



City of Blaine

City Council

August 7, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:00PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

PRESENT: Mayor Tim Sanders, Councilmember Tom Newland, Councilmember Lori Saroya, Councilmember Jess Robertson, Councilmember Terra Fleming, Councilmember Chris Massoglia (participated remotely from 10473 Waltz Road, Kabetogama, MN 56669), Councilmember Leslie Larson

ABSENT: None

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Erik Thorvig; City Planner Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Captain Joe Gerhard; Director of Engineering Dan Schluender; City Attorney Tom Loonan; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

- 4.1. 2023-317 Proclamation Eagle Scout AJ Genet
Sponsors: Nate Monahan, Recreation Manager

Mayor Sanders read a proclamation in full for the record recognizing Eagle Scout AJ Genet and congratulated him on his accomplishment. A round of applause was offered by all in attendance.

5. Communications

Councilmember Newland invited the community to attend the city's upcoming citizens academy.

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

Mayor Sanders opened the Open Forum at 7:10 PM.

Morgan Christensen, 11280 Zest Court, explained she lived in the Sanctuary Preserve. She discussed a medical event that occurred in her home and expressed frustrations with the delayed arrival of medical assistance for her daughter due to the current road barricade on 114th Lane. She requested the council remove the barricade in order to improve the safety of her children and for all of the children in her neighborhood.

There being no input, Mayor Sanders closed the Open Forum at 7:12 PM.

7. Adoption of Agenda

The agenda was adopted as presented.

8. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Moved by Councilmember Robertson, seconded by Councilmember Newland, that the following be approved.

A roll call vote was taken. Motion adopted unanimously.

8.1. 2023-349 Schedule of Bills Paid
 Sponsors: Alison Bong, Deputy Finance Director

8.2. 2023-340 Minutes
 Sponsors: Cathy Sorensen, City Clerk

- 8.3.** 2023-320 Approve a Temporary On-Sale Intoxicating Liquor License for St. Timothy's Annual Carnival, 707 89th Avenue NE
Sponsors: Cathy Sorensen, City Clerk
- 8.4.** 2023-350 Crime Victim Services Grant
Sponsors: Joe Gerhard

9. 7:00 PM - Public Hearing and Items Published for a Certain Time

- 9.1.** 2023-337 Approve a Private Wine and 3.2 Percent Malt Liquor On-Sale Licenses for LGLE Enterprises LLC dba On the Green, Indoor Golf located at 12571 Central Avenue NE
Sponsors: Cathy Sorensen, City Clerk

City Clerk Sorensen stated council is asked to approve a private wine and 3.2 percent malt liquor on-sale licenses for LGLE Enterprises LLC dba On the Green, Indoor Golf located at 12571 Central Avenue NE to allow the ability to serve strong beer and wine. Staff explained Helen Jang, Jae Jang, Elliott Jang, Oskar Peterson, Taylor Peterson, Donald Peterson, Dawn Peterson and Jacob Peterson, applicants, have submitted a private wine and 3.2 on-sale liquor licenses for LGLE Enterprises LLC dba On the Green, Indoor Golf located at 12571 Central Avenue NE. The applicants included the required license fees, forms and documents. Issuance of the licenses are contingent upon receipt of an updated certificate of insurance and workers compensation, State buyer's card fee, successful background investigation, and Anoka County food and beverage license. It was noted the background investigation is currently in progress for the applicants, who are also the responsible parties. The private wine and 3.2 on-sale licenses, if approved, licenses would be valid until June 30, 2024 and eligible for renewal July 1, 2024. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council.

Mayor Sanders opened the public hearing at 7:13 PM.

There being no public input, Mayor Sanders closed the public hearing at 7:13 PM.

Moved by Councilmember Robertson, seconded by Councilmember Fleming, to approve a Private Wine and 3.2 Percent Malt Liquor On-Sale Licenses for LGLE Enterprises LLC dba On the Green, Indoor Golf located at 12571 Central Avenue NE.

A roll call vote was taken. Motion adopted unanimously.

10. Development Business

10.1. RES 23-119 Resolution Denying a Variance to the Five-Foot Side Yard Setback for a Shed at 1866 120th Lane NE. Jason Merkel (Case File No. 23-0057/SLK)
Sponsors: Sheila Sellman, City Planner

City Planner Sellman stated the applicant is requesting a variance to allow a 3 foot setback for a 96 square foot shed in the rear yard. Staff commented on the layout of the lot and reported the planning commission opened the public hearing at the July 11, 2023 meeting. Due to lack of a quorum, the item and public hearing was continued to the July 19, 2023 Planning Commission meeting. The Planning Commission voted unanimously to deny the variance. There were no comments at the public hearing.

