City of Blaine
City Council Workshop

September 25, 2023 | 4:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

NOTICE OF WORKSHOP MEETING
In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

2. Roll Call

3. New Business

3.1. 2023-443 Public Safety Funds
Sponsors: Brian Podany, Safety Services Manager/Police Chief

3.2. 2023-450 Special Revenue, Parks Capital, and Facilities Funds 2024 Budgets
Sponsors: Jason Zimmerman, Finance Director

3.3. 2023-455 2024 Capital Equipment
Sponsors: Jason Zimmerman, Finance Director

3.4. 2023-456 EDA Fund Balances
Sponsors: Erik Thorvig, Community Development Director

4. Other Business

5. Adjournment

City of Blaine
Staff Report

File Number: 2023-443

Agenda Date	Status
September 25, 2023	
In Control	**File Type**
City Council	Workshop Item

New Business - Brian Podany, Safety Services Manager/Police Chief

Agenda Item # 3.1

Public Safety Funds

Background

The Minnesota Legislature signed into law a Public Safety Aid in the 2023 Omnibus Tax Bill. This bill will provide $300 million in Fiscal Year 2024 only to townships, cities, counties, and tribal governments for public safety purposes. The commissioner must certify to each entity the amount to be paid by August 1, 2023, and the full payment must be made by December 26, 2023. The Blaine Police Department will receive $3.1 million of these funds.

Use of proceeds

- Payments must be used to provide public safety (language from HF 25):
- A county, tribal government, or local unit must use the aid under this section to provide public safety, including but not limited to community violence prevention and intervention programs, community engagement, mental health crisis responses, victim services, training programs, first responder wellness, or to pay other personnel or equipment costs.
- Proceeds **may not** be used for employer contributions to the public employees police and fire fund if the entity received police state aid in the year immediately prior, or any costs associated with alleged wrongdoing or misconduct.
- Proceeds **may not** be used for the purchase of an armored or tactical vehicle
- Proceeds **may not** be used for the purchase of tear gas, chemical munitions, or substantially similar items
- Proceeds **may not** be used for construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. For purposes of this clause, "related facilities" includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for safe access to and use of the building.

<u>Cities and townships with population >10,000: $210 million</u>
City basic per-capita aid amount is this amount divided by the total population of every city. That is estimated to be about $43.76.
City Aid = City's population x city per-capita aid amount

This concept was first initiated in the Governor's supplemental budget last year. It is also included in this year's Senate tax omnibus, but currently in different form. This amendment is also different than the language the Governor originally introduced in that it does not make employing a peace officer a requirement of qualifying as an eligible city.

The Blaine Police Department will layout the proposed plans for the use of the $3.1 million dollar funds.

Staff Recommendation

Receive input from the council.

Questions for Council

Attachment List

1. Public Safety Funds - Spending Plan

City of Blaine Police Department
State of MN Public Safety Aid Spending Plan
($3.1M)

Spending Ideas	Amount	Justification/Notes
	$3,100,000	
SBM Fire Department	**-$930,000**	*30% of $3.1M*
Increase Training Budget over 5 years	**-$100,000**	*Helps with mental wellness of officers ($20K/year)*
Community Outreach Initiatives	**-$30,000**	*Community Engagement Initiatives, Community Alliance Council ($10K/year)*
Red Dot Sites	**-$82,350**	*Part of Capital Budget - existing*
Replace Body Armor in Squads	**-$73,000**	*Part of Capital Budget - existing*
Gas Mask Fit Testing Machine	**-$16,105**	*Part of Capital Budget - existing*
Develop Pursuit Intervention Tool	**-$50,000**	*Pursuit Technology tool*
Rebranding – new patch, badge, graphics, etc.	**-$150,000**	*Old city logo is on PD patches. (Badges $50K, Patches/Uniforms $100K)*
Automated License Plate Reader Cameras	**-$330,000**	*Looking into Flock Safety – $110K/annually for three years*
Bank the funds (remaining funds)		*Establish Fund for future public safety uses*
Targeted Public Safety Initiative		*$400k?*
Remaining 2024 Capital Items		*$759K for all remaining Capital Budget items. (Vehicles, other patrol equipment, admin svcs evidence lockers, camera trailer, outdoor warning siren upgrades)*
CSO cache increase		*$160k/tbd*
Update Squads / Increase Fleet		*$300-400k*
Update Surveillance Van		*TBD*
License Plate Reader in Squad Cameras		*TBD*
EM Command Vehicle – shared		*TBD in conjunction with SBMFD, MVPD, & SLPPD*
BALANCE REMAINING	**$1,338,545**	

City of Blaine
Staff Report

File Number: 2023-450

Agenda Date	Status
September 25, 2023	
In Control	**File Type**
City Council	Workshop Item

New Business - Jenna Trittin, Finance Analyst, Jason Zimmerman, Finance Director

Agenda Item # 3.2

Special Revenue, Parks Capital, and Facilities Funds 2024 Budgets

Background

Charitable Gambling Fund:

The City's Charitable Gambling Fund was established in 1993 to account for the proceeds of a ten percent (10%) contribution that charitable gambling organizations operating within Blaine are required to submit to the city (Code Section 22-384). Organizations participating in charitable gambling as of 2022 are:

- Blaine Festival Committee
- Blaine Youth Hockey
- Centennial HS Football Boosters
- Spring Lake Park Lions Club
- Spring Lake Park #16 Youth Hockey
- VFW - Sgt. John Rice

Historically, council has allocated funds to organizations using previously requested amounts and consideration of new applicants. After reviewing how other cities manage their charitable gambling program, staff recommends council adopt a policy to guide how funds are allocated and that staff develop an online application to standardize the request process for the 2024 award process. An example of a policy from the City of Maplewood is attached. An outline of the recommend policy for Blaine is below.

- Base annual allocations of charitable gambling proceeds on the amount received in the last full fiscal year
    - E.g.: Base 2024 distribution on actual funds received in 2022 ($215,265)
- Decide allocation amounts based on councilmember scoring (draft scoring sheet attached)

  - A scoring sheet with all requesting organizations and the requested amounts will be distributed to each councilmember
  - Each councilmember will enter their recommended allocations and return their scoring sheet to staff
  - Staff will average the scoring sheet amounts from all councilmembers to generate a recommended award for council's consideration
  - Require that for an organization to receive funding, at least 3 councilmembers must allocate funding on their score sheets
- Requesting organizations must submit an online application annually to be considered for funding

<u>Revenues</u>

Actual charitable gambling contributions received in 2022 were $215,265. For 2023, based on current year-to-date activity and historical trends, it's anticipated the final contributions will be close to the budgeted amount of $175,000. Given the volatility of this funding source, the current budget for 2024 is presented to be consistent with the 2023 budget.

