



City of Blaine

Park Advisory Board

November 28, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

Park Board Members: Chair Jeff Lester, Chris Ford, Tonya Lizakowski, Hellen Keraka, Amanda Neubert, Kristofer Paulseth, Amanda Van Buren

The purpose of the park board is to provide a high quality of life for the city's residents through protection of its natural resources, its scenic, historical and aesthetic values, and by development of compatible facilities for public enjoyment. One of the board's functions as an advisory body is to hold public meetings and make recommendations to the city council. For each item, the board will receive reports prepared by city staff, provide the opportunity for public response, conduct board discussions and make recommendations. The city council, however, makes all final decisions on these matters.

AGENDA

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1.** 2023-595 Approval of the October 24, 2023 Park Board meeting minutes.
Sponsors: Jerome Krieger, Sr. Recreation Manager

4. Open Forum for Citizen Input

5. New Business

- 5.1.** 2023-596 2024 West Lake Playground Replacement Rendering
Sponsors: Jerome Krieger, Sr. Recreation Manager

- 5.2.** 2023-597 Park Updates
Sponsors: Jerome Krieger, Sr. Recreation Manager

6. Adjournment



City of Blaine

Park Advisory Board

October 24, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The Blaine Park Advisory Board met in the Council Chambers of City Hall on Tuesday, October 24, 2023. Chair Lester called the meeting to order at 7:00PM.

2. Roll Call

Members Present: Boardmembers Ford, Keraka, Neubert, Paulseth, VanBuren and Chair Lester.

Members Absent: Boardmember Lizakowski.

Staff Present: Jerome Krieger, Senior Parks and Recreation Manager.

Guest: None.

3. Approval of Minutes

- 3.1. 2023-513 Approval of the September 26, 2023 Park Board meeting minutes.
Sponsors: Jerome Krieger, Sr. Recreation Manager

Motion by Boardmember Ford to approve the minutes of September 26, 2023 as presented. Motion seconded by Boardmember Paulseth. Motion approved unanimously.

4. Open Forum for Citizen Input

Chair Lester opened the Open Forum at 7:02PM.

No one appeared to address the Board.

Chair Lester closed Open Forum at 7:02PM.

5. New Business

5.1. 2023-514 2024 Playground Replacements for Lakeside and West Lake Park
Sponsors: Jerome Krieger, Sr. Recreation Manager

Senior Recreation Manager Krieger presented renderings and costs of the landscape structure equipment with Flagship Recreation's installation for Lakeside and West Lake Park. Staff reviewed the options for each park and requested the Board make a recommendation on which concept should move forward.

Boardmember VanBuren stated she supported Option 1 for Lakeside Park.

Boardmember Neubert explained her children enjoyed the tunnel slides within the city's parks. She indicated she was leaning towards Option 1 for Lakeside Park, noting she appreciated the accessible and sensory amenities that were included.

Boardmember Keraka stated she supported Option 1 as well, due to the sensory elements. She asked if the shade feature from Option 2 could be incorporated into Option 1. Mr. Krieger explained this park had a shelter near the playground structure and there were trees along the trail to provide shade.

Boardmember Keraka requested staff provide the Board with information on surrounding park amenities in the future.

Boardmember Paulseth indicated he liked the height of the play structure for Option 2 and anticipated the children playing on this structure would be able to view the lake. However, he noted he supported Option 1 moving forward because there were more diverse amenities to play on.

Motion by Boardmember Ford to recommend Option 1 move forward for Lakeside Park. Motion seconded by Boardmember Keraka. Motion approved unanimously.

Mr. Krieger reviewed the two park plan options for West Lake Park.

Boardmember Ford expressed concern with how close this playground structure was to the water. He stated he was concerned for the safety of the children playing at this park. Mr. Krieger indicated he could check to see if signs were posted near the lake.

Boardmember Keraka asked if the lake had a steep drop off near the park. Mr. Krieger indicated the lake was pretty shallow. He noted this was a manmade lake and the deepest part was 18 feet. He reported there were plants along the shoreline which assisted in serving as a barrier between the park and the lake.

Boardmember Neubert explained she supported Option 1 for West Lake Park, noting she appreciated the zip line and the new climbing structure. In addition, she believed the 2 to 5 year old playground structure was better within Option 1.