Moved by Councilmember Fleming, seconded by Councilmember Larson, to Adopt Resolution Denying a Variance to the Five-Foot Side Yard Setback for a Shed at 1866 120th Lane NE.

Councilmember Fleming explained she supported the variance. She stated as a homeowner she wanted to be able to do what she wanted with her property. She understood there was a shed in the rear yard of the neighbor's property that would abut the applicant's proposed shed.

Councilmember Newland commented he agreed with Councilmember Fleming and stated he supported the requested variance. He questioned why there were setback differences for the R-1 and R-1A zoning districts. He asked if the R-1A zoning district setbacks should be changed. Ms. Sellman explained the planning commission discussed this matter. She reported the R-1 zoning district allows sheds 120 square feet and smaller to be one foot from the property line. She indicated the R-1A zoning district required sheds to be five feet from the property line. She stated a council subcommittee reviewed this language in 2005 and the recommendation at that time was to keep the language as is.

Councilmember Newland supported the language being reconsidered in order to be uniform for the residential homes in Blaine.

Councilmember Larson asked what information the city had on the neighbors shed. Ms. Sellman stated she would have to investigate the permit pulled for this shed this further.

Councilmember Saroya indicated she would be voting against the motion to deny. She inquired if saving the oak tree was considered a practical difficulty. Ms. Sellman stated this could be considered a practical difficulty but noted there were alternative locations within the rear yard that would accommodate the shed, while still meeting city setbacks.

Mayor Sanders stated if a variance were allowed, would this set a precedent. Ms. Sellman indicated this would start a precedent, if the variance were approved. City Attorney Loonan clarified that each future variance request would be reviewed based on their own merits.

Councilmember Massoglia agreed with what has been said and noted he would be voting against denying the variance. He appreciated how the applicant had spoken to his neighbors regarding this matter and no public comments were brought up against the request. He supported this matter being brought back in order to allow the council to

approve the variance.

Councilmember Larson explained she appreciated the fact this resident had gone through the proper channels before installing the shed. She believed the shed was reasonable and noted she would be voting against the denial request.

Council consensus was to review setback allowances in the R-1A zoning district at a future workshop meeting.

A roll call vote was taken. Motion to deny variance failed 0-7.

Council consensus was to direct staff to draft a resolution with findings of fact for council consideration at their next meeting.

10.2. RES 23-117 Resolution Granting a Conditional Use Permit for Indoor Pickleball Courts (Amusement and Recreation) in the B-3 (Regional Commercial) Zoning District at 467 87th Lane NE. The Picklr (Silverstone Realty) (Case File No. 23-0058/SAS)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is requesting a conditional use permit to allow for an indoor pickleball court in an existing retail space. The courts are being proposed for the old Marshall's retail space in Rainbow Village. The planning commission held the public hearing for this item at the July 11, 2023 meeting. There was not a quorum so a formal recommendation was not made. The public hearing was closed as conditional use permits are able to be forwarded to the city council without a recommendation.

Moved by Councilmember Robertson, seconded by Councilmember Newland, to adopt a Resolution Granting a Conditional Use Permit for Indoor Pickleball Courts (Amusement and Recreation) in the B-3 (Regional Commercial) Zoning District at 467 87th Lane NE.

Councilmember Saroya explained she believed this was an amazing use for this space and the Ward 1 residents were excited about this use. She noted she would be supporting the proposed CUP.

Councilmember Newland agreed stating this area of Blaine would benefit from the new use.

A roll call vote was taken. Motion adopted unanimously.

10.3. RES 23-118 Resolution Granting a Conditional Use Permit for a Zero Lot Line and Stand-Alone Car Wash in the B-3 (Regional Commercial) Zoning District at 8501 Springbrook Drive. Mister Car Wash (Case File No. 23-0047/SAS)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is requesting a conditional use permit for a stand-alone tunnel carwash with a zero lot line in the B-3 (Regional Commercial) District. The site

currently has a vacant Burger King building and will be redeveloped with the car wash if approved. The Planning Commission held the public hearing for this item at the July 11, 2023 meeting. There was not a quorum so a formal recommendation was not made. The public hearing was closed as Conditional Use Permits are able to be forwarded to the City Council without a recommendation.