<u>Expenditures</u>

Expenditures from this fund are at the city council's discretion, provided that they fall within the guidelines established by Minnesota Statute 349.12 subdivision 25. Specifically allowable contributions include donations to:

- 501(c)(3) organizations; and 501(c)(4) festival organizations
- Relieve the effects of poverty, homelessness, or physical or mental disabilities
- Treatment of post-traumatic-stress syndrome or compulsive gambling
- Public or private accredited nonprofit educational institution
- Scholarship funds
- Recognition of humanitarian or military service
- Activities and facilities that benefit youth under the age of 21
- Support police, fire, or other public safety-related services, equipment, and training
- Wildlife management projects
- Maintenance of snowmobile and/or ATV trails
- Support nutritional and congregate dining programs, and food shelves
- Community arts programs

Annually, an expenditure report is submitted to the State of Minnesota, disclosing the recipients of funds along with the amount and purpose.

The city appropriated donations totaling $194,500 for 2022 and 2023; a detailed breakdown of each contribution and the 2024 requested amounts are included in the attached proposed budget.

<u>2024 Proposed Budget</u>

The 2023 budget included use of reserves of $18,000 and if all requests for 2024 were funded, the fund reserve would be reduced by $46,250. Staff recommends maintaining a fund reserve equal to the prior year’s budgeted charitable gambling reserves ($175,000 for a 2024 reserves).

Staff recommends the 2024 budget be developed based on councilmember scoring of requests as outlined above.

Communications Fund

The City’s Communications Fund accounts for activity supported by revenue received from cable franchise fees and Public, Educational, and Governmental (PEG) fees paid by cable television customers, with Comcast operating as the cable service provider for the entirety of Blaine. Franchise and PEG fees collected from cable television subscribers are passed through to the North Metro Telecommunications Commission (NMTV), which is the regulatory body that oversees the cable franchise for:

- Blaine
- Centerville
- Circle Pines
- Lexington
- Lino Lakes
- Ham Lake
- Spring Lake Park

The Commission uses these fees to provide to its member cities educational opportunities for kids, adults, and seniors; tape and film transfer services; coverage of high school sports, local news, and local elections; municipal programming, including city meetings, and other informative and interesting programming regarding their communities. A portion of the collected fees is distributed to Blaine and the other member cities and is used to support various communications initiatives within the city. The fees distributed by NMTV have been steadily declining since 2022 and are anticipated to decline further for 2024. The decline in fees is related to FCC actions and subsequent court rulings that are changing the way franchise and PEG fees are assessed and collected.

Historically NMTV shared the cable franchise fees with cities which have no use restrictions. As of 2024, NMTV will be sharing the PEG fees which are anticipated to be restricted for capital costs related to broadcasting council meetings once the Comcast franchise is renewed. This change means that the fund balance remaining in the communications fund at the end of 2023 will be eligible to be spent on communications operating expenses. Beginning in 2024, the fees collected will be restricted for capital costs.

The City was a partner to the issuance of the 2016A GO Capital Equipment Note that was issued by the City of Circle Pines, and Blaine's share of the principal and interest is funded by franchise fees from North Metro TV. When the debt issuance matures, the City may see additional revenue.

Revenue

PEG fees shared with the member cities will equal $150,000 in 2023 per NMTV's 2024 budget. Blaine's share of 53% is estimated to be $79,500. NMTV recommended the city assume the 2024 funds can only be spent on capital expenses related to broadcasting council meetings.

Expenses

In 2023 a significant portion of the fund's expenditures were shifted to the General Fund. For 2024, the city's audio and video maintenance contract was shifted to the facilities fund. The only operating expenditure that remains in the fund is facilities charges of $29,060. The facilities charges will likely need shifted to another funding source in 2025 but are eligible to be covered using 2023 fund balance, which is made up of franchise fees rather than PEG fees.

Capital equipment appropriations of $15,000 are included in the event a piece of technical equipment fails during the year. The capital appropriations also include $50,000 to be transferred to the capital equipment fund to go towards a potential council chamber remodel project.

The initial 2024 Communications Fund Budget is attached.

Parks Capital Funds

As requested by City Council, the Park Board, and the Natural Resources Conservation Board, the Capital Improvement Program has prepared as traditionally formatted for the Parks Programs. All park projects are being presented together and are grouped by fund.

The proposed 2024-28 Parks Capital Improvement Plan (CIP) is being presented to the City Council for the review and input. Adjustments will be made to the CIP according to Council feedback, which will then be incorporated into the updated CIP and presented back to the Park Board and Natural Resources Conservation Board for review and recommendation.

Revenues

Revenue for the capital improvement plan comes from four major funding sources: park dedication fees, general tax levies, billboard rental income, and income from wetland credit sales.

Park dedication fees are required and are paid as follows:

- new residential ($4,894/unit) and split with 65% going to the Parks Development Fund and 35% going to the Open Space Fund
- new commercial ($8,704/acre)
- industrial ($6,702/acre)
- commercial and industrial park dedication fees are exclusively allocated to the Parks Development Fund

A general tax levy is assessed annually for the Parks and Trails Fund. A levy can also be assessed at Council discretion to fund specific projects such as the Aquatore band shell in

2022. Council increased the levy to the Parks and Trails fund from $350,000 to $500,000 for 2023 to help address increased maintenance needs in the fund, especially for trails.

Revenues generated from billboard rentals are allocated for neighborhood park improvement projects.

Wetland credit sales are allocated for open space and trail improvement projects.

Other revenue sources may include donations from outside sources and interest earned on accumulated fund balances.

Project Expenses

There are three categories and funds under which park projects can be classified:

- Parks & Trails Fund – neighborhood park improvements
- Parks Development Fund – development of new parks and improvements to regional/community parks
  - Aquatore Bandshell Fund – fund created to account for development of a bandshell at Aquatore Park; main funding source is park dedication fees and donations so fund is reported alongside the Parks Development Fund
- Open Space Fund – improvement and maintenance of city open spaces and trail system

The Parks and Trails Fund is used to maintain and replace existing infrastructure in city parks. The Blaine Park Advisory Board provides input and makes recommendations regarding the expenditures in this fund. The majority of improvements occur at neighborhood parks which are generally smaller parks set in or near residential areas. These parks typically include a playground structure, some type of sport court area (e.g. basketball, tennis, pickleball courts), an area of green space, and a picnic pavilion or shelter. Projects include replacing playground equipment, resurfacing or replacing sport court surfaces, and repairs or improvements to parking lots and trails. As development and growth within the city slows, this fund is facing increased pressure to preserve assets across the city.

The Parks Development Fund is used for development of new parks and new improvements to city parks. The Blaine Park Advisory Board provides input and makes recommendations regarding the expenditures in this fund. This fund is primarily funded with park dedication fees which have statutory and city code limitations. Park dedication fees must be used to acquire, develop, or improve parks based on the approved park systems plan per state statute. Per city ordinance, park dedication fees must be used for purchase or improvement of parks, playgrounds, community centers, or other recreational facilities in accordance with the park and recreation segment of the City's Comprehensive Plan. The city has used park dedication funds in the past for improvements to parks such as: Blaine Baseball Complex (BBC), Jim Peterson Park, Lexington Athletic Complex, Happy Acres, and Aquatore Park.

