specialized purchases possible without the use of general tax revenues.
3. Administrative Action: The City Manager and Finance Director are authorized to take all necessary steps to process this payment and ensure the equipment is inventoried as City property.

City of Blaine
Staff Report
File Number: 2026-025

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Motion

Approval of Consent Agenda:
- Jerome Krieger, Park and Recreation Director

Agenda Item # 7.6

Motion to Authorize a Three-Year Contract With Jimmy's Johnny's/LRS Recycling Systems for Portable Restroom Services in City Parks

Executive Summary

As a best practice, every three years the city solicits proposals for portable restroom services. The next three - year cycle encompasses 2026 through 2028.

Background

Staff has requested proposals for portable restroom facilities and services for city parks. Three proposals were received, with Jimmy's Johnny's/LRS Recycling Systems providing the overall lowest costs, as shown in the attached worksheet. Jimmy's Johnny's/LRS has held the portable restroom contract for the last 14 years. LRS has provided the City of Blaine with excellent, reliable service over the years.

<u>Quotes</u>

Jimmy's Johnny's/LRS Recycling Systems	$64,806
On - Site Companies	$73,466
Biff's, Inc	$87,655

Strategic Plan Relationship

This project meets the Infrastructure Management strategic plan.

Board/Commission Review

None

Financial Impact

Funding for this service is provided through the General Fund Public Works Parks Maintenance budget. Expenditures vary on the amount of emergency calls that are requested and the addition or subtraction of units throughout the year.

Public Outreach/Input

None

Staff Recommendation

By motion, authorize the City Manager to execute a contract with Jimmy's Johnny's/LRS portable restroom company for 2026 through 2028.

Attachment List

1. 2026 to 2028 Quotes
2. 2026 to 2028 Portable Toilet comparison

BlaineMN.gov
Live | Work | Grow

PORTABLE RESTROOM PROPOSAL FORM

Service Needed	Cost Per Month	Cost Per Event
Regular Unit - Service Once A Week	$65.25	$65.25
Regular Unit – 2nd Service Added Each Week	$56.25	$56.25
ADA Compliant (Handicapped Unit)	$130.50	$130.50
ADA Unit – 2nd Service Added Each Week	$85.50	$85.50
Hand Sanitizers	Included	Included
Damage Waiver	Included	Included
Pick Up and Delivery	Included	Included
Disposal Fee	Included	Included
Emergency Services - Weekdays	$30.00	$30.00
Emergency Services - Weekends	$40.00	$40.00

Company Name: LRS RECYCLING SYSTEMS LLC

Company Address: 39578 Grand AVE

North Branch

Company Contact: Melissa Bently

Signature:

Date: 12/22/2025

Please mail or email quotation to the attention of Justin Holmberg, Park Supervisor, at jholmberg@blainemn.gov .

Must be received by Tuesday, December 23rd, 2025

Price increase is 5% for year 2 and year 3

T:\PublicWorks\Park Department\Satellite Toilet Information\REQUEST FOR PORTABLE RESTROOM PROPOSALS.docx

BlaineMN.gov
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PORTABLE RESTROOM PROPOSAL FORM

Service Needed	Cost Per Month	Cost Per Event
Regular Unit - Service Once A Week	72.00	75.00
Regular Unit – 2nd Service Added Each Week	62.00	NA
ADA Compliant (Handicapped Unit)	150.00	155.00
ADA Unit – 2nd Service Added Each Week	100.00	NA
Hand Sanitizers	1.00	Included
Damage Waiver	Included	Included
Pick Up and Delivery	Included	Included
Disposal Fee	1.00	Included
Emergency Services - Weekdays	35.00	35.00
Emergency Services - Weekends	50.00	50.00

Company Name: On Site Companies Inc

Company Address: 95 Woodlynn Ave
Saint Paul MN 55117

Company Contact: Mary Adam

Signature: Mary Adam

Date: 12/22/2025

Please mail or email quotation to the attention of Justin Holmberg, Park Supervisor, at jholmberg@blainemn.gov .
Must be received by Tuesday, December 23rd, 2025

T:\PublicWorks\Park Department\Satellite Toilet Information\REQUEST FOR PORTABLE RESTROOM PROPOSALS.docx

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PORTABLE RESTROOM PROPOSAL FORM

Service Needed	Cost Per Month	Cost Per Event
Regular Unit - Service Once A Week	95.00	80.00
Regular Unit – 2nd Service Added Each Week	75.00	35.00
ADA Compliant (Handicapped Unit)	190.00	175.00
ADA Unit – 2nd Service Added Each Week	75.00	35.00
Hand Sanitizers	Included	Included
Damage Waiver	Included	Included
Pick Up and Delivery	Included	Included
Disposal Fee	Included	Included
Emergency Services - Weekdays	35.00	35.00
Emergency Services - Weekends	50.00	50.00

Company Name: Biffs, Inc.

Company Address: 6430 County Road 101 E, Shakopee, MN 55379

Company Contact: Nick Rohlfsen

Signature: Nick Rohlfsen

Date: 12/19/25

Please mail or email quotation to the attention of Justin Holmberg, Park Supervisor, at jholmberg@blainemn.gov .

Must be received by Tuesday, December 23rd, 2025

T:\PublicWorks\Park Department\Satellite Toilet Information\REQUEST FOR PORTABLE RESTROOM PROPOSALS.docx

2026 - 2028 Portable Toilet Comparisons

	Regular - month 4 months Apr to July	Regular - month 7 months Apr to Oct	Regular - month 12 months Jan to Dec	Regular -month 2nd Clean 7 mo + (3) 12mo	ADA - month 7 months Apr to Oct	ADA -month 12 months Jan to Dec	ADA 2nd Clean 7 months	TOTAL
City of Blaine's need per toilet	**8**	**54**	**5**	**31**	**6**	**5**	**11**	**78 units**
LRS Company	$65.25 $2,088	$65.25 $24,665	$65.25 $3,915	$56.25 additional $12,206 + $2,025	$131 $5,502	$131 $7,860	$85 additional $6,545	**$64,806**
Emergency Services	Weekday - $30 per unit		Weekends - $40 per unit					
On Site Companies	$74 $2,368	$74 $27,972	$74 $4,440	$62 $13,454 + $2,232	$150 $6,300	$150 $9,000	$100 additional $7,700	**$73,466**
Emergency Services	Weekday - $35 per unit		Weekend - $50 per unit					
Biffs	$95 $3,040	$95 $35,910	$95 $5,700	$75 $16,275 + $1,575	$190 $7,980	$190 $11,400	$75 $5,775	**$87,655**
Emergency Services	Weekday - $35 per unit		Weekends - $50 per unit					

City of Blaine
Staff Report

File Number: RES 26-19

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda:
- Daniel Schluender, Director of Engineering

Agenda Item # 7.7

Resolution to Approve Joint Powers Agreement No. C0011862 with Anoka County for Signal Reconstruction and ADA Improvements on Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) at Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue), Project T2610

Executive Summary

Anoka County has identified the existing traffic signal at CSAH 32/CSAH 1 (85th Avenue/County Road J) at CSAH 17 (Lexington Avenue) as needing reconstruction. The reconstructed signal requires a new Joint Powers Agreement (JPA) between Anoka County and Blaine. Plans have been prepared, and the project can move forward as proposed to reconstruct the traffic control signal system. Construction is scheduled for summer of 2026.

Background

The current traffic signal was constructed in 1999 and a Joint Powers Agreement (JPA) between Anoka County and Blaine was entered into for that construction and continued maintenance of the signal. The poor condition of the existing signal, as well as the county's planned mill and overlay project of 85th Avenue (CSAH 32) to the east and west of this intersection, has made the replacement of this signal a county priority for 2026. The project will include reconstruction of the signal, APS (Accessible Pedestrian System), ADA improvements at the intersection, and realigning some radii at the intersection for better traffic movement.

85th Avenue in this location lies along the border of Anoka and Ramsey Counties and thus the signal has shared jurisdiction between the two counties. Each county will have separate JPAs with their respective cities; Ramsey County with Shoreview and Anoka County with Blaine for the construction of the signal. Staff from all four agencies have worked to review and prepare the JPAs. The proposed JPA between Blaine and Anoka County is based on the existing JPA for this signal and is being updated with current cost-sharing standards for similar projects within the county. In general, Anoka County is responsible for all construction costs for the signal system components in the northwest and northeast quadrants of the intersection. The standard Anoka County cost share for this project will have Blaine responsible for 50% of the signal system's Emergency Vehicle Preemption System (EVP) construction costs. For ongoing maintenance costs, Blaine will be responsible for 100% of the maintenance costs associated with the luminaries on the two signal poles in Anoka County, 50% of the EVP maintenance costs and 50% of the cost of electrical power for the signal system. Blaine will be invoiced by both counties for their share of maintenance and electrical power. A separate JPA with Ramsey County will be needed to outline the maintenance agreement.

Per the JPA, the City of Blaine's participation in the construction cost is estimated at $11,760. This includes construction, construction engineering, and any county-furnished materials. Costs are outlined in the attached JPA.

Strategic Plan Relationship

The project aligns with the City's strategic initiatives for Growth Management and providing a Well-maintained Infrastructure.

Board/Commission Review

This item has not been reviewed by any boards or commissions.

Financial Impact

This project was identified in the 2026-2030 Capital Improvement Program (CIP) as "2026 Signal Replacement - Lexington Ave (CSAH 17) and 85th Ave (CSAH 32)", which was adopted via resolution 25-191 on December 15, 2025, and appropriated $550,000 for construction activities with funding provided by Municipal State Aid. The project budget will be amended at the completion of the project once final costs have been allocated to the City.

Public Outreach/Input

N/A

Staff Recommendation

Approve the following resolution.

