



City of Blaine

City Council Workshop

November 6, 2023 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

NOTICE OF WORKSHOP MEETING

In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

2. New Business

- 2.1.** 2023-546 North Metro TV (NMTV) Merger Option
Sponsors: Michelle Wolfe, City Manager
- 2.2.** 2023-498 Proposed Charter Commission Amendment - Council Salaries
Sponsors: Cathy Sorensen, City Clerk
- 2.3.** 2023-500 Proposed Charter Commission Amendment - Redetermination of Ward Boundaries
Sponsors: Cathy Sorensen, City Clerk
- 2.4.** 2023-520 Closed Session to Discuss Non-Public Data Relating to an Active Investigation Pursuant to MN Statute 13D.05 Subd. 2(2)
Sponsors: Michelle Wolfe, City Manager

3. Other Business

4. Adjournment



City of Blaine Staff Report

File Number: 2023-546

Agenda Date	Status
November 6, 2023	
In Control	File Type
City Council	Workshop Item

New Business - Michelle Wolfe, City Manager

Agenda Item # 2.1

North Metro TV (NMTV) Merger Option

Executive Summary

Background

History and Background

Blaine is a member of the North Metro Telecommunications Commission. The Commission operates North Metro TV and offers community television programming:

Community television is a form of mass media in which a television station is owned, operated or programmed by a community group to provide television programs of local interest known as local programming. Community television stations are most commonly operated by non-profit groups or cooperatives.

The Commission was created through a Joint Powers Agreement, with the following General Purpose Clause:

The general purpose of this agreement is to establish an organization to monitor the operation and activities of cable communications, and in particular, the Cable Communications System (System) of the parties; to provide coordination of administration and enforcement of the franchises of parties for their respective System; to produce, edit and transmit video programming for the parties of this agreement; to make video production, editing and studio facilities and equipment available to the citizens of the parties to this agreement through the operation of a Community Media Center; to promote the development of locally produced cable television programming; to ensure public access to emerging telecommunications technologies; and to conduct such other activities authorized herein as may be necessary to insure equitable and reasonable rates and service levels for the citizens of the Members to this agreement.

The commission is also governed via by-laws. The full joint powers agreement and bylaws are available on the North Metro TV website:

<https://northmetrotv.com/cable-commission/by-laws-of-the-north-metro-telecommunications-commission/>

The cable commission operates North Metro TV (NMTV). NMTV offers news and sports coverage, broadcast and streaming of local meetings, and a variety of services and classes.

NMTV consists of the following seven cities:

Blaine
Centerville
Circle Pines
Ham Lake
Lexington
Lino Lakes
Spring Lake Park

The joint powers agreement between these cities was signed in 1980. The first franchise was signed in 1983. Additional history is available via the NMTV website: <https://northmetrotv.com/cable-commission/north-metro-telecommunications-commission-a-brief-history/>

The current Executive Director of North Metro TV is retiring in January 2024. The cable television landscape has been changing with the advent of streaming and satellite television. Given these and other considerations, Councilmember Massoglia would like the city council to consider exploring options for the future of NMTV.

One option is to explore joining with Northwest Suburbs Cable Communications Commission. Established in 1982, NSCCC currently offers its services as CCX Media for the northwest suburbs of Minneapolis. These suburbs include:

Brooklyn Center
Brooklyn Park
Crystal
Golden Valley
Maple Grove
New Hope
Osseo Plymouth
Robbinsdale

Exploring options will involve working collaboratively with our North Metro partner cities, NMTV staff, CCX staff and member cities, cable commission attorney(s), and possibly other cable commissions and individual cities.

Below is a brief outline of information regarding NMTV:

NMTV receives revenue primarily from franchise and PEG fees. Franchise fees are paid by the cable companies doing business within the defined geographic area. Pursuant to Section 611 of the Communications Act, local franchising authorities may require cable operators to set aside channels for

public, educational, or governmental ("PEG") use. PEG funds collected are typically designated only for capital expenditures.

Commission Funding: Franchise and PEG fees

- Franchise fees = 5% of gross revenue – there are no spending restrictions related to these fees
- PEG fees are currently \$3.30 per subscription per month – spending restrictions, related to use for capital expenditures, are expected as part of the franchise renewal
- NMTV currently has a settlement agreement that allows us to use PEG fees for operating expenses until franchise renewal
- Franchise fees have remained fairly steady - growth has been offsetting loss of subscribers; NMTV's current franchise fee stability likely due to an older population and growth in the total number of households
- Attached are two reports related to PEG and franchise fees
- Metro/industry wide – many commissions are experiencing revenue loss due to competition from streaming, satellite, and other technologies

Structure

- Member cities receive some funding back from NMTV annually for qualified expenses (see attached Franchise Fee Chart)
- NMTV owns its building and other assets (\$4.6 million in total assets as of 2022 audit.)
- Currently in a good financial position
- Debt – Existing equipment certificate (will be paid off in 2024 resulting in \$230,000 of annual expenditures freed up)
- NMTV members have weighted voting; voting is determined based on the number of cable subscribers per city (one vote for every one thousand subscribers or portion thereof, with each city having at least one vote). The number of votes per city is determined based on subscriber numbers in December. In December 2022 the number of votes for each city for the calendar year 2023 was determined. Total votes were 17; Blaine has 8 of the 17 votes
- As of December 2022, Blaine contributed 54.98859% of combined PEG and franchise fees to the Commission
- That represents Blaine's 2023 percentage of assets (Blaine's share if the commission dissolved or Blaine left the commission)
- Income for 2022, both PEG and franchise fees, was \$1,882,695; Blaine's portion was \$1,035,267.50.

Budget

2024 NMTV Budget: \$1,991,494

Beginning Fund Balances Total: \$1,341,748

Estimated Revenues:

Franchise Fees	\$1,150,000
PEG Fees	\$ 565,000

Other income	\$ 35,000
Interest income	\$ 50,000
Income from Reserve Funds	\$ 191,494

	\$1,991,494

Estimated Expenditures:

Operating Expenses	\$1,420,610
Capital Expenses: Equipment/Building	\$ 190,618
Capital Expenses: Bond Payment	\$ 230,266
Capital Expenses: PEG Fees to Cities	\$ 150,000

	\$1,991,494

Year End Fund Balances Total: \$1,150,254

Services provided by NMTV

Below is an outline of the service areas provided by NMTV. The attached document "North MetroTV Services and Responsibilities" provides a detailed overview.