The Open Space Fund is used to maintain a number of designated open spaces, including the Blaine Wetland Sanctuary (BWS) and Pioneer Park. The Natural Resources and Conservation Board (NRCB) provides input and makes recommendations regarding the expenditures in this fund. In addition to projects in the BWS, projects in this category involve the clearing of invasive species from open spaces, and restoration of native flowers, grasses and other flora.

2024-2028 Parks Capital Improvement Plan (CIP)
Projects are proposed based on staff assessment of facilities and infrastructure, Council and community input, and the Parks Master Plan.

The 2024-2028 Parks CIP is shown by fund and includes three attachments that show the projects as follows:

- Projects with executive summary – lists projects with a short summary and includes total project costs by year
- Revenue source – shows how each project is being funded
- Expense category – shows specific project costs broken into categories such as construction, consulting, etc.

The projects listed in 2024 will be next year's Parks Capital Budget upon Council authorization. The parks budgets reflect the total 2024 appropriations for each fund (See 2024 Parks Budgets attachment).

Park Project History Map
A park project history map is being developed and will be discussed at the meeting.

(Note: At a recent council meeting, there were concerns related to homeless individuals in our parks. Chief Podany has prepared information, attached, and will provide a brief overview of the efforts of our public safety department working with homeless individuals.)

Facilities Internal Service Fund
In 2019, as part of the city's efforts to stabilize its general levy and provide a mechanism for ensuring long-term funding of facilities improvements, the city council authorized the creation of an internal service fund to account for facilities management. Internal service funds are used to account for the financing of goods and services provided by one department or activity to other departments or activities of the government on a cost reimbursement basis. To fund facilities, charges are assessed to each department based on the square footage used by each operation.

The facilities managed under this fund include city hall and attached garages, public works (PW) and the PW cold storage facility, the police training facility, Mary Ann Young Center, and old fire station #5. Not all city facilities are currently managed by the Facilities Fund.

As the city facilities have been evaluated, a history of deferred maintenance has been identified. The facilities team is working towards remedying the impacts of deferred maintenance and performing regular preventative maintenance, but is struggling with resource constraints, inflationary costs, and a departmental chargeback system that has not yet caught up to the increased needs of the facilities program.

The facilities fund has received several transfers from the General Fund since 2019 to provide the fund with working capital. The startup transfer in 2019 was $250,000, $75,000 was transferred in 2021 for an LED light project, and $1 million was authorized to be transferred in 2022.

The long-term goal is for this fund be sustained through departmental charges; however, rightsizing the fees is a work in progress. Once chargeback fees are stabilized and the fund becomes self-sustaining, a fund balance to pay for emergency or unforeseen repairs should be maintained with the ideal target fund balance around $400,000.

<u>Revenue</u>
The primary funding source for the internal service fund comes from charges assessed to each of the departments in the city's general and utilities funds. The charges are split between two different categories: maintenance and replacement. The maintenance chargeback is intended to be used for operational expenses and any repairs to the facilities maintained in this fund, while the replacement charge assists in funding capital replacement items.

The proposed budget includes a 28.3% increase to department charges, increasing the fund's revenues by $373,710. The 2024 department charges fully fund the 2024 operating costs and leaves $150,143 to go towards capital costs.

<u>Operating Expenditures</u>
The facilities fund accounts for operational costs for facility staff wages and benefits, facility utilities, and contracted services related to facility maintenance.

The proposed expenditure budget includes an increase of $205,477 (15.3%) in operating costs. Of the total increase:

- Personnel services are increasing $53,483
  - There is a proposal under consideration to add a Facilities Manager position that is not currently included in the 2024 budget
- Supplies are increasing $8,190
- Contractual services are increasing $143,804; a 10% increase is anticipated for maintenance contracts, $37,580 is requested for building maintenance to accommodate unforeseen expenses, and $18,000 was added for the

audio/video maintenance contract that was previously paid out of the communications fund

  - Blaine's contract with Gaughan for building maintenance is in the process of being terminated and will result in an expense reduction of $45,300 once removed from the 2024 budget

<u>2024-2028 Capital Improvement Plan (CIP)</u>

The 2024 capital requests from facilities total $435,875 and include $88,550 of costs originally budgeted in 2023 but moved to 2024 based on when facilities anticipate they can start the projects. $309,325 of the capital expenditures for 2024 will be funded through fund balance reserves of the Facilities Fund. The remainder will be funded using the operating surplus of $150,143 and $126,550 of anticipated funds from an EECBG grant. For accounting purposes, facilities capital will be recorded in the Capital Equipment and Projects Fund (410) and funds will be transferred from facilities to the capital fund. This change is not yet reflected in the budget but will be prior to budget adoption.

The 2024-2028 five-year plan includes $1,082,921, with an additional $109,260 beyond 2028. The out years of 2025-2028 are still under development as staff continues to evaluate city facilities.

<u>Capital Improvement Plan Summary:</u>

	2024	2025	2026	2027	2028	Beyond	Total
Capital Improvements	$435,875	$331,320	$170,326	$38,200	$107,200	$109,260	$1,192,181

Staff Recommendation

Provide feedback on the 2024 budgets for the Charitable Gambling, Communications, Parks Capital, and Facilities Funds.

Questions for Council

What follow-up questions does Council have on the 2024 budgets for the Charitable Gambling, Communications, Parks Capital, and Facilities Funds?
Does Council support adopting a policy for allocation of Charitable Gambling funds?

Attachment List

1. Homeless Response Presentation - Sept 2023

Blaine Police Homeless Response Protocol

Blaine Police Department

Presented by: Chief Brian Podany

Introduction

- Homelessness is everywhere but is typically encountered in/near:
  - Parks
  - Retail areas such as malls, laundromats, and locations where someone can get out of the elements
  - Near public assistance centers such as the Anoka County Services Building
  - Liquor stores
  - Freeway ramps and roadway medians for panhandling
  - Transportation Hubs

Blaine Police Response

- Officers generally have contact with those suffering from homelessness in one of three ways:
  - Check welfare calls-for-service
  - Self-initiated Patrols
  - Criminal Investigations/calls for service (theft, suspicious activity, drugs, vagrancy, panhandling, public intoxication)

- Response protocols include:
  - Non-confrontational/consensual contact & Arrests
  - Welfare check and an informal needs assessment
  - Offer of available services
  - Offer of relocation