Moved by Councilmember Newland, seconded by Councilmember Fleming, to approve a Resolution Granting a Conditional Use Permit for a Zero Lot Line and Stand-Alone Car Wash in the B-3 (Regional Commercial) Zoning District at 8501 Springbrook Drive.

Councilmember Saroya explained she would be voting against this item. She supported action on this item being tabled. She noted the council would be discussing a moratorium on car washes in Blaine on August 21. She believed the city had an oversaturation of car washes in the community. She did not want the city to create defunct eyesores for the future of the city. In addition, she questioned the economic impact the car washes would have on the city. She believed this property should have been included in the Northtown Redevelopment Area. She commented further on the concerns she had regarding this project and recommended action on this item be tabled.

Moved by Councilmember Saroya, seconded by Councilmember Fleming, to table action on this item.

A roll call vote was taken. Motion adopted unanimously.

City Attorney Loonan noted action on this item would still be needed at the next meeting as the application had been submitted prior to a potential moratorium.

Ms. Sellman reported the action deadline for this item was August 14, 2023 and a one time 60 day extension could be granted by the city.

City Manager Wolfe explained Councilmember Saroya emailed her of her intention to bring this topic forward to a future workshop. She asked if the city council wanted to place a car wash moratorium on the August 14 workshop agenda.

Councilmember Newland stated she supported this car wash moving forward as proposed, but would like to better understand how it would fit onto this site.

Mr. Loonan reported the council had the opportunity to approve one extension (60 days) to this planning case. He indicated action would have to be taken on this item, regardless of the discussions the council have on a moratorium. He explained staff had the authority to authorize the 60 day extension and this item would be brought back to the council for further consideration at a future meeting.

10.4. ORD 23-2527 First Reading

Adopt Ordinance for an Amendment to the 105th Avenue Redevelopment District to Allow Drive-Thrus on the South Side of 105th Avenue (Limited to One Drive-thru Per Parcel), as a Conditional Use. South Side Entertainment District (Case File No. 23-0056/SAS)

Ms. Sellman stated the applicant is proposing a code amendment to Sections 30.905 Conditional Uses and Section 30.906 Prohibited Uses to add drive-thrus south of 105th Avenue as a conditional use. The 105th Redevelopment Zoning District was created in 2022 specifically for this redevelopment area. The Council meticulously reviewed all possible uses for this redevelopment district and specifically prohibited drive-thrus. If the Council determines that a drive-thru is appropriate for a portion of this area, staff suggests specific language under Conditional Uses: Drive-thru south of 105th Avenue, limited to one drive-thru per parcel. This would allow a drive-thru on the south side of 105th Avenue and limit it to one drive-thru per lot, not per development, to keep the number of drive-thrus at a minimum. The Planning Commission held a public hearing on July 11, 2023. A quorum was not present so the Planning Commission continued the public hearing to the next meeting. The Public Hearing continued on July 19, 2023 and was closed. No one from the public was present. The Planning Commission unanimously recommends approval.

Councilmember Massoglia asked if the tenant would have indoor dining, a patio and a drive-thru. Ms. Sellman reported this was the case.

Declared by Mayor Sanders that the Ordinance be introduced and placed on file for second reading at the August 21, 2023 Council meeting.

11. Administration

- 11.1. RES 23-125** A Resolution to Repeal Resolution No. 18-227 and Open the Street Connection Between North Oaks Ponds East and Sanctuary Preserve on 114th Lane NE.

Sponsors: Erik Thorvig, Community Development Director

Community Development Director Thorvig discussed the history of this item. He stated this resolution is currently in place and neither of the triggers have occurred. Wellington Development, the developer of Lexington Meadows, owns an 8 acre parcel on the east side of Austin Street, north of 109th Avenue. This site is zoned commercial and shovel ready, meaning there are no wetland challenges and it can be developed. If development occurs on this parcel, it would trigger the city council to review the street closure. The land immediately northwest of the 109th Avenue/Lexington Avenue intersection is considered wetland and is not developable now or in the future. It was noted there are several roadway improvements scheduled in and around the 109th Avenue and Lexington Avenue area. The developer of the Lexington Meadows and North Meadows developments is in the process of installing a signal system at the intersection of 109th Avenue and Austin Street. The construction is scheduled for Summer/Fall of 2023, at which time the temporary barricades at 112th Avenue and Austin Street can be removed. This improvement will provide additional connectivity to the street network. Other improvements include projects listed in the Anoka County 5-year Highway Improvement Plan. They have Lexington Avenue, from 112th Avenue to 122nd Avenue listed as pavement rehabilitation, and 109th Avenue from Radisson Road to Lexington Avenue listed for reconstruction. The city and the county