Attachment List

1. JPA C0011862_SAP 002-632-22_Blaine JPA_1-8-26_Final

City of Blaine

Signature Copy

Resolution: RES 26-19

Resolution to Approve Joint Powers Agreement No. C0011862 with Anoka County for Signal Reconstruction and ADA Improvements on Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) at Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue), Project T2610

WHEREAS, the County of Anoka and the City of Blaine desire to jointly reconstruct the signal at the intersection at County State Aid Highway (CSAH) 17 (Lexington Avenue) and CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) in accordance with Anoka County and the Minnesota Department of Transportation standards for the benefit of the traveling public; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes the County of Anoka to enter into an Agreement with the City of Blaine to provide for the reconstruction of a signal system at CSAH 17 (Lexington Avenue) and CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) for the joint exercise of powers common to each; and

WHEREAS, said Agreement details the responsibilities of the County of Anoka and the City of Blaine as to the costs associated with the construction and related activities of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. Joint Powers Agreement No. C0011862 between the County of Anoka and the City of Blaine with regard to the construction of a signal system at the intersection of (CSAH) 17 (Lexington Avenue) and CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) is hereby approved.
2. The Mayor and City Manager are hereby authorized and directed to execute said agreement.

PASSED by the City Council of the City of Blaine this 21st day of January, 2026.

JOINT POWERS AGREEMENT WITH CITY OF BLAINE FOR THE SIGNAL RECONSTRUCTION AND ADA IMPROVEMENTS OF ANOKA COUNTY CSAH 32 / RAMSEY COUNTY CSAH 1 (85TH AVE / COUNTY ROAD J) AND ANOKA COUNTY CSAH 17 / RAMSEY COUNTY CSAH 51 (LEXINGTON AVE) IN THE CITY OF BLAINE, MN (SAP 002-632-022) (SAP 106-020-044)

THIS AGREEMENT is made by the parties on the last date executed below, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", City of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the parties to this agreement agree it is in the best interests of the traveling public to reconstruct the signal on Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) at Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue) and,

WHEREAS, the parties mutually agree that the signal systems are in need of improvements and require reconstruction/revision; and,

WHEREAS, the County has prepared preliminary design plans for the reconstruction of the signal at Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) at Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue) in accordance with Anoka County and the Minnesota Department of Transportation standards to a staff approved layout condition; and,

WHEREAS, the County has shared jurisdiction over CSAH 32/CSAH 1 with Ramsey County and jurisdiction over the north leg of CSAH 17 and,

WHEREAS, the parties agree that it is in their best interests that the cost of said project be shared; and,

WHEREAS, Minn. Stat. § 471.59 authorizes government entities of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of reconstructing the signal system on CSAH 32/CSAH 1 at CSAH 17 with Flashing Yellow Arrow (FYA), Accessible Pedestrian System (APS) and updating pedestrian ramps for ADA compliance at all, as described in the preliminary design plans (hereinafter the “Project”). The County and the City Project numbers are noted above. The engineering plans for the Project are filed in the office of the Anoka County Highway Department and incorporated herein by reference.

The parties to this Joint Powers Agreement (JPA) agree in principle that construction of the Project is in the best interest of the traveling public and that the Preliminary Layout as shown in Exhibit "A" defines the preliminary design of the Project.

It is agreed that the Exhibit "A" Layout dated November 17, 2025 has been reviewed and accepted by the parties and is suitable for preparation of final construction documents. Any significant changes made hereafter to the design as presented in the Exhibit "A" Layout will require approval by the parties as an amendment to this JPA. These same changes will require a change in the cost share to include any additional design engineering costs that may occur.

II. METHOD

The County shall cause the construction of the Project.

IMPROVEMENTS:

It is agreed by the parties that in 2026, the CSAH 32/CSAH 1 at CSAH 17 signal system will be reconstructed to the extent shown in Exhibit "A".

INTERSECTIONS**:**

As agreed by the parties and shown in the Exhibit "A" Layout design, the CSAH 32/CSAH 1 at CSAH 17 intersection will continue to be a full access signalized intersection.

RIGHT OF WAY**:**

The parties agree that the County will acquire all necessary right-of-way and easements for the Project. Acquisition of any additional right-of-way and/or easements needed for improvements to the City street intersections beyond what is defined in the Exhibit "A" Layout, will be the responsibility of the City. It is agreed by the parties that all necessary right of way and easements will be in legal possession of the County prior to construction of the Project. Any City owned property or easements required for the Project will be conveyed to the County at no cost.

TRAFFIC SIGNALS**:**

The parties agree that the existing traffic control signal system at the CSAH 32/CSAH 1 at CSAH 17 intersection will be reconstructed with this Project. The parties agree that the cost of the reconstruction and revisions of these signals shall be standard County cost share: with 50% of the EVP costs and 0% of the traffic signal cost to the City. The traffic signal cost will be split equally between Anoka County and Ramsey County. Traffic signal steel will be galvanized finish.

Following the Project, the ongoing traffic signal maintenance at the CSAH 32/CSAH 1 at CSAH 17 signal systems will be consistent with Anoka County warranted traffic signal maintenance practices. Anoka County is 100% responsible for all ongoing traffic signal maintenance. The City of Blaine is responsible for 100% for all luminaire maintenance in NW and NE quadrant. The City of Blaine is 50% responsible for the ongoing EVP maintenance and 50% responsible for the ongoing supply of electrical power for the traffic signal system, both of which are shared equally with Ramsey County. Maintenance costs, invoicing and reimbursements shall be confirmed between Ramsey County and the City of Blaine in a separate agreement, with a copy of that agreement provided to Anoka County. If any terms above conflict with Ramsey County's agreement with City of Blaine, that separate agreement governs and shall supersede any conflicting terms within this JPA.

DRAINAGE**:**

Costs associated with existing drainage repairs and/or modifications related to this Project will be the responsibility of the County.

SIDEWALK**:**

The County will be responsible for the sidewalk cost at the signal pedestrian ramps and where a sidewalk currently exists. This sidewalk location has been agreed to by the City. If the sidewalk location changes in the future, the additional costs associated with this change will be the responsibility of the City.

The parties understand that the cost for the sidewalk includes: concrete surfacing, aggregate base, excavation (including muck excavation), borrow material (granular and topsoil), and turf establishment. The parties agree that the County will be responsible for the costs for the design of the sidewalk, the additional right of way and easements required to construct the sidewalk at the proper location, and any removal items required to construct the sidewalk.

TRAFFIC CONTROL**:**

The parties agree that CSAH 32/CSAH 1 at CSAH 17 will be open to through traffic during construction. The parties further agree and that cost share for traffic control for the City shall be a prorated share based on the respective City's project costs divided by the total Project cost.

DRIVEWAYS**:**

The parties agree that all driveways affected (excluding those identified for removal) by the Project will be reconstructed in kind at 100% County cost, with the cost of any upgrades requested by the City, including concrete aprons, to be the City's sole responsibility.

UTILITIES**:**

The parties agree that the Exhibit "A" Layout does not include any anticipated utility relocations or improvements as part of this Project. Any private utilities will be relocated prior to the beginning of the Project.

PERMITS:

No permits are required for this Project. The County requests that the City inform the County of any ordinances or city regulations that affect construction at the time of the signing of this JPA (e.g. setbacks, tree clearing ordinances, or any other city ordinances).

III. COSTS

The contract costs of the work, or if the work is not contracted, the cost of all labor, materials, normal engineering costs and equipment rental required to complete the work, shall constitute the "actual construction costs" and shall be so referred to herein. "Estimated construction costs" are good faith projections of the costs, which will be incurred for this project. Actual costs will vary and those will be the costs for which the relevant parties will be responsible.

The estimated construction cost of the total project is $842,178.75.

The total estimated cost of the County Furnished Signal Cabinets for System A is $25,000.00

The total estimated construction cost to the City is $10,890.00

The City participation in construction engineering will be at a rate of eight percent (8%) of their designated construction share of $10,890.00. The estimated cost to City for construction engineering is $870.00.

The estimated participation cost to City for County Furnished Signal Cabinets for System A is $0.

In summary, the total City share of this project is $**11,760.00** (includes construction, construction engineering and cost share of County furnished signal cabinets). **(see summary below).**

*($10,890.00 + $870.00 = **$11,760.00**)

Upon award of the contract the City shall pay to the County, ninety five percent (95%) of its portion of the cost of the project estimated at $11,172.00. Prior to billing, this estimate will be updated by the County to reflect the actual bid prices as awarded. An updated cost estimate shall be provided to the City at the time of billing. The City's share of the cost of the Project shall include only construction and construction engineering expense and does not include engineering design and administrative expenses incurred by the County.

After final completion of the project the City's share of the construction cost will be based upon actual construction costs. If necessary, adjustments to the initial ninety five percent (95%) charged will be made in the form of credit or additional charges to the City's share. Also, the remaining five percent (5%) of the City's portion of the construction costs shall be paid.

The County agrees to submit to the City for review all final quantities and cost within one year of Project substantial completion.

IV. TERM / TERMINATION

This Agreement shall become effective immediately upon execution, and will remain in effect until the Project and all restoration activities are completed, *with exception* of the ownership and maintenance provisions within this Agreement which shall continue indefinitely and survive termination of the JPA.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the methods provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance with federal, state, and local laws and regulations.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party. Prior to City payment to the County, the County shall provide the City a copy of all cost participation documents submitted to MnDOT State Aid to assist the City in their application for MSA funding.

VIII. SIGNALIZATION POWER

Ramsey County shall at its sole expense, install and cause the installation of an adequate electrical power source to the service cabinet for the CSAH 32/CSAH 1 at CSAH 17 signal system including any necessary extension of power lines. Ramsey County shall be the lead agency in this matter. Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signal system shall be split between Ramsey County and the City of Blaine through a separate agreement. The City shall provide a copy of that agreement to the County.

IX. OWNERSHIP AND MAINTENANCE

A. Maintenance of the sidewalk on the north side of the intersection of CSAH 32/CSAH 1 at CSAH 17 shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items. The City shall be responsible for long-term maintenance, such as crack sealing and replacement.

B. Maintenance of crosswalk pavement markings shall be the responsibility of the County. The County will be responsible for the maintenance of the crosswalk pavement marking for the crossings at the signalized intersection.