Available Resources

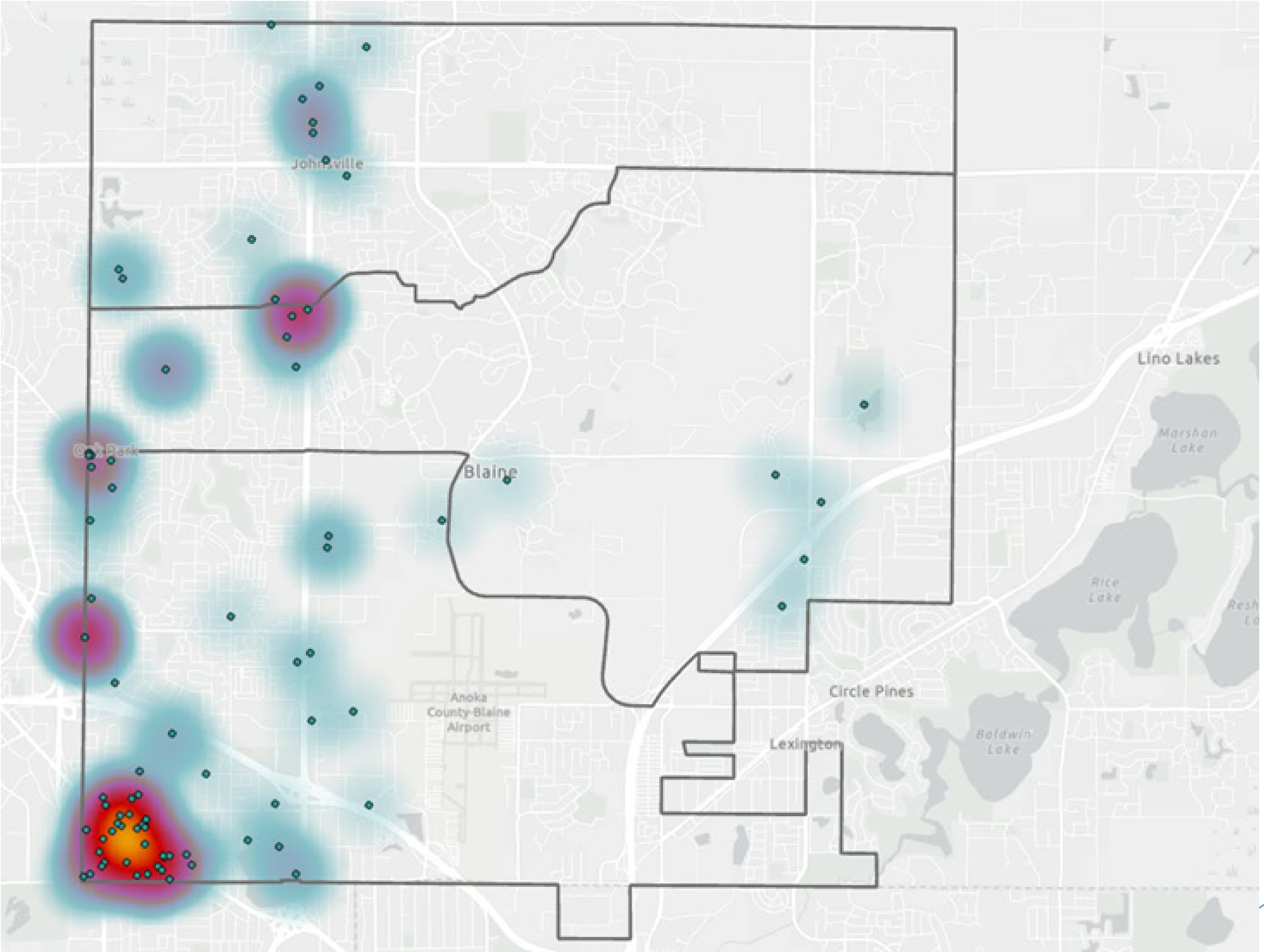
- Officers will provide a printed card that includes multiple resources for:
  - Housing
  - Temporary Shelter
  - Food
  - Clothing
  - Financial Aid
  - Helplines and Crisis Numbers

- Most encounters result in a declination of offers of help/services due to mental health and chemical dependency

Encampments

- When officers learn of an encampment either by citizen complaint or self-initiated patrols they will:
  - Meet with the inhabitants
  - Advise of the complaint or ordinance violation and the need to dismantle the camp
  - Provide resource cards
  - Provide 2-3 days to remove the camp and depart the location
  - Call for Public Works assist in removing debris that is abandoned
  - Conduct follow-up patrols to ensure the encampment does not return

Documented Encounters (Aug 2020- August 2023)



Questions?

City of Blaine
Staff Report
File Number: 2023-455

Agenda Date	Status
September 25, 2023	
In Control	**File Type**
City Council	Workshop Item

New Business - Jenna Trittin, Finance Analyst, Jason Zimmerman, Finance Director

Agenda Item # 3.3

2024 Capital Equipment

Background

Capital Equipment and Projects Fund

The Capital Equipment and Projects Fund is used to account for the city's general capital equipment and projects. Capitalized equipment and projects are defined as items over $10,000 and with a useful life of more than one year.

As of 2024, any capitalizable Facilities Fund projects and equipment will also be accounted for in the Capital Equipment and Projects Fund. The change is to align with accounting rules as the Facilities Fund cannot own assets as an internal service fund. The facilities capital will be funded by transfers from the Facilities Fund.

Capital equipment requests were submitted by departments in the second quarter of 2023 and were vetted by Finance in the second and third quarter of 2023.

Staff uses the processes outlined below to guide request timing:

- Computers - replaced on a 4 to 5-year schedule, which is 1 to 2-years later than industry standards. As of 2023, computer replacement dollars were centralized within the information technology (IT) capital equipment budget to better track expenses.
- Software - as of 2023 first-year software implementation and annual fees were centralized within the information technology (IT) capital equipment budget to better track expenses.
- Vehicles and Equipment - replaced on a varying schedule depending on the class and/or type of the vehicle or equipment. Vehicles and equipment are evaluated by staff annually. Items taken into consideration are mileage, usage hours, frequency of use, age, condition, reliability, and maintenance/repair costs.

Revenues

In recent years capital equipment was funded using transfers of unrestricted General Fund reserves. As the city grows and requires more investment in capital equipment, relying on reserves to fund capital equipment is unsustainable. It's recommended that the city develop a long-term plan to fund capital equipment. Since the city does not currently have sufficient cash on hand to fund the identified requests, capital equipment notes/certificates are the recommended financing method. Capital equipment notes have been issued by the city in the past, with the most recent occurrence in 2019.

The 2024 capital equipment is proposed to be funded using a mix of intergovernmental funds, transfers from the Facilities Fund, and capital equipment notes. The issuance of capital equipment notes is anticipated to result in an increase to the 2025 debt levy. The actual levy increase needed will vary based on the amount financed with equipment notes.

Expenditures

Staff continues to experience difficulties procuring equipment, resulting from market conditions. The list of items that were unable to be purchased from 2022 and 2023 is being evaluated and will be brought forward at a future meeting.

A summary of the Capital Equipment and Projects Fund and the itemized equipment list is attached.

The table below shows a summary of capital equipment requests by department. A full long-range plan has not yet been developed for capital equipment, but 2025-2026 are shown to reflect multi-year costs.