- VideoEngineering
- Channel Management
- Video-On-Demand
- CityMeeting Coverage
- Closed Captioning
- Meeting Podcasts
- Meeting Transcription Service
- Staff Program Production
- Educational
- Commercial
- Drone Services
- Franchise Administration

Options: Future of the Commission

Currently, a number of factors are in place that provide a window for discussing the future of the commission. The rationale for reviewing options for the future of the commission at this time includes the following:

1. Status of cable subscriptions and revenues
2. Executive Director retirement January 12th, 2024
3. Opportunities for economies of scale
4. Opportunities for enhanced services

NWSCC/CCX: Councilmember Massoglia has proposed exploring a merger with Northwest Suburbs Cable Commission/CCX. In a conversation with their Executive Director, it was indicated that NWSCC/CCX would consider and discuss this concept once approached by a city or entity wishing to engage in conversation about joining or merging. If the parties are interested in entering discussion, due diligence would be conducted. This due diligence would include an analysis of the impact of a merger, including pros and cons and how operational differences between the two organizations would be addressed.

Additional options could be explored if the above merger idea is not feasible. For example, consideration could be given to filling the Executive Director position by hiring from within and not replacing the backfill position, resulting a cost savings. In addition, there are individual cities near the North Metro TV area, and they could be approached to join NMTV. Work could also be done to identify any other commissions for a possible merger.

Next Steps

If council is supportive of exploring a possible merger with NWSCC/CCX, and/or other options, Councilmember Massoglia will take steps to open discussions with that organization and the city's partners with NMTV.

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

Staff Recommendation

Discuss and provide direction in terms of support for exploring a possible merger or other future options for NMTV.

Attachment List

None

NORTH METRO TV Services and Responsibilities

Video Engineering

- Keep audio, video and networking operational for NMTV, the seven Member Cities, and the mobile production van.
- Troubleshoot and maintain networks. A lot of the system's video equipment runs on an IP network.
- Coordinate with schools, public buildings', and arenas' network administrators on subverting firewalls for live programming signal transport.
- Research methods of production as technology advances.
- Coordinate video equipment upgrades with vendors for any video related equipment for NMTV and for City Council Chamber production systems.
- Oversee bidding process, tear-out, new installation, and training.
- Create and maintain wire mapping documents for video and audio systems.
- Ongoing new equipment replacement research and recommendations. (Cameras, switchers, mics, audio boards, lights, recording devices, back-up power, surge protection, networking, and video transport.)
- Equipment repair.
- Emergency and preventive equipment maintenance.
- Provide training for city and NMTV staff in usage of video production system.
- Install equipment for and monitor HD channel signal transport from city hall to NMTV head-end.
- Coordinate with Comcast on transmission in Master Control, dedicated internet and public internet connections, and city cable equipment and signal issues.
- On-call for troubleshooting during events and city meetings.

Channel Management

- Provide all equipment necessary to program NMTV and city channels. Including devices to transport signals from City Hall, servers to record signal, software and servers to play programs on channels, devices to create graphics pages on channels. Servers to stream channels live on the internet and OTT (Over the top) channels like Roku and AppleTV.
- 24/7/365 programming of channels.
- Signal testing for live meetings on cable meetings and live Zoom meetings.
- On-call during live meetings to troubleshoot problems.
- Provide bandwidth for live meeting cablecast and recording, live streaming channels on the internet and video on demand.
- Schedule all programs on channels. Coordinate all schedules with city staff.
- Upload city related videos to city websites/YouTube pages

- All NMTV channels are available as an app on Roku and Apple TV. This means that any citizen with any device (TV, cable service, no cable service, computer, phone, tablet) can access all NMTV channels, including city channels.
- Conduct regular system software updates.
- Maintain detailed programming database in Cablecast to facilitate ease of tracking statistics or creating specific reports with multiple sort criteria.
- Monitor health of UPS systems and health of multiple RAID systems in Cablecast equipment and replace hard drives as needed.

Video-On-Demand

- All city meetings are provided via video-on-demand, with bookmarked agendas, for instant access to specific agenda items.
- Link video-on-demand libraries to city websites.
- Maintain video-on-demand meetings archive for amount of time requested by each city.
- Provide DVD or USB copies of meetings, upon request, to cities.

City Meeting Coverage

- Schedule staff to record and live-stream all city meetings.
- Assign a back-up staff person for every meeting.
- Create and edit manuals for operating equipment in council chambers.
- Hire and train staff to operate council chamber equipment.
- Coordinate meeting schedules and monitor for changes.
- Communicate with staff regarding any equipment issues during production.
- Follow-up with recording staff regarding potential news stories from meeting agenda.

Closed Captioning

- Provide closed captioning services on all live city meetings and sporting events.
- Provide closed captioning on all pre-recorded programs.
- Provide closed captioning on all playback platforms including cable channels, streaming channels, Youtube, video-on-demand, and OTT channels such as Roku and AppleTV.

Meeting Podcasts

- Provide audio of city meetings as a podcast.
- Podcasts available on seven podcasting platforms including Spotify, iHeartRadio, Amazon Music, Apple, and Google.

Meeting Transcription Service

- Developing transcription service for city meeting audio.
- Intended to make writing minutes easier.
- Currently testing, with good success.

Staff Program Production

- Weekly production of NMTV News.
- Election programming.
- Weekly production of Sports Den, a high school sports highlights program, during school year.
- High school sporting events.
- Youth league sporting events.
- High school coach and captains interviews.
- City promos.
- City issues.
- Police and Fire department videos.
- City staff profiles.
- Mayor's Minutes.
- City event coverage...parades, festivals, charity events.
- Videos for internal city staff use....such as training videos.
- Arrive Alive.
- Business profiles.
- Non-profit profiles.
- Serve as an on-call production house for cities.
- Staff of full-time, award-winning video professionals on call to meet all of cities' video needs.

Educational

- Traveling lecture series at Senior Centers, Libraries, Senior living facilities, Anoka County History Center, City Park & Rec Departments, and Continuing Education.
- Internet literacy for seniors – taught at the Mary Ann Young Center
- Teach video production classes to public.
 1. Documentary filmmaking.
 2. Narrative filmmaking.
 3. Screenwriting.
 4. Creating public service announcements.
 5. Recording sound.
 6. Cameras and mics.
 7. Editing.
 8. Studio production.
 9. Private, specialized workshops.
- Provide professional video production equipment for use by public at no cost.

- Have work programs/internships for special needs students.
- Provide internships and employment to video production students.

Commercial

- Live streaming services for non-profit fund-raisers, concerts, sporting events, and other presentations.
- Home Movie Transfer program. Staff can transfer personal home videos, films, slides and photos to DVD or USB formats.
- Your History
- MN Media Archive
- Studio and other equipment rental.
- Drone services.
- Video production services.
- Closed captioning.

