



City of Blaine

Park Advisory Board

October 28, 2025 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

Park Board Members: Chair Jeff Lester, Chris Ford, Chad Henderson, Tonya Lizakowski, Amanda Neubert, Kristofer Paulseth, Amanda Van Buren

The purpose of the park board is to provide a high quality of life for the city's residents through protection of its natural resources, its scenic, historical and aesthetic values, and by development of compatible facilities for public enjoyment. One of the board's functions as an advisory body is to hold public meetings and make recommendations to the city council. For each item, the board will receive reports prepared by city staff, provide the opportunity for public response, conduct board discussions and make recommendations. The city council, however, makes all final decisions on these matters.

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - 3.1. 2025-562 Approval of the August 26, 2025 Park Board Meeting Minutes
Sponsors: Jerome Krieger, Sr. Recreation Manager
4. **Open Forum for Citizen Input**
5. **New Business**
 - 5.1. 2025-564 Eastside Park Playground Equipment
Sponsors: Jerome Krieger, Sr. Recreation Manager
 - 5.2. 2025-565 2026 - 2030 Parks CIP Budget Discussion
Sponsors: Jerome Krieger, Sr. Recreation Manager
 - 5.3. 2025-566 Park Updates
Sponsors: Jerome Krieger, Sr. Recreation Manager
6. **Adjournment**



City of Blaine

Park Advisory Board

August 26, 2025 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The Blaine Park Advisory Board met in the Council Chambers of City Hall on Tuesday, August 26, 2025. Chair Lester called the meeting to order at 7:00PM.

2. Roll Call

Members Present: Boardmembers Henderson, Lizakowski, Neubert, Tshakert, VanBuren and Chair Lester.

Members Absent: Boardmember Paul Perez.

Staff Present: Jerome Krieger, Senior Parks and Recreation Manager.

Guest: None.

3. Approval of Minutes

- 3.1.** 2025-481 Approval of the July 22, 2025 Park Board Meeting Minutes.
Sponsors: Jerome Krieger, Sr. Recreation Manager

Motion by Boardmember VanBuren to approve the minutes of July 22, 2025 as presented. Motion seconded by Boardmember Lizakowski. Motion approved unanimously.

4. Open Forum for Citizen Input

Chair Lester opened the Open Forum at 7:03PM.

No one appeared to address the Board.

Chair Lester closed Open Forum at 7:03PM.

5. New Business

- 5.1. 2025-482 Welcome to New Park Board Member - Paul Perez
Sponsors: Jerome Krieger, Sr. Recreation Manager

Senior Recreation Manager Krieger welcomed Paul Perez to the Park Board.

- 5.2. 2025-484 Eastside Park Playground Replacement
Sponsors: Jerome Krieger, Sr. Recreation Manager

Mr. Krieger discussed with the park board a couple of options for the replacement equipment at Eastside Park. He explained all of the damaged equipment had been removed from the playground along with the swings. He reported the benches would remain in place because they were in very good condition. He further reviewed several design options for the Eastside Park playground replacement and requested feedback from the board on how to proceed.

Boardmember VanBuren inquired if insurance would be covering the cost for the playground replacement. Mr. Krieger stated the city did not meet the \$200,000 aggregate insurance limit for the year, which meant the city would get \$16,193 towards this project from the League of Minnesota Cities. He provided the Board with information on the park replacement timeline noting he would like to get this item before the city council on September 3. He noted he would be reaching out to the daycare providers to see if they have a preference on the park equipment colors.

Chair Lester inquired if the city would be meeting the needs of the neighborhood and the adjacent daycares with Option 1 versus Option 2. Mr. Krieger was of the opinion Option 1 would be appropriate and commented on how each piece of equipment would be used.

Boardmember Neubert indicated she liked the proposed treadmill amenity, but questioned how hard it would be for children to get up the treadmill type amenity. Mr. Krieger stated he could ask this question of the playground manufacturer and would report back to the board.