Summary of Capital Expenditures by Department**				
Department	**2023 Budget**	**2024 Budget**	**2025**	**2026**
Finance	542,650	440,850	82,000	-
Safety Services	1,284,960*	1,219,328	133,500	133,500
Public Works	1,744,000	2,152,000	-	-
Grand Total	**3,571,610**	**3,812,178**	**215,500**	**133,500**

** The 2023 budget for Safety Services included $400,000 for SBM Fire equipment; SBM Fire capital equipment will be reported separately in the SBM Fire Capital Equipment and Projects Fund as of 2024*

*** Facilities capital will be discussed separately with the Facilities Fund budget*

SBM Fire Capital Equipment and Projects Fund

SBM Fire is a joint venture between Blaine, Mounds View, and Spring Lake Park. Each municipality contributes a percentage of funding for operations and capital as follows:

- Blaine – 76%
- Mounds View – 15.5%
- Spring Lake Park – 8.5%

In 2021, SBM Fire capital management was shifted to Blaine. Prior discussions with participating cities resulted in a mutual agreement to reallocate tax levy being used for equipment related debt service.

The goals were to:

- Prefund the purchase of capital equipment, apart from significant facility projects
- Reduce the amount of debt each city was taking on related to the operation of SBM Fire
- Provide consistent year-to-year capital contributions

With the changes in leadership, and the most recent capital plan having been updated in 2021, SBM capital will need to be discussed with Council at a future workshop.

Blaine budgeted $400,000 for 2023 SBM capital in the Capital Equipment and Projects Fund and did not identify a specific funding source. Staff believes the intent was to utilize excess General Fund reserves to fund the city’s share; however, those funds were allocated for other purposes.

With staff knowledge that the agreement was not to fund SBM capital using debt, Blaine needs to identify a funding source for its share of the 2023 and 2024 SBM capital budget of $414,960 and $596,752, respectively. The 2024 increase is due to the maturity of the 2018A General Obligation Fire Equipment Certificate and the agreement among the cities that this levy amount would be added to the annual contribution. Staff will work with our SBM partners to develop a comprehensive funding plan for SBM capital and will bring it forward at a future meeting.

A summary of the SBM Fire Capital Equipment and Projects Fund is attached.

Staff Recommendation

Staff requests council feedback on the 2024 capital equipment.

Questions for Council

What additional information does council want to see on the 2024 capital equipment?

Attachment List

1. 2024 Capital Equipment and Projects Fund Summary
2. 2024 Capital Equipment and Projects Fund Itemized List
3. 2024 Capital Equipment and Projects Fund Itemized List by Department and Subdivision
4. 2024 SBM Fire Capital Equipment and Projects Fund Summary

CITY OF BLAINE, MINNESOTA

CAPITAL EQUIPMENT & PROJECTS FUND - 410

2024 Budget

	2022 Actual	2023 Budget	2023 Actuals through August	2023 Projected*	2024 Proposed
Beginning Fund Reserve	**$ (173,891)**	**$ 430,429**		**$ 430,429**	**$ 432,542**
Revenue/Funding Sources					
Investment earnings	45,155	2,000	2,113	2,113	2,000
Sale of fixed assets	185,709	115,000	-	-	115,000
Intergovernmental/Aids	-	-	-	-	TBD
Miscellaneous					
Debt Proceeds - Capital Note	-	2,000,000	-	3,007,610	3,695,178
Transfer from General Fund unrestricted reserves	2,400,000	1,290,610	-	-	-
Transfer from Police Forfeiture	-	164,000	-	164,000	-
Transfer from Communications Fund	-	-	-	-	50,000
Transfer from Facilities Fund	-	-	-	-	TBD
Other Revenues	3,108	-	-	-	-
Revenue Totals	2,633,972	3,571,610	2,113	3,173,723	3,862,178
Expenditures by Department					
Administrative	6,016	-	-	-	-
Facilities	-	-	-	-	TBD
Finance and Technology	424,227	542,650	307,165	542,650	440,850
Safety Services	760,552	884,960	551,704	884,960	1,219,328
SBM Fire**	414,900	400,000	-	-	-
Public Works	417,968	1,744,000	773,232	1,744,000	2,152,000
Recreation	760	-	-	-	-
Community Development	5,229	-	-	-	-
Total Expenditures	2,029,652	3,571,610	1,632,101	3,171,610	3,812,178
Increase (Decrease) in Fund Reserve	604,320	-		2,113	50,000
Ending Fund Reserve	430,429	430,429		432,542	482,542

** Projected reflects full spending of budgeted amounts; 2023 equipment is being reviewed to determine which items will need carried over*

*** Amount of intergovernmental funds applied to capital is being determined; the capital note amount will decrease by any applied funds*

**** SBM Fire will be accounted for in the SBM Fire Capital Equipment and Projects Fund; no funding to come from this fund for 2023*

2024 Capital Equipment List

Proj Number & Name	Request Classification	Service Level Impact	Equipment Unit Number	Department	Equipment Disposal	2023	2024	2025	2026
GEN23EQ32 - 2023 Enterprise Asset Management System (EAMS) Upgrade*	Replacement	Restore		Finance		-	68,000	-	-
GEN24EQ02 - Run Fiber Optic Cable to Lexington Athletic Complex	Other	Enhance		Finance		-	24,100	-	-
GEN24EQ03 - Backup Server Upgrade	Replacement	Maintain		Finance		-	82,000	82,000	-
GEN24EQ04 - Memory Upgrade for VMware Hosts	Replacement	Enhance		Finance		-	10,000	-	-
GEN24EQ05 - Network Switch Upgrade	Replacement	Maintain		Finance		-	35,000	-	-
GEN24EQ07 - Public Safety Copier	Replacement	Maintain		Finance		-	18,000	-	-
GEN24EQ08 - Command Staff and Detectives Tech Upgrade	Replacement	Enhance		Finance		-	350,000	-	-
GEN99EQ01 - Computers and Related Equipment	Other	Maintain		Finance		-	16,105	-	-
GEN24EQ06 - Towmaster T-14DT 16' T-Series Large Drop Deck Trailer	Replacement	Maintain	1108	Public Works		-	174,750	-	-
GEN24EQ09 - Mack tandem axle plow truck	Replacement	Maintain	1226	Public Works		-	218,000	-	-
GEN24EQ10 - MT Trackless Sidewalk Machine	Replacement	Maintain	1207	Public Works		-	235,000	-	-
GEN24EQ11 - Larue Snowblower	New	Restore		Public Works		-	22,000	-	-
GEN24EQ12 - Prewet brine bars	Replacement	Maintain	1269, 1241	Public Works		-	75,000	-	-
GEN24EQ13 - Diamond flail mower	Replacement	Maintain	1276-1	Public Works		-	20,000	-	-
GEN24EQ14 - stump grinder	Addition	Maintain		Public Works		-	75,000	-	-
GEN24EQ15 - top dresser	New	Enhance		Public Works		-	61,000	-	-
GEN24EQ16 - beach groomer/ infield drag	Replacement	Maintain	2259	Public Works		-	150,000	-	-
GEN24EQ17 - Garbage truck/ compactor	Addition	Maintain		Public Works		-	8,000	-	-
GEN24EQ18 - R134A air conditioning machine	Replacement	Maintain	No unit #	Public Works		-	10,000	-	-
GEN24EQ19 - Parts washer for shop	Replacement	Maintain	No unit #	Public Works		-	40,000	-	-
GEN24EQ20 - Refurbish single axle plow truck #1272	Other	Maintain	1272	Public Works		-	175,000	-	-
GEN24EQ21 - Toro 5910 16 foot Mower	Replacement	Maintain	2348	Public Works		-	75,000	-	-
GEN24EQ22 - Toolcat 5600 with Blower and Grapple	Replacement	Maintain	2374	Public Works		-	330,000	-	-
GEN24EQ23 - Mack Single Axle Plow Truck	Replacement	Maintain	1152	Public Works		-	60,000	-	-
GEN24EQ24 - Tow behind 375CFM air compressor	Replacement	Maintain	1135	Public Works		-	40,000	-	-
GEN24EQ25 - Big Tow 18' hydraulic dump trailer	Addition	Maintain	2370	Public Works		-	28,000	-	-

