



City of Blaine

City Council

June 20, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

- 4.1.** 2023-259 Proclamation Recognizing Joe Huss
Sponsors:

5. Communications

- 5.1.** 2023-235 2022 Audit and Financial Report
Sponsors: Alison Bong, Deputy Finance Director

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

7. Adoption of Agenda

8. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 8.1.** 2023-256 Schedule of Bills Paid
Sponsors: Joe Huss, Finance Director/Asst. City Manager

- 8.2.** 2023-266 Approval of Minutes
Sponsors:
- 8.3.** RES 23-99 Resolution for Final Plat Approval to Create Two Lots to be Known as National Sports Village at 2030 105th Avenue NE. South Side Entertainment District (105th Blaine Business Park, LLC) (Case File No. 23-0053/SAS)
Sponsors: Sheila Sellman, City Planner
- 8.4.** 2023-238 Notifying League of Minnesota Cities Insurance Trust That Monetary Limits on Tort Liability are Not Waived
Sponsors: Alison Bong, Deputy Finance Director
- 8.5.** 2023-249 Consider Special Event for Eid Prayer Service Located at the National Sports Center June 28, 2023
Sponsors: Cathy Sorensen, City Clerk
- 8.6.** 2023-250 Approve Remaining 2023-2024 Liquor License Renewals
Sponsors: Cathy Sorensen, City Clerk
- 8.7.** 2023-255 Approve a Temporary On-Sale Intoxicating Liquor License for Sgt. John Rice VFW at the VFW, 1374 19th Avenue NE
Sponsors: Cathy Sorensen, City Clerk

9. 7:00 PM - Public Hearing and Items Published for a Certain Time

- 9.1.** 2023-253 Approve an On-Sale Wine and 3.2 Percent Malt Liquor Licenses for JAC LLC dba Carol's Restaurant, 11888 Aberdeen Street NE
Sponsors: Cathy Sorensen, City Clerk

10. Development Business

- 10.1.** RES 23-93 Resolution Granting a Conditional Use Permit for Outside Storage and Multiple Buildings on One Lot in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)
Sponsors: Sheila Sellman, City Planner
- 10.2.** RES 23-94 Resolution Granting an Interim Use Permit to Operate a Contractors' Yard for Concrete Crushing in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

Sponsors: Sheila Sellman, City Planner

11. Administration

11.1. 2023-254 Recommend Appointment of Ayman Ali Khan to the Blaine Charter Commission

Sponsors: Cathy Sorensen, City Clerk

11.2. 2023-247 Appointments to the SBM Fire Board

Sponsors: Cathy Sorensen, City Clerk

11.3. 2023-251 Authorization to Transfer Unrestricted General Fund Reserves

Sponsors: Joe Huss, Finance Director/Asst. City Manager

12. Other Business

13. Adjournment



CITY OF BLAINE

P ROCLAMATION

Joe Huss

WHEREAS, the City of Blaine is the largest City in Anoka County with almost 72,000 residents; and

WHEREAS, it is a privilege for Blaine residents to recognize the public service of Joseph Huss who joined the City of Blaine on July 17, 2003; and

WHEREAS, Joe has been an exceptional, vital member of the City for 20 years and during his tenure served as Finance Director and Assistant City Manager; and

WHEREAS, Joe has coordinated numerous projects over the years that served the residents of Blaine well; and

WHEREAS, during his years of service Joe made many positive resident contacts, unfliningly demonstrated great commitment to the City and community, and always strived to provide excellent service to Council, staff, and residents of Blaine; and

WHEREAS, Joe's work was instrumental in Blaine achieving a AAA bond rating in 2019 by Standard & Poor's, the highest rating a city can achieve; and

WHEREAS, Joe officially retires from the City of Blaine on June 28, 2023, and is being publicly recognized and honored for his years of exemplary public service.

NOW, THEREFORE, BE IT RESOLVED that the City of Blaine acknowledges, with sincere appreciation, the dedicated and loyal service of Joe Huss for his 20 years of distinguished service to the residents of our City.

BE IT FURTHER RESOLVED that the City Council, staff, and residents extend their congratulations and best wishes to Joe and his family for many years of health, happiness, and success in retirement. He will be missed.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Blaine to be affixed this 20th day of June 2023.

A handwritten signature in black ink, appearing to read "Tim Sanders".

Tim Sanders, Mayor



City of Blaine Staff Report

File Number: 2023-235

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Motion

Communications - Alison Bong, Deputy Finance Director

Agenda Item # 5.1

2022 Audit and Financial Report

Executive Summary

The 2022 Annual Comprehensive Financial Report (ACFR) and annual audit were presented to Council at Workshop this evening, June 20, 2023. Council is asked to accept the ACFR and management correspondence.

Background

The City's external auditing firm, Redpath and Company, presented the City's 2022 Annual Comprehensive Financial Report and other required communication to the Council at Workshop. The discussion will focus primarily on the audit process, the audit results, and new auditing standards that are forthcoming.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Accept the City's 2022 ACFR and management correspondence as prepared by Redpath and Company, the City's external auditors.

Attachment List

None



City of Blaine

Signature Copy
Resolution:

2022 Audit and Financial Report



City of Blaine

Signature Copy
Ordinance:

2022 Audit and Financial Report



City of Blaine

Signature Copy
Ordinance:

Schedule of Bills Paid

CITY OF BLAINE**SCHEDULE OF BILLS PAID****APPROVED ON 6/20/2023 FOR PAYMENTS THE WEEK OF 6/2/2023**

Vendor Name	Description	Amount
1-2 TREE MOVING AND TRANSPLANTING	Tree Transplanting	\$ 300.00
ACAPULCO MEXICAN RESTAURANT	Council Summer Retreat Dinner	\$ 367.71
AMAZON CAPITAL SERVICES	Laptop Bag	\$ 18.30
AMAZON CAPITAL SERVICES	Shop Tool - Torque Stick	\$ 34.99
AMAZON CAPITAL SERVICES	Bubble Wrap for Shipping	\$ 13.81
AMAZON CAPITAL SERVICES	Equipment for Wellness Club	\$ 230.61
AMAZON CAPITAL SERVICES	games for Super Hero Party	\$ 22.48
AMAZON CAPITAL SERVICES	Reciprocating Saw - Parks	\$ 315.03
AMAZON CAPITAL SERVICES	Headset for Phone/Iphone Cases	\$ 208.96
AMAZON CAPITAL SERVICES	Cell phone case	\$ 14.98
AMERICAN TEST CENTER	Annual Inspections - PW Cranes	\$ 1,800.00
ANOKA COUNTY LICENSE BUREAU	Tab Renewal - PD	\$ 28.50
AT&T MOBILITY	data coverage for bait trailer	\$ 56.97
AUTOWASH SYSTEMS INC	Car Wash Chemicals	\$ 536.97
BAILEY NURSERIES INC	Trees for Arbor Day Tree Sale	\$ 11,414.00
BAILEY NURSERIES INC	Trees for Arbor Day Tree Sale	\$ 720.50
BAILEY NURSERIES INC	Trees for Arbor Day Tree Sale	\$ 6,585.00
BAILEY NURSERIES INC	Trees for Arbor Day Tree Sale	\$ 338.25
BARNUM COMPANIES INC	PW quarterly check gates/parts	\$ 880.36
BRAUN INTERTEC CORPORATION	Water Tower #4 Weld Inspections	\$ 1,142.50
CAPITAL ONE TRADE CREDIT	Search lights - Sewer	\$ 297.00
CAPSTONE HOMES INC	Escrow Refund - 11366 Lincoln Ct	\$ 6,850.00
CENTERPOINT ENERGY	May 2023 Gas Service	\$ 6,285.42
CENTRAL TURF & IRRIGATION SUPPLY INC	Weed control	\$ 3,656.00
CENTRAL TURF & IRRIGATION SUPPLY INC	Weed control	\$ 1,169.00
CENTRAL TURF & IRRIGATION SUPPLY INC	Irrigation Supplies - Parks/Water	\$ 571.10
CENTRAL TURF & IRRIGATION SUPPLY INC	Irrigation parts	\$ 44.00
CENTRAL TURF & IRRIGATION SUPPLY INC	Irrigation Supplies	\$ 85.46
CENTRAL TURF & IRRIGATION SUPPLY INC	Irrigation Supplies	\$ 438.03
CENTURYLINK	Telephone Service	\$ 126.88
CHESNESS SHERI	mileage, parking, meal reimburse	\$ 382.31
CINTAS CORPORATION	Uniform/Rug Rentals - PW	\$ 215.82
CINTAS CORPORATION	Uniform/Rug Rentals - PW	\$ 410.75
CITY OF LEXINGTON	June 2023 Sewer	\$ 2,916.94
CROSS JANE M	Plow Damage Reimbursement	\$ 14.43
CUTTER SALES	Compressor Belt	\$ 48.38
DATAWORKS PLUS LLC	Data Plan for IBIS	\$ 35.00
DAVE'S SPORT SHOP	Summer Sports program shirts	\$ 6,827.50
DEERE & COMPANY	Small Tractor #2433	\$ 47,657.69
DELEGARD TOOL COMPANY	Torque Sticks - Tools	\$ 199.73

DELEGARD TOOL COMPANY	Repair Part	\$ 26.47
ECESSA CORPORATION	Ecessa PowerLink 750	\$ 3,835.58
ECM PUBLISHERS INC	Publish PHN for Vacation	\$ 75.25
ECM PUBLISHERS INC	Advertising & Public Notices	\$ 68.37
ECM PUBLISHERS INC	Advertising & Public Notices	\$ 193.50
EMBROIDERY & MORE TOO LLC	Uniforms - PW	\$ 1,059.50
EMERGENCY AUTOMOTIVE TECHNOLOGIES	#5272 Dept. Conversion Parts	\$ 1,376.76
EVEREST EMERGENCY VEHICLES INC	Transition Squad	\$ 837.45
FERGUSON ENTERPRISES INC #1657	Backflow Repair parts	\$ 32.49
FERGUSON ENTERPRISES INC #1657	CH 3PC TRAP & SPLY CVR WHIT	\$ 1,195.52
FLAGSHIP RECREATION	Happy Acres Park Bench	\$ 1,341.25
FLEETPRIDE	Equipment Parts - PW	\$ 397.39
GMP CONSULTANTS	Finance Director recruitment	\$ 4,034.02
GRAINGER	Equipment Parts - PW	\$ 58.15
GROUP HEALTH INC - WORKSITE	monthly benefits charge for EAP	\$ 231.00
HAWKINS INC	Water Treatment Chemicals	\$ 12,960.90
HAWKINS INC	Water Treatment Chemicals	\$ 973.45
HAWKINS INC	Water Treatment Chemicals	\$ 10,247.16
ISOM HARLAN G	Softball Umpire Fees	\$ 464.00
I-STATE TRUCK CENTER	Equipment Parts for Sr. Ctr Bus	\$ 362.39
KATH FUEL OIL SERVICE COMPANY	Oil for WTP 4	\$ 622.00
KATH FUEL OIL SERVICE COMPANY	Oil for WTP 4	\$ 84.80
KATH FUEL OIL SERVICE COMPANY	Bulk Motor Oil	\$ 2,777.00
LEAGUE OF WI MUNICIPALITIES	Advertising for recruitment	\$ 150.00
LOCKRIDGE GRINDAL NAUEN PLLP	2023 State Lobbyist Services	\$ 3,166.66
MANSFIELD OIL COMPANY	Motor Fuel	\$ 10,861.38
MANSFIELD OIL COMPANY	Motor Fuel	\$ 14,579.37
MENARDS - BLAINE	CH sprinkler for new landscaping	\$ 29.98
MENARDS - BLAINE	CH sprinkler hose	\$ 14.99
MENARDS - BLAINE	PD drill bits and screws	\$ 23.83
MENARDS - BLAINE	supplies for master gardeners	\$ 53.05
MENARDS - BLAINE	PD fridge filters	\$ 107.96
MENARDS - BLAINE	Training building supplies	\$ 298.39
MENARDS - BLAINE	Training building supplies	\$ 26.97
MENARDS - BLAINE	Training building supplies	\$ 17.99
MIDWAY FORD COMPANY	Mounts/Bolts for 4488	\$ 87.00
MINNESOTA OCCUPATIONAL HEALTH	pre employment testing	\$ 381.00
MN METRO NORTH TOURISM	Jan-Apr Lodging Taxes	\$ 43,478.63
MTI DISTRIBUTING INC	Equipment Parts - PW	\$ 159.57
MTI DISTRIBUTING INC	Mower Parts #2348	\$ 200.96
NORTHERN PLUMBING	Permit Refund B23-01742	\$ 77.90
OFFICE OF MNIT SERVICES	Telephone and Internet Service	\$ 586.34
PAFFY'S PEST CONTROL INC	PW Pest Control	\$ 134.00
PAFFY'S PEST CONTROL INC	City Hall pest control	\$ 80.35
PAFFY'S PEST CONTROL INC	MAYC Pest Control	\$ 59.75
PRINT CENTRAL	9000 Printed Envelopes	\$ 1,189.07
RCM SPECIALTIES INC	Street Patching Material	\$ 1,847.27

RIVARD COMPANIES INC	Land Clearing (Oak Trees)	\$	1,500.00
RIVARD COMPANIES INC	Van Buren Park Tree Removal	\$	1,900.00
SAFE-FAST INC	Uniforms - PW	\$	192.00
SHORT ELLIOTT HENDRICKSON INC	2022 Street Reconstruction	\$	1,628.14
SHORT ELLIOTT HENDRICKSON INC	Sod Replacement	\$	1,500.00
SHORT ELLIOTT HENDRICKSON INC	2023 NW Area Street Reconstruct	\$	7,342.21
SOLDO CONSULTING PC	Admin Investigation Services	\$	7,672.50
STATE OF MINNESOTA	Court costs	\$	330.75
SUBURBAN TIRE WHOLESALE INC	Tractor tires	\$	220.00
TKDA AND ASSOCIATES INC	Lift Station 13 Forcemain Project	\$	6,223.26
TKDA AND ASSOCIATES INC	Svcs TH65 Access Improve	\$	50,025.03
T-MOBILE USA INC	Cell phone tracking	\$	25.00
T-MOBILE USA INC	Cell phone tracking	\$	25.00
TOTAL COMPLIANCE SOLUTIONS INC	random drug testing	\$	147.00
TRI-STATE BOBCAT INC	Maintenance on bobcat	\$	1,777.00
ULINE	Freight Charge	\$	12.98
ULINE	Rolling Rack/leg extenders	\$	136.75
ULINE	Credit	\$	(20.00)
USDA APHIS	Geese Control	\$	203.04
VANG TOU	Tuition reimbursement	\$	1,750.00
VERIZON WIRELESS	Telephone Service	\$	819.89
VOGEL TANNER	Reimbursement - Work boots	\$	30.00
WOLFE MICHELLE A	Jan-May Mileage Reimbursement	\$	169.25
XCEL ENERGY	April 2023 Electric	\$	23,441.57
XTREME CUSTOM APPAREL & PROMOTIONS	Emergency Mgmt Shirts	\$	168.00
ZAYO GROUP LLC	Telephone Service	\$	1,857.82
		\$	333,205.36

