



City of Blaine

City Council

September 30, 2024 | 4:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. **Call to Order by the Mayor**
2. **Roll Call**
3. **Adoption of Agenda**
4. **Administration**
 - 4.1. RES 24-186 Resolution to Approve the 2025 DWI / Traffic Safety Officer Grant and Associated Budget Amendments
Sponsors: Brian Podany, Safety Services Manager/Police Chief
5. **Adjournment**



City of Blaine Staff Report

File Number:

Agenda Date

September 30, 2024

Status

In Control

City Council

File Type

Resolution

Administration - Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 4.1

Resolution to Approve the 2025 DWI / Traffic Safety Officer Grant and Associated Budget Amendments

Background

The Police Department applied for and was awarded a grant through the Minnesota Department of Public Safety - Office of Traffic Safety for a DWI / Traffic Safety Officer Grant. The DWI / Traffic Safety Officer will work the peak nights and times when data indicates impaired driving is most likely to occur. While primarily seeking to detect and interdict impaired drivers, the DWI / Traffic Safety Officer will also focus on the enforcement of the dangerous driving behaviors of speeding, distracted driving and occupant protection.

Staff Recommendation

Approve acceptance of the MN DPS OTS DWI / Traffic Safety Officer Grant Application

Questions for Council

Attachment List

1. 2025 DWI Officer Grant



City of Blaine

Signature Copy

Resolution: RES 24-186

Resolution to Approve the 2025 DWI / Traffic Safety Officer Grant and Associated Budget Amendments

Resolution to Approve the DWI / Traffic Safety Officer Grant and Associated Budget Amendments

WHEREAS, the City of Blaine has prepared a grant proposal for the purpose of a DWI / Traffic Safety Officer; and

WHEREAS, the City of Blaine's DWI / Traffic Safety Officer Grant application was accepted and approved; and

WHEREAS, the Minnesota Department of Public Safety – Office of Traffic Safety selected Blaine to receive grant funding up to \$139,526.25; and

WHEREAS, the Minnesota Department of Public Safety – Office of Traffic Safety requires that the City of Blaine enter into an agreement that identifies the terms and conditions of the funding award; and

WHEREAS, Minn. Stat. § 465.03 requires a City to accept grants by resolution expressing the terms prescribed by the donor in full; and

WHEREAS, a resolution from the City Council authorizing the City of Blaine to accept grants is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine, Anoka and Ramsey County, Minnesota as follows:

1. Acceptance of DWI / Traffic Safety Officer Grant funding for the City of Blaine is hereby authorized in accordance with the terms set forth herein.
2. The Mayor and City Manager are hereby authorized to execute the above agreement with the Minnesota Department of Public Safety – Office of Traffic Safety.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Blaine, to approve the following revenue increases to the 2025 budget:

Fund/Account	Amount
Police Grants - DWI (CFDA 26.608) - Federal Grants 214.40.460.462.9001.004623-3310	\$139,526

BE IT FURTHER RESOLVED the following expenditure increases to the 2025 budget:

Fund/Account	Amount
Police - Fulltime Overtime 214.40.460.462.9001.004623-4102	\$139,526

PASSED by the City Council of the City of Blaine this 30th day of September 2024.



Minnesota Department of Public Safety (“State”) Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, MN 55101	Grant Program: 2025 NHTSA: DWI / Traffic Safety Officer Grant Contract Agreement No.: A-OFFICR25-2025-BLAINEPD-022
Grantee: Blaine Police Department 10801 Town Square Drive NE Blaine, MN 55449	Grant Contract Agreement Term: Effective Date: 10/01/2024 Expiration Date: 09/30/2025
Grantee’s Authorized Representative: Sergeant Zach Johnson 10801 Town Square Drive NE Blaine, MN 55449 (763)717-2650 zjohnson@blainemn.gov	Grant Contract Agreement Amount: Original Agreement \$ 139,526.25 Matching Requirement \$ 0.00
State’s Authorized Representative: Duane Siedschlag, Impaired Driving Program Coordinator 445 Minnesota Street, Suite 1620 Saint Paul, MN 55101 (651)221-7078 Duane.siedschlag@state.mn.us	Federal Funding: CFDA/ALN: 20.608 & 20.608 & 20.600 FAIN: 69A37523300001640MNA & 69A37523300001640MNA & 69A37523300004020MNO State Funding: N/A Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2025 NHTSA: DWI / Traffic Safety Officer Application [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 620, Saint Paul, MN 55101. The Grantee shall also comply with all requirements referenced in the 2025 NHTSA: DWI / Traffic Safety Officer Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-OFFICR25-2025-BLAINEPD-022 / 3000098131

Project No.25-03-03

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative



Organization: Blaine Police Department

A-OFFICR25-2025-BLAINEPD-022

Budget Summary

Budget				
Budget Category	State Reimbursement	Local Match		
DWI TSO Salary & Fringe				
2025 DWI Officer Salary	\$139,526.25	\$0.00		
Total	\$139,526.25	\$0.00		
Operating Expense				
2025 Vehicle Mileage	\$0.00	\$0.00		
Total	\$0.00	\$0.00		
TZD Conference				
TZD Conference Registration	\$0.00	\$0.00		
Total	\$0.00	\$0.00		
Total	\$139,526.25	\$0.00		