continue to monitor the traffic numbers at the 112th Avenue and Lexington Avenue intersection to see if it warrants a traffic signal. Staff explained at the workshop on July 17, 2023, the city council discussed whether to open 114th Lane. A consensus of a majority of the city council was to remove the barricades and open the street. Therefore, a resolution is proposed which would open the street connection between North Oaks Ponds East and Sanctuary Preserve on 114th Lane NE.

Moved by Councilmember Larson, seconded by Councilmember Fleming, to adopt a Resolution to Repeal Resolution No. 18-227 and Open the Street Connection Between North Oaks Ponds East and Sanctuary Preserve on 114th Lane NE.

Councilmember Larson stated this barricade was put in place to keep construction vehicles off of the residential road during Pulte construction. She reported this construction ended in 2018. She explained the barricade has caused safety concerns to school children and residents on both sides of the barricade. She discussed how dangerous it was for buses to be doing three point turns on a daily basis. She noted Waste Management trucks and delivery vehicles are forced to reverse down the road because of the barricade. She noted Blaine taxpayers were footing the bill for the additional busing and snow removal services that were required due to the barricade. She believed this vote was five years overdue and she would be supporting the removal of the barricade.

Councilmember Robertson explained she could accept when votes don't always go the way she wants but shared her disappointment with the way people have been treated over this issue. She commented she did not support this resolution and that the cul-de-sac would never have been opened. She indicated this was a unique neighborhood, as was the Sanctuary Preserve neighborhood. She asked that a compromise be considered given the level of hostility that has erupted between the two neighborhoods. She feared concerns would not stop once the barricade was removed and explained she had been dialoguing with the safety services team and the city attorney in order to find a compromise that meets the safety needs for both neighborhoods.

Councilmember Newland commented he has read the emails and it was his understanding the two criteria that Mr. Thorvig mentioned have not been met. He said for him this was a safety issue due to the thoroughfare nature of this roadway. He noted there would be a tremendous amount of vehicle activity which would be traveling fast. He explained he would be able to support the barricade being removed once the two criteria have been met.

Councilmember Fleming stated this was designed as a temporary cul-de-sac. She reported this was a public street and it was to be used by all residents. She indicated there were issues with safety and she would be voting to have the barricade removed.

Councilmember Saroya commented she also supported removing the barricade. She believed the removal of the barricade would benefit both neighborhoods. She understood there would be pedestrian concerns and suggested pedestrian crosswalks be considered to keep everyone safe then asked about the plan for the Austin Street barricade. Director of Engineering Schluender stated the barricade at Austin and 112th Street would be removed sometime in November after the signal was constructed at Austin and 109th.

Councilmember Saroya supported the barricade at Austin Street be removed prior to

November. Mr. Schluender cautioned the council from moving forward with this action and recommended the barricade remain until the signal work was completed.

Councilmember Fleming explained the officer she met with during Night to Unite stated their GPS system did not show the barricade and that officers were instead trained to know where barricades were located and believed this was not the proper way to operate. Police Chief Podany stated he would follow up but reported both barricades were noted within the CAD mapping system for Allina and the Blaine Police Department. Ms. Wolfe clarified the barricade at 114th was within the Allina system but the Austin Street system had been added to Allina's in-house system.

Councilmember Larson reported an ambulance went the wrong way during a recent medical event on Austin Street and was adversely impacted by the barricade. She explained they could be using a third party mapping system which would impact routes and response times. She encouraged all councilmembers to support the safety of Blaine residents by voting to remove this barricade. She stated she spoke with the officer from Night to Unite and clarified the barricade does not show up on the system until you are on the street which was a safety concern.

Police Chief Podany commented on the safety concern at Austin Street which referred to not getting into the neighborhood but rather the access at 109th and the vehicles coming from there until the traffic control point was in place. He added that at the time the neighborhood requested the barricades at Austin Street and 112th, there was a lot of development that had not occurred around 109th and Austin Street. He explained once the barricades were installed decisions were made regarding when the developer should be encouraged to install a signal at this intersection, adding if the barricades had not been installed the signal would have been installed much earlier in the process.

