City of Blaine
City Council

July 7, 2025 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:08PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Terra Fleming, Chris Ford, Leslie Larson, Chris Massoglia, Tom Newland, and Jess Robertson.

ABSENT: None.

Quorum Present.

ALSO PRESENT: Acting City Manager/Community Development Director Erik Thorvig; Assistant Community Development Director Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Administrative Services Scott Johnson; Deputy Public Works Director Jason Grode; Public Works Supervisor/Water Kristian Gassland; Director of Engineering Dan Schluender; City Attorney Eric Larson; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

4. Awards - Presentations - Organizational Business

None.

5. Communications

Councilmember Massoglia complimented the Blaine Police Department for their annual police report. He was pleased to report Part 1 crimes were down 15% in the community. He thanked the police department for all of their efforts on behalf of the community.

Councilmember Robertson thanked the police and fire department for all of their efforts to keep the community safe during the summer and through all of the upcoming special events.

Mayor Sanders thanked everyone involved for another successful Blaine Festival noting the fireworks display was impressive again this year.

6. Open Forum

Open Forum is an opportunity for the public to share comments, concerns, or input on other items. While open forum is not intended to provide for response or discussion opportunities, if follow-up is needed, city staff will work to contact the speaker(s) outside of the meeting to arrange for that follow-up. Each speaker will be limited to 3 minutes with a maximum of 15 minutes set aside for open forum.

Mayor Sanders opened the Open Forum at 7:10PM.

Representative Matt Norris thanked the Blaine Police Department for their heroic efforts during the political shootings that occurred in June.

There being no further input, Mayor Sanders closed the Open Forum at 7:12PM.

7. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Councilmember Newland explained he would need to abstain from voting on the Schedule of Bills Paid.

Councilmember Newland requested Item 7.3 be pulled from the Consent Agenda for further discussion.

Councilmember Massoglia requested Item 7.10 be pulled from the Consent Agenda for further discussion.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, that the following items on the Consent Agenda be approved as amended removing Items 7.3 and 7.10 for further discussion.

Motion adopted 6-0-1 (Councilmember Newland abstained).

7.1. 2025-149 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

CM Newland abstained from Item 7.1.

CM Newland requested removal of Item 7.3 and asked further questions regarding the proposed circus.

CM Massoglia requested removal of Item 7.10 and asked further questions regarding the proposed contract.

Motion by CM Newland, second by CM Massoglia to approve Item 7.3 as presented. Motion adopted unanimously.

Motion by CM Massoglia, second by CM Newland to approve Item 7.10 as presented.

Motion by CM Robertson, second by CM Massoglia to approve the consent agenda as presented. Motion adopted unanimously. Motion adopted unanimously.

7.2. 2025-150 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

7.3. 2025-151 Motion to Approve Do Portugal Circus at Northtown Mall
Sponsors: Cathy Sorensen, City Clerk

Councilmember Newland explained he spoke with the city clerk regarding the safety plan, location, and activities for this proposed event. City Clerk Sorensen reported this event would include acrobats, comedians, clowns and motorcycles with no pyrotechnics. She explained the event would have no animals on site and the emergency management team has reviewed the application for this event. She indicated this would be a family-friendly event and a tent permit would have to be applied for and approved. She noted an emergency plan for exiting the tent was in place. She noted the tent would be located adjacent to the Pot Belly restaurant parking lot within the Northtown Mall.

Moved by Councilmember Newland, seconded by Councilmember Massoglia, to Approve Do Portugal Circus at Northtown Mall.

Motion adopted unanimously.