CITY OF BLAINE

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID
APPROVED ON 6/20/2023 FOR PAYMENTS THE WEEK OF 6/2/2023**

Vendor Name	Description	Amount
XCEL ENERGY	April 2023 Electric	\$ 23,441.57
MN METRO NORTH TOURISM	Jan-Apr Lodging Taxes	\$ 43,478.63
DEERE & COMPANY	Small Tractor #2433	\$ 47,657.69

CITY OF BLAINE**SCHEDULE OF BILLS PAID****APPROVED ON 6/20/2023 FOR PAYMENTS THE WEEK OF 6/9/2023**

Vendor Name	Description	Amount
ABC SIGN & GRAPHIC INC	Equipment Parts	\$ 140.00
ACEK9	K9 Package for Tahoe	\$ 2,622.78
AMAZON CAPITAL SERVICES	Alice in Wonderland supplies	\$ 30.47
AMAZON CAPITAL SERVICES	Earth Day Supplies	\$ 102.28
AMAZON CAPITAL SERVICES	Computer Supplies	\$ 94.22
AMAZON CAPITAL SERVICES	RAM for Teresa Barnes	\$ 59.99
AMAZON CAPITAL SERVICES	Charging cord	\$ 24.60
AMAZON CAPITAL SERVICES	4 Elevated monitor stands	\$ 46.94
AMAZON CAPITAL SERVICES	Fender liner Clips - PD	\$ 36.71
AMAZON CAPITAL SERVICES	Phone headset	\$ 29.99
AMAZON CAPITAL SERVICES	Toner for Check Printer	\$ 114.00
AMAZON CAPITAL SERVICES	supplies for super hero	\$ 23.90
AMAZON CAPITAL SERVICES	USB hubs	\$ 25.48
AMAZON CAPITAL SERVICES	projector dongle/magnet	\$ 114.98
AMAZON CAPITAL SERVICES	Laptop charging cords	\$ 22.95
AMAZON CAPITAL SERVICES	Scanner for Inspections	\$ 331.80
AMAZON CAPITAL SERVICES	iPhone case	\$ 11.88
AMAZON CAPITAL SERVICES	Equipment Parts - PW	\$ 39.64
AMAZON CAPITAL SERVICES	Certificate frames, photo paper	\$ 267.20
AMERICAN WATER WORKS ASSOC	Annual Membership - Linngren	\$ 79.00
ANOKA COUNTY TREASURY DEPT	Connect Anoka County Fiber	\$ 812.50
ANOKA COUNTY TREASURY DEPT	1st Qtr Signal Maintenance	\$ 3,155.51
ANOKA HENNEPIN COMMUNITY ED	Adult Volleyball	\$ 450.00
ASPEN MILLS INC	clothing and uniforms	\$ 79.95
ASPEN MILLS INC	clothing and uniforms	\$ 79.95
ASPEN MILLS INC	clothing and uniforms	\$ 174.85
ASPEN MILLS INC	clothing and uniforms	\$ 185.70
ASPEN MILLS INC	clothing and uniforms	\$ 776.54
ASPEN MILLS INC	clothing and uniforms	\$ 531.80
ASPEN MILLS INC	clothing and uniforms	\$ 193.40
ASPEN MILLS INC	clothing and uniforms	\$ 171.39
ASPEN MILLS INC	clothing and uniforms	\$ 199.96
ASPEN MILLS INC	Uniforms/Equipment	\$ 1,471.62
ASPEN MILLS INC	Uniforms/Equipment	\$ 1,453.66
ASPEN MILLS INC	clothing and uniforms	\$ 32.00
ASPEN MILLS INC	clothing and uniforms	\$ 241.97
ASPEN MILLS INC	clothing and uniforms	\$ 89.90
ASPEN MILLS INC	clothing and uniforms	\$ 82.68
ASPEN MILLS INC	clothing and uniforms	\$ 27.48
ASPEN MILLS INC	Uniforms/Equipment	\$ 1,319.18

ASPEN MILLS INC	clothing and uniforms	\$ 116.70
ASPEN MILLS INC	Uniforms for Reserve	\$ 1,438.72
ASPEN MILLS INC	clothing and uniforms	\$ 155.64
AX BLAINE 35 LP	Partial escrow refund	\$ 140,190.00
AXON ENTERPRISES INC	molle mount	\$ 29.95
BARR ENGINEERING COMPANY	Wellfield Mgmt Plan Proposal	\$ 1,901.50
BARR ENGINEERING COMPANY	WTPs 1-3 Upgrade Project	\$ 495.00
BARR ENGINEERING COMPANY	WTP1 Underdrain Redesign	\$ 11,840.00
BARR ENGINEERING COMPANY	WTP 2 - Preventative Maintenance	\$ 3,053.41
BATTERIES PLUS BULBS	Mower Battery	\$ 144.30
BILL'S GUN SHOP & RANGE NORTH	Range fees	\$ 20.00
BLAINE AREA PET HOSPITAL PA	K9 Vet Services - Andy	\$ 193.69
BLUEPEARL VETERINARY PARTNERS	Feline Euthanasia	\$ 620.43
BOLTON & MENK INC	Final Design & Construction	\$ 32,671.00
BOLTON & MENK INC	Svcs 89th & Davenport	\$ 21,374.50
BOLTON & MENK INC	Lift Station 1 Force Main	\$ 4,834.00
BOLTON & MENK INC	Survey/Design, Ulysses	\$ 7,485.00
BOLTON & MENK INC	Ulysses & 117th Ave	\$ 2,198.50
BRAUN INTERTEC CORPORATION	Construction Materials Testing	\$ 1,999.75
BRAUN INTERTEC CORPORATION	2022 Pavement Condition Surveys	\$ 11,158.50
CARLSON JACKIE	Refund Overpayment Liquor License	\$ 3,400.00
CENTRAL WOOD PRODUCTS	Fibar for playgrounds	\$ 1,873.00
CHAMPION WINDOW CO OF MPLS	Permit B22-04847 refund	\$ 80.00
CINTAS CORPORATION	MAYC mats, mops, towels etc	\$ 31.98
CINTAS CORPORATION	Uniform/Rug Rentals - PW	\$ 188.58
CINTAS CORPORATION	CH mats	\$ 197.70
CINTAS CORPORATION	MAYC mats, mops, towels etc	\$ 32.45
COMCAST	Internet for Public Wi-Fi	\$ 164.90
CORE & MAIN LP	Merchandise for Resale - Meters	\$ 71.84
D ERVASTI SALES COMPANY LLC	Ball Field Supplies	\$ 5,871.58
DURAND CHRISTOPHER LAWRENCE	Softball Umpire Fees	\$ 580.00
EDWARDS ALAN	Softball Umpire Fees	\$ 580.00
EMERGENCY MEDICAL PRODUCTS INC	Oxygen masks and Regulator	\$ 373.95
EMMANS KIM	Reimburse for Irrigation Repair	\$ 90.00
FACTORY MOTOR PARTS COMPANY	Compressor for 5280	\$ 275.48
FERGUSON WATERWORKS #2518	Locating supplies - water	\$ 1,050.00
FISERV	April FISERV Payment	\$ 177.92
FLAGSHIP RECREATION	Palmer Park Playground replacement	\$ 4,274.90
FLEXIBLE PIPE TOOLS & EQUIPMENT	Bearing/labor for 4506	\$ 1,667.50
FOREST LAKE CONTRACTING INC	Happy Acres Site Improvements	\$ 85,995.52
FRIENDLY CHEVROLET INC	Washer Pumps	\$ 22.51
FRIENDLY CHEVROLET INC	Washer Pumps	\$ 21.54
FRIENDLY CHEVROLET INC	Washer Pumps	\$ 13.81
FRIENDLY CHEVROLET INC	Washer Pumps	\$ 21.54
GASTERLAND HANS WILLEM	band for Sizzling Summer event	\$ 600.00
GAUGHAN SERVICES	May 2023 maintenance	\$ 3,560.00
GROUP HEALTH INC - WORKSITE	Jan 2023 EAP charges	\$ 228.00

HAWKINS INC	Water Treatment Chemicals	\$	6,447.00
HOPKINS SPORTS CAMPS LLC	Spring Sports Camps	\$	1,794.50
HYDRAULIC SPECIALTY INC	Equipment Parts - PW	\$	87.82
HYDRAULIC SPECIALTY INC	Equipment Parts - PW	\$	35.76
JACON LLC	Aurelia Park Pond Project	\$	28,599.89
JM ELECTRIC LLC	Park Building lights for BBC	\$	1,635.00
KNOBLAUCH KYLENE	Softball Umpire Fees	\$	1,156.00
LARSON REGINALD	USPCA Patrol Trials	\$	150.00
LAWSON PRODUCTS INC	Flat washers	\$	71.25
LAWSON PRODUCTS INC	Mechanic shop supplies	\$	81.30
LAWSON PRODUCTS INC	Mechanic Shop Supplies	\$	905.34
LAWSON PRODUCTS INC	Mechanic Shop Supplies	\$	56.25
LEADS ONLINE	Cell Hawk yearly subscription	\$	5,145.00
MACQUEEN EQUIPMENT INC	Camera Van #4607 - bad cable	\$	1,989.22
MANAGED SERVICES INC	May 2023 - CH janitorial service	\$	4,418.00
MANAGED SERVICES INC	May 2023 - PD Janitorial Service	\$	759.00
MARCO TECHNOLOGIES LLC	Desk Phones and Headsets	\$	890.86
MARSHALL TOM	Tree Replacement	\$	199.99
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	826.60
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	368.59
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	593.24
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	292.98
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	495.09
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	453.65
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	578.69
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	460.92
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	374.41
MARTIN MARIETTA MATERIALS	Street Patching Material	\$	375.86
MARTIN MARIETTA MATERIALS	Storm Patching Material	\$	181.02
MENARDS - BLAINE	Patrol general supplies	\$	3.23
MENARDS - BLAINE	Concrete for Storm water	\$	384.67
MENARDS - BLAINE	Curb Stop Repair Parts	\$	142.96
MENARDS - BLAINE	Curb Stop Repair Parts	\$	80.30
MENARDS - BLAINE	Mechanic Supplies	\$	59.60
MENARDS - BLAINE	MAYC supplies	\$	68.94
MENARDS - BLAINE	CH salt pellets	\$	71.64
MENARDS - BLAINE	Tie Downs for Streets	\$	33.68
MENARDS - BLAINE	Vent Screen	\$	15.38
MENARDS - BLAINE	Batteries for Streets	\$	19.98
MENARDS - BLAINE	landscaping items	\$	118.85
MENARDS - BLAINE	landscaping items	\$	25.33
METRO AREA MANAGEMENT ASSOC	May 25 MAMA Luncheon (Wolfe)	\$	25.00
METRO SALES INCORPORATED	Copier Maintenance and Support	\$	749.90
METRO SALES INCORPORATED	Copier Maintenance and Support	\$	177.00
METRONORTH CHAMBER OF COMMERCE	June Session Wrap Up (Wolfe)	\$	25.00
MINNESOTA BACKFLOW TESTING & REPAIR	RPZ Replacement	\$	25,000.00
MINNESOTA DEPARTMENT OF HEALTH	STATE WATER TESTING FEE	\$	52,191.00

MINNESOTA HIGHWAY SAFETY	Defensive Driving Refresher Class	\$	456.00
MINUTE MAKER SECRETARIAL	Council Minutes	\$	749.25
MINUTE MAKER SECRETARIAL	Planning Commission Minutes	\$	184.50
MINUTE MAKER SECRETARIAL	Traffic Commission Minutes	\$	159.00
MOST DEPENDABLE FOUNTAINS INC	Valve Parts for the Beach	\$	634.00
MTI DISTRIBUTING INC	Mower Module	\$	464.08
MTI DISTRIBUTING INC	Mower Switch	\$	61.12
MTI DISTRIBUTING INC	Belts - PW Stock	\$	277.05
MTI DISTRIBUTING INC	Mower Hydraulic Hoses	\$	940.55
NORTHERN SANITARY SUPPLY CO INC	PW Supplies	\$	215.28
OPTIMIZED ELECTRICAL SOLUTIONS	PW move forklift to new location	\$	690.00
O'REILLY AUTOMOTIVE STORES INC	Rotors/Pad for PD	\$	119.99
PHASOR ELECTRIC COMPANY	Street Warning Light Repair	\$	425.00
PRINT CENTRAL	Business Cards - Fleischhacker	\$	39.00
PRO-TEC DESIGN INC	Card system repair	\$	433.50
RCM SPECIALTIES INC	Street Patching Material	\$	1,058.64
RIVARD COMPANIES INC	Tree Removal in ROW	\$	2,825.00
RIVARD COMPANIES INC	Tree Trimming @ BBC	\$	1,200.00
RP AUTO SERVICE INC	Alignment for 5228	\$	673.62
SBM FIRE DEPARTMENT	Fire Protection Service 2023	\$	196,815.00
SCHINDLER ELEVATOR CORPORATION	4/1/23-3/31/24 Maintenance	\$	2,173.43
SCHMIDT DOUGLAS ROBERT	band for Sizzling Summer event	\$	300.00
SELLMAN SHEILA	Mileage & Expense Report	\$	29.87
SHI INTERNATIONAL CORPORATION	Adobe Acrobat for Kyle Howard	\$	14.79
STAR TRIBUNE	Fire Board Vacancy Recruitment Ad	\$	193.00
STARCEVICH NICHOLAS	Reimbursement - Work boots	\$	30.00
STREICHER'S	.357 ammo/boots	\$	112.99
STREICHER'S	.357 ammo/boots	\$	839.00
TPC TWIN CITIES	Blaine EDA Summit, 5/20/23, TPC	\$	1,913.42
TRI-STATE BOBCAT INC	Maintenance on bobcat	\$	18.70
TRI-STATE BOBCAT INC	Weed Whip line	\$	39.56
TRI-STATE BOBCAT INC	Credit	\$	(28.50)
WENDINGER BAND & TRAVEL INC	Entertainment at MAYC	\$	700.00
WEX BANK	Fuel for Squad #5302	\$	59.27
XTREME CUSTOM APPAREL	Apparel - Koberoski	\$	112.00
		\$	722,657.94

CITY OF BLAINE

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID
APPROVED ON 6/20/2023 FOR PAYMENTS THE WEEK OF 6/9/2023**

Vendor Name	Description	Amount
BOLTON & MENK INC	Svcs 89th & Davenport	\$ 21,374.50
MINNESOTA BACKFLOW TESTING & REPAIR	RPZ Replacement	\$ 25,000.00
JACON LLC	Aurelia Park Pond Project	\$ 28,599.89
BOLTON & MENK INC	Final Design & Construction	\$ 32,671.00



City of Blaine

City Council Workshop

June 5, 2023 | 5:30 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING

In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order by Mayor Sanders at 5:30PM.