Mayor Sanders discussed how the city council worked with Anoka County to get this signal ordered. He wanted Austin Street and 109th to be opened and the barricade removed, but for safety purposes, it would remain in place until the signal was complete. He reiterated that the barricade was put in place, per the neighborhood's request and for safety purposes. He reported the barricade would be removed in November when the signal work was completed. He agreed with Councilmember Newland regarding the barricade at 114th and reported the two criteria have not been met and, therefore, would not support the barricade being removed.

Councilmember Massoglia indicated he understood the previous request for the barricade at 114th, but after reviewing the minutes and seeing how the surrounding area has developed, he could now support removal of the barricade. He stated he would be open to other options, if there was something both neighborhoods could agree upon. He hoped at the end of the day, both neighborhoods could come together and be neighborly.

A roll call vote was taken. Motion adopted 4-3 (Mayor Sanders, Councilmembers Robertson and Newland opposed).

11.2. RES 23-124 Resolution to Initiate Project and Order Preparation of Feasibility Report for Northwest Area Street Reconstruction, I/P 24-05

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is being asked to initiate a 2024 Pavement Management Program project for the 2024 Northwest Area Street Reconstructions, Improvement Project No. 24-05. The project consists of city streets with concrete curb and gutter. The method of reconstruction will vary between the streets and will be further explained in the feasibility report. If approved, this Resolution initiates the proposed 2024 Northwest Area Street Reconstructions and orders the preparation of a feasibility report.

Moved by Councilmember Newland, seconded by Councilmember Fleming, to adopt a Resolution to Initiate Project and Order Preparation of Feasibility Report for Northwest Area Street Reconstruction.

A roll call vote was taken. Motion adopted unanimously.

- 11.3.** 2023-331 Motion to Authorize Mayor and City Manager to Enter into a Contract with WSB for Professional Engineering Services for the 2024 Northwest Area Street Reconstruction Improvement Project, Improvement Project No. 24-05

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is requested to approve a contract for professional services for preliminary design and preparation of a feasibility report for the 2024 Northwest Area Street Reconstructions. The Engineering Department has identified three separate street improvement projects for the 2024 pavement management program. For each of these projects, staff requested a letter of proposal from an engineering firm that is in the consultant pool that the City Council adopted on August 2, 2021 with Motion 21-114. WSB, Inc. has provided the requested letter of proposal for the 2024 Northwest Area Street Reconstruction Improvement Project, Improvement Project No. 24-05. The proposal, in the amount of \$89,895, is for preliminary design and preparation of a feasibility report for the project. Staff reviewed the proposal, compared it with previous proposals for similar projects, and determined that the fees are justified and reasonable. After completion of the feasibility report and upon ordering the improvements, a contract for final design and construction services would be negotiated with WSB, Inc. This project will be funded through proposed project assessments, Pavement Management Program funds, Public Utility funds, and Municipal State Aid System funds.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to approve a motion to Authorize Mayor and City Manager to Enter into a Contract with WSB for Professional Engineering Services for the 2024 Northwest Area Street Reconstruction Improvement Project.

A roll call vote was taken. Motion adopted unanimously.

- 11.4.** RES 23-126 Resolution to Initiate Project and Order Preparation of Feasibility Report for Pleasure Creek Area Street Reconstruction, I/P 24-06

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is being asked to initiate a 2024 Pavement Management Program project for the Pleasure Creek Area Street Reconstructions. The project consists of city streets with concrete curb and gutter, except for Territorial Road which has a rural section and no curb and gutter. The method of reconstruction will vary between the streets and will be further explained in the feasibility report. If approved, this Resolution initiates the proposed Pleasure Creek Area Street Reconstructions and orders the preparation of a feasibility report.

Moved by Councilmember Robertson, seconded by Councilmember Newland, to adopt a Resolution to Initiate Project and Order Preparation of Feasibility Report for Pleasure Creek Area Street Reconstruction.

A roll call vote was taken. Motion adopted unanimously.

