City of Blaine
City Council

November 17, 2025 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

4.1. 2025-259 Proclamation Honoring the Blaine High School Boys Cross Country Team
Sponsors: City Council

5. Communications

6. Open Forum

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While open forum is not intended to provide for response or discussion opportunities, if follow-up is needed, city staff will work to contact the speaker(s) outside of the meeting to arrange for that follow-up. Each speaker will be limited to 3 minutes with a maximum of 15 minutes set aside for open forum.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7.1. 2025-253 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2025-254 Acknowledge Receipt of Employee Reimbursements and Credit Card Transactions
Sponsors: Jason Zimmerman, Finance Director

7.3. 2025-255 Approval of Minutes

Sponsors: Cathy Sorensen, City Clerk

7.4. RES 25-188 Resolution Submitting a Recommendation to the Anoka County Board of Commissioners to Reappoint Jess Robertson to the Rice Creek Watershed District Board of Managers
Sponsors: Erik Thorvig, City Manager

7.5. RES 25-180 Resolution to Approve Joint Powers Agreement with the City of Ham Lake for Implementation of Groundwater Monitoring Wells
Sponsors: Stefan Higgins, Assistant City Engineer

7.6. 2025-256 Certify 2025 Delinquent Utility Accounts to Anoka County
Sponsors: Jason Zimmerman, Finance Director, Kyle Howard, Utility Billing Supervisor

7.7. 2025-257 Motion to Approve the Surplussing of Previously Used Police Department Mustang Water Rescue Suits
Sponsors: Brian Podany, Safety Services Manager/Police Chief

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. RES 25-189 Resolution Certifying Delinquent Special Charges
Sponsors: Jason Zimmerman, Finance Director, Kyle Howard, Utility Billing Supervisor

8.2. 2025-258 Approve Renewal of Currency Exchange Licenses
Sponsors: Cathy Sorensen, City Clerk

9. Development Business

10. Administration

10.1. ORD 25-2591 First Reading
Amending City Code to Repeal Sec. 70-2. Sidewalk Snow Removal
Sponsors: Nick Fleischhacker, Public Works Director

10.2. ORD 25-2590 Second Reading
An Ordinance Amending Sec. 2.07. Salaries of the Blaine City Charter
Sponsors: Cathy Sorensen, City Clerk

11. Other Business

12. Adjournment

City of Blaine
Staff Report

File Number: 2025-259

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Guest Speaker

Awards - Presentations - Organizational Business - City Council

Agenda Item # 4.1

Proclamation Honoring the Blaine High School Boys Cross Country Team

Executive Summary

Background

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

Staff Recommendation

Attachment List

None

City of Blaine

Signature Copy

Resolution:

Proclamation Honoring the Blaine High School Boys Cross Country Team

City of Blaine

Signature Copy

Ordinance:

Proclamation Honoring the Blaine High School Boys Cross Country Team

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 11/17/2025 FOR PAYMENTS THE WEEK OF 10/24/2025

AEROFAB INC	Garbage Can Lifter Drop Plate: Unit 2451 Garbage Truck	$	267.00
ALLIE DEAN	Drainage/Utility/Temp Const Easements-Zest Street, I/P T2504	$	22,217.00
AMAZON CAPITAL SERVICES	Amazon order for Community Outreach	$	21.99
AMAZON CAPITAL SERVICES	Computer desk organizer for new employee	$	22.79
AMAZON CAPITAL SERVICES	11X17 Cardstock Paper for Wellness Activity	$	33.37
AMAZON CAPITAL SERVICES	Amazon order for Community Outreach	$	159.87
AMAZON CAPITAL SERVICES	Printer cartridges for Gun Permits printer	$	264.58
AMAZON CAPITAL SERVICES	Desk monitor stand	$	25.49
AMAZON CAPITAL SERVICES	Supplies for Flashlight pumpkin	$	101.94
AMAZON CAPITAL SERVICES	Hole Punches	$	6.99
AMAZON CAPITAL SERVICES	Tools: : Sockets/ Storage Box	$	172.28
AMAZON CAPITAL SERVICES	Det case files, tacks, headphones, shoe polish	$	226.43
AMAZON CAPITAL SERVICES	Packaging Tape	$	22.80
AMAZON CAPITAL SERVICES	Badge clips and phone chargers	$	25.11
AME RED-E-MIX INC	Concrete: Catch basin rehab	$	1,188.50
AXON ENTERPRISES INC	3 Axon Interview Rooms Software	$	2,250.00
AXON ENTERPRISES INC	3 Axon Interview Rooms Software	$	11,850.72
AXON ENTERPRISES INC	3 Axon Interview Rooms Software	$	7,838.61
AXON ENTERPRISES INC	3 Axon Interview Rooms Software	$	2,560.00
BATTERIES PLUS BULBS	12v, 1.5v batteries	$	85.42
BCA-CHAU RECORDS	Liquor License Background Check Fee	$	66.50
BETWEEN THE LINES	Softball Umpire Fees July, Aug, Sept, & Oct 2025	$	934.00
BLAINE 2022 LLC	PC23-0026 Full Escrow Return	$	10,000.00
BLAINE BROTHERS INC	Trailer Axle/ Seals: Unit 2441 Mowing Trailer	$	757.83
BLUEBEAM INC	Subscription Renewal	$	3,630.00
BOULDER CONTRACTING LLC	Escrow Refund	$	5,000.00
BREESE MIKE	Escrow Refund - 2190 105th Ave NE	$	1,000.00
BUNTING GEORGE	Escrow Refund - 12251 Ulysses ST NE	$	1,000.00
CAPITOL HILL ASSOCIATES INC	Federal Lobbyist Services (Aug-Dec 2025)	$	4,500.00
CARR'S TREE SERVICE INC	Tree Removal: Multiple Locations see Documents	$	27,592.00
CENTENNIAL SCHOOL DIST 12	Senior trip - Grease at Chanhassen	$	3,052.00
CENTERPOINT ENERGY	750 Clover Leak Pkwy NE - Gas	$	83.67
CENTURYLINK	Telephone Service	$	79.04
CHET'S SHOES INC	Facilities - Boots	$	140.24
CINTAS CORPORATION	CH mats/rugs	$	199.18
CINTAS CORPORATION	PW: 2025 Uniform/Rug-Towel Rentals	$	210.31
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CIVICPLUS, LLC	Municode Supplementation Subscription	$	6,596.10
CIVICPLUS, LLC	Annual Website Renewal	$	40,723.53
COMCAST	MAYC - Cable TV	$	102.81
COMCAST	Public Works Internet Service	$	201.47
CONNEXUS ENERGY-UTILITY PAYMENTS	September 2025 Electric	$	57,736.47
CORE & MAIN LP	Main break parts: WTP 4	$	3,242.72
CORE & MAIN LP	Main break parts: WTP 4	$	6,799.92
CORE & MAIN LP	Meter wire for resale	$	16,066.71

CREATIVE HOMES INC	Escrow Refund - 4605 132nd LN NE	$	4,900.00
CRYSTEEL TRUCK EQUIPMENT	Fab/Install grab handles: Plow 1332	$	250.00
D R HORTON INC	Escrow Refund - 4296 130th AVE NE	$	7,300.00
D R HORTON INC	Escrow Refund - 4285 130th AVE NE	$	7,400.00
D R HORTON INC	Escrow Refund - 4306 130th AVE NE	$	7,300.00
DAVE PERKINS CONTRACTING INC	Water Main Break Repair; 9187 Zumbrota St NE	$	12,648.75
DOUGLAS KERR UNDERGROUND LLC	2025 Southwest Area Street Reconstruction, I/P 25-06	$	734,224.66
DURAND CHRISTOPHER LAWRENCE	Softball Umpire Fees Aug, Sept, Oct 2025	$	736.00
E G RUD & SONS INC	Surveying: Westwood Park Property lines	$	1,400.00
ENVIRONMENTAL EQUIPMENT & SERVICES	BAH Broom: Sweeper 1308	$	601.00
ETERNITY HOMES LLC	Escrow Refund - 13004 Packard ST NE	$	5,000.00
FABER JERROD	Escrow Refund - 8700 University Ave NE	$	2,000.00
FACTORY MOTOR PARTS COMPANY	Batteries : PW Stock	$	710.23
FERGUSON ENTERPRISES LLC #3325	Gate Valve for RPZ's/ Freeze Kit bags	$	397.93
FERGUSON ENTERPRISES LLC #3325	Credit	$	(250.00)
FERGUSON WATERWORKS #2518	Water Hydrant Parts: gaskets/nuts	$	167.00
FIRE INSTRUCTION RESCUE EDUCATION	2025 Citizens Academy car fire simulator	$	700.00
FISERV	September FISERV Payment	$	152.84
FORESTRY SUPPLIERS INC	Sprayer/Herbicide: Street Dept	$	473.12
GARY CARLSON EQUIPMENT COMPANY	Trench Box; WTP 4	$	407.90
GEORGI CHARLES	Drainage/Utility/Temp Const Easements-Zest Street, I/P T2504	$	25,000.00
GOPHER STATE ONE CALL INC	2025 Water & Sewer Locate Fees	$	1,298.70
GRAINGER	Knife, faucet repair kit	$	69.10
GROUP HEALTH NON-PATIENT A/R	EAP benefits	$	257.58
GUARDIAN FLEET SAFETY LLC	Upfit for 5354	$	24,248.22
HAUSER JILL	DJ for prince & princess party	$	300.00
HAWKINS INC	Water Treatment Chemicals	$	4,586.00
HAWKINS INC	Water Treatment Chemicals	$	14,577.70
HEDSTROM MEGAN	Reimbursement - Conference Parking & Mileage	$	71.38
HELLRIEGEL DAVID	Escrow Refund - 2242 Idaho Ave NE	$	2,000.00
HLS OUTDOORS	Grub & Worm Killer: BBC #1	$	826.00
HORIZON ROOFING INC	PW roof repairs	$	5,337.97
HTC ENTERPRISES LC	2023 Capital; Remaining Storm Bond Proceeds: Conveyor/chute	$	13,538.06
IDENTISYS INC	ID Printing Software Annual Support Contract	$	160.00
IMDIEKE CHRISTOPHER	Jury Duty Mileage Reimb 9/30-10/2/25	$	25.92
IMPACT PROVEN SOLUTIONS	SEPT 2025 UTILITY BILLING INVOICE PRINTING	$	4,541.25
INNOVATIVE OFFICE SOLUTIONS	PW Office Supplies: Notebooks/Wireless Mouse	$	51.11
INNOVATIVE OFFICE SOLUTIONS	PW Office Supplies: Notebooks/Wireless Mouse	$	77.58
JEFF BELZER'S ROSEVILLE AUTO INC	Brakes: Unit 5347 PD	$	868.20
JOB GLORIA D	Cooking class for seniors	$	175.00
KRAFT MECHANICAL LLC	RPZ Testing: Multiple Locations	$	14,937.32
LAWRENCE MELISSA	Mileage Reimbursement	$	7.28
LAWSON PRODUCTS INC	Mechanic shop supplies; cleaner/covers/connectors	$	930.41
LAWSON PRODUCTS INC	Mechanic shop supplies; cleaner/covers/connectors	$	579.71
LITTLE FALLS MACHINE INC	Sander MT Plates/ Plow return springs: Unit 1324 Plow	$	383.26
LOCKRIDGE GRINDAL NAUEN PLLP	2025 State Advocacy Services (Year 2 of 3 Year Contract)	$	3,166.66
MANSFIELD OIL COMPANY	Fuel Delivery - September	$	7,367.92
MANSFIELD OIL COMPANY	Fuel Delivery - October	$	12,303.78
MARSDEN CENTRAL LLC	PW October janitorial services	$	2,550.67
MC TOOL & SAFETY SALES	Icetrekkers Back order: parks division	$	178.20
MELLICK DOROTHY	Park & Rec Refund	$	100.00
MENARDS - BLAINE	Salt, batteries	$	167.26
MIDWAY FORD COMPANY	Brake Parts: Truck 4486	$	465.38

MIDWAY FORD COMPANY	Brakes: Unit 4466 Truck	$	736.70
MIDWAY FORD COMPANY	Rear Springs: Unit 4486 Pickup	$	1,554.36
MIDWAY FORD COMPANY	Brake Parts: Truck 4486	$	272.42
MIDWAY FORD COMPANY	Slide Pin: Unit 4466 Truck	$	18.29
MIDWAY FORD COMPANY	Brakes: Unit 4466 Truck	$	277.92
MIDWAY FORD COMPANY	Credit	$	(100.00)
MIDWAY FORD COMPANY	Credit	$	(18.70)
MIDWAY FORD COMPANY	Credit	$	(100.00)
MIDWAY FORD COMPANY	Credit	$	(100.00)
MINNESOTA OCCUPATIONAL HEALTH	Pre-Employment Screening	$	219.00
MINNESOTA OCCUPATIONAL HEALTH	Pre-Employment Screening	$	949.00
MINNESOTA POLLUTION CONTROL AGENCY	Wastewater Certification fee; Brooks	$	45.00
MINUTE MAKER SECRETARIAL	Minute Maker Secretarial	$	312.75
MTI DISTRIBUTING INC	Caster Wheels: Unit 2394 Mower	$	628.72
OFFICE OF MNIT SERVICES	Telephone and Internet Services	$	178.14
OLESON VINCENT	Tuition Reimbursement	$	2,243.41
OPSAHL-MITCHELL WANDA KAY	Face painter for prince and princess party	$	170.00
O'REILLY AUTOMOTIVE INC	Credit	$	(7.83)
O'REILLY AUTOMOTIVE INC	Brake Parts: Unit 4486 Pickup	$	199.82
O'REILLY AUTOMOTIVE INC	Brake and Suspension Parts: Unit 4466	$	93.68
O'REILLY AUTOMOTIVE INC	Brake Hardware: Unit 4466 Truck	$	21.91
O'REILLY AUTOMOTIVE INC	Brake Fluid: Shop Supplies	$	119.88
O'REILLY AUTOMOTIVE INC	Brake Caliper Bracket: Unit 4486 Truck	$	47.85
O'REILLY AUTOMOTIVE INC	Brake Pads/ Rotors: PW Stock	$	315.47
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	206.25
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	206.25
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	131.25
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	131.25
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	112.50
PERFORMANCE LAWN CARE	Lawn Mowing - Contracted for violations	$	206.25
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	188.44
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	451.08
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	407.00
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	127.69
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	1,068.72
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	852.89
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	110.00
PRESCRIPTION LANDSCAPE INC	September Monthly Bed Maint/Weekly Grounds - Various Medians	$	490.98
PRINT CENTRAL	Business Cards Park & Rec	$	55.00
PROTOFAB ENGINEERING INC	Full escrow refund, B25-00280 Protofab Engineering	$	27,458.25
PUBLIC STORAGE	Full escrow refund, SP19-23, Public Storage	$	63,814.00
RUD DAN	Escrow Refund - 9983 Ulysses ST NE	$	2,000.00
SAFI ADNAN	Refund - Applied for 2 new tobacco lic. rather than renewal.	$	500.00
SCHINDLER ELEVATOR CORPORATION	CH elevator 2 repair	$	274.67
SCHULZ ROGER	Reimbursement - GIS Conference Hotel & Misc	$	725.73
SIGELOCK SYSTEMS LLC	Fire Hydrant Parts: Water Dept	$	2,450.00
SNAP-ON INDUSTRIAL	Mechanic Shop Tools: Plier Sets/Socket Sets	$	1,805.38
STRATEGIC GOVERNMENT RESOURCES	Recruitment for City Manager	$	10,767.60
SUBURBAN TIRE WHOLESALE INC	Tires for Vehicle 5308	$	533.80
SUNDGAARD JOSHUA	Reimbursement for Expenses During USPSIS Operation	$	1,310.44
TEG/AREP OAKWOOD LP	Partial escrow refund, PC20-48, Oakwood Ponds 5th	$	34,750.00
TEG/AREP OAKWOOD LP	Partial escrow refund, PC22-0031, Oakwood Ponds 6th	$	30,000.00
TRANS UNION LLC	Employment Background Credit Check	$	37.22

TREVIPAY	Blower/Hatchet; Sign Shop	$	482.60
TWIN CITIES TRANSPORT & RECOVERY INC	Tow: Unit 4466	$	250.00
ULINE	Steps for Dig Trailer; 4641	$	617.49
USA BLUEBOOK (#657220)	Rodder	$	2,631.87
VALLEY PAVING INC	Ulysses Street and 117th Avenue Roundabout, I/P 23-09	$	131,971.44
VERIZON WIRELESS	9/11/25-10/10/25 Telephone Service	$	12,559.70
WALTERS RECYCLING & REFUSE INC	Organics & Garbage Collection 2025	$	307.54
WILLIS CRISTINA	Oct. Employee Wellness Event Instructor	$	125.00
WIMER CHUCK	Escrow Refund - 1590 99th LN NE	$	1,000.00
ZIEGLER INC	Generator Rental: Lift stations	$	2,905.50
ZIEGLER INC	ARC flash study: Water Dept	$	19,745.00
		$	1,528,607.43

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 11/17/2025 FOR PAYMENTS THE WEEK OF 10/24/2025

ALLIE DEAN	Drainage/Utility/Temp Const Easements-Zest Street, I/P T2504	$	22,217.00
GUARDIAN FLEET SAFETY LLC	Upfit for 5354	$	24,248.22
GEORGI CHARLES	Drainage/Utility/Temp Const Easements-Zest Street, I/P T2504	$	25,000.00
PROTOFAB ENGINEERING INC	Full escrow refund, B25-00280 Protofab Engineering	$	27,458.25
CARR'S TREE SERVICE INC	Tree Removal: Multiple Locations see Documents	$	27,592.00
TEG/AREP OAKWOOD LP	Partial escrow refund, PC22-0031, Oakwood Ponds 6th	$	30,000.00
TEG/AREP OAKWOOD LP	Partial escrow refund, PC20-48, Oakwood Ponds 5th	$	34,750.00
CIVICPLUS, LLC	Annual Website Renewal	$	40,723.53

CITY OF BLAINE

SCHEDULE OF BILLS PAID
APPROVED ON 11/17/2025 FOR PAYMENTS THE WEEK OF 10/31/2025

4IMPRINT INC	Community Outreach Pickleball Stickers	$	355.47
91ST AVENUE LLC	Escrow Refund - 1500 91st AVE NE	$	2,000.00
ABC SIGN & GRAPHIC INC	Tennis Court Rules sign for Lexington Athletic Complex	$	164.00
AHMED ADAM	Refund applied for 2026 rental license too early	$	190.00
AHMED ADAM	Refund applied for 2026 rental license too early	$	190.00
AHMED ADAM	Refund applied for 2026 rental license too early	$	190.00
ALLEGRA PRINT & IMAGING	City of Blaine Name Badges - Administration	$	145.52
AMAZON CAPITAL SERVICES	CSO unit dog license supplies and power inverter	$	38.67
AMAZON CAPITAL SERVICES	Ipad Case: Shop	$	49.95
AMAZON CAPITAL SERVICES	Phone cases/clips/cables: Storm- Staplers: Storm	$	369.80
AMAZON CAPITAL SERVICES	Office supplies	$	59.03
AMAZON CAPITAL SERVICES	Fly Catcher/ Toilet seat covers: PW Supply	$	17.56
AMAZON CAPITAL SERVICES	Tail Lights: Truck Unit 4466	$	46.10
AMAZON CAPITAL SERVICES	Screen Protector: Shop	$	13.99
AMAZON CAPITAL SERVICES	Handgun Flashlights and Training Mats for Training Building	$	1,023.87
AMAZON CAPITAL SERVICES	Fly Catcher/ Toilet seat covers: PW Supply	$	19.99
ANOKA COUNTY TREASURY DEPARTMENT	7/2025-6/2026 State Access Fee and 10-Radio Batteries	$	1,065.00
ANOKA COUNTY TREASURY DEPARTMENT	7/2025-6/2026 State Access Fee and 10-Radio Batteries	$	6,120.00
ANOKA COUNTY TREASURY DEPARTMENT	Connect Anoka County Fiber	$	812.50
ARETE ADVISORS LLC	SentinelOne Cybersecurity Software and Monitoring	$	4,374.00
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	154.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	199.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	309.69
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	208.50
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	196.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	18.85
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	239.95
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	77.30
ASPEN MILLS INC	Patrol Clothing and Uniforms	$	212.34
AT&T MOBILITY	Internet Bait Trailer	$	66.96
AUTOMATIC SYSTEMS COMPANY	Troubleshoot radio SCADA Issue	$	810.00
BACHMAN TRENT	Meal Reimbursement TZD Conference	$	60.00
BARNES TERESA	Reimbursement and Mileage (10/14/25-10/15/25)	$	70.10
BAUER BUILT INC	Insurance Claim - Unit #1288	$	1,385.26
BLAINE 2022 LLC	Preserve at Lexington Waters 3rd-Developer Escrow Release	$	45,830.87
BLAINE 2022 LLC	Preserve at Lexington Waters 2nd-Developer Escrow Release	$	60,366.37
BLAINE CUSTOM APPAREL & AWARDS	Elections Coverage Preparation	$	384.00
BLAINE CUSTOM APPAREL & AWARDS	Staff uniform attire	$	302.00
BOLTON & MENK INC	Design & Construction Services for I/P 24-04	$	13,338.00
BOLTON & MENK INC	Design & Construction Services - 2025 SW Area, I/P 25-06	$	32,539.50
BOLTON & MENK INC	Prelim Design & Feasibility Report, I/P 26-04 (T2604)	$	5,067.50
BOLTON & MENK INC	Lift Station 13 Force Main-Phase 2 Construction Svsc, I/P 23-30	$	14,082.50
BOLTON & MENK INC	Construction Services-Ulysses/117th Roundabout, I/P 23-09	$	492.00
BOWENS STEVE	Reimbursement for Water License fee	$	23.00
BRAUN INTERTEC CORPORATION	Construction Material Testing-2025 Street Rehab, I/P 25-05	$	13,475.00

BRAUN INTERTEC CORPORATION	Construction Materials Testing (24 SW Area Recon), I/P 24-07	$	7,606.50
BRAUN INTERTEC CORPORATION	Construction Material Testing-25 SW Area Street Recon, I/P 25-06	$	14,060.50
BRAUN INTERTEC CORPORATION	Construction Materials Testing, LS13 Force Main-P2, I/P 23-30	$	2,740.00
BROADWAY AWARDS INC	Name Plate for 20yr Plaque	$	38.04
CAMPION BARROW & ASSOCIATES	Pre-Employment Screening	$	483.60
CAMPOS ACOSTA ROMENA GRACE	AS-Built Refund - 12665 Erskin ST NE	$	4,900.00
CARLSON MCCAIN INC	Soil Vapor Testing, 9011 University Ave 9/27/25	$	1,420.00
CEDAR POINT APARTMENTS	ESCROW REFUND - 1145 116TH AVE NE	$	1,000.00
CENTURYLINK	Baseball Complex Telephone	$	262.83
CINTAS CORPORATION	PW: 2025 Uniform/Rug-Towel Rentals	$	447.36
CINTAS CORPORATION	MAYC Mats/Rugs	$	38.42
CINTAS CORPORATION	Cold storage PD first aid cabinet supplies	$	91.82
CITY OF ST PAUL	Leading Without Rank Training for 3 Officers	$	900.00
COMCAST	Fiber Internet Service	$	1,360.00
COMMERS THE WATER COMPANY	PW solar salt	$	446.00
D R HORTON INC	Escrow Refund - 12707 Fraizer ST NE	$	4,900.00
D R HORTON INC	Escrow Refund - 12701 Fraizer ST NE	$	4,900.00
D R HORTON INC	Escrow Refund - 12691 Fraizer ST NE	$	4,900.00
D R HORTON INC	Escrow Refund - 13008 Erskin ST NE	$	4,900.00
D R HORTON INC	Escrow Refund - 13002 Erskin ST NE	$	4,700.00
DEANS HOME SERVICE	Job cancelled, work not started. Refund 80% of permit B25-01731	$	60.00
DEY ANNA MARIE	Home Improvement Grant Reimbursement	$	2,500.00
ECM PUBLISHERS INC	Publish Ad for BIds (10/3/25 & 10/10/25), I/P 25-16 (U2517)	$	253.00
ECM PUBLISHERS INC	Publication of Legal Notices	$	38.50
ECM PUBLISHERS INC	Publication of Legal Notices	$	77.00
EDWARDS ALAN	Softball Umpire Fees	$	736.00
EGAN COMPANY	CH boiler repair	$	1,400.00
EGAN COMPANY	MAYC compressor replacement	$	6,576.00
EGAN COMPANY	MAYC boiler repair	$	590.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Overhead Paging System Repair at MAYC	$	525.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Credit	$	(489.63)
EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	Emergency Lighting Concealment Strips for 5337	$	28.00
ENVIRONMENTAL EQUIPMENT & SERVICES	Hydro Tank Level Sensor: Unit 1308 - Sweeper	$	231.06
ETERNITY HOMES LLC	Escrow Refund - 4844 130th LN NE	$	7,300.00
ETERNITY HOMES LLC	Escrow Refund - 2140 120th LN NE	$	4,900.00
FACTORY MOTOR PARTS COMPANY	Windshield Washer Fluid: PW Stock	$	760.20
FASTENAL COMPANY	Hydrant parts/ Nuts; Water	$	35.61
FERGUSON ENTERPRISES LLC #3325	B/O Gate Valve for RPZ's: Water Dept	$	2,045.25
FERGUSON ENTERPRISES LLC #3325	Credit	$	(139.26)
FERGUSON WATERWORKS #2518	Cab Agitator: Sewer/ Storm	$	2,252.00
FUN EXPRESS LLC	craft for Snow Days	$	179.75
GRAINGER	Emergency light	$	146.22
HARDWOOD CREEK LUMBER	48" Pine Lathe - Streets	$	546.00
HELMETS R US INC	Helmets for safety camp	$	2,013.00
HOSE PROS LLC	Street Sweeper Hose: Storm	$	3,176.21
ICMA	ICMA Membership Renewal - Administration	$	200.00
INDUSTRIAL UTILITIES INC	Escrow Refund - 9850 Polk St NE	$	2,000.00
INSTRUMENTAL RESEARCH INC	Water Sample Testing; 2025 Blanket	$	1,000.00
INTOXIMETERS INC	Patrol DMT Mouthpieces	$	220.00
JOHN'S SEWER & PIPE CLEANING INC	Break room clogged sink repair	$	360.00
JOHNSON CHAD	AS-Built Refund - 13113 Ghia ST NE	$	4,900.00
KARNUTH NICOLAS	AS-Built Refund - 12661 Erskin ST NE	$	4,900.00

KASON INC	Escrow Refund - 12664 Central Ave NE	$	1,000.00
KRECH EMILY	Walmart- Snacks for Citizen's Academy	$	37.70
LAWSON PRODUCTS INC	B/O Mechanics Shop supplies: Couplers/Nipples	$	126.24
LAWSON PRODUCTS INC	B/O Mechanics Shop supplies: Couplers/Nipples	$	60.12
LEAGUE OF MN CITIES INSURANCE TRUST-CLAIMS	Claim #403516	$	6,140.00
MANAGED SERVICES INC	CH enmotion, tp, soap	$	1,004.65
MARINAN JILL DANETTE	DOT exam	$	50.00
MARTIN MARIETTA MATERIALS	Patching Material for Streets	$	349.80
MARTIN MARIETTA MATERIALS	Patching Material for Streets	$	1,095.76
MARTIN MARIETTA MATERIALS	Patching Material for Streets	$	1,580.53
MARTIN MARIETTA MATERIALS	Patching Material for Streets	$	1,590.48
MC TOOL & SAFETY SALES	B/O Sherpa Jacket/Bibs: NewEmployee; Winston Nimely	$	283.66
MC TOOL & SAFETY SALES	Winter Hats: Water Dept	$	1,881.42
MENARDS - BLAINE	PD Training Building supplies	$	20.88
MENARDS - BLAINE	Broom, goo gone	$	51.77
MERCADO JEFFERSON PANGAN	AS-Built Refund - 12728 Erskin ST NE	$	4,700.00
MINGER CONSTRUCTION CO INC	Lift Station 13 Force Main-Phase 2, I/P 23-30 (U2330)	$	291,203.50
MINNESOTA DEPARTMENT OF TRANSPORTATION	Material, Concrete & Bituminous Inspection, I/P 24-07 & 25-05	$	3,625.50
MINNESOTA DRIVER AND VEHICLE SERVICES	License Plates for Squads	$	60.00
MINNESOTA SECRETARY OF STATE - NOTARY	Notary Renewal - Administration	$	120.00
MINNESOTA SECRETARY OF STATE - NOTARY	Notary Renewal - Administration	$	120.00
MITCHELL SAMANTHA	2- Lunches reimbursed out of town training	$	34.66
MN LANDCO/AREP LEXINGTON WATERS LP	Lexington Waters 2nd Add- Final Developer Escrow Release, D03-23	$	58,039.45
MN LANDCO/AREP LEXINGTON WATERS LP	Lexington Waters - Final Developer Escrow Release, D11-21	$	371,116.19
NEOGOV	Insight Subscription Fee	$	8,725.91
NIMELY WINSTON	Reimbursement for CDL & Water License; Nimely	$	47.00
NORTHERN SANITARY SUPPLY CO INC	MAYC tissue, liners, towels, cleaner	$	810.78
NUSS TRUCK & EQUIPMENT	Woolwax Undercoat: Hook Truck 4637	$	1,845.00
OLSEN CHAIN & CABLE INC	Tools/ Rigging Equipment: Unit Truck 4653	$	1,694.24
ONYEKA AMAKA	Applied for 2026 rental license too early	$	190.00
PAFFY'S PEST CONTROL INC	CH monthly pest control 2025	$	85.35
PAFFY'S PEST CONTROL INC	MAYC monthly pest control 2025	$	59.75
PAFFY'S PEST CONTROL INC	PW monthly pest control 2025	$	399.00
PROFORM THERMAL SYSTEMS	Escrow Refund - 3020 104th LN NE	$	2,000.00
R J RYAN CONSTRUCTION INC	Escrow Refund - 3705 95th AVE NE	$	1,000.00
R J RYAN CONSTRUCTION INC	Escrow Refund - 8531 Rendova ST NE	$	1,000.00
RAMMOUNI MOHAMAD	Refund Denied Tobacco License	$	250.00
RJM CONSTRUCTION	Escrow Refund - 11225 Ulysses ST NE	$	1,000.00
ROCHON CORPORATION	Escrow Refund - 12555 University Ave NE	$	1,000.00
ROLAND JORDAN	Home Improvement Grant Reimbursement	$	1,903.00
SATELE TOMMY	TZD Conference meal reimbursement	$	42.76
SLIPSTREAM GROUP INC	MH Replacement - September 2025	$	1,110.00
SPRING LAKE PARK SCHOOLS	Escrow Refund - 10365 Davenport ST NE	$	1,000.00
STACKHOUSE JOSEPH	Home Improvement Grant Reimbursement	$	3,031.00
STANTEC CONSULTING SERVICES INC	Wetland Delineation-BWS Trail Development, I/P 25-08	$	615.00
THOMSEN SYSTEMS INC	Fall Tech Camps	$	135.00
TOLL GAS & WELDING SUPPLY	Tools for Crane Truck 4653: Cutter Attachments/Oxygen	$	2,650.75
TREVIPAY	Chair: Sewer/Storm Divisions	$	1,309.86
ULTIMATE GUTTER SOLUTIONS LLC	MAYC gutters	$	900.00
USA BLUEBOOK (#657220)	Lab Testing Supplies; Water Plants	$	144.68
USA BLUEBOOK (#657220)	Lab Testing Supplies; Water Plants	$	1,344.92
WSB & ASSOCIATES INC	Jim Peterson Park Improvements for Hockey rink and Warming House	$	1,638.50

