



City of Blaine

Park Advisory Board

July 25, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

Park Board Members: Chair Jeff Lester, Chris Ford, Tonya Lizakowski, Hellen Keraka, Amanda Neubert, Kristofer Paulseth, Amanda Van Buren

The purpose of the park board is to provide a high quality of life for the city's residents through protection of its natural resources, its scenic, historical and aesthetic values, and by development of compatible facilities for public enjoyment. One of the board's functions as an advisory body is to hold public meetings and make recommendations to the city council. For each item, the board will receive reports prepared by city staff, provide the opportunity for public response, conduct board discussions and make recommendations. The city council, however, makes all final decisions on these matters.

AGENDA

1. Call to Order

2. Roll Call

3. Approval of Minutes

- 3.1.** 2023-325 Approval of the June 27, 2023 Park Board meeting minutes.
Sponsors: Jerome Krieger, Sr. Recreation Manager

4. Open Forum for Citizen Input

5. New Business

- 5.1.** 2023-326 2024 - 2028 Parks CIP Budget Discussion
Sponsors: Jerome Krieger, Sr. Recreation Manager

- 5.2.** 2023-327 Park Updates
Sponsors: Jerome Krieger, Sr. Recreation Manager

6. Adjournment



City of Blaine

Park Advisory Board

June 27, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The Blaine Park Advisory Board met in the Council Chambers of City Hall on Tuesday, June 27, 2023.

Chair Lester called the meeting to order at 7:00PM.

2. Roll Call

Members Present: Boardmembers Ford, Keraka, Neubert, Paulseth, VanBuren and Chair Lester.

Members Absent: Boardmember Lizakowski.

Staff Present: Jerome Krieger, Senior Parks and Recreation Manager.

Guest: None.

3. Approval of Minutes

- 3.1. 2023-276 Approval of the April 25, 2023 Park Board meeting minutes
Sponsors: Jerome Krieger, Sr. Recreation Manager

Boardmember Paulseth requested the blanks for Steve's last name be filled in.

Motion by Boardmember Ford to approve the minutes of April 25, 2023 as amended. Motion seconded by Boardmember Paulseth. Motion approved unanimously.

4. Open Forum for Citizen Input

Chair Lester opened the Open Forum at 7:04PM.

No one appeared to address the Board.

5. New Business

5.1. 2023-277 Honor Past Park Board Member Tom Walsdorf *Sponsors: Jerome Krieger, Sr. Recreation Manager*

Senior Parks and Recreation Manager Krieger recognized past Park Board Member Tom Walsdorf and thanked him for his contributions to the community over the past eight years while he served on the Park Board. He presented Board Member Walsdorf with a plaque from the city. A round of applause was offered by all in attendance.

Tom Walsdorf thanked the city of Blaine and the Park Board for their tremendous support over the years. He explained he was originally from Duluth where he served on the Park Board and retired to Blaine, where he again served on the Park Board. He stated he appreciated his time on the board and the great work being done by the city in its parks.

5.2. 2023-278 2024 - 2028 Parks and Trails Budget Discussion *Sponsors: Jerome Krieger, Sr. Recreation Manager*

Mr. Krieger reviewed the Parks and Trails budget for 2024 through 2028 and requested the board discuss and make recommendations regarding project years and funding amounts. It was noted the preliminary budget would be going to the council for review and consideration in September. He commented on how he was working to find a sponsor for Deacon Park in order to make this an all inclusive park. He believed this would be a prime location for this type of park. He recommended this project be moved out several years in order to allow staff to continue to pursue additional funding.

Mr. Krieger noted Oak Creek would be completed this fall and Suzanne Park would be bypassed until 2028 because this was not a heavily used park. He indicated Lakeside Park would be addressed in 2024. He stated West Lake Park within the Lakes Development would be updated in 2024. He asked for comments or suggestions on these parks.

Boardmember Ford indicated there was not a whole lot of equipment being installed at Oak Creek Park. Mr. Krieger reported this was the case, noting there was another neighborhood park quite close that had a number of slides.

Boardmember Neubert asked if the diggers at Oak Creek Park would remain in place. Mr. Krieger stated if these were outside the fall zone, they would remain in place.