7.4. 2025-152 Approve a Therapeutic Massage Enterprise License for Inner Beauty Med Spa & Laser, 10611 Baltimore Street NE, Suite 150
Sponsors: Cathy Sorensen, City Clerk

7.5. ORD 25-2583 Second Reading
Ordinance Amending Chapter 7 Regulating Adult Use Cannabis Businesses
Sponsors: Cathy Sorensen, City Clerk

7.6. 2025-153 Approve a Temporary On-Sale Intoxicating Liquor License for Sgt. John Rice VFW located at 1374 109th Avenue NE

Sponsors: Cathy Sorensen, City Clerk

7.7. RES 25-97 Resolution to Approve Parking Restrictions along Zest Street NE from Lake Parkway NE to approximately 850' north and along Lakes Parkway NE from Zest Street NE to Lexington Avenue NE (CSAH 17).
Sponsors: Daniel Schluender, Director of Engineering

7.8. ORD 25-2580 Second Reading
Ordinance Amending Section 34-485 Volume Control and Pollutant Management of the Code of Ordinances of the City of Blaine
Sponsors: Daniel Schluender, Director of Engineering

7.9. RES 25-109 Resolution to Declare Cost to be Assessed and Call for Hearing on Proposed Assessment for 2024 Pleasure Creek Area Street Reconstructions, Improvement Project No. T2406
Sponsors: Daniel Schluender, Director of Engineering

7.10. 2025-154 Authorize Mayor and City Manager to Enter into a Contract with Barr Engineering Co., in the Amount of $95,000 for the Wellfield Management Plan, Improvement Project No. 23-22
Sponsors: Jason Grode, Deputy Public Works Director

Councilmember Massoglia stated he pulled this item from the Consent Agenda for educational purposes and requested that staff provide an update on where the city was at getting these wells back online. Deputy Public Works Director Jason Grode reviewed the proposal from Barr Engineering noting the next steps in working towards the appropriation permitting for the northeast well field would include a well interference plan, preparing plans and specifications for two monitoring wells in Ham Lake and developing a pumping plan using the city's supply wells for an aquaphor test, coordinating with DNR staff, and also a detailed presentation to the city council at a future workshop meeting. He reported staff believes Barr Engineering offers the best proposal for this work.

Councilmember Massoglia questioned what the timeline was for this work to be completed and the wells to be back online. Mr. Grode indicated he has a general timeline with the DNR and contractors, and it was his hope the wells could be operational in the next 6-12 months.

Councilmember Massoglia inquired if there were any off-setting costs with this well interference plan. Mr. Grode explained the work being completed by Barr Engineering would have to be redone and updated.

Moved by Councilmember Massoglia, seconded by Councilmember Newland, to Authorize Mayor and City Manager to Enter into a Contract with Barr Engineering Co. in the amount of $95,000 for the Wellfield Management Plan, Improvement Project No. 23-22.

Motion adopted unanimously.

7.11. 2025-155 Motion to Receive and Approve the 2024 Pay Equity Report
Sponsors: Scott Johnson, Director of Administrative Services

7.12. RES 25-104 Resolution Authorizing the 3M Open Security Plan, including Proposed Temporary Road Closures
Sponsors: Brian Podany, Safety Services Manager/Police Chief

7.13. 2025-158 Motion to Approve New Vending Truck License for Frozen Fiesta
Sponsors: Cathy Sorensen, City Clerk

8. 7:00 PM - Public Hearing and Items Published for a Certain Time

8.1. RES 25-108 Resolution Adopting Assessment for 2024 Northwest Area Street Reconstructions, Improvement Project No. T2405
Sponsors: Daniel Schluender, Director of Engineering

Director of Engineering Schluender stated Improvement Project No. 24-05 was ordered by the city council on January 3, 2024 with Resolution 24-10. A construction contract was awarded to Park Construction Company by the city council on June 17, 2024 with Resolution No. 24-117 and construction was completed in the fall of 2024 and early spring of 2025. The total project cost indicated in the feasibility report was $3,191,441.33. The assessment roll has been prepared consistent with the feasibility report. Of the total cost, the amount to be assessed is $554,021.27. The public utility funds will contribute $138,441.80 for water and sanitary sewer improvements and the pavement management program funds and municipal state aid funds will contribute $1,849,355.57.

Mayor Sanders opened the public hearing at 7:24PM.

There being no public input, Mayor Sanders closed the public hearing at 7:24PM.