XCEL ENERGY	9191 Lincoln St NE - Bandshell	$	219.43
XCEL ENERGY	September 2025 Electric	$	33,394.94
ZEMAN CONSTRUCTION	Escrow Refund - 10643 Baltimore ST NE	$	1,000.00
		$	1,131,411.05

CITY OF BLAINE

SUBSET OF PAYMENTS BETWEEN $20,000 AND $50,000 FROM THE SCHEDULE OF BILLS PAID APPROVED ON 11/17/2025 FOR PAYMENTS THE WEEK OF 10/31/2025

BOLTON & MENK INC	Design & Construction Services - 2025 SW Area, I/P 25-06	$	32,539.50
XCEL ENERGY	September 2025 Electric	$	33,394.94
BLAINE 2022 LLC	Preserve at Lexington Waters 3rd-Developer Escrow Release	$	45,830.87

PAYROLL CHECKS & WIRE TRANSFERS

MONTH: SEPTEMBER 2025

PAYROLL CHECKS

DATE	VENDOR	DESCRIPTION	AMOUNT
09/11/25	VENDOR CHECKS	CHECK # 80043 - 80045	$1,420.63
09/11/25	EMPLOYEES	DIRECT DEPOSITS	$673,601.90
09/25/25	VENDOR CHECKS	CHECK # 80046 - 80053	$8,724.63
09/25/25	EMPLOYEES	DIRECT DEPOSITS	$657,371.98

WIRE TRANSFERS

DATE	VENDOR	DESCRIPTION	AMOUNT
09/11/25	STATE OF MINNESOTA	PAYROLL TAXES	$45,416.83
09/11/25	I.R.S.	PAYROLL TAXES	$203,232.18
09/11/25	P.E.R.A.	RETIREMENT	$201,953.26
09/11/25	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$60,363.47
09/20/25	STATE OF MINNESOTA	SEPTEMBER SALES TAX	$54,274.00
09/22/25	21ST CENTURY BANK	CREDIT CARDS	$28,717.05
09/25/25	STATE OF MINNESOTA	PAYROLL TAXES	$44,554.50
09/25/25	I.R.S.	PAYROLL TAXES	$200,951.27
09/25/25	P.E.R.A.	RETIREMENT	$197,873.47
09/25/25	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$59,216.77

TOTAL: $2,437,671.94

PAYROLL CHECKS & WIRE TRANSFERS

MONTH: OCTOBER 2025

PAYROLL CHECKS

DATE	VENDOR	DESCRIPTION	AMOUNT
10/09/25	VENDOR CHECKS	CHECK # 80054 - 80071	$1,407.68
10/09/25	EMPLOYEES	DIRECT DEPOSITS	$676,629.15
10/23/25	VENDOR CHECKS	CHECK # 80072 - 80079	$8,691.58
10/23/25	EMPLOYEES	DIRECT DEPOSITS	$657,804.87

WIRE TRANSFERS

DATE	VENDOR	DESCRIPTION	AMOUNT
10/09/25	STATE OF MINNESOTA	PAYROLL TAXES	$45,665.40
10/09/25	I.R.S.	PAYROLL TAXES	$204,312.47
10/09/25	P.E.R.A.	RETIREMENT	$202,832.89
10/09/25	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$68,059.36
10/20/25	STATE OF MINNESOTA	SEPTEMBER SALES TAX	$164,016.00
10/20/25	21ST CENTURY BANK	CREDIT CARDS	$30,457.72
10/23/25	STATE OF MINNESOTA	PAYROLL TAXES	$44,639.13
10/23/25	I.R.S.	PAYROLL TAXES	$200,416.58
10/23/25	P.E.R.A.	RETIREMENT	$198,241.18
10/23/25	MSRS, GREAT WEST, NATIONWIDE	DEFERRED COMP & H.S.A	$63,999.61

TOTAL: $2,567,173.62

City of Blaine
Staff Report

File Number: 2025-254

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Motion

Approval of Consent Agenda: - Jason Zimmerman, Finance Director

Agenda Item # 7.2

Acknowledge Receipt of Employee Reimbursements and Credit Card Transactions

Executive Summary

Council is asked to acknowledge receipt of the detailed list of employee reimbursements and credit card transactions for 3Q 2025.

Background

Per Council request, a detailed list of employee reimbursements and credit card transactions is provided.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Acknowledge receipt of the employee reimbursements and credit card transactions for 3Q 2025.

Attachment List

1. 3Q 2025 Reimbursements
2. 3Q 2025 Credit Card Transactions

City of Blaine
10801 Town Square Drive NE
Blaine MN 55449-8100
City Hall 763-706-4281 | **BlaineMN**.gov

Employee Reimbursement Listing
3Q 2025

Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
05/19/25	07/07/25	Communications	Heidi Andrea	Per Diem	Communications Conference - Meal Allowance	57.66
05/20/25	07/07/25	Communications	Heidi Andrea	Per Diem	Communications Conference - Meal Allowance	17.81
05/21/25	07/07/25	Communications	Heidi Andrea	Per Diem	Communications Conference - Meal Allowance	42.15
05/22/25	07/07/25	Communications	Heidi Andrea	Per Diem	Communications Conference - Meal Allowance	19.44
05/23/25	07/07/25	Communications	Heidi Andrea	Per Diem	Communications Conference - Meal Allowance	21.07
05/19/25	07/07/25	Communications	Heidi Andrea	MSP Airport	Communications Conference - Travel	162.79
05/19/25	07/07/25	Communications	Heidi Andrea	Uber	Communications Conference - Travel	71.84
05/23/25	07/07/25	Communications	Heidi Andrea	Uber	Communications Conference - Travel	36.63
05/19/25	07/07/25	Communications	Heidi Andrea	Disney Hotel	Communications Conference - Hotel	874.14
					Reimbursement Total	1,303.53
04/24/24	07/07/25	Police	Alex Arnsdorf	Best Western	Police Conference - Hotel	121.96
04/24/24	07/07/25	Police	Alex Arnsdorf	Speedway	Police Conference - Gas	54.12
					Reimbursement Total	176.08
01/09/25	07/07/25	Finance	Jennifer Carrigan	IRS Standard	Mileage Reimbursement	3.08
03/15/25	07/07/25	Finance	Jennifer Carrigan	IRS Standard	Mileage Reimbursement	3.08
					Reimbursement Total	6.16
05/18/25	07/07/25	Police	Emily Douglas	United	Police Conference - Travel	35.00
05/18/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	18.11
05/19/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	20.24
05/19/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	19.17
05/20/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	28.91
05/21/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	33.00
05/22/25	07/07/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	17.04
05/22/25	07/07/25	Police	Emily Douglas	Disney Hotel	Police Conference - Hotel	1,165.52
					Reimbursement Total	1,336.99
05/07/25	07/07/25	Police	Jennah Bolstad	Southern NH	Tuition Reimbursement	990.00
					Reimbursement Total	990.00
06/23/25	07/07/25	Public Works	Gavin Manthei	Walmart	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
05/20/25	07/07/25	Police	Daniel Stefczak	Per Diem	Police Conference - Meal Allowance	25.06
05/21/25	07/07/25	Police	Daniel Stefczak	Per Diem	Police Conference - Meal Allowance	23.71
05/22/25	07/07/25	Police	Daniel Stefczak	Per Diem	Police Conference - Meal Allowance	24.24
					Reimbursement Total	73.01
05/20/25	07/07/25	Police	Wesley Villegas	Per Diem	Police Conference - Meal Allowance	23.06
05/21/25	07/07/25	Police	Wesley Villegas	Per Diem	Police Conference - Meal Allowance	25.00
05/22/25	07/07/25	Police	Wesley Villegas	Per Diem	Police Conference - Meal Allowance	25.00
					Reimbursement Total	73.06

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Employee Reimbursement Listing
3Q 2025

Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
05/15/25	07/07/25	Public Works	Cory Zahratka	Amazon	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
05/15/25	07/07/25	Public Works	Derek Zahratka	Amazon	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
05/23/25	07/07/25	Communications	Thomas Clements	Disney Hotel	Communications Conference - Hotel	874.14
05/19/25	07/07/25	Communications	Thomas Clements	Per Diem	Communications Conference - Meal Allowance	28.52
05/20/25	07/07/25	Communications	Thomas Clements	Park N Fly	Communications Conference - Parking	85.04
05/20/25	07/07/25	Communications	Thomas Clements	Per Diem	Communications Conference - Meal Allowance	11.67
05/20/25	07/07/25	Communications	Thomas Clements	Per Diem	Communications Conference - Meal Allowance	16.78
05/23/25	07/07/25	Communications	Thomas Clements	Lyft	Communications Conference - Travel	43.41
05/17/25	07/07/25	Communications	Thomas Clements	Lyft	Communications Conference - Travel	65.92
05/17/25	07/07/25	Communications	Thomas Clements	Per Diem	Communications Conference - Meal Allowance	56.38
					Reimbursement Total	1,181.86
06/01/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	24.05
06/02/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	12.78
06/02/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	25.57
06/03/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	9.95
06/03/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	32.83
06/04/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	5.42
06/04/25	07/07/25	Building Inspections	Thomas Schmolke	Per Diem	Septic Class - Meal Allowance	28.99
					Reimbursement Total	139.59
05/29/25	07/07/25	Police	Brian Wiens	Jets Pizza	School Patrol Pizza Party	154.54
					Reimbursement Total	154.54
03/04/25	07/07/25	Police	Mark Boerboom	Delta	Police Conference - Travel	316.96
05/18/25	07/07/25	Police	Mark Boerboom	Per Diem	Police Conference - Meal Allowance	22.00
05/19/25	07/07/25	Police	Mark Boerboom	Per Diem	Police Conference - Meal Allowance	21.37
05/20/25	07/07/25	Police	Mark Boerboom	Per Diem	Police Conference - Meal Allowance	33.00
05/21/25	07/07/25	Police	Mark Boerboom	Per Diem	Police Conference - Meal Allowance	33.00
05/22/25	07/07/25	Police	Mark Boerboom	Per Diem	Police Conference - Meal Allowance	22.00
					Reimbursement Total	448.33
06/07/25	07/21/25	Public Works	Lucas Drayfahl	Fleet Farm	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
05/11/25	07/21/25	Public Works	Kai Johnson	Amazon	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00

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Employee Reimbursement Listing
3Q 2025

Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
03/19/25	07/21/25	Planning	Shawn Kaye	IRS Standard	Mileage Reimbursement	17.50
04/02/25	07/21/25	Planning	Shawn Kaye	IRS Standard	Mileage Reimbursement	4.20
06/11/25	07/21/25	Planning	Shawn Kaye	IRS Standard	Mileage Reimbursement	18.90
					Reimbursement Total	40.60
04/23/25	07/21/25	Planning	Sheila Sellman	IRS Standard	Mileage Reimbursement	28.00
					Reimbursement Total	28.00
06/03/25	07/21/25	Police	Wes Villegas	Metro State	Tuition Reimbursement	486.80
					Reimbursement Total	486.80
11/21/24	07/21/25	Public Works	Conor Allen	Delta	PW Conference - Travel	286.97
					Reimbursement Total	286.97
06/10/25	07/21/25	Police	Trenton Bachman	Per Diem	BCA Training - Meal Allowance	26.83
06/11/25	07/21/25	Police	Trenton Bachman	IRS Standard	BCA Training - Fuel	55.84
06/12/25	07/21/25	Police	Trenton Bachman	Best Western	BCA Training - Hotel	217.32
					Reimbursement Total	299.99
06/04/25	07/21/25	Police	Emily Douglas	Delta	Police Conference - Travel	436.97
06/04/25	07/21/25	Police	Emily Douglas	Uber	Police Conference - Travel	50.95
06/04/25	07/21/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	16.17
06/07/25	07/21/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	20.18
06/07/25	07/21/25	Police	Emily Douglas	Per Diem	Police Conference - Meal Allowance	43.14
06/08/25	07/21/25	Police	Emily Douglas	Hyatt	Police Conference - Hotel	934.44
					Reimbursement Total	1,501.85
06/04/25	07/21/25	Police	Brian Wiens	Per Diem	Police Conference - Meal Allowance	52.75
06/05/25	07/21/25	Police	Brian Wiens	Per Diem	Police Conference - Meal Allowance	68.06
06/07/25	07/21/25	Police	Brian Wiens	Per Diem	Police Conference - Meal Allowance	12.07
06/08/25	07/21/25	Police	Brian Wiens	Per Diem	Police Conference - Meal Allowance	46.00
06/08/25	07/21/25	Police	Brian Wiens	Hyatt	Police Conference - Hotel	934.44
06/08/25	07/21/25	Police	Brian Wiens	Uber	Police Conference - Travel	89.93
					Reimbursement Total	1,203.25
07/18/25	08/18/25	Communications	Thomas Clements	IRS Standard	Mileage Reimbursement	18.20
					Reimbursement Total	18.20
07/18/25	08/18/25	Administration	Michelle A Wolfe	IRS Standard	Mileage Reimbursement January-July	537.04
					Reimbursement Total	537.04

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Employee Reimbursement Listing
3Q 2025

Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
05/15/25	09/03/25	Communications	Ben Hayle	Lyft	Communications Conference - Taxi	56.95
05/22/25	09/03/25	Communications	Ben Hayle	Lyft	Communications Conference - Taxi	46.00
05/18/25	09/03/25	Communications	Ben Hayle	Per Diem	Communications Conference - Meal Allowance	14.05
05/20/25	09/03/25	Communications	Ben Hayle	Per Diem	Communications Conference - Meal Allowance	12.77
05/20/25	09/03/25	Communications	Ben Hayle	Per Diem	Communications Conference - Meal Allowance	4.78
05/21/25	09/03/25	Communications	Ben Hayle	Per Diem	Communications Conference - Meal Allowance	16.06
05/22/25	09/03/25	Communications	Ben Hayle	MSP Airport	Communications Conference - Parking	141.08
					Reimbursement Total	291.69
06/23/25	09/03/25	Public Works	Lucas Becker	Boot Barn	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
07/28/25	09/03/25	Police	Peter Noll	Per Diem	Firearms Conference - Meal Allowance	37.12
07/29/25	09/03/25	Police	Peter Noll	Per Diem	Firearms Conference - Meal Allowance	16.70
07/30/25	09/03/25	Police	Peter Noll	Per Diem	Firearms Conference - Meal Allowance	19.37
07/31/25	09/03/25	Police	Peter Noll	Per Diem	Firearms Conference - Meal Allowance	20.94
08/01/25	09/03/25	Police	Peter Noll	Per Diem	Firearms Conference - Meal Allowance	17.31
					Reimbursement Total	111.44
08/03/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	23.47
08/04/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	8.33
08/04/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	17.34
08/04/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	18.75
08/05/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	21.23
08/05/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	14.81
08/06/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	10.06
08/06/25	09/03/25	Police	Tommy Satele	Per Diem	Police Conference - Meal Allowance	20.40
					Reimbursement Total	134.39
06/30/25	09/03/25	Human Resources	Dyann Sheffield	SHRM	SHRM Annual Membership	299.00
					Reimbursement Total	299.00
08/06/25	09/03/25	Building Inspections	Allen Jorgensen	Cub	Building Officials Seminar Snacks & Refreshments	49.98
08/06/25	09/03/25	Building Inspections	Allen Jorgensen	Starbucks	Building Officials Seminar Snacks & Refreshments	45.41
					Reimbursement Total	95.39
07/04/25	09/03/25	Police	Brandon Fettig	Speedway	Fuel for Squad 5031	10.14
07/04/25	09/03/25	Police	Brandon Fettig	Speedway	Fuel for Squad 5031	20.19
					Reimbursement Total	30.33
05/22/25	09/03/25	Public Works	Soren Weiland	Fleet Farm	Seasonal Boot Reimbursement	30.00
					Reimbursement Total	30.00
07/08/25	09/03/25	Police	Joseph Gerhard	St. Mary's	Tuition Reimbursement	1,270.00
					Reimbursement Total	1,270.00

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Employee Reimbursement Listing
3Q 2025

Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
06/24/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	5.18
06/25/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	4.20
06/26/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	5.18
06/27/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	9.80
06/28/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	4.97
06/28/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	4.13
06/29/25	09/03/25	Recreation	Jerome Krieger	IRS Standard	Mileage Reimbursement	4.20
					Reimbursement Total	37.66
07/11/25	09/03/25	Police	Michael Sommer	WileyX	Perscription Safety Glasses	250.00
					Reimbursement Total	250.00
07/16/25	09/03/25	Police	Jennah Bolstad	Southern NH	Tuition Reimbursement	990.00
					Reimbursement Total	990.00
06/24/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	5.88
06/25/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	13.02
07/01/25	09/03/25	Administration	Lisa Derr	Costco	Retirement cake/flowers	77.59
07/01/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	13.02
07/03/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	5.88
05/14/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	5.88
05/22/25	09/03/25	Administration	Lisa Derr	IRS Standard	Mileage Reimbursement	3.92
					Reimbursement Total	125.19
07/22/25	09/03/25	Building Inspections	Thomas Schmolke	Amazon	Toys for Kids - Night to Unite	43.20
					Reimbursement Total	43.20
08/05/25	09/03/25	Police	Justin Adamski	Holiday	Car Wash for new CSO Vehicle - Night to Unite	7.57
					Reimbursement Total	7.57
05/22/25	09/03/25	Communications	Thomas Clements	IRS Standard	Mileage Reimbursement	33.81
					Reimbursement Total	33.81
08/08/25	09/03/25	Police	Brandon Fettig	Holiday	Fuel for squad car while out of town	70.05
					Reimbursement Total	70.05
08/15/25	09/03/25	Public Works	Chris Monete	MN DVS	Class A License Renewal	19.00
					Reimbursement Total	19.00
08/08/25	09/03/25	Administration	Catherine Sorensen	State of MN	State of Cannabis in Minnesota	30.00
					Reimbursement Total	30.00

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Employee Reimbursement Listing
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Transaction Date	Bill Paid Date	Department	Employee	Vendor	Description	Amount
06/12/25	09/03/25	Public Works	Nick Fleischhacker	Holiday Inn	Public Works Conference - Hotel	906.80
06/08/25	09/03/25	Public Works	Nick Fleischhacker	Per Diem	Public Works Conference - Meal Allowance	14.61
06/10/25	09/03/25	Public Works	Nick Fleischhacker	Per Diem	Public Works Conference - Meal Allowance	21.61
					Reimbursement Total	943.02
06/23/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	6.86
06/23/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	10.14
06/23/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	23.36
06/24/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	11.72
06/24/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	59.72
06/25/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	11.07
06/25/25	09/03/25	Police	Josh Sundgaard	Per Diem	Police Conference - Meal Allowance	48.93
06/25/25	09/03/25	Police	Josh Sundgaard	United	Police Conference - Travel	64.49
06/25/25	09/03/25	Police	Josh Sundgaard	United	Police Conference - Travel	40.00
06/25/25	09/03/25	Police	Josh Sundgaard	United	Police Conference - Travel	68.82
					Reimbursement Total	345.11
07/22/25	09/03/25	Building Inspections	Chris Darst	Kohls	Clothing Allowance	17.99
07/23/25	09/03/25	Building Inspections	Chris Darst	Kohls	Clothing Allowance	14.99
07/24/25	09/03/25	Building Inspections	Chris Darst	Target	Clothing Allowance	17.50
					Reimbursement Total	50.48
08/06/25	09/15/25	Senior Center	Amanda Alms	Walmart	Senior Center Supplies	9.12
08/04/25	09/15/25	Senior Center	Amanda Alms	Cub	Senior Center Supplies	105.84
					Reimbursement Total	114.96
					Grand Total	15,788.14

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
05/23/25	06/26/25	Police	WDW Disney Resorts	Refund	(291.38)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(2.00)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(2.32)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(4.67)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(4.04)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(2.01)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(4.27)
06/17/25	06/26/25	Police	Prov Fr Cr Facebook	Fraud	(5.00)
06/17/25	06/26/25	Police	Facebook	Fraud	(2.32)
06/17/25	06/26/25	Police	Facebook	Fraud	(2.01)
06/17/25	06/26/25	Police	Facebook	Fraud	(4.04)
06/17/25	06/26/25	Police	Facebook	Fraud	(5.00)
06/17/25	06/26/25	Police	Facebook	Fraud	(2.00)
06/17/25	06/26/25	Police	Facebook	Fraud	(4.67)
06/17/25	06/26/25	Police	Facebook	Fraud	(4.27)
06/17/25	06/26/25	Police	Facebook	Fraud	5.00
06/17/25	06/26/25	Police	Facebook	Fraud	2.00
06/17/25	06/26/25	Police	Facebook	Fraud	4.67
06/17/25	06/26/25	Police	Facebook	Fraud	2.32
06/17/25	06/26/25	Police	Facebook	Fraud	2.01
06/17/25	06/26/25	Police	Facebook	Fraud	4.04
06/17/25	06/26/25	Police	Facebook	Fraud	4.27
05/19/25	06/26/25	Police	Google	YouTube Premium Membership	15.12
05/22/25	06/26/25	Police	Uber	Resort to Airport Transportation for Social Media Conference - Douglas & Boerboom	46.60
				Statement Total	(253.97)
06/16/25	06/26/25	Police	SheepDogMics.com	Detective Radio Equipment	277.73
				Statement Total	277.73
05/22/25	06/26/25	Administration	Home Depot	May Employee Wellness Event - Herbs 101 and Planting	87.49
05/27/25	06/26/25	Administration	U of MN Extension Master Gardeners	May Employee Wellness Event - Herbs 101 and Planting	255.00
				Statement Total	342.49

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05/20/25	06/26/25	Public Works	Sams Club	Cookies for PW Week Lunch	65.94
05/20/25	06/26/25	Public Works	Cross Nursery VanWall	Trees for Tree Sale shortage	604.80
05/20/25	06/26/25	Public Works	Equipment	Blades for Ball groomer #2398	741.98
05/20/25	06/26/25	Public Works	Jimmy Johns	Admin Department Lunch	77.00
05/21/25	06/26/25	Public Works	Jersey Mikes	Mechanic Department Lunch	118.10
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Streets	41.24
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Parks	41.24
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Water	41.24
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Sewer	41.24
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Storm	41.24
05/21/25	06/26/25	Public Works	Toppers Pizza	PW Week appreciation lunch - Mechanic	41.25
05/29/25	06/26/25	Public Works	MN AWWA	Duluth AWWA Water Conference	350.00
06/03/25	06/26/25	Public Works	Kwik Trip	NL Premium Fuel for PW	79.07
06/04/25	06/26/25	Public Works	MN State College	MN Commercial Vehicle Certification - Joey Johnson	245.00
06/04/25	06/26/25	Public Works	MN State College	MN Commercial Vehicle Certification - Ben Arlt	245.00
06/05/25	06/26/25	Public Works	Delta	Flight; MSP - DEN; Nick Fleischhacker	916.97
06/05/25	06/26/25	Public Works	AWWA Events	AWWA 2025 Conference; Nick Fleischhacker	1,450.00
06/06/25	06/26/25	Public Works	MAC Parking	Airport Parking: Nick Fleischhacker	149.76
06/07/25	06/26/25	Public Works	Hunter Industries	Annual Irrigation Clock Fee - 10 Parks	1,090.00
06/08/25	06/26/25	Public Works	Hertz	Rental Car Deposit; Nick Fleischhacker	211.96
06/12/25	06/26/25	Public Works	Dollar	Rental Car balance; Nick Fleischhacker	110.19
				Statement Total	6,703.22
06/07/25	06/26/25	Police	Domino's	Food for homicide investigation	90.76
06/07/25	06/26/25	Police	Domino's	Food for homicide investigation	6.47
				Statement Total	97.23
06/04/25	06/26/25	Engineering	MSFT	Microsoft Azure - Software (runs ArcGIS)	2,026.02
				Statement Total	2,026.02
05/21/25	06/26/25	Information Technology	ssl.com	SSL Cert for webserver	49.00
06/12/25	06/26/25	Information Technology	keeper security	additional Keeper user licenses for secure password storage	48.00
				Statement Total	97.00

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
05/31/25	06/26/25	Recreation	Dollar General	Return of items charged too much	(9.66)
05/20/25	06/26/25	Recreation	Walmart	supplies for Craft Fair	5.62
05/20/25	06/26/25	Recreation	Anoka County license	license for rental canoe	80.90
05/21/25	06/26/25	Recreation	NRPA	NRPA Conference in Florida	745.00
05/22/25	06/26/25	Recreation	Sun Country Airlines	flight to Conference in Florida	233.98
05/29/25	06/26/25	Recreation	Temu	Table cloths for events	59.93
05/29/25	06/26/25	Recreation	Amazon Digital	MYAC movie of the month	4.53
05/30/25	06/26/25	Recreation	Holiday shop closeout	items for the kid's shopping in November	473.00
05/31/25	06/26/25	Recreation	Dollar General	items for the craft sale	3.22
05/31/25	06/26/25	Recreation	Dollar General	items for the craft sale	4.30
05/31/25	06/26/25	Recreation	Dollar General	items for the craft sale	8.05
05/31/25	06/26/25	Recreation	Dollar General	returned these item don't have receipt store needed it	9.66
05/31/25	06/26/25	Recreation	Dollar General	items for the craft sale	2.15
06/01/25	06/26/25	Recreation	Temu	craft for Playnet	18.11
06/01/25	06/26/25	Recreation	Temu	prizes for events	26.07
06/03/25	06/26/25	Recreation	Temu	craft for Playnet	138.49
06/04/25	06/26/25	Recreation	Walmart	supplies for Playnet	32.47
06/04/25	06/26/25	Recreation	Walmart	give away bikes for the Bike Rodeo event-Blaine Festival Sponsor	128.00
06/05/25	06/26/25	Recreation	Walmart	tables for events	89.96
06/07/25	06/26/25	Recreation	KCM eggroll	food for staff/volunteers at Sizzling Summer	31.21
06/07/25	06/26/25	Recreation	Grandpa Mikes Pizza	food for staff/volunteers at Sizzling Summer	80.16
06/07/25	06/26/25	Recreation	Kwik Trip	supplies for craft fair	32.45
06/07/25	06/26/25	Recreation	KCM Eggroll	food for staff/volunteers at Sizzling Summer	16.26
06/10/25	06/26/25	Recreation	Dominos	food for staff training - youth sports	113.46
06/09/25	06/26/25	Recreation	Walmart	food for staff training - Playnet	27.34
06/06/25	06/26/25	Recreation	subway	food for staff training- Playnet	204.97
06/12/25	06/26/25	Recreation	Amazon Digital	MYAC movie of the month	4.31
				Statement Total	2,563.94
05/20/25	06/26/25	Community Development	Department of Labor & Industry	Stan Brouillard Certified Building Official License Renewal	85.00
				Statement Total	85.00

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
05/20/25	06/26/25	Communications	Apple	Monthly iCloud storage	2.99
05/21/25	06/26/25	Communications	SFS at Coronado	Meal while traveling	15.44
05/27/25	06/26/25	Communications	Raglan Road	Meal while traveling	56.19
05/27/25	06/26/25	Communications	WDW Disney Resorts	4 nights hotel for Government Social Media Conference	874.14
05/28/25	06/26/25	Communications	QR Tiger	Annual wetland sanctuary signage QR codes	192.00
06/05/25	06/26/25	Communications	DLVR.IT	Annual subscription public notice auto posting plug in	129.50
				Statement Total	1,270.26
05/19/25	06/26/25	Police	Armstrong Ranch Kennels	Boarding	242.79
06/05/25	06/26/25	Police	USPCA	Membership Fees	70.00
06/12/25	06/26/25	Police	Royal Canin	Dog Food	239.97
				Statement Total	552.76
05/23/25	06/26/25	Administration	MN Secretary of State	Filing requirement for municipal cannabis license	50.00
06/11/25	06/26/25	Administration	Hy-Vee	Water and ice for June 18 supervisor's meeting	42.25
				Statement Total	92.25
05/22/25	06/26/25	Recreation	Sun Country Airlines	Flight to Orlando for National Parks and Recreation Conference	271.98
05/28/25	06/26/25	Recreation	National Recreation and Park Ass.	Registration for NRPA Conference	745.00
06/12/25	06/26/25	Recreation	Frattallone's Ace Hardware	Faucet spigots for community gardens	58.37
06/13/25	06/26/25	Recreation	Most dependable Fountains	Metered Valve and Valve Body for Splash Pad	882.26
				Statement Total	1,957.61
06/02/25	06/26/25	Police	Royal Canin	Dog food	159.98
				Statement Total	159.98
06/03/25	06/26/25	Fire	Twin city filter	Air handling unit filters	767.68
06/10/25	06/26/25	Fire	NFPA national fire porotection	NFPA subscrition for fire inspectors	1,299.99
				Statement Total	2,067.67