Chair Lester supported the Deacon Park project being pushed out in order to pursue additional funding. He asked that staff provide the Board with an aerial of Suzanne Park. Mr. Krieger provided an aerial of Suzanne Park and noted the location of this park.

Boardmember Neubert stated she recently visited this park and she believed the equipment was in fine condition.

Boardmember Ford indicated he supported the city replacing Suzanne Park in order to provide the proper upkeep of this park. He supported staff considering options for this park in 2024.

Boardmember Paulseth supported Deacon Park being pushed out to 2028.

Boardmember VanBuren questioned how much Deacon Park would cost to make it an all inclusive park. Mr. Krieger estimated this would cost at least \$800,000 or more depending on the type of partnership the city could get in place. He commented further on the soil corrections that were needed for this park.

Boardmember Keraka inquired if the city was focusing more on quantity and not quality for the city's parks. Mr. Krieger commented on the acreage the city had available for parks and how the city has chosen amenities for parks over the years. He believed the city had a lot of opportunities to do different things going forward.

Chair Lester supported plans being made for Suzanne Park in order to assist with drawing people to the park. He did not support the city replacing the play structure just for the sake of replacing the play structure.

Boardmember Keraka suggested the city interact with the neighbors to see what they would like to see in Suzanne Park. Mr. Krieger stated the city used to hold neighborhood meetings and he found that too many ideas were brought up and no one left the meeting happy. He discussed how the city worked to provide variety throughout its parks.

Boardmember Neubert stated another option for Suzanne Park would be to remove the playground structure and replace it with a pickleball court. Mr. Krieger commented the only concern with pickleball was with the sound coming from the court. He noted this court would be quite close to several houses and this could be a concern. He stated another option for Suzanne Park would be to create a passive park.

Boardmember Ford and Boardmember Keraka supported this recommendation.

Mr. Krieger commented on the plans for Trees Edge Park. He noted this park had a bigger oval with concrete already. The plans for Sanctuary North Park were discussed. He then reviewed the plans for Ivy Hills, Austin and East Lake Parks. He encouraged the boardmembers to visit the parks slated for improvements in order to better understand these parks and their amenities.

Chair Lester requested staff provide the boardmembers with information on what \$100,000 and \$125,000 will buy in park equipment. Mr. Krieger stated he could reach out to Flagship in order to provide the board with options for these price points.

Mr. Krieger indicated South Lake Park was scheduled for replacement in 2026. It was noted this park already had concrete. The plans for Happy Acres, Legacy Creek, Aurelia, Filmore, Osman, Olympia, Jefferson, East Side and Little League Parks were reviewed. He then commented on the plans for the beach noting this area was heavily used by kids all year long.

Boardmember Neubert supported Suzanne Park being replaced prior to South Lake Park.

Chair Lester thanked staff for the detailed information on the park plans along with the pricing estimates. He supported the board discussing the future plans for Suzanne Park in further detail at a future meeting. He requested staff speak to other communities to learn more about what could be included in a passive park and to put a dollar figure to the passive park improvements.

Boardmember Keraka questioned if the city had any passive parks in the community. Mr. Krieger stated he did not believe there were any passive parks in the city.

5.3. 2023-280 Park Updates
Sponsors: Jerome Krieger, Sr. Recreation Manager

Mr. Krieger provided the Board with an update on the following matters:

- The Aquatore Bandshell pre-construction meeting was held on June 22. There will be a groundbreaking ceremony in July.
- The summer programs are in full swing and residents are out utilizing the parks.
- The new courts at Territorial and Centennial Green Parks are complete and being used for tennis and pickleball.
- The Summer Performance Series has started and we have performances on most Tuesdays and Thursdays through the middle of August.
- The Mary Ann Young Center is hosting their Independence Week of Fun (June 26 through July 3). There is bingo and various tournaments for cribbage and 500. The ukulele group will be performing on Monday, July 3.
- The gates had been installed at Lakeside Commons Park and the city was just waiting for the electrical work to be completed. He noted the gates would open at 5AM and would close at 9PM.
- The playground equipment for the new park, "Sunrise Pond Park" will be here in July. The hope is to have it installed in August.

6. Adjournment

Boardmember Ford motioned to adjourn. Boardmember VanBuren seconded the motion. Motion approved unanimously.

Chair Lester adjourned the meeting at 8:33PM.