Moved by Councilmember Robertson, seconded by Councilmember Ford, to adopt a Resolution Adopting Assessments for 2024 Northwest Area Street Reconstructions, Improvement Project No. T2405.

Motion adopted unanimously.

9. Development Business

9.1. RES 25-95 Resolution Denying a Conditional Use Permit Amendment to Allow Detached Accessory Buildings (Including Sheds) up to 120 Square Feet in the Development Flex (DF) Zoning District at The Lakes of Radisson Additions 3, 4, 11, 12, 13, 15, 16, 18, 19, 21, 22, 23, 27, 28, 33 and CIC No.168 Lakes of Radisson 5th Addition. Lakes of Radisson Board of Directors (Lakes of Radisson Master Association) (Case File No. 23-0073/SLK)

Sponsors: Sheila Sellman, Assistant Community Development Director

Assistant Community Development Director Sellman stated the planning commission held a public hearing at the June 10, 2025, meeting where a request for a conditional use permit (CUP) amendment to allow sheds of up to 120 square feet in 11 additions in the Lakes Development was considered. Staff provided further background information and explained the planning commission recommended denial of the CUP amendment based on the thought the request was a homeowner's association matter.

Moved by Councilmember Robertson, seconded by Councilmember Larson, to adopt a Resolution Denying a Conditional Use Permit Amendment to Allow Detached Accessory Buildings (Including Sheds) up to 120 Square Feet in the Development Flex (DF) Zoning District at The Lakes of Radisson Additions 3, 4, 11, 12, 13, 15, 16, 18, 19, 21, 22, 23, 27, 28, 33 and CIC No.168 Lakes of Radisson 5th Addition.

Councilmember Robertson explained she appreciated all the comments she received and noted she watched the entire planning commission meeting. She indicated this was a difficult matter to navigate because she believed homeowners should be able to do what they want in their backyard. However, this request was complicated because there were a myriad of homeowners associations and sub-associations that oversee The Lakes development. She had the understanding there were some sheds that were already in place, which had to be addressed by the homeowners sub-associations. She indicated she did not want to see the city council getting involved in HOA matters. She believed the motion to deny was appropriate and was of the opinion that this issue should be reviewed and decided by The Lakes homeowners' association.

Councilmember Larson stated she agreed with Councilmember Robertson's comments. She indicated she lived within The Lakes and she understood her sub-association does not want this to go through. She discussed how there may be complications if one sub-association allows sheds an another does not because the bordering residents could have sheds on neighboring properties.

Councilmember Newland explained he agreed this was an issue the city should not get involved with. He recommended the master association and sub-associations address his matter on behalf of The Lakes.

Councilmember Fleming indicated this was an interesting problem and she did not believe the city should make a determination on this matter when people have purchased homes based on a certain set of agreements, which included no sheds. She recommended the HOAs make a decision on this matter.

Councilmember Ford commented he agreed with the comments that have been shared.

Motion adopted unanimously.

9.2. RES 25-102 Resolution Granting a Conditional Use Permit to Operate a 22,392 Square Foot Indoor Play Facility in a Community Commercial (B-2) Zoning District at 10985 Ulysses Street NE #200. Hyper Kidz Blaine (Case File No. 25-0017/EES)

Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated the applicant is proposing an indoor play facility in the vacant portion of the former Best Buy store at 109th and Ulysses. The use is classified as amusement and recreation, which requires a CUP. It was noted the planning commission and staff recommends approval with standard conditions.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt a Resolution Granting a Conditional Use Permit to Operate a 22,392 Square Foot Indoor Play Facility in a Community Commercial (B-2) Zoning District at 10985 Ulysses Street NE #200.

Councilmember Robertson thanked the ownership group for considering Blaine and believed this would be a great amenity for the community.

Councilmember Massoglia agreed this would be a great fit for this space.

Motion adopted unanimously.

9.3. RES 25-103 Resolution to Consider Waiving Park Dedication for an Existing Lot in the Proposed Uram Subdivision

Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated the applicant is requesting a waiver to park dedication fees for one lot in the proposed two lot subdivision for the proposed Uram Subdivision. Staff commented further on the request and recommended approval.