ROLL CALL

PRESENT: Mayor Tim Sanders, Councilmembers Leslie Larson, Chris Massoglia, Tom Newland, Jess Robertson, and Lori Saroya.

ABSENT: Councilmember Terra Fleming.

Quorum Present.

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Erik Thorvig; City Planner Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Joe Huss; Deputy Finance Director Ali Bong; Director of Engineering Dan Schluender; City Attorney Tom Loonan; Senior Parks and Recreation Manager Jerome Krieger; Police Sergeant Travis Hale; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

2. New Business

2.1. 2023-228 Metropolitan Council Update

Sponsors: Michelle Wolfe, City Manager

City Manager Wolfe stated Metropolitan Council Member Peter Lindstrom was in attendance to provide the city council with a general update.

Met Council Member Peter Lindstrom shared an update with council on District 10. He noted he served as an elected local government official for 20 years and was now serving on the Met Council. He reviewed the major items addressed by the Met Council which were waste water, transit, community development, HRA and parks. He thanked Councilmember Robertson for serving on the Met Council Transportation Board. He thanked the city council

for their time and encouraged the council to contact him with comments or concerns.

2.2. 2023-213 Infrastructure Funding Options for Development at the Southwest Corner of 125th Avenue and Lexington Avenue

Sponsors: Erik Thorvig, Community Development Director

Community Development Director Thorvig stated HJ Development has been analyzing potential development at the southwest corner of 125th Avenue/Lexington Avenue. The subject property is 37.15 acres. The property, along with others to the south, were rezoned in 2021 to B-5 Town Commercial. The city council created this zoning district specifically for this area to encourage retail, restaurants, office, and other high quality commercial development. HJ Development has been analyzing potential development for approximately 12 months. The site is challenging due to a large wetland in the middle of the property. Most of the due diligence that has occurred is understanding development options and the associated development costs. They have also been trying to secure a high end anchor grocer. The developer is close to securing an agreement with an anchor grocer and could potentially disclose the grocer at the June 5 meeting.

Mr. Thorvig explained Chris Moe, HJ Development, presented to the City Council at a workshop on July 18, 2022. The presentation included a concept for commercial development on the east side of the proposed new Zest Street extension and approximately 200-240 apartment units on the west side of the proposed new Zest Street extension which would be developed by Enclave. The apartment project requires a rezoning and comprehensive plan land use amendment. At the workshop, the city council provided comments on the proposed apartments and overall, was receptive to the change. No formal changes to the zoning and/or comprehensive plan land use designation has occurred. This request would come forward with a formal development proposal. The developer did apply for a preliminary plat in 2022 which subdivided the property.

Mr. Thorvig indicated the plat dedicated the future Zest Street right-of-way through the development and created two outlots. One outlot is 8.83 acres and is on the west side of Zest Street. This would be the future apartment property. The other outlot is 25.83 acres and is on the east side of Zest Street. This would be the future commercial property. The purpose of the subdivision was to allow the potential sale of a portion of the land. However, this has not yet occurred. A final plat would need to be applied for to create the lots. Over the last 18 months, there has been discussion about the timing and financial responsibility of future roads and infrastructure in this area.

Director of Engineering Schluender stated the extension of these two streets was previously discussed. He commented on how there was limited development surrounding this area. He reviewed the funding sources available for these projects and noted the city could assess the neighboring parcels. He reported there were only three parcel owners and the project would be 100% assessed. He noted Zest Street and Lakes Parkway were identified as MSA roadways. He stated sanitary sewer and watermain were installed up to the treatment plant. He reported if this roadway were installed, stubs should be installed for future development purposes. He commented another option available to the City would be to bond for this

project. He requested feedback from the council on how to proceed.

Finance Director Huss clarified bonding was a source of financing and the repayment would be through property taxes or assessments.

Chris Moe, HJ Development explained he has been working on this project for the past 12 months and he believed he would be bringing a great project to the community. He reported he has been working with city staff and an earth worker contractor to ensure he was designing the project to city standards. He indicated there were wetland challenges for the site and noted he would need cooperation from the city when it came to wetland credits. He reported his company typically builds and holds properties long term.

Mayor Sanders indicated he was grateful for the developer's vision for this property. He stated this was a priority area that needed an amenity driven project. He asked if MSA and utility dollars could be used for infrastructure expenses. Mr. Schluender reported this was the case.

Councilmember Saroya questioned who would be involved in this project. Mr. Moe reported HJ Development and Enclave would be involved in this project.

Councilmember Larson stated this was the first time she was hearing about this project and requested further information regarding the apartment buildings. Mr. Moe explained the idea was to have the project built at the same time. He noted without the grocer the apartments would not be completed. He commented further on how the apartments would create synergy for the entire development.

Councilmember Newland stated he was interested in this project. He commented on the roadways and noted he understood the roadways were necessary. He asked what roadway option staff would recommend. Mr. Huss recommended the council let policy guide them on this matter. He stated because this was a new roadway it would have to be 100% assessed or developer installed.

Councilmember Newland questioned if staff was gauging push back from the property owners on the idea of new roadways. Mr. Schluender commented staff has dealt with these two property owners in the past and neither expressed they were ready for development to occur. Mr. Huss reported the new roadways would assist with enhancing the value of these properties for development.

Mayor Sanders inquired how much MSA funding would be available for this project. Mr. Schluender stated 100% of the street would be eligible for MSA funding.

Mayor Sanders supported the city proceeding in this manner given the fact there was only three property owners and the city was one of those property owners.

Councilmember Robertson supported the city using the MSA dollars as well. She liked the idea of creating a large ponding amenity within this project. She did not support 100% assessing for this project given the fact they were large parcels. She noted it was within the

council's purview to use MSA dollars for a project like this. Mr. Huss reported this was the case.

Mr. Schluender recommended staff layout the five year CIP if the direction for this project was to proceed with using MSA dollars.

Councilmember Robertson thanked the developer for embracing the city's vision for this property.

City Manager Wolfe reported she would like the city attorney and staff to review this item further to ensure the council would not be setting a precedent if only MSA funds were used for this roadway.

Mayor Sanders supported staff reviewing this matter further and looked forward to reviewing this report at a future meeting.

Councilmember Saroya requested further information regarding the proposed apartments. Mr. Moe reported the proposed apartments would be two four-story stick built complexes with approximately 150 units per building.

Councilmember Saroya asked if a traffic study had been completed. Mr. Moe indicated this has not been completed, but this could be done.

Councilmember Saroya expressed concern with the proposed apartments and noted she did not support this portion of the development.

Councilmember Massoglia reported he could support the apartments given their location and because they were away from single family homes. He discussed how the apartments would assist in supporting the proposed commercial uses. He explained he supported the city assessing some portion of the roadway project (30% to 35%).

Mr. Schluender stated the county improved 125th last year and took a 20 year growth pattern into consideration when they completed these improvements.

Councilmember Larson expressed concern with how the school district would be impacted if these two apartment complexes were constructed. She noted she did have concerns with Enclave as there were reports of utilizing undocumented workers on a project in Brooklyn Park and recommended Mr. Moe and staff investigate this further. Mr. Moe stated he has found Enclave to be a very reputable builder and stated he would look into this further.

Councilmember Robertson explained the school district has been working on a growth plan but she supported the city checking in with the school district further to see how this type of development would impact the surrounding schools. She commented further on how the apartment units were necessary in order to support a high end grocer and proposed commercial uses. Ms. Wolfe reported she met with the school district earlier this year and noted the district has requested to hold monthly meetings with city staff going forward.

Councilmember Saroya stated she was hearing from residents that Blaine was growing too fast and that the infrastructure was not keeping up. She questioned if the comprehensive plan had to be revisited in order to ensure traffic and school concerns are being properly addressed.

Mayor Sanders explained that not every apartment complex in Blaine has been controversial. He noted the apartments off of 109th and Lexington Avenue was completed with no neighborhood concerns and was doing very well.

Councilmember Larson stated she just got done door knocking 3,000 houses in this area and these neighbors were frustrated with the loss of trees and development in their area. She explained residents expressed the need for a high end grocer and questioned why Blaine was in the top five cities for apartment growth.

Councilmember Saroya asked what the correlation was to new apartment complexes and a high end grocer and if a grocer's employees would be slated to live there. Mr. Moe stated he was not the developer of the apartments but noted he did have an ownership interest in the apartments. He noted he did have a great deal of commercial space in the metro area and understood how apartment complexes assisted in driving visits to shopping centers, restaurants and grocery stores.

Mayor Sanders requested staff report back to the council with funding options.

2.3. 2023-216 Lakeside Commons Beach and Blaine Festival Update
Sponsors: Jerome Krieger, Sr. Recreation Manager

Safety Services Manager/Police Chief Podany presented an update on the Lakeside Commons Beach season.

Councilmember Saroya explained she appreciated how Police Chief Podany policed in a compassionate and ethical manner. She stated she was worried about the high school kids and what message would be sent when the gate was installed at the beach. She suggested other positive engagement opportunities be considered in order to provide activities for the youth in the community. Police Chief Podany stated the gate would only be put in place once the park was closed for the night.

Mayor Sanders stated many of the issues with youth were occurring during the day. He was concerned with the foul language and blatant disrespect that was shown to the officers by some young people and thanked the officers for the restraint and professionalism they show these individuals.

Ms. Wolfe reported the number of cameras at the beach had been increased. She commented on how this would assist with identifying kids that were causing trouble at the beach.

Ms. Wolfe distributed a schedule of activities for the Blaine Festival. She reviewed the schedule and noted a boy scout troop would be assisting with handing out candy this year and encouraged the council to reach out to Senior Parks and Recreation Manager Krieger with questions or comments.

Councilmember Larson questioned how long the parade would be. Councilmember Robertson estimated the parade takes about 45 minutes.

Mayor Sanders encouraged the city councilmembers to attend as many events as possible during the festival. He thanked the Blaine Festival Committee members for all of their work on this years event.

2.4. 2023-225 UAS (Unmanned Aircraft System) Overview

Sponsors: Brian Podany, Safety Services Manager/Police Chief

Safety Services Director/Police Chief Podany stated the Police Department is interested in acquiring an Unmanned Aircraft System (UAS) system to enhance public safety within the City.

Sergeant Travis Hale explained the UAS would be used for a multitude of things, including searching for missing persons, suspects who have fled scenes, and providing aerial video coverage of special events and security risk incidents or locations (including sporting tournaments and Lakeside Commons beach/park). UAS technology has become increasingly common in public safety and there are other neighboring agencies within Anoka County with UAS programs. It was noted the department has adequate forfeiture funds to cover purchase and implementation costs of the program. Although the financial cost does not require city council approval, the police department wants to educate the council on the program and related use, including covering any privacy/data concerns. The department has pulled the item from previous years' budget requests, but with the continued increase in events and incidents for UAS utilization, the Department is interested in moving forward with this program now. It was noted the drone operators would have to pass a flight test with the FAA. He commented further on the proposed drone noting the costs and features that would be included. The next step for the proposed drone program would be to hold a public comment period.

Councilmember Massoglia expressed concern with using DJI drones and asked if there were any American made drones that could be used by the city. Sergeant Hale explained there were no American made drones that would had the same quality standards as the DJI drones.

Councilmember Saroya questioned what other agencies in Anoka County were using drones. Sergeant Hale reported Coon Rapids, Columbia Heights and the Anoka County Sheriff's Office had drone programs.

Council offered their support for the purchase of an unmanned aircraft system.

Mayor Sanders recessed the workshop at 7:00PM until after completion of the EDA meeting.

2.5. 2023-231 Closed Session Pursuant to MN Statute 13D.05(3)(c)(3) - Property Acquisitions Related to 105th Avenue Development Area
Sponsors: Erik Thorvig, Community Development Director

After motion by Mayor Sanders, second by Councilmember Massoglia, the Council met in closed session to discuss a property acquisition related to the 105th Avenue Development Area.

3. Other Business

The consensus of the council was to hold the July 5 city council meeting as scheduled with possible remote attendance by one or more members.

City Clerk Sorensen requested direction from the council on how to proceed with the fire board appointments.

Mayor Sanders stated he supported recommending one incumbent, Terry Wold, and one new applicant, Becky Booker, to be appointed to the SBM Fire Board.

Councilmember Newland explained he served on the fire board for six years, three of those years as the president. He stated he was honored to be interviewed by the mayor and council when he applied for this position. He commented on how the fire department was transitioning to duty crews and he believed Mr. Wold and Ms. Booker would be great candidates to assist the fire board with this transition.

Councilmember Saroya stated she was in support of interviewing each candidate. She noted not every candidate looks good on paper and would benefit from the interview process. She indicated it was her understanding member Carol Donahoe did not live in Blaine and said it was her hope the fire board could be diverse in order to properly represent the city of Blaine. She stated this was a sensitive issue for her as the former member had shared comments against her and requested the council do the appointments through an open and transparent process and recommended the interviews be held.

Councilmember Robertson commented this former member who was of concern was no longer serving and feared the council was taking too much time on this matter because the fire board was a separate governing body with their own bylaws. She was of the opinion interviews did not have to be held because there was already council consensus to appoint two individuals.