City of Blaine Staff Report

File Number: 2023-326

Agenda Date	Status
July 25, 2023	
In Control	File Type
Park Advisory Board	Action Item

New Business -

Agenda Item # 5.1

2024 - 2028 Parks CIP Budget Discussion

Background

The Park Board and staff will look at the Parks CIP budget for 2024 - 2028 and discuss making adjustments to project years and funding amounts.

Recommendation

Attachment List

1. 2023.07.17 - Parks CIP and Fund Summary

2024-2028 Parks Capital Improvement Program

Projects by Fund with Expense Detail

Fund - Project - Expense Type	Budget to Date	Proposed 2023 Changes	2024	2025	2026	2027	2028	Total Project Budget
402 - Parks & Trails	773,800	-	640,000	1,015,000	660,000	715,000	225,000	4,028,800
PRK230101 - Palmer Playground	55,000	-	-	-	-	-	-	55,000
4590 - Projects - Construction	55,000	-	-	-	-	-	-	55,000
PRK230102 - Sunnyside Park Playground	110,000	-	-	-	-	-	-	110,000
4590 - Projects - Construction	110,000	-	-	-	-	-	-	110,000
PRK230103 - Xylite Park Playground	112,000	-	-	-	-	-	-	112,000
4590 - Projects - Construction	112,000	-	-	-	-	-	-	112,000
PRK230201 - Blaine Baseball Complex Building - Siding	35,000	-	-	-	-	-	-	35,000
4590 - Projects - Construction	35,000	-	-	-	-	-	-	35,000
PRK230300 - Various parks - Fencing and Backstops	-	-	-	-	-	75,000	-	75,000
4590 - Projects - Construction	-	-	-	-	-	75,000	-	75,000
PRK990104 - Austin Park Playground	-	-	-	100,000	-	-	-	100,000
4590 - Projects - Construction	-	-	-	100,000	-	-	-	100,000
PRK990105 - Colony Preserve Park Playground	-	-	60,000	-	-	-	-	60,000
4590 - Projects - Construction	-	-	60,000	-	-	-	-	60,000
PRK990106 - Deacon's Park Playground (Possible Joint Project with 3M Championship)	100,000	-	-	115,000	-	-	-	215,000
4590 - Projects - Construction	100,000	-	-	115,000	-	-	-	215,000
PRK990107 - Fillmore Playground	-	-	-	-	-	70,000	-	70,000
4590 - Projects - Construction	-	-	-	-	-	70,000	-	70,000
PRK990108 - Happy Acres Playground	-	-	-	-	-	-	-	-
4590 - Projects - Construction	-	-	-	-	-	-	-	-
PRK990109 - Ivy Hills Park Playground	-	-	-	115,000	-	-	-	115,000
4590 - Projects - Construction	-	-	-	115,000	-	-	-	115,000
PRK990110 - Jefferson Park Playground	-	-	-	-	115,000	-	-	115,000
4590 - Projects - Construction	-	-	-	-	115,000	-	-	115,000
PRK990111 - Lakeside Commons Park Playground	-	-	-	-	-	150,000	-	150,000
4591 - Projects - Consulting	-	-	-	-	-	150,000	-	150,000
PRK990112 - Lakeside Park Playground	-	-	95,000	-	-	-	-	95,000
4590 - Projects - Construction	-	-	95,000	-	-	-	-	95,000
PRK990113 - Little League Playground	-	-	-	-	60,000	-	-	60,000
4590 - Projects - Construction	-	-	-	-	60,000	-	-	60,000
PRK990114 - Oak Creek Park Playground	50,000	-	-	-	-	-	-	50,000
4590 - Projects - Construction	50,000	-	-	-	-	-	-	50,000
PRK990115 - Olympia Park Playground	-	-	-	-	75,000	-	-	75,000
4590 - Projects - Construction	-	-	-	-	75,000	-	-	75,000
PRK990116 - Ostmans Park Playground	-	-	-	-	-	110,000	-	110,000
4590 - Projects - Construction	-	-	-	-	-	110,000	-	110,000
PRK990117 - Sanctuary North Park Playground	-	-	-	125,000	-	-	-	125,000
4590 - Projects - Construction	-	-	-	125,000	-	-	-	125,000
PRK990118 - Sanctuary South Park Playground	-	-	-	-	100,000	-	-	100,000
4590 - Projects - Construction	-	-	-	-	100,000	-	-	100,000
PRK990119 - South Lake Playground	-	-	-	70,000	-	-	-	70,000
4590 - Projects - Construction	-	-	-	70,000	-	-	-	70,000
PRK990120 - Suzanne Park Playground	-	-	50,000	-	-	-	-	50,000
4590 - Projects - Construction	-	-	50,000	-	-	-	-	50,000
PRK990121 - Trees Edge Park Playground	-	-	-	100,000	-	-	-	100,000
4590 - Projects - Construction	-	-	-	100,000	-	-	-	100,000
PRK990122 - West Lake Park Playground	-	-	120,000	-	-	-	-	120,000
4590 - Projects - Construction	-	-	120,000	-	-	-	-	120,000
PRK990301 - Carrara East Court	160,800	-	-	-	-	-	-	160,800
4590 - Projects - Construction	152,800	-	-	-	-	-	-	152,800
4591 - Projects - Consulting	8,000	-	-	-	-	-	-	8,000