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
05/20/25	06/26/25	Police	ELITE K9	FULLY ENCLOSED TRIAL BITE SLEEVE	113.81
05/23/25	06/26/25	Police	ROYAL CANINE	(2) BAGS OF DOG FOOD FOR POLICE K9	159.98
				Statement Total	273.79
05/29/25	06/26/25	Police	Apple.com	iCloud storage	2.99
06/03/25	06/26/25	Police	Caribou Coffee	FBI Partner Training Breakfast	24.54
				Statement Total	27.53
05/20/25	06/26/25	Police	USPS Kiosk	Postage for mailing a package to a citizen - community outreach	9.45
05/23/25	06/26/25	Police	Martinizing of Blaine	Honor Guard Dry Cleaning	24.23
06/06/25	06/26/25	Police	Laser-Labs.com	Tint Meters for patrol squads	694.00
06/12/25	06/26/25	Police	Toys for Trucks	Distracted Driving Truck repair alignment	162.00
				Statement Total	889.68
05/19/25	06/26/25	Police	Holiday Stations 0243	Gas for squad	43.50
06/04/25	06/26/25	Police	Holiday Stations 3514	Gas for squad	50.24
6/11/254	06/26/25	Police	Holiday Stations 0012	Gas for squad	44.57
				Statement Total	138.31
06/11/25	06/26/25	Community Development	INN ON LAKE SUPERIOR	EDAM Conference 6/11 - 6/13/25 - Accomodation - Tucker	411.76
06/16/25	06/26/25	Community Development	RAICH FAMILY FOUNDATION	Registration - Raich Family Foundation Foursome Golf - Thorvig	1,200.00
				Statement Total	1,611.76
05/29/25	06/26/25	Administration	Oliver's	Lunch Meeting w/Maple Grove Staff and Wolfe/Carbajal	89.69
				Statement Total	89.69

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
05/19/25	06/26/25	Police	SQ National Tactical	Training was cancelled - refunding coming	1,576.00
05/21/25	06/26/25	Police	Cub Foods	Community Outreach Event	47.48
05/21/25	06/26/25	Police	4Imprint, Inc.	Community Outreach giveaways	510.69
05/23/25	06/26/25	Police	USPS Kiosk	Postage for DMT Machine	20.25
05/27/25	06/26/25	Police	USPS.com	Postage for Evidence sent to BCA	15.80
05/27/25	06/26/25	Police	BCA Training Education	DMT-G Online Recertification Training - Alex Moore	75.00
05/28/25	06/26/25	Police	Mission Critical Concept	Mission Critical Concepts Training	1,000.00
05/28/25	06/26/25	Police	Storm Training Group	Foundation Instructors Training - Pete Noll	1,199.00
05/29/25	06/26/25	Police	Glock Professional	GLOCK Training Class - Pete Noll	300.00
05/29/25	06/26/25	Police	Glock Professional	GLOCK Training Class - Don Plowman	300.00
05/29/25	06/26/25	Police	BCA Training Education	Predatory Offender Reg & Investigations Training - Joe Ramaley	150.00
05/29/25	06/26/25	Police	Eckberg Lammers	Foundational Policing Report Writing Courtroom Testimony, Mock Trial	298.00
05/30/25	06/26/25	Police	Safariland Training	Impact Munitions Instructor Training - Ramirez, BJ, Brownell, Augustin	1,400.00
05/30/25	06/26/25	Police	Mission Critical Concept	Handgun & Patrol Rifle New Instructor Certification - Pete Noll	1,000.00
05/30/25	06/26/25	Police	Storm Training Group	Foundation Instructor Training - Don Plowman	1,199.00
05/30/25	06/26/25	Police	Safariland Training	Impact Munitions Instructor Training - Stefczak and Bernardy	700.00
05/30/25	06/26/25	Police	Jets Pizza	Elementary	126.44
06/02/25	06/26/25	Police	Minnesota Assoc of Gov	Registration for NL Ceremony for Emily Douglas	40.00
06/02/25	06/26/25	Police	Live Action Safety	Hobble Secure Restraint Strap	193.13
06/03/25	06/26/25	Police	Jets Pizza	Elementary	164.26
06/03/25	06/26/25	Police	Jets Pizza	School Patrol Pizza Party - University Ave Elementary	168.59
06/04/25	06/26/25	Police	BCA Training Education	Leadership in Police Organizations - Nick Traffie	995.00
06/05/25	06/26/25	Police	USPS.com	Postage for Evidence sent to BCA	15.80
06/12/25	06/26/25	Police	Best Western Hotels	Accomodations for Logan Larson for BCA Advanced Narcotics Training	243.92
06/12/25	06/26/25	Police	Best Western Hotels	Accomodations for Caleb Link for BCA Advanced Narcotics Training	243.92
06/12/25	06/26/25	Police	Drivers License Guide	ID Checking Guide Books	75.50
				Statement Total	12,057.78
06/24/25	07/21/25	Police	Kodex, Inc.	Subpoena, for costs directly incurred in complying with the legal process	45.00
07/01/25	07/21/25	Police	Chipotle Mex Gr Online	Captains working lunch to schedule 3M Open Shifts	84.88
07/10/25	07/21/25	Police	Home Depot	Stakes for "No Parking" signs	56.14
07/16/25	07/21/25	Police	Leads Online LLC	Cell Hawk Software Subscription Renewal - Cell Phone Forensics for Investigations	5,672.00
				Statement Total	5,858.02

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
06/16/25	07/21/25	Police	Association of Minnesota	Assoc. of MN Emergency Managers Annual Dues - Andy Luedtke	200.00
06/25/25	07/21/25	Police	Association of Minnesota	Assoc. of MN Emergency Managers Annual Dues - Brent Larson	200.00
07/12/25	07/21/25	Police	Scheels Eden Prairie	Uniform Boots for DOG Officer - Travis Peterson	195.00
07/14/25	07/21/25	Police	RCN Technologies	NetCloud Essentials for Mobile Routers - 1 year renewal	209.43
				Statement Total	804.43
06/17/25	07/21/25	Public Works	UofM Continue Learning	2025 Pesticide Safety Recertification: Kris Paulseth	145.00
06/20/25	07/21/25	Public Works	Myers-Seth Pump	Replacement Filters for Dewatering pump #4650	306.42
07/09/25	07/21/25	Public Works	Kwik Trip	NL Premium Fuel for PW; Small equipment	123.72
07/16/25	07/21/25	Public Works	Kwik Trip	NL Premium Fuel for PW; Small equipment	93.97
07/17/25	07/21/25	Public Works	MN AWWA	Imdieke	350.00
				Statement Total	1,019.11
06/25/25	07/21/25	Police	2025	Refund for cancelled Axon Week Trip to AZ	(100.00)
07/01/25	07/21/25	Police	PY MN Alliance on Cri	Minnesota Alliance on Crime Membership Renewal - COC Emily Douglas	139.52
07/03/25	07/21/25	Police	Jimmy Johns	Working lunch to schedule USA Cup OT (4 Command Staff)	50.09
				Statement Total	89.61
06/18/25	07/21/25	Engineering	OfficeMax/Depot	Colored Card Stock Paper for Water Shut-off Notices	24.86
07/04/25	07/21/25	Engineering	MSFT*E0600WMUCQ	Microsoft Azure	5,847.16
07/17/25	07/21/25	Engineering	MNAWWA.ORG	MN AWWA Annual Conference 2025 (Stefan & Jerry)	700.00
				Statement Total	6,572.02
07/18/25	07/21/25	Information Technology	SSL.com	SSL Wildcard Cert for Blainemn.gov	299.00
				Statement Total	299.00

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
07/01/25	07/21/25	Recreation	Michaels	Return of supplies for summer events	(8.44)
06/25/25	07/21/25	Recreation	Michaels	Supplies for summer events	8.44
06/17/25	07/21/25	Recreation	Walmart	Cleaning and appreciation supplies	23.18
06/18/25	07/21/25	Recreation	Walmart	Sunscreen for Playnet Staff	36.68
06/19/25	07/21/25	Recreation	El Norte	Supper for volunteers at Performance in the Park	16.00
06/26/25	07/21/25	Recreation	Goodwill	Games for Playnet's rainy day sites	64.88
06/26/25	07/21/25	Recreation	Goodwill	Games for Playnet's rainy day sites	51.89
06/26/25	07/21/25	Recreation	Dollar Tree	Storage units for Playnet supplies	12.50
06/26/25	07/21/25	Recreation	Walmart	Playnet treats	10.96
07/10/25	07/21/25	Recreation	Walmart	Playnet treats	18.06
07/02/25	07/21/25	Recreation	Walmart	Finance department ice cream social	80.09
07/08/25	07/21/25	Recreation	Dollar Tree	Supplies for playnet	6.66
07/15/25	07/21/25	Recreation	Temu	Art supplies for playnet	55.32
06/27/25	07/21/25	Recreation	Walmart	File box and supplies for playnet	18.35
07/10/25	07/21/25	Recreation	Walmart	Doodle mats for the junior playnet participants	41.98
07/10/25	07/21/25	Recreation	Etsy	Download for gift tags	1.95
07/10/25	07/21/25	Recreation	Sincerely Eats	Supper for volunteers at Performance in the Park	17.69
07/10/25	07/21/25	Recreation	Walmart	Bikes for the bike rodeo raffle sponsored by Blaine Festival	196.00
07/11/25	07/21/25	Recreation	Jersey Mikes	Lunch for the staff that pulled thistle at East Lake	59.86
07/14/25	07/21/25	Recreation	Walmart	Bikes for the bike rodeo raffle sponsored by Blaine Festival	69.76
07/14/25	07/21/25	Recreation	Walmart	Bikes for the bike rodeo raffle sponsored by Blaine Festival	196.00
07/15/25	07/21/25	Recreation	dollar tree	Gotcha treats for the Playnet staff	18.75
07/15/25	07/21/25	Recreation	Etsy	Template for Diane's retirement gift	4.12
07/16/25	07/21/25	Recreation	Walmart	Art supplies, end of the season fun pops and cleaning supplies	89.64
07/17/25	07/21/25	Recreation	Walmart	Batteries for a playnet game	10.74
07/17/25	07/21/25	Recreation	Amazon Digital	Month movie for the MAYC	6.48
				Statement Total	1,107.54
07/16/25	07/21/25	Community Development	Department of Labor and Industry	Residential Deck Construction and Inspection Class - Sean Carpenter	45.00
07/16/25	07/21/25	Community Development	Department of Labor and Industry	Residential Deck Construction and Inspection Class - Stan Brouillard	45.00
07/16/25	07/21/25	Community Development	Department of Labor and Industry	Residential Deck Construction and Inspection Class - Greg Mely	45.00
07/16/25	07/21/25	Community Development	Department of Labor and Industry	Residential Deck Construction and Inspection Class - Aleks Moz	45.00
07/16/25	07/21/25	Community Development	Department of Labor and Industry	Residential Deck Construction and Inspection Class - Sean Brown	45.00
				Statement Total	225.00

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City Issued Credit Card Purchases
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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
06/20/25	07/21/25	Communications	iStock Government	Monthly stock photography subscription	70.00
06/20/25	07/21/25	Communications	Social Media	Virtual Training - Social Media Masterclass	89.50
06/20/25	07/21/25	Communications	Apple	Monthly iCloud storage	2.99
07/01/25	07/21/25	Communications	Facebook	Social Media Ads for Sizzling Summer Event	99.28
07/15/25	07/21/25	Communications	MN Association of Gov Communicators	Northern Lights Awards Ceremony Registration - Tom Clements	40.00
07/15/25	07/21/25	Communications	MN Association of Gov Communicators	Northern Lights Awards Ceremony Registration - Heidi Andrea	40.00
				Statement Total	341.77
06/20/25	07/21/25	Administration	Panera Bread	Supervisor Training 6/18/25	616.48
07/09/25	07/21/25	Administration	NPELRA	Conference - HR Manager - Duluth	475.00
				Statement Total	1,091.48
06/24/25	07/21/25	Recreation	Walmart	Water for Park Board June Park Tour	3.96
				Statement Total	3.96
06/22/25	07/21/25	Police	River City Grill	Ofc. Noll dinner	29.74
06/22/25	07/21/25	Police	Kwik Trip	Squad 5299 fuel	31.05
06/22/25	07/21/25	Police	Kwik Trip	Squad 5247 fuel	50.48
06/23/25	07/21/25	Police	McDonalds	Ofc. Larson breakfast	7.08
06/22/25	07/21/25	Police	Blooming Grounds	Ofc. Larson lunch	20.61
06/23/25	07/21/25	Police	Ricer City Grill	Ofc. Larson and Ofc. Noll dinner	50.00
06/23/25	07/21/25	Police	Winona's Family Restaurant	Ofc. Larson and Ofc. Noll lunch	40.00
06/23/25	07/21/25	Police	Kwik Trip	Squad 5299 fuel	56.12
06/24/25	07/21/25	Police	McDonalds	Ofc. Larson breakfast	10.73
06/24/25	07/21/25	Police	Kwik Trip	Squad 5299 fuel	26.96
07/11/25	07/21/25	Police	Armstrong Kennels	Boarding for K9 Hector	370.86
				Statement Total	693.63
06/24/25	07/21/25	Police	ARMSTRONG RANCH	POLICE K9 BOARDING	214.94
07/08/25	07/21/25	Police	ARMSTRONG RANCH	POLICE K9 BOARDING	178.19
				Statement Total	393.13

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06/17/25	07/21/25	Police	POST Board Licensing	POST License Renewal for 38 sworn staff	2,790.00
06/25/25	07/21/25	Police	HERO Industries	New Challenge Coins with new logo (Public Safety Funds)	6,250.00
06/29/25	07/21/25	Police	Apple.com	iCloud storage	2.99
07/15/25	07/21/25	Police	Minnesota Sheriffs Assoc	Advanced Gun Laws Training - Gordon Fiske	175.00
07/15/25	07/21/25	Police	Minnesota Sheriffs Assoc	Advanced Gun Laws Training - Cara Rand	175.00
				Statement Total	9,392.99
07/14/25	07/21/25	Police	SP Waveform.com	Antennas for squads to fix connectivity issues	1,306.20
07/15/25	07/21/25	Police	BT Fire Supply	Water rescue gear bags for squads	27.95
				Statement Total	1,334.15
06/25/25	07/21/25	Police	Residence Inn Houston	Accomodations for travel for Josh Sungaard for the USPIS Task Force	267.12
06/29/25	07/21/25	Police	Kwik Trip #149	Gas for squad	38.50
06/30/25	07/21/25	Police	Fairfield Inn & Suites	Accomodations for travel for Josh Sungaard for the USPIS Task Force	121.41
07/01/25	07/21/25	Police	Petro Gas	Gas for squad	40.89
07/01/25	07/21/25	Police	Courtyard by Marriott	Accomodations for travel for Josh Sungaard for the USPIS Task Force	121.96
				Statement Total	589.88
06/26/25	07/21/25	Community Development	METRONORTH CHAMBER	Registration - Tourism and Trending Topics - Tucker	30.00
07/10/25	07/21/25	Community Development	USPS	Postage - Prosecution Related	11.26
				Statement Total	41.26
06/20/25	07/21/25	Administration	Creative Services Inc.	Background Screening for MN Office of Cannabis Management (Wolfe)	295.00
				Statement Total	295.00

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07/01/25	07/21/25	Police	SQ National Tactical	Refund for cancelled training	(1,576.00)
06/17/25	07/21/25	Police	BCA Training Education	Leadershiip in Police Organizations Training - Sgt. Samantha Klimisch	995.00
06/17/25	07/21/25	Police	National Association	School Resource Officers Training - Justin Pohlman	550.00
06/17/25	07/21/25	Police	USPS.com	Property Room/Evidence postage	9.20
06/17/25	07/21/25	Police	Eckberg Lammers PC	LETAC Sergeants Academy - Sgt. Samantha Klimisch	499.00
06/22/25	07/21/25	Police	Imprint Logo	Community Outreach - BPD swag handouts at CO events	2,182.57
06/24/25	07/21/25	Police	Minnesota Sheriffs Assoc	Advanced Gun Laws Training - Officer Travis Peterson	175.00
06/24/25	07/21/25	Police	The Plaza Hotel & Suites	Accomodations at the USPCA Region 12 K9 Trails - Officer Reggie Larson	245.58
06/24/25	07/21/25	Police	The Plaza Hotel & Suites	Accomodations at the USPCA Region 12 K9 Trails - Officer Peter Noll	245.58
06/25/25	07/21/25	Police	IAPE	International Assoc for Property & Evidence Membership - Melissa Christensen	65.00
06/27/25	07/21/25	Police	Cub Foods	Community Outreach - items for the BPD Booth at the Blaine Festival	43.06
06/27/25	07/21/25	Police	Cub Foods	Community Outreach - items for the BPD Booth at the Blaine Festival	4.99
06/27/25	07/21/25	Police	Advertising Store	Community Outreach - BPD custom squad magnets	1,125.00
06/30/25	07/21/25	Police	EB Basic Forensic Int	Basic Forensic Interviewing Training - Det Joe Ramirez & CVS Andrea Donaldson	1,362.37
07/01/25	07/21/25	Police	Minnesota Sheriffs Assoc	Advanced Gun Laws Training - Officer Logan Larson	175.00
07/01/25	07/21/25	Police	BCA Training Education	DMT-G Online Recertification Training - Officer Logan Larson	75.00
07/01/25	07/21/25	Police	BCA Training Education	DMT-G Online Recertification Training - Officer Mike Slavik	75.00
07/01/25	07/21/25	Police	Mission Critical Concepts	Officer Ambush Training - Officer Zachary Prokosch	550.00
07/02/25	07/21/25	Police	USPS.com	Property Room/Evidence postage	9.20
07/08/25	07/21/25	Police	4Imprint, Inc.	Community Outreach - BPD swag handouts at CO events	6,634.43
07/16/25	07/21/25	Police	FBI LEEDA Inc.	Command Leadership Institute Conference - Sgt. Barry Koch	795.00
				Statement Total	14,239.98

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
07/22/25	08/20/25	Police	Walmart	3M Open Command Post consumable items	79.11
07/31/25	08/20/25	Police	Digital Intelligence	Forensic Card Reader and Writer for Investigations	91.77
08/01/25	08/20/25	Police	IACA	International Association of Crime Analysts - 2025 IACA Conference Registration-Florhaug	250.00
08/01/25	08/20/25	Police	Maddens on Gull Lake	Accomodations for the 2025 IACA Conference - Florhaug	172.39
08/01/25	08/20/25	Police	Maddens on Gull Lake	Accomodations for the 2025 IACA Conference - Florhaug	186.83
08/02/25	08/20/25	Police	MACIA	Midwest Association of Crime & Intelligence Analysts - 2025 MACIA Conference-Florhaug	375.00
08/03/25	08/20/25	Police	Uber Trip	Personal Use (accidentally) will pay with check	16.73
08/03/25	08/20/25	Police	Uber Trip	Personal Use (accidentally) will pay with check	4.00
08/07/25	08/20/25	Police	Uber Trip	Personal Use (accidentally) will pay with check	5.00
08/07/25	08/20/25	Police	Uber Trip	Personal Use (accidentally) will pay with check	22.91
				Statement Total	1,203.74
07/30/25	08/20/25	Police	Sheepdogmics.com	Merchandise return of Detectives radio wireless earpiece	(269.00)
07/21/25	08/20/25	Police	Costco Warehouse	Mandatory Working Lunch for EM Team	183.35
08/06/25	08/20/25	Police	Association of Minnesota	Assoc of MN Emergency Managers (AMEM) Annual Conference Regisration - Clark	250.00
08/06/25	08/20/25	Police	Association of Minnesota	AMEM Association Annual Dues-Clark	200.00
08/06/25	08/20/25	Police	Association of Minnesota	Assoc of MN Emergency Managers (AMEM) Annual Conference Regisration - Larson	250.00
08/08/25	08/20/25	Police	Association of Minnesota	Assoc of MN Emergency Managers (AMEM) Annual Conference Regisration - Sadler	250.00
08/14/25	08/20/25	Police	Breezy Point	AMEM Conference Lodging & Meals-Clark (will be reimbursed by Ramsey Co EM)	675.00
08/14/25	08/20/25	Police	Breezy Point	AMEM Conference Lodging & Meals-Sadler (will be reimbursed by Ramsey Co EM)	675.00
08/14/25	08/20/25	Police	Breezy Point	AMEM Conference Lodging & Meals-Larson (will be reimbursed by Ramsey Co EM)	675.00
				Statement Total	2,889.35

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
07/23/25	08/20/25	Public Works	Harbor Freight Tool	Water Treatment Plant Tools	347.68
07/23/25	08/20/25	Public Works	UPS Store	Postage - WTP 4 water samples	37.58
07/29/25	08/20/25	Public Works	MN State Collge Auto Auth	MN Commercial Vehicle Inspector Re-Certification; Doug Degler	110.00
08/01/25	08/20/25	Public Works	Service	Annual Subscription for SnapOn scan tools	60.00
08/04/25	08/20/25	Public Works	Plate Pass	Toll Charges; Nick Fleischhacker	28.38
08/06/25	08/20/25	Public Works	ISA	ISA Professional Membership; Kris Paulseth	175.00
08/11/25	08/20/25	Public Works	Minnesota RWA MN	Water/Collection System Refresher Course: Steve Bowens	400.00
08/11/25	08/20/25	Public Works	Minnesota RWA MN	Water/Collection System Refresher Course: Henry Brooks	400.00
08/11/25	08/20/25	Public Works	Minnesota RWA MN	Water/Collection System Refresher Course: Winston Nimely	400.00
08/11/25	08/20/25	Public Works	Kwik Trip	NL Premium Fuel; Mechanics	88.93
08/12/25	08/20/25	Public Works	MN Recreation and Park	Certified Playground Safety Inspector Course/Exam: Frerichs/Bona/Moshier	1,965.00
08/13/25	08/20/25	Public Works	Minnesota RWA MN	Water School: Shawn Smith	400.00
08/14/25	08/20/25	Public Works	Education & Training	Mgmt/Superviory Leadership Training: Withrow, Beaver, Grode	1,647.00
08/13/25	08/20/25	Public Works	Northern Timberline	Clamp/Plate for Log Truck #1288	80.50
08/18/25	08/20/25	Public Works	Hunter Industries	Annual Irrigation Clock Fee - LAC	87.49
				Statement Total	6,227.56
08/06/25	08/20/25	Police	Down Range Guns & Ammo	Firearm appraisal for evidence	54.52
08/13/25	08/20/25	Police	HOM Furniture	Furniture items for soft interview room (juvenile interview room)	1,109.96
08/14/25	08/20/25	Police	The Home Depot	Items for soft interview room (juvenile interview room)	182.73
				Statement Total	1,347.21
07/21/25	08/20/25	Engineering	GOV*Anoka County	ROW Permit-Road Construction, I/P 25-07	150.00
07/25/25	08/20/25	Engineering	1Password	Teams Starter Pack for 10 Users (July 25, 2025 to July 25, 2026) Annual	239.40
07/31/25	08/20/25	Engineering	Target	Accidental charge to incorrect card	109.51
07/31/25	08/20/25	Engineering	Envirocert International	CPESC Renewal Teresa Barnes	279.46
07/31/25	08/20/25	Engineering	Office Depot	Information Signs for Improvement Project, I/P 25-05	292.92
08/03/25	08/20/25	Engineering	MSFT	Microsoft Azure	6,386.96
08/15/25	08/20/25	Engineering	U of M Cont Learning	2025 MN Water Resources Conference - Megan Hedstrom	500.00
				Statement Total	7,958.25

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
08/17/25	08/20/25	Information Technology	Keeper Security, Inc.	Secure Password Mangement Software Renewal	1,095.00
				Statement Total	1,095.00
07/23/25	08/20/25	Recreation	Temu	never received the paint	(33.66)
07/24/25	08/20/25	Recreation	Temu	item was broken	(5.10)
07/21/25	08/20/25	Recreation	Anoka County	food license for hot dogs at the Bike Rodeo	30.00
07/21/25	08/20/25	Recreation	Walmart	wood sticks for Playnet craft	27.51
07/22/25	08/20/25	Recreation	Walmart	food for the Appreciation dinner for gardeners	50.66
07/21/25	08/20/25	Recreation	Walmart	paint for Playnet	19.76
07/23/25	08/20/25	Recreation	ASCAP	fee for the rest of the music license	16.67
07/23/25	08/20/25	Recreation	Walmart	face paint for Playnet	51.96
07/23/25	08/20/25	Recreation	Temu	prizes for Playnet	144.20
07/24/25	08/20/25	Recreation	Walmart	supplies for the end of the year for Playnet	126.31
07/24/25	08/20/25	Recreation	El Norte	food for the Appreciation dinner for gardeners	389.76
07/26/25	08/20/25	Recreation	Dollar General	supplies for summer events	5.37
07/28/25	08/20/25	Recreation	Blainbrook	appreciation party for the Playnet staff	209.94
07/28/25	08/20/25	Recreation	Blainbrook	appreciation party for the Playnet staff	111.78
07/29/25	08/20/25	Recreation	walmart	Rodeo	67.99
07/31/25	08/20/25	Recreation	Walmart	food for safety camp	29.71
08/06/25	08/20/25	Recreation	Aldis	ice cream for the Bark in the Park event	49.80
08/06/25	08/20/25	Recreation	Walmart	dog ice cream for the Bark in the Park event	110.39
08/06/25	08/20/25	Recreation	Walmart	dog ice cream for the Bark in the Park event	73.90
08/12/25	08/20/25	Recreation	Walmart	food for safety camp	126.09
08/12/25	08/20/25	Recreation	Walmart	food for safety camp	24.35
08/12/25	08/20/25	Recreation	McDonalds	apple slices for safety camp	131.03
08/12/25	08/20/25	Recreation	Panchos	appreciation meal for leaders	297.34
08/13/25	08/20/25	Recreation	Temu	supplies for fall events/programs	94.08
08/12/25	08/20/25	Recreation	Temu	supplies for fall events/programs	3.23
08/13/25	08/20/25	Recreation	Walmart	food for safety camp	63.09
08/13/25	08/20/25	Recreation	Walmart	watermelons for safety camp	9.94
08/13/25	08/20/25	Recreation	McDonalds	Hamburgers for safety camp	741.68
08/14/25	08/20/25	Recreation	Walmart	food for safety camp	29.68
08/13/25	08/20/25	Recreation	Walmart	ice cream for the parents and participants at Safety camp	165.90
08/14/25	08/20/25	Recreation	Pizza Hut	Pizza for the lunch at safety camp	680.95
				Statement Total	3,844.31
08/04/25	08/20/25	Community Development	MN DEPT OF LABOR AND INDUSTRY	2025 FALL SEMINAR FOR BEN STREAM, TOM SCHMOLKE, JASON BETHKE, AND ALLEN JORGENSEN	400.00
08/11/25	08/20/25	Community Development	MN DEPT OF LABOR AND INDUSTRY	LICENSE RENEWAL - BEN STREAM	85.00
				Statement Total	485.00

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Transaction Date	Bills Paid	Department	Vendor	Description	Amount
07/21/25	08/20/25	Communications	4Imprint	City branded apparel for communications staff	241.59
07/21/25	08/20/25	Communications	Hilton	Refundable hotel deposit for professional development travel	258.68
07/21/25	08/20/25	Communications	iStock	Monthly stock photography subscription	70.00
07/21/25	08/20/25	Communications	Apple	Monthly iCloud storage	2.99
07/28/25	08/20/25	Communications	Facebook	Social media advertising - 105th	110.00
07/30/25	08/20/25	Communications	Facebook	Social media advertising - 105th	100.00
08/01/25	08/20/25	Communications	Government Social Media	Conference Registration - Hayle	779.00
08/01/25	08/20/25	Communications	Facebook	Social media advertising - 105th	19.58
08/04/25	08/20/25	Communications	Facebook	Social media advertising - 105th	100.00
08/12/25	08/20/25	Communications	Canva	Online graphic design tool - Stormwater Management	44.79
08/19/25	08/20/25	Communications	iStock	Monthly stock photography subscription	70.00
				Statement Total	1,796.63
07/20/25	08/20/25	Police	ARMSTRONG RANCH	BOARDING	161.11
07/29/25	08/20/25	Police	ROYAL CANIN	DOG FOOD	166.38
08/11/25	08/20/25	Police	ARMSTRONG RANCH	BOARDING	211.61
				Statement Total	539.10
07/31/25	08/20/25	Administration	Menufy.com	Blood Drive Volunteer Lunch	17.79
				Statement Total	17.79
07/29/25	08/20/25	Police	Tractor Supply	Outdoor kennel for K9 Hector	579.98
				Statement Total	579.98
07/21/25	08/20/25	Police	ARMSTRONG RANCH	POLICE K9 BOARDING	147.01
07/28/25	08/20/25	Police	ROYAL CANINE	(2) BAGS OF DOG FOOD FOR POLICE K9	159.98
08/05/25	08/20/25	Police	ARMSTRONG RANCH	POLICE K9 BOARDING	73.51
				Statement Total	380.50
07/18/25	08/20/25	Police	Eckberg Lammers	Gun Laws 101 Training at ACSO - Gordy Fiske	99.00
07/23/25	08/20/25	Police	MN Chiefs of Police	MCPA Fall Leadership Summit - Podany and Gerhard	560.00
07/24/25	08/20/25	Police	Craguns-PMS Brainerd	Accomodations for MCPA Fall Leadership Summit-Podany	268.42
07/24/25	08/20/25	Police	Craguns-PMS Brainerd	Accomodations for MCPA Fall Leadership Summit-Gerhard	268.42
07/29/25	08/20/25	Police	Apple.com	iCloud storage	2.99
07/31/25	08/20/25	Police	Tribune	Online subscription	62.27
				Statement Total	1,261.10

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07/22/25	08/20/25	Police	SP Waveform.com	Antennas for squads to fix connectivity issues	522.48
08/04/25	08/20/25	Police	SP Waveform.com	Antennas for squads to fix connectivity issues	783.73
08/06/25	08/20/25	Police	Fire Supply	Water rescue gear bags for squads	454.80
08/13/25	08/20/25	Police	Martinizing of Blaine	Honor Guard dry cleaning	24.45
				Statement Total	1,785.46
07/21/25	08/20/25	Police	Holiday Stations	Gas for squad	35.76
07/22/25	08/20/25	Police	Delta Hotels by Marriot	Accomodations for travel for Josh Sungaard for the USPIS Task Force	121.83
07/23/25	08/20/25	Police	Holiday Stations	Gas for squad	45.74
08/17/25	08/20/25	Police	Kum&Go	Gas for squad	48.36
				Statement Total	251.69
07/18/25	08/20/25	Community Development	FEDEX OFFICE	3M Open Badges	179.63
07/29/25	08/20/25	Community Development	APA MN CHAPTER	2025 APA Planning Conference 9/24-9/26/25_Registration - Showalter	452.15
08/12/25	08/20/25	Community Development	THE STAR TRIBUNE	The Star Tribune - Annual Subscription	130.00
				Statement Total	761.78

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07/29/25	08/20/25	Police	BCA Training Education	DMT-G Certification Training - Marohnic	375.00
07/29/25	08/20/25	Police	BCA Training Education	DMT-G Certification Training - Dahlstrom	375.00
07/30/25	08/20/25	Police	BCA Training Education	Utilizing OSINT, Internet, Social Media Court Orders for Investigations Training-Slavik	300.00
07/30/25	08/20/25	Police	USPS.com	Property Room/Evidence postage	9.60
07/30/25	08/20/25	Police	National Tactical	Supervising Patrol Critical Incidents Training - Sgt.Klimisch & Sgt. Stefczak	622.00
07/28/25	08/20/25	Police	Action Targets	Training Target Shooting Items	654.37
08/04/25	08/20/25	Police	Cub Foods	Community Outreach - Crossing Guard Pizza Party at Elementary School	17.28
08/05/25	08/20/25	Police	Maddens on Gull Lake	Accomodations for MACIA Conference -Det. Ramirez, Vang, Vollman, N.Peterson	1,436.88
08/06/25	08/20/25	Police	MACIA	Midwest Association of Crime & Intelligence Analysts (MACIA) Conf Registration (4 ppl)	1,500.00
08/06/25	08/20/25	Police	Broadway Bar & Pizza	Night to Unite Kick-Off Meeting Pizza's	536.86
08/07/25	08/20/25	Police	Secretary of State	Notary Renewal - Kelly Karas	120.00
08/11/25	08/20/25	Police	Cub Foods	Community Alliance Meeting items	47.09
08/13/25	08/20/25	Police	Cub Foods	Beaverbrook Shoot Training items	61.79
08/13/25	08/20/25	Police	Cub Foods	Beaverbrook Shoot Training items	10.00
08/13/25	08/20/25	Police	USPS.com	Property Room/Evidence postage	9.60
				Statement Total	6,075.47
				Grand Total	116,019.61

City of Blaine
City Council Workshop

November 3, 2025 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order by Mayor Sanders at 5:33PM.

2. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Safety Services Director/Police Chief Brian Podany; Deputy Police Chief Joe Gerhard; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; Public Works Director Nick Fleischhacker; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

3. New Business

3.1. 2025-239 Delegation Update - Senator Kreun
Sponsors: Erik Thorvig, City Manager

City Manager Thorvig stated Senator Kreun was in attendance to present council with a legislative recap and look-ahead. Staff will also seek to have Representatives Norris and West present before the end of the year.

Senator Michael Kreun thanked the council for their time and provided the council with a recap from the legislature. He commented on the committees he serves on and described the work that was done on the budget for this year. He explained there was an 8% decrease in the approved budget. He discussed the structural imbalance that was in place within the budget noting the state was currently spending more than it was taking in and the state would have to address this concern. He noted education was the largest portion of the state's budget increases. He provided further comment on how he was working to enact a bill that would combat fraud. It was his hope this bill would pass in 2026. He feared that the amount of fraud that was occurring in the state government was enough that people would begin losing faith in the government, which was a dangerous place to be. He wanted to see faith restored in state government. He expressed frustration with the fact $250 million has been spent on the Blue Line extension and construction hasn't even started. He indicated the estimate from the Met Council to complete the Blue Line was $3.2 billion. He explained cannabis would be taxed at a rate of 22.875% in Anoka County which would greatly impact revenues for cities. He encouraged the city to reach out to him with their comments and concerns on the proposed cannabis laws.

Mayor Sanders stated the state's rollout of the cannabis requirements has been a concern and frustration for the city. He anticipated there were geopolitical fights at the state level that were becoming more difficult than the bipartisan fights. He encouraged the state to allow cities to have local control over the zoning and housing projects that come to each city. He reported housing and development projects can not have a one-size fits all oversight. Senator Kreun reported the housing/local control matter was coming from a place of good intentions and he anticipated housing would continue to be a matter that would be considered at the state level.

Councilmember Larson asked if backstops could be put in place to address the fraud concerns, given how Minnesota was now being viewed by all states on a national level regarding fraud. Senator Kreun stated it was his understanding Minnesota was the nationwide leader when it comes to fraud.

Councilmember Robertson thanked Senator Kreun for his presentation and noted she would be reaching out to him to further discuss transportation issues.

Mayor Sanders thanked Senator Kreun for his presentation and for taking the time to attend this meeting.

3.2. 2025-240 2026 Budget; Truth-in-Taxation Preview
Sponsors: Jason Zimmerman, Finance Director

Finance Director Zimmerman reviewed the budget timeline in detail with the council. He stated upon certification to the county auditor, the proposed levy will be used to prepare the proposed property tax notice, also known as the Truth-in-Taxation (TNT) Notice. This notice is required to be mailed to property owners between November 11 and November 24 of each year and includes parcel-specific estimated property taxes payable in the following year, should each taxing jurisdiction approve their levies as proposed. Notices are provided for real and personal property, but not manufactured home property taxed as

personal property. Manufactured home property taxed as personal property is not included since it is assessed and taxed in the same year. He spoke to how Blaine was the economic engine for Anoka County and described how property taxes have increased over the past 10 years. He discussed how the median value home in Blaine would be impacted by the proposed budget and tax levy.

Councilmember Larson asked if a levy increase close to 10% would be the norm going forward. Mr. Zimmerman stated this would be determined by the council and the council's policy decisions. He explained the council would have further discussions regarding franchise fees at an upcoming workshop meeting.

Mayor Sanders thanked staff for the detailed presentation and encouraged the council to reach out to staff with any comments or questions regarding the proposed budget.

4. Other Business

None.

5. Adjournment

The workshop adjourned at 6:58PM.

City of Blaine
City Council

November 3, 2025 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:02PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: City Manager Erik Thorvig; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Director of Engineering Dan Schluender; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

4. Awards - Presentations - Organizational Business

None.

5. Communications

Councilmember Robertson thanked all who were involved in the recent citizens academy and inquired about the city's junior citizens academy. Safety Services Director/Police Chief Podany reported the city held the junior citizens academy this year over the MEA break. He was pleased to report the city received a grant to cover the expense of the junior citizens academy.

6. Open Forum

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While open forum is not intended to provide for response or discussion opportunities, if follow-up is needed, city staff will work to contact the speaker(s) outside of the meeting to arrange for that follow-up. Each speaker will be limited to 3 minutes with a maximum of 15 minutes set aside for open forum.

Mayor Sanders opened the Open Forum at 7:09PM.

Bruce Manthei, 4101 99th Avenue NE, shared continued concerns regarding the location of the electrical box at 99th and Lexington Avenue and expressed concern with the lack of council's response to his recent email.

There being no further input, Mayor Sanders closed the Open Forum at 7:13PM.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Moved by Councilmember Massoglia, seconded by Councilmember Fleming, that the following items on the Consent Agenda be approved.

Councilmember Massoglia requested all credit card statements and employee reimbursements be included on the schedule of bills paid going forward as approved by the council by motion in July.

Councilmember Newland said he would be abstaining from voting on the October 6 bills paid due to a conflict of interest.

Motion adopted 6-0-1 (Councilmember Newland abstained).

7.1. 2025-241 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

7.2. 2025-242 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

7.3. 2025-243 Motion to Approve a Tobacco and Tobacco Products License for Aquila Stores, Inc. dba Blaine Fastrip, 9850 Polk Street NE
Sponsors: Cathy Sorensen, City Clerk

7.4. RES 25-176 Resolution to Award a Contract to Keys Well Drilling Company in the amount of $242,980.00 for the inspection of Well 5 and Well 17 and repair as needed.

Sponsors: Nick Fleischhacker, Public Works Director, Kristian Gaasland, Public Works Supervisor - Water

7.5. ORD 25-2586 Second Reading
Ordinance Adopting and Enacting a New Code for the City of Blaine, Minnesota; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and this Ordinance Shall Become Effective

Sponsors: Cathy Sorensen, City Clerk

7.6. RES 25-174 Resolution Authorizing the Mayor and City Manager to Approve an LRIP Application for Funding for the Trunk Highway 65 and Bunker Lake Boulevard Project

Sponsors: Daniel Schluender, Director of Engineering

7.7. RES 25-175 Resolution Authorizing City of Blaine Staff to Execute All Necessary Documents to Ensure City of Blaine Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement

Sponsors: Cathy Sorensen, City Clerk

7.8. RES 25-38 Resolution Accepting a Bid from Veit & Company, Inc. in the Amount of $91,372 for the 2025 Storm Sewer Lining Project, Improvement Project No. U2517 (25-16)

Sponsors: Daniel Schluender, Director of Engineering

7.9. 2025-244 Motion to Authorize Mayor and City Manager to Enter into a Contract with Short Elliott Hendrickson, Inc. (SEH) for Professional Engineering Services for the Public Works Fuel Station Reconstruction Project, Improvement Project No. F2501.

Sponsors: Scott Johnson, Director of Administrative Services, Stefan Higgins, Assistant City Engineer

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. 2025-245 Motion to Consider Approval of a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Gilberto's Mexican Taco Shop located at 2331 108th Lane NE, Suite 150

Sponsors: Cathy Sorensen, City Clerk

City Clerk Sorensen stated council has been asked to approve a wine and 3.2 percent on-sale licenses for Gilberto's Mexican Taco Shop located at 2331 108th Lane NE, Suite 150, Blaine to allow the ability to serve intoxicating spirits, beer and wine. A public hearing is required prior to the approval of wine and 3.2 percent malt liquor on-sale licenses in the city. Wendy Cisneros and Gabino Coconi-Alvarez, applicants, submitted a wine and 3.2 percent on-sale liquor license applications. The applicants included the required license fees, forms and documents. The background investigation was conducted by the Blaine Police Department with no concerns found. The wine and 3.2 percent malt liquor licenses, if approved, would be active through June 30, 2026, and run concurrent with annual liquor license renewals. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council.

Mayor Sanders opened the public hearing at 7:17PM.

There being no public input, Mayor Sanders closed the public hearing at 7:17PM.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to approve a Wine and 3.2 Percent Malt Liquor On-Sale Licenses for Gilberto's Mexican Taco Shop located at 2331 108th Lane NE, Suite 150.

Motion adopted unanimously.

8.2. ORD 25-2590 First Reading
An Ordinance Amending Sec. 2.07. Salaries of the Blaine City Charter

Sponsors: Cathy Sorensen, City Clerk

Ms. Sorensen stated council is asked to hold a public hearing regarding the proposed charter amendment and then hold first reading of the proposed ordinance regarding salaries of mayor and councilmembers.

Mayor Sanders opened the public hearing at 7:19PM.

There being no public input, Mayor Sanders closed the public hearing at 7:19PM.

Declared by Mayor Sanders that Ordinance No. 25-2590, “An Ordinance Amending Sec. 2.07. Salaries of the Blaine City Charter,” be introduced and placed on file for second reading at the November 17, 2025 Council meeting.

9. Development Business

None.

10. Administration

10.1. RES 25-179 Authorizing the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, Subject to Certain Parameters; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment

Sponsors: Jason Zimmerman, Finance Director

Finance Director Zimmerman stated council is requested to authorize the competitive negotiated sale of General Obligation Improvement and Utility Revenue Bonds in order to finance various utility infrastructure activities, pavement management projects, and the acquisition of capital equipment, consistent with the 2025-2029 Capital Improvement Plan. He reported Council has provided guidance to staff to prioritize refunding capital equipment and easing the use of bonding going forward while continuing to invest in essential infrastructure. The short term result would mean increases to the tax levy to build up funds for capital expenses and the long term result would benefit taxpayers by saving on borrowing costs and interest expenses. Staff provided further comment on the debt financing the city has pursued over the past three years and recommended the council approve the Series 2025A revenue bonds.

Moved by Councilmember Newland, seconded by Councilmember Larson, to authorize the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, Subject to Certain Parameters; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment.

Councilmember Robertson reported she would not be supporting this bond sale because she had not previously voted for the capital improvement plan. She explained she did not support using unreserved funds to purchase capital but rather recommended paying off the city's debt before purchasing new capital. She discussed how the request from staff has been so great in the last few years and she appreciated how staff has worked to address her numerous questions.

Councilmember Massoglia stated he did not support the capital improvements plan last year either and indicated he would be voting no on this item was well.

Motion adopted 5-2 (Councilmembers Massoglia and Robertson opposed).

11. Other Business

City Manager Thorvig shared a statement regarding the open forum process and explained how responses are provided to residents regarding their concerns.

12. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Fleming, to adjourn the

meeting at 7:31PM.

Motion adopted unanimously.

City of Blaine
Staff Report

File Number: RES 25-188

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Erik Thorvig, City Manager

Agenda Item # 7.4

Resolution Submitting a Recommendation to the Anoka County Board of Commissioners to Reappoint Jess Robertson to the Rice Creek Watershed District Board of Managers

Executive Summary

The Rice Creek Watershed District has notified cities in the district that a Board of Managers term is set to expire on January 17, 2026. This resolution recommends the reappointment of current Board Member Jess Robertson.

Background

Blaine's current representative on the Rice Creek Watershed District (RCWD) Board of Managers is Jess Robertson, first appointed in 2022. The five-member board includes representatives residing in:

- White Bear Township
- Hugo
- Columbus
- Mounds View
- Blaine (Jess Robertson)

By statute, two managers are appointed from Anoka County, two from Ramsey County, and one from Washington County. Appointments are made by the respective County Boards from a list of up to three candidates submitted jointly or individually by municipalities within the district. Nominees must reside in the district, be eligible to vote there, and may not hold public office at the county, state, or federal level.

The city is not aware of other candidates that have expressed interest at this time. The City of Circle Pines has already passed a resolution supporting Jess Robertson's reappointment. Blaine is therefore preparing a similar resolution to formally endorse her continued service.

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

In addition to RCWD's public outreach, the city posted notice of the opening.

Staff Recommendation

By motion, approve the resolution recommending that Jess Robertson be reappointed to the RCWD Board of Managers.

Attachment List

1. Circle Pines Resolution

City of Blaine

Signature Copy
Resolution: RES 25-188

Resolution Submitting a Recommendation to the Anoka County Board of Commissioners to Reappoint Jess Robertson to the Rice Creek Watershed District Board of Managers

WHEREAS, the City of Blaine has received notice of an opening on the Rice Creek Watershed District (RCWD) Board of Managers; and

WHEREAS, Jess Robertson, a resident of Blaine, has served as the City's representative on the RCWD Board of Managers since her initial appointment in 2022; and

WHEREAS, the RCWD Board currently consists of five members representing White Bear Township, Hugo, Columbus, Mounds View, and Blaine (Jess Robertson); and

WHEREAS, Jess Robertson has provided dedicated and effective representation for the City of Blaine, contributing valuable insight and leadership to the Board's mission of protecting and managing watershed resources; and

WHEREAS, the City of Blaine strongly supports continued representation by a qualified Blaine resident on the RCWD Board; and

WHEREAS, the City of Circle Pines has adopted a resolution endorsing the reappointment of Jess Robertson; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine, Minnesota, recommends and supports the reappointment of Jess Robertson by the Anoka County Board of Commissioners to the Rice Creek Watershed District Board of Managers.

PASSED by the City Council of the City of Blaine this 17th day of November, 2025.

RESOLUTION NO. 2025-27

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF CIRCLE PINES

RESOLUTION SUBMITTING A LIST OF ELIGIBLE NOMINEES TO ANOKA COUNTY FOR THE OPEN MANAGER POSITION ON THE RICE CREEK WATERSHED DISTRICT BOARD OF MANAGERS

WHEREAS, the city received notice of an opening on the Rice Creek Watershed District Board of Managers; and

WHEREAS, the county notified the city they can submit a list of Nominations to the Anoka County Board of Commissioners per Minnesota Statute 103D.311; and

WHEREAS, the City of Circle Pines wishes to have representation on the Rice Creek Watershed District; and

WHEREAS, the current representative, Jess Robertson of Blaine, has done an excellent job on the Rice Creek Watershed District Board of Managers; and

WHEREAS, the City of Circle Pines requests the reappointment of Jess Robertson; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Circle Pines, Minnesota, does hereby submit a list of names for consideration by the Anoka County Board of Commissioners per Minnesota Statute 103D.311 at least 60 days before the expiration of the term of the board managers whose term has expired.

Adopted by this 28th day of October 2025.

_____
David Bartholomay, Mayor

(SEAL)

_____
Patrick Antonen, City Administrator

City of Blaine

Signature Copy

Resolution: RES 25-180

Resolution to Approve Joint Powers Agreement with the City of Ham Lake for Implementation of Groundwater Monitoring Wells

WHEREAS, the City of Blaine, and the City of Ham Lake desire to jointly participate in a project involving installing and monitoring two monitoring wells that will monitor water levels in the Quaternary and Tunnel City-Wonewoc aquifers in the City of Ham Lake; and

WHEREAS, Minnesota Statutes section 471.59 authorizes political subdivisions of the State of Minnesota to enter into joint powers agreements for the joint exercise of powers common to each; and

WHEREAS, said Agreement details the responsibilities of the City of Blaine and the City of Ham Lake as to the costs associated with the design, construction, administration and related activities of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. The Joint Powers Agreement between the City of Blaine and the City of Ham Lake for the implementation of groundwater monitoring wells in the City of Ham Lake is hereby approved.

2. The Mayor and City Manager are hereby authorized and directed to execute said agreement and any amendments, and thereby assume for and on behalf of the City of Blaine all the contractual obligations contained therein.

PASSED by the City Council of the City of Blaine this 17th day of November 2025.

City of Blaine
Staff Report

File Number: RES 25-180

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Daniel Schluender, Director of Engineering

Agenda Item # 7.5

Resolution to Approve Joint Powers Agreement with the City of Ham Lake for Implementation of Groundwater Monitoring Wells

Executive Summary

The Joint Powers Agreement (JPA) between the City of Blaine and the City of Ham Lake will allow Blaine to construct and gather data from a nest of two monitoring wells on City of Ham Lake-owned property located in Patricia's Park.

Background

At the June 2, 2025 city council workshop, staff presented an update on the Northeast Wellfield (city wells 18, 19, 20 and 21) and the process staff was working with the Minnesota DNR (DNR) to receive appropriations permits for three wells in the Northeast Wellfield (city wells 19, 20 and 21). One component of the DNR's requirements was that Blaine install a nest of two monitoring wells in the Tunnel City Wonewoc and Quaternary aquifers in Ham Lake. These monitoring wells will be used to monitor water levels in the two aquifers to aid in determining how to best operate the Northeast Wellfield in a manner that will reduce the likelihood of Blaine's municipal wells creating interference complaints with private wells in Ham Lake like that which occurred in the summer of 2022.

Staff has worked with Ham Lake to draft a Joint Powers Agreement that will allow Blaine to install two monitoring wells in Patricia's Park, located at the north end of Xebec Street, north of Bunker Lake Boulevard. This location was chosen because of its central location within the cluster of well interference complaints experienced in 2022, ease of access and ability to be located on pubically accessible City of Ham Lake-owned property. Per the JPA, the City of Blaine will be the owner of the monitoring wells and be responsible for all costs and maintenance associated with the wells.

The Ham Lake City Council approved the JPA at their November 3, 2025 meeting.

Strategic Plan Relationship

The project aligns with the City's strategic initiatives for providing a well-maintained Infrastructure.

Board/Commission Review

This item has not been reviewed by any boards or commissions.

Financial Impact

This council action does not obligate any city funds to be spent. A future project to construct the monitoring wells will be brought before council for approval at the appropriate time.

Public Outreach/Input

N/A

Staff Recommendation

Approve the following resolution.

Attachment List

1. JPA Groundwater Monitoring Blaine and Ham Lake
2. JPA Location Map

JOINT POWERS AGREEMENT
FOR IMPLEMENTATION OF
GROUNDWATER MONITORING WELLS
IN THE CITY OF HAM LAKE

This Joint Powers Agreement ("Agreement") is made and entered into this ____ day of _____, 2025, by and between the City of Blaine, a Minnesota municipal corporation, 10801 Town Square Drive NE, Blaine, Minnesota 55449 (Blaine) and the City of Ham Lake, a Minnesota municipal corporation, 15544 Central Avenue NE, Ham Lake, Minnesota 55304 (Ham Lake).

WITNESSETH

WHEREAS, Blaine and Ham Lake citizens depend upon groundwater aquifers as a source of potable water; and

WHEREAS, Blaine and Ham Lake share a common interest in sustainable usage of the Quaternary and Tunnel City-Wonewoc aquifers that underly both Blaine and Ham Lake; and

WHEREAS, Blaine intends to implement a project monitoring water levels in both aquifers; and

WHEREAS, Minnesota Statutes section 471.59 authorizes political subdivisions of the State of Minnesota to enter into joint powers agreements for the joint exercise of powers common to each; and

NOW, THEREFORE, in consideration of mutual promises set forth herein and other good and valuable consideration, Blaine and Ham Lake agree to incorporate the recitals above and agree as follows:

I. PURPOSE

Blaine and Ham Lake agree to participate in a project involving installing and monitoring two monitoring wells (wells) that will monitor water levels in the Quaternary and Tunnel City-Wonewoc aquifers (aquifers). The location of the wells will be in Patricia's Park in Ham Lake more particularly described below in Section II (A). Data gathered in this from these wells will be used by Blaine and the Minnesota DNR (DNR) to inform the operation of Blaine's Northeast Well Field (identified as city wells 18, 19, 20 and 21).

II. METHODS

A. Well Installation

Blaine and its consultant engineer will work with Ham Lake to site the monitoring wells in a specific location within Patricia's Park that is acceptable to both Blaine and Ham Lake, located in the general area set forth in the attached Figure 1. Blaine and its consultants will be responsible for obtaining all permits, paying all applicable fees and costs, including Ham Lake's attorney and engineering costs, and drilling and installing the proposed wells. Blaine will submit a site plan for the wells to Ham Lake for consideration and approval prior to beginning any construction of the wells. Said site plan shall include, at the minimum, concrete pad surrounding

the wells and bollard protection. It is anticipated that construction and installation of the new well and monitoring equipment will be completed by the spring of 2026.

B. Well Ownership

Blaine agrees to be the "well owner" of both wells on the Minnesota Department of Health Well Construction permit.

Well ownership responsibilities include maintenance of the wells, submitting to the applicable agencies required annual well maintenance permits, and sealing the wells if they are decommissioned, in accordance with applicable Minnesota Statutes and Minnesota Rules requirements subject to the following additional requirements.

Blaine as the well owner will be solely responsible for (1) operations, maintenance and repair of the wells, (2) appurtenances and monitoring equipment, and (3) all associated costs.

If, for any reason whatsoever, Blaine fails to operate, maintain or repair the wells or any elements thereto after notification from Ham Lake or any other entity, Ham Lake may take on efforts to do so, including sealing the well, and charge back all costs associated thereto to the City of Blaine.

C. Well Monitoring/Site Access

Ham Lake agrees to allow Blaine and its consultants access to the wells on Ham Lake property to undertake well installation, sampling, maintenance, data collection activities, and Well Ownership duties and responsibilities. As a courtesy, Blaine will provide reasonable advance notification to Ham Lake staff via email or telephone communications when Blaine staff or its consultants will be on site to access the monitoring wells.

D. Well Monitoring Data

Data gathered from well monitoring will be used by Blaine and the DNR to understand safe yields for the aquifers, aid in preventing private well interference issues, and help establish pumping routines for Blaine's Northeast Well Field. All data gathered from the wells shall be shared with Ham Lake upon request. Blaine shall provide Ham Lake, upon request, access to the wells for independent measuring and verification of water levels within the wells.

E. Citizen Communications

Blaine agrees to share with Ham Lake and incorporate Ham Lake input Blaine's correspondence to its citizens about the installation of the wells.

III. TERM / TERMINATION

This Agreement shall continue in full force and effect from the effective date until terminated by mutual agreement of both parties. This Agreement shall be automatically renewed on a year-to-year basis unless both parties in writing agree to termination.

IV. RELATIONSHIP OF PARTIES.

Nothing in this Agreement creates or establishes a partnership, joint venture or agency relationship between the parties. As between the parties, Blaine is solely responsible for the method and manner of well construction, data collection and maintenance. Nothing in this Agreement creates any right in any third-party or affects any immunity, defense or liability limitation pertaining to either party.

V. DISPUTE RESOLUTION.

Any legal proceedings related to the enforcement of this agreement shall be in the Anoka County District Court, Tenth Judicial District.

VI. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the City Administrator for the city of Ham Lake, 15544 Central Avenue NE, Ham Lake, Minnesota 55304 and to the City Manager for the city of Blaine, 10801 Town Square Drive NE, Blaine, Minnesota 55449.

VII. INDEMNIFICATION

Blaine and Ham Lake mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement. Blaine agrees to indemnify and hold harmless Ham Lake from any damages caused to the wells by third parties over which Ham Lake has no control. Further, Blaine agrees to indemnify Ham Lake from any claims or causes of actions for damages of any kind whatsoever caused by or related to the wells, their use, operation or existence, except for and unless such claims or causes of action arising from or due to the acts or omissions of Ham Lake.

VIII. ENTIRE AGREEMENT / REQUIREMENT OF WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IX. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

X. SAVING CLAUSE

If any term or provisions of this Agreement is determined to be invalid or unenforceable by any court of competent jurisdiction, the remainder of the Agreement shall be valid and enforceable, to the extent permitted by law.

XI. NO WAIVER

Failure by either party to insist, in any one or more instances, upon strict performance of any term, covenant or condition of this Agreement or to exercise any right or option contained in this Agreement shall not be construed as a waiver of such term, covenant, condition or right or option, but the same shall remain in full force and effect. The parties shall not be deemed to have waived any term of this Agreement until expressed in a signed writing.

XII. GOVERNMENT DATA PRACTICES

Blaine and Ham Lake will comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, as it applies to all data created, collected, received, stored, used, maintained or disseminated by the Blaine or Ham Lake under this Agreement.

XIII. COUNTERPARTS.

This Agreement may be executed in any number of counterparts, each of which when taken together will constitute a single agreement.

XIV. EFFECTIVE DATE.

This Agreement is effective as of the date all signatures below have been provided.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

City of Ham Lake:

By: _____
Brian Kirkham, Mayor

Dated: 11/3/2025

By: _____
Denise Webster, City Administrator

Dated: 11/3/2025

City of Blaine:

By: _____
Tim Sanders, Mayor

Dated: _____

By: _____
Erik Thorvig, City Manager

Dated: _____

Figure 1 - Location Map

6/12/2025, 2:38:03 PM

- Multi-units

1:600

0 37.5 75 150 ft

0 10 20 40 m

GENERAL LOCATION AREA FOR
TWO MONITORING WELLS:
PATRICIA'S PARK
1431 XEBEX ST

City of Blaine
Staff Report

File Number: 2025-256

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Resolution

Approval of Consent Agenda: - Jason Zimmerman, Finance Director

Agenda Item # 7.6

Certify 2025 Delinquent Utility Accounts to Anoka County

Executive Summary

The Council annually certifies delinquent utilities to Anoka County for collection with the following year's property taxes. This process protects the city by establishing the unpaid amounts as a lien on the related properties. The certification process also serves as the city's collection process.

Background

Section 86-147 of the Blaine City Code provides the procedure for certifying delinquent amounts to the County for assessment. The current City Ordinance applicable to these charges provides certain deadlines that must be met prior to the City certifying a charge as delinquent. First, the City provides notice of charges to the account holder in compliance with Section 86-146 of the Code. If the charge remains unpaid after 30 days, it becomes overdue and the City sends an overdue notice to the resident. If the overdue payment is not resolved within 14 days of that notice, the account is considered delinquent.

On September 15, 2025 all customers with a delinquent utility bill subject to certification were sent a letter notifying them that if the account was not paid, it would be included in the certification process for collection. If payment is not received before the November 1, 2025 deadline for remittance to the county, the attached resolution authorizes staff to certify the amount due to the Anoka County Auditor for collection with 2025 property taxes. Each account certified to Anoka County will also be charged a $50.00 certification fee in accordance with the city's fee schedule.

The amount to be certified for collection is $694,421.56 for delinquent utilities. The certifications represent 805 properties with utility certifications. The amount to be certified is $64,129.04 more than the $630,292.52 initially authorized in 2024. Certification fees amount to $40,250.00.

Amounts certified in previous years are as follows:

$630,292.52	2024
$530,280.19	2023
$473,330.18	2022
$423,871.22	2021
$408,738.75	2020
$449,337.06	2019
$451,443.17	2018
$392,787.93	2017
$350,340.49	2016
$546,169.04	2015
$535,937.12	2014
$538,126.43	2013
$594,954.47	2012
$554,735.52	2011
$545,176.51	2010
$531,238.38	2009

The amount to be certified reflects less than 2.5% of the total revenues of the City's utility funds. Revenues include billings, interest earned, various grants, and direct charges for utility service.

Strategic Plan Relationship

The collection of delinquent utility bills and invoices provides needed revenue to maintain the City's utility funds and supports the financial sustainability of the City.

Board/Commission Review

N/A

Financial Impact

Delinquent utilities certified to the county for collection represent roughly 2.5% of annual billings. Nearly 85% of delinquent accounts are collected the following year, and nearly 100% are collected within three years of certification.

Public Outreach/Input

None required.

Staff Recommendation

Adopt the following resolution certifying delinquent utilities.

Attachment List

1. 2025 Utility Certification List

City of Blaine

Signature Copy
Resolution:

Certify 2025 Delinquent Utility Accounts to Anoka County

WHEREAS, the records of the Public Utilities Billing Department lists certain accounts as delinquent; and

WHEREAS, pertinent Minnesota Statutes authorize certification of the delinquent accounts to the County tax rolls for collection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that the City Clerk is hereby authorized and directed to certify to the County Auditor the amount of these delinquent accounts, together with a legal description of the premises served, as set forth in the attached document.

BE IT FURTHER RESOLVED by the City Council of the City of Blaine that the County Auditor is hereby requested to record the attached delinquent accounts as part of the tax levy on the premises served to be collected during the ensuing year.