Drone Services

- Provide Inspire 2 and Avata drones and fully licensed drone pilot.
- Capable of exterior and interior drone shoots.
- Maintain drone registration and pilot certification.
- On-site/on-line surveys of drone flight location.
- Obtain FAA permissions and authorizations.
- Obtain permissions and authorizations from other governing bodies as needed.
- Upload and sync all approved authorizations into drone software.
- Capture of aerial video and photos.
- Image enhancement and encoding.
- Posting final product to various platforms.

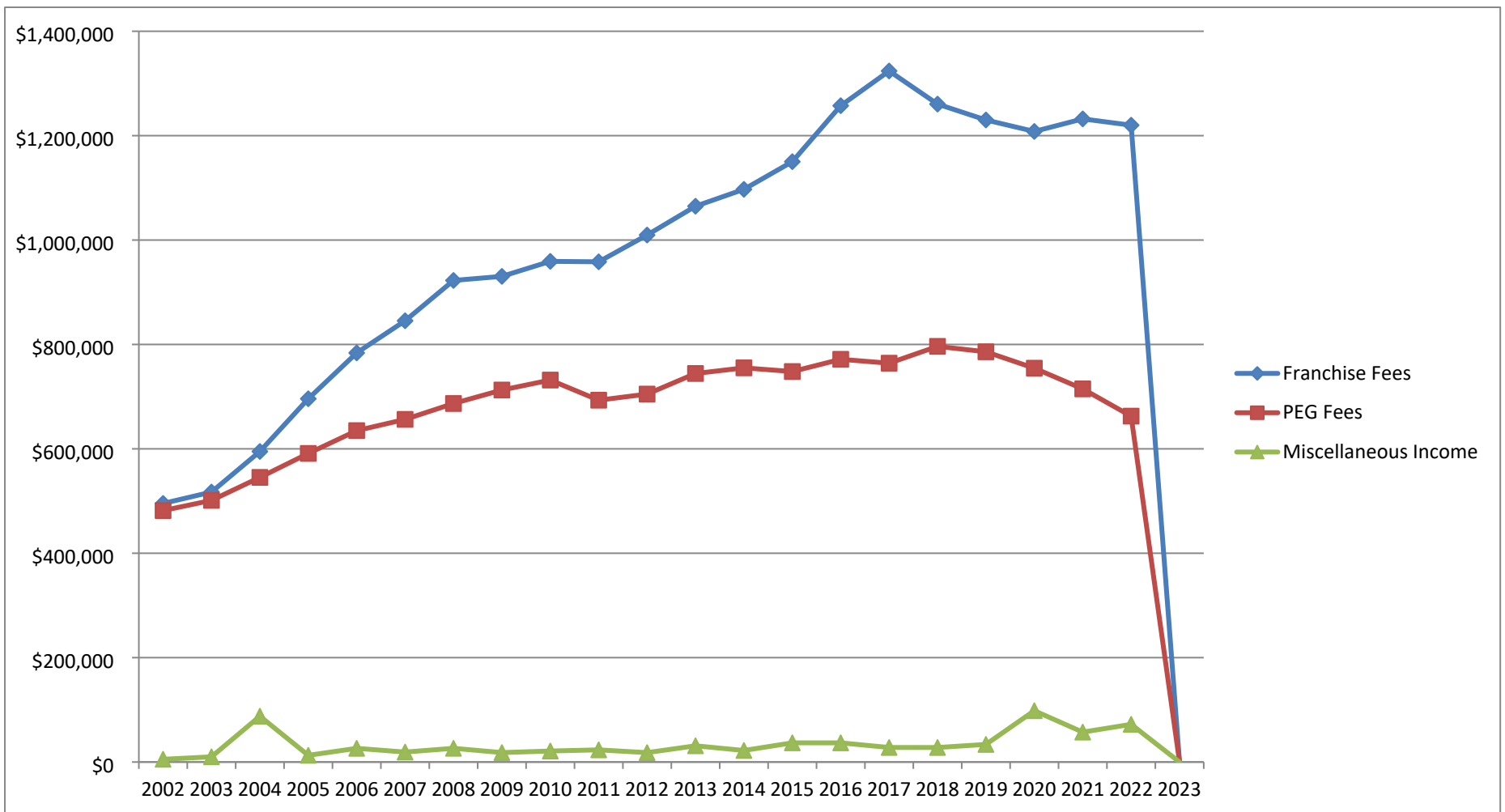
Miscellaneous Services

- Provide licensed music for productions.
- Maintain relationships with MN State High School League and school staff for event coverage permissions.
- Provide website and social media content.
- Still photography for publications or websites.

Franchise Administration

- Franchise renewal.
- Handle subscriber complaints.
- Monitor franchise compliance.
- Franchise violation notifications.
- Franchise settlement agreements.

- Cable Company transfer of ownerships.
- Technical audits.
- Fee audits.
- Needs assessments/viewer surveys.
- Monitor FCC and State activities that affect franchise.
- Monitor public-rights-of way rulings.
- Work with legal counsel to create model ordinances that benefit Member Cities, such as Drone Model Ordinance/Usage.



North Metro Telecommunications Commission charted income, 2002-2022

2017 -2019 franchise fee peak due to CenturyLink subscribers. CenturyLink pulled out of the market in 2019-2020.