C. All maintenance of the EVP System shall be completed by Anoka County and the City and Ramsey County will be billed by Anoka County on a quarterly basis for all incurred costs. The City of Blaine is 50% responsible for the ongoing EVP maintenance and 50% responsible for the ongoing supply of electrical power for the traffic signal system. Maintenance costs, invoicing and reimbursements shall be confirmed between Ramsey County and the City of Blaine in a separate agreement, with a copy of that agreement provided to Anoka County. If any terms above conflict with City of Blaine's agreement with Ramsey County, that separate maintenance agreement governs and shall supersede any conflicting terms within this JPA.

D. The County shall maintain the said traffic signal controllers, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals at the sole obligation of the County.

E. Painting of the traffic signal shall be the sole obligation of the County. Any variation of painting color standards will be billed to the City.

F. Timing of the completed traffic control signal shall be determined by the County.

G. Only the County shall have access to the controller cabinets.

H. The traffic control signals shall be the property of the County.

I. The City shall be responsible for maintenance of the luminaries, luminaire relamping in NW and NE quadrants.

J. EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency as defined in Minnesota Statutes §169.011, Subdivision 3, and §169.03. The City shall provide a list to the County Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.

K. Malfunctions of the EVP System shall be immediately reported to the County.

L. All timing of said EVP System shall be determined by the County.

M. In the event said EVP System or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City, written notice thereof from the County, the County shall remove the EVP System. Upon removal of the EVP System pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

X. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and to the City Administrator of Blaine, 1685 Crosstown Boulevard NW, Blaine, MN 55304, on behalf of the City.

XI. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

XIII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

(Signature pages follow)

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF ANOKA

By: ___________________________________
Jim Dickinson
County Administrator

RECOMMENDED FOR APPROVAL:

By: ___________________________________
Joseph J. MacPherson, P.E.
Transportation Division Manager

APPROVED AS TO FORM AND EXECUTION:

By: ___________________________________
Christine V. Carney
Assistant County Attorney

CITY OF BLAINE

By: ______________________________
Tim Sanders
Mayor

Dated:______________________________

By: ______________________________
Erik Thorvig
City Manager

Dated:______________________________

EXHIBIT "A"

Layout

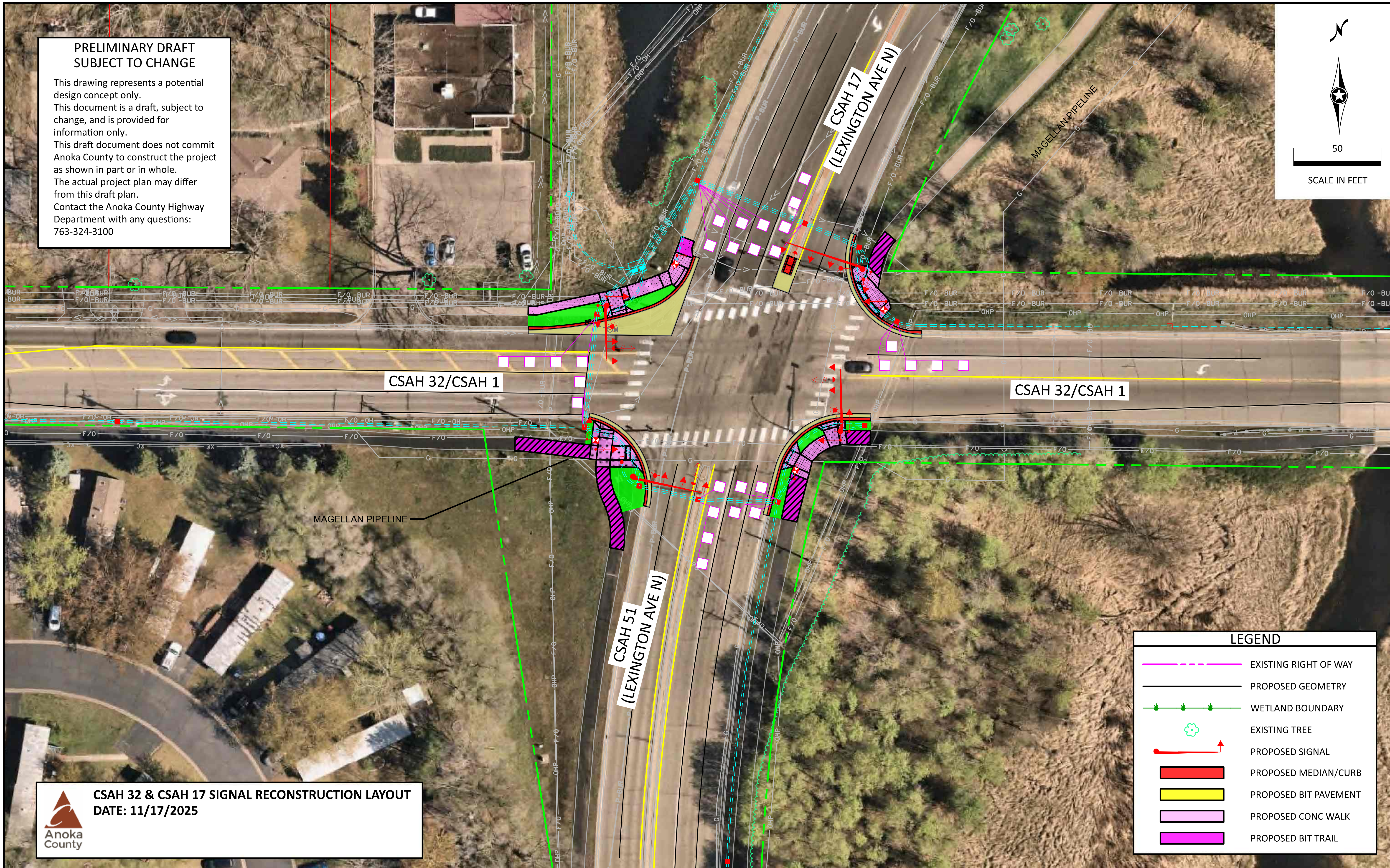

PRELIMINARY DRAFT
SUBJECT TO CHANGE
This drawing represents a potential design concept only.
This document is a draft, subject to change, and is provided for information only.
This draft document does not commit Anoka County to construct the project as shown in part or in whole.
The actual project plan may differ from this draft plan.
Contact the Anoka County Highway Department with any questions:
763-324-3100
CSAH 17
(LEXINGTON AVE N)
MAGELLAN PIPELINE
50
SCALE IN FEET
CSAH 32/CSAH 1
CSAH 32/CSAH 1
MAGELLAN PIPELINE
CSAH 51
(LEXINGTON AVE N)
LEGEND
EXISTING RIGHT OF WAY
PROPOSED GEOMETRY
WETLAND BOUNDARY
EXISTING TREE
PROPOSED SIGNAL
PROPOSED MEDIAN/CURB
PROPOSED BIT PAVEMENT
PROPOSED CONC WALK
PROPOSED BIT TRAIL
CSAH 32 & CSAH 17 SIGNAL RECONSTRUCTION LAYOUT
DATE: 11/17/2025
Anoka County

EXHIBIT "B"