Boardmember Neubert explained she had been to a playground structure in Crystal that was similar to Option 1 and she supported moving forward with this option. She questioned if this playground structure could be installed yet this fall. Mr. Krieger stated if the park replacement were approved by the council on September 3, it would take approximately six to eight weeks for the order to be completed and could then be installed. He explained staff could work to have the concrete curbing in place prior to receiving the playground equipment.

Boardmember Henderson thanked Mr. Krieger for being so knowledgeable when it comes to the city's parks and the needs of the neighborhood surrounding each park.

Moved by Boardmember Neubert, seconded by Boardmember Tshakert, to recommend the

city council approve Option 1 for the Eastside Park Playground Replacement.

Motion adopted unanimously.

5.3. 2025-485 Park Updates

Sponsors: Jerome Krieger, Sr. Recreation Manager

Mr. Krieger provided the board with an update on the following matters:

Sunrise Pond Park - Staff received a low bid from New Look Contracting to complete the work at Sunrise Pond Park.

Jim Peterson Park rinks - Staff was working with WSB on an infiltration pond at Jim Peterson Park.

Blaine Baseball Complex field 5 lights - The poles were in place on Field 5 for the new lights. The city was now waiting for a transformer from Connexus.

Blaine Baseball Complex indoor restrooms - Staff provided an update and pictures were reviewed of the restrooms at the Blaine Baseball Complex.

Little League Teams - Staff was proud to report two Blaine Little League teams made it to State this year.

6. Adjournment

Boardmember Henderson motioned to adjourn. Boardmember Tshakert seconded the motion. Motion approved unanimously.

Chair Lester adjourned the meeting at 7:37PM.



City of Blaine Staff Report

File Number: 2025-564

Agenda Date	Status
October 28, 2025	
In Control	File Type
Park Advisory Board	Report

New Business -

Agenda Item # 5.1

Eastside Park Playground Equipment

Background

The new playground equipment for Eastside Park has been ordered, and the concrete curbing is in the park. Currently, the new equipment is scheduled to arrive in the middle of November. Our goal is to still try and get it in the ground this fall.

Recommendation

Informational

Attachment List

1. Final Rendering100-207032-1_01
2. Final Rendering100-207032-1_02



COLOR KEY

- ORANGE
- YELLOW
- SKY
- LIME
- YELLOW/BLACK
- ORANGE/BLACK





City of Blaine Staff Report

File Number: 2025-565

Agenda Date	Status
October 28, 2025	
In Control	File Type
Park Advisory Board	Action Item

New Business -

Agenda Item # 5.2

2026 - 2030 Parks CIP Budget Discussion

Background

The Park Board and staff will look at the Parks CIP budget for 2026-2030 and discuss the various project years and funding amounts.

Recommendation

Recommend to the city council the 2026-2030 Parks CIP budget for future funding of capital projects.

Attachment List

1. 2026 Neighborhood Park Improvement Fund Summary
2. 2026 Park Development Fund Summary



City of Blaine, Minnesota
Neighborhood Park Improvement Fund - 402
Summary of Revenues, Expenditures, and Change in Fund Balance
2026-2030 Capital Improvement Plan - As of September 15, 2025