Proj Number & Name	Request Classification	Service Level Impact	Equipment Unit Number	Department	Equipment Disposal	2023	2024	2025	2026
GEN24EQ26 - Land Pride Bat Wing Pull Behind Mower 16' Deck	Replacement	Maintain	2325	Public Works		-	10,000	-	-
GEN24EQ27 - Mowing route trailer for parks (1 of 2)	Replacement	Maintain	2239	Public Works		-	10,000	-	-
GEN24EQ28 - Mowing route trailer for parks (2 of 2)	Replacement	Maintain	2254	Public Works		-	50,000	-	-
GEN24EQ29 - Electric zero turn mower	Replacement	Maintain	2327	Public Works		-	50,000	-	-
GEN24EQ30 - Electric zero turn mower	Replacement	Maintain	2347	Public Works		-	42,000	-	-
GEN24EQ31 - Articulating boom flail mower for trackless sidewalk machine	Addition	Enhance		Public Works		39,093	43,000	-	-
GEN23EQ23 - 2023 CSO Vehicle 5275**	Replacement	Maintain	5275	Safety Services	Auction	251,000	32,000	-	-
GEN24EQ01 - Fire Inspection Vehicles (2) - Ford Interceptor Utility	Replacement	Restore	3405, 3393	Safety Services	3405 was salvaged.	-	15,000	-	-
GEN24EQ32 - License Plate Reader (LPR) Camera Project	New	Enhance		Safety Services		-	130,000	-	-
GEN24EQ33 - Outdoor Warning Siren Upgrade	Replacement	Maintain		Safety Services		-	133,500	133,500	133,500
GEN24EQ34 - Patrol Vehicle - Qty 1 Ford F150 Responder Replacement	Replacement	Maintain	5302	Safety Services	Auction	-	161,000	-	-
GEN24EQ35 - Patrol Vehicles - Qty: 5 Chevy Tahoes	Replacement	Maintain	5306, 5309, 5310, 5301, 5312	Safety Services		-	57,500	-	-
GEN24EQ36 - Police E-Bikes	Replacement	Maintain		Safety Services	Auction	-	281,500	-	-
GEN24EQ37 - Red Dot Sights (RDS)	New	New		Safety Services		-	6,651	-	-
GEN24EQ38 - Rifle rated body armor	Replacement	Maintain		Safety Services		-	82,350	-	-
GEN24EQ40 - Space Save Evidence Lockers	Replacement	Maintain		Safety Services		-	73,000	-	-
GEN24EQ41 - Admin Services Replacement Vehicle - GMC Acadia AWD	Replacement	Maintain	5220	Safety Services	Auction	-	34,450	-	-
GEN24EQ42 - Backpack EMS Bags	Replacement	Maintain		Safety Services		-	32,200	-	-
GEN24EQ43 - Camera Trailer	Addition	New		Safety Services		-	5,500	-	-
GEN24EQ44 - Detective Vehicle - Ford Edge or Similar	Replacement	Maintain	5222	Safety Services	Auction	-	82,572	-	-
GEN24EQ45 - Detective Vehicle - GMC Acadia AWD or Similar	Replacement	Maintain	5228	Safety Services	Auction	-	43,500	-	-
GEN24EQ46 - Gas Mask Fit Test Machine	New	New		Safety Services		-	36,500	-	-
					Totals	290,093	3,812,178	215,500	133,500

* 2023 Enterprise Asset Management System (EAMS) Upgrade will likely need the majority of the funds carried over to 2024 as the project is ongoing and will not be completed in 2023
** 2023 CSO Vehicle 5275 had its 2023 budget used to purchase a vehicle that was approved to be purchased in 2022; funds are being allocated for the 2024 budget to purchase vehicle 5275

Capital Equipment List by Department and Subdivision

Capital Equipment Number and Title	2023 Budget	2024 Budget	2025	2026
30 - Finance	542,650	440,850	82,000	-
331 - Information Technology	542,650	440,850	82,000	-
GEN23EQ28 - 2023 Computers - Replacements & Contingency	127,300	-	-	-
GEN23EQ29 - 2023 Computers - New	49,350	-	-	-
GEN23EQ31 - 2023 UPS Replacements	5,000	-	-	-
GEN23EQ32 - 2023 Enterprise Asset Management System (EAMS) Upgrade	251,000	32,000	-	-
GEN24EQ02 - Run Fiber Optic Cable to Lexington Athletic Complex	-	68,000	-	-
GEN24EQ03 - Backup Server Upgrade	-	15,000	-	-
GEN24EQ04 - Memory Upgrade for VMware Hosts	-	24,100	-	-
GEN24EQ05 - Network Switch Upgrade	-	82,000	82,000	-
GEN24EQ07 - Public Safety Copier	-	10,000	-	-
GEN24EQ08 - Command Staff and Detectives Tech Upgrade	-	35,000	-	-
GEN99EQ01 - Computers and Related Equipment	-	174,750	-	-
GEN99EQ02 - Network Switch Replacement	110,000	-	-	-
40 - Safety Services	1,284,960	1,219,328	133,500	133,500
431 - Emergency Management	-	243,572	-	-
GEN24EQ33 - Outdoor Warning Siren Upgrade	-	161,000	-	-
GEN24EQ39 - Siren Upgrade	-	-	-	-
GEN24EQ43 - Camera Trailer	-	82,572	-	-
461 - Administrative Services	-	130,655	-	-
GEN24EQ37 - Red Dot Sights (RDS)	-	82,350	-	-
GEN24EQ41 - Admin Services Replacement Vehicle - GMC Acadia AWD	-	32,200	-	-
GEN24EQ46 - Gas Mask Fit Test Machine	-	16,105	-	-
462 - Police Patrol	576,867	557,651	133,500	133,500
GEN23EQ02 - 2023 Patrol Vehicles (3)	233,160	-	-	-
GEN23EQ12 - 2023 Patrol Vehicle 5269	66,100	-	-	-
GEN23EQ14 - 2023 Patrol Vehicle 5300	53,048	-	-	-
GEN23EQ15 - 2023 Patrol Vehicle 5247	52,150	-	-	-