PASSED by the City Council of the City of Blaine this 17th day of November, 2025

Property ID Number	Delinquent Amount	Administration Fee	Total Certification	Utility Account
31-31-23-24-0034	$ 899.29	$ 50.00	$ 949.29	100037-001
31-31-23-23-0024	388.49	50.00	438.49	100079-001
31-31-23-22-0065	1,050.97	50.00	1,100.97	100088-000
31-31-23-42-0033	463.85	50.00	513.85	100109-000
30-31-23-33-0022	1,654.10	50.00	1,704.10	100121-000
31-31-23-44-0063	1,144.77	50.00	1,194.77	100178-001
32-31-23-23-0006	660.40	50.00	710.40	100185-000
31-31-23-44-0084	1,045.30	50.00	1,095.30	100199-000
31-31-23-14-0062	238.28	50.00	288.28	100219-000
31-31-23-21-0058	877.61	50.00	927.61	100240-001
31-31-23-41-0087	1,232.76	50.00	1,282.76	100241-001
31-31-23-21-0073	316.33	50.00	366.33	100254-000
31-31-23-22-0058	1,053.54	50.00	1,103.54	100262-002
32-31-23-44-0050	1,049.54	50.00	1,099.54	100264-000
31-31-23-44-0099	1,071.28	50.00	1,121.28	100321-001
31-31-23-44-0055	934.57	50.00	984.57	100327-001
31-31-23-24-0016	1,042.39	50.00	1,092.39	100331-000
32-31-23-32-0029	916.56	50.00	966.56	100339-000
32-31-23-23-0056	808.24	50.00	858.24	100347-000
32-31-23-31-0004	237.41	50.00	287.41	100358-001
31-31-23-22-0022	1,096.79	50.00	1,146.79	100395-000
31-31-23-14-0086	916.12	50.00	966.12	100400-001
31-31-23-14-0026	1,070.16	50.00	1,120.16	100409-000
32-31-23-31-0040	867.86	50.00	917.86	100424-000
31-31-23-14-0031	1,097.61	50.00	1,147.61	100433-001
31-31-23-42-0084	1,009.47	50.00	1,059.47	100460-000
31-31-23-41-0075	918.10	50.00	968.10	100500-000
31-31-23-14-0071	1,138.52	50.00	1,188.52	100506-001
32-31-23-23-0028	1,023.95	50.00	1,073.95	100507-000
31-31-23-14-0020	792.43	50.00	842.43	100541-001
32-31-23-44-0033	196.11	50.00	246.11	100556-000
31-31-23-44-0062	194.73	50.00	244.73	100626-000
31-31-23-22-0011	742.34	50.00	792.34	100637-000
31-31-23-21-0024	884.97	50.00	934.97	100662-001
31-31-23-42-0053	692.00	50.00	742.00	100666-002
31-31-23-41-0110	1,007.14	50.00	1,057.14	100678-001
31-31-23-42-0052	1,022.30	50.00	1,072.30	100696-002
31-31-23-24-0052	509.75	50.00	559.75	100754-001
31-31-23-41-0042	828.24	50.00	878.24	100761-000
31-31-23-44-0033	553.54	50.00	603.54	100778-003
31-31-23-42-0029	724.31	50.00	774.31	100786-000
30-31-23-33-0021	976.70	50.00	1,026.70	100802-000

31-31-23-14-0063	820.09	50.00	870.09	100824-000
32-31-23-44-0015	551.81	50.00	601.81	100877-000
32-31-23-31-0016	865.18	50.00	915.18	100904-000
33-31-23-33-0007	993.55	50.00	1,043.55	100941-000
32-31-23-42-0012	1,027.18	50.00	1,077.18	100948-001
31-31-23-44-0106	590.19	50.00	640.19	100983-000
32-31-23-32-0021	627.55	50.00	677.55	100999-002
30-31-23-33-0045	103.20	50.00	153.20	101009-001
30-31-23-33-0046	809.33	50.00	859.33	101012-001
32-31-23-32-0039	1,018.46	50.00	1,068.46	101018-000
31-31-23-22-0137	1,173.01	50.00	1,223.01	101019-000
32-31-23-31-0030	829.12	50.00	879.12	101078-000
32-31-23-43-0008	939.25	50.00	989.25	101079-000
32-31-23-42-0061	865.14	50.00	915.14	101092-002
31-31-23-24-0069	357.18	50.00	407.18	101104-001
32-31-23-41-0037	843.68	50.00	893.68	101161-001
32-31-23-42-0035	324.30	50.00	374.30	101164-001
32-31-23-31-0050	1,138.66	50.00	1,188.66	101184-000
31-31-23-11-0025	916.92	50.00	966.92	101194-000
30-31-23-23-0045	867.32	50.00	917.32	101251-002
30-31-23-23-0056	275.14	50.00	325.14	101254-000
30-31-23-23-0008	528.07	50.00	578.07	101291-000
30-31-23-23-0071	964.42	50.00	1,014.42	101317-000
30-31-23-23-0062	778.04	50.00	828.04	101326-001
30-31-23-23-0046	564.85	50.00	614.85	101362-001
30-31-23-23-0010	799.25	50.00	849.25	101383-000
30-31-23-23-0020	914.87	50.00	964.87	101386-000
30-31-23-11-0088	1,012.26	50.00	1,062.26	101411-001
30-31-23-14-0009	1,099.04	50.00	1,149.04	101449-000
30-31-23-14-0074	1,277.75	50.00	1,327.75	101492-000
30-31-23-14-0068	389.82	50.00	439.82	101497-000
30-31-23-14-0003	308.76	50.00	358.76	101584-000
30-31-23-14-0003	257.43	50.00	307.43	101585-001
30-31-23-13-0067	1,113.41	50.00	1,163.41	101592-000
30-31-23-44-0008	270.98	50.00	320.98	101675-001
30-31-23-44-0086	965.89	50.00	1,015.89	101696-002
30-31-23-44-0153	1,069.04	50.00	1,119.04	101747-000
30-31-23-44-0129	1,168.09	50.00	1,218.09	101766-000
30-31-23-43-0022	910.32	50.00	960.32	101783-000
30-31-23-43-0023	1,051.49	50.00	1,101.49	101784-000
30-31-23-43-0014	263.51	50.00	313.51	101789-000
30-31-23-43-0018	1,020.49	50.00	1,070.49	101790-000
30-31-23-44-0151	1,061.75	50.00	1,111.75	101809-000
30-31-23-44-0156	923.71	50.00	973.71	101812-001

30-31-23-24-0006	858.84	50.00	908.84	101859-001
30-31-23-24-0030	974.24	50.00	1,024.24	101890-001
30-31-23-24-0120	1,056.08	50.00	1,106.08	101900-000
30-31-23-24-0057	906.53	50.00	956.53	101928-000
30-31-23-41-0083	860.21	50.00	910.21	101950-000
30-31-23-42-0045	1,076.67	50.00	1,126.67	101979-001
30-31-23-44-0017	441.55	50.00	491.55	102003-000
30-31-23-41-0074	978.46	50.00	1,028.46	102020-002
30-31-23-42-0154	1,060.81	50.00	1,110.81	102022-000
30-31-23-42-0169	903.86	50.00	953.86	102051-003
30-31-23-42-0171	571.27	50.00	621.27	102053-001
30-31-23-24-0168	877.85	50.00	927.85	102064-000
30-31-23-42-0125	1,166.52	50.00	1,216.52	102108-001
30-31-23-41-0022	944.56	50.00	994.56	102136-002
30-31-23-42-0112	221.07	50.00	271.07	102156-001
30-31-23-42-0128	926.63	50.00	976.63	102172-001
30-31-23-44-0022	1,056.68	50.00	1,106.68	102178-000
30-31-23-42-0107	996.58	50.00	1,046.58	102192-000
30-31-23-41-0084	1,024.70	50.00	1,074.70	102201-001
30-31-23-42-0102	842.33	50.00	892.33	102223-001
30-31-23-42-0106	869.61	50.00	919.61	102224-000
30-31-23-42-0113	1,111.54	50.00	1,161.54	102265-002
30-31-23-42-0120	861.43	50.00	911.43	102319-001
30-31-23-34-0013	433.11	50.00	483.11	102320-003
30-31-23-43-0012	895.69	50.00	945.69	102334-000
30-31-23-31-0140	1,016.20	50.00	1,066.20	102365-001
30-31-23-31-0183	258.50	50.00	308.50	102405-001
30-31-23-31-0009	259.95	50.00	309.95	102457-001
30-31-23-31-0155	705.47	50.00	755.47	102486-000
30-31-23-32-0035	828.36	50.00	878.36	102503-001
20-31-23-24-0036	960.91	50.00	1,010.91	102555-000
30-31-23-24-0141	1,011.52	50.00	1,061.52	102581-001
30-31-23-24-0136	1,142.00	50.00	1,192.00	102586-002
30-31-23-11-0015	650.35	50.00	700.35	102601-001
30-31-23-32-0020	816.95	50.00	866.95	102604-002
30-31-23-32-0033	721.84	50.00	771.84	102627-000
32-31-23-23-0083	991.40	50.00	1,041.40	102628-000
29-31-23-23-0047	1,221.47	50.00	1,271.47	102729-001
29-31-23-23-0034	313.99	50.00	363.99	102738-000
32-31-23-42-0032	1,157.48	50.00	1,207.48	102743-000
29-31-23-23-0037	417.44	50.00	467.44	102744-002
4-31-23-22-0034	897.76	50.00	947.76	102771-001
19-31-23-44-0047	1,082.03	50.00	1,132.03	102793-000
30-31-23-11-0071	588.55	50.00	638.55	102814-001

29-31-23-23-0110	990.28	50.00	1,040.28	102839-000
30-31-23-12-0040	1,159.47	50.00	1,209.47	102844-000
30-31-23-12-0022	1,427.69	50.00	1,477.69	102845-000
30-31-23-11-0066	258.93	50.00	308.93	102857-000
30-31-23-11-0074	1,188.15	50.00	1,238.15	102861-000
30-31-23-11-0062	246.72	50.00	296.72	102869-001
29-31-23-23-0097	498.90	50.00	548.90	102913-001
29-31-23-23-0090	332.34	50.00	382.34	102917-000
20-31-23-33-0006	1,156.43	50.00	1,206.43	102935-002
32-31-23-23-0091	1,527.53	50.00	1,577.53	102942-000
34-31-23-12-0041	275.97	50.00	325.97	102955-001
31-31-23-23-0013	1,028.75	50.00	1,078.75	102976-000
34-31-23-12-0031	940.95	50.00	990.95	102983-000
34-31-23-12-0048	408.80	50.00	458.80	102991-003
16-31-23-44-0031	494.59	50.00	544.59	103036-001
34-31-23-22-0031	1,088.07	50.00	1,138.07	103059-000
34-31-23-24-0016	701.00	50.00	751.00	103072-000
34-31-23-24-0058	215.96	50.00	265.96	103101-001
34-31-23-24-0041	995.82	50.00	1,045.82	103137-001
32-31-23-43-0070	1,420.90	50.00	1,470.90	103141-001
16-31-23-44-0010	686.65	50.00	736.65	103147-000
34-31-23-31-0002	946.35	50.00	996.35	103174-000
33-31-23-33-0033	1,082.75	50.00	1,132.75	103194-001
32-31-23-43-0069	976.92	50.00	1,026.92	103207-003
34-31-23-23-0058	1,340.90	50.00	1,390.90	103225-000
34-31-23-24-0025	1,429.51	50.00	1,479.51	103241-000
33-31-23-14-0020	2,023.72	50.00	2,073.72	103255-000
27-31-23-43-0029	908.24	50.00	958.24	103279-000
34-31-23-24-0069	1,266.69	50.00	1,316.69	103338-000
33-31-23-14-0038	991.49	50.00	1,041.49	103368-000
30-31-23-12-0097	672.96	50.00	722.96	103404-001
33-31-23-14-0047	1,081.39	50.00	1,131.39	103443-000
33-31-23-33-0038	983.65	50.00	1,033.65	103491-001
33-31-23-14-0041	642.42	50.00	692.42	103496-002
34-31-23-42-0014	1,086.29	50.00	1,136.29	103573-000
30-31-23-21-0155	234.68	50.00	284.68	103596-000
19-31-23-33-0065	696.13	50.00	746.13	103615-002
26-31-23-21-0011	825.84	50.00	875.84	103628-001
33-31-23-32-0090	777.03	50.00	827.03	103644-000
19-31-23-34-0053	1,004.15	50.00	1,054.15	103652-000
27-31-23-43-0061	970.59	50.00	1,020.59	103694-000
19-31-23-34-0039	1,203.22	50.00	1,253.22	103700-002
34-31-23-34-0041	1,188.86	50.00	1,238.86	103712-000
27-31-23-33-0039	863.99	50.00	913.99	103753-001

33-31-23-32-0143	239.91	50.00	289.91	103813-000
27-31-23-34-0087	1,161.87	50.00	1,211.87	103864-000
19-31-23-34-0037	1,064.73	50.00	1,114.73	103886-000
34-31-23-22-0103	792.52	50.00	842.52	103887-003
30-31-23-11-0103	1,040.84	50.00	1,090.84	104087-000
27-31-23-34-0108	1,161.70	50.00	1,211.70	104103-000
10-31-23-32-0089	1,482.97	50.00	1,532.97	104163-000
34-31-23-34-0053	1,057.20	50.00	1,107.20	104167-001
10-31-23-32-0038	1,187.91	50.00	1,237.91	104174-001
32-31-23-23-0092	668.42	50.00	718.42	104194-000
27-31-23-34-0122	795.74	50.00	845.74	104289-002
27-31-23-34-0118	1,242.33	50.00	1,292.33	104295-001
19-31-23-33-0122	507.10	50.00	557.10	104333-002
33-31-23-33-0061	786.58	50.00	836.58	104399-002
33-31-23-33-0106	522.51	50.00	572.51	104426-002
33-31-23-33-0142	272.53	50.00	322.53	104460-002
34-31-23-23-0002	170.28	50.00	220.28	110010-001
34-31-23-23-0005	1,240.65	50.00	1,290.65	110013-000
34-31-23-23-0011	244.11	50.00	294.11	110018-000
34-31-23-23-0014	946.25	50.00	996.25	110021-000
34-31-23-22-0004	931.13	50.00	981.13	110027-000
27-31-23-43-0066	1,221.62	50.00	1,271.62	110065-000
27-31-23-34-0072	1,034.56	50.00	1,084.56	110073-000
27-31-23-34-0020	967.54	50.00	1,017.54	110099-001
34-31-23-22-0112	868.49	50.00	918.49	110112-001
4-31-23-23-0044	850.39	50.00	900.39	110169-000
4-31-23-32-0004	210.89	50.00	260.89	110184-000
8-31-23-41-0101	1,058.33	50.00	1,108.33	110192-000
13-31-23-41-0006	393.78	50.00	443.78	110222-000
34-31-23-24-0004	1,315.06	50.00	1,365.06	110275-000
9-31-23-24-0039	1,035.30	50.00	1,085.30	110280-000
8-31-23-41-0078	496.29	50.00	546.29	110287-000
2-31-23-44-0007	393.78	50.00	443.78	110296-000
9-31-23-22-0055	258.03	50.00	308.03	110344-001
4-31-23-33-0055	921.26	50.00	971.26	110417-001
4-31-23-32-0005	335.24	50.00	385.24	110425-000
15-31-23-31-0018	393.78	50.00	443.78	110437-002
9-31-23-23-0042	1,105.95	50.00	1,155.95	110452-000
9-31-23-43-0092	1,058.27	50.00	1,108.27	110468-001
9-31-23-23-0024	974.55	50.00	1,024.55	110480-000
15-31-23-13-0007	393.78	50.00	443.78	110496-000
15-31-23-32-0008	393.78	50.00	443.78	110531-000
4-31-23-23-0020	764.82	50.00	814.82	110554-002
15-31-23-11-0002	170.69	50.00	220.69	110584-003

2-31-23-43-0008	393.78	50.00	443.78	110600-000
4-31-23-33-0023	960.32	50.00	1,010.32	110621-001
4-31-23-22-0031	1,209.95	50.00	1,259.95	110624-000
4-31-23-23-0067	1,040.62	50.00	1,090.62	110648-002
4-31-23-33-0017	728.59	50.00	778.59	110744-001
4-31-23-33-0077	1,115.69	50.00	1,165.69	110812-001
4-31-23-33-0028	922.07	50.00	972.07	110814-000
4-31-23-21-0031	2,110.36	50.00	2,160.36	110829-002
4-31-23-21-0035	1,055.66	50.00	1,105.66	110830-000
4-31-23-21-0028	831.06	50.00	881.06	110837-000
4-31-23-21-0045	971.84	50.00	1,021.84	110869-002
4-31-23-21-0018	957.89	50.00	1,007.89	110870-000
13-31-23-22-0013	310.18	50.00	360.18	110913-000
4-31-23-24-0026	365.28	50.00	415.28	110938-000
16-31-23-44-0029	1,034.78	50.00	1,084.78	111002-001
15-31-23-23-0004	959.26	50.00	1,009.26	111034-000
15-31-23-32-0014	393.78	50.00	443.78	111072-000
12-31-23-34-0073	1,296.96	50.00	1,346.96	111128-001
13-31-23-21-0042	245.68	50.00	295.68	111147-000
13-31-23-21-0046	1,401.79	50.00	1,451.79	111156-001
12-31-23-33-0082	1,356.60	50.00	1,406.60	111193-001
12-31-23-24-0041	2,012.66	50.00	2,062.66	111268-002
14-31-23-41-0044	250.56	50.00	300.56	111345-002
14-31-23-42-0048	785.27	50.00	835.27	111422-002
12-31-23-23-0027	1,877.15	50.00	1,927.15	111466-002
12-31-23-23-0022	939.10	50.00	989.10	111485-003
12-31-23-31-0084	1,136.08	50.00	1,186.08	111506-002
12-31-23-21-0058	426.04	50.00	476.04	111533-004
14-31-23-31-0042	1,386.24	50.00	1,436.24	111613-002
12-31-23-21-0020	631.31	50.00	681.31	111621-003
12-31-23-21-0021	533.53	50.00	583.53	111632-002
12-31-23-21-0089	542.73	50.00	592.73	111672-002
14-31-23-31-0048	682.56	50.00	732.56	111677-002
14-31-23-31-0062	248.14	50.00	298.14	111725-003
2-31-23-23-0061	1,253.07	50.00	1,303.07	111766-002
1-31-23-24-0054	562.31	50.00	612.31	111767-002
1-31-23-13-0021	1,506.37	50.00	1,556.37	111784-002
1-31-23-24-0060	1,661.60	50.00	1,711.60	111787-002
1-31-23-31-0005	479.33	50.00	529.33	111799-002
1-31-23-32-0039	1,059.08	50.00	1,109.08	111805-002
1-31-23-32-0020	414.30	50.00	464.30	111825-002
1-31-23-32-0056	545.46	50.00	595.46	111853-002
1-31-23-42-0076	945.18	50.00	995.18	111945-002
1-31-23-13-0045	2,855.75	50.00	2,905.75	111972-003

1-31-23-32-0107	170.48	50.00	220.48	112109-002
1-31-23-31-0028	568.86	50.00	618.86	112117-002
1-31-23-32-0060	173.15	50.00	223.15	112131-002
14-31-23-33-0024	2,329.09	50.00	2,379.09	112175-002
14-31-23-33-0025	217.77	50.00	267.77	112176-003
14-31-23-33-0026	172.15	50.00	222.15	112179-002
14-31-23-33-0039	1,064.04	50.00	1,114.04	112182-002
1-31-23-32-0055	746.53	50.00	796.53	112192-002
1-31-23-24-0067	229.11	50.00	279.11	112236-002
1-31-23-42-0008	317.99	50.00	367.99	112275-002
1-31-23-12-0060	1,210.03	50.00	1,260.03	112450-002
1-31-23-23-0033	1,680.26	50.00	1,730.26	112486-002
1-31-23-23-0064	638.38	50.00	688.38	112520-002
1-31-23-23-0023	987.30	50.00	1,037.30	112527-002
1-31-23-33-0044	475.63	50.00	525.63	112587-002
1-31-23-33-0023	221.12	50.00	271.12	112630-002
1-31-23-12-0101	198.63	50.00	248.63	112684-002
18-31-23-34-0077	842.70	50.00	892.70	300005-002
18-31-23-31-0116	1,010.61	50.00	1,060.61	300011-001
18-31-23-31-0086	951.14	50.00	1,001.14	300015-002
18-31-23-31-0095	245.35	50.00	295.35	300067-000
18-31-23-31-0074	989.89	50.00	1,039.89	300074-000
18-31-23-31-0062	1,337.66	50.00	1,387.66	300079-001
18-31-23-31-0072	470.58	50.00	520.58	300090-000
18-31-23-31-0015	934.18	50.00	984.18	300108-000
18-31-23-34-0123	538.75	50.00	588.75	300114-001
18-31-23-43-0099	871.32	50.00	921.32	300141-000
18-31-23-31-0096	889.81	50.00	939.81	300170-001
18-31-23-43-0029	1,057.80	50.00	1,107.80	300182-000
18-31-23-31-0066	1,007.45	50.00	1,057.45	300201-000
18-31-23-42-0045	921.82	50.00	971.82	300249-000
18-31-23-43-0002	983.00	50.00	1,033.00	300288-000
18-31-23-43-0036	1,150.92	50.00	1,200.92	300300-001
18-31-23-31-0032	920.69	50.00	970.69	300309-001
18-31-23-42-0059	853.26	50.00	903.26	300321-003
18-31-23-43-0025	916.43	50.00	966.43	300335-000
18-31-23-34-0026	762.15	50.00	812.15	300357-000
18-31-23-34-0074	1,224.99	50.00	1,274.99	300379-001
18-31-23-34-0021	936.78	50.00	986.78	300387-000
18-31-23-34-0099	1,046.50	50.00	1,096.50	300410-001
18-31-23-43-0109	2,654.97	50.00	2,704.97	300428-000
18-31-23-34-0111	1,045.63	50.00	1,095.63	300435-000
18-31-23-33-0066	223.15	50.00	273.15	300480-003
18-31-23-33-0036	841.85	50.00	891.85	300536-001

18-31-23-33-0060	634.26	50.00	684.26	300548-001
17-31-23-34-0001	392.86	50.00	442.86	300595-000
18-31-23-24-0030	1,218.80	50.00	1,268.80	300599-002
18-31-23-13-0056	712.18	50.00	762.18	300600-000
18-31-23-24-0045	1,086.22	50.00	1,136.22	300624-001
18-31-23-24-0010	371.60	50.00	421.60	300641-000
18-31-23-21-0067	944.25	50.00	994.25	300649-000
18-31-23-21-0083	905.15	50.00	955.15	300655-000
18-31-23-21-0048	720.10	50.00	770.10	300660-000
18-31-23-24-0089	847.16	50.00	897.16	300675-000
18-31-23-24-0085	13.45	50.00	63.45	300683-000
7-31-23-31-0023	1,284.22	50.00	1,334.22	300804-001
7-31-23-31-0100	380.26	50.00	430.26	300874-000
7-31-23-31-0033	891.12	50.00	941.12	300925-000
7-31-23-33-0043	239.74	50.00	289.74	300928-001
7-31-23-31-0014	631.81	50.00	681.81	300953-000
7-31-23-33-0041	1,012.03	50.00	1,062.03	300966-000
7-31-23-34-0039	1,032.98	50.00	1,082.98	300967-001
7-31-23-34-0022	949.68	50.00	999.68	300981-001
7-31-23-43-0040	919.62	50.00	969.62	301011-000
7-31-23-32-0029	965.50	50.00	1,015.50	301012-000
7-31-23-32-0030	1,032.32	50.00	1,082.32	301023-000
7-31-23-32-0022	1,015.62	50.00	1,065.62	301028-000
7-31-23-33-0057	1,090.30	50.00	1,140.30	301044-001
18-31-23-13-0027	410.62	50.00	460.62	301088-001
18-31-23-13-0015	1,219.54	50.00	1,269.54	301090-000
18-31-23-13-0011	390.53	50.00	440.53	301120-000
18-31-23-12-0009	1,387.33	50.00	1,437.33	301128-001
18-31-23-13-0024	990.42	50.00	1,040.42	301137-002
18-31-23-12-0068	1,294.51	50.00	1,344.51	301175-000
18-31-23-22-0018	266.48	50.00	316.48	301176-000
18-31-23-22-0033	901.25	50.00	951.25	301189-000
18-31-23-12-0071	216.81	50.00	266.81	301191-000
18-31-23-21-0097	983.43	50.00	1,033.43	301205-000
18-31-23-13-0036	922.61	50.00	972.61	301227-001
7-31-23-42-0088	286.95	50.00	336.95	301248-002
7-31-23-42-0079	946.84	50.00	996.84	301266-000
7-31-23-42-0102	226.22	50.00	276.22	301301-000
7-31-23-42-0013	471.20	50.00	521.20	301312-000
7-31-23-41-0081	520.82	50.00	570.82	301330-001
7-31-23-41-0002	1,018.99	50.00	1,068.99	301333-000
7-31-23-42-0100	1,170.62	50.00	1,220.62	301365-000
7-31-23-41-0071	1,230.35	50.00	1,280.35	301371-000
7-31-23-14-0050	608.47	50.00	658.47	301431-000

7-31-23-14-0040	482.33	50.00	532.33	301441-000
7-31-23-43-0018	960.69	50.00	1,010.69	301469-001
7-31-23-13-0040	859.56	50.00	909.56	301503-000
7-31-23-41-0022	326.19	50.00	376.19	301536-000
7-31-23-13-0083	749.85	50.00	799.85	301543-000
7-31-23-41-0046	1,154.14	50.00	1,204.14	301545-002
7-31-23-41-0041	1,116.96	50.00	1,166.96	301575-000
8-31-23-13-0017	1,049.01	50.00	1,099.01	301592-000
8-31-23-14-0021	1,050.89	50.00	1,100.89	301599-000
8-31-23-32-0011	930.45	50.00	980.45	301631-001
8-31-23-14-0076	900.21	50.00	950.21	301679-000
8-31-23-14-0036	1,384.90	50.00	1,434.90	301698-000
8-31-23-14-0012	837.98	50.00	887.98	301706-001
7-31-23-31-0095	827.98	50.00	877.98	301729-001
7-31-23-14-0060	235.96	50.00	285.96	301747-002
8-31-23-14-0011	606.91	50.00	656.91	301759-000
7-31-23-13-0007	1,044.84	50.00	1,094.84	301764-000
7-31-23-43-0081	573.15	50.00	623.15	301766-000
7-31-23-41-0034	852.76	50.00	902.76	301797-001
7-31-23-11-0090	138.19	50.00	188.19	301853-001
7-31-23-11-0091	397.12	50.00	447.12	301854-000
7-31-23-44-0033	903.54	50.00	953.54	301869-000
7-31-23-44-0038	1,272.05	50.00	1,322.05	301874-000
7-31-23-11-0048	117.23	50.00	167.23	301877-000
8-31-23-23-0024	937.94	50.00	987.94	301886-000
8-31-23-23-0051	895.64	50.00	945.64	301924-000
8-31-23-23-0050	303.43	50.00	353.43	301925-002
8-31-23-23-0054	261.84	50.00	311.84	301936-000
8-31-23-23-0011	592.94	50.00	642.94	301950-001
7-31-23-14-0071	688.83	50.00	738.83	301972-000
7-31-23-24-0013	220.82	50.00	270.82	301990-000
7-31-23-24-0010	932.81	50.00	982.81	302010-001
7-31-23-24-0008	248.19	50.00	298.19	302060-001
7-31-23-24-0018	627.70	50.00	677.70	302070-000
7-31-23-13-0103	456.83	50.00	506.83	302082-002
18-31-23-12-0062	176.00	50.00	226.00	302091-000
8-31-23-42-0040	868.69	50.00	918.69	302108-000
7-31-23-11-0088	119.86	50.00	169.86	302111-002
18-31-23-11-0017	885.79	50.00	935.79	302134-000
18-31-23-22-0022	1,054.28	50.00	1,104.28	302140-000
7-31-23-44-0017	322.19	50.00	372.19	302145-000
8-31-23-42-0016	1,123.41	50.00	1,173.41	302172-001
8-31-23-42-0014	1,462.53	50.00	1,512.53	302173-000
7-31-23-11-0054	1,020.06	50.00	1,070.06	302200-000

18-31-23-22-0037	509.54	50.00	559.54	302208-001
18-31-23-22-0027	387.39	50.00	437.39	302226-001
9-31-23-23-0006	223.15	50.00	273.15	302236-000
18-31-23-21-0106	989.82	50.00	1,039.82	302257-000
9-31-23-32-0057	661.87	50.00	711.87	302270-001
9-31-23-22-0047	1,005.13	50.00	1,055.13	302290-000
8-31-23-41-0051	865.88	50.00	915.88	302315-003
9-31-23-22-0022	977.04	50.00	1,027.04	302323-000
8-31-23-41-0060	2,186.85	50.00	2,236.85	302368-000
9-31-23-32-0088	1,527.18	50.00	1,577.18	302436-000
8-31-23-41-0046	1,117.00	50.00	1,167.00	302467-000
17-31-23-33-0017	1,053.11	50.00	1,103.11	302482-000
9-31-23-33-0048	2,361.44	50.00	2,411.44	302494-000
8-31-23-24-0017	887.38	50.00	937.38	302560-001
8-31-23-22-0012	1,783.10	50.00	1,833.10	302562-000
8-31-23-41-0043	216.49	50.00	266.49	302564-000
9-31-23-33-0038	827.73	50.00	877.73	302568-000
7-31-23-11-0103	1,115.74	50.00	1,165.74	302607-000
9-31-23-33-0067	1,220.29	50.00	1,270.29	302608-000
8-31-23-22-0037	279.53	50.00	329.53	302638-002
17-31-23-22-0013	281.71	50.00	331.71	302644-001
8-31-23-21-0029	515.90	50.00	565.90	302663-001
7-31-23-14-0086	895.92	50.00	945.92	302681-000
8-31-23-13-0060	866.39	50.00	916.39	302709-000
7-31-23-14-0088	1,475.44	50.00	1,525.44	302719-000
8-31-23-21-0033	478.51	50.00	528.51	302722-001
8-31-23-43-0021	371.45	50.00	421.45	302727-000
18-31-23-11-0051	441.10	50.00	491.10	302744-000
18-31-23-11-0050	960.41	50.00	1,010.41	302758-000
18-31-23-14-0038	933.40	50.00	983.40	302813-000
18-31-23-11-0060	742.96	50.00	792.96	302821-000
18-31-23-14-0069	798.42	50.00	848.42	302847-000
8-31-23-11-0014	266.51	50.00	316.51	302853-001
16-31-23-44-0035	700.40	50.00	750.40	302867-000
18-31-23-11-0072	958.75	50.00	1,008.75	302871-000
8-31-23-11-0089	157.51	50.00	207.51	302908-002
8-31-23-11-0087	824.01	50.00	874.01	302936-000
8-31-23-23-0122	187.28	50.00	237.28	302957-000
8-31-23-24-0088	1,196.11	50.00	1,246.11	302992-000
7-31-23-33-0069	709.15	50.00	759.15	303013-000
9-31-23-24-0022	1,031.21	50.00	1,081.21	303048-000
8-31-23-24-0098	988.94	50.00	1,038.94	303073-000
8-31-23-21-0095	236.05	50.00	286.05	303118-001
8-31-23-24-0118	837.16	50.00	887.16	303131-000