Mayor Sanders agreed he wanted the city's boards to be diverse. He noted the council appointed many people of color and women as well as adjunct positions in order to allow more people to serve on its boards and commissions and reiterated that Ms. Booker was a tremendous candidate who would serve the city well on the fire board.

Councilmember Massoglia stated he believed Mr. Wold and Ms. Booker would be great candidates for the fire board.

Ms. Wolfe reported she received an email from Councilmember Fleming noting she would defer to the city councilmembers and mayor who have more experience in this matter and that because there was an overwhelming consensus for two of the candidates she agreed there was no need to interview all candidates.

The consensus of the council was to place the appointment of the fire board applicants Terry Wold and Becky Booker on the June 20 city council agenda for approval.

4. Adjournment

The Workshop was adjourned at 9:45PM.



City of Blaine

City Council

June 5, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order by the Mayor

The meeting was called to order at 7:09PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Mayor Tim Sanders, Councilmembers Leslie Larson, Chris Massoglia, Tom Newland, Jess Robertson and Lori Saroya.

ABSENT: Councilmember Terra Fleming.

Quorum Present.

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Eric Thorvig; City Planner Sheila Sellman; Safety Services Director/Police Chief Brian Podany; Finance Director Joe Huss; Director of Engineering Dan Schluender; Senior Parks and Recreation Manager Jerome Krieger; Police Sergeant Travis Hale; City Attorney Tom Loonan; Communications Manager Ben Hayle; and City Clerk Catherine Sorensen.

4. Awards - Presentations - Organizational Business

None.

5. Communications

Councilmember Massoglia thanked Steve Guider for all of his efforts on the Veterans Memorial Park and for hosting a meaningful ceremony on Memorial Day.

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

Mayor Sanders opened the Open Forum at 7:10PM.

Greg Strafaccia, 3925 112th Avenue, requested the council reopen the discussion of the barricaded roads within the Sanctuary Preserve. He reported his neighborhood only had one road in and one road out. He feared the children in the neighborhood were being put at risk given the fact they have to be on the bus 50 to 60 hours more each year. He explained he would like the two barricaded roads reopened.

Jesse Lopez, 3623 112th Circle, explained the opening of 114th was presented at the August 1, 2022 city council meeting. He requested the council revisit this issue in order to have the barricades within the Sanctuary Preserve neighborhood removed.

There being no further input, Mayor Sanders closed the Open Forum at 7:15PM.

7. Adoption of Agenda

The agenda was adopted as presented.

8. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

Moved by Councilmember Newland, seconded by Councilmember Robertson, that the Consent Agenda be approved in its entirety.

Motion adopted unanimously.

8.1. 2023-224 Schedule of Bills Paid
Sponsors: Joe Huss, Finance Director/Asst. City Manager

8.2. 2023-208 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

- 8.3.** 2023-197 Approve Amended Policy Governing Fingerprint-Based Criminal History Record Information (CHRI) Checks Made for Non-Criminal Justice Purposes
Sponsors: Cathy Sorensen, City Clerk
- 8.4.** RES 23-96 Resolution Granting Final Plat Approval to Subdivide 19.24 Acres into 2 Single Family Lots, 28 Townhome Lots, Common Space and One Outlot to be Known as Meadowland Estates West at 2741 and 2775 125th Avenue NE. Herbst Raich Investments, LLC (Case File No. 23-0048/SAS)
Sponsors: Sheila Sellman, City Planner
- 8.5.** 2023-214 Approve Temporary Road Closure for Blaine Festival and Parade
Sponsors: Jerome Krieger, Sr. Recreation Manager
- 8.6.** 2023-217 Authorize Temporary Removal of Parking Restrictions on 103rd Lane and National Street for a Centennial Elementary School Event on October 4, 2023 (Rain Date: October 5, 2023)
Sponsors: Daniel Schluender, Director of Engineering
- 8.7.** RES 23-102 Approve Premise Permit for Lawful Gambling Activity for Blaine Backcourt Club dba Blaine Youth Basketball
Sponsors: Cathy Sorensen, City Clerk
- 8.8.** 2023-222 Approve Carnival License for Amusement Attractions for the Blaine Festival
Sponsors: Cathy Sorensen, City Clerk
- 8.9.** 2023-226 Approve a Tobacco and Tobacco Products License for MN Restwood, Inc., dba Blaine One Stop
Sponsors: Cathy Sorensen, City Clerk
- 8.10.** 2023-227 Approve 2023-2024 Liquor License Renewals

Sponsors: Cathy Sorensen, City Clerk

- 8.11.** 2023-229 Approve New Vending Truck License for Mark Seburg of Scoops En Route LLC

Sponsors: Cathy Sorensen, City Clerk

- 8.12.** 2023-230 Approve a Tobacco and Tobacco Products License for 65 HEY LLC, dba 65 Tobacco, 10404 Baltimore Street Ave NE, Suite 105

Sponsors: Cathy Sorensen, City Clerk

9. 7:00 PM - Public Hearing and Items Published for a Certain Time

- 9.1.** RES 23-97 Resolution Vacating Highway Easements, per Document No. 512385 & 515713 As Recorded with Anoka County, Vacation No. V23-03

Sponsors: Daniel Schluender, Director of Engineering

Director of Engineering Schluender stated the city received a petition dated April 19, 2023 from Nathan Fair, representing the property owner, requesting the vacation of the highway easements per Document No's. 512385 and 515713 as recorded; according to the recorded plats thereof in Anoka County, Minnesota.

Mayor Sanders opened the public hearing at 7:17PM.

There being no public input, Mayor Sanders closed the public hearing at 7:17PM.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt Resolution 23-97, Vacating Highway Easements as presented.

Motion adopted unanimously.

- 9.2.** RES 23-98 Resolution Granting a Conditional Use Permit to Allow Live Entertainment in the B-2 (Community Commercial) Zoning District at 10950 Club West Parkway NE, #160. The Rusty Bumblebee (Case File No. 23-0052/SLK)

Sponsors: Sheila Sellman, City Planner

City Planner Sellman stated the Rusty Bumblebee is requesting a Conditional Use Permit (CUP) for live entertainment at an existing restaurant. The property is currently zoned B-2. Staff commented further on the request and recommended approval.

Mayor Sanders opened the public hearing at 7:19PM.

There being no public input, Mayor Sanders closed the public hearing at 7:19PM.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt Resolution 23-98 as presented.

Councilmember Newland asked if the permit would allow for outdoor music on both patios.

Ms. Sellman explained outdoor music would be allowed on either patio.

Motion adopted unanimously.

10. Development Business

- 10.1. RES 23-92** Resolution Granting a Variance to Allow a Fence Taller than Four-Feet in the Front Yard Along One Property Line at 10655 Quincy Boulevard NE. Robin Bieniek (Case File No. 23-0039/SAS)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is requesting a variance to allow an eight foot privacy fence along the northern property line. The code allows for a four foot fence in the front yard. The applicant has modified the request to change the fence from 6-feet to 8-feet. It was noted the applicant has a history of conflict with the neighbor. Staff commented further on the request and recommended approval of the eight foot fence with conditions.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt Resolution 23-92 as presented. Motion adopted unanimously.

- 10.2. RES 23-95** Resolution Granting a Conditional Use Permit for an Office in the POD (Planned Office District) Zoning District at 3925 Pheasant Ridge Drive NE. Minnesota State Emergency Operations Center (Wold Architects and Engineers) (Case File No. 23-0038/SAS)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is requesting a Conditional Use Permit (CUP) for an office use in the POD (Planned Office District) at 3925 Pheasant Ridge Drive for an emergency operation center. Staff commented further on the request and recommended approval.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt Resolution 23-95 as presented.

Councilmember Newland explained he supported this request and he was honored to have this type of facility in the city of Blaine. Motion adopted unanimously.

- 10.3. RES 23-91** Resolution Granting a Conditional Use Permit Amendment that will Allow up to 2,901 Square Feet of Garage/Accessory Space and a 47-Foot Side Yard Setback for a Garage Addition on an RF (Residential Flex) Zoned Property at 2704 Fox Ridge NE. Jim Sunderland (Case File No. 23-0033/SLK)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is proposing a 2,040 square foot addition to their existing garage for an RV and additional storage space. The proposed addition and existing garage would total 2,901 square feet. A 47-foot side yard setback for the garage addition is also being requested. Staff commented further on the request and recommended approval.

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adopt Resolution 23-91 as presented. Motion adopted unanimously.

- 10.4. RES 23-93** Resolution Granting a Conditional Use Permit for Outside Storage and Multiple Buildings on One Lot in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant, Park Construction, is proposing a contractor's yard with outside storage of equipment and materials. The conditional use permit is for outside storage and multiple buildings on a lot. Staff recommends approval with conditions.

Moved by Councilmember Newland, seconded by Councilmember Robertson, to adopt Resolution 23-93 as presented.

Councilmember Massoglia requested further information regarding the typical length for interim use permits. Ms. Sellman stated interim use permits were similar to a conditional use permit, except a timeframe was set. She noted in the I-2 zoning district, interim use permits were required for concrete crushing. She reported the proposed interim use permit would expire after three years.

Jeff Carlson, owner of Park Construction, shared he would prefer a five-year permit but understood it was only a three-year permit. He explained he would like to continue the concrete crushing into the future. Ms. Sellman clarified interim use permits in the I-2 zoning district were only good for three years.

Mr. Carlson asked if the new fence could be connected to the Central Transport fence to allow it to be inside his yard for cleaning and snow storage purposes. Ms. Sellman stated it was a condition for approval to have the fence as recommended by staff, noting it was a best practice to not plow snow into storm ponds. She reported if the council was not concerned about the maintenance of the pond, the condition could be changed.

Councilmember Robertson asked if the stormwater pond was a watershed requirement. Mr. Schluender explained the pond was required by the watershed district to manage the water runoff from the site.

Councilmember Robertson indicated she was not inclined to approve something other than what was approved for the site by the watershed district. She stated she did not support leaving the pond open so snow could be pushed into it. Mr. Carlson reported the pond was designed to treat all of the water runoff from the property. He noted he had to maintain and clean out the pond, which was why he would like to have access to the pond.

Mayor Sanders questioned if this item should be revisited at the next council meeting in order to allow staff to work with the applicant on the fence placement. Ms. Sellman stated it was staff's recommendation to not fence off the pond and it is a best practice to not plow snow into the drainage pond. She reported she could try and work something out with the applicant if the council wanted to postpone action on this item.

Councilmember Massoglia explained he did not believe the council has had enough time to review the narrative from the applicant prior to making a decision on this item.

Mayor Sanders supported this item being tabled to the June 20 meeting for further consideration.

Councilmember Newland indicated he would rather work with the applicant in order to keep this project within city code. He stated he was inclined to support staff's recommendation.

Councilmember Saroya asked how the two week delay would impact the applicant. Mr. Carlson stated a two week delay would not impact his business.

Councilmember Saroya explained she appreciated this business being in Blaine and noted she would like more information regarding the fence before approving the request.

Moved by Mayor Sanders, seconded by Councilmember Newland, to postpone consideration of Resolution 23-93 to the June 20, 2023 city council meeting.

Motion adopted unanimously.

- 10.5. RES 23-94** Resolution Granting an Interim Use Permit to Operate a Contractors' Yard for Concrete Crushing in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)
Sponsors: Sheila Sellman, City Planner

Ms. Sellman stated the applicant is requesting an interim use permit to allow concrete crushing as part of a contractor's yard. The interim use permit would approve the use with conditions for a period of three years.

Moved by Mayor Sanders, seconded by Councilmember Newland, to postpone consideration of this item to the June 20, 2023 city council meeting.

Motion adopted unanimously.

11. Administration

- 11.1. 2023-218** Amend Project Budget for the Happy Acres General Site improvements to the amount of \$895,000, Project No. 22-41

Sponsors: Jerome Krieger, Sr. Recreation Manager

Senior Parks and Recreation Manager Krieger stated the Happy Acres General Site Improvement project was adopted at the September 7, 2022 council meeting for \$809,046 plus a 5% contingency totaling \$850,000. Originally, staff were conservative with the contingency requesting 5% instead of the more common 10%. Because there had been two rounds of bids, staff had a higher level of confidence in the number and did not have reason to believe soils would be an issue. Of note, staff were not aware of dumping that historically occurred on the site. The project consisted of removing and expanding the existing parking lot, reconstructing the trail and installing two stormwater infiltration basins. An alternate bid item to remove and reconstruct a portion of bituminous trail at the end of 119th Circle, add ADA pedestrian ramps, and add storm sewer to help drain the cul-de-sac was also included in this project. The majority of the construction was completed in the fall of 2022 with the exception of pavement markings, signage, and final turf establishment, which is being completed in the spring of 2023. Staff commented on the soil conditions that were found on the site and requested the council amend the project budget for Happy Acres to the amount of \$895,000. It was noted reserves from the Parks Development Fund would be used to cover this project.

Moved by Councilmember Newland, seconded by Councilmember Saroya, to adopt Resolution 23-218 as presented.

Motion adopted unanimously.

12. Other Business

None.

13. Adjournment

Moved by Councilmember Robertson, seconded by Councilmember Massoglia, to adjourn the meeting at 7:49PM.

Motion adopted unanimously.



City of Blaine

City Council Workshop

June 12, 2023 | 2:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

NOTICE OF WORKSHOP MEETING

In accordance with the provisions of Section 3.01 of the Blaine City Charter, a Council Workshop meeting is scheduled for the following purpose:

1. Call to Order

The meeting was called to order at 2:07 PM by Mayor Sanders followed by Roll Call.

PRESENT: Mayor Tim Sanders, Councilmember Tom Newland, Councilmember Lori Saroya, Councilmember Jess Robertson, Councilmember Terra Fleming, Councilmember Chris Massoglia, Councilmember Leslie Larson

ABSENT: None.