Cost Distribution Spreadsheet

Construction Cost Estimate - 100% Construction Plans

CSAH 32 AT CSAH 17 SIGNAL RECONSTRUCTION

Item #	Description	Units	Unit Cost	Total Estimate		ANOKA COUNTY SAP 002-632-022		RAMSEY COUNTY SAP 062-601-018		BLAINE	
				Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
2021.501	MOBILIZATION	LUMP SUM	$ 45,000.00	1	$ 45,000.00	0.49	$ 22,050.00	0.50	$ 22,500.00	0.01	$ 450.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	$ 2.00	5210	$ 10,420.00	2605	$ 5,210.00	2605	$ 5,210.00		
2102.518	PAVEMENT MARKING REMOVAL	SQ FT	$ 6.00	1390	$ 8,340.00	695	$ 4,170.00	695	$ 4,170.00		
2104.502	REMOVE CATCH BASIN	EACH	$ 800.00	1	$ 800.00	0.5	$ 400.00	0.5	$ 400.00		
2104.502	SALVAGE SIGN	EACH	$ 50.00	4	$ 200.00	2	$ 100.00	2	$ 100.00		
2104.502	REMOVE SIGN	EACH	$ 60.00	8	$ 480.00	4	$ 240.00	4	$ 240.00		
2104.502	SALVAGE SIGN PANEL	EACH	$ 50.00	1	$ 50.00	0.5	$ 25.00	0.5	$ 25.00		
2104.502	REMOVE SIGNAL SYSTEM A	EACH	$ 30,000.00	1	$ 30,000.00	0.5	$ 15,000.00	0.5	$ 15,000.00		
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$ 10.00	449	$ 4,490.00	224.5	$ 2,245.00	224.5	$ 2,245.00		
2104.503	REMOVE CURB & GUTTER	LIN FT	$ 8.00	427	$ 3,416.00	213.5	$ 1,708.00	213.5	$ 1,708.00		
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	$ 14.00	118	$ 1,652.00	59	$ 826.00	59	$ 826.00		
2104.504	REMOVE CONCRETE WALK	SQ YD	$ 3.00	1098	$ 3,294.00	549	$ 1,647.00	549	$ 1,647.00		
2104.518	REMOVE BITUMINOUS WALK	SQ FT	$ 1.25	1937	$ 2,421.25	968.5	$ 1,210.63	968.5	$ 1,210.63		
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	$ 115.00	102	$ 11,730.00	51	$ 5,865.00	51	$ 5,865.00		
2302.502	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	$ 100.00	113	$ 11,300.00	56.5	$ 5,650.00	56.5	$ 5,650.00		
2105.607	COMMON EXCAVATION	CU YD	$ 100.00	24	$ 2,400.00	12	$ 1,200.00	12	$ 1,200.00		
2574.507	COMMON TOPSOIL BORROW	CU YD	$ 50.00	38	$ 1,900.00	19	$ 950.00	19	$ 950.00		
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,C)	TON	$ 100.00	55	$ 5,500.00	27.5	$ 2,750.00	27.5	$ 2,750.00		
2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	$ 100.00	28	$ 2,800.00	14	$ 1,400.00	14	$ 1,400.00		
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	$ 120.00	13	$ 1,560.00	6.5	$ 780.00	6.5	$ 780.00		
2506.502	CASTING ASSEMBLY	EACH	$ 1,100.00	2	$ 2,200.00	1	$ 1,100.00	1	$ 1,100.00		
2506.502	ADJUST FRAME AND RING CASTING	EACH	$ 700.00	1	$ 700.00	0.5	$ 350.00	0.5	$ 350.00		
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	$ 2,500.00	3.5	$ 8,750.00	1.75	$ 4,375.00	1.75	$ 4,375.00		
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	$ 4,000.00	3.8	$ 15,200.00	1.9	$ 7,600.00	1.9	$ 7,600.00		
2521.518	4" CONCRETE WALK	SQ FT	$ 8.00	585	$ 4,680.00	292.5	$ 2,340.00	292.5	$ 2,340.00		
2521.618	CONCRETE CURB RAMP WALK	SQ FT	$ 10.00	1271	$ 12,710.00	635.5	$ 6,355.00	635.5	$ 6,355.00		
2531.503	CONCRETE CURB & GUTTER DESIGN B412	LIN FT	$ 22.00	20	$ 440.00	10	$ 220.00	10	$ 220.00		
2531.503	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	$ 24.00	333	$ 7,992.00	166.5	$ 3,996.00	166.5	$ 3,996.00		
2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	$ 28.00	29	$ 812.00	14.5	$ 406.00	14.5	$ 406.00		
2531.618	TRUNCATED DOMES	SQ FT	$ 60.00	152	$ 9,120.00	76	$ 4,560.00	76	$ 4,560.00		
2545.502	SERVICE CABINET	EACH	$ 5,000.00	1	$ 5,000.00	0.5	$ 2,500.00	0.5	$ 2,500.00		
2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	$ 4,000.00	1	$ 4,000.00	0.49	$ 1,960.00	0.50	$ 2,000.00	0.01	$ 40.00
2563.601	TRAFFIC CONTROL	LUMP SUM	$ 25,000.00	1	$ 25,000.00	0.49	$ 12,250.00	0.50	$ 12,500.00	0.01	$ 250.00
2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	$ 15,000.00	1	$ 15,000.00	0.49	$ 7,350.00	0.50	$ 7,500.00	0.01	$ 150.00
2564.602	INSTALL SIGN PANEL	EACH	$ 100.00	1	$ 100.00	0.5	$ 50.00	0.5	$ 50.00		
2564.602	INSTALL SIGN	EACH	$ 120.00	4	$ 480.00	2	$ 240.00	2	$ 240.00		
2564.602	DELINEATOR / MARKER PANEL	EACH	$ 100.00	2	$ 200.00	1	$ 100.00	1	$ 100.00		
2564.618	SIGN	SQ FT	$ 50.00	76	$ 3,800.00	38	$ 1,900.00	38	$ 1,900.00		
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM A	LUMP SUM	$ 20,000.00	1	$ 20,000.00			0.5	$ 10,000.00	0.5	$ 10,000.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM A	SYSTEM	$ 500,000.00	1	$ 500,000.00	0.5	$ 250,000.00	0.5	$ 250,000.00		
2573.502	STORM DRAIN INLET PROTECTION	EACH	$ 170.00	8	$ 1,360.00	4	$ 680.00	4	$ 680.00		
2573.503	SILT FENCE, TYPE MS	LIN FT	$ 2.50	347	$ 867.50	173.5	$ 433.75	173.5	$ 433.75		
2574.505	SOIL BED PREPARATION	ACRE	$ 300.00	0.1	$ 30.00	0.05	$ 15.00	0.05	$ 15.00		
2574.508	FERTILIZER TYPE 3	POUND	$ 1.00	16	$ 16.00	8	$ 8.00	8	$ 8.00		
2575.505	SEEDING	ACRE	$ 250.00	0.1	$ 25.00	0.05	$ 12.50	0.05	$ 12.50		
2575.508	SEED MIXTURE 25-131	POUND	$ 6.00	18	$ 108.00	9	$ 54.00	9	$ 54.00		
2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	$ 4.00	160	$ 640.00	80	$ 320.00	80	$ 320.00		
2581.503	4" REMOVABLE PREFORMED PAVEMENT MARKING TAPE	LIN FT	$ 5.00	4875	$ 24,375.00	2437.5	$ 12,187.50	2437.5	$ 12,187.50		
2581.603	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	LIN FT	$ 3.00	5290	$ 15,870.00	2645	$ 7,935.00	2645	$ 7,935.00		
2581.618	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	SQ FT	$ 5.00	570	$ 2,850.00	285	$ 1,425.00	285	$ 1,425.00		
2582.503	4" SOLID LINE PAINT	LIN FT	$ 3.00	1610	$ 4,830.00	805	$ 2,415.00	805	$ 2,415.00		
2582.503	4" DOUBLE SOLID LINE PAINT	LIN FT	$ 5.00	715	$ 3,575.00	357.5	$ 1,787.50	357.5	$ 1,787.50		
2582.503	12" SOLID LINE PAINT	LIN FT	$ 5.00	615	$ 3,075.00	307.5	$ 1,537.50	307.5	$ 1,537.50		
2582.518	PAVEMENT MESSAGE PAINT	SQ FT	$ 10.00	62	$ 620.00	31	$ 310.00	31	$ 310.00		
			Total:	$	842,178.75	$	410,199.38	$	421,089.38	$	10,890.00

FUNDING SPLITS - CSAH 32 AT CSAH 17 SIGNAL RECONSTRUCTION

	PROJECT TOTALS	ANOKA COUNTY TOTALS	ANOKA COUNTY STATE AID FUNDS SAP 002-632-022	RAMSEY COUNTY TOTALS	RAMSEY COUNTY STATE AID FUNDS SAP 062-601-018	CITY OF BLAINE TOTAL	CITY OF BLAINE STATE AID FUNDS SAP 106-020-044
CONSTRUCTION TOTAL	**$ 842,178.75**	**$ 410,199.38**	**$ 410,199.38**	**$ 421,089.38**	**$ 421,089.38**	**$ 10,890.00**	**$ 10,890.00**
8% CONSTRUCTION ENGINEERING	$ 32,820.00	$ 32,820.00	$ 32,820.00			$ 870.00	$ 870.00
10% CONSTRUCTION ENGINEERING				$ 42,110.00	$ 42,110.00		
COUNTY FURNISHED CABINET	$ 25,000.00	$ 12,500.00	$ 12,500.00	$ 12,500.00	$ 12,500.00	-	-
PROJECT TOTAL	**$ 899,998.75**	**$ 455,519.38**	**$ 455,519.38**	**$ 475,699.38**	**$ 475,699.38**	**$ 11,760.00**	**$ 11,760.00**

EXHIBIT "C"

FOR PROJECTS CONSTRUCTED IN ANOKA COUNTY

ITEMS	COUNTY SHARE	CITY SHARE
Concrete Curb & Gutter	50%	50%
Concrete Curb & Gutter for Median and Center Island Construction	100%	0%
Concrete Median	100%	0*1
Concrete Sidewalk	0%	100%
Concrete Sidewalk Replacement	100%	0%
Bikeways	0%	100%
Bikeway Replacement	100%, Unless existing trail not placed at edge of R/W	0%
Construction or Adjustment of Local Utilities	0%	100%
Grading, Base and Bituminous	100%	0%
Storm Sewer	based on state aid letter*2	based on state aid letter*2
Driveway Upgrades	100%, in-kind	100%, of up-grades
Traffic Signals, new (communities larger than 5,000) w/ State Aid approved SJR	½ the cost of its legs of the intersection	the cost of its legs of the intersection plus ½ the cost of the County legs of the intersection
Traffic Signals, replacement (communities larger than 5,000) w/ State Aid approved SJR	the cost of its legs of the intersection	the cost of its legs of the intersection
Traffic Signals, new & replacements (communities less than 5,000) w/ State Aid approved SJR	100%	0%
Traffic Signal, w/o State Aid approved SJR	0%	100%
EVP	0%	100%
Engineering Services	*3	*3
Right-of-Way	100%*4	0%
Street Lights	0%	100%
Noise Walls	100%, if not previously notified*5	100%, if previously notified*5

*1 The County pays for 100% of Standard Median Design such as plain concrete. If a local unit of government requests decorative median such as brick, stamped concrete, or landscaping, the local unit will pay the additional cost above the cost of standard median.

*2 In the event no State Aid is being used, or in the event the state aid letter does not determine cost split percentages, drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow.

*3 Engineering shall be paid by the Lead Agency except that any participating agency will pay construction engineering in the amount of 8% of the construction costs paid by that agency.

*4 In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City participates to the extent an agreement can be reached in these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City may pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process as requested by the County shall be paid by the Township or City.

*5 Notification includes any letter to the agency indicating that noise will potentially be an issue in the future, likely received during the Plat Review Process. Maintenance shall be the responsibility of the agency paying for the initial installation. When the County is the responsible agency, it shall pay 100% of Standard Noise Wall Cost. If a local agency requests decorative noise walls, the requesting agency will pay the additional cost above the cost of standard noise wall.

City of Blaine
Staff Report

File Number: RES 26-20

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda:
- Jerome Krieger, Park and Recreation Director

Agenda Item # 7.8

Resolution Authorizing Applications for the Community Development Block Grant Program

Executive Summary

The Community Development Block Grant (CDBG) is a federal grant program funded through the U.S. Department of Housing and Urban Development (HUD). The CDBG program provides funds to local governments for community revitalization, focusing on decent housing, suitable living environments, and expanded economic opportunities for low-to-moderate-income people by investing in activities like infrastructure and neighborhood revitalization. Staff is proposing an application to provide funding for three Parks Department projects that are anticipated to constructed in 2026-2027.