	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 CIP	2027 CIP	2028 CIP	2029 CIP	2030 CIP
Operating Revenues									
Property Tax Levy	\$ 494,914	\$ -	\$ 3,063	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Billboard Revenue	182,936	183,000	188,303	193,000	193,000	193,000	193,000	193,000	193,000
Investment Earnings	7,844	-	23,813	5,000	5,000	5,000	5,000	5,000	5,000
Total Revenues	685,694	183,000	215,179	698,000	698,000	698,000	698,000	698,000	698,000
Capital Outlay									
Trail Maintenance	92,797	265,000	261,359	353,641	450,000	350,000	350,000	350,000	250,000
Carrara East Court Improvements	122,236	-	-	-	-	-	-	-	-
Xylite Park Playground	111,963	-	-	-	-	-	-	-	-
Sunnyside Park Playground	109,972	-	-	-	-	-	-	-	-
Court Replacements	102,182	-	-	-	-	-	-	-	-
Oak Creek Park Playground	55,107	-	-	-	-	-	-	-	-
Palmer Park Playground	55,000	-	-	-	-	-	-	-	-
Blaine Baseball Building Improvements	35,249	-	-	-	-	-	-	-	-
Lakeside Park Sport Court	15,450	-	-	-	-	-	-	-	-
West Lake Park Playground	-	120,000	119,999	-	-	-	-	-	-
Lakeside Park Playground	-	95,000	95,000	-	-	-	-	-	-
Colony Preserve Park Playground	-	60,000	59,870	-	-	-	-	-	-
London Park Shelter	-	50,000	43,831	-	-	-	-	-	-
Pioneer Park Shelter	-	50,000	50,000	-	-	-	-	-	-
Suzanne Park Playground	-	50,000	49,999	-	-	-	-	-	-
Ivy Hills Park Playground	-	-	-	115,000	-	-	-	-	-
Austin Park Playground	-	-	-	100,000	-	-	-	-	-
Olympia Park Playground	-	-	-	100,000	-	-	-	-	-
Jefferson Park Playground	-	-	-	-	115,000	-	-	-	-
Ostmans Park Shelter Replacement	-	-	-	-	50,000	-	-	-	-
Ostmans Park Building Repair	-	-	-	-	35,000	-	-	-	-
Sanctuary South Park Playground	-	-	-	-	-	100,000	-	-	-
Little League Playground	-	-	-	-	-	60,000	-	-	-
Jefferson Park Shelter Replacement	-	-	-	-	-	40,000	-	-	-
Various parks - Fencing and Backstops	-	-	-	-	-	75,000	-	-	40,000
Sanctuary North Park Playground	-	-	-	-	-	-	125,000	-	-
Trees Edge Park Playground	-	-	-	-	-	-	100,000	-	-
Happy Acres Park Shelter	-	-	-	-	-	-	50,000	-	-
Lakeside Commons Park Playground	-	-	-	-	-	-	-	150,000	-
Ostmans Park Playground	-	-	-	-	-	-	-	110,000	-
Fillmore Playground	-	-	-	-	-	-	-	70,000	-
Kane Meadows Park Shelter	-	-	-	-	-	-	-	-	35,000
South Lake Playground	-	-	-	-	-	-	-	-	70,000
Eastside Park Playground	-	-	-	-	-	-	-	-	100,000
Lochness Park Shelter	-	-	-	-	-	-	-	-	100,000
Aurelia Park Shelter	-	-	-	-	-	-	-	-	50,000
Deacons Park Playground	-	-	-	-	-	-	-	-	115,000
Quincy Park Shelter	-	-	-	-	-	-	-	-	50,000
Total Capital Outlay	699,956	690,000	680,058	668,641	650,000	625,000	625,000	680,000	810,000
Revenues Over (Under) Expenditures	(14,262)	(507,000)	(464,879)	29,359	48,000	73,000	73,000	18,000	(112,000)
Other Financing Sources (Uses)									
Transfers In from Strategic Priorities	-	500,000	500,000	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	500,000	500,000	-	-	-	-	-	-
Net Change in Fund Balance	(14,262)	(7,000)	35,121	29,359	48,000	73,000	73,000	18,000	(112,000)
Fund Balance, January 1	267,542	253,280	253,280	288,401	317,760	365,760	438,760	511,760	529,760
Fund Balance, December 31	253,280	246,280	288,401	317,760	365,760	438,760	511,760	529,760	417,760
Cash Balance, December 31	\$ 347,207	\$ 340,207	\$ 298,400	\$ 327,759	\$ 375,759	\$ 448,759	\$ 521,759	\$ 539,759	\$ 427,759