Capital Equipment Number and Title	2023 Budget	2024 Budget	2025	2026
GEN23EQ16 - 2023 Patrol Vehicle 5289	52,150	-	-	-
GEN23EQ17 - 2023 Patrol Vehicle 5270	52,150	-	-	-
GEN23EQ24 - 2023 Speed Trailers	19,116	-	-	-
GEN23EQ35 - 2023 Automated External Defibrillators (AEDs)	48,993	-	-	-
GEN24EQ32 - LPR Camera Project	-	133,500	133,500	133,500
GEN24EQ34 - Patrol Vehicle - Qty 1 Ford F150 Responder Replacement	-	57,500	-	-
GEN24EQ35 - Patrol Vehicles - Qty: 5 Chevy Tahoes	-	281,500	-	-
GEN24EQ36 - Police E-Bikes	-	6,651	-	-
GEN24EQ38 - Rifle rated body armor	-	73,000	-	-
GEN24EQ42 - Backpack EMS Bags	-	5,500	-	-
463 - Special Operations	269,000	80,000	-	-
GEN23EQ04 - 2023 Armored Vehicle	269,000	-	-	-
GEN24EQ44 - Detective Vehicle - Ford Edge or Similar	-	43,500	-	-
GEN24EQ45 - Detective Vehicle - GMC Acadia AWD or Similar	-	36,500	-	-
466 - Community Service	39,093	43,000	-	-
GEN23EQ23 - 2023 CSO Vehicle 5275	39,093	43,000	-	-
467 - Property Room	-	34,450	-	-
GEN24EQ40 - Space Save Evidence Lockers	-	34,450	-	-
481 - Fire Protection	400,000	-	-	-
GEN23EQ33 - 2023 SBM Fire Capital Equipment	400,000	-	-	-
492 - Fire Inspections	-	130,000	-	-
GEN24EQ01 - Fire Inspection Vehicles (2) - Ford Interceptor Utility	-	130,000	-	-
50 - Public Services	1,744,000	2,152,000	-	-
533 - Streets	1,106,000	1,405,000	-	-
GEN23EQ01 - 2023 Tandem Axle Plow 1200	292,000	-	-	-
GEN23EQ03 - 2023 Sidewalk Plow 1208	229,000	-	-	-
GEN23EQ06 - 2023 Ford F-550 with Dump Box and Plow 1205	125,000	-	-	-
GEN23EQ07 - 2023 Ford F-550 with Dump Box and Plow 1202	125,000	-	-	-
GEN23EQ08 - 2023 Ford F-550 with Dump Box and Plow 1204	125,000	-	-	-
GEN23EQ19 - 2023 Tractor Plow	50,000	-	-	-
GEN23EQ20 - 2023 Dump Box 1241-2	48,000	-	-	-

Capital Equipment Number and Title	2023 Budget	2024 Budget	2025	2026
GEN23EQ22 - 2023 Asphalt Patching Truck Insert 1204-A	42,000	-	-	-
GEN23EQ34 - 2023 Brine Maker	70,000	-	-	-
GEN24EQ06 - Towmaster T-14DT 16' T-Series Large Drop Deck Trailer	-	18,000	-	-
GEN24EQ09 - Mack tandem axle plow truck	-	350,000	-	-
GEN24EQ10 - MT Trackless Sidewalk Machine	-	218,000	-	-
GEN24EQ11 - Larue Snowblower	-	235,000	-	-
GEN24EQ12 - Prewet brine bars	-	22,000	-	-
GEN24EQ13 - Diamond flail mower	-	75,000	-	-
GEN24EQ20 - Refurbish single axle plow truck #1272	-	40,000	-	-
GEN24EQ22 - Toolcat 5600 with Blower and Grapple	-	75,000	-	-
GEN24EQ23 - Mack Single Axle Plow Truck	-	330,000	-	-
GEN24EQ31 - Articulating boom flail mower for trackless sidewalk machine	-	42,000	-	-
534 - Park Maintenance	441,000	729,000	-	-
GEN23EQ05 - 2023 Field Mower 2348	160,000	-	-	-
GEN23EQ09 - 2023 Ice Resurfacer 2306	80,000	-	-	-
GEN23EQ10 - 2023 Large Tractor 2320	80,000	-	-	-
GEN23EQ18 - 2023 Leaf Mulching Vacuum 2296	51,000	-	-	-
GEN23EQ21 - 2023 Small Tractor 2224	45,000	-	-	-
GEN23EQ25 - 2023 Turfco Leaf Blower	15,000	-	-	-
GEN23EQ27 - 2023 Turf Top Dresser	10,000	-	-	-
GEN24EQ14 - stump grinder	-	20,000	-	-
GEN24EQ15 - top dresser	-	75,000	-	-
GEN24EQ16 - beach groomer/ infield drag	-	61,000	-	-
GEN24EQ17 - Garbage truck/ compactor	-	150,000	-	-
GEN24EQ21 - Toro 5910 16 foot Mower	-	175,000	-	-
GEN24EQ24 - Tow behind 375CFM air compressor	-	60,000	-	-
GEN24EQ25 - Big Tow 18' hydraulic dump trailer	-	40,000	-	-
GEN24EQ26 - Land Pride Bat Wing Pull Behind Mower 16' Deck	-	28,000	-	-
GEN24EQ27 - Mowing route trailer for parks (1 of 2)	-	10,000	-	-
GEN24EQ28 - Mowing route trailer for parks (2 of 2)	-	10,000	-	-
GEN24EQ29 - Electric zero turn mower	-	50,000	-	-

Capital Equipment Number and Title	2023 Budget	2024 Budget	2025	2026
GEN24EQ30 - Electric zero turn mower	-	50,000	-	-
536 - Vehicle & Eq Maintenance	197,000	18,000	-	-
GEN23EQ11 - 2023 Shop Scrubber 1220	70,000	-	-	-
GEN23EQ13 - 2023 Engineering Inspector Vehicle 3402	60,000	-	-	-
GEN23EQ26 - 2023 Pressure Washer 1199	11,000	-	-	-
GEN23EQ36 - 2023 Fuel Pumps	30,000	-	-	-
GEN23EQ37 - 2023 Multi-Fluid Hose Reel	20,000	-	-	-
GEN23EQ38 - 2023 Electric Shop Table	6,000	-	-	-
GEN24EQ18 - R134A air conditioning machine	-	8,000	-	-
GEN24EQ19 - Parts washer for shop	-	10,000	-	-
Grand Total	**3,571,610**	**3,812,178**	**215,500**	**133,500**