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Erik Thorvig; Finance Director Joe Huss; Deputy Finance Director Ali Bong; Communications Manager Ben Hayle; Senior Park & Recreation Manager Jerome Krieger; Director of Administration Cassandra Tabor; Human Resources Deputy Director Sheri Chesness; Public Works Director Nick Fleischhacker; Senior Management Analyst Lisa Derr; and City Clerk Catherine Sorensen

OTHERS PRESENT: Craig Rapp, Rapp Consulting; Park Advisory Boardmember Chris Ford

2. New Business

- 2.1. 2023-239** Spring Retreat - Strategic Planning
Sponsors: Michelle Wolfe, City Manager

The City Council and management staff engaged in the strategic planning process for the City. Facilitated by Craig Rapp, the group reviewed the recently completed strengths/weaknesses/opportunities/threats (SWOT) analysis then broke into groups to create the City's strategic priorities for the next three years:

Financial Sustainability
Economic Development
Organizational Health
Highway 65 Improvement
Infrastructure Management
Collaborative Engagement

Staff will review and refine the drafted priorities, including potential key outcome indicators and targets for each, then present to Council at a future workshop for final review and ultimate adoption.

3. Other Business

None.

4. Adjournment

Mayor Sanders adjourned the worksession at 8:35PM.



City of Blaine Staff Report

File Number: RES 23-99

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Resolution

Approval of Consent Agenda: - Sheila Sellman, City Planner

Agenda Item # 8.3

Resolution for Final Plat Approval to Create Two Lots to be Known as National Sports Village at 2030 105th Avenue NE. South Side Entertainment District (105th Blaine Business Park, LLC) (Case File No. 23-0053/SAS)

Executive Summary

The proposed final plat creates one lot and one outlot.

Background

Planning Commission Public Hearing	04/12/23
City Council (Preliminary Plat)	05/01/23
City Council (Final Plat)	06/20/23
Action Deadline	07/31/23

Staff report prepared by Sheila Sellman, City Planner, and Teresa Barnes, Project Engineer

The final plat is consistent with the approved preliminary plat, Resolution No. 23-81.

Zoning

The subject site is zoned 105th Avenue Redevelopment District.

Evaluation of Request

Plat

The plat creates two new lots. Lot 1, Block 1, National Sports Village is 2.975 acres, and Outlot A is 33.33 acres. Lot 1 is proposed to be developed with two commercial buildings and the outlot is to remain as is; no new development is proposed at this time.

Site Plan

The proposed site plan includes two buildings on one lot. The first building at the corner of Radisson Road and 105th Avenue, is proposed to be a 9,100 square foot Pizza Pub Prime with a 3,000 square foot roof top patio and a 1,000 square foot ground patio. The second building will consist of 20,000 square feet of mixed uses.

Park Dedication

Park dedication is being waived for the plat as part of the city's financial commitment to the project that was approved on March 20, 2023.

Grading/Storm Drainage

The developer is proposing to grade the entire site as shown on the CCWD and city approved grading, drainage, erosion protection and sediment control plans prepared by the Developer's engineer. The SWPPP may be included in the construction plan sheet(s) or prepared as a separate document and included in the development construction contract specifications.

The developer will also need to submit construction contract documents that include mass (rough) grading, erosion protection, sediment control, development, utilities, roadway, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.

Utilities

Standard water and sanitary sewer access charges (WAC & SAC) become due with each building permit at the rate established at the time the building permit is issued.

Utilities will be extended to the edge of the plat for future connection to adjacent parcels.

Hydrant locations must be reviewed and approved by the Fire Department.

Developer shall explore water source for landscape irrigation systems installed throughout the development, including the possible use of created ponds or storm water reuse.

Wetlands/Watershed/FEMA

The developer will need to submit the project to Coon Creek Watershed District (CCWD). Review, approval and permits are required prior to city plan approval and start of site work.

Access/Street Design/Sidewalks/Trails

The development is proposing to gain/provide access from an existing access drive to 105th Avenue NE and a connection to Radisson Road NE. The developer will need to acknowledge that the city is in the process of a master development plan on the north side of 105th Avenue. This plan will affect 105th Avenue and has the potential to alter the current layout of the corridor. Also of note, Radisson Road is a county road. The developer will need to obtain authorization from the County for the proposed access onto Radisson Road and construct any/all improvements as outlined in the development review of Anoka County's plat review comments.

Easements/Right-of-way/Permits

The developer will need to obtain all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Strategic Plan Relationship

The subject site is part of the 105th Redevelopment area and has been identified in the Growth Management section of the Strategic Plan.

Board/Commission Review

The Planning Commission voted unanimously to approve the preliminary plat. The Planning Commission does not review final plats.

Financial Impact

Park dedication is being waived for the plat as part of the City's financial commitment to the project that was approved on March 20, 2023. If park dedication was paid in 2023, the amount paid would be \$26,112 (\$8,704/acre).

Public Outreach/Input

Notices of a public hearing on the preliminary plat were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the city website.
4. Posted (sign) on the property with contact information for the Planning Department.

Notifications are not required for final plats.

Staff Recommendation

By motion, adopt the Resolution.

Attachment List

1. Zoning and Location Map
2. Final Plat



City of Blaine

Signature Copy

Resolution: RES 23-99

Resolution for Final Plat Approval to Create Two Lots to be Known as National Sports Village at 2030 105th Avenue NE. South Side Entertainment District (105th Blaine Business Park, LLC) (Case File No. 23-0053/SAS)

WHEREAS, an application has been filed by 105th Blaine Business Park, LLC, Case File No. 23-0032 for a preliminary plat known as National Sports Village; and

WHEREAS, said case involves the division of land in Anoka County, Minnesota, described as follows:

The Northeast Quarter of the Southwest Quarter of Section 21, Township 31, Range 23, EXCEPT that part of the Northeast Quarter of the Southwest Quarter of Section 21, Township 31, Range 23 lying northerly of the northerly right-of-way line of 105th Avenue Northeast and lying westerly of the westerly right-of-way line of Anoka County Right of Way Plat No. 62, Anoka County, Minnesota.

Abstract Property

WHEREAS, the Blaine City Council granted preliminary plat approval on May 1, 2023, subject to the conditions as contained in Blaine City Council Resolution No. 23-81; and

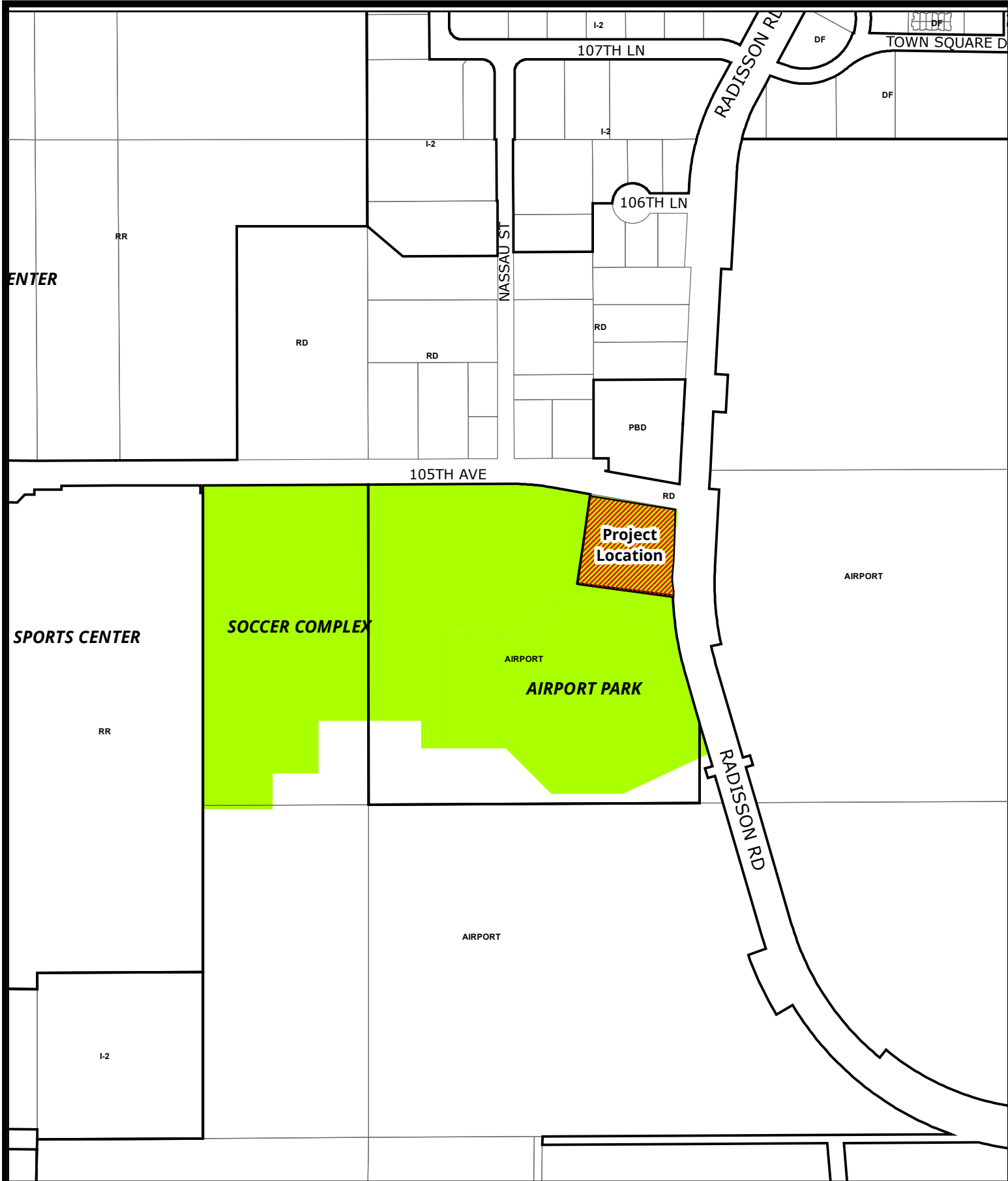
WHEREAS, the final plat is in general conformance with the approved preliminary plat.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that final plat approval for National Sports Village per Section 75-33 of the subdivision regulations is hereby granted subject to the listed conditions.

NOW, THEREFORE, BE IT FURTHER RESOLVED The Mayor, City Clerk and City Manager are hereby authorized to execute any and all necessary documents, agreement and releases related to the approval, recording or administration of National Sports Village.

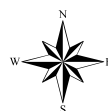
1. The developer is responsible for recording the plat mylars with Anoka County. Proof of recording must be provided to the City prior to issuance of building permits.
2. Execution and recording of a Development Agreement, which sets forth in greater detail the plat conditions as well as other responsibilities for the development of this plat.

PASSED by the City Council of the City of Blaine this 20th day of June, 2023.



Case File No. 23-0053 National Sports Village

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180



SOUTH SIDE ENTERTAINMENT DISTRICT

CITY OF BLAINE
COUNTY OF ANOKA
SEC. 21, T. 31, R. 23

KNOW ALL PERSONS BY THESE PRESENTS: That Minneapolis–Saint Paul Metropolitan Airports Commission, a public corporation, State of Minnesota, owner of the following described property:

The Northeast Quarter of the Southwest Quarter of Section 21, Township 31, Range 23, EXCEPT that part of the Northeast Quarter of the Southwest Quarter of Section 21, Township 31, Range 23 lying northerly of the northerly right-of-way line of 105th Avenue Northeast and lying westerly of the westerly right-of-way line of Anoka County Right of Way Plat No. 62, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as SOUTH SIDE ENTERTAINMENT DISTRICT and does hereby dedicate to the public for public use the public way and Drainage and Utility easements and also dedicating to the County of Anoka the right of access onto County State Aid Highway No. 52 as shown on this plat.

In witness whereof said Minneapolis–Saint Paul Metropolitan Airports Commission, a public corporation, State of Minnesota, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

SIGNED: Minneapolis–Saint Paul Metropolitan Airports Commission, a public corporation

_____, as _____

Print Name

STATE OF MINNESOTA

COUNTY OF _____

This instrument was acknowledged before me on ____ day of _____, 20__ by _____, and _____, of Minneapolis–Saint Paul Metropolitan Airports Commission, a public corporation, State of Minnesota.

(Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I, Leonard F. Carlson, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Leonard F. Carlson, Licensed Land Surveyor
Minnesota License No. 44890

STATE OF MINNESOTA

COUNTY OF _____

This instrument was acknowledged before me this ____ day of _____, 20__ by Leonard F. Carlson.

(Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF BLAINE, MINNESOTA

This plat of SOUTH SIDE ENTERTAINMENT DISTRICT was approved and accepted by the City Council of the City of Blaine, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Blaine, Minnesota

By: _____, Mayor By: _____, Clerk

ANOKA COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20__.