8-31-23-21-0158	705.13	50.00	755.13	303179-001
9-31-23-22-0048	1,216.43	50.00	1,266.43	303211-001
18-31-23-13-0031	1,250.78	50.00	1,300.78	303220-002
8-31-23-33-0027	980.29	50.00	1,030.29	303235-000
9-31-23-43-0168	892.96	50.00	942.96	303308-000
9-31-23-43-0186	986.29	50.00	1,036.29	303348-001
15-31-23-34-0039	877.66	50.00	927.66	303359-000
9-31-23-43-0061	1,178.19	50.00	1,228.19	303368-001
9-31-23-43-0199	267.23	50.00	317.23	303395-000
9-31-23-43-0028	2,328.06	50.00	2,378.06	303411-000
9-31-23-43-0233	205.16	50.00	255.16	303422-001
9-31-23-43-0071	722.30	50.00	772.30	303443-002
9-31-23-23-0075	1,403.36	50.00	1,453.36	303461-000
9-31-23-43-0044	995.02	50.00	1,045.02	303469-000
17-31-23-11-0007	1,278.65	50.00	1,328.65	303476-001
9-31-23-23-0054	121.97	50.00	171.97	303499-000
10-31-23-31-0005	659.79	50.00	709.79	303680-000
9-31-23-14-0080	1,056.97	50.00	1,106.97	303688-000
10-31-23-32-0017	288.29	50.00	338.29	303757-000
9-31-23-14-0089	393.22	50.00	443.22	303815-000
9-31-23-14-0111	67.95	50.00	117.95	303821-001
9-31-23-13-0025	549.14	50.00	599.14	303960-000
15-31-23-22-0062	1,062.40	50.00	1,112.40	304042-000
9-31-23-44-0103	492.64	50.00	542.64	304058-002
9-31-23-44-0097	971.16	50.00	1,021.16	304062-001
9-31-23-44-0099	229.90	50.00	279.90	304064-002
9-31-23-44-0165	958.84	50.00	1,008.84	304158-004
9-31-23-41-0125	354.39	50.00	404.39	304186-001
10-31-23-33-0096	930.06	50.00	980.06	304193-002
10-31-23-41-0022	1,111.72	50.00	1,161.72	304236-001
10-31-23-23-0027	627.84	50.00	677.84	304337-000
9-31-23-14-0321	807.64	50.00	857.64	304369-000
11-31-23-22-0030	343.19	50.00	393.19	304431-000
10-31-23-41-0067	335.83	50.00	385.83	304519-000
10-31-23-32-0032	1,081.04	50.00	1,131.04	304521-000
10-31-23-12-0048	381.49	50.00	431.49	304542-002
10-31-23-32-0074	953.45	50.00	1,003.45	304614-001
10-31-23-24-0035	1,160.61	50.00	1,210.61	304619-001
10-31-23-24-0039	1,610.14	50.00	1,660.14	304620-001
10-31-23-32-0047	840.08	50.00	890.08	304683-001
10-31-23-24-0037	1,405.39	50.00	1,455.39	304773-001
7-31-23-23-0111	1,418.91	50.00	1,468.91	304778-002
7-31-23-23-0125	657.05	50.00	707.05	304828-000
7-31-23-22-0011	559.23	50.00	609.23	304829-001

7-31-23-23-0097	535.10	50.00	585.10	304845-002
10-31-23-44-0046	999.80	50.00	1,049.80	304847-001
7-31-23-24-0046	1,221.56	50.00	1,271.56	304955-000
7-31-23-23-0124	7,689.93	50.00	7,739.93	304966-000
7-31-23-23-0139	1,241.45	50.00	1,291.45	304982-000
7-31-23-22-0076	643.50	50.00	693.50	305008-001
7-31-23-24-0048	597.42	50.00	647.42	305022-000
12-31-23-13-0008	1,357.61	50.00	1,407.61	305023-001
7-31-23-24-0106	1,184.86	50.00	1,234.86	305100-001
7-31-23-24-0068	1,219.43	50.00	1,269.43	305241-001
7-31-23-22-0097	1,345.84	50.00	1,395.84	305264-000
9-31-23-34-0086	1,574.17	50.00	1,624.17	305342-001
7-31-23-24-0118	765.58	50.00	815.58	305470-000
7-31-23-24-0108	2,624.07	50.00	2,674.07	305471-000
11-31-23-23-0020	411.26	50.00	461.26	305578-000
3-31-23-33-0023	1,574.18	50.00	1,624.18	305582-000
7-31-23-23-0127	860.70	50.00	910.70	305583-000
10-31-23-11-0073	405.03	50.00	455.03	305832-000
10-31-23-11-0087	926.98	50.00	976.98	305896-001
9-31-23-41-0202	315.24	50.00	365.24	305906-001
10-31-23-11-0080	928.56	50.00	978.56	305927-001
10-31-23-11-0081	1,130.40	50.00	1,180.40	305938-000
10-31-23-13-0031	943.72	50.00	993.72	306049-000
10-31-23-11-0247	1,276.52	50.00	1,326.52	306059-002
15-31-23-12-0011	1,384.10	50.00	1,434.10	306079-001
10-31-23-22-0144	670.86	50.00	720.86	306124-002
9-31-23-34-0119	849.94	50.00	899.94	306194-002
10-31-23-22-0179	734.92	50.00	784.92	306264-002
10-31-23-22-0178	845.72	50.00	895.72	306265-004
9-31-23-31-0078	1,334.80	50.00	1,384.80	306345-002
31-31-23-34-0001	8,048.18	50.00	8,098.18	4000047-002
32-31-23-43-0039	837.35	50.00	887.35	4000626-002
24-31-23-44-0011	869.04	50.00	919.04	4000818-000
8-31-23-34-0023	7,503.22	50.00	7,553.22	4001146-000
32-31-23-44-0018	888.22	50.00	938.22	4400023-001
32-31-23-14-0011	588.60	50.00	638.60	4400079-004
32-31-23-12-0010	672.41	50.00	722.41	4400159-002
5-31-23-11-0018	547.27	50.00	597.27	600070-000
5-31-23-31-0045	895.16	50.00	945.16	600072-000
5-31-23-11-0041	1,009.84	50.00	1,059.84	600078-000
5-31-23-11-0059	1,896.30	50.00	1,946.30	600082-002
5-31-23-11-0063	456.12	50.00	506.12	600092-001
5-31-23-42-0010	1,132.58	50.00	1,182.58	600130-000
5-31-23-42-0008	897.41	50.00	947.41	600131-000

5-31-23-42-0006	273.52	50.00	323.52	600133-002
5-31-23-42-0040	343.89	50.00	393.89	600165-001
6-31-23-43-0009	762.17	50.00	812.17	600172-000
6-31-23-43-0079	901.15	50.00	951.15	600208-000
6-31-23-43-0054	907.01	50.00	957.01	600216-002
6-31-23-43-0058	108.07	50.00	158.07	600234-000
6-31-23-43-0035	1,153.90	50.00	1,203.90	600252-002
6-31-23-43-0025	906.59	50.00	956.59	600253-000
6-31-23-43-0012	962.77	50.00	1,012.77	600256-000
6-31-23-44-0047	1,298.20	50.00	1,348.20	600258-000
6-31-23-44-0075	252.08	50.00	302.08	600260-000
6-31-23-44-0018	211.74	50.00	261.74	600274-000
6-31-23-43-0022	883.52	50.00	933.52	600275-002
6-31-23-44-0091	824.64	50.00	874.64	600278-000
6-31-23-43-0020	387.00	50.00	437.00	600286-001
6-31-23-44-0026	939.07	50.00	989.07	600291-000
6-31-23-43-0015	1,253.65	50.00	1,303.65	600300-001
6-31-23-44-0085	910.93	50.00	960.93	600312-002
6-31-23-43-0131	878.85	50.00	928.85	600355-000
6-31-23-44-0087	765.40	50.00	815.40	600364-000
6-31-23-43-0100	787.95	50.00	837.95	600400-001
6-31-23-43-0094	854.77	50.00	904.77	600413-001
6-31-23-43-0087	734.08	50.00	784.08	600419-000
5-31-23-31-0054	963.66	50.00	1,013.66	600421-000
6-31-23-14-0017	1,143.78	50.00	1,193.78	600457-001
6-31-23-41-0058	1,178.88	50.00	1,228.88	600494-001
6-31-23-42-0052	995.76	50.00	1,045.76	600629-001
6-31-23-42-0070	1,050.94	50.00	1,100.94	600632-001
6-31-23-41-0109	829.89	50.00	879.89	600710-002
5-31-23-33-0017	206.45	50.00	256.45	600740-001
5-31-23-14-0067	978.91	50.00	1,028.91	600742-000
5-31-23-14-0007	177.50	50.00	227.50	600762-000
5-31-23-14-0006	840.02	50.00	890.02	600780-000
5-31-23-14-0074	1,190.65	50.00	1,240.65	600786-000
5-31-23-14-0045	1,162.93	50.00	1,212.93	600805-001
5-31-23-14-0008	855.70	50.00	905.70	600810-000
5-31-23-11-0048	1,004.87	50.00	1,054.87	600829-001
5-31-23-13-0005	1,033.76	50.00	1,083.76	600850-000
5-31-23-11-0028	1,327.48	50.00	1,377.48	600856-000
5-31-23-13-0015	369.04	50.00	419.04	600900-001
5-31-23-32-0090	402.60	50.00	452.60	600923-000
5-31-23-32-0062	150.94	50.00	200.94	600934-001
5-31-23-32-0085	1,015.67	50.00	1,065.67	600958-000
5-31-23-32-0035	291.83	50.00	341.83	600965-002

5-31-23-23-0006	880.42	50.00	930.42	600979-000
5-31-23-32-0043	924.58	50.00	974.58	601075-003
5-31-23-23-0025	908.65	50.00	958.65	601094-001
5-31-23-31-0009	1,005.58	50.00	1,055.58	601108-000
5-31-23-22-0005	929.69	50.00	979.69	601129-001
5-31-23-21-0058	718.06	50.00	768.06	601141-001
5-31-23-23-0064	895.53	50.00	945.53	601185-000
5-31-23-23-0046	1,002.43	50.00	1,052.43	601189-000
5-31-23-23-0029	272.17	50.00	322.17	601197-000
6-31-23-43-0001	292.48	50.00	342.48	601262-001
6-31-23-11-0012	1,013.07	50.00	1,063.07	601285-000
6-31-23-11-0067	954.04	50.00	1,004.04	601319-001
6-31-23-11-0090	955.15	50.00	1,005.15	601339-000
5-31-23-31-0043	677.26	50.00	727.26	601340-000
6-31-23-11-0098	1,133.28	50.00	1,183.28	601342-000
6-31-23-11-0031	958.38	50.00	1,008.38	601361-000
6-31-23-11-0022	228.28	50.00	278.28	601377-000
6-31-23-11-0058	1,001.12	50.00	1,051.12	601396-001
6-31-23-44-0080	654.07	50.00	704.07	601402-000
5-31-23-31-0067	612.86	50.00	662.86	601411-000
5-31-23-24-0005	1,127.34	50.00	1,177.34	601420-000
5-31-23-24-0023	939.53	50.00	989.53	601425-000
5-31-23-24-0048	238.84	50.00	288.84	601448-000
5-31-23-24-0043	1,188.60	50.00	1,238.60	601457-001
5-31-23-33-0065	1,124.81	50.00	1,174.81	601468-001
5-31-23-24-0056	977.09	50.00	1,027.09	601475-000
5-31-23-31-0033	954.14	50.00	1,004.14	601480-001
5-31-23-21-0073	975.00	50.00	1,025.00	601502-000
6-31-23-22-0009	374.18	50.00	424.18	601506-001
5-31-23-44-0086	1,410.04	50.00	1,460.04	601549-001
5-31-23-44-0034	1,598.10	50.00	1,648.10	601661-000
5-31-23-44-0013	1,084.61	50.00	1,134.61	601679-000
5-31-23-44-0021	1,080.48	50.00	1,130.48	601710-000
5-31-23-34-0084	326.02	50.00	376.02	601731-001
4-31-23-13-0012	359.14	50.00	409.14	601744-000
5-31-23-31-0073	921.71	50.00	971.71	601754-000
4-31-23-24-0058	1,075.38	50.00	1,125.38	601779-000
4-31-23-24-0069	1,284.81	50.00	1,334.81	601784-000
5-31-23-31-0127	1,253.42	50.00	1,303.42	601818-001
4-31-23-31-0021	813.31	50.00	863.31	601906-001
4-31-23-42-0005	1,389.82	50.00	1,439.82	601917-000
4-31-23-12-0084	1,777.87	50.00	1,827.87	602044-001
6-31-23-44-0138	850.28	50.00	900.28	602066-000
4-31-23-14-0043	1,032.55	50.00	1,082.55	602173-000

4-31-23-14-0020	1,665.90	50.00	1,715.90	602184-001
3-31-23-44-0014	1,697.43	50.00	1,747.43	602224-001
3-31-23-41-0009	1,249.75	50.00	1,299.75	602245-000
6-31-23-14-0071	1,309.48	50.00	1,359.48	602329-000
6-31-23-13-0088	1,259.42	50.00	1,309.42	602385-001
6-31-23-13-0095	1,096.69	50.00	1,146.69	602398-000
3-31-23-44-0100	172.20	50.00	222.20	602466-000
6-31-23-13-0072	1,381.90	50.00	1,431.90	602621-002
2-31-23-33-0092	299.20	50.00	349.20	602679-002
3-31-23-13-0017	1,052.11	50.00	1,102.11	602698-000
5-31-23-14-0108	737.15	50.00	787.15	602802-002
4-31-23-14-0046	1,118.85	50.00	1,168.85	602812-000
2-31-23-33-0188	212.02	50.00	262.02	602859-001
2-31-23-23-0038	1,023.36	50.00	1,073.36	603026-002
3-31-23-12-0041	588.59	50.00	638.59	603078-002
3-31-23-14-0035	233.79	50.00	283.79	606166-002
3-31-23-12-0019	236.99	50.00	286.99	606229-003
3-31-23-14-0033	249.25	50.00	299.25	606264-002
3-31-23-24-0052	1,004.95	50.00	1,054.95	606324-002
3-31-23-21-0062	2,101.16	50.00	2,151.16	606361-003
3-31-23-21-0030	3,587.02	50.00	3,637.02	606414-002
3-31-23-42-0112	483.41	50.00	533.41	606436-002
3-31-23-21-0061	2,715.29	50.00	2,765.29	606464-002
3-31-23-34-0038	257.46	50.00	307.46	606492-002
3-31-23-43-0062	512.69	50.00	562.69	606501-002
3-31-23-43-0080	1,047.68	50.00	1,097.68	606508-002
3-31-23-43-0082	277.74	50.00	327.74	606510-002
3-31-23-43-0083	480.34	50.00	530.34	606511-002
3-31-23-31-0071	1,227.43	50.00	1,277.43	606617-002
19-31-23-32-0051	775.19	50.00	825.19	700008-000
19-31-23-32-0086	1,021.01	50.00	1,071.01	700044-002
19-31-23-32-0090	409.58	50.00	459.58	700053-000
19-31-23-32-0058	903.36	50.00	953.36	700066-001
19-31-23-23-0008	1,229.36	50.00	1,279.36	700113-000
19-31-23-31-0027	710.94	50.00	760.94	700149-001
19-31-23-31-0082	933.84	50.00	983.84	700158-000
19-31-23-24-0063	1,234.21	50.00	1,284.21	700166-000
19-31-23-24-0014	944.98	50.00	994.98	700177-001
19-31-23-31-0088	959.04	50.00	1,009.04	700183-000
19-31-23-24-0058	183.75	50.00	233.75	700219-002
19-31-23-31-0081	438.17	50.00	488.17	700256-001
19-31-23-24-0104	756.49	50.00	806.49	700302-001
19-31-23-23-0085	565.48	50.00	615.48	700368-001
19-31-23-21-0012	824.49	50.00	874.49	700426-000

19-31-23-21-0021	880.17	50.00	930.17	700467-004
19-31-23-21-0104	793.10	50.00	843.10	700485-000
19-31-23-22-0024	850.82	50.00	900.82	700492-000
19-31-23-22-0031	916.48	50.00	966.48	700518-001
19-31-23-21-0041	895.95	50.00	945.95	700530-001
19-31-23-21-0116	877.29	50.00	927.29	700542-001
19-31-23-12-0077	956.21	50.00	1,006.21	700558-000
19-31-23-21-0081	1,049.52	50.00	1,099.52	700563-000
19-31-23-12-0090	741.17	50.00	791.17	700564-000
19-31-23-21-0096	534.23	50.00	584.23	700632-000
19-31-23-21-0040	323.34	50.00	373.34	700634-003
19-31-23-12-0047	834.54	50.00	884.54	700643-001
19-31-23-12-0026	905.17	50.00	955.17	700651-000
19-31-23-12-0025	1,724.38	50.00	1,774.38	700666-002
19-31-23-13-0005	631.89	50.00	681.89	700674-000
19-31-23-21-0045	1,054.89	50.00	1,104.89	700684-000
19-31-23-21-0063	971.17	50.00	1,021.17	700695-000
19-31-23-12-0039	1,100.11	50.00	1,150.11	700697-000
19-31-23-12-0011	852.71	50.00	902.71	700707-000
19-31-23-12-0010	944.48	50.00	994.48	700710-000
19-31-23-13-0085	674.84	50.00	724.84	700741-000
19-31-23-12-0102	579.95	50.00	629.95	700755-001
19-31-23-32-0020	898.70	50.00	948.70	700790-000
19-31-23-13-0027	951.59	50.00	1,001.59	700798-003
19-31-23-21-0111	1,026.69	50.00	1,076.69	700810-001
20-31-23-23-0010	268.57	50.00	318.57	700871-000
20-31-23-22-0048	975.65	50.00	1,025.65	700902-001
20-31-23-23-0006	900.36	50.00	950.36	700910-001
20-31-23-22-0025	928.57	50.00	978.57	700923-002
20-31-23-22-0073	217.05	50.00	267.05	700971-001
16-31-23-33-0149	937.88	50.00	987.88	701019-000
16-31-23-33-0147	736.82	50.00	786.82	701021-001
16-31-23-33-0167	543.12	50.00	593.12	701116-002
16-31-23-34-0164	123.81	50.00	173.81	701124-000
16-31-23-33-0217	981.27	50.00	1,031.27	701195-002
16-31-23-33-0258	236.47	50.00	286.47	701316-000
16-31-23-22-0122	1,132.82	50.00	1,182.82	701330-001
16-31-23-32-0204	928.03	50.00	978.03	701361-000
16-31-23-34-0244	1,006.31	50.00	1,056.31	701516-000
16-31-23-23-0161	1,079.02	50.00	1,129.02	701574-000
16-31-23-11-0032	1,519.70	50.00	1,569.70	701581-001
19-31-23-42-0020	268.59	50.00	318.59	701585-001
16-31-23-22-0084	218.97	50.00	268.97	701661-001
16-31-23-14-0053	450.04	50.00	500.04	701669-001

19-31-23-14-0014	1,052.70	50.00	1,102.70	701730-004
17-31-23-33-0027	1,369.29	50.00	1,419.29	701763-000
16-31-23-22-0124	1,696.08	50.00	1,746.08	701778-000
19-31-23-14-0044	1,069.18	50.00	1,119.18	701797-000
19-31-23-14-0078	193.59	50.00	243.59	701818-000
19-31-23-14-0076	1,052.27	50.00	1,102.27	701870-001
17-31-23-14-0072	456.82	50.00	506.82	701914-003
16-31-23-21-0082	906.43	50.00	956.43	702035-001
16-31-23-22-0137	790.03	50.00	840.03	702040-001
16-31-23-21-0073	1,323.91	50.00	1,373.91	702106-001
22-31-23-23-0029	998.92	50.00	1,048.92	702155-000
18-31-23-44-0031	660.88	50.00	710.88	702209-000
19-31-23-11-0115	920.63	50.00	970.63	702352-000
17-31-23-14-0151	463.66	50.00	513.66	702379-000
22-31-23-32-0016	1,129.37	50.00	1,179.37	702478-000
17-31-23-11-0059	876.93	50.00	926.93	702483-000
19-31-23-11-0102	800.78	50.00	850.78	702512-000
10-31-23-34-0138	1,230.77	50.00	1,280.77	702630-001
18-31-23-14-0101	874.18	50.00	924.18	702644-000
19-31-23-11-0129	663.53	50.00	713.53	702658-001
22-31-23-23-0044	434.86	50.00	484.86	702706-001
10-31-23-21-0060	818.39	50.00	868.39	702725-001
19-31-23-41-0035	187.13	50.00	237.13	702817-000
19-31-23-41-0046	1,133.51	50.00	1,183.51	702852-001
22-31-23-21-0013	237.48	50.00	287.48	702877-000
17-31-23-32-0015	911.89	50.00	961.89	702994-002
17-31-23-32-0032	258.64	50.00	308.64	703079-002
18-31-23-41-0060	1,329.88	50.00	1,379.88	703169-002
18-31-23-41-0110	1,029.19	50.00	1,079.19	703252-002
18-31-23-41-0090	1,121.24	50.00	1,171.24	703413-002
14-31-23-33-0110	750.82	50.00	800.82	706322-002
24-31-23-41-0048	861.62	50.00	911.62	800023-000
24-31-23-42-0085	1,056.30	50.00	1,106.30	800041-000
24-31-23-41-0039	960.15	50.00	1,010.15	800069-000
24-31-23-14-0040	778.05	50.00	828.05	800078-001
24-31-23-14-0047	835.63	50.00	885.63	800080-001
24-31-23-42-0043	923.02	50.00	973.02	800138-001
24-31-23-41-0074	999.36	50.00	1,049.36	800143-000
24-31-23-42-0032	878.95	50.00	928.95	800156-000
24-31-23-41-0015	758.61	50.00	808.61	800163-000
24-31-23-44-0026	1,206.87	50.00	1,256.87	800166-001
24-31-23-11-0010	658.21	50.00	708.21	800183-000
24-31-23-42-0054	876.12	50.00	926.12	800214-004
24-31-23-42-0084	978.59	50.00	1,028.59	800229-000

24-31-23-42-0020	997.26	50.00	1,047.26	800231-000
24-31-23-14-0028	510.96	50.00	560.96	800237-002
26-31-23-14-0042	422.95	50.00	472.95	800270-000
26-31-23-14-0027	927.07	50.00	977.07	800290-000
26-31-23-14-0104	882.19	50.00	932.19	800299-000
26-31-23-11-0101	796.56	50.00	846.56	800368-001
26-31-23-11-0130	841.58	50.00	891.58	800383-000
26-31-23-11-0126	900.40	50.00	950.40	800386-002
26-31-23-11-0061	634.30	50.00	684.30	800413-002
24-31-23-33-0024	977.40	50.00	1,027.40	800479-000
26-31-23-13-0018	944.31	50.00	994.31	800539-001
24-31-23-13-0108	897.38	50.00	947.38	800664-000
26-31-23-13-0106	1,073.43	50.00	1,123.43	800685-000
24-31-23-34-0042	905.71	50.00	955.71	800695-000
26-31-23-11-0036	876.89	50.00	926.89	800716-000
24-31-23-34-0030	990.19	50.00	1,040.19	800723-000
24-31-23-34-0034	386.14	50.00	436.14	800749-000
24-31-23-34-0087	956.68	50.00	1,006.68	800751-000
26-31-23-13-0067	555.00	50.00	605.00	800757-000
24-31-23-34-0026	920.17	50.00	970.17	800768-000
24-31-23-14-0074	642.37	50.00	692.37	800782-001
26-31-23-13-0054	883.73	50.00	933.73	800812-000
26-31-23-13-0051	985.11	50.00	1,035.11	800845-001
24-31-23-34-0065	835.13	50.00	885.13	800874-000
24-31-23-34-0083	920.82	50.00	970.82	800902-002
26-31-23-13-0115	504.74	50.00	554.74	800906-001
26-31-23-14-0101	1,066.51	50.00	1,116.51	800954-000
24-31-23-34-0059	1,216.17	50.00	1,266.17	800964-002
26-31-23-14-0052	805.65	50.00	855.65	800999-000
24-31-23-14-0068	1,033.10	50.00	1,083.10	801012-000
24-31-23-14-0022	895.12	50.00	945.12	801059-000
35-31-23-44-0017	982.64	50.00	1,032.64	880011-002
35-31-23-44-0054	568.83	50.00	618.83	880079-000
35-31-23-41-0007	834.31	50.00	884.31	880118-000
35-31-23-44-0055	843.27	50.00	893.27	880120-000
35-31-23-41-0066	976.98	50.00	1,026.98	880125-000
35-31-23-43-0040	763.18	50.00	813.18	880205-001
35-31-23-43-0098	1,165.79	50.00	1,215.79	880228-000
35-31-23-42-0047	424.15	50.00	474.15	880291-001
35-31-23-43-0111	757.41	50.00	807.41	880296-000
35-31-23-42-0071	872.80	50.00	922.80	880306-000
36-31-23-34-0009	374.18	50.00	424.18	880363-001
36-31-23-22-0013	374.18	50.00	424.18	880366-000
31-31-23-42-0048	140.82	50.00	190.82	100461-000

31-31-23-42-0025	36.12	50.00	86.12	100468-000
32-31-23-44-0078	574.69	50.00	624.69	100833-001
32-31-23-32-0021	108.14	50.00	158.14	100999-001
33-31-23-33-0146	150.64	50.00	200.64	104461-001
34-31-23-34-0016	115.68	50.00	165.68	110050-001
15-31-23-11-0003	29.28	50.00	79.28	110856-000
12-31-23-24-0037	63.51	50.00	113.51	111510-003
14-31-23-33-0021	203.73	50.00	253.73	112168-002
18-31-23-33-0029	136.50	50.00	186.50	300500-000
9-31-23-31-0065	92.98	50.00	142.98	306439-001
18-31-23-43-0117	572.81	50.00	622.81	4400029-000
32-31-23-43-0034	1,837.16	50.00	1,887.16	4400083-001
19-31-23-11-0008	67.92	50.00	117.92	701995-001
32-31-23-42-0064	160.04	50.00	210.04	702938-002
26-31-23-12-0010	167.05	50.00	217.05	800758-001
Totals	**694,421.56**	**40,250.00**	**734,671.56**	**805**

City of Blaine
Staff Report

File Number: 2025-257

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Motion

Approval of Consent Agenda: - Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 7.7

Motion to Approve the Surplussing of Previously Used Police Department Mustang Water Rescue Suits

Executive Summary

The Police Department is seeking council approval to surplus previously used Mustang water rescue suits in inventory. In the past, this equipment would be serviced and maintained for approximately 3-5 years until it was no longer suitable for use and would be discarded and replaced. With heavy consideration on the necessary equipment kept in patrol vehicles to best serve our community, the frequency of its use, and other resources now available, this equipment is no longer necessary to remain in all patrol vehicles. There is currently a stock of 21 Mustang water rescue suits.

Background

The Police Department implemented carrying Mustang water rescue suits in patrol vehicles to prepare for the potential of a water rescue in winter months. With the development of other available resources, the timeliness of using the Mustang suits if requested, and the significant cost of maintaining the inventory of this equipment in patrol vehicles with little or no use, the Mustang suits have been found to no longer be necessary. Instead, a less expensive option has been put in place with a longer replacement interval required. In the past, the equipment would be serviced and maintained for approximately 3-5 years until it was no longer suitable for use and would be discarded and replaced.

Strategic Plan Relationship

Board/Commission Review

This item has not been reviewed by a Board or Commission.

Financial Impact

Allowing for the surplus of this equipment will allow the city to potentially recover the current fair market value of the Mustang Suits in their current used condition (approximately $275 each) and would prevent the equipment from deteriorating over time and allowing no financial recovery.

Public Outreach/Input

N/A

Staff Recommendation

Approve the motion set forth.

Attachment List

None

City of Blaine
Staff Report

File Number: RES 25-189

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Resolution

7:00 PM - Public Hearing and Items Published for a Certain Time - Jason Zimmerman, Finance Director

Agenda Item # 8.1

Resolution Certifying Delinquent Special Charges

Executive Summary

Consider conducting a public hearing for unpaid special charges and other municipal services, to be certified to property taxes for collection in 2026.

Background

Each year, the City of Blaine encounters unpaid charges for municipal services, including abatement of weeds and trees, false alarms, rental licenses, and other related charges. These outstanding balances represent a financial obligation to the city, and according to state statutes, the City has the authority to assess unpaid charges against the property through a certification process.

These charges, when unpaid for a significant period, may affect the city's ability to provide continuous services efficiently. To ensure proper revenue collection and avoid disruption in services, unpaid balances are proposed to be certified to the respective property taxes for recovery.

A list of properties with unpaid charges has been compiled, and notices have been sent to the affected property owners. The public hearing provides an opportunity for the Council to review any objections or concerns from property owners regarding their unpaid balances. After consideration, the Council may decide to adjust, reduce, or certify the full amount of these charges.

Summary of Unpaid Special Charges: (principal + $50 administration fee per unpaid invoice)
• Weed and Tree Abatement: $2,501.69 + $800 = $3,301.69
• Other Special Charges (e.g., false alarms, waste): $1,805.00 + $450 = $2,255.00

Legal Authority:
Minnesota State Statutes 429.101 authorize the city to collect unpaid service charges by certifying them

to property taxes. The certification process ensures that these unpaid balances are collected in the same manner as property taxes.

Strategic Plan Relationship

The collection of delinquent invoices provides needed revenue to maintain the City's funds and supports the financial sustainability of the City.

Board/Commission Review

Not required.

Financial Impact

The proposed assessment reflects the costs already incurred by the City to abate nuisances and perform rental re-inspection within the community. The adopted budget includes the appropriate budget authority to support these activities.

