



City of Blaine

Economic Development Authority

January 3, 2024 | 8:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The meeting was called to order at 8:15PM by President Sanders followed by the Roll Call.

2. Roll Call

PRESENT: President Tim Sanders, Commissioners Terra Fleming, Leslie Larson, Chris Massoglia, Tom Newland, Jess Robertson, and Lori Saroya.

ABSENT: None.

Quorum Present.

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Erik Thorvig; Safety Services Director/Police Chief Brian Podany; Finance Director Jason Zimmerman; Director of Engineering Dan Schluender; Communications Manager Ben Hayle; Community Development Specialist Elizabeth Showalter; and City Clerk Catherine Sorensen.

3. Approval of Minutes

3.1. 2024-017 Approval of the December 18, 2023 Economic Development Authority (EDA) Minutes
Sponsors: Erik Thorvig, Community Development Director

Moved by Commissioner Newland, seconded by Commissioner Robertson, that the Minutes of December 18, 2023, be approved.

Motion adopted unanimously.

4. New Business

4.1. RES 24-14 Resolution Approving Updated Home Improvement Grant and Loan Program Terms

Sponsors: Elizabeth Showalter, Community Development Specialist

Community Development Specialist Showalter stated staff is proposing minor changes to the home improvement program grant and loan terms to promote clarity and adjust for market conditions. The EDA has offered home improvement loans for several decades and started offering small grants in 2022. Staff reviewed the proposed changes with the EDA in further detail and recommended approval of the updates.

Moved by Commissioner Robertson, seconded by Commissioner Newland, to adopt a Resolution Approving Updated Home Improvement Grant and Loan Program Terms.

Commissioner Newland thanked Ms. Showalter and staff for sharing this important program with Blaine residents.

Motion adopted unanimously.

5. Old Business

Ms. Showalter reported the EDA was awarded a grant from the MHFA Homeownership Impact Fund in the amount of \$357,000 for use by manufactured homeowners. She estimated 40 to 60 homes could benefit from this grant funding. She explained these funds would be offered to eligible manufactured homeowners through deferred forgivable loans. She stated the funds would be provided to residents on a first-come, first-served basis noting additional grants could be applied for in the future.

6. Adjournment

Moved by Commissioner Massoglia, seconded by Commissioner Robertson, to adjourn the meeting at 8:24PM.

Motion adopted unanimously.



Signed by

Tim Sanders, President

Attest by:

Catherine M. Sorensen, CMC, City Clerk