2020 Miscellaneous peak included COVID grant of \$65,000.

2004 Miscellaneous peak due to Comcast settlement payment.

NORTH METRO FRANCHISE FEE HISTORY

	2002	2003	2004	2005	2006	2007	2008	2009	2010
Blaine	\$ 263,753.93	\$ 279,208.95	\$319,025.00	\$372,357.22	\$419,605.63	\$451,142.07	\$489,867.99	\$489,867.99	\$507,790.06
Centerville	\$ 17,019.97	\$ 17,335.34	\$20,586.00	\$24,471.73	\$27,709.99	\$30,394.00	\$33,396.69	\$33,396.69	\$34,466.27
Circle Pines	\$ 24,038.71	\$ 26,111.31	\$32,761.00	\$37,791.19	\$42,127.90	\$44,077.04	\$48,214.82	\$48,214.82	\$51,160.77
Ham Lake	\$ 58,094.40	\$ 61,562.41	\$72,454.00	\$89,622.56	\$101,055.23	\$110,300.91	\$120,788.01	\$120,788.01	\$126,979.69
Lexington	\$ 12,215.15	\$ 12,467.38	\$13,358.00	\$14,226.57	\$15,843.48	\$16,149.47	\$17,332.08	\$17,332.08	\$17,229.92
Lino Lakes	\$ 78,388.13	\$ 78,656.36	\$91,430.00	\$108,733.61	\$124,734.06	\$138,088.24	\$154,839.41	\$154,839.41	\$164,197.27
Spring Lake Park	\$ 41,874.85	\$ 41,883.42	\$45,333.00	\$48,737.21	\$52,724.02	\$55,191.43	\$58,168.63	\$58,168.63	\$57,343.08
Total Franchise Fee:	\$ 495,385.14	\$ 517,225.17	\$594,947.00	\$695,940.09	\$783,800.31	\$845,343.16	\$922,607.63	\$930,414.06	\$959,167.06
Change Over Past Year	\$ 17,758.43	\$ 21,840.03	\$77,721.83	\$100,993.09	\$87,860.22	\$61,542.85	\$77,264.47	\$7,806.43	\$28,753.00
Budget/Other:	\$ 358,410.00	\$ 420,319.00	\$474,719.00	\$522,855.00	\$583,800.31	\$645,343.16	\$722,607.63	\$595,029.06	\$620,851.06
Back to Cities:	\$ 136,975.14	\$ 96,906.17	\$120,228.00	\$173,085.09	\$200,000.00	\$200,000.00	\$200,000.00	\$335,385.00	\$338,316.00
	2011	2012	2013	2014	2015	2016	2017	2018	2019
Blaine	\$503,339.13	\$533,294.81	\$567,390.18	\$585,645.69	\$619,449.94	\$686,830.44	\$726,688.09	\$697,516.93	\$680,768.66
Centerville	\$32,296.67	\$33,949.63	\$35,408.93	\$37,140.41	\$38,397.37	\$43,277.43	\$46,134.63	\$43,436.19	\$42,197.35
Circle Pines	\$51,388.95	\$52,777.06	\$54,350.50	\$54,304.86	\$55,068.52	\$58,815.23	\$61,193.34	\$56,271.77	\$55,217.74
Ham Lake	\$131,446.66	\$139,834.48	\$147,412.39	\$152,919.27	\$160,540.12	\$174,071.97	\$181,449.70	\$169,763.88	\$167,088.15
Lexington	\$16,913.54	\$17,630.79	\$19,045.04	\$19,361.48	\$20,666.91	\$21,905.05	\$23,179.45	\$20,441.94	\$19,774.97
Lino Lakes	\$164,334.42	\$170,600.73	\$177,278.96	\$182,147.16	\$189,802.00	\$202,824.99	\$211,952.77	\$203,309.05	\$197,297.77
Spring Lake Park	\$58,600.64	\$61,520.23	\$63,916.34	\$65,641.10	\$66,231.13	\$69,664.14	\$73,309.11	\$69,721.29	\$67,700.33
Total Franchise Fee:	\$958,320.01	\$1,009,607.73	\$1,064,802.34	\$1,097,159.97	\$1,150,155.99	\$1,257,389.25	\$1,323,907.09	\$1,260,461.05	\$1,230,044.97
Change Over Past Year	(\$847.05)	\$51,287.72	\$55,194.61	\$32,357.63	\$52,996.02	\$107,233.26	\$66,517.84	(\$63,446.04)	(\$30,416.08)
Budget/Other:	\$673,600.01	\$724,608.00	\$744,802.00	\$777,159.90	\$830,156.00	\$912,389.25	\$923,907.09	\$860,461.05	\$830,044.97
Back to Cities:	\$284,720.00	\$284,999.73	\$320,000.34	\$320,000.00	\$320,000.00	\$345,000.00	\$400,000.00	\$400,000.00	\$400,000.00
	2020	2021	2022	2023	2024	2025	2026	2027	2028
Blaine	\$669,907.73	\$680,088.31	\$670,699.60						
Centerville	\$41,136.00	\$43,059.27	\$43,737.40						
Circle Pines	\$52,439.76	\$52,098.98	\$50,870.74						
Ham Lake	\$165,044.25	\$170,075.39	\$170,659.44						
Lexington	\$20,769.44	\$20,564.91	\$19,096.27						
Lino Lakes	\$192,110.23	\$197,883.40	\$200,011.16						
Spring Lake Park	\$66,657.71	\$68,339.65	\$64,961.30						
Total Franchise Fee:	\$1,208,065.12	\$1,232,109.91	\$1,220,035.91						
Change Over Past Year	(\$21,979.85)	\$24,044.79	(\$12,074.00)						
Budget/Other:	\$808,065.10	\$1,007,110.00	\$1,020,004.00						
Back to Cities:	\$400,000.00	\$225,000.00	\$200,000.00						



City of Blaine Staff Report

File Number: 2023-498

Agenda Date	Status
November 6, 2023	
In Control	File Type
City Council	Workshop Item

New Business - Cathy Sorensen, City Clerk

Agenda Item # 2.2

Proposed Charter Commission Amendment - Council Salaries

Background

City charter states the monthly salary of councilmembers and mayor is to be established by ordinance. Council charged the charter commission to annually review council salary surveys from comparable/surrounding cities and make recommendations on possible salary adjustments. Any recommended adjustments would be presented to council and, if supported, an ordinance amendment presented for formal consideration. Per statute, no change in salary can take effect until after the next municipal election. The last increase to council salaries occurred in 2015 and is noted below:

Sec. 2-31. - Salaries of mayor and councilmembers. Pursuant to the City Charter, section 2.07, and Minn. Stat. § 415.11, as amended, the salary of the mayor shall be increased to \$1,192.80 per month; and the salary of the councilmembers shall be increased to \$875.00 per month, effective January 2015.

The commission reviewed salary information from comparable cities and Commissioner Anderson compiled the attached summary of the data that included average salaries, consumer price index, and proposed options for increases. After review and discussion, the commission supported a salary increase based on many factors that included an increased complexity of local government and development in the city, as well as other factors including the lack of increases over the past eight years. Discussion was held on the city's increased population, council-city manager form of government, and roles of mayors in comparative cities. The commission discussed difficulties when comparing Blaine to others due to differing factors across cities, such as the number of employees and enterprise funds, service levels, and the existence of public amenities such as community centers. The commission acknowledged the many complex projects and developments currently occurring in Blaine such as TH65, the Northtown master plan, and the 105th Avenue redevelopment area, and that any increase ultimately recommended should include escalators as increases take effect the following year. They agreed the consumer price index (CPI) could be a good measure for any current increase and have

provided an “up to” salary range recommendation that averaged to an increase of a little more than 1% per year since 2015, then suggested using the annual cost of living increase (COLA) provided to employees going forward to provide consistency and recommended new language be added to ensure regular salary reviews occur.

After discussion, on a 6-1 vote the commission recommended the following:

- increase the annual salary for the mayor in an amount up to \$18,315.03 (\$1,526.25/mo)
- increase the annual salary for councilmembers in an amount up to \$13,461.54 (\$1,121.80/mo)
- add language to Sec. 2.07 Salaries of the city charter that salary review be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided to staff.