- 11.5.** 2023-333 Motion to Authorize Mayor and City Manager to Enter into a Contract with Short Elliott Hendrickson, Inc. (SEH) for Professional Engineering Services for the Pleasure Creek Area Street Reconstruction Improvement Project, Improvement Project No. 24-06

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is requested to approve a contract for professional services for preliminary design and preparation of a feasibility report for the Pleasure Creek Area Street Reconstructions. SEH has provided the requested letter of proposal for the Pleasure Creek Area Street Reconstruction Improvement Project, Improvement Project No. 24-06. The proposal, in the amount of \$89,620, is for preliminary design and preparation of a feasibility report for the project. Staff reviewed the proposal, compared it with previous proposals for similar projects, and determined that the fees are justified and reasonable. After completion of the feasibility report and upon ordering the improvements, a contract for final design and construction services would be negotiated with SEH. This project will be funded through proposed project assessments, Pavement Management Program funds, and Public Utility funds.

Moved by Councilmember Newland, seconded by Councilmember Fleming, to approve a motion to Authorize Mayor and City Manager to Enter into a Contract with Short Elliott Hendrickson, Inc. (SEH) for Professional Engineering Services for the Pleasure Creek Area Street Reconstruction Improvement Project.

A roll call vote was taken. Motion adopted unanimously.

- 11.6.** RES 23-127 Resolution to Initiate Project and Order Preparation of Feasibility Report for 2024 Southwest Area Street Reconstructions, I/P 24-07

Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is being asked to initiate a 2024 Pavement Management Program project for the 2024 Southwest Area Street Reconstructions. Area 1 consists of city streets with concrete curb and gutter. Area 2 consists of city streets with rural sections and no curb and gutter, except for 85th Avenue which has concrete curb and gutter. The method of reconstruction will vary between the streets and will be further explained in the feasibility report. If approved, this Resolution initiates the proposed 2024 Southwest Area Street Reconstructions and orders the preparation of a feasibility report.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt a Resolution to Initiate Project and Order Preparation of Feasibility Report for 2024 Southwest Area Street Reconstructions.

Councilmember Newland commented on the five year CIP and stated this document created a great visual on how the city was working to address its streets.

Councilmember Fleming asked if residents were notified when their project would be completed within the projected CIP. Mr. Schluender explained once projects are initiated by the city council residents are notified. However, no one is notified beyond that. He stated if residents are on the five year map, they begin thinking about saving for a street improvement project.

A roll call vote was taken. Motion adopted unanimously.

- 11.7. 2023-334** Motion to Authorize Mayor and City Manager to Enter into a Contract with Bolton & Menk, Inc. for Professional Engineering Services for the 2024 Southwest Area Street Reconstruction Improvement Project, Improvement Project No. 24-07
Sponsors: Daniel Schluender, Director of Engineering

Mr. Schluender stated council is requested to approve a contract for professional services for preliminary design and preparation of a feasibility report for the 2024 Southwest Area Street Reconstructions. The Engineering Department has identified three separate street improvement projects for the 2024 pavement management program. For each of these projects, staff requested a letter of proposal from an engineering firm that is in the consultant pool that the City Council adopted on August 2, 2021 with Motion 21-114. Bolton & Menk has provided the requested letter of proposal for the 2024 Southwest Area Street Reconstruction Improvement Project, Improvement Project No. 24-07. The proposal, in the amount of \$137,524, is for preliminary design and preparation of a feasibility report for the project. Staff reviewed the proposal, compared it with previous proposals for similar projects, and determined that the fees are justified and reasonable. After completion of the feasibility report and upon ordering the improvements, a contract for final design and construction services would be negotiated with Bolton & Menk. This project will be funded through proposed project assessments, Pavement Management Program funds, Public Utility funds, and Municipal State Aid System funds.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to approve a

motion to Authorize Mayor and City Manager to Enter into a Contract with Bolton & Menk, Inc. for Professional Engineering Services for the 2024 Southwest Area Street Reconstruction Improvement Project.

A roll call vote was taken. Motion adopted unanimously.

12. Other Business

Councilmember Massoglia referred to the 112th and Austin Street barricade and asked if there were any other options that would allow for the removal of the barricade prior to November such as a temporary signal. Mr. Schluender stated he would investigate to see if there were any other options available to the city. He indicated he would not recommend a temporary signal be put in place because these had to be operated by an officer. Police Chief Podany agreed he wanted to see the barricade removed at 112th and Austin Street, but noted a temporary signal was likely not the best answer.

13. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Fleming, to adjourn the meeting at 8:28 PM.

A roll call vote was taken. Motion adopted unanimously.



Signed by

Tim Sanders, Mayor

Signed by

Cathy Sorensen, CMC, City Clerk