David M. Zieglmeier
Anoka County Surveyor

ANOKA COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

Property Tax Administrator

By _____, Deputy

ANOKA COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

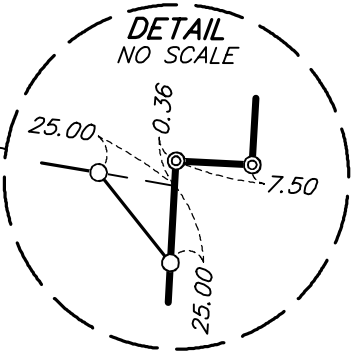
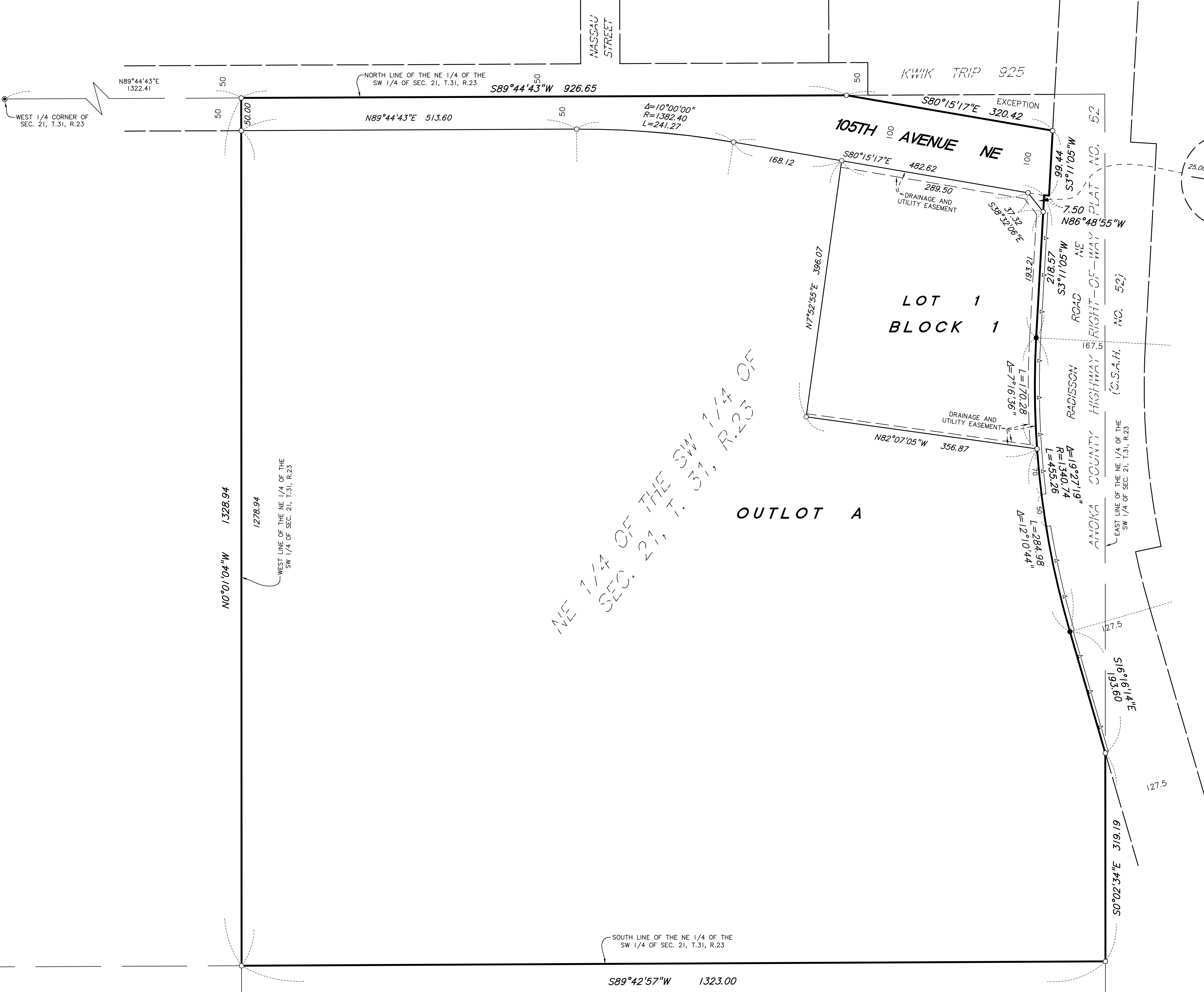
I hereby certify that this plat of SOUTH SIDE ENTERTAINMENT DISTRICT was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, at ____ o'clock ____M. and was duly recorded as Document Number _____.

County Recorder/Registrar of Titles

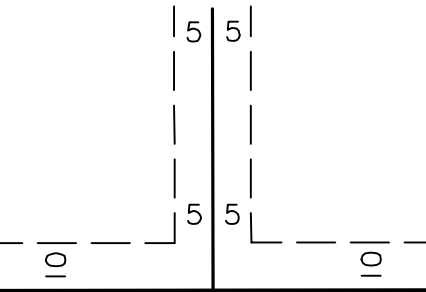
By _____, Deputy

SOUTH SIDE ENTERTAINMENT DISTRICT

CITY OF BLAINE
COUNTY OF ANOKA
SEC. 21, T. 31, R. 23

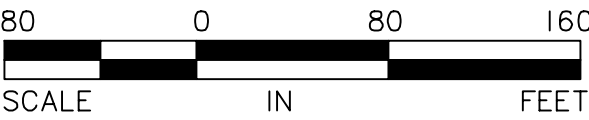


DRAINAGE AND UTILITY
EASEMENTS ARE SHOWN THUS:
NOT TO SCALE



- Denotes 1/2 inch iron pipe monument set marked with P.L.S. No. 44890
- ⊗ Denotes set mag nail with brass disc stamped P.L.S. No. 44890
- Denotes 3 inch Anoka County survey disk
- ▲— Denotes Right of Access dedicated to Anoka County

FOR THE PURPOSES OF THIS
PLAT THE EAST LINE OF THE
NE 1/4 OF THE SW 1/4 OF
SEC. 21, T. 31, R. 23 IS
ASSUMED TO BEAR S0°02'34"E



SUNDE
LAND SURVEYING



City of Blaine Staff Report

File Number: 2023-238

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: - Alison Bong, Deputy Finance Director

Agenda Item # 8.4

Notifying League of Minnesota Cities Insurance Trust That Monetary Limits on Tort Liability are Not Waived

Executive Summary

The city's decision to waive or not waive the statutory tort limits must be made annually at the time of policy renewal. Historically, the City has elected not to waive the statutory tort limits.

Background

The city's decision to waive or not waive the statutory tort limits must be made annually at the time of policy renewal. Historically, the City has elected not to waive the statutory tort limits.

LMCIT makes it possible for cities to obtain excess coverage without waiving the statutory liability limit of \$500,000 per person, \$1,500,000 per occurrence. For cities that choose not to waive the statutory limits, the city's liability is limited by the statute to no more than \$500,000 per claimant and \$1.5 million per occurrence for tort claims. The LMCIT's higher coverage limits would only apply to those types of claims that aren't covered by the statutory limits. Alternately, cities may choose to waive the statutory liability limits. Under this option, the higher coverage limits would be available for all claims, including claims that otherwise would have been limited by the statutory liability limits.

LMCIT offers excess liability (umbrella coverage) options in the amounts of \$1 million to \$5 million. To purchase the umbrella coverage under the League Program, city councils must take action to either waive or not waive statutory limits.

Staff regularly review alternatives with the City Attorney, City's risk consultant, and the City's Insurance Agent. Staff feels that the liability limits under M.S. 466.04 should not be waived. If the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply (as opposed to being able to recover up to the standard limit of \$2 million if city waived the statutory limits). Also, the total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. As long as Blaine does not waive these limits as staff proposes, these statutory tort limits would apply regardless of whether or not the City purchases the optional excess liability coverage.

Additionally, this excess liability coverage would provide coverage in the following areas where statutory limits do not apply:

- Liability under the federal civil rights act. This includes Section 1983, the American's with Disabilities Act.
- Certain types of liability that the City may assume contractually, which occurs when a member agrees in contract to defend and indemnify a private party.
- Liability for actions in another state, i.e., by a City official attending a conference, or under a mutual aid agreement with a political subdivision across state borders.
- Liability for zoning action under an inverse condemnation "taking" theory.

In a case where the EDA is named a covered party on the City's insurance, the claimant might be able to get a ruling that the EDA and City are two separate political subdivisions and receive a maximum settlement for both.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision, nor are claims made at the Federal level where Minnesota statutory limits would not otherwise apply.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Staff recommend that the Council, by motion, not waive the statutory tort limits established by Minnesota Statute 466.04.

Attachment List

None



City of Blaine

Signature Copy

Resolution:

Notifying League of Minnesota Cities Insurance Trust That Monetary Limits on Tort Liability are Not Waived



City of Blaine

Signature Copy
Ordinance:

Notifying League of Minnesota Cities Insurance Trust That Monetary Limits on Tort Liability are Not Waived



City of Blaine Staff Report

File Number: 2023-249

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: -

Agenda Item # 8.5

Consider Special Event for Eid Prayer Service Located at the National Sports Center June 28, 2023

Executive Summary

The council is being asked to approve a special event license for an Eid prayer service. This license will allow for a special event located at the National Sports Center, 1700 105th Avenue NE.

Background

Feysal Ahmed Nure has filed an application to hold an Eid prayer service at the National Sports Center on Fields 13, 14, 15 & 16. The applicant has deposited with the City a \$100 license fee and submitted a current certificate of insurance with the City as additional insured. A background check for Feysal Ahmed Nure was completed by the Police Department and found no reason to deny the license. The applicant has issued a check in the amount of \$250 as a deposit. Parking will be available on numerous lots adjacent to the requested fields. The applicant has applied to have 2 uniformed police officers on site for traffic control or any other needs that may arise.

City and safety services staff met to review the applicant and make event recommendations. The event is to be operated consistently with the event descriptions made as part of this application. The event will start at 7:30AM and end at 9:30AM. The applicant shall operate the event consistent with City codes and State statutes. Any additional conditions will be included on the final license document and communicated to the applicant. The applicant will place sound equipment to have amplified sound face towards the commercial business, not the residential neighborhood. In addition, staff will work to communicate event information to the public through its social media avenues.

Strategic Plan Relationship

Board/Commission Review

N/A

Financial Impact

Issuance of the license, including background investigation, are included in the license fee adopted by City Council.

Public Outreach/Input

As required by Code, all applications shall be accompanied by the written consent of 60 percent of property owners or tenants (if the property is not owner-occupied) of property adjacent to the portion of the public street, sidewalk, alley, or property sought to be used for the special event. In addition, staff will work to communicate event information to the public through its social media avenues.

Staff Recommendation

By motion, approve the special event license with the above recommendations.

Attachment List

1. Map of National Sports Center Fields



City of Blaine Staff Report

File Number: 2023-250

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: -

Agenda Item # 8.6

Approve Remaining 2023-2024 Liquor License Renewals

Executive Summary

Council is asked to approve the 2023-2024 liquor license renewals. These licenses will allow establishments to sell and serve alcoholic beverages.

Background

Some liquor license renewals were still outstanding but application materials have been submitted and are eligible for approval. Each applicant has met the license fee requirement. Upon completion of all other code requirements including liquor liability insurance, correction of any outstanding fire or building code violations, and payment of any delinquent taxes, assessments and utility charges, the 2023/2024 liquor licenses will be issued. Staff has confirmed there are no outstanding concerns regarding restaurant licensing with Anoka County Community Health and Environmental Services Department.

Strategic Plan Relationship

This item relates to the Growth Management strategic priority in the 2020-2023 strategic plan by providing additional opportunities for businesses to thrive while ensuring safe practices are employed.

Board/Commission Review

N/A

Financial Impact

Issuance of the license, including inspections, are included in the license fee adopted by city council.

Public Outreach/Input

No public notice is required for this license type.

Staff Recommendation

By motion, approve the remaining 2023-2024 liquor license renewals as presented.

Attachment List

1. 2023 2024 Liquor License Renewal Attachment June 20

Pending 2023/2024 Liquor License Renewals

On Sale Intoxicating and Sunday

Best Taste of Pho Saigon
Blainbrook Entertainment Center
Brook Hall - Blainebrook
Pal Mar Mexican
UMI Sushi & Hibachi

3.2% Off Sale

Speedway 4311
Speedway 4321
Speedway 4445
Speedway 7020



City of Blaine Staff Report

File Number: 2023-255

Agenda Date

June 20, 2023

Status

In Control

City Council

File Type

Motion

Approval of Consent Agenda: -

Agenda Item # 8.7

Approve a Temporary On-Sale Intoxicating Liquor License for Sgt. John Rice VFW at the VFW, 1374 19th Avenue NE

Executive Summary

Council is being asked to approve a temporary on-sale intoxicating liquor license for the VFW's July 4th celebration.

Background

Aaron Niznik, Sgt. John Rice VFW, has submitted a special event application to hold a one-day July 4th celebration at the Blaine VFW on July 4, 2023, from 12PM until 8PM. The event will include music, outdoor grilling, and alcohol service, which requires approval of a temporary liquor license. The applicant has submitted all required documents for the liquor license, including a certificate of liability insurance naming the City as additional insured. Approximately 150 people are expected to attend the event.

Strategic Plan Relationship

This action relates to all aspects of the strategic plan by providing opportunities for public events and gatherings.

Board/Commission Review

N/A

Financial Impact

License fees established by the Council cover costs of license review and issuance.

Public Outreach/Input

Staff Recommendation

By motion, approve a temporary on-sale intoxicating liquor license for Sgt. John Rice VFW, 1374 109th Avenue NE for July 4, 2023.

Attachment List

None



City of Blaine Staff Report

File Number: 2023-253

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Motion

7:00 PM - Public Hearing and Items Published for a Certain Time -

Agenda Item # 9.1

Approve an On-Sale Wine and 3.2 Percent Malt Liquor Licenses for JAC LLC dba Carol's Restaurant, 11888 Aberdeen Street NE

Executive Summary

Council is being asked to approve an on-sale wine and 3.2 malt liquor licenses for JAC LLC dba Carol's Restaurant, 11888 Aberdeen Street NE to allow the ability to serve beer and wine.

Background

A public hearing is required prior to the approval of liquor licenses in the City.

Jacqueline Smith-Carlson, Alyssa Birdsdall and Courtney Birdsdall have submitted applications for on-sale wine and 3.2 malt liquor licenses for Carol's Restaurant. The current owners are retiring and selling the restaurant to family members. The applicants have paid the required license fees, forms and documents, and if approved, the wine license will allow the applicants to serve strong beer as well. Issuance of the licenses is contingent upon receipt of the certificate of insurance, lease agreement, employee training policy, successful background investigation, and Anoka County food and beverage license.

The background investigation is currently in progress for the applicant and the onsite responsible parties. The liquor licenses, if approved, would be valid from July 1, 2023 - June 30, 2024. All required information will be submitted to the State's alcohol and gambling enforcement division upon approval of the licenses by the Council.

Strategic Plan Relationship

This license approval relates to both financial sustainability and growth management priorities in the strategic plan by attracting new businesses to the city.

Board/Commission Review

N/A

Financial Impact

Liquor license fees, adopted annually by city council, provides sufficient funding for review and issuance of the licenses as well as compliance checks and any other necessary license monitoring/enforcement.

Public Outreach/Input

Notice of public hearing was published in *Blaine/Spring Lake Park/Columbia Heights/Fridley Life* and on the city's website as required by city code. No feedback was received by the Clerk's Office.

Staff Recommendation

Hold a public hearing to receive input and by motion approve the on-sale wine and 3.2 percent malt liquor licenses for JAC LLC dba Carol's Restaurant.

Attachment List

None



City of Blaine Staff Report

File Number: RES 23-93

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Resolution

Development Business - Sheila Sellman, City Planner

Agenda Item # 10.1

Resolution Granting a Conditional Use Permit for Outside Storage and Multiple Buildings on One Lot in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

Executive Summary

The applicant is proposing a contractor's yard with outside storage of equipment and materials. The conditional use permit is for outside storage and multiple buildings on a lot. Staff recommends approval with conditions.

Background

Planning Commission Public Hearing	05/09/23
City Council (Conditional Use Permit - Tabled)	06/05/23
City Council (Conditional Use Permit)	06/20/23
Action Deadline (60 days)	05/30/23
Action Deadline (Extended by City)	07/29/23

Staff report prepared by Elizabeth Showalter, Community Development Specialist, and Teresa Barnes, Project Engineer

Fence

This application was considered at the June 5, 2023 meeting and was tabled to allow for greater discussion on the required fence.