At the October 10 meeting, the commission revised their recommendation to also strike language referring to council travel expenses as they were outside of the scope of salaries and were addressed in the council travel policy and based on current statute. The resulting amendment recommendation is below:

Sec. 2.07. Salaries.

The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. Review of salaries shall be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided to city staff. ~~The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.~~

Staff and the commission is seeking input from the council regarding both salary changes and the proposed amendments. Once direction is received from council, a public hearing will be scheduled regarding the proposed charter amendment and an ordinance amending salaries will be presented for formal consideration.

Staff Recommendation

Staff requests council input regarding the proposed charter amendment and recommendations regarding salary.

Questions for Council

Request council input regarding the charter commission's proposed amendment regarding council salaries.

Attachment List

1. 08-08-23 Blaine Charter Commission Council Salaries Proposal
2. Council Salary Review 2023
3. 09-12-23 Approved Minutes
4. PowerPoint

City of Blaine Charter Commission
Mayor and City Council Salary Proposal – August 8, 2023

<u>Survey City (15)</u>	<u>Population (Met. Council Est. 07/2023)</u>
Blaine	71,891
Bloomington	91,330
Brooklyn Park	84,993
Burnsville	64,522
Coon Rapids	63,415
Eagan	68,889
Eden Prairie	64,023
Edina	54,048
Hopkins	18,608
Lakeville	73,828
Maple Grove	71,230
Minnetonka	54,474
Plymouth	80,762
St. Louis Park	49,786
Woodbury	77,224

Average Salary (City Clerk Survey 07/2023)

Mayors:	Annual - \$18,185	Monthly - \$1,515.40	Blaine current - \$14,314	\$1,192.80
Council:	Annual - \$13,121	Monthly - \$1,093.13	Blaine current - \$10,500	\$ 875.00

Consumer Price Index (CPI), 12 Mo. Percent Change (U.S. Bureau of Labor Statistics, All Items)

June 2015	0.1%	June 2020	0.6%
June 2016	1.0 %	June 2021	5.4%
June 2017	1.6%	June 2022	9.1%
June 2018	2.9%	June 2023	3.0%
June 2019	1.6%		

Proposed Salary Change for Mayor and Council – Effective January 1, 2025

Average Salary from 15 City Survey Attached, July 2023

Mayors:	Annual - \$18,185	Monthly - \$1,515.40	Blaine current - \$14,314	\$1,192.80
Council:	Annual - \$13,121	Monthly - \$1,093.13	Blaine current - \$10,500	\$ 875.00

Option 1 - Proposed Survey Avg. Salary; Eff. January 1, 2025; Next election in November 2024

Mayor:	Annual - \$18,185	Monthly - \$1,515.40
Council:	Annual - \$13,121	Monthly - \$1,093.13

Option 2 - Current 2015 Salary increased by CPI factor - Last increase effective January 1, 2015

Option 2 Proposed Salary Effective January 1, 2025 after next election in November 2024

		<u>Annual</u>	<u>Monthly</u>
<u>Mayor:</u>	CPI	\$18,315.03	\$1,526.25
	5 percent	\$19,230.78	\$1,602.57
	8 Percent	\$19,780.23	\$1,648.35
	10 percent	\$20,146.53	\$1,678.88
<u>Council:</u>	CPI	\$13,461.54	\$1,121.80
	5 percent	\$14,189.19	\$1,182.43
	8 percent	\$14,538.46	\$1,211.54
	10 percent	\$14,788.13	\$1,232.34

Recommendation: I recommend the Charter Commission recommend the City Council adopt an ordinance amendment to revise the Mayor and Council salaries, effective January 1, 2025, at the Option 2 level with the 2023 survey average salaries increased by 8 percent per the above table. Some rationale for this recommended increase includes:

1. Local government administration and representation has become increasingly complex,

2. Salaries have not been increased for 8 years since January 2015, and will likely not be increased for several more years,
3. The City of Blaine citizens and our elected representatives are not average,
4. The salary increase will not be effective for 16 months, if approved, and the economy continues to experience inflationary pressures and increases in the cost of living,
5. Blaine has experienced much growth since 2015 and will continue to grow the residential, commercial, and industrial sectors of the community,
6. Blaine is unique in many ways with events such as PGA Golf and the National Sports Center creating unique infrastructure, operational, and community and public relations issues, and
7. The Mayor and Councilmembers will be challenged with much future work, meetings, and intergovernmental coordination for the Highway 65 improvement project and many development and redevelopment projects.

Therefore, based upon this brief analysis, I recommend the Mayor's salary be \$19,780.23 per annum and \$1,645.38 per month. The Councilmember's salary is proposed to be \$14,538.46 per annum and \$1,211.54 per month. The effective date will be January 1, 2025. These increases reflect cost-of-living changes since 2015 and an additional eight percent to account for future challenges and the 16 months before any changes will be effective. Furthermore, I recommend the Charter Commission recommend the City Council review and approve the ordinance adopting these increases prior to December 1, 2023.

Respectfully submitted,

Kenneth R. Anderson, Charter Commission Member

Attachment: City survey information of July 2023

Information Collected July 2023.

City	General Fund Budget	Population Based on 2022 Met Council estimates	# of FT Employees	Mayor Annual Salary	Councilmember Annual Salary
Blaine	\$41,583,610	71,891	233	\$ 14,314	\$ 10,500
Bloomington	\$94,161,711	91,330	618	\$ 26,400	\$ 12,396
Brooklyn Park	\$64,991,186	84,993		\$ 21,355	\$ 12,212
Burnsville	\$37,500,000	64,522	307	\$ 15,600	\$ 12,000
Coon Rapids	\$94,617,507	63,415		\$ 14,000	\$ 10,500
Eagan	\$48,321,800	68,889	295	\$ 13,624	\$ 10,004
Eden Prairie	\$57,395,407	54,442	250	\$ 17,245	\$ 13,351
Edina	\$43,831,665	54,048	335	\$ 15,965	\$ 12,700
Hopkins	\$18,766,224	18,608	105	\$ 15,000	\$ 12,500
Lakeville	\$26,804,100	73,828	227	\$ 15,000	\$ 10,000
Maple Grove	\$45,642,500	71,230		\$ 15,500	\$ 13,500
Minnetonka*	\$46,944,000	54,474	271	\$ 15,000	\$ 11,000
* increasing in 2024	--	--		\$ 23,500	\$ 18,000
Plymouth	\$37,922,777	80,762	315	\$ 17,413	\$ 12,615
St. Louis Park	\$63,152,372	49,786		\$ 16,176	\$ 13,533
Woodbury	\$47,572,600	77,224	276	\$ 16,680	\$ 12,006

Mechanism for Salary Increase:

Anoka (see attached) – the council receives salary increases based on cost of living adjustments provided to staff

Hopkins (see attached ordinance) – the council receives the cumulative adjustment of non-union employees for the prior two years in increase percentage

Woodbury (see attached policy) – the council receives odd-year biennial increases equal to the current and previous year cost-of-living adjustments approved for city staff in the

Edina –councilmember salaries increase every two years based on the CPI increase provided by Minnesota Management and Budget

Plymouth – The adjustment shall be in a percentage equal to the change in the United States Department of Labor Consumer Price Index (November report) for all urban consum

Eden Prairie - Numbers include community center staff and budget

year that adjustment is made

ners U.S. city average over the 24 months preceding the municipal regular election

City of Blaine
Anoka County, Minnesota
Minutes of the Meeting
Blaine Charter Commission

Tuesday, September 12, 2023

5:00 PM
Community Room
10801 Town Square Drive NE

1. Call To Order/Roll Call

The meeting was called to order at 5:25 PM.