Background

Anoka County will be administering and distributing funds through their 2026 CDBG Public Facility and Neighborhood Infrastructure program. Through this program funds are made available for physical improvements in Anoka County. As an entitlement county, Anoka County distributes funds annually to local communities and non-profits through a competitive application process. This is separate from the CDBG - Public Services program that is highly competitive and funds operations at area nonprofits.

The annual application process begins with the completion of the application. Applications are then reviewed by Anoka County Community Development staff for project and applicant eligibility. The Community Development staff provides a funding recommendation to the Anoka County Housing and Redevelopment Authority (HRA) Board of Trustees for final approval. Applications are due by 3:00 PM January 29, 2026. The County Board will approve funding distribution in April/May 2026 with the funding being released typically between July and October (timeline attached). For all of Anoka County, $1.8 million is expected to be available in this funding cycle.

Staff reviews the Capital Improvement Plan in comparison to the CDBG eligible areas (census block groups with over 50% of households earning at or below the area median income). Three projects were identified for 2026 and 2027.

Project Name	CIP Year	Estimated Project Cost	Grant Request
Blaine Wetland Sanctuary Trail/Boardwalk (Segment 1)	2027	$4,069,557	$1,000,000
Little League Playground Replacement	2027	$75,000	$75,000
Trail Resurfacing and Reconstructing	Annual/Ongoing	$300,000	$300,000

No matching funds are required. However, applications that include matching funds are more competitive in the application process.

Staff understands there is still uncertainty about whether to proceed with the wetland sanctuary project based on funding challenges. If the grant is received, the council can revisit funding sources before determining whether this project is financially feasible. Any action related to submitting a grant application does not obligate nor commit the city to moving forward with the project.

Strategic Plan Relationship

The project aligns with the City's strategic plan goal of well-maintained infrastructure.

Board/Commission Review

Not applicable.

Financial Impact

The projects identified are contained within the 2026-2030 CIP, which was adopted via resolution 25-191 on December 15, 2025. Should the grants be awarded, budget amendments establishing the new revenue sources will be presented to the City Council for approval, along with the formal acceptance of grant terms.

Public Outreach/Input

None. Anoka County conducts a public hearing process as part of their allocation of CDBG.

Staff Recommendation

Staff recommends approval of the resolution.

Attachment List

1. CIP Location Map with CDBG Eligibility
2. Anoka County CDBG Timeline

City of Blaine

Signature Copy

Resolution: RES 26-20

Resolution Authorizing Applications for the Community Development Block Grant Program

WHEREAS, the Blaine Wetland Sanctuary Trail project has been identified as project in 2026 and 2027 in the 5 year CIP; and

WHEREAS, the Little League Playground Equipment Replacement project has been identified as a project in the 5 year CIP; and

WHEREAS, the 2026 Trail Maintenance project has been identified as a project in the 5 year CIP; and

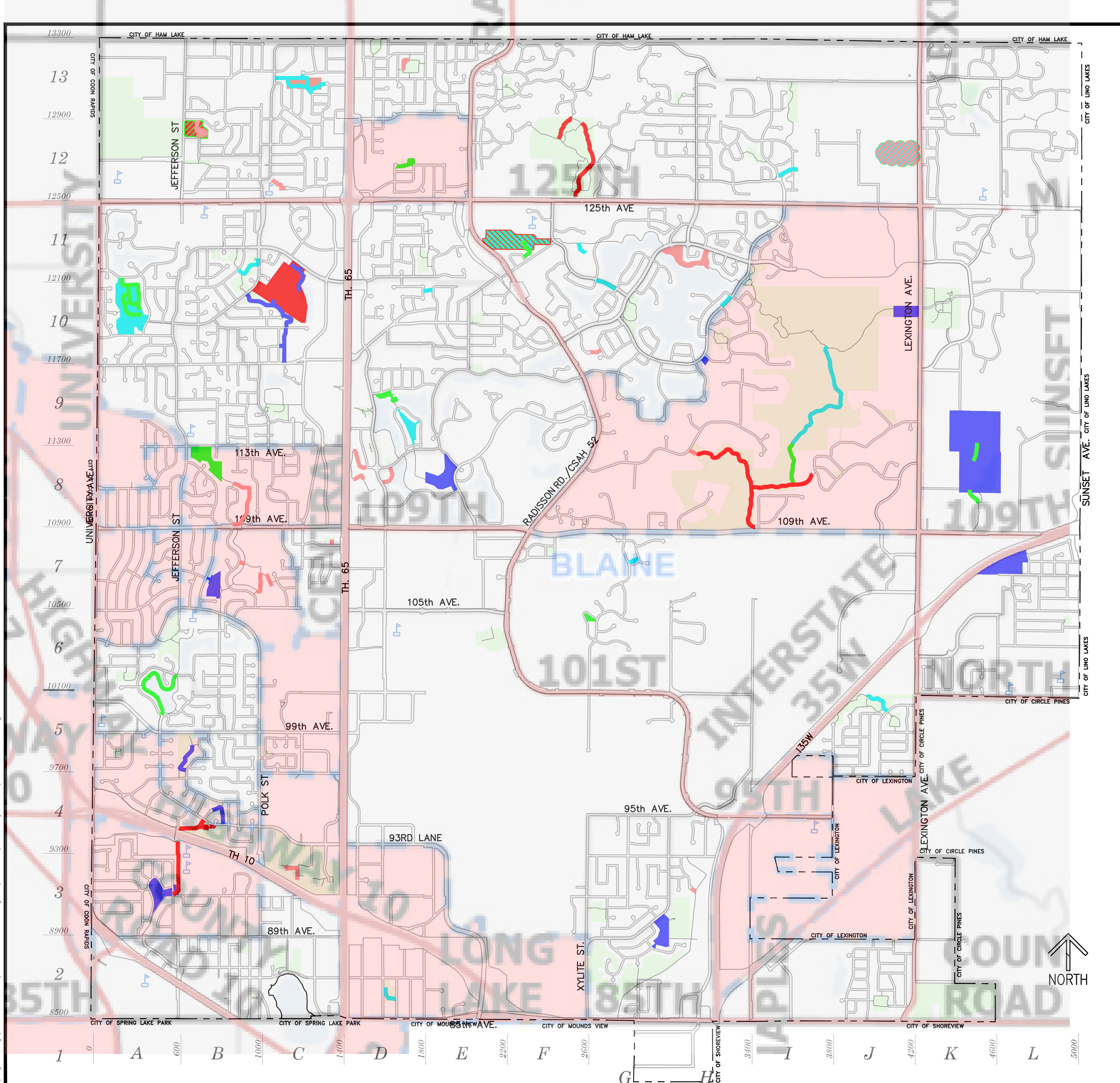
WHEREAS, Anoka County Community Development Department has opened the application process for the Community Development Block Grant; and

WHEREAS, grant funds would help fill a funding gap to construct the Blaine Wetland Sanctuary trail project and allow for the project to make a needed connection to neighborhoods; and

WHEREAS, grant funds would allow the city to address more critical infrastructure maintenance needs than is feasible with the City funds alone.

NOW, THEREFORE, BE IT RESOLVED that the Blaine City Council hereby supports the applications for the Community Development Block Grant and authorizes staff to prepare and submit such applications.

PASSED by the City Council of the City of Blaine this 21st day of January 2026.



5 YEAR C.I.P.

CITY OF BLAINE
PARKS CAPITAL PROJECTS

LEGEND

- 2026 PROJECTS
- 2027 PROJECTS
- 2028 PROJECTS
- 2029 PROJECTS
- 2030 PROJECTS

CROSS-HATCHING INDICATES PROJECT TAKES PLACE OVER MULITPLE YEARS.

PARK PROJECTS SHOWN ARE SUBJECT TO CHANGE BASED ON YEARLY EVALUATION OF STREET CONDITIONS.

PRINT DATE: 8/21/2025

ENGINEERING DEPARTMENT
10801 Town Square Drive, Blaine, Minnesota 55449
Phone (763) 785-6172

Aug 21, 2025 – 2:11pm
T:\Engineering\Park and Rec\Parks CIP and Budgets\Parks Capital Projects Map 2026-2030.dwg

Timeline

Applications must be completed and submitted no later than 3 PM on Thursday, January 29, 2026.
Submit ONE completed application per project/activity thru the Neighborly Portal.

Application Schedule

Schedule subject to change as needed

December 12, 2025	Application portal (Neighborly Online Application Portal) opens for submissions at 8:00am.
December 17, 2025	In-person Application meeting 10:30am to 12:00pm at the Anoka County Rum River Library. 4201 6th Avenue, Anoka, MN 55303
Jan. 29, 2026	Application portal (Neighborly Online Application Portal) closes for submissions at 3:00 pm.
March 10, 2026	Anoka County HRA Management Committee review of projects/activities.
April 10, 2026 – May 11, 2026	30-day public comment period on recommended CDBG projects/activities – to be published in *Anoka County Union.*
April 28, 2026	Anoka County HRA public hearing.
May 12, 2026	County Board approval of 2026 Action Plan.
May 2025	Applicants receiving funding need to submit a copy of their financial audit, management and compliance report, current certificate of liability insurance, waiver of subrogation, and UEI number to the Community Development Department.
May/June 2026	Funding Agreements are circulated to all parties for signing. Agreements will not be sent until the financial and insurance documents noted above have been received by the Community Development Department. Environmental Review completed.
July 1, 2026	Program year begins. Project expenses cannot be incurred or reimbursed until HUD approves the Anoka County Action Plan and releases the funds historically sometime between July and October.

City of Blaine
Staff Report

File Number: RES 26-13

Agenda Date	Status
January 21, 2026	
In Control	**File Type**
City Council	Resolution

7:00 PM - Public Hearing and Items Published for a Certain Time
- Sheila Sellman, Community Development Director

Agenda Item # 8.1

Resolution Granting a Conditional Use Permit to Allow a Fitness Center in a Light Industrial (I-1) Zoning District at 1630 91st Avenue NE #108. Thumos LLC (Case File No. 25-0061/ACK)

Executive Summary

The applicant is requesting a Conditional Use Permit (CUP) to operate a fitness center in a Light Industrial (I-1) zoning district.