Staff recommended conditions to include construction of a fence immediately adjacent to the outside storage yard. Staff recommends this condition to prevent the expansion of outside storage beyond the approved area. Staff have found that without some sort of barrier, outside storage tends to grow over time and encroach into buffers, natural areas, and stormwater treatment areas. Encroachment is always a concern for outside storage, but in this case a large portion of the yard is gravel instead of asphalt to accommodate tracked equipment, which provides a less clear delineation of the storage area, posing a greater risk of encroachment. While this is not a requirement of the code, this is best practice. The Council may elect to modify the conditions of approval to remove this requirement.

The applicant has expressed that they prefer to connect to the fence on the neighboring property and not construct a fence immediately adjacent to the outside storage yard. The applicant expressed that staff's proposed fence location would impede access to the stormwater ponds for maintenance and they also would like to plow snow into the ponds. The ponds will require maintenance, but that can be achieved without leaving the whole area open with the installation of gates, or accessing the ponds from the outside of the fenced area. Plowing snow into the stormwater ponds is not prohibited by the City or the watershed district, although the City does prohibit plowing snow into public ponds due to the increase in maintenance resulting from snow storage. The Minnesota Stormwater Manual indicates that snow should not be stored in stormwater treatment practices.

The applicant was advised that their request should include a description of how they propose to design the site in a manner to avoid outside storage encroachment into the buffers, but the submitted narrative did not address that. For example, curbing of the outside storage area would provide a more clear delineation of the outside storage area than the gravel yard.

The Council may choose to:

1. Approve the resolution with the staff recommended conditions (fence immediately adjacent to outside storage area).
2. Approve the resolution with the removal of the requirement for fencing adjacent to the outside storage yard. Any fencing located near the western property line shall be PVC coated chain link, or equivalent. Fencing in other areas may be a traditional chain link.
3. Approve the resolution with a revised condition:
 - A six-foot tall fence or B12-6 concrete curb shall be located around the outside storage area. Any fencing on the western side of the property shall be PVC coated chain link. Fencing or curbing shall be immediately adjacent to the outside storage area and shall delineate the boundary between the outside storage area and the stormwater ponding areas.

A map is included in the attachments showing staff's recommendation and the owners' preference.

Zoning

The property is zoned I-2 Heavy Industrial and is guided Heavy Industrial in the comprehensive plan.

Surrounding Zoning and Uses

The property is located on Naples Street and is adjacent to other heavy industrial uses including Central Transport (truck terminal) to the south, and ADHUE Graphics to the north. The adjacent uses across Naples Street are an asphalt plant and the SKB transfer station. To the east, there is a large wetland complex located between the heavy industrial uses on Naples Street and the business park on Pheasant Ridge Drive, which is a high-finished light industrial/office park.

Existing Conditions

The property has an existing tree service operated out of a home located on the property and some other small buildings. There are also many vehicles stored on the property, most of which are junk cars. Metro Tree has occupied the property since the early 1990s.

History

In 1992, the owner of the property requested a conditional use permit to operate Metro Tree out of a legal nonconforming residential property (zoned Light Industrial at the time). That CUP was denied on January 7, 1993. Staff has not been able determine whether any code enforcement action was taken following that denial

or why the business was allowed to remain.

Evaluation of Request

Site Plan

The property is divided by a ditch that runs east/west through the property. The applicant is only proposing development on the southern half of the property, with the northern half remaining unchanged. The applicant is proposing a 15,000 square foot office/shop building and an 8,000 square foot warehouse, with the potential to add an additional warehouse on the south side of the property in the future. The remaining upland area, approximately 11 acres, in the southern half is proposed for outside storage of equipment and materials, including an area for concrete crushing. Typically, outside storage areas are required to be paved with asphalt or concrete. In this case, as a significant portion of the site will be used for storage of tracked equipment (which will destroy concrete or asphalt quickly), gravel has been proposed for those areas.

The following setbacks apply:

- Front - 40 feet (building)/25 feet (parking)
- Side - 15 feet (building)/10 feet (parking)
- Rear - 20 feet (building)/10 feet (parking)

All required setbacks are being met.

A fence is proposed to surround the developed portion of the property. The fence along Naples Street must be a black PVC coated chain link, as has been required of other properties along Naples Street. The remaining fencing may be uncoated chain link if desired. A condition has been included that the fence must be located between the outside storage area and the stormwater ponds to prevent encroachment of storage into those areas. The applicant is requesting that the fence not be required to be located between the pond and outside storage yard. Their narrative is attached, which cites access to the ponds as the reason for the alternative location. The narrative does not provide any alternative measures to be taken to contain the outside storage. The applicant is permitted to install gates in the fence to provide for access to the ponds for maintenance. If the Council wishes to allow the fence location as proposed by the applicant, condition 2 may be revised.

A minimum building area of 20,000 square feet is required for any property with outside storage greater than 1 acre in area. The applicant is proposing a 15,000 square foot building and an 8,000 square foot building, which meet that requirement when the square footage is combined. A condition of approval requires that 20,000 square feet of building must be completed prior to occupancy.

Architecture

The office/shop building is proposed to be constructed of precast concrete. The concrete is proposed to have reveals to provide texture and will be painted two different shades of gray with some orange on the front elevation. Orange metal flashing is proposed across the whole western (front) elevation and carries over to the western portion of the north and south walls.

The cold storage building is proposed to be constructed primarily with metal panels with some masonry on each side. It meets the requirements for building materials in the I-2 district with no more than 70% of any side of the building being faced with metal.

Landscaping

Landscaping quantities were calculated using the building footprints for the two buildings proposed at this time and the perimeter of the portion of the property south of the ditch. The following landscaping quantities are required:

- 34 overstory trees
- 17 conifer trees
- 17 ornamental trees
- 114 shrubs

The applicant has provided a landscape plan that does not meet these requirements. Additionally, the landscape plan provided has very little diversity in species (with one overstory tree, one ornamental tree, one conifer tree, and two shrubs proposed) and the trees are located on the edges of the project, providing very little screening of the outside storage. The conditions of approval require the landscaping quantities to be increased to the required number, a minimum of three overstory species, two conifer species, two ornamental species, and three shrub species, and require that at least 20 of the overstory trees be planted in the area between the front property line and the parking lot, evenly distributed throughout that area.

Tree Preservation

The applicant proposes to remove 294 trees greater than 8 inches in diameter, 34 of which are dead or substantially damaged or decaying, resulting in 260 significant trees being removed. One to one tree replacement is required for each significant tree removed, up to 8 trees per disturbed acre. Approximately 18 acres are proposed to be disturbed, which results in a maximum tree replacement requirement of 144 trees. The applicant will receive credit for the 51 overstory and conifer trees required by the landscaping plan. An additional 93 trees must either be planted on the property or replaced through payment to the city reforestation account at the rate in the approved fee schedule at the time of the building permit issuance. Tree replacement is currently \$400 per tree, which would result in a total payment of \$37,200 if the 93 trees were all replaced through payment in 2023.

Grading/Storm Drainage

The developer is proposing to grade the entire site as shown on the RCWD and city approved grading, drainage, erosion protection and sediment control plans prepared by the Developer's engineer. The plans include existing drainage patterns (contours) with flow arrows, soil boring locations, perimeter site protection, tree preservation, tree clearing limits, custom grading, proposed grading contours, proposed drainage patterns with flow arrows, storm water management, SWPPP information, temporary erosion protection Best Management Practices (BMPs), and temporary sediment control BMPs information for the site. The SWPPP may be included in the construction plan sheet(s) or prepared as a separate document and included in the development construction contract specifications.

The developer will also need to submit construction contract documents that include mass (rough) grading, erosion protection, sediment control, development, utilities, roadway, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.

The grading plan shall provide greater detail on protecting existing trees and providing additional information on adjacent property.

Utilities

The developer will be responsible for Trunk Sanitary Sewer area charges. These charges become due with platting for upland acreage. The 2023 rate for Sanitary Sewer District 6 is \$6,853.00 per upland acre and will be applied to the acreage platted. This phase is proposing to develop 13.7 acres of upland for a total sewer area charge of \$93,886.

Standard water and sanitary sewer access charges (WAC & SAC) become due with each building permit at the rate established at the time the building permit is issued.

Hydrant locations must be reviewed and approved by the Fire Department. Developer shall explore water source for landscape irrigation systems installed throughout the development including the possible use of created ponds or storm water reuse.

Wetlands/Watershed/FEMA

The plat will need to provide for a protective buffer strip of natural vegetation at least 15-feet in width (25-feet is preferred) and shall surround all wetlands. This buffer strip shall be placed in easement.

The developer will need to submit the project to Rice Creek Watershed District (RCWD). Review, approval and permits are required prior to city plan approval and start of site work.

The development shall indicate that all structures are protected from flooding by processing a Letter of Map Change with FEMA prior to issuance of building permits within the unnumbered A-Zone on the FEMA flood map. Developer shall provide all FEMA paperwork and structure as-built surveys to property owner. Developer is responsible for following through with FEMA (as necessary) to receive final documents, and to provide those documents to the property owner.

Access/Street Design/Sidewalks/Trails

The development is proposing to gain/provide access from two access drives to Naples Street NE as shown on the construction drawing set.

Easements/Right-of-way/Permits

The developer will need to obtain all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Conditional Use Permit

A city exercises “quasi-judicial” authority when considering a CUP application. This means the city’s role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards.

Section 27.04 Criteria for granting conditional use permits: The Blaine City Council shall consider the advice and recommendations of the Planning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Council shall consider the following findings where applicable.

1. The use shall not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
 - The use will not create additional burden on public facilities or utilities. Naples Street is used by other heavy industrial users with significant truck and heavy equipment traffic and the proposed use is consistent with the other users of Naples Street.
2. The use will be located, designed, maintained, and operated to be compatible with adjoining properties and the existing or intended character of the zoning district.
 - The property is located on Naples Street adjacent to other heavy industrial uses. Many nearby properties have outside storage.
3. The use shall have an appearance that will not have an adverse effect upon adjacent properties.
 - With the required changes to the landscaping plan, the appearance will not have an adverse effect upon adjacent properties.
4. The use, in the opinion of the City Council, shall be reasonably related to the overall needs of the City and to the existing land use.

5. The use shall be consistent with the purposes of the zoning code and purposes of the zoning district in which the applicant intends to locate the proposed use.
 - The purpose of the I-2 zoning district is to allow for heavy industrial uses with a need for outside storage. This is consistent with the proposed use.
6. The use shall not be in conflict with the comprehensive plan of the City.
 - The use is consistent with the comprehensive plan.
7. The use will not cause traffic hazards or congestion.
 - The limitations on occupancy will prevent any additional traffic hazard or congestion.
8. The use shall have adequate utilities, access roads, drainage and necessary facilities.
 - The proposed structure is served with the required utility services, adequate roadway infrastructure and necessary drainage facilities to service the proposed uses.

Attachment List:

Zoning and Location Map

Fence graphics

Narrative

Building Elevations

Site Plan

Grading Plan

Utility Plan

Landscape Plan

Unapproved Planning Commission Minutes 5/9/23

Request for Alternative Fence Location

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the conditional use permit. There were no comments at the public hearing.

Financial Impact

Not applicable.

Public Outreach/Input

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.
4. Posted (sign) on the property with contact information for the Planning Department.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. Attachments

2. Unapproved PC Minutes 05/09/23
3. Request for Alternative Fence Location



City of Blaine

Signature Copy

Resolution: RES 23-93

Resolution Granting a Conditional Use Permit for Outside Storage and Multiple Buildings on One Lot in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

WHEREAS, an application has been filed by Straus Michael J as Conditional Use Permit Case File No. 23-0020 for Park Construction (Carlson Group LLC); and

WHEREAS, said case involves the property described as follows:

The East One-half of the Southwest Quarter of the Southwest Quarter (E1/2 of SW1/4 of SW1/4) of Section Twenty-three (23), Township Thirty-one (31), Range Twenty-three (23). Said parcel consisting of Twenty (20) acres, more or less.

WHEREAS, the Blaine Planning Commission held a public hearing on May 9, 2023, and recommended approval regarding said Conditional Use Permit; and

WHEREAS, the Blaine City Council has reviewed said case on June 5, 2023 and June 20, 2023; and