Boardmember VanBuren stated she supported Option 1. She requested an accessible swing

be substituted or included in Option 1. Mr. Krieger stated this could be done.

Boardmember Keraka stated she understood zip lines were very popular, but she supported Option 2 for this park. She liked the climbing web, the stand up merry go round and the inclusive swing. She also appreciated the open space for creative play.

Boardmember Lester indicated he appreciated longevity and low maintenance parks. He asked which option would last longer. Mr. Krieger commented on the longevity of the Lexington Athletic Complex noting that zip line was used all day long. He discussed the maintenance his staff does within the parks noting ropes may need to be tightened and seats may need to be replaced.

Boardmember Lester recommended if Option 1 were to move forward, that an accessible swing be added to the plans.

Boardmember Paulseth indicated the style of the zip line in Option 1 was different and may not be as exciting as the zip lines at other parks. He stated the design of the main structure within Option 1 was not that impressive, however he did like the design for the 2 to 5 age structure. He explained between Option 1 and Option 2, he would support Option 1 going forward.

Boardmember Ford agreed with Boardmember Paulseth stating he supported the city mixing up the park amenities throughout the community. He asked which park design staff believed would be a new option for Blaine residents. Mr. Krieger stated the city does not have many tire swings. He indicated he liked the swing set on Option 2 along with the free standing play options. However, he understood the zip line was the hot commodity.

Boardmember Ford anticipated the apparatus that would be used the most within Option 1 would be the zip line. He feared the remainder of the structure was not inspiring.

Boardmember Neubert described how her children utilize the climbing structures to play games with the children at the park and noted she anticipated the play structure within Option 1 would be utilized. She indicated her children were put off by the merry go round because of the vibration that occurs.

Motion by Boardmember Neubert to recommend Option 1 move forward for West Lake Park including an accessible swing. Motion seconded by Boardmember VanBuren. Motion approved 5-1 (Boardmember Keraka opposed).

5.2. 2023-515 Park Updates

Sponsors: Jerome Krieger, Sr. Recreation Manager

Mr. Krieger provided the Board with an update on the following matters:

- Aquatore Bandshell
- Sunrise Pond Park is officially open
- Jim Peterson Park lighting project

- Aquatore street lighting
- MAYC Jewelry Sale
- Carrara East Court project
- Harvest dinner and music festival recap at MAYC
- Oktoberfest recap
- Flashlight Pumpkin Hunt

6. Adjournment

Boardmember Ford motioned to adjourn. Boardmember VanBuren seconded the motion. Motion approved unanimously.

Chair Lester adjourned the meeting at 8:10PM.



City of Blaine Staff Report

File Number: 2023-596

Agenda Date	Status
November 28, 2023	
In Control	File Type
Park Advisory Board	Report

New Business -

Agenda Item # 5.1

2024 West Lake Playground Replacement Rendering

Background

The Park Board will have a chance to see the updated version of West Lake Park with the ADA swing and a different color.