Present: Chair Jeffrey Lester, Commissioners Ken Anderson, Ayman Khan, Jason Halpern, Terri Homan, Dick Swanson, Arman Tagarro

Absent: Commissioners Stephen Berk, Alan Goracke, Jason Hartmann

Also Present: City Clerk/Staff Liaison Cathy Sorensen

Quorum present.

2. Approval Of Minutes – August 8, 2023

Moved by Commissioner Homan, seconded by Commissioner Anderson, that the minutes of August 8, 2023, be approved.

Motion approved unanimously.

3. Old Business

3.1 Council Salary Review/Recommendation Process

City Clerk/Staff Liaison Cathy Sorensen shared as directed by council the charter commission has been asked to annually review mayor and council salary data from comparable/surrounding cities and make any recommendations on possible adjustments for council consideration. She noted if any adjustments were recommended, they would be presented to council and if concurred an ordinance amendment would be processed that would place any new salary in effect after the next municipal election. She presented an updated salary survey that included population and annual general budget for the commission's information and asked for input.

The commission discussed the difficulty comparing Blaine to other cities as there are differing factors in each city such as the number of employees, enterprise funds, service levels and existence of public amenities such as community centers, etc. The commission noted the many complex projects and developments in Blaine such as TH65, Northtown, and the 105th Avenue redevelopment area, and that

any increase ultimately decided upon should include escalators as the increases take effect a year after approval. They agreed the consumer price index (CPI) could be a good measure to use to provide an “up to” salary range recommendation that averaged to an increase of a little more than 1% per year since 2015, then use the annual cost of living increase (COLA) given to employees going forward for consistency and adding language for salary review in the odd year, similar to Anoka.

Moved by Commissioner Anderson, seconded by Commissioner Homan, to recommend annual salaries for mayor be increased up to \$18,315.03 and councilmembers up to \$13,461.54 and amend Sec. 2.07 Salaries of the city charter as follows:

Sec. 2.07. Salaries.

The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. Review of salaries shall be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided to staff. The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.

Motion approved 6-1, Commissioner Tagarro voted nay.

3.2 Consider Potential Ward Structure Changes

Ms. Sorensen shared that as part of the 2022 redistricting process council was supportive of the commission's recommendation to review potential amendments that would allow for the possibility of future ward restructuring as the city reaches full development. She reiterated the commission's reasons for possible restructuring that included five or six smaller wards that could potentially provide more neighborhood-based representation as opposed to the current three-ward structure then outlined factors staff used to determine both wards and precincts that included census population, projected population growth, registered voters and estimated voters, wards bounded by precinct lines, compact in area, and composed of contiguous territory, wards equal in population as practicable within the required 5% population threshold, and polling place management. Ms. Sorensen presented draft language for the commission's review and input.

The commission discussed various possibilities to redraw wards, which included creation of five or six smaller wards with a councilmember at large. Ms. Sorensen noted the proposed language would not actually establish new or additional wards but provide a mechanism to review and make recommendations for the possibility of new or additional wards. After discussion, the commission supported creating a mechanism that would allow review of ward boundaries, including the potential change to the number of boundaries, and supported the city being proactive in this manner.

Moved by Commissioner Halpern, seconded by Commissioner Tagarro, to recommend the following amendment to Sec. 2.03(a) of the city charter, adding Sec. 2.03(b):

Sec. 2.03(a). Wards.

The City of Blaine shall be divided into three (3) council election wards.

The city manager shall re-evaluate the ward boundaries following the certification of the decennial census.

Council election wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory.

Ward boundaries shall follow visible, clearly recognizable physical features as required by state law. The city manager shall prepare a redistricting report which shall be submitted to the charter commission for review and comment.

The redistricting report, any charter commission comments, and a redistricting ordinance shall be submitted to the city council for consideration. If the city council does not adopt a redistricting ordinance within the period specified by state law, no compensation may be paid to the mayor or councilmembers until the wards of the city are newly redetermined as required by this charter and state law.

Sec. 2.03(b). Redetermination of Ward Boundaries.

Pursuant to City Charter Sec. 2.03(a). - Wards, the city council shall redetermine appropriate ward boundaries in years between the taking of a Federal decennial census whenever the city council finds that a deviation of more than five percent exists in the populations of the largest and smallest wards. For the purposes of this section, the city council, in making its findings as to populations, shall take into consideration changes in numbers of households since the last decennial census and household size in areas where changes have occurred as determined by the school district(s) and as outlined in the Metropolitan Council's annual preliminary population and household estimates released in April of each year pursuant to MN Statute 473.24. If after review of the findings the city council determines the number of council election wards should be changed in addition to ward boundaries, the city council shall direct the charter commission to review said findings for recommendation for any appropriate city charter amendments
Pursuant to City Charter Sec. 2.03(a). - Wards.

Motion approved unanimously.

3.3 Councilmember Recall Process

Clerk Sorensen stated council has directed the commission to consider charter language that would provide for a recall process for an elected councilmember. She shared proposed amendments based on discussion on input from the commission at last month's meeting and said this topic would be included on next month's agenda for finalization and hopefully formal recommendation.

4. New Business

None.

5. Other Business

None.

6. Set Next Meeting Date

The next meeting will be held October 10, 2023, at 6:00 PM.

7. Adjournment

Moved by Commissioner Halpern, seconded by Commissioner Homan, to adjourn. Motion approved unanimously. The meeting was adjourned at 6:51 PM.

