



City of Blaine

Economic Development Authority

October 6, 2025 | 8:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The meeting was called to order at 7:30PM by President Sanders followed by the Roll Call.

2. Roll Call

PRESENT: President Tim Sanders, Commissioners Chris Ford, Leslie Larson, Tom Newland, and Jess Robertson.

ABSENT: Commissioners Terra Fleming and Chris Massoglia.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Deputy Police Joe Gerhard; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; City Attorney Eric Larson; Communications Manager Ben Hayle; Community Development Specialist Elizabeth Showalter; Accounting Manager Haley Champman; Finance Analyst Nikki Beckers; and City Clerk Catherine Sorensen.

3. Approval of Minutes

3.1. 2025-226 Approval of the September 3, 2025 Economic Development Authority (EDA) Minutes

Sponsors: Sheila Sellman, Interim Community Development Director

Moved by Commissioner Robertson, seconded by Commissioner Newland, that the minutes of September 3, 2025, be approved.

Motion adopted unanimously.

4. New Business

- 4.1.** RES 25-169 Resolution Appointing City Manager as Executive Director and Appointing Interim Community Development Director as Deputy Executive Director of the EDA
Sponsors: Sheila Sellman, Interim Community Development Director

Executive Director Thorvig stated at the September 15, 2025, Erik Thorvig, was formally hired as the City Manager by the City Council. At that same meeting Sheila Sellman was appointed Interim Community Development Director. The city manager also acts as the executive director for the Blaine Economic Development Authority and is authorized to execute necessary agreements related to expenditures, purchase agreements, etc. An action is required by the EDA to appoint Mr. Thorvig as the Executive Director. The EDA is also appointing Ms. Sellman as Deputy Executive Director, enabling her to assume the responsibilities of the Executive Director in their absence.

Moved by Commissioner Robertson, seconded by Commissioner Newland, to adopt a Resolution Appointing City Manager as Executive Director and Appointing Interim Community Development Director as Deputy Executive Director of the EDA.

Motion adopted unanimously.

5. Old Business

None.

6. Adjournment

Moved by Commissioner Robertson, seconded by Commissioner Newland, to adjourn the meeting at 7:33PM.

Motion adopted unanimously.



Signed by

Tim Sanders, President

Signed by

Catherine M. Sorensen, City Clerk