Recommendation

Attachment List

1. _2023.11.08 Blaine_West Lake Park Palette CE



West Lake Park - Option 1B

Blaine_WestLake 081623 OPT1B • 11.6.2023



© 2023 Landscape Structures. All Rights Reserved

Page 7 of 19







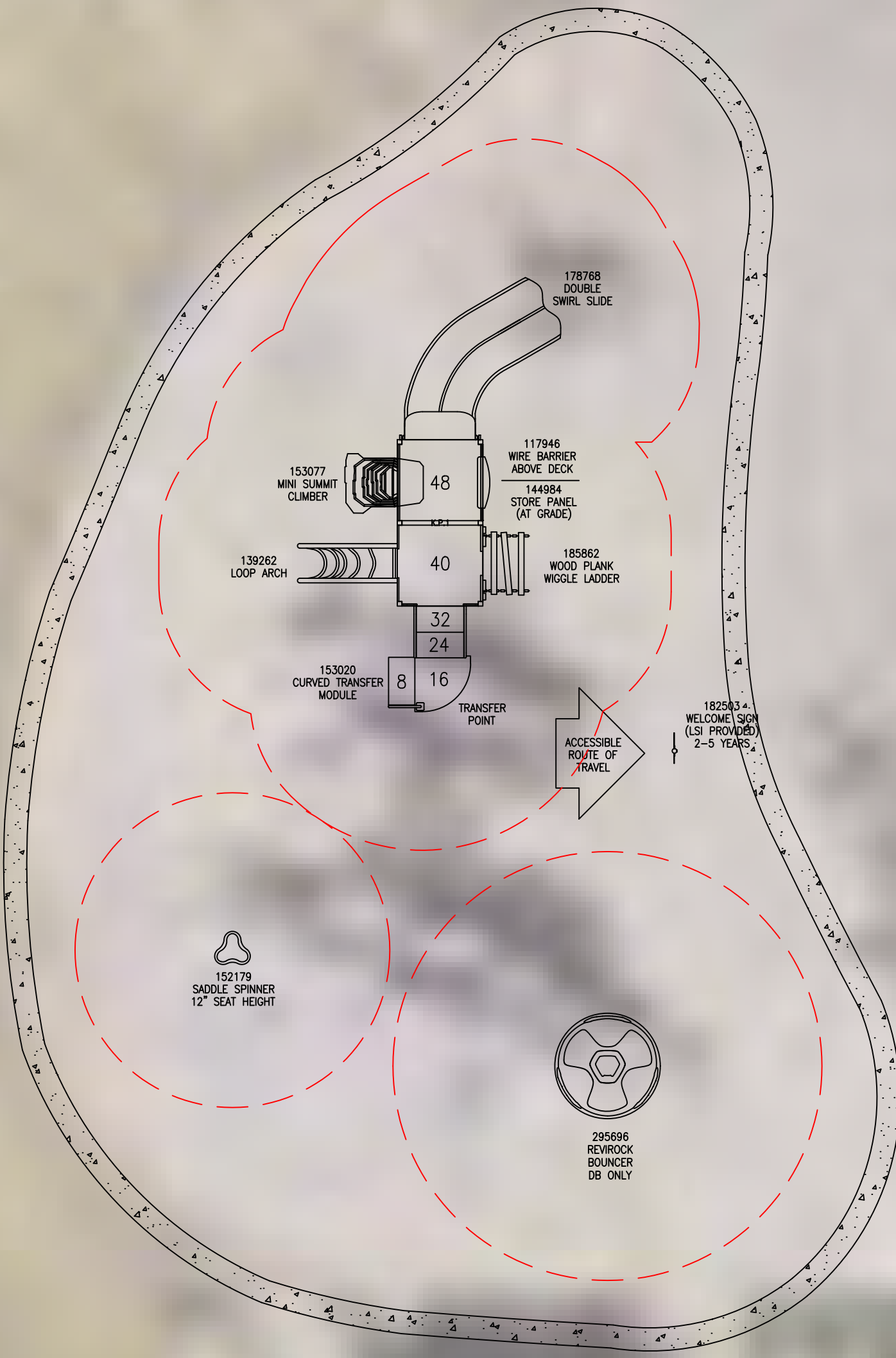


2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	4	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	4	REQUIRED 2
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED 1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED 3

5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	8	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED 4
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	5	REQUIRED 3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED 4



CONTAINER DETAILS

TOTAL 5-12 CONTAINER AREA	4808 SF
TOTAL 2-5 CONTAINER AREA	1477 SF
ASTM SAFETY SURFACING TYPE	ENGINEERED WOOD FIBER
TOTAL EWF AREA (5-12)	4808 SF
TOTAL EWF AREA (2-5)	1477 SF
EDGING TYPE	EXISTING CONCRETE CURB
FINISH GRADE	TOP OF CURB

**SITE PREPARATION REQUIREMENTS:

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION



FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
DESIGNED FOR AGE RANGES AS NOTED
ON PLAN.

WEST LAKE PARK OPTION 1B

11903 South Lake Boulevard Northeast
Blaine, MN 55449

SALES
REPRESENTATIVE:
Emily Maloney

DESIGNED BY:
JLZT
11/3/23

3/16" = 1'-0"