Moved by Councilmember Massoglia, seconded by Councilmember Larson, to adopt a Resolution to Consider Waiving Park Dedication for an Existing Lot in the Proposed Uram Subdivision.

Councilmember Newland reported the splitting of this property requires park dedication fees to be paid and it was his understanding park dedication fees were not paid previously for this parcel. Ms. Sellman reported this was the case.

Councilmember Newland commented on how park dedication fees were utilized by the city to expand and enhance city parks. He stated if these fees were waived, the city would not have an adequate amount for parks going forward. In addition, he feared a precedent would be set if the fees were waived. For this reason, he did not support the requested fee waiver. Ms. Sellman recalled the council approved a fee waiver for a redevelopment project but noted she did not recall the council ever approving a fee waiver for a subdivision.

Councilmember Newland asked if this fee waiver was a unique request. Ms. Sellman indicated this was a unique request as it was not part of a master redevelopment plan.

Councilmember Newland commented if this lot were not split, no dedication fee would be required. Ms. Sellman reported this was correct.

Councilmember Massoglia indicated he could support waiving the park dedication fees because this subdivision would lead to the redevelopment of these parcels.

Councilmember Robertson stated the city may have waived park dedication fees in the past and she understood this was a challenging lot, but noted she did not support this fee waiver request. She suggested the park dedication fee for Lot 1 be deferred until a building permit was requested for this lot, instead of being waived.

Councilmember Ford explained he did not object to waiving the park dedication fee.

Councilmember Larson indicated she support waiving the park dedication fee for the one lot because the parcel was already developed.

Councilmember Robertson stated if this fee waiver were passed, the council would have to waive future park dedication fees for similar subdivisions where one parcel is developed.

Councilmember Fleming inquired if the proposal would eventually redevelop the office space along with the new lot. Ms. Sellman explained she has not seen a proposal to date, but understood the existing office building would remain in place and a new development was being considered to the south.

Councilmember Fleming indicated she agreed with Councilmember Larson's comments and because one of the lots was already fully developed she could support the requested fee waiver.

Councilmember Ford asked if precedent could only be considered if situations were similar in nature. City Attorney Larson reported this was the case.

Councilmember Newland thanked the city attorney for the clarification and asked if precedent would be set if this fee waiver were approved. He stated it was his hope the city could be consistent when it comes to matters like this going forward. Mr. Larson clarified as a matter of law, the council's decision on this item would not bind the city to other park dedication waivers in full or part. He explained the council should appreciate that decisions made here could be used by other developers as a general precedent that would be looked to for future requests.

Councilmember Newland indicated he supported Councilmember Robertson's suggestion to waive the park dedication fee for Lot 1 until a building permit was pursued.

Councilmember Robertson stated she was suggesting the park dedication fee be waived to a future date when development occurs instead of denying the city these dollars or backing the council into a corner for future fee waiver requests.

Councilmember Larson recalled the council waived the park dedication fees for an industrial business that brought hundreds of jobs to the community and the parcel was difficult to develop. She indicated this was a unique request because the applicant has operated a business on one of the parcels for the past 30 years. She was of the opinion that every fee waiver request was a specific request and should be considered as such.

Motion adopted 5-2 (Councilmembers Robertson and Newland opposed).

9.4. RES 25-101 Resolution Granting Final Plat Approval to Create Two Lots to be Known as Uram at 8634 Central Avenue NE. Scott Uram (Case File No. 25-0025/SAS)

Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated the applicant is proposing a two lot subdivision; development is not proposed at this time.

Moved by Councilmember Massoglia, seconded by Councilmember Larson, to adopt a Resolution Granting Final Plat Approval to Create Two Lots to be Known as Uram at 8634 Central Avenue NE.

Motion adopted unanimously.

9.5. ORD 25-2581 First Reading

Approving Ordinance Amendments to Section 33.10 Home Occupations. City of Blaine (Case File No. 25-0019/ACK)

Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated this would be the first reading approving amendments to Section 33.10 Home Occupations.