Background

City Council (Conditional Use Permit)	01/21/26
Action Deadline	03/03/26

Staff report prepared by Alex Koberoski, Zoning Technician, and Teresa Barnes, Project Engineer

Evaluation of Request
Planning Analysis
The applicant is requesting a conditional use permit for a fitness center that also offers small group bible study sessions. The applicant intends to create an environment where families and individuals can improve their strength, while also deepening their faith. The business proposes to operate Monday - Friday from 5AM–7PM and Saturday from 9AM-11AM.

<u>Zoning:</u>
The property is zoned Light Industrial (I-1), and has a land use designation of Light Industrial (LI).

<u>Surrounding Zoning and Uses</u>
The parcels to the north and west are zoned Light Industrial (I-1) and consist of manufacturing, warehousing, and repair uses. Parcels to the south and east are zoned Heavy Industrial (I-2) and include

warehousing and repair uses.

Existing Conditions
The existing multi-tenant building contains manufacturing, storage, repair, and warehouse uses.

Site Plan
The building is existing, and the proposed use will occupy approximately 5,400 square feet of the approximately 45,000 square foot building.

Parking
A parking analysis has been provided for the uses occupying the building. The fitness facility requires 18 parking stalls at 1 parking stall for every 300 sf. The amount of parking needed to accommodate all the uses in the building (including the proposed use) is 78 spaces. The original parking plan for this property shows a total of 70 parking stalls available on-site, and the possibility of adding another 24 stalls in the rear yard if needed, for a total of 94 parking stalls. The parking requirement is met. The proposed use is not anticipated to increase traffic volumes above what is normal for the adjacent I-1 and I-2 uses.

Landscaping
No modifications to the site or building are proposed.

Engineering Analysis
Grading/Storm Drainage
The proposed project does not include any alterations to the existing grading or storm water drainage patterns on the property.

Utilities
The proposed development will utilize the existing utilities into the building. No new connections are proposed.

Wetlands/Watershed/FEMA
There is an existing small wetland at the southwest corner of the property with no proposed modifications. There is no FEMA flood plain on the existing site. A Coon Creek Watershed District review is not required.

Access/Street Design/Sidewalks/Trails
The development will utilize the existing access points to the existing parking area. No new access point will be granted. No additional street design, sidewalks or trails will be required.

Easements/Right-of-way/Permits
The developer will need to obtain any and all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Conditional Use Permit
A city exercises “quasi-judicial” authority when considering a CUP application. This means the city’s role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards.

Section 101–4 Criteria for granting conditional use permits:
The Blaine City Council shall consider the advice and recommendations of the Planning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Council shall consider the following findings where applicable. (Ord. No. 20-2447, 7-20-2020)

1. The use shall not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
    - The use will not create an excessive burden on existing parks, schools or streets.
2. The use will be located, designed, maintained, and operated to be compatible with adjoining properties and the existing or intended character of the zoning district.
    - The use is going into an existing multi-tenant building and adequate parking is being provided on site. The use is not expected to increase traffic volumes above what is normal for adjacent uses. Therefore, it is compatible with adjoining properties.
3. The use shall have an appearance that will not have an adverse effect upon adjacent properties.
    - The use is going into an existing building. The appearance will not change.
4. The use, in the opinion of the City Council, shall be reasonably related to the overall needs of the City and to the existing land use.
5. The use shall be consistent with the purposes of the zoning code and purposes of the zoning district in which the applicant intends to locate the proposed use.
    - The intent of the LI district is to allow light industrial uses ranging from small-scale to large-scale industry and related services. Fitness centers are permitted through the CUP process, provided that traffic volumes are not increased beyond what is reasonable for adjacent uses. The proposal meets the intent.
6. The use shall not be in conflict with the comprehensive plan of the City.
    - The use is not in conflict with the comprehensive plan.
7. The use will not cause traffic hazards or congestion.
    - The proposed use will not result in any additional traffic hazards or additional congestion to the area.
8. The use shall have adequate utilities, access roads, drainage and necessary facilities.
    - The proposed use will have the required utility services, adequate roads and necessary drainage facilities to service the proposed development.

Attachment List:
Zoning and Location Map
Narrative
Floor Plans
Site Plan
Parking Analysis

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The public hearing is being held at the City Council meeting, therefore no review or recommendation was received from the Planning Commission. Conditional Use Permits for changes in commercial or industrial tenants not neighboring residential areas are often referred directly to the City Council to expedite the review process for the applicant.

Financial Impact

Not applicable

Public Outreach/Input

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. Attachments

City of Blaine

Signature Copy

Resolution: RES 26-13

Resolution Granting a Conditional Use Permit to Allow a Fitness Center in a Light Industrial (I-1) Zoning District at 1630 91st Avenue NE #108. Thumos LLC (Case File No. 25-0061/ACK)

WHEREAS, an application has been filed by Thumos LLC as Conditional Use Permit Case File No. 25-0061 for Thumos Gym; and

WHEREAS, said case involves the property described as follows:

UNIT 108 CIC NO 106 ELDORADO OFFICE WAREHOUSE INC 1ST AMENDED, TOG/W COMMON ELEMENT, SUBJ TO EASE OF REC

WHEREAS, the Blaine City Council held a public hearing on January 21, 2026, and recommended approval regarding said Conditional Use Permit; and

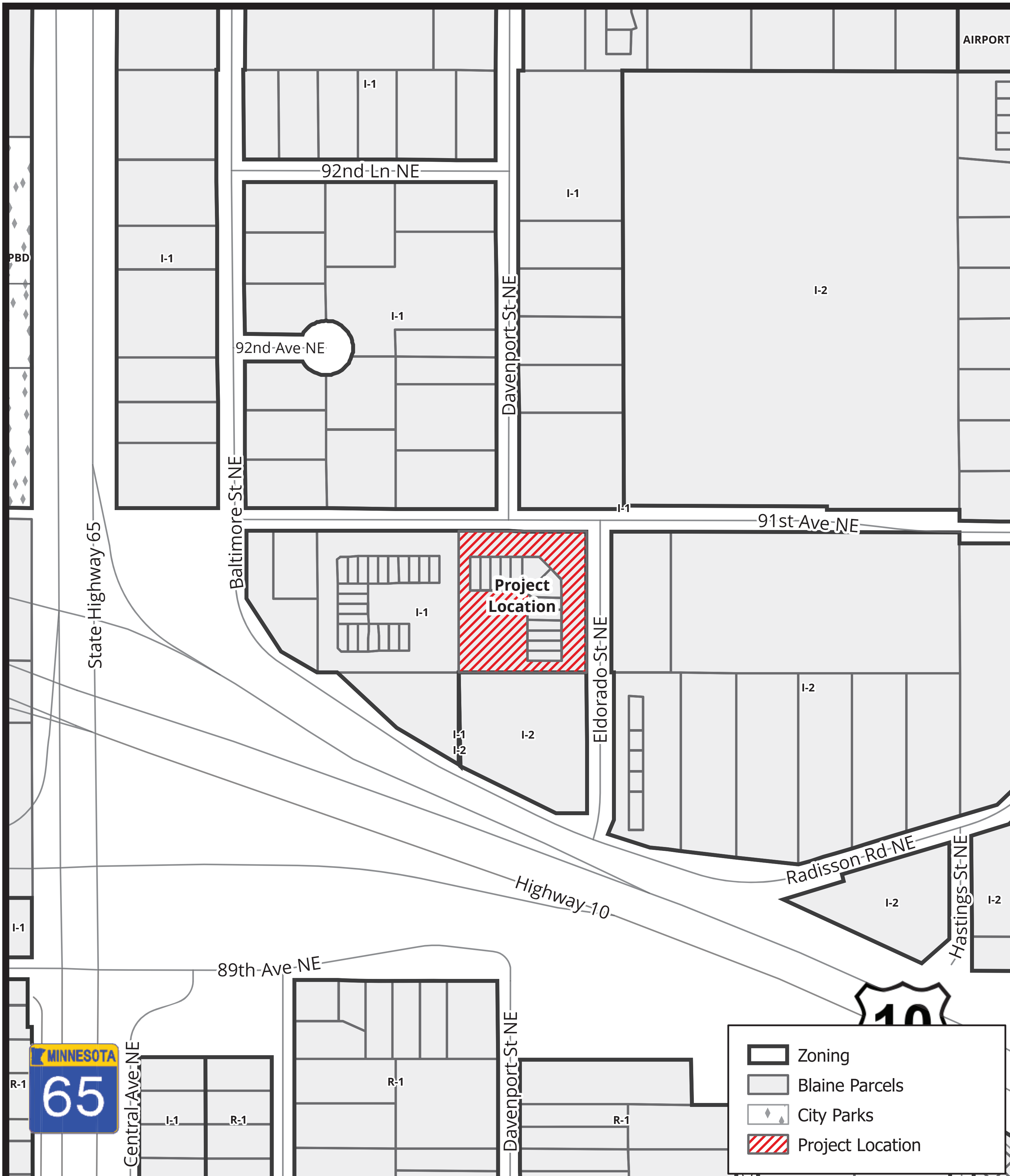
WHEREAS, the Blaine City Council has reviewed said case on January 21, 2026; and

WHEREAS, the criteria identified in Section 101-4 for granting a conditional use permit has been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that a conditional use permit is hereby approved per Section 121-22(12) and 101-4 of the Zoning Ordinance to allow a fitness center in a Light Industrial (I-1) zoning district with the following conditions:

1. A Certificate of Occupancy permit is required prior to business operation.
2. No activity/training permitted outside the building.
3. The use shall not result in an increase in traffic volumes beyond what is reasonable for adjacent I-1 and I-2 uses.
4. The parking lot must be fully striped by June 1st, 2026.

PASSED by the City Council of the City of Blaine this 21st day of January, 2026.