Catherine M. Sorensen, CMC, City Clerk
Staff Liaison/Blaine Charter Commission

Council Salary Review



- ◆ Council requested the Commission review and make recommendations for Mayor/Councilmember salary review
- ◆ Last increase occurred in 2015
 - ◆ Sec. 2-31. - Salaries of mayor and councilmembers. Pursuant to the City Charter, section 2.07, and Minn. Stat. § 415.11, as amended, the salary of the mayor shall be increased to \$1,192.80 per month; and the salary of the councilmembers shall be increased to \$875.00 per month, effective January 2015.
- ◆ The Commission reviewed salary data from comparable cities, cost of living adjustments (COLA) and consumer price index data
- ◆ The Commission acknowledged the many complex projects and developments in Blaine and time spent by Council in and outside of required meetings
- ◆ Rather than an annual salary recommendation, the Commission recommended a mechanism be created that provided for annual review based on COLA consistent with city staff
- ◆ Council has the ability to not adopt any salary adjustment presented

Council Salary Review

The following recommendations are being presented:



- ◆ Salary increase in an amount “up to” effective January 2025:
 - ◆ Mayor in an amount up to \$18,315.03 (\$1,526.25/mo)
 - ◆ currently \$1,192.80/mo
 - ◆ Councilmembers in an amount up to \$13,461.54 (\$1,121.80/mo)
 - ◆ currently \$875.00/mo
- ◆ Add language that salary review be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided city staff
- ◆ Remove reference to reasonable expenses as this was outside the scope of salaries and addressed in policy outlined by statute

Council Salary Review

Sec. 2.07. Salaries.

The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. Review of salaries shall be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided to city staff. ~~The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.~~





City of Blaine Staff Report

File Number: 2023-500

Agenda Date	Status
November 6, 2023	
In Control	File Type
City Council	Workshop Item

New Business - Cathy Sorensen, City Clerk

Agenda Item # 2.3

Proposed Charter Commission Amendment - Redetermination of Ward Boundaries

Executive Summary

Background

As part of the redistricting process in early 2022, council shared general support of the charter commission's recommendation to draft potential amendments that would allow the ability to consider possible ward boundaries and restructuring in the future as the city reaches full development. The commission's reasons for creating this ability was based on the potential benefits of more neighborhood-based wards.

Staff presented proposed redistricting plans to council and the charter commission at workshops on February 14 and March 7, 2022, with first reading on March 7 and second reading and adoption on March 21, 2022. Factors used to determine the adopted ward boundaries and precincts included:

- 2020 census population
- projected population growth
- registered voters and estimated voters
- wards that were bounded by precinct lines, compact in area, and composed of contiguous territory
- wards that were as equal in population as practicable within the required 5% population threshold
- polling place management

At the meetings there was discussion that should future councils/charter commissions ever wish to consider the possibility of more neighborhood-based wards there was no mechanism included in charter to allow for that review. Redistricting after the census allows for review and adjustment of established precinct boundaries, but work to review any potential ward structure changes needs to occur two to three years before the census. The language being proposed would provide a way to review population data before a census and provide future councils and charter commissions the ability to decide at that time if changes should be explored. The proposed amendment would not result in any ward structure changes but just allow the city to be proactive and provide an opportunity to review

the data and make recommendations, which a recommendation could certainly be that no ward boundary or structure changes should occur at all. If the conclusion by future councilmembers and commissioners was to amend the current ward structure, other amendments would then be presented for formal consideration. To confirm, the proposed amendment being presented would just provide a mechanism for future review; no actual ward-structure changes are being recommended at this time.

Below is current language from charter establishing the number of election wards:

Sec. 2.03(a). Wards.

The City of Blaine shall be divided into three (3) council election wards.

The city manager shall re-evaluate the ward boundaries following the certification of the decennial census.

Council election wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory.

Ward boundaries shall follow visible, clearly recognizable physical features as required by state law. The city manager shall prepare a redistricting report which shall be submitted to the charter commission for review and comment.

The redistricting report, any charter commission comments, and a redistricting ordinance shall be submitted to the city council for consideration. If the city council does not adopt a redistricting ordinance within the period specified by state law, no compensation may be paid to the mayor or councilmembers until the wards of the city are newly redetermined as required by this charter and state law.

Below is the proposed amendment that, upon review and consensus by council, would result in the charter commission being directed to review both ward boundaries and the number of council election wards for potential changes in the years between the census:

Sec. 2.03(b). Redetermination of Ward Boundaries.

Pursuant to City Charter [Sec. 2.03\(a\). - Wards](#), the city council shall redetermine appropriate ward boundaries in years between the taking of a Federal decennial census whenever the city council finds that a deviation of more than five percent exists in the populations of the largest and smallest wards. For the purposes of this section, the city council, in making its findings as to populations, shall take into consideration changes in numbers of households since the last decennial census and household size in areas where changes have occurred as determined by the school district(s) and as outlined in the Metropolitan Council's annual preliminary population and household estimates released in April of each year pursuant to MN Statute 473.24. If after review of the findings, the city council determines the number of council election wards should be changed in addition to ward boundaries, the city council shall direct the charter commission to review said findings for recommendation for any appropriate city charter amendments Pursuant to City Charter [Sec. 2.03\(a\). - Wards](#).

Staff and the charter commission is seeking input from the council regarding the proposed amendment. Once direction is received from council a public hearing will be scheduled regarding the proposed charter amendment and an ordinance presented for formal consideration.

Strategic Plan Relationship

Board/Commission Review

Financial Impact

Public Outreach/Input

Staff Recommendation

Staff requests council input regarding the proposed charter amendment regarding redetermination of ward boundaries.

Attachment List

1. 09-12-23 Approved Minutes
2. PowerPoint

City of Blaine
Anoka County, Minnesota
Minutes of the Meeting
Blaine Charter Commission

Tuesday, September 12, 2023

5:00 PM
Community Room
10801 Town Square Drive NE

1. Call To Order/Roll Call

The meeting was called to order at 5:25 PM.

Present: Chair Jeffrey Lester, Commissioners Ken Anderson, Ayman Khan, Jason Halpern, Terri Homan, Dick Swanson, Arman Tagarro

Absent: Commissioners Stephen Berk, Alan Goracke, Jason Hartmann

Also Present: City Clerk/Staff Liaison Cathy Sorensen

Quorum present.

2. Approval Of Minutes – August 8, 2023

Moved by Commissioner Homan, seconded by Commissioner Anderson, that the minutes of August 8, 2023, be approved.

Motion approved unanimously.

3. Old Business

3.1 Council Salary Review/Recommendation Process

City Clerk/Staff Liaison Cathy Sorensen shared as directed by council the charter commission has been asked to annually review mayor and council salary data from comparable/surrounding cities and make any recommendations on possible adjustments for council consideration. She noted if any adjustments were recommended, they would be presented to council and if concurred an ordinance amendment would be processed that would place any new salary in effect after the next municipal election. She presented an updated salary survey that included population and annual general budget for the commission's information and asked for input.