2024-2028 Parks Capital Improvement Program

Projects by Fund with Expense Detail

Fund - Project - Expense Type	Budget to Date	Proposed 2023		2024	2025	2026	2027	2028	Total Project Budget
		Changes							
PRK990302 - Centennial Green Tennis Court Replacement	-	-	-	-	-	-	-	-	-
4590 - Projects - Construction	-	-	-	-	-	-	-	-	-
PRK990303 - Lakeside Sport Court	25,000	-	-	-	-	-	-	-	25,000
4590 - Projects - Construction	25,000	-	-	-	-	-	-	-	25,000
PRK990305 - Territorial Tennis Court Replacement	-	-	-	-	-	-	-	-	-
4590 - Projects - Construction	-	-	-	-	-	-	-	-	-
PRK990306 - Various parks - Basketball sport courts	-	-	-	-	75,000	-	-	-	75,000
4590 - Projects - Construction	-	-	-	-	75,000	-	-	-	75,000
PRK990402 - Happy Acres Park Shelter	-	-	-	-	-	50,000	-	-	50,000
4590 - Projects - Construction	-	-	-	-	-	50,000	-	-	50,000
PRK990403 - Kane Meadows Park Shelter	-	-	-	-	-	35,000	-	-	35,000
4590 - Projects - Construction	-	-	-	-	-	35,000	-	-	35,000
PRK990404 - Lochness Park North Shelter	-	-	-	50,000	-	-	-	-	50,000
4590 - Projects - Construction	-	-	-	50,000	-	-	-	-	50,000
PRK990405 - London Park Shelter	-	-	50,000	-	-	-	-	-	50,000
4590 - Projects - Construction	-	-	50,000	-	-	-	-	-	50,000
PRK990406 - Pioneer Park Shelter	-	-	50,000	-	-	-	-	-	50,000
4590 - Projects - Construction	-	-	50,000	-	-	-	-	-	50,000
PRK990407 - Quincy Park Shelter	-	-	-	50,000	-	-	-	-	50,000
4590 - Projects - Construction	-	-	-	50,000	-	-	-	-	50,000
PRK990500 - Trail Improvements - Parks and Trails	126,000	-	215,000	290,000	235,000	225,000	225,000	-	1,316,000
4590 - Projects - Construction	126,000	-	215,000	290,000	235,000	225,000	225,000	-	1,316,000
404 - Parks Development Fund	2,165,000	-	835,000	350,000	75,000	675,000	375,000	-	4,415,000
PRK220200 - Sunrise Ponds Park	975,000	-	-	-	-	-	-	-	975,000
4590 - Projects - Construction	760,000	-	-	-	-	-	-	-	760,000
4591 - Projects - Consulting	215,000	-	-	-	-	-	-	-	215,000
PRK230400 - Blaine Baseball Complex Site Improvements	-	-	150,000	350,000	-	-	-	-	500,000
4590 - Projects - Construction	-	-	150,000	350,000	-	-	-	-	500,000
PRK230500 - Jim Peterson Field and Hockey lighting	335,000	-	475,000	-	-	-	-	-	810,000
4590 - Projects - Construction	225,000	-	475,000	-	-	-	-	-	700,000
4591 - Projects - Consulting	110,000	-	-	-	-	-	-	-	110,000
PRK230600 - Jim Peterson Hockey Rink	150,000	-	150,000	-	-	-	-	-	300,000
4590 - Projects - Construction	150,000	-	150,000	-	-	-	-	-	300,000
PRK230700 - Jim Peterson Parking Lot expansion	355,000	(60,000)	60,000	-	-	-	-	-	355,000
4590 - Projects - Construction	325,000	(60,000)	60,000	-	-	-	-	-	325,000
4591 - Projects - Consulting	30,000	-	-	-	-	-	-	-	30,000
PRK230800 - Jim Peterson Wheel Park	-	-	-	-	-	50,000	375,000	-	425,000
4590 - Projects - Construction	-	-	-	-	-	-	375,000	-	375,000
4591 - Projects - Consulting	-	-	-	-	-	50,000	-	-	50,000
PRK230900 - Lexington Athletic Complex Additional Hockey and General Rink	350,000	-	-	-	-	-	-	-	350,000
4590 - Projects - Construction	325,000	-	-	-	-	-	-	-	325,000
4591 - Projects - Consulting	25,000	-	-	-	-	-	-	-	25,000
PRK231000 - New Park West of Lexington/North of Main	-	-	-	-	75,000	625,000	-	-	700,000
4590 - Projects - Construction	-	-	-	-	-	600,000	-	-	600,000
4591 - Projects - Consulting	-	-	-	-	75,000	25,000	-	-	100,000
PRK231100 - Lakeside Commons Gate	-	60,000	-	-	-	-	-	-	-
4590 - Projects - Construction	-	60,000	-	-	-	-	-	-	-
413 - Blaine Band Shell Project	3,175,000	-	600,000	-	-	-	-	-	3,775,000
PRK220400 - Aquatore Bandshell	3,175,000	-	600,000	-	-	-	-	-	3,775,000
4590 - Projects - Construction	3,000,000	-	600,000	-	-	-	-	-	3,600,000
4591 - Projects - Consulting	175,000	-	-	-	-	-	-	-	175,000
Grand Total	6,113,800	-	2,075,000	1,365,000	735,000	1,390,000	600,000	-	12,218,800