Public Outreach/Input

Notice of the hearing has been sent to all property owners with unpaid balances at least 30 days in advance, as required by law. Public notice of the hearing was posted to the newspaper on October 31, 2025, two weeks prior to the public hearing. The public hearing process will allow property owners to present any objections before the City Council acts on certifying the charges.

Staff Recommendation

It is recommended that the City Council hold a public hearing to review the unpaid special charges and authorize certification of these charges to the property taxes for collection in the following year, pursuant to Minnesota State Statutes Section 429.101 and City Ordinances 34-249, 70-2, 90-36 and 90-81.

Attachment List

1. 2025 Invoice Certification List

City of Blaine

Signature Copy

Resolution: RES 25-189

Resolution Certifying Delinquent Special Charges

WHEREAS, Blaine City Ordinances 34-249, 70-2, 90-36, and 90-81 allow for the certification of unpaid charges for municipal services, including abatement of weeds and trees, false alarms, rental licenses, and other related charges to the County Auditor for collection pursuant to Minnesota State Statutes Section429.101; and

WHEREAS, notice of the hearing date was mailed to affected property owners on September 30; and

WHEREAS, the hearing notice was published in the Blaine/Spring Lake Park Life on October 31, 2025; and

WHEREAS, the City Council conducted a public hearing on this date to hear public testimony; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that the City Clerk is hereby authorized and directed to certify to the County Auditor the amount of these delinquent accounts, together with a legal description of the premises served, as set forth in the attached document.

BE IT FURTHER RESOLVED by the City Council of the City of Blaine that the County Auditor is hereby requested to record the attached delinquent accounts as part of the tax levy on the premises served to be collected during the ensuing year.

BE IT FURTHER RESOLVED the list of properties adopted by the City Council on this date may or may not be modified prior to being submitted to reflect full or partial payments made after this time.

PASSED by the City Council of the City of Blaine this 17th day of November 2025

Delinquent Invoices Eligible for Certification to 2026 Property Tax Roll

PID	Invoice #	Invoice Type	Delinquent Amount	Administration Fee	Total
19-31-23-31-0081	6888	Mowing	$ 100.69	50.00	$ 150.69
7-31-23-34-0085	6891	Mowing	$ 100.69	50.00	$ 150.69
8-31-23-41-0060	6892	Mowing	$ 100.69	50.00	$ 150.69
18-31-23-13-0015	6915	Mowing	$ 138.53	50.00	$ 188.53
18-31-23-42-0010	6916	Mowing	$ 138.53	50.00	$ 188.53
30-31-23-42-0128	6918	Mowing	$ 138.53	50.00	$ 188.53
31-31-23-24-0034	6919	Mowing	$ 157.45	50.00	$ 207.45
18-31-23-21-0054	7005	Mowing	$ 195.30	50.00	$ 245.30
18-31-23-11-0019	7008	Mowing	$ 176.38	50.00	$ 226.38
30-31-23-42-0128	7009	Mowing	$ 138.53	50.00	$ 188.53
5-31-23-23-0079	7010	Mowing	$ 214.22	50.00	$ 264.22
12-31-23-21-0020	7013	Mowing	$ 214.22	50.00	$ 264.22
27-31-23-34-0072	7018	Abatement	$ 155.00	50.00	$ 205.00
24-31-23-14-0021	7145	Mowing	$ 207.46	50.00	$ 257.46
7-31-23-41-0064	7146	Mowing	$ 146.64	50.00	$ 196.64
7-31-23-41-0062	7147	Mowing	$ 146.64	50.00	$ 196.64
8-31-23-24-0008	7159	Mowing	$ 187.19	50.00	$ 237.19
31-31-23-31-0022	PD1397	False Alarm	$ 350.00	50.00	$ 400.00
31-31-23-34-0015	PD1409	False Alarm	$ 75.00	50.00	$ 125.00
17-31-23-21-0013	PD1415	False Alarm	$ 75.00	50.00	$ 125.00
31-31-23-34-0015	PD1466	False Alarm	$ 75.00	50.00	$ 125.00
31-31-23-31-0022	PD1472	False Alarm	$ 700.00	50.00	$ 750.00
17-31-23-43-0028	PD1483	False Alarm	$ 150.00	50.00	$ 200.00
17-31-23-43-0028	PD1498	False Alarm	$ 125.00	50.00	$ 175.00
23-31-23-44-0012	PD1539	False Alarm	$ 100.00	50.00	$ 150.00
	25		$ 4,306.69	$ 1,250.00	$ 5,556.69

City of Blaine
Staff Report

File Number: 2025-258

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Motion

7:00 PM - Public Hearing and Items Published for a Certain Time - Cathy Sorensen, City Clerk

Agenda Item # 8.2

Approve Renewal of Currency Exchange Licenses

Executive Summary

Council is asked to hold a public hearing to consider approval of currency exchange license renewals.

Background

Staff has received the attached correspondence regarding currency exchange license renewals from the Minnesota Department of Commerce for the following locations:

AL'$ Check Cashing LLC, 1434 93rd Lane NE, Blaine, MN
SJB Enterprises Inc., d/b/a/ Your Exchange, 10545 University Avenue NE, Blaine, MN

The renewal requests were forwarded to the Police Department for review; no items of concern were raised with either location.

Strategic Plan Relationship

This item relates to the economic development priority in the 2023-2026 strategic plan by providing additional opportunities for businesses to thrive while ensuring safe practices are employed.

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

Notice of this hearing was published in the *Blaine-Spring Lake Park Life-Columbia Heights-Fridley Life*.

Staff Recommendation

Hold public hearing and after testimony, by motion, approve the renewals of the currency exchange licenses for AL'$ Check Cashing LLC and SJB Enterprises Inc., d/b/a/ Your Exchange.

Attachment List

1. Blaine-Al'$ Check Cashing LLC Renewal
2. Blaine-SJB Enterprises Inc. Renewal

COMMERCE DEPARTMENT

October 31, 2025

Sent via e-mail:
csorensen@blainemn.gov

City of Blaine
Attention: City Clerk – Cathy Sorensen
10801 Town Square Drive NE
Blaine, MN 55449

RE: Currency Exchange License Renewal for 2026

Dear Ms. Sorensen:

The following currency exchange licensee has applied to renew their currency exchange license to operate at:

Al'$ Check Cashing LLC
1434 93rd Lane NE
Blaine, MN 55449
NMLS #1532374

Pursuant to Minnesota Statutes Chapter 53A.04, we are notifying your office that a complete currency exchange license renewal application has been filed with the Department of Commerce. The renewal application included the names of the officers and owners of the licensee, background checks on each of the owners and officers from the Minnesota Bureau of Criminal Apprehension, a fee schedule of all fees to be charged by the currency exchange office, a $10,000 surety bond valid through December 31, 2026, and the $500 renewal fee. If you wish to receive a copy of the complete currency exchange license renewal application form that was filed with this office, please contact Gail Groop at gail.groop@state.mn.us or 651-539-1593, and the renewal application form will be emailed to you.

Minnesota Statutes Chapter 53A.04 requires the Department of Commerce to submit any application for licensure as a currency exchange to the governing body of the local unit of government in which the currency exchange business is located. The law further requires the governing body to give published notice of its intention to consider the issue and shall solicit testimony from interested persons, including those in the community in which the licensee is located. If the governing body has not approved or disapproved the issue within 60 days of receipt of the application, concurrence is presumed. The governing body shall have the sole responsibility for its decision. The state shall have no responsibility for that decision. Your cooperation in forwarding this information to the proper unit within your organization is appreciated.

Your reply must be received within 60 days of receipt of this emailed letter. If you have any questions, please contact me at the telephone number or email listed below.

Warm regards,

Melissa Knoepfler

Melissa Knoepfler
Financial Institutions Division
651-539-1722
melissa.knoepfler@state.mn.us

COMMERCE DEPARTMENT

October 31, 2025

Sent via e-mail:
Csorensen@blainemn.gov

City of Blaine
Attention: City Clerk – Cathy Sorensen
10801 Town Square Drive NE
Blaine, MN 55449

RE: Currency Exchange License Renewal for 2026

Dear Ms. Sorensen:

The following currency exchange licensee has applied to renew their currency exchange license to operate at:

SJB Enterprises Inc
d/b/a Your Exchange
10545 University Ave NE
Blaine, MN 55434
NMLS Branch #1550658

Pursuant to Minnesota Statutes Chapter 53A.04, we are notifying your office that a complete currency exchange license renewal application has been filed with the Department of Commerce. The renewal application included the names of the officers and owners of the licensee, background checks on each of the owners and officers from the Minnesota Bureau of Criminal Apprehension, a fee schedule of all fees to be charged by the currency exchange office, a $10,000 surety bond valid through December 31, 2026, and the $500 renewal fee. If you wish to receive a copy of the complete currency exchange license renewal application form that was filed with this office, please contact Gail Groop at gail.groop@state.mn.us or 651-539-1593, and the renewal application form will be emailed to you.

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Warm regards,

Melissa Knoepfler

Melissa Knoepfler
Financial Institutions Division
651-539-1722
melissa.knoepfler@state.mn.us

City of Blaine
Staff Report

File Number: ORD 25-2591

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Ordinance

Administration -

Agenda Item # 10.1

First Reading
Amending City Code to Repeal Sec. 70-2. Sidewalk Snow Removal

Executive Summary

Council is asked to hold first reading of a proposed ordinance amending removing the sidewalk snow removal section from city code.

Background

Sec. 70-2. Sidewalk Snow Removal requires that property owners are responsible for snow removal from sidewalks that abut their property and allows the city to charge those property owners who fail to do so after 48 hours. With historic and current policy being that the city plows all sidewalks after a snowfall as time allows, council reviewed the costs and policy at the September 8, 2025, workshop as part of the 2026 budget review. After discussion, council directed staff to match city policy with city code and requested a code amendment be brought forward to repeal Sec. 70-2. Sidewalk Snow Removal.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Hold first reading of the proposed ordinance as presented.

Attachment List

1. 09-08-25 Workshop Minutes

City of Blaine

Signature Copy
Ordinance: ORD 25-2591

First Reading
Amending City Code to Repeal Sec. 70-2. Sidewalk Snow Removal

THE CITY OF BLAINE DOES ORDAIN: (Added portions are underscored and deleted portions are shown with overstrike.)

~~Sec. 70-2. Sidewalk snow removal.~~
~~(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:~~
~~*Owner* means any person having a property interest in the land that abuts the street right-of-way.~~
~~*Sidewalk* means that portion of street or highway right-of-way which is improved for pedestrian use, and which is adjacent to the side yard or front yard of the property.~~
~~(b) *Duty of owner or occupant of abutting property.*~~
~~(1) No owner or occupant of any property, in front of which or adjacent to which, a sidewalk has been constructed for use of the public, shall allow snow to remain upon the sidewalk longer than 48 hours after the snow has ceased to fall thereon.~~
~~(2) Certain sidewalk areas may be exempted from this requirement by the decision of the city manager where circumstances, such as size of the boulevard or plowing of adjacent streets by state or local units of government, make it difficult for the adjacent property owner to keep the sidewalk free from snow.~~
~~(c) *Removal by city at property owner's or occupant's expense.* Any snow which is not removed in accordance with this section shall be removed by the city at the expense of the owner or occupant of the abutting property. The public works director shall keep a record of the costs and time of such work done.~~
~~(d) *Recovery of city's expenses.* The cost of removal of snow by the city shall be billed to the property owner. Failure to pay such bill, when due, will result in the costs, plus a delinquency charge of 15 percent, being certified to the county auditor with taxes against the property abutting for collection as other taxes are collected.~~
~~(e) *Nonliability of city.* No claim shall be made against the city because of failure of the owner to comply with this section.~~
~~(Code 1980, § 17-2; Code 2004, § 70-2; Ord. No. 83-783, 2-3-1983; Ord. No. 13-2264, 6-6-2013)~~

~~Sec. 70-3.~~ Sec. 70-2. City street or public right-of-way obstruction.
(a) No person shall create an obstruction on any public street through the placement or storage of items not otherwise authorized for use on the public street. This shall include, but is not limited to, refuse, refuse/recycling/yard waste containers, basketball hoops, fencing, landscape materials, sports nets/goals, or any other tangible object that may hinder free and open passage over that or any part of the public street.
(b) No person shall deposit or permit to be deposited and leave on any public street in the city leaves, grass, sand or similar materials, nor shall any person plow, shovel, or blow or permit the blowing, shoveling or plowing of snow onto a public street in the city and leaving it. This provision shall not apply

to any person who is in the process of constructing or maintaining a yard or drive, provided that the materials are immediately removed from the street.

(c) Any person violating any provision of this section shall be guilty of a misdemeanor, and upon conviction, shall be punished by a fine not to exceed $1,000.00, or by imprisonment not to exceed 90 days, or both, or any different amounts adopted by statute. Enforcement of this chapter may also be pursued through the city administrative municipal court for adult offenders.

(Code 1980, §§ 17-4, 17-5; Code 2004, § 70-3; Ord. No. 99-1829, 1-6-2000; Ord. No. 13-2264, 6-6-2013; Ord. No. 17-2393, 12-21-2017)

State law reference(s)—Penalty for ordinance violations, M.S.A. §§ 410.33, 412.231, 609.0332, 609.034.

~~Sec. 70-4.~~ Sec. 70-3. Use of bridges.

(a) No person shall be upon nor use any public or private vehicular, pedestrian, or railroad bridge, for the purpose of fishing, diving, jumping, entering into water, or swimming therefrom.

(b) Any person violating any provision of this section shall be guilty of a misdemeanor. Enforcement of this section may also be pursued through the city administrative municipal court for adult offenders.

(Code 2004, § 70-4; Ord. No. 06-2110, 11-16-2006; Ord. No. 13-2264, 6-6-2013)

~~Secs. 70-5 -~~ Sec. 70-4.-70-26. Reserved

INTRODUCED and read in full this 3rd day of November, 2025.

PASSED by the City Council of the City of Blaine this ____ day of ____ 2025.

3.3. 2025-206 Public Works Sidewalk and Trail Plowing
Sponsors: Nick Fleischhacker, Public Works Director

Mr. Fleischhacker stated in the past, this item has come up for discussion relating to the cost and process of the city plowing the sidewalks and trails. Sec. 70-2 of the city code states that for the duty of the owner or occupant of the abutting property: (B)(1) "No owner or occupant of any property, in front of which or adjacent to which a sidewalk has been constructed for the use of the public, shall allow snow to remain upon the sidewalk longer than 48 hours after the snow has ceased to fall thereon." Historically, the city has removed snow from sidewalks which is in conflict of the city ordinance. Staff presented the cost of equipment and labor, and what processes public works currently utilizes to get sidewalks and trails plowed during and after a snow event.

Public Works Street Supervisor Parenteau spoke to the council further regarding the equipment that was used to clear the sidewalks and trails in the city. He described the process that was followed to clear the city's sidewalks and trails, noting this process may have to be done twice if the snow begins to blow, if drifts are created, or if the county goes through and covers the sidewalks. It was noted a full plow of the city was called out for a snow event over two inches.

Mr. Fleischhacker stated he understood the city had a very expensive piece of equipment for removing snow in the sidewalks, but noted this has been the only piece of equipment that has done the job well. He explained if residents were responsible for removing snow from sidewalks, this could reduce overtime for public works staff, but noted there would be a lengthy education process that would have to be followed in order to get residents used to the new procedure. He asked if the council wanted staff to amend or follow the current ordinance.

Councilmember Larson stated if the city completes the snow removal, this would require an ordinance amendment. She wondered if a notice would be sent to residents regarding this change. Mr. Fleischhacker stated there were residents who cleared their sidewalks at this time and if the ordinance were amended he anticipated these same residents would continue to clear their sidewalks. Mr. Thorvig indicated the ordinance could be amended and the city would continue its current practice.

Councilmember Newland inquired what percentage of residents currently cleared their own sidewalks. Mr. Parenteau estimated 15% to 20% of residents cleared their own sidewalks currently.

Councilmember Newland asked if staff knew what the sidewalk only costs were for snow removal events. Mr. Fleischhacker anticipated the city was dispatching staff for 12 sidewalk events per year. Mr. Parenteau stated this was the case, but noted each winter and the labor required for each snow event was different.

Councilmember Newland stated it would benefit the council to have a number on how much was being spent because if it was only $60,000 to remove snow from sidewalks, the

council may not support a change. However, if this number was closer to $600,000, the council may want to make a change. He explained at this time, he supported the city continuing to clear sidewalks because 80% of the population was not clearing their sidewalk.

Councilmember Ford supported the service remaining as is in order to keep the sidewalks free and clear. He anticipated it would be a headache for staff to try and enforce a "must clear within 48 hours" mandate.

Councilmember Massoglia questioned what the savings would be if the city did not plow 100+ miles of sidewalk going forward. Mr. Fleischhacker explained there was a lot of nuisances to consider because the city would only be responsible for 11 miles of sidewalk, but would then have to enforce the clearing of all other sidewalks, which would still take staff time to enforce. He stated he did not have a good number as to what this would look like.

Councilmember Fleming commented the city would be taking a service away and would then be adding an enforcement service, which was making it difficult for staff to put a number on.

Councilmember Robertson stated the council was looking for answers to this question because this topic was brought to staff at a previous meeting. She explained the council would have to consider the cost of providing what type of amenities should and should not be provided by the city. She asked if staff cleared trails in the Blaine Wetland Sanctuary (BWS) in the winter months. Mr. Fleischhacker reported these trails were not cleared because it was a boardwalk.

Councilmember Robertson inquired if the proposed concrete segments in the BWS would trigger additional costs or the need for additional equipment as she was not in favor of this. She reiterated the need for the council to consider what services or amenities were required for the city to provide, noting the city could not continue to say yes to everything. She stated the council would have benefited by having five-year average costs for overtime/staffing and equipment costs. Mr. Fleischhacker explained it was difficult for him to estimate future costs because he was uncertain how many residents would not clear their sidewalk. He anticipated he would need the same amount of staff because instead of clearing sidewalks he would now be placing staff members in pickup trucks to drive through the city to see if all of the sidewalks have been cleared by residents.

Councilmember Massoglia stated this may be the case, but noted residents would now have to pay to have their sidewalk cleared if they were unwilling to clear the sidewalk themselves.

Councilmember Fleming asked how long the city has been clearing sidewalks. Mr. Parenteau stated the city has been clearing sidewalks since the mid 1980s.

Councilmember Fleming commented on what staff would have to do if the city was no longer responsible for clearing the sidewalks as she believed the city would be far more efficient to remain in the current situation. She did not support the city stopping this amenity after completing this work for the past 40+ years.

Councilmember Ford agreed, noting a precedent has been set by the actions of the city. He said he did not believe it was right to take this service away just for safety reasons alone. He questioned what amount of money had to be saved in order to equal the same amount of safety the city was currently providing. He was of the opinion the city was not wasting money by keeping the sidewalks free and clear of snow and ice in the winter months.

Councilmember Larson agreed.

Councilmember Massoglia said he did not believe it was efficient for the city to be driving over sidewalks that were already cleared. He indicated this was a waste of city resources.

Councilmember Fleming stated it was a better use of resources than having staff driving through the entire city to see which sidewalks were cleared and which were not. She anticipated if the city council were to complete public works tasks in the winter months, the city council's opinion on this matter would change. She commented further on how the workload for staff would greatly increase if they were required to drive the entire city to see which sidewalks needed to be cleared and then bring back equipment to clear these sidewalks.

Mayor Sanders explained he was able to ride along with a plow driver two years ago and he found it to be a fascinating experience. He supported the council having a further discussion regarding service levels at a future council retreat. He stated his neighborhood was extremely active in the winter months and he would rather see residents walking on the sidewalks versus walking in the streets in the winter months. He was of the opinion Blaine residents did not mind paying for the services that were being provided by the city. He commented further on how valuable it was to residents to have parks mowed and sidewalks plowed.

Councilmember Newland asked what the life expectancy was for one of the sidewalk plows. Mr. Parenteau noted the city has been ordering one of these pieces of equipment every year. He indicated the oldest piece of equipment the city had at this time was 2019, noting the city's fleet has almost been replaced. He estimated these pieces of equipment would last 10+ years.

Councilmember Robertson reiterated that safety was important to her as well, but she supported the council having a further discussion on service level prioritization at a future council retreat.

Councilmember Massoglia indicated if the council wanted to move forward with providing this service, he supported the ordinance being amended. He reiterated that plowing city sidewalks was not an essential city service and by providing this service, the council was not committed to leveling off the tax levy.

Mayor Sanders reported there was enough support to amend the city ordinance in order to continue the ongoing practice and recommended another conversation be held regarding service level prioritization.

Council consensus was to amend the ordinance and continue plowing sidewalks but review

the average cost to continue to plow sidewalks over five years for review at an upcoming service level prioritization retreat.

3.4. 2025-207 Utility Franchise Fees

Sponsors: Erik Thorvig, City Manager, Jason Zimmerman, Finance Director

Mr. Thorvig stated earlier this year, the city council was presented with information on alternative revenue sources to reduce the burden on property taxpayers in the city of Blaine. One of the options discussed was utility franchise fees. The council directed staff to explore franchise fees further. It was noted interim city manager and finance director met with all gas and electric utility providers in Blaine. They include CenterPoint Energy (gas), Xcel Energy (gas and electric), Connexus (electric) and Centennial Utilities (gas). The purpose of the meetings was to inform the utility companies about Blaine's potential desire to establish franchise fees, discuss the process for establishing said fee, and obtain data from the utility companies. Utility providers, like those for gas and electricity, are required by Minnesota law to deliver services that are safe, adequate, and efficient. To do this, they often need to use public areas like roads and sidewalks, which are known as public rights-of-way.

Mr. Thorvig reported because cities are responsible for managing these rights-of-way, they often create franchise agreements with utility companies. A franchise agreement is a contract that gives a utility company the right to install, maintain, and repair its equipment within a city's public grounds or rights-of-way. In Minnesota, cities have broad authority under state law to negotiate these agreements, which are formalized as ordinances. In order to continue the delivery of these utility services and ensure uniform provisions, staff have begun the process of meeting with providers to review existing agreements in preparation for renegotiating with Northern States Power Company (Xcel Energy) and Anoka Electric Cooperative (Connexus Energy). In order to establish a franchise fee, current agreements need to be in place with all utility providers.

Mr. Zimmerman explained per Minnesota Statute 216B.36, a city may impose a franchise fee on a gas or electric utility for the use of the public right-of-way by adopting an ordinance that establishes fee terms, including structure, collection, schedule and effective dates. Historically, the City has not imposed its authority to collect franchise fees related to these utility services, although the concept was informally presented at the January 13, 2025, City Council Workshop and in subsequent budgetary discussions. There is no cap on the fee rate and the fees can be used for any public purpose. Cities have the option of imposing a flat fee (e.g., $3 per month) or a percentage fee (e.g., 3 percent) based on utility usage. These fees can vary between residential customers and various commercial customer types. While a flat fee is constant from month-to-month, a percentage-based fee varies seasonally. When comparing franchise fees as a revenue source to property taxes, advantages include:

- Local control of processes and fee structure.
- Wider base than property taxes.
- Inclusion of tax-exempt properties.
- Diversification of the city’s revenue sources.
- Reliable source of revenue.

City of Blaine
Staff Report

File Number:

Agenda Date	Status
November 17, 2025	
In Control	**File Type**
City Council	Ordinance

Administration - Cathy Sorensen, City Clerk

Agenda Item # 10.2

Second Reading
An Ordinance Amending Sec. 2.07. Salaries of the Blaine City Charter

Background

Second reading of this proposed charter amendment was scheduled for second reading on October 6 but with one member absent and the requirement of a unanimous vote of the full city council, it was recommended that the process begin again with a new first reading and public hearing, which was held on November 3 with no comments during the hearing. It should be noted that any proposed increase is only a proposal; any actual increase would need to be adopted by a majority vote of the council as a separate ordinance as required in Sec. 2-31.

Staff Recommendation

Council is asked to hold second reading and adopt the proposed charter amendment.

Questions for Council

- Does council support the charter amendment as proposed?

Attachment List

1. 07-07-25 Council Workshop Minutes
2. 8-12-25 Charter Commission Minutes - Draft
3. Commissioner Anderson - Memo

City of Blaine
City Council Workshop

July 7, 2025 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order by Mayor Pro Tem Robertson at 5:30PM.

2. Roll Call

PRESENT: Mayor Tim Sanders (arrived at 5:35PM), Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: Interim City Manager/Community Development Director Erik Thorvig; Assistant Community Development Director Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Deputy Public Works Director Jason Grode; Public Works Supervisor - Water Kristian Gaasland; Director of Engineering Dan Schluender; Community Development Specialist Elizabeth Showalter; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

3. New Business

3.1. 2025-145 Charter Amendment - Councilmember Salary Review
Sponsors: Cathy Sorensen, City Clerk

City Clerk Sorensen stated City Charter Sec. 2-07. – Salaries states that the monthly salary of each of the councilmembers and mayor shall be established by ordinance. Council had

directed the charter commission to annually review surveys of council salaries from comparable/surrounding cities for recommendations on possible adjustments for consideration and any adjustments recommended would be presented to council and, if concurred with, an ordinance amendment would be processed. Pursuant to MN Statute 415.11, no change in salary shall take effect until after the next succeeding municipal election. The last increase to salaries occurred in 2025; prior to that changes last occurred in 2015. The current salary ordinance, adopted February 2024 and effective January 2025, is listed below:

> Sec. 2-31. Salaries of mayor and councilmembers.
> Salaries of mayor and councilmembers.
> Pursuant to the City Charter, section 2.07, and Minn. Stat. § 415.11, as amended, the salary of the mayor shall be increased to $1,526.25 per month; and the salary of the councilmembers shall be increased to $1,121.80 per month, effective January 1, 2025.

Ms. Sorensen explained the charter commission had presented a charter amendment last year that outlined a mechanism for regular review and recommendation of future salary changes that would be consistent with any cost of living salary increases afforded to city staff as outlined below:

> Sec. 2.07. Salaries.
> The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. Review of salaries shall be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with staff. The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.

Ms. Sorensen reported with the amendment failing 6-1 last year because it did not receive a unanimous vote by the council, the commission met on May 20, 2025, and reviewed the amendment language again, and after discussion, is proposing the following amendment instead:

> Sec. 2.07. Salaries.
> The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. The council will review salaries of mayor and councilmembers in June of every odd numbered year and any adjustments should be based on the prior two years of cost of living adjustments consistent with those provided to staff and established by the Bureau of Labor and Statistics and the US Department of Labor. The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.

Ms. Sorensen commented that the intent of this revised amendment is to ensure when reviews occur and that those reviews are based on data provided by the Bureau of Labor and Statistics and the US Department of Labor. As this language was different to what was presented last year, the commission wanted to receive council feedback prior to the required public hearing.

Councilmember Newland asked how the language differed this year from last year. Ms. Sorensen commented the difference was in who would establish the numbers, which would now be the Bureau of Labor Statistics and the US Department of Labor.

Councilmember Newland indicated he supported the language as presented by staff.

Councilmember Robertson reported the majority of the council wanted to move forward with the previous amendment and she supported leaving this in the hands of the charter commission. In addition, she supported more regular reviews of the council pay, versus being done once every ten years. Ms. Sorensen clarified the review would be at staff's directive and not the charter commission's directive and would occur in June of every odd-numbered year.

Councilmember Fleming indicated she supported the proposed language change as it would recognize the council's efforts on behalf of the community.

Councilmember Massoglia shared his preference for last year's draft language and suggested, rather than the council review salaries, that a review occur instead, as it doesn't seem right to have the council review their own salaries.

Council provided feedback that supported the proposed language.

Ms. Sorensen noted the charter commission would be finalizing this language at their August meeting and staff would likely bring the item forward to the council in September.

3.2. 2025-146 Concept Plan for Flowerfield Road
Sponsors: Sheila Sellman, Assistant Community Development Director

Assistant Community Development Director Sellman stated the applicant is requesting concept plan review for a 32 lot single family subdivision at the northeast corner of Lexington Avenue and Flowerfield Road. Since the project is consistent with the comprehensive plan and has fewer than 50 lots, concept plan review is not required, however, the applicant is requesting this review prior to development of the more detailed plans necessary for a formal application. Stonegate Builders is proposed to construct both product types. Stonegate is a local builder who has not previously built in Blaine and offers a wide range of home designs and materials. Staff reviewed example elevations and floor plans for a villa and a two-story homes. If a formal application is made, staff would craft conditions for consideration to be included in the required CUP to ensure that the homes built are consistent with the examples.

Mark Anther, Fenway Land Group, introduced himself and discussed the Flowerfield Road concept plan in further detail with the council. He explained the site was 30 acres in size with a great deal of wetland along with a regional sewer line. He indicated this created challenges in finding the right product mix that worked with the land. He stated he would be partnering with Stonegate Builders on this project and they have been around for many years. He commented further on the open space and trees that were located on the parcel. He reviewed examples of the products he was proposing to build within this development

and noted he was available for comments or questions.

Councilmember Newland stated he had no problems with the proposed development. He indicated his only concern was with how increased traffic would impact Flowerfield Road, because this was a narrow, rural roadway. He asked if the city had any plans to improve Flowerfield Road given the concerns that have been raised by the neighbors. Director of Engineering Schluender discussed the development that occurred along Flowerfield Road in 2014. He noted Flowerfield Road was a rural roadway section with three foot shoulders.

Councilmember Newland questioned if any improvements were planned for Flowerfield Road in the near future. Mr. Schluender discussed the complexities with upgrading and improving Flowerfield Road noting this would require filling in and purchasing wetland credits.

Councilmember Ford commented he supported the proposed development, but he agreed that the traffic along Flowerfield Road should be considered because this was a narrow roadway. He recommended a pedestrian trail be considered for safety purposes. Mr. Schluender stated staff has requested the developer look at connecting the Ghia Street cul de sac to Lexington Avenue with a trail.

Councilmember Robertson thanked the developer for bringing this development forward for council consideration. She explained she appreciated the elevated design elements. She asked that staff address the overgrown ditch grass and shoulders along Flowerfield Road for safety purposes. She stated this was a unique pocket in Blaine because this project was close to both Circle Pines and Lexington. She asked if it was possible to do a right-in/right-out to Lexington Avenue instead of pouring traffic from this development onto Flowerfield Road. Mr. Schluender said he did not anticipate that Anoka County would approve a right-in/right-out but the developer could make that request.