The commission discussed the difficulty comparing Blaine to other cities as there are differing factors in each city such as the number of employees, enterprise funds, service levels and existence of public amenities such as community centers, etc. The commission noted the many complex projects and developments in Blaine such as TH65, Northtown, and the 105th Avenue redevelopment area, and that

any increase ultimately decided upon should include escalators as the increases take effect a year after approval. They agreed the consumer price index (CPI) could be a good measure to use to provide an “up to” salary range recommendation that averaged to an increase of a little more than 1% per year since 2015, then use the annual cost of living increase (COLA) given to employees going forward for consistency and adding language for salary review in the odd year, similar to Anoka.

Moved by Commissioner Anderson, seconded by Commissioner Homan, to recommend annual salaries for mayor be increased up to \$18,315.03 and councilmembers up to \$13,461.54 and amend Sec. 2.07 Salaries of the city charter as follows:

Sec. 2.07. Salaries.

The monthly salary of each of the councilmembers and the mayor shall be established by ordinance. Review of salaries shall be conducted in June of every odd numbered year and recommendations for adjustments, if any, be based on the annual cost of living adjustments consistent with adjustments provided to staff. The mayor and councilmembers, in addition to the above salaries, shall be paid a reasonable sum for each day and their reasonable expenses incurred while traveling outside the city on the city's business.

Motion approved 6-1, Commissioner Tagarro voted nay.

3.2 Consider Potential Ward Structure Changes

Ms. Sorensen shared that as part of the 2022 redistricting process council was supportive of the commission's recommendation to review potential amendments that would allow for the possibility of future ward restructuring as the city reaches full development. She reiterated the commission's reasons for possible restructuring that included five or six smaller wards that could potentially provide more neighborhood-based representation as opposed to the current three-ward structure then outlined factors staff used to determine both wards and precincts that included census population, projected population growth, registered voters and estimated voters, wards bounded by precinct lines, compact in area, and composed of contiguous territory, wards equal in population as practicable within the required 5% population threshold, and polling place management. Ms. Sorensen presented draft language for the commission's review and input.

The commission discussed various possibilities to redraw wards, which included creation of five or six smaller wards with a councilmember at large. Ms. Sorensen noted the proposed language would not actually establish new or additional wards but provide a mechanism to review and make recommendations for the possibility of new or additional wards. After discussion, the commission supported creating a mechanism that would allow review of ward boundaries, including the potential change to the number of boundaries, and supported the city being proactive in this manner.

Moved by Commissioner Halpern, seconded by Commissioner Tagarro, to recommend the following amendment to Sec. 2.03(a) of the city charter, adding Sec. 2.03(b):

Sec. 2.03(a). Wards.

The City of Blaine shall be divided into three (3) council election wards.

The city manager shall re-evaluate the ward boundaries following the certification of the decennial census.

Council election wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory.

Ward boundaries shall follow visible, clearly recognizable physical features as required by state law. The city manager shall prepare a redistricting report which shall be submitted to the charter commission for review and comment.

The redistricting report, any charter commission comments, and a redistricting ordinance shall be submitted to the city council for consideration. If the city council does not adopt a redistricting ordinance within the period specified by state law, no compensation may be paid to the mayor or councilmembers until the wards of the city are newly redetermined as required by this charter and state law.

Sec. 2.03(b). Redetermination of Ward Boundaries.

Pursuant to City Charter Sec. 2.03(a). - Wards, the city council shall redetermine appropriate ward boundaries in years between the taking of a Federal decennial census whenever the city council finds that a deviation of more than five percent exists in the populations of the largest and smallest wards. For the purposes of this section, the city council, in making its findings as to populations, shall take into consideration changes in numbers of households since the last decennial census and household size in areas where changes have occurred as determined by the school district(s) and as outlined in the Metropolitan Council's annual preliminary population and household estimates released in April of each year pursuant to MN Statute 473.24. If after review of the findings the city council determines the number of council election wards should be changed in addition to ward boundaries, the city council shall direct the charter commission to review said findings for recommendation for any appropriate city charter amendments
Pursuant to City Charter Sec. 2.03(a). - Wards.

Motion approved unanimously.

3.3 Councilmember Recall Process

Clerk Sorensen stated council has directed the commission to consider charter language that would provide for a recall process for an elected councilmember. She shared proposed amendments based on discussion on input from the commission at last month's meeting and said this topic would be included on next month's agenda for finalization and hopefully formal recommendation.

4. New Business

None.

5. Other Business

None.

6. Set Next Meeting Date

The next meeting will be held October 10, 2023, at 6:00 PM.

7. Adjournment

Moved by Commissioner Halpern, seconded by Commissioner Homan, to adjourn. Motion approved unanimously. The meeting was adjourned at 6:51 PM.

Catherine M. Sorensen, CMC, City Clerk
Staff Liaison/Blaine Charter Commission

Potential Ward Structure Changes



- ◆ During the 2022 redistricting process discussion was held that should future councils/charter commissions wish to consider the possibility of a different ward structure there was not a mechanism to allow for that review
- ◆ Redistricting after the census allows for review/adjustment of ward boundaries but work to review actual ward structure has to occur 2-3 years before the census
- ◆ The proposed language would provide a way to review population data before a census and allow future councils/commissions the ability to explore different ward structures
- ◆ No ward structures changes are being recommended at this time, just a mechanism to allow for the review if desired
- ◆ If and when any changes are recommended in the future further amendments would be needed and boundaries determined

Potential Ward Structure Changes



Sec. 2.03(b). Redetermination of Ward Boundaries.

Pursuant to City Charter Sec. 2.03(a). - Wards, the city council shall redetermine appropriate ward boundaries in years between the taking of a Federal decennial census whenever the city council finds that a deviation of more than five percent exists in the populations of the largest and smallest wards. For the purposes of this section, the city council, in making its findings as to populations, shall take into consideration changes in numbers of households since the last decennial census and household size in areas where changes have occurred as determined by the school district(s) and as outlined in the Metropolitan Council's annual preliminary population and household estimates released in April of each year pursuant to MN Statute 473.24. If after review of the findings, the city council determines the number of council election wards should be changed in addition to ward boundaries, the city council shall direct the charter commission to review said findings for recommendation for any appropriate city charter amendments Pursuant to City Charter Sec. 2.03(a). - Wards.



City of Blaine Staff Report

File Number: 2023-520

Agenda Date

November 6, 2023

Status

In Control

City Council

File Type

Workshop Item

New Business - Michelle Wolfe, City Manager

Agenda Item # 2.4

Closed Session to Discuss Non-Public Data Relating to an Active Investigation Pursuant to MN Statute 13D.05 Subd. 2(2)

Background

The city's legal team will discuss litigation related to an active investigation.

Staff Recommendation

Questions for Council

Attachment List

None