0 0.03 0.05 0.1 Miles

Scale: 1:4,456

Case File No. 25-0061
Thumos LLC

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180

BlaineMN.gov

THUMOS Gym exists to reconnect a disconnected generation by creating a daily community hub where youth and families strengthen their bodies, deepen their faith, and discover God's purpose for their lives.

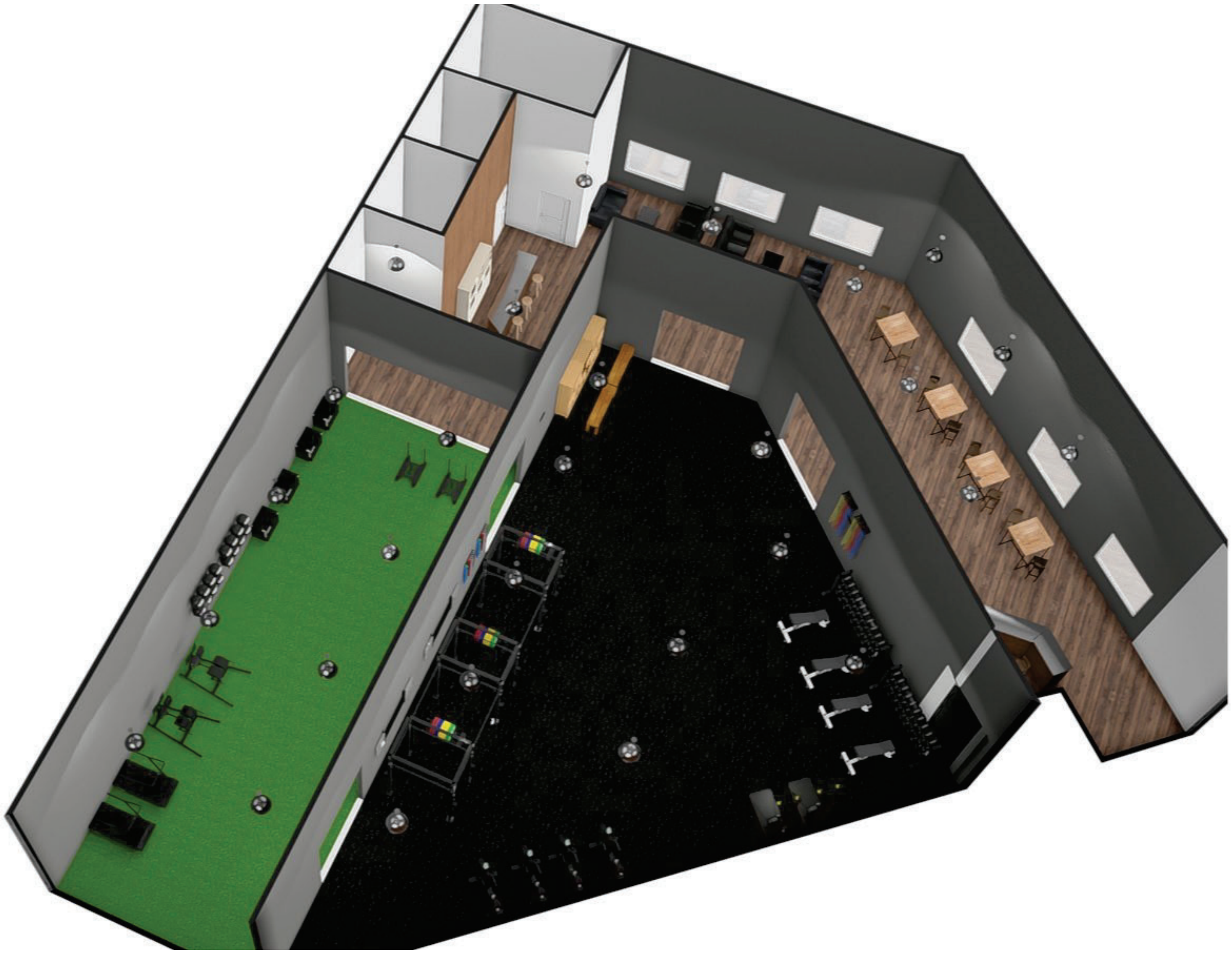
We believe that when physical fitness, spiritual discipleship, and authentic relationships converge in one place, lives are transformed.

We want to have a fitness community that allows people to engage with eachother more outside of Church and small groups. By working faith into our fitness center we can create a space that fosters Bible Studies, small groups, people working together to not only better themselves physically but spiritually.

Thank you for your consideration.

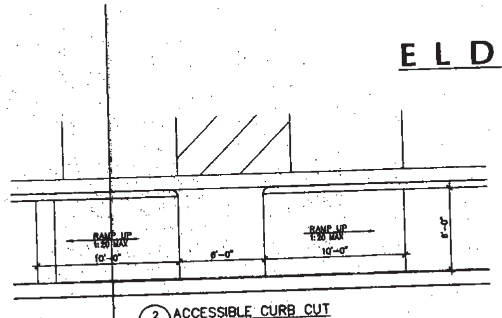
Cam Krugerud

Owner.

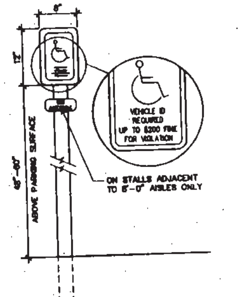


ELDORADO OFFICE/WAREHOUSE

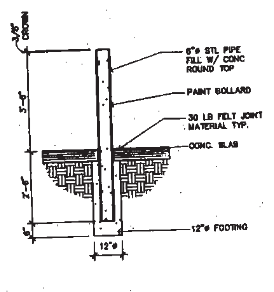
OWNER	CONTRACTOR	ARCHITECT	STRUC. ENGINEER	CIVIL ENGINEER
ROGER HOKANSON 9174 Isanti St. NE Blaine, MN 55449 Phone: 763-786-3130 Fax: 763-784-9136	HOKANSON CONSTRUCTION, INC. 9174 Isanti St. NE Blaine, MN 55449 Phone: 763-786-3130 Fax: 763-784-9136	LAMPERT ARCHITECTS 13837 NE Lincoln St. Ham Lake, MN 55304 Phone: 763-755-1211	STROH ENGINEERING 1128 Sibley Memorial Hwy. Mendota Heights, MN 55118 Phone: 651-454-9455	RLK-KUUSISTO ROSS ABEL 6110 Blue Circle Drive Minnetonka, MN 55343 Phone: 952-933-0972



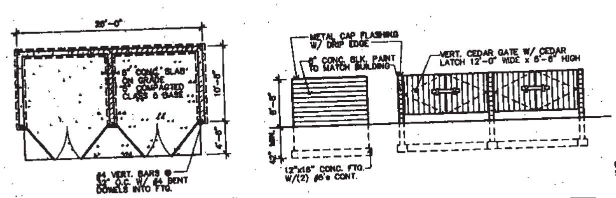
2 / A1 ACCESSIBLE CURB CUT
SCALE: 1/4" = 1'-0"



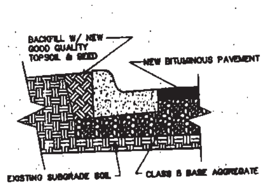
3 / A1 ACCESSIBLE PARKING SIGN
SCALE: 1" = 1'-0"



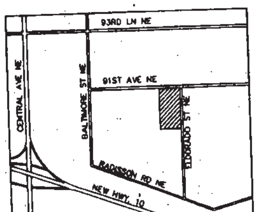
4 / A1 BOLLARD DETAIL
SCALE: 1" = 1'-0"



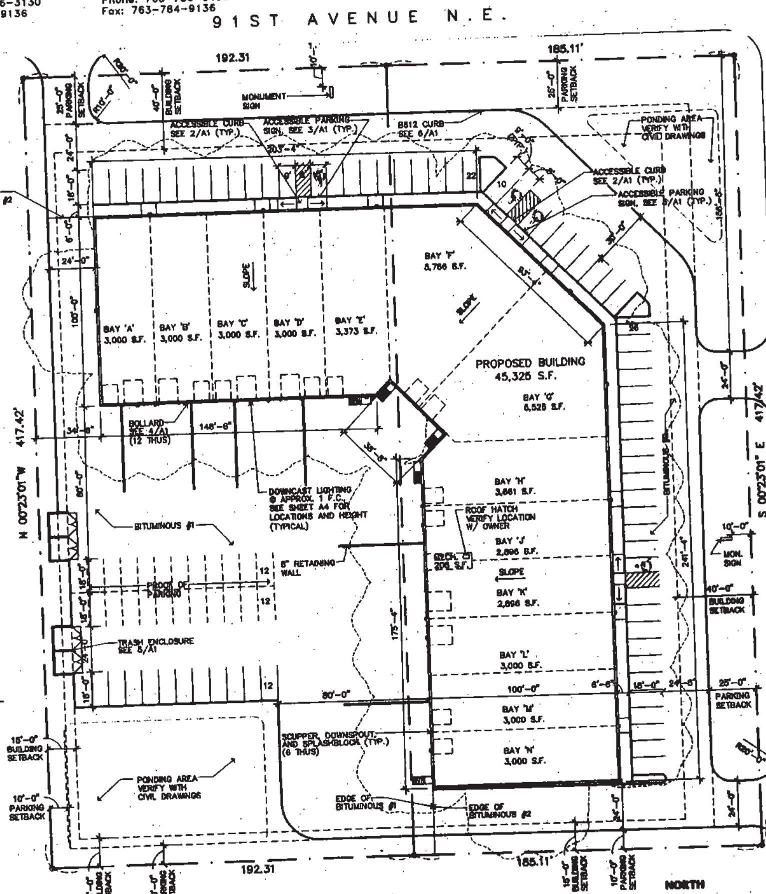
5 / A1 TRASH ENCLOSURE DETAIL
SCALE: 1/8" = 1'-0"



6 / A1 B612 CONCRETE CURB DETAIL
NOT TO SCALE



VICINITY MAP
NOT TO SCALE



1 / A1 SITE PLAN
SCALE: 1" = 30'-0"