Fund Summary Estimates as of 7/17/23

Parks & Trails	2024	2025	2026	2027	2028
Beginning Reserves	29,024	72,524	(252,576)	(222,676)	(242,076)
Revenues	683,500	689,900	689,900	695,600	695,600
Expenses	(640,000)	(1,015,000)	(660,000)	(715,000)	(225,000)
Ending Reserves	72,524	(252,576)	(222,676)	(242,076)	228,524

Parks Development	2024	2025	2026	2027	2028
Beginning Reserves	2,664,750	2,859,050	3,498,250	4,983,450	5,290,350
Revenues	1,629,300	989,200	1,560,200	981,900	981,900
Expenses*	(1,435,000)	(350,000)	(75,000)	(675,000)	(375,000)
Ending Reserves	2,859,050	3,498,250	4,983,450	5,290,350	5,897,250

0,000 in reserves for Aquatore Bandshell Project

Blaine Band Shell Project*	2024	2025	2026	2027	2028
Beginning Reserves	-	-	-	-	-
Revenues	600,000	-	-	-	-
Expenses	(600,000)	-	-	-	-
Ending Reserves	-	-	-	-	-

* The Band Shell will be complete in 2024



City of Blaine Staff Report

File Number: 2023-327

Agenda Date	Status
July 25, 2023	
In Control	File Type
Park Advisory Board	Report

New Business -

Agenda Item # 5.2

Park Updates

Background

Park Updates

- Staff held a groundbreaking ceremony on July 13 for the bandshell at Aquatore Park.
- Demolition of the old restroom building and construction of the bandshell is starting soon.
- Staff held its annual Family Fun night on Tuesday, July 11. There were about 600 attendees at the event.
- The Mary Ann Young Center is hosting their annual Pork Chop dinner on Thursday, July 27.
- The playground equipment for the new Sunrise Pond Park is currently in place. Contractors are finishing concrete work, the poured in play surfacing, wood fiber, a parking lot and green space with irrigation. The staff is looking at opening up the park later this fall.
- The gates at the beach are in, but we are still waiting for the motor to arrive.

Recommendation

Attachment List

None