Declared by Mayor Sanders that Ordinance No. 25-2581, "Approving Ordinance Amendments to Section 33.10 Home Occupations," be introduced and placed on file for second reading at the July 21, 2025 Council meeting.

9.6. ORD 25-2582 First Reading

Approving Ordinance Amendments to Section 34.04 Prohibited Signs and Section 34.13 Administrative Permit. City of Blaine (Case File No. 25-0020/ACK)

Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated this was the first reading approving ordinance amendments to Section 34.04 Prohibited Signs and Section 34.13 Administrative Permit.

Declared by Mayor Sanders that Ordinance No. 25-2582, "Approving Ordinance Amendments to Section 34.04 Prohibited Signs and Section 34.13 Administrative Permit," be introduced and placed on file for second reading at the July 21, 2025 Council meeting.

9.7. ORD 25-2578 Second Reading
Approving Ordinance Amendments to the City of Blaine Zoning Ordinance Related to Regulations for Cannabis. City of Blaine (Case File No. 25-0021/SLK)
Sponsors: Sheila Sellman, Assistant Community Development Director

Ms. Sellman stated the proposed ordinance amendment adds cannabis/hemp manufacturing and cultivation regulations to two industrial zoning districts (I-2 and I-2A). In addition, standards for cannabis/hemp cultivation have been proposed for the I-2A zoning district. Staff commented further on the proposed ordinance amendments and explained the planning commission recommends approval.

Moved by Councilmember Newland, seconded by Councilmember Massoglia, to adopt the Second Reading of Ordinance No. 25-2578 Amending City of Blaine Zoning Ordinance Related to Regulations for Cannabis.

Councilmember Larson reported the council has to approve this ordinance amendment because of a state requirement. She indicated she strongly disagreed with the state for requiring the city to have cannabis businesses in general, including the manufacturing and cultivation of cannabis products in the community.

Councilmember Newland explained he agreed with Councilmember Larson's comments, noting the state was strong-arming cities on this matter.

Councilmember Robertson indicated the field goal posts keep moving when it comes to cannabis regulations. She understood this was very frustrating and thanked staff for staying on top of this topic.

Councilmember Ford stated regardless of these frustrations, he believed someone had the right to operate a cannabis business if done so legally.

Councilmember Robertson commented she understood an individual had the right to open a legally operating business, but noted her frustration was with how the state has been wavering when it came to cannabis regulations.

Councilmember Larson indicated she was also frustrated by the fact the state had put minimums in place for cannabis businesses (one for every 12,500 residents) when this was not done for any other type of business in the community. She was of the opinion the regulations from the state were an overreach, especially when it came to the manufacturing and cultivation of cannabis products in the community.

Motion adopted unanimously.

10. Administration

10.1. 2025-156 Motion to Enter into a Joint Project with the City of Circle Pines for the Woodland Road Mill and Overlay Project, Improvement Project 25-25
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated the proposed joint project will allow the portion of Woodland Road from CSAH 17 (Lexington Avenue NE) to the eastern city limits, which lies within the City of Blaine and Circle Pines, to be rehabilitated as a part of the City of Circle Pines 2025 Mill and Overlay project. The City of Blaine's estimated share, based on the portion of Woodland Road that falls within the city limits, is estimated at $57,240.

Moved by Councilmember Newland, seconded by Councilmember Larson, to enter into a joint project with the City of Circle Pines for the Woodland Road Mill and Overlay Project, Improvement Project 25-25.

Councilmember Newland asked when this project would have been completed, if it had not been brought forward by Circle Pines. Mr. Schluender explained this project was not identified in the city's five-year plan. He anticipated this project would not move forward if the city of Blaine did not participate.

Councilmember Newland inquired if the city was being asked to pay for half the project costs. Mr. Schluender indicated the city was being asked to pay less than half the cost as Blaine would not be paying for any administration costs.

Motion adopted unanimously.