Councilmember Robertson recommended the developer consider a pedestrian plan in order to keep pedestrians off Flowerfield Road for safety purposes.

Councilmember Larson agreed with Councilmember Robertson's comments. She indicated she appreciated the proposed housing mix and that these units would be Villas, which would be geared towards seniors and empty-nesters.

Councilmember Newland supported the Public Works Department visiting Flowerfield Road in order to cut back the foliage along this roadway because it was so narrow.

Councilmember Ford explained he liked this project but indicated there was no space for pedestrians to walk along this roadway. He agreed the developer would have to consider pedestrian safety within the development plans.

Further discussion ensued regarding the trail segments that were located adjacent to the proposed development.

Councilmember Fleming stated she supported the proposed development and appreciated the unique housing designs being proposed by the developer. She thanked the developer for wanting to invest in Blaine.

Councilmember Larson spoke to a number of property owners already in this area and stated she was uncertain how 30 more housing units would adversely impact traffic, especially given how the new units would be marketed towards seniors.

Councilmember Robertson stated it appears the developer has support for the development from the council and the only concerns were with pedestrian safety along Flowerfield Road and how more trails can be incorporated. She asked that staff visit Flowerfield Road and work to improve driver safety by cutting back the existing overgrown foliage.

Council stressed the need for some type of trail/pedestrian traffic plan should this go forward, as well as potential road improvements to address increased vehicle traffic as Flowerfield Road was already very narrow.

3.3. 2025-147 SBM Fire Department - Quarterly Update
Sponsors: Daniel Retka, Fire Chief

Fire Chief Retka provided the city council with a quarterly update from the SBM Fire Department. He discussed how the staffing changes over the past two years were improving response times for the community. He reported the department had 50 overlapping calls per month and noted this number was rising. He reviewed the upcoming activities the department would be involved in, which included USA Cup and the PGA golf event. He then commented on the need for another station in the northeast corner of Blaine.

Lieutenant Jake Feffer provided a breakdown on Station 1 and commented on the total response area for this station, which included portions of Mounds View. He explained Station 1 was in a great location with great access to highways. He discussed the location of Station 3 and reviewed the response area for this station. He indicated Station 4 was built in 1974 and noted this station was in a decent location. The response zone for Station 4 was further discussed.

Fire Chief Retka commented on the administrative contract that was entered into with Centennial Fire District and discussed the benefits of this contract. He stated his goal would be to bring on Circle Pines and Centerville on a contract basis in the future. Further discussion ensued regarding how gaps would be eliminated if these cities were brought on.

Interim City Manager/Community Development Director Thorvig reported he met with the administrators from Mounds View and Spring Lake Park last week to discuss the future fire station. He indicated the first thing to understand was if this was the preferred location and what the potential costs would be for a new fire station. He commented the cost could be anywhere from $15 to $30 million.

Councilmember Newland questioned if Station 4 was still being used. Fire Chief Retka reported two firefighters were on call back to Fire Station 4. He indicated a staff vehicle was at Station 4 for these two individuals.

Councilmember Newland requested further information regarding how the stations were being staffed. Fire Chief Retka discussed how the fire stations were being staffed, noting only Stations 1 and 3 were being staffed overnight. He explained Station 4 did not have any room for expansion, but noted Centennial Station 1 could fill this gap along with a new station in the northeast corner of Blaine.

Councilmember Robertson thanked Fire Chief Retka for providing the council with further information on the mutual aid agreements that were in place. She appreciated the information that was shared on the department's response times, and she understood why there was a need for a fire station in the northeast corner of Blaine. She thanked Fire Chief Retka for being budget conscious.

Councilmember Ford stated he understood the city needed a fire station on the east side of Blaine, but noted he was not convinced the best place for the fire station was at the corner of 125th and Lexington. He reported fire stations were not necessarily built due to the growth in residential housing, rather he recommended the fire department consider call volumes. He indicated there would be fewer fire calls in newer housing developments than older housing developments.

Councilmember Massoglia explained he greatly appreciated SBM's approach when it came to providing fire services. He stated he was frustrated by how it appears SBM's partners were not paying their afire share. He asked if the contract with Centennial was calculated as if they were part of the JPA and would this be done with Circle Pines and Centerville. Fire Chief Retka described how fees were calculated for Circle Pines and Centerville, noting both of these communities were smaller than Spring Lake Park. He noted fees for these two cities would increase incrementally each year.

Councilmember Massoglia questioned what would be done with Fire Stations 2 and 4. Fire Chief Retka explained Fire Station 2 was still being used to store a command vehicle and for storage for the police department. He indicated there were discussions about selling Fire Station 2 over the next year. He indicated his recommendation would be to sell Fire Station 4 and noted the Centennial School District was interested in purchasing this property. He discussed how the sale of both of these properties would assist with reducing capital and equipment costs for the fire department.

3.4. 2025-148 City Manager Transition Topics

Sponsors: Erik Thorvig, Interim City Manager/Community Development Director

Interim City Manager/Community Development Director Thorvig discussed several key topics regarding his transition into the role of interim city manager with the city council. He explained he appreciated all of the work City Manager Wolfe has done over the past month in order to get him up to speed. He commented on how busy the city was at this time and noted nothing would be put on the back burner, except major policy decisions. He reported the budget would be moving forward in full force along with the well interference project. He asked how the council wanted to move forward with emails from the public.

Councilmember Robertson stated each email response differed on a case-by-case basis.

Councilmember Larson indicated she liked responding to emails and noted she reached out to staff when she needed assistance.

Mayor Sanders stated he responded in a similar manner noting he liked to acknowledge residents that emailed him, but also reached out to staff for assistance.

Councilmember Newland explained he does not always have the answers for the emails he receives and he simply forwards them onto the city manager for a response.

Mr. Thorvig said he would be holding one-on-one meetings with councilmembers sometime in August.

4. Other Business

Councilmember Massoglia explained he would like start seeing credit card statements and employee reimbursements provided to council on a quarterly basis for transparency purposes and noted he would be making a motion to that effect at the council meeting.

5. Adjournment

The workshop was adjourned at 6:58PM.

Signed by _____
Tim Sanders, Mayor

Signed by _____
Catherine M. Sorensen, City Clerk

City Clerk Sorensen recapped the discussion held at the July council workshop regarding the proposed amendment regarding council salaries. She noted that some council preferred the original amendment presented by the commission but there still seemed to be general consensus with the updated language. She said council did suggest one change to include "A review of salaries..." instead of "Council will review salaries...".

Commissioner Anderson outlined a memo he had drafted for council regarding additional changes to the amendment that he felt better clarified the metric used for cost of living adjustments, which the commission discussed at length.

Motion by Commissioner Goracke, seconded by Commissioner Hartmann, to recommend the proposed charter amendment as presented:

> Sec. 2.07. Salaries.
>
> The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. A review of salaries of mayor and councilmembers will occur in June of every odd numbered year and any adjustments should be based on the prior two years of cost of living adjustments consistent with those provided to staff and established by the U.S. Bureau of Labor Statistics and found in annual data of percent changes in Consumer Price Index for All Urban Consumers (CPI-U), unadjusted 12 months ending in April of each respective year. The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.

The motion was adopted unanimously.

Ms. Sorensen said she would bring forward the proposed amendment to a public hearing as outlined in statute and inform the commission as to those meeting dates.

DATE: June 7, 2025

TO: Honorable Mayor and City Council Members and Cathy Sorenson, City Clerk

FROM: Kenneth R. Anderson, Charter Commission member

RE: **Revised proposed Charter Amendment for City Council Work Session.**

The language proposed by the Charter Commission for City Council consideration and input is provided below as prepared by the City Clerk. I am offering a suggestion for revision to clarify the source for data referenced to establish cost-of-living adjustments. I did not have an opportunity to comment to the City Clerk and other Charter Commission members prior to this language being forwarded for your consideration; therefore, I am doing so now. Specifically, the U.S. Department of Labor, U. S. Bureau of Labor Statistics prepares Consumer Price Index (CPI) data that is often used for purposes of negotiating and setting salaries in collective bargaining agreements. The Charter Commission agreed to use this metric in the proposed language below. Because the language covers a period extending over two years, annual cost-of-living data should be compounded to reflect actual increased costs to the consumer, i.e., in this case, elected official costs of living. Additionally, the reference data should be more specific to avoid confusion as there are many different indices for economic measure.

The appropriate measure I intended and discussed in our Charter Commission discussions is the CPI for All Urban Consumers (CPI-U). The CPI-U "measures the change in prices paid for consumers for goods and services" and essentially covers "over 90% of the total U.S. population" living in metropolitan areas, but excludes people living in rural, nonmetropolitan areas (see attached section titled *Technical Note* for detail). Furthermore, unadjusted data is preferred as it reflects the change in prices that consumers actually pay for goods and services.

For reference and illustration purposes, attached are the data that the U.S. Bureau of Labor Statistics published on January 15, 2025 for calendar year 2024 CPI-U data, and secondly, information published January 11, 2024 for calendar year 2023 CPI-U data. You will see highlighted in yellow, the percent change in CPI for 2024 was 2.9% and 3.4% for 2023. For example only, using these percent change numbers, the process for calculating changes in the Mayor and Council salaries would be to apply the existing, annual salary figures for both positions by 3.4% to arrive at a total annual salary figure. Using that new figure, you would then multiply that total amount by the second year 2.9% increase to reach a compounded, total salary figure that would be applied to an upcoming odd-year salary increase when due.

SUGGESTED LANGUAGE REVISION AND CLARIFICATION

Based upon the above discussion, I would propose the language be revised and change as follows to clarify the source of CPI changes:

Where the language reads ". . . established by the Bureau of Labor and Statistics and the US Department of Labor." I would revise to ". . . established by the U.S. Bureau of Labor Statistics and found in annual data of Percent changes in CPI for All Urban Consumers (CPI-U), Un-adjusted 12-mos. ended December of each respective year."

Economic News Release

Consumer Price Index News Release

Transmission of material in this release is embargoed until
8:30 a.m. (ET) Wednesday, January 15, 2025 USDL-25-0021

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - DECEMBER 2024

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.4 percent on a seasonally adjusted basis in December, after rising 0.3 percent in November, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 2.9 percent before seasonal adjustment.

The index for energy rose 2.6 percent in December, accounting for over forty percent of the monthly all items increase. The gasoline index increased 4.4 percent over the month. The index for food also increased in December, rising 0.3 percent as both the index for food at home and the index for food away from home increased 0.3 percent each.

The index for all items less food and energy rose 0.2 percent in December, after increasing 0.3 percent in each of the previous 4 months. Indexes that increased in December include shelter, airline fares, used cars and trucks, new vehicles, motor vehicle insurance, and medical care. The indexes for personal care, communication, and alcoholic beverages were among the few major indexes that decreased over the month.

The all items index rose 2.9 percent for the 12 months ending December, after rising 2.7 percent over the 12 months ending November. The all items less food and energy index rose 3.2 percent over the last 12 months. The energy index decreased 0.5 percent for the 12 months ending December. The food index increased 2.5 percent over the last year.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Dec. 2024
	Jun. 2024	Jul. 2024	Aug. 2024	Sep. 2024	Oct. 2024	Nov. 2024	Dec. 2024	
All items	-0.1	0.2	0.2	0.2	0.2	0.3	0.4	2.9
Food	0.2	0.2	0.1	0.4	0.2	0.4	0.3	2.5
Food at home	0.1	0.1	0.0	0.4	0.1	0.5	0.3	1.8
Food away from home(1)	0.4	0.2	0.3	0.3	0.2	0.3	0.3	3.6
Energy	-2.0	0.0	-0.8	-1.9	0.0	0.2	2.6	-0.5
Energy commodities	-3.7	0.1	-0.6	-4.0	-1.0	0.5	4.3	-3.9
Gasoline (all types)	-3.8	0.0	-0.6	-4.1	-0.9	0.6	4.4	-3.4
Fuel oil	-2.4	0.9	-1.9	-6.0	-4.6	0.6	4.4	-13.1
Energy services	-0.1	-0.1	-0.9	0.7	1.0	-0.1	0.8	3.3
Electricity	-0.7	0.1	-0.7	0.7	1.2	-0.4	0.3	2.8
Utility (piped) gas service	2.4	-0.7	-1.9	0.7	0.3	1.0	2.4	4.9
All items less food and energy	0.1	0.2	0.3	0.3	0.3	0.3	0.2	3.2
Commodities less food and energy commodities	-0.1	-0.3	-0.2	0.2	0.0	0.3	0.1	-0.5
New vehicles	-0.2	-0.2	0.0	0.2	0.0	0.6	0.5	-0.4
Used cars and trucks	-1.5	-2.3	-1.0	0.3	2.7	2.0	1.2	-3.3
Apparel	0.1	-0.4	0.3	1.1	-1.5	0.2	0.1	1.2
Medical care commodities(1)	0.2	0.2	-0.2	-0.7	-0.2	-0.1	0.0	0.5
Services less energy services	0.1	0.3	0.4	0.4	0.3	0.3	0.3	4.4
Shelter	0.2	0.4	0.5	0.2	0.4	0.3	0.3	4.6
Transportation services	-0.5	0.4	0.9	1.4	0.4	0.0	0.5	7.3
Medical care services	0.2	-0.3	-0.1	0.7	0.4	0.4	0.2	3.4

Footnotes
(1) Not seasonally adjusted.

Food

The index for food increased 0.3 percent in December, after rising 0.4 percent in November. The food at home index also rose 0.3 percent over the month. Four of the six major grocery store food group indexes increased in

December. The index for cereals and bakery products rose 1.2 percent over the month, after falling 1.1 percent in November. The meats, poultry, fish, and eggs index increased 0.6 percent in December, as the eggs index rose 3.2 percent. The index for other food at home rose 0.3 percent over the month and the index for dairy and related products increased 0.2 percent.

The nonalcoholic beverages index fell 0.4 percent in December, after rising 1.5 percent the previous month. The index for fruits and vegetables declined 0.1 percent over the month, after rising 0.2 percent in November.

The food away from home index rose 0.3 percent in December, as it did in November. The index for limited service meals rose 0.4 percent over the month and the index for full service meals rose 0.2 percent.

The index for food at home rose 1.8 percent over the last 12 months. The meats, poultry, fish, and eggs index rose 4.2 percent over the last 12 months and the nonalcoholic beverages index increased 2.3 percent. Over the same period, the index for other food at home rose 0.8 percent and the index for fruits and vegetables increased 1.0 percent. The dairy and related products index increased 1.3 percent over the year and the cereals and bakery products index rose 0.8 percent over the same period.

The food away from home index rose 3.6 percent over the last year. The index for limited service meals increased 3.7 percent over the last 12 months and the index for full service meals rose 3.6 percent over the same period.

Energy

The energy index increased 2.6 percent in December, after rising 0.2 percent in November. The gasoline index increased 4.4 percent over the month. (Before seasonal adjustment, gasoline prices decreased 1.1 percent in December.) The natural gas index rose 2.4 percent over the month and the index for electricity rose 0.3 percent in December.

The energy index decreased 0.5 percent over the past 12 months. The gasoline index fell 3.4 percent over this 12-month span and the fuel oil index fell 13.1 percent over that period. In contrast, the index for electricity increased 2.8 percent over the last 12 months and the index for natural gas rose 4.9 percent.

All items less food and energy

The index for all items less food and energy rose 0.2 percent in December, after rising 0.3 percent in each of the 4 preceding months. The shelter index increased 0.3 percent in December, as it did in November. The index for owners' equivalent rent also rose 0.3 percent over the month, as did the index for rent. The lodging away from home index fell 1.0 percent in December, after rising 3.2 percent in November.

The medical care index increased 0.1 percent over the month, after rising 0.3 percent in October and November. The index for physicians' services increased 0.1 percent in December and the index for hospital services rose 0.2 percent over the month. The prescription drugs index was unchanged in December.

The airline fares index rose 3.9 percent in December, after rising 0.4 percent in the previous month. The index for used cars and trucks rose 1.2 percent over the month and the index for new vehicles increased 0.5 percent. Other indexes that increased in December include motor vehicle insurance, recreation, apparel, and education. In contrast, the index for personal care fell 0.2 percent in December after rising 0.4 percent in November. The indexes for communication and alcoholic beverages also declined over the month. The household furnishings and operations index was unchanged in December.

The index for all items less food and energy rose 3.2 percent over the past 12 months. The shelter index increased 4.6 percent over the last year, the smallest 12-month increase since January 2022. Other indexes with notable increases over the last year include motor vehicle insurance (+11.3 percent), medical care (+2.8 percent), education (+4.0 percent), and recreation (+1.1 percent).

Not seasonally adjusted CPI measures

The Consumer Price Index for All Urban Consumers (CPI-U) increased 2.9 percent over the last 12 months to an index level of 315.605 (1982-84=100). For the month, the index was unchanged prior to seasonal adjustment.

The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) increased 2.8 percent over the last 12 months to an index level of 309.067 (1982-84=100). For the month, the index was unchanged prior to seasonal adjustment.

The Chained Consumer Price Index for All Urban Consumers (C-CPI-U) increased 2.7 percent over the last 12 months. For the month, the index was unchanged on a not seasonally adjusted basis. Please note that the indexes for the past 10 to 12 months are subject to revision.

The Consumer Price Index for January 2025 is scheduled to be released on Wednesday, February 12, 2025, at 8:30 a.m. (ET).

Consumer Price Index End of Year Supplemental Files and Revised Seasonal Adjustment Factors to be Available on February 12, 2025

Each year with the release of CPI data for January, relative importance weights are updated and seasonal adjustment factors are recalculated to reflect price movements from the just-completed calendar year. This routine annual recalculation may result in revisions to seasonally adjusted indexes for the previous 5 years.

Revised seasonal adjustment factors and additional end of year files will be released on February 12, 2025, at 8:30 AM eastern time, in conjunction with the release of CPI data for January 2025. The following files will be available on the CPI supplemental files page, www.bls.gov/web/cpi.supp.toc.htm:

* Consumer Price Index Seasonal Adjustment Factors (XLSX)
* Consumer Price Index Relative Importance (XLSX)
* Consumer Price Index Revised Seasonally Adjusted Indexes and Factors (XLSX)
* CPI-U Median Price Change and Median Price Change Standard Errors (XLSX)
* CPI-U Response Rates (XLSX)
* Consumer Price Index Components for Seasonal Aggregation to All items (XLSX)
* Consumer Price Index Series Subject to Intervention Analysis Seasonal Adjustment (XLSX)
* CPI-U Historical Cost Weights (XLSX)

* CPI-W Historical Cost Weights (XLSX)

With the release of these files, the seasonal factors and selected end of year materials will be available in the API and FTP files. These files will be available for all U.S. city average CPI-U data and a subset of U.S. city average CPI-W data.

In preparation for the upcoming end of year supplemental files and revised seasonal adjustment factors, last year's end of year supplemental files and revised seasonal adjustment factors are now available on the CPI supplemental files page.

BLS will also post last year's seasonal factors and other end of year materials in the API and FTP files in mid- to late-November.

For additional information, contact the CPI Information and Analysis section at cpi_info@bls.gov or (202) 691-7000.

Consumer Price Index Publication Changes to be Implemented on February 12, 2025

With the publication of January 2025 data in February 2025, several indexes and average price series will be discontinued, and one index title will change.

The following CPI indexes will continue to be published at the national level, but will be discontinued for all metropolitan areas, census divisions, and regional size classes:

* Electricity
* Utility (piped) gas (often referred to as natural gas)
* Energy services
* Fuels and utilities
* Household energy

The following CPI average price series will continue to be published at the national level, but will be discontinued for all metropolitan areas, census divisions, and regional size classes:

* Electricity per KWH
* Utility (piped) gas per therm

The following CPI index will have a title change:

* Pet food will be changed to pet food and treats

Technical Note

Brief Explanation of the CPI

The Consumer Price Index (CPI) measures the change in prices paid by consumers for goods and services. The CPI reflects spending patterns for each of two population groups: all urban consumers and urban wage earners and clerical workers. The all urban consumer group represents over 90 percent of the total U.S. population. It is based on the expenditures of almost all residents of urban or metropolitan areas, including professionals, the self-employed, the poor, the unemployed, and retired people, as well as urban wage earners and clerical workers. Not included in the CPI are the spending patterns of people living in rural nonmetropolitan areas, farming families, people in the Armed Forces, and those in institutions, such as prisons and mental hospitals. Consumer inflation for all urban consumers is measured by two indexes, namely, the Consumer Price Index for All Urban Consumers (CPI-U) and the Chained Consumer Price Index for All Urban Consumers (C-CPI-U). The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) is based on the expenditures of households included in the CPI-U definition that meet two requirements: more than one-half of the household's income must come from clerical or wage occupations, and at least one of the household's earners must have been employed for at least 37 weeks during the previous 12 months. The CPI-W population represents approximately 30 percent of the total U.S. population and is a subset of the CPI-U population.

The CPIs are based on prices of food, clothing, shelter, fuels, transportation, doctors' and dentists' services, drugs, and other goods and services that people buy for day-to-day living. Prices are collected each month in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments (department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments). All taxes directly associated with the purchase and use of items are included in the index. Prices of fuels and a few other items are obtained every month in all 75 locations. Prices of most other commodities and services are collected every month in the three largest geographic areas and every other month in other areas. Prices of most goods and services are obtained by personal visit, telephone call, web, or app collection by the Bureau's trained representatives.

In calculating the index, price changes for the various items in each location are aggregated using weights, which represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. For the CPI-U and CPI-W, separate indexes are also published by size of city, by region of the country, for cross-classifications of regions and population-size classes, and for 23 selected local areas. Area indexes do not measure differences in the level of prices among cities; they only measure the average change in prices for each area since the base period. For the C-CPI-U, data are issued only at the national level. The CPI-U and CPI-W are considered final when released, but the C-CPI-U is issued in preliminary form and subject to three subsequent quarterly revisions.

The index measures price change from a designed reference date. For most of the CPI-U and the CPI-W, the reference base is 1982-84 equals 100. The reference base for the C-CPI-U is December 1999 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from $100 to $107.

Sampling Error in the CPI

The CPI is a statistical estimate that is subject to sampling error because it is based upon a sample of retail prices and not the complete universe of all prices. BLS calculates and publishes estimates of the 1-month, 2-month, 6-month, and 12-month percent change standard errors annually for the CPI-U. These standard error estimates can be used to construct confidence intervals for hypothesis testing. For example, the estimated standard error of the 1-month percent change is 0.03 percent for the U.S. all items CPI. This means that if we repeatedly sample from the universe of all retail prices using the same methodology, and estimate a percentage change for each sample, then 95 percent of these estimates will be within 0.06 percent of the 1-month percentage change based on all retail prices. For example, for a 1-month change of 0.2 percent in the all items CPI-U, we are 95 percent confident that the actual percent change based on all retail prices would fall between 0.14 and 0.26 percent. For the latest data, including information on how to use the estimates of standard error, see www.bls.gov/cpi/tables/variance-estimates/home.htm.

Calculating Index Changes

Movements of the indexes from 1 month to another are usually expressed as percent changes rather than changes in index points, because index point changes are affected by the level of the index in relation to its base period, while percent changes are not. The following table shows an example of using index values to calculate percent changes:

	Item A	Item B	Item C
Year I	112.500	225.000	110.000
Year II	121.500	243.000	128.000
Change in index points	9.000	18.000	18.000
Percent change	9.0/112.500 x 100 = 8.0	18.0/225.000 x 100 = 8.0	18.0/110.000 x 100 = 16.4

Use of Seasonally Adjusted and Unadjusted Data

The Consumer Price Index (CPI) program produces both unadjusted and seasonally adjusted data. Seasonally adjusted data are computed using seasonal factors derived by the X-13ARIMA-SEATS seasonal adjustment method. These factors are updated each February, and the new factors are used to revise the previous 5 years of seasonally adjusted data. The factors are available at www.bls.gov/cpi/tables/seasonal-adjustment/seasonal-factors-2024.xlsx. For more information on data revision scheduling, please see the Factsheet on Seasonal Adjustment at www.bls.gov/cpi/seasonal-adjustment/questions-and-answers.htm and the Timeline of Seasonal Adjustment Methodological Changes at www.bls.gov/cpi/seasonal-adjustment/timeline-seasonal-adjustment-methodology-changes.htm.

How to Use Seasonally Adjusted and Unadjusted Data

For analyzing short-term price trends in the economy, seasonally adjusted changes are usually preferred since they eliminate the effect of changes that normally occur at the same time and in about the same magnitude every year-such as price movements resulting from weather events, production cycles, model changeovers, holidays, and sales. This allows data users to focus on changes that are not typical for the time of year.

The unadjusted data are of primary interest to consumers concerned about the prices they actually pay. Unadjusted data are also used extensively for escalation purposes. Many collective bargaining contract agreements and pension plans, for example, tie compensation changes to the Consumer Price Index before adjustment for seasonal variation. BLS advises against the use of seasonally adjusted data in escalation agreements because seasonally adjusted series are revised annually for five years.

Intervention Analysis

The Bureau of Labor Statistics uses intervention analysis seasonal adjustment (IASA) for some CPI series. Sometimes extreme values or sharp movements can distort the underlying seasonal pattern of price change. Intervention analysis seasonal adjustment is a process by which the distortions caused by such unusual events are estimated and removed from the data prior to calculation of seasonal factors. The resulting seasonal factors, which more accurately represent the seasonal pattern, are then applied to the unadjusted data.

For example, this procedure was used for the motor fuel series to offset the effects of the 2009 return to normal pricing after the worldwide economic downturn in 2008. Retaining this outlier data during seasonal factor calculation would distort the computation of the seasonal portion of the time series data for motor fuel, so it was estimated and removed from the data prior to seasonal adjustment. Following that, seasonal factors were calculated based on this "prior adjusted" data. These seasonal factors represent a clearer picture of the seasonal pattern in the data. The last step is for motor fuel seasonal factors to be applied to the unadjusted data.

For the seasonal factors introduced for January 2024, BLS adjusted 46 series using intervention analysis seasonal adjustment, including selected food and beverage items, motor fuels and vehicles.

Revision of Seasonally Adjusted Indexes

Seasonally adjusted data, including the U.S. city average all items index levels, are subject to revision for up to 5 years after their original release. Every year, economists in the CPI calculate new seasonal factors for seasonally adjusted series and apply them to the last 5 years of data. Seasonally adjusted indexes beyond the last 5 years of data are considered to be final and not subject to revision. For January 2024, revised seasonal factors and seasonally adjusted indexes for 2019 to 2023 were calculated and published. For series which are directly adjusted using the Census X-13ARIMA-SEATS seasonal adjustment software, the seasonal factors for 2023 will be applied to data for 2024 to produce the seasonally adjusted 2024 indexes. Series which are indirectly seasonally adjusted by summing seasonally adjusted component series have seasonal factors which are derived and are therefore not available in advance.

Determining Seasonal Status

Each year the seasonal status of every series is reevaluated based upon certain statistical criteria.

Economic News Release

Consumer Price Index News Release

Transmission of material in this release is embargoed until
8:30 a.m. (ET) Thursday, January 11, 2024 USDL-24-0019

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CONSUMER PRICE INDEX - DECEMBER 2023

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.3 percent in December on a seasonally adjusted basis, after rising 0.1 percent in November, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 3.4 percent before seasonal adjustment.

The index for shelter continued to rise in December, contributing over half of the monthly all items increase. The energy index rose 0.4 percent over the month as increases in the electricity index and the gasoline index more than offset a decrease in the natural gas index. The food index increased 0.2 percent in December, as it did in November. The index for food at home increased 0.1 percent over the month and the index for food away from home rose 0.3 percent.

The index for all items less food and energy rose 0.3 percent in December, the same monthly increase as in November. Indexes which increased in December include shelter, motor vehicle insurance, and medical care. The index for household furnishings and operations and the index for personal care were among those that decreased over the month.

The all items index rose 3.4 percent for the 12 months ending December, a larger increase than the 3.1-percent increase for the 12 months ending November. The all items less food and energy index rose 3.9 percent over the last 12 months, after rising 4.0 percent over the 12 months ending November. The energy index decreased 2.0 percent for the 12 months ending December, while the food index increased 2.7 percent over the last year.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Dec. 2023
	Jun. 2023	Jul. 2023	Aug. 2023	Sep. 2023	Oct. 2023	Nov. 2023	Dec. 2023	
All items	0.2	0.2	0.6	0.4	0.0	0.1	0.3	3.4
Food	0.1	0.2	0.2	0.2	0.3	0.2	0.2	2.7
Food at home	0.0	0.3	0.2	0.1	0.3	0.1	0.1	1.3
Food away from home(1)	0.4	0.2	0.3	0.4	0.4	0.4	0.3	5.2
Energy	0.6	0.1	5.6	1.5	-2.5	-2.3	0.4	-2.0
Energy commodities	0.8	0.3	10.5	2.3	-4.9	-5.8	-0.1	-2.9
Gasoline (all types)	1.0	0.2	10.6	2.1	-5.0	-6.0	0.2	-1.9
Fuel oil(1)	-0.4	3.0	9.1	8.5	-0.8	-2.7	-5.5	-14.7
Energy services	0.4	-0.1	0.2	0.6	0.5	1.7	0.9	-1.1
Electricity	0.9	-0.7	0.2	1.3	0.3	1.4	1.3	3.3
Utility (piped) gas service	-1.7	2.0	0.1	-1.9	1.2	2.8	-0.4	-13.8
All items less food and energy	0.2	0.2	0.3	0.3	0.2	0.3	0.3	3.9
Commodities less food and energy commodities	-0.1	-0.3	-0.1	-0.4	-0.1	-0.3	0.0	0.2
New vehicles	0.0	-0.1	0.3	0.3	-0.1	-0.1	0.3	1.0
Used cars and trucks	-0.5	-1.3	-1.2	-2.5	-0.8	1.6	0.5	-1.3
Apparel	0.3	0.0	0.2	-0.8	0.1	-1.3	0.1	1.0
Medical care commodities(1)	0.2	0.5	0.6	-0.3	0.4	0.5	-0.1	4.7
Services less energy services	0.3	0.4	0.4	0.6	0.3	0.5	0.4	5.3
Shelter	0.4	0.4	0.3	0.6	0.3	0.4	0.5	6.2
Transportation services	0.1	0.3	2.0	0.7	0.8	1.1	0.1	9.7
Medical care services	0.0	-0.4	0.1	0.3	0.3	0.6	0.7	-0.5

Footnotes
(1) Not seasonally adjusted.