SHEET

LS101



City of Blaine
10801 Town Square Drive NE
Blaine MN 55449
Jerome Krieger

OPTION 1B

PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE

	Preliminary Budget	Possible Additions	Possible Reductions	QTY	Notes
Play Equipment					
West Lake Park - Opt 1B,EM706	98,118.00				2024 Estimated List Price of Equipment
State Contract #218091	(7,849.44)			8%	(6% discount under \$80,000 & 8% discount \$80,000 & above)
Sales Tax - if applicable	0.00				ST3 Certificate of Exemption must be provided by owner.
Delivery of Play equipment	750.00				Estimated / Final quote will be provided upon final design.
Mobilization	750.00				
Dumpster(s) - 30 Yard	750.00				Disposal of packaging material
Site work					
Demo/Disposal of Equipment & Excavation to 12" depth (existing)	0.00			0	TO BE PROVIDED BY OWNER, EXCAVATION TO BE TO A 12" DEPTH
Hauling of Excavated Material (CY)	0.00			0	TO BE PROVIDED BY OWNER
Disposal of Excavated Material (CY)	0.00			0	TO BE PROVIDED BY OWNER
Border Options					
Concrete Border Curved (LF)	0.00			0	EXISTING TO REMAIN IN PLACE
Equipment Installation (Labor & Concrete for Footings)	14,611.05			16.19%	Full professional installation by Landscape Structures Certified Installers. Standard labor rate unless otherwise noted
Subgrade Prep & Engineered Wood Fiber Surfacing (EWF)					
GeoTextile Fabric (Sq. Ft.)	0.00			0	Price includes installation
EWF - Playground Safety Surfacing (CY)	12,869.68			286	IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC
Site Restoration (Sq.Ft.)	0.00			0	TO BE PROVIDED BY OWNER
Budget Total	119,999.29	Total Additions	Total Reductions		Total w/ Additions & Reductions
		0.00	0.00		119,999.29

Date 11/8/2023
Expires 11/18/2023
Quote: City of Blaine
Contact: Jerome Krieger
Phone: (763) 785-6161
Email: JKrieger@blainemn.gov



Ship To: _____

Please Make PO's & Contracts Out To:

West Lake Park - Opt 1B 11903 South Lake Boulevard Northeast Blaine, MN 55449	Landscape Structures, Inc. 601 7th St. S Delano, MN 55328
---	---

Bill To:

Please Remit Payment To:

City of Blaine 10801 Town Square Drive NE Blaine MN 55449	Landscape Structures, Inc. SDS 12-0395 PO Box 86 Minneapolis, MN 55486-0395
---	---

We are pleased to submit this proposal to supply the following products/services:

[illegible]

Quotes from Landscape Structures, Inc. are subject to current Landscape Structures, Inc. policies as well as [Terms & Conditions, Inclusions & Exclusions](#) outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Landscape Structures, Inc.

State Contract #218091

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print)	Jerome Krieger	PO#:	
Signature:		Email:	JKrieger@blainemn.gov
Title:		Phone:	
Date:		Purchase Amount:	\$91,018.56



Date 11/8/2023
Expires 11/18/2023
Quote: City of Blaine
Contact: Jerome Krieger
Phone: (763) 785-6161
Email: JKrieger@blainemn.gov



Ship To:

Please Make PO's & Contracts Out To:

West Lake Park - Opt 1B 11903 South Lake Boulevard Northeast Blaine, MN 55449	Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042
---	--

Bill To:

Please Remit Payment To:

City of Blaine 10801 Town Square Drive NE Blaine MN 55449	Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042
---	--

We are pleased to submit this proposal to supply the following products/services:

[illegible]

			Subtotal	\$28,980.73
			Freight	
			Sales Tax	Tax Exempt Cert
			Total	\$28,980.73

Quotes from Flagship Recreation are subject to current Flagship Recreation policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Flagship Recreation

State Contract #218091

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print)	Jerome Krieger	PO#:	
Signature:		Email:	JKrieger@blainemn.gov
Title:		Phone:	
Date:		Purchase Amount:	\$28,980.73

EQUIPMENT COLOR SIGN OFF

West Lake Park - Opt 1B



Please sign below if you approve of the colors represented in the photo above.

Colors Palette CE

Customer Signature: _____

Date: _____



City of Blaine Staff Report

File Number: 2023-597

Agenda Date	Status
November 28, 2023	
In Control	File Type
Park Advisory Board	Report

New Business -

Agenda Item # 5.2

Park Updates

Background

Park Updates

- Winter Celebration
- Harvest Hustle
- Jim Peterson Lighting
- MAYC Updates
- Aquatore Bandshell
- Solar Lights

Recommendation

Attachment List

None