10.2. RES 25-99 Resolution Accepting a Bid from GMH Asphalt Corporation in the Amount of $1,724,940.82 for the 2025 Street Rehabilitation Project, Improvement Project No. T2505.
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated the city council approved plans and specifications and ordered advertisement for bids for the 2025 Street Rehabilitations project on June 2, 2025 with Resolution 25-85. Staff noted the streets that would be rehabilitated within the four project areas. Bids were received electronically at 10:00 AM on July 1, 2025 for Project No. 25-05. A total of seven bids were received ranging from $1,724,940.82 to $2,281,788.20. The three lowest bidders and engineer’s estimate were reviewed. It was noted bids have been checked and tabulated, and it has been determined that GMH Asphalt Corporation of Chaska, Minnesota is the lowest bidder. The engineering department has worked with GMH Asphalt Corporation on previous contracts and recommends that the low bid be accepted, and a contract entered into with GMH Asphalt Corporation. City council is also asked to approve a 10% contingency to bring the total project budget to $1,897,434.90. The funding sources for this project are the pavement management funds, public utility funds, special assessments, and municipal state aid funds. There are sufficient funds budgeted to cover these costs.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt a Resolution Accepting a Bid from GMH Asphalt Corporation in the Amount of $1,724,940.82 for the 2025 Street Rehabilitation Project, Improvement Project No. T2505.

Councilmember Massoglia stated he was pleased to see the city had $1.7 million in state aid for this project.

Motion adopted unanimously.

10.3. RES 25-111 Resolution Authorizing Interfund Transfers, Fund Closures, and Budget Amendments Retroactive to Fiscal Year 2024

Sponsors: Jason Zimmerman, Finance Director

Finance Director Zimmerman stated council is asked to approve the interfund transfers, fund closures, and associated budget amendments as outlined in the accompanying resolution. Staff provided further information on the proposed transfers and amendments and recommended approval.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt a Resolution Authorizing Interfund Transfers, Fund Closures, and Budget Amendments Retroactive to Fiscal Year 2024.

Councilmember Massoglia explained he appreciated the approach the city was taking to ensure funds were not in a deficit and that debt was being paid off early. He asked if staff had a number on the excess that was in the general fund. Mr. Zimmerman reported the city was going through its audit at this time and at the August 11 meeting staff would be bringing forward the preliminary budget and tax levy for 2026 and a component of this would include the residual reserves that remain in the general fund.

Motion adopted unanimously.

11. Other Business

Moved by Councilmember Massoglia, seconded by Councilmember Robertson, to suspend the rules to discuss including credit card statements and employee reimbursements on the Schedule of Bills Paid.

Motion adopted 6-1 (Councilmember Newland opposed).

Moved by Councilmember Massoglia, seconded by Councilmember Larson, to direct staff to include credit card statements and employee reimbursements on the Schedule of Bills Paid on a quarterly basis for transparency purposes.

Councilmember Robertson supported the motion for transparency purposes but not for the regular removal of items for further discussion at council meetings.

Councilmember Newland felt this was a slippery slope. He did not believe the council needed to have this level of detail and felt it was already included in the current bills paid. He reported he would not be supporting this motion.

Councilmember Larson asked how much extra staff time would be spent to generate this information. Mr. Zimmerman stated a written summary could be created by staff for employee reimbursements and credit card expenditures.

Mayor Sanders suggested the data be provided to the council at the department level versus for individual staff members.

Councilmember Massoglia supported this recommendation, noting the council could always follow up if there were questions regarding travel expenditures or other reimbursements.

Councilmember Robertson recommended some level of context be provided for the expenditures. Interim City Manager/Community Development Director Thorvig stated staff was working to be more detailed on the Schedule of Bills Paid.

Motion adopted 5-2 (Councilmembers Ford and Newland opposed).

12. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Larson, to adjourn the meeting at 8:38PM.

Motion adopted unanimously.

Signed by ______________________________
Tim Sanders, Mayor

Signed by ______________________________
Catherine M. Sorensen, City Clerk