CITY OF BLAINE, MINNESOTA

SBM FIRE CAPITAL EQUIPMENT & PROJECTS FUND - 411

2024 Budget

	2022 Actual	2023 Budget	2023 Actuals through August	2023 Projected	2024 Proposed
Beginning Fund Reserve	**$ 376,101**	**$ 629,817**		**$ 629,817**	**$ 579,504**
Revenue/Funding Sources					
Investment earnings	(39,998)	-	972	972	-
Contributions - Blaine*	553,216	414,960	-	414,960	596,752
Contributions - Mounds View		84,630	84,630	84,630	121,706
Contributions - Spring Lake Park		46,410	46,410	46,410	66,742
Revenue Totals	513,218	546,000	132,012	546,972	785,200
Expenditures by Account					
Motor Vehicles	110,682	130,000	60,809	454,285	1,145,000
Computers	-	10,000	9,583	10,000	20,000
Other Equipment	148,820	107,000	9,138	107,000	158,000
Buildings		6,000	13,946	26,000	157,250
Total Expenditures	259,502	253,000	93,476	597,285	1,480,250
Increase (Decrease) in Fund Reserve	253,716	293,000		(50,313)	(695,050)
Ending Fund Reserve	629,817	922,817		579,504	(115,546)

** Blaine's 2023 SBM Fire capital contribution was budgeted in the Capital Equipment & Projects Fund; the intent was to utilize General Fund reserves to fund the city's share; however, those funds were allocated for other purposes. Staff will bring a funding plan for SBM capital at a future meeting.*

City of Blaine
Staff Report

File Number: 2023-456

Agenda Date	Status
September 25, 2023	
In Control	**File Type**
City Council	Workshop Item

New Business - Erik Thorvig, Community Development Director

Agenda Item # 3.4

EDA Fund Balances

Background

The City of Blaine established an Economic Development Authority (EDA) in 1988. An EDA is a legal entity created by a city to facilitate well-rounded programs for business assistance, development, and redevelopment. The Blaine EDA also has various programs to assist in maintaining a strong housing stock. Minnesota Statute 469 establishes EDA powers and laws related to those powers. The primary powers of an EDA are:

- Serve to promote business and to recruit new businesses.
- Issue revenue and general obligation bonds.
- Purchase and sell land for development and redevelopment.
- Serve as a financial partner through loans, tax increment financing (TIF), and other financial mechanisms.
- Carry out marketing and promotional efforts on behalf of the City.

Existing Funds

The Blaine EDA has several existing funds to carry out various economic development activities.

Redevelopment Pooled TIF: The City of Blaine has established several redevelopment TIF districts dating back to 1985. TIF laws have changed over the last 30+ years, with significant changes occurring in 1990. State law allows for districts established prior to 1990 more lenient use of excess TIF revenue to be pooled and used elsewhere in the City for development and redevelopment projects.

Several future projects have been identified from this fund.

- Admin Costs - $20,000

- Future Austin Street Improvements (Connecting Lexington Meadows to Pheasant Ridge Drive) - $550,000

TOTAL: $570,000

The current balance of this fund is $537,483. After the listed projects have been completed, the fund will have a deficit of $32,517. Once the funds are drawn down in this account, they do not have the ability to be replenished.

Housing Pooled TIF: Like the pre-1990 redevelopment TIF districts, several housing TIF districts were also established. Excess TIF revenue from pre-1990 housing districts have more strict requirements on how the funds can be used. Minnesota State Statute requires pooled housing TIF funds be used solely to finance the cost of housing projects which are defined as "*a project, or a portion of a project, intended for occupancy, in part, by persons or families of low and moderate income.*" For rental projects, 20 percent of the units shall be occupied by individuals whose incomes are 50% or less of the area median income; or 40 percent of the units are occupied by individuals whose incomes are 60 percent or less of the median are income. These requirements are taken from federal law. For example, the EDA provided $1.2M in housing pooled TIF for the Legends of Blaine project at 109th Avenue and Lexington Avenue.

Owner-occupied housing developments have higher income limits than rental developments. The general limit is 115 percent of the greater of either the area median income or statewide median income. For example, the EDA provided housing pooled TIF for the Habitat for Humanity project in Woodland Village, near the Lexington Athletic Complex.

The current balance of this fund is $1,054,435. Once the funds are drawn down in this account, they do not have the ability to be replenished.

EDA Wetland Bank: The EDA established a wetland bank for a portion of the Blaine Wetland Sanctuary. The intent of this bank is to sell wetland credits for projects within Blaine that encourage economic development. This bank is separate from the City wetland bank. The use of funds collected from wetland credit sales in the EDA bank is non-restricted and can be used for any type of economic development activity within the City.

The current balance of this fund is $2,389,297. The EDA has 14 acres of remaining credits to sell with a current value of $1,524,600. Once the funds are drawn down in this account, they do not have the ability to be replenished.

Future costs to be paid from this fund are:

- Purchase of Dusty's - $1,733,000

The remaining balance of the fund after the purchase will be $656,297. The City recently sold wetland credits totaling $527,398 which will be received later in 2023 or early 2024 and will bring the balance to $1,183,695.

General EDA Capital Fund: This fund received its initial cash infusion when the EDA sold two senior rental buildings in 2014 that the EDA had owned and operated for senior, affordable housing. Use of this fund is intended for citywide economic development projects and has few limitations.

The current balance of this fund is $106,327. This is a revolving fund as any future EDA land sales provide revenue to this fund.

General EDA Operating Fund: This fund accounts for the operations of the city's EDA and is funded primarily by an annual EDA tax levy.

The current balance in the fund is $2,108,557.

Future costs to be paid from this fund are:

- Developer payment for South Terrace Cove TIF District - $635,000
- Southside Entertainment District developer payment - $1,500,000
- NSC Nassau Street - $436,559

The remaining balance in the fund after future costs are paid is a deficit of $436,001; however, transfers from other EDA funds can occur to cover the deficit.

Land Assets: The EDA currently owns 30 different properties in the city. Most of these properties are in areas where redevelopment is anticipated. Based on the 2023 Anoka County Assessors value, the EDA has approximately $10.6 million in land assets. The actual value of the properties is difficult to determine as some properties may not be sold for several years and/or could be sold at a reduced price to off-set other redevelopment costs that a developer may incur.

The following is an overall summary of funds based on restriction after known future transactions are taken into account.

Unrestricted Funds for General EDA Activity

- Redevelopment Pooled TIF – $(32,517)
- EDA Wetland Bank - $1,183,695 (Does not include value of existing credits to be sold)
- General EDA Capital Fund - $106,327
- General EDA Operating Fund - $(463,001)

TOTAL: $794,504

Restricted Funds for Housing Projects

- Housing Pooled TIF - $1,054,435

Staff Recommendation

Questions for Council

The City Council is asked to receive this report and ask any questions. The purpose of the information is to better inform the City Council of existing funds available and how those funds can be utilized to assist in various projects.

Attachment List

None