City of Blaine, Minnesota
Park Development Fund - 404
Summary of Revenues, Expenditures, and Change in Fund Balance
2026-2030 Capital Improvement Plan - As of September 15, 2025

	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 CIP	2027 CIP	2028 CIP	2029 CIP	2030 CIP
Operating Revenues									
Park Dedication Fees	\$ 821,870	\$ 1,021,662	\$ 482,620	\$ 250,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Investment Earnings	294,978	-	93,484	35,000	20,000	18,000	18,000	12,000	15,000
Miscellaneous Revenue	-	-	9,857	-	-	-	-	-	-
Total Revenues	1,116,848	1,021,662	585,961	285,000	520,000	518,000	518,000	512,000	515,000
Capital Outlay									
Sunrise Ponds Park	868,503	281,497	7,288	274,209	-	-	-	-	-
Jim Peterson Site Improvements	218,881	1,241,119	524,191	716,928	-	-	-	-	-
Happy Acres Parking Lot	89,708	-	-	-	-	-	-	-	-
Lakeside Commons Gate	48,150	-	-	-	-	-	-	-	-
Aquatone Park Street Lighting	24,424	-	-	-	-	-	-	-	-
Trail Pavement Assessment	11,086	-	-	-	-	-	-	-	-
Lexington Ave Monument Signage	2,600	-	-	-	-	-	-	-	-
Baseball Complex Site Improvements	-	150,000	148,593	401,407	200,000	-	-	-	-
Lakeside Park Bridge Replacement	-	-	-	-	-	375,000	-	-	-
Jim Peterson Parking Lot Expansion	-	-	-	-	174,950	-	-	-	-
New Park West of Lexington/North of Main	-	-	-	-	-	-	75,000	925,000	-
Total Capital Outlay	1,263,352	1,672,616	680,072	1,392,544	374,950	375,000	75,000	925,000	-
Revenues Over (Under) Expenditures	(146,504)	(650,954)	(94,111)	(1,107,544)	145,050	143,000	443,000	(413,000)	515,000
Other Financing Sources (Uses)									
Transfers In From Open Space Fund	-	-	-	-	-	-	1,000,000	-	-
Transfers Out to Bandshell Fund	(2,932,950)	-	(18,888)	-	-	-	-	-	-
Transfers Out to Open Space Fund	-	-	-	-	-	(1,500,000)	-	-	-
Total Other Financing Sources (Uses)	(2,932,950)	-	(18,888)	-	-	(1,500,000)	1,000,000	-	-
Net Change in Fund Balance	(3,079,454)	(650,954)	(112,999)	(1,107,544)	145,050	(1,357,000)	1,443,000	(413,000)	515,000
Fund Balance, January 1	5,753,277	2,673,823	2,673,823	2,560,824	1,453,280	1,598,330	241,330	1,684,330	1,271,330
Fund Balance, December 31	2,673,823	2,022,869	2,560,824	1,453,280	1,598,330	241,330	1,684,330	1,271,330	1,786,330
Cash Balance, December 31	\$ 2,126,812	\$ 1,475,858	\$ 2,561,252	\$ 1,453,708	\$ 1,598,758	\$ 241,758	\$ 1,684,758	\$ 1,271,758	\$ 1,786,758



City of Blaine Staff Report

File Number: 2025-566

Agenda Date	Status
October 28, 2025	
In Control	File Type
Park Advisory Board	Report

New Business -

Agenda Item # 5.3

Park Updates

Background

Park Updates

Blaine Baseball Complex lights are completed
Trail work at the Blaine Baseball Complex, Carrara East, Centennial Green and Kane Meadows Parks
Oktober Fest - October 4
Annual Liver and Onion dinner — October 16 at the Mary Ann Young Center
Flashlight Pumpkin Hunt - October 24
New Recreation Programmer — Lizabeth Rynders

Recommendation

Informational

Attachment List

None