COMMERCIAL PLAN REVIEW FOR BUILDING ENVELOPE COMPLIANCE

Note: Energy Requirements Compiled Using COMcheck EZ 2.1 Release 1 Commercial Building Compliance Software For the Minnesota Energy Code

A. GENERAL INFORMATION

Project Location: Anoka, Minnesota (Climate Zone 16)
Heating Degree Days: 8167 (Base 65 F°)
Cooling Degree Days: 561 (Base 65 F°)

B. REQUIREMENTS

The Following Calculations Assume That:

- All Joints and Penetrations Are Caulked, Gasketed, Weather-stripped, or Otherwise Sealed
- Windows and Doors Are Certified as Meeting Leakage Requirements
- Component R-values and U-values Are Labeled as Certified
- Vapor Retarders Are Installed per Architectural Plans (Exception: Zones 2-7 in Exempted States)

C. ENVELOPE COMPONENT BREAKDOWN

Building Component	Area/Per.	Cavity R-value	Cont. R-value	Assembly U-factor
ROOF: Structural Slab	45,325 s.f.	——	24.0	.047
WALL 1: 12" CMU w/ Int. Insul.	12,759 s.f.	——	8.2	.084
WALL 2: 12" CMU w/ Int. Insul.	6,758 s.f.	——	8.2	.084
WDWS: Dbl/Tint/Thrk/Shgc=.50	902 s.f.	——	——	.850
DOOR: Overhead	1760 s.f.	——	——	.130
DOOR: Opaque	294 s.f.	——	——	.130
DOOR: Air Lock Entry	357 s.f.	——	——	.560
SLAB: Unheated/Vert. Insulation/Depth 4 ft.	1126 ft.	——	5.0	——

D. RESULTS

The Envelope Passes – The Design Is 22% Better than Code

COMMERCIAL PLAN REVIEW FOR CODE COMPLIANCE

A. GENERAL INFORMATION

Project Name: Eldorado Office/Warehouse
Project Location: Blaine, Minnesota
Lot Size: 3.61 Acres 157,294 s.f.
Zoning And Land Use: Industrial (I-1)
Hard Surface Coverage: 118,809 s.f./157,294 s.f. = 76.7%
Green Space Coverage: 38,485 s.f./157,294 s.f. = 23.3%

B. APPLICABLE CODES:

1. Uniform Building Code	1997 Edition (UBC 1997)
2. Blaine Zoning Ordinance	Current Edition
3. Minnesota State Building Code	1998 Edition
4. Minnesota [illegible] Code	1998 Edition
5. Minnesota Plumbing Code	1996 Edition
6. Minnesota Electrical code NEC	1999 Edition
7. Minnesota Energy Conservation Code	1999-2000 Edition
8. Uniform Fire Code	1997 Edition
9. Minnesota Fire Code	1998 Edition
10. Minnesota H.V.A.C. & R. Code	1998 Edition
11. Uniform Mechanical Code	1991 Edition
12. Elevator Safety Code	1999 Edition

C. OCCUPANCY GROUP

Office – 4,532 s.f. (UBC 304) Group B
Warehouse – 12,238 s.f. (UBC 311) Group S-2
Manufacturing – 28,555 s.f. (UBC 306) Group F-2

D. TYPE OF CONSTRUCTION

Type II-N – All Materials to be Non-Combustible – (UBC 603)
Fully sprinklered in compliance with UBC standard 9-1 and 9-2

E. BUILDING AREA, HEIGHT

Total Square Feet: 45,325 s.f., 1 Story

F. ALLOWABLE HEIGHT AND BUILDING AREA

1. Allowable Height (UBC 505, 506, Table 5-B) 55'-0" 2 Stories
2. Proposed Height – 20'-0" – 1 Story
3. Allowable Area – B Type II-N
   12,000 S.F. x Separation (UBC 505) 3 sides 100% = 24,000 S.F.
   24,000 S.F. + 1 Story Approved Sprinkler (UBC 505.3) 300% = 72,000 S.F.
4. Allowable Area – F-2 & S-2 Type II-N
   18,000 S.F. x Separation (UBC 505) 3 sides 50% = 27,000 S.F.
   27,000 S.F. + 1 Story Approved Sprinkler (UBC 505.3) 300% = 81,000 S.F.
5. Area Check – (F-2 & S-2) 40,793 s.f. / 81,000 s.f. = 50.4% + (B) 4,532 s.f. / 72,000 s.f. = 6.3% = 56.7% < 100%

G. OCCUPANCY SEPARATION (UBC 302.4)

No Separation Required Between B & S-2 Occupancies

H. AREA SEPARATION (UBC 504.6.4) OR B & F-2 OCCUPANCIES

Not Required

I. FIRE RESISTIVE RATINGS (UBC TABLE 5-A & 6-A)

1. Exterior Bearing Walls	No Requirements
2. Interior Bearing Walls	No Requirements
3. Exterior Non-Bearing Walls	No Requirements
4. Structural Frame	No Requirements
5. Permanent Partitions	No Requirements
6. Shaft Enclosure	1 HR.
7. Floors And Floor Ceilings	No Requirements
8. Roofs and Roof Ceilings	No Requirements
9. Exterior Doors And Windows	Not Permitted Less Than 5 Feet, Protected Less Than 10 Feet.

J. GENERAL FIRE PROTECTION & LIFE SAFETY FOR HIGH-PILED COMBUSTIBLE STOR. (U.F.C. TABLE 81-A)

Material Storage Height Not To Exceed 12'-0" Per Client

K. OCCUPANCY LOAD (UBC TABLE 10-A)

Occupancy Load To Be Calculated On A Per Tenant Basis.

L. EXITING

1. Number Of Exits (UBC 1004.2.3)
   <501 Occupants = 2 Required, 14 Provided
2. Distance To Exits (UBC 1004.2.5)
   Less Than 250'-0"
3. Corridor Width (UBC 1004.3.4)
   44" At Occupancy Load Greater Than 49
4. Arrangement Of Exits (UBC 1004.2.4)
   Not Less Than 1/2 Diagonal Overall Building Dimensions
5. Exit Width (UBC 1003.2.3)
   Min. Clear Width 32" Per Door
6. Door Width (UBC 1003.3.1.3)
   All Exit Doors Are Min. 3'-0" In Width
7. Door Swing (UBC 1003.3.1.5)
   Doors Swing Out Where Required
8. Type Of Lock Or Latch (UBC 1003.3.1.8)
   Openable From Inside Without Use Of A Key. Manually Operated Edge- or Surface-Mounted flush Bolts and Surface Bolts or Any Other Type of Device That May Be Used to Close or Restrain the Door Shall Not Be Used.

M. OTHER

1. Building Is Accessible
2. Roof Access (MSBC 1300.4600)
   60" Ships Ladder
3. Roof Hatch (MSBC 1300.4600)
   Not Less Than 9 S.F. With Min. Dimension Of 2'-0"
4. Draft Stops (UBC 708.3)
   Not Required
5. Recycling Space – Interior Trash Enclosure (MSBC 1300.4700)

N. PLUMBING FIXTURES – INCLUDING ACCESSIBLE (UBC APP. CHPT 29)

Based On Occupants	M	F
1. Water Closets	–	–
2. Urinals	–	–
3. Lavatories	–	–
4. Fountains	–	
5. Service Sink	–	

O. PARKING

1. Offices 4,532 s.f. @ 1/200 s.f.	= 23 Spaces
2. Manufacturing: 28,555 s.f. @ 1/500 + 6	= 63 Spaces
3. Warehouse: 12,238 s.f. @ 1/2000 s.f.	= 7 Spaces
4. Total Spaces Required	= 93 Spaces
5. Proof of Parking	= 34 Spaces
6. Total Parking Provided	= 94 Spaces
7. Stall Size	= 9' x 18' Stalls
8. Striping – 4" White Stripes	

P. PAVEMENT DESIGN:

1. All Drive Aisles And Truck Maneuvering Areas
   2" Bituminous Wear Course MN. D.O.T. 2331 Type 41
   2" Bituminous Binder Course MN. D.O.T. 2331 Type 31
   8" Compacted Class 5 Base MN. D.O.T. 3138
2. All Parking Areas
   1 1/2" Bituminous Wear Course MN. D.O.T. 2331 Type 41
   1 1/2" Bituminous Binder Course MN. D.O.T. 2331 Type 31
   6" Compacted Class 5 Base MN. D.O.T. 3138
3. Verify With Existing Soil Conditions And Adjust Accordingly

LAMPERT ARCHITECTS
13837 NE Lincoln Street
Ham Lake, MN 55304

ARCHITECT CERTIFICATION
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA [redacted]

Reg. No. 13669
Date 2/20/01

Proposed Building For
ELDORA[redacted] OFFICE/WAREHOUSE
Blaine, Minnesota

Drawn By: TKN/KMB
Checked By: LL/LML

Revisions

01.12.01	CITY SUBMITTAL
01.23.01	CITY SUBMITTAL
02.26.01	ISSUED

SITE PLAN

Sheet Number

A1

Suite	Size	Description	Ratio	Stalls Required
101	3,000	T3 Scientific - Storage	2000	2
102	3,000	TFI Manufacturing - Machine Shop	500	6
103	600 Office/2,400 Warehouse	Nova Fire Protection - Office/Storage	250/2000	5
104	579 Office/2317 Storage	Nova Fire Protection - Office/Storage	250/2000	5
105	2896	Kammarron Design - Storage	2000	2
106	366 Office/3295 Storage	Spectrolutions - Machine Shop	250/2000	4
107	1600 Office/4000 Storage	PROS Parts - Office/Storage	250/2000	9
108	5400	Thumos - Fitness Center	300	18
109	3373	CPK Foods - Food Processing	500	7
110	3000	Twin City Restoration - Storage	2000	2
111	3000	Twin City Restoration - Storage	2000	2
112	3000	Best Auto Body - 3 Bays	4 per business + 2 per bay	10
113	3000	Best Auto Body - 3 Bays	2 per bay	6
			Total Required	78
			Total On-site (includes proof of parking)	94