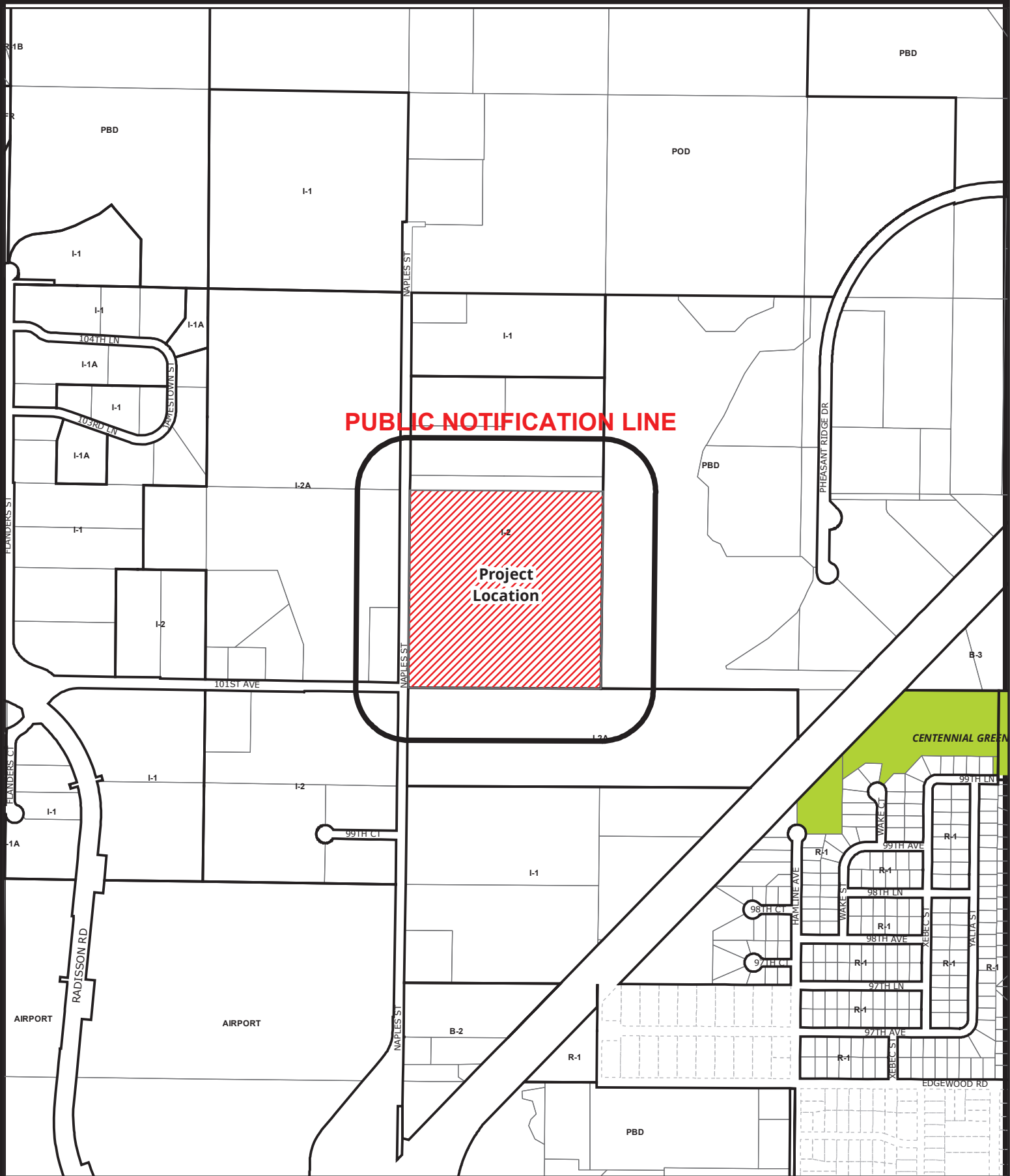
WHEREAS, the criteria identified in Section 27.04 for granting a conditional use permit has been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that a conditional use permit is hereby approved per Section 27.04 and 31.24(h)(g) of the Zoning Ordinance to allow a conditional use permit for outside storage and multiple buildings on one lot in an i-2 (Heavy Industrial) zoning district with the following conditions:

1. The construction of the building and site improvements shall be consistent with the attached building elevations and site plan.
2. A six-foot tall fence shall be located around the outside storage area. Fencing on the western side shall be PVC coated chain link. Fencing shall be immediately adjacent to the outside storage area and shall delineate the boundary between the outside storage area and the stormwater ponding areas.
3. A revised landscape plan must be submitted as part of the administrative site plan approval/building permit. That plan must incorporate the following changes:
 - a. 34 overstory trees required, with a minimum of three species provided and at least 20 of the trees must be located between the front property line and parking lot, evenly distributed throughout that area.
 - b. 17 conifer trees, with a minimum of two species provided
 - c. 17 ornamental trees, with a minimum of two species provided
 - d. 114 shrubs, with a minimum of three species provided
 - e. All disturbed areas shall be sodded, unless located within a stormwater basin.
4. In addition to the required landscaping, 93 trees must be replaced through planting on the property or payment into the city reforestation fund at the rate in effect at the time of issuance of the building permit.

5. Outside storage is limited to aggregate materials such as gravel and soil, construction equipment, and vehicles.
6. Outside storage must be located on the paved or gravel surface.
7. No storage may be taller than 15 feet in height.
8. Semi-trucks are limited to one per dock or bay door.
9. A minimum total building area of 20,000 square feet is required prior to occupancy.

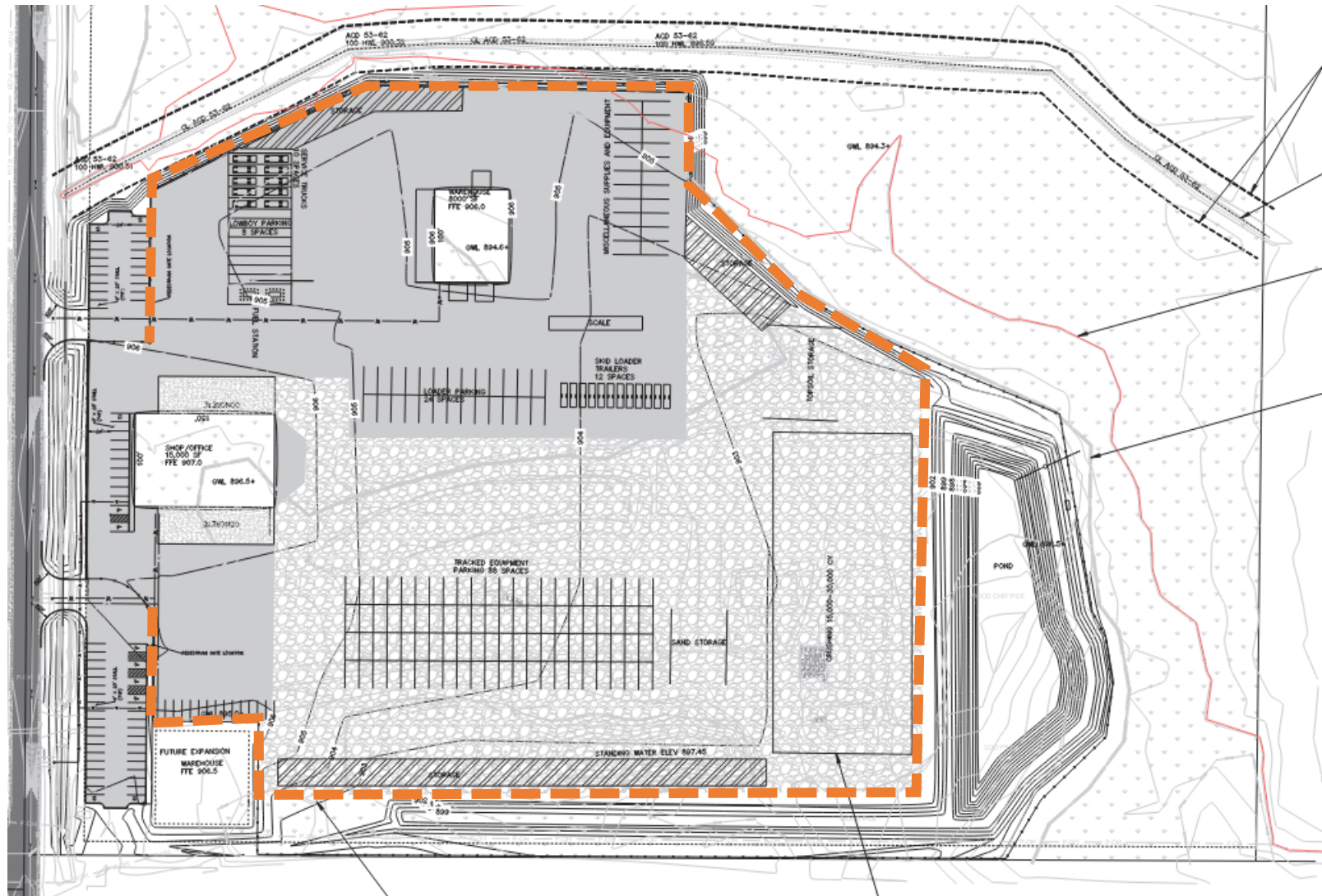
PASSED by the City Council of the City of Blaine this 20th day of June, 2023.

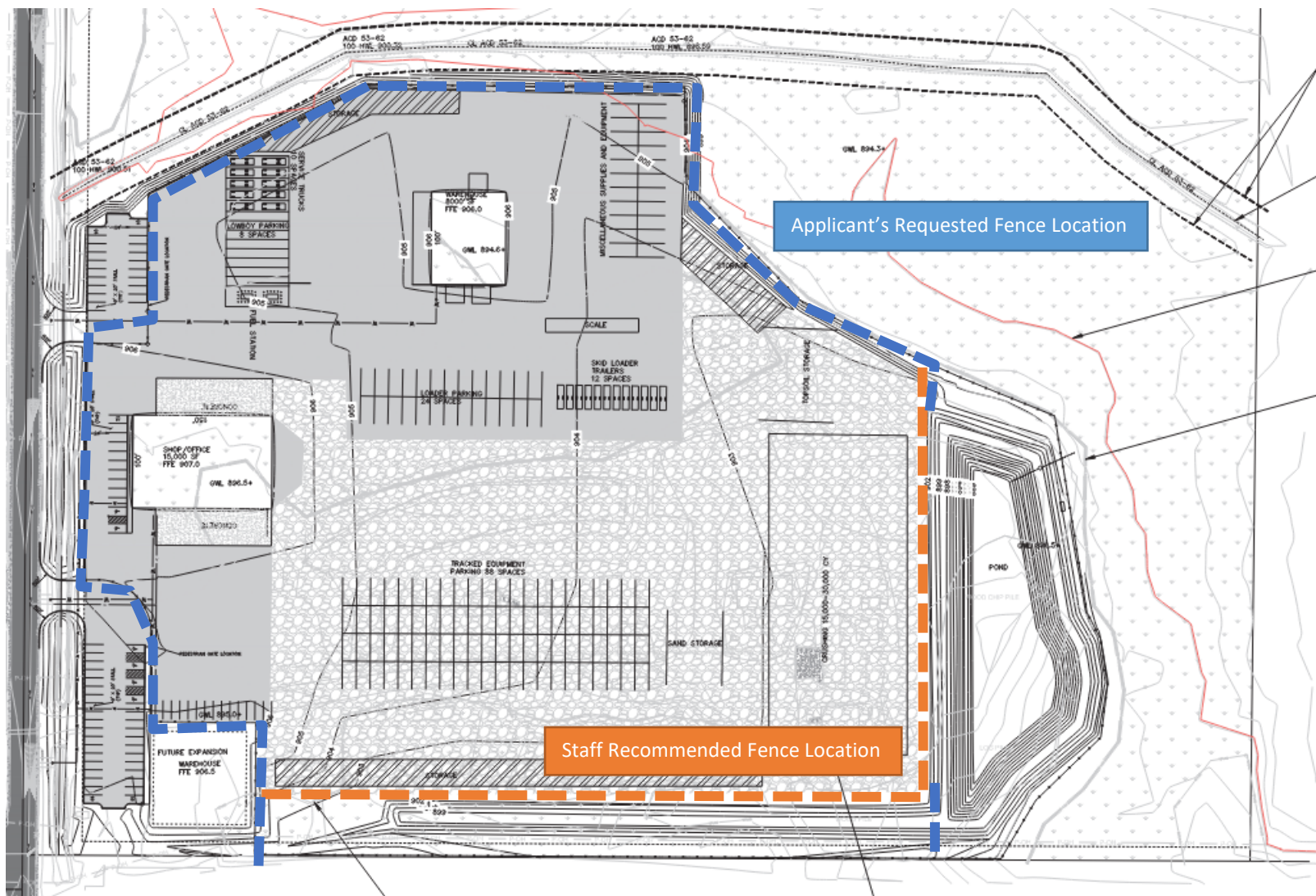


Case File No. 23-0020
Park Construction Company



Staff Recommendation





1. Project title: PARK CONSTRUCTION OFFICE, WAREHOUSE, STORAGE

2. Proposer: Carlson Group LLC

Contact person: Jeff Carlson

Title: President

Address: 11681 St Andrews Circle

City, State, ZIP: Blaine, MN 55449

Phone: 763-286-2686

Fax: NA

Email: jcarlson@parkconstructionco.com

Park Construction Company proposes to build, own, and operate a construction operations facility in Blaine, Anoka County, Minnesota. The twenty-acre project includes an office, warehouse, and storage for equipment owned by Park Construction. A second warehouse will also be constructed in the future. It will also include storage of materials such as soil and crushed rock.

The new proposed construction will introduce a 15,000 sf office/shop and 8,000 sf warehouse building in Phase 1. It will bring about 70 full-time jobs to the area. The office portion of the building will be 2 floors, each 25'x50'. It will have 6 offices, 4 on the main floor and 2 upstairs, and there will be a break room and bathrooms. This office will manage Park's daily routine of trucking operation and mechanics in the shop and for the field operations. The mechanics shop will be 125'x100', consisting of 3 drive through work bays and a drive through wash bay. Lastly, there will be a 25'x30' parts bay. There will also be a storage warehouse, fueling station, concrete crushing area, equipment parking, outdoor storage locations for heavy equipment attachments, pipe, concrete forms, etc. The site has been laid out based on truck turning movements to allow 75' to 90' in length truck and trailer lowboys to be able to maneuver through the site safely and effectively. The yard portion of the site will consist of areas for asphalt millings and for reclaimed gravel, with paved areas to allow rubber tire vehicles parking spaces. The remainder of the yard will consist of gravel for tracked equipment (dozers and excavators) to maneuver and park. In the future, Phase 2 will consist of a 10,000 sf office/warehouse expansion.

Stormwater management will consist of retention ponds, designed to MPCA requirements.

There are 4 older structures that will be demolished and removed according to Minnesota regulations.

Park Construction plans to start construction in spring of 2023, and finish by late fall of 2023.



NOTE:
THE "BASIS OF DESIGN" MATERIALS FOR THE PROJECT ARE LISTED ON THE SCHEDULE ABOVE. SEE SPECIFICATIONS FOR ADDITIONAL MATERIAL INFORMATION AND OTHER APPROVED SUBSTITUTIONS.



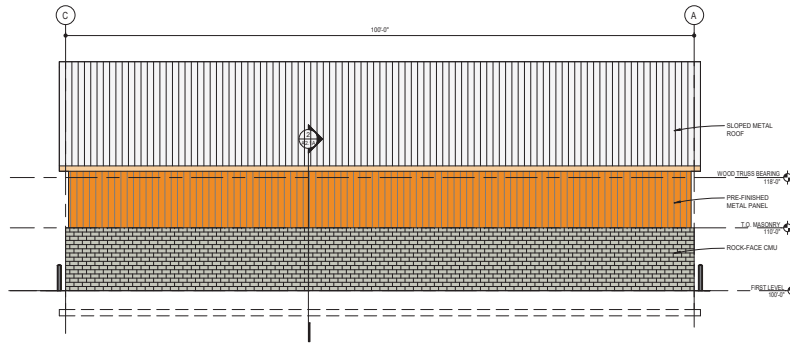
EXTERIOR MATERIAL PERCENTAGES		
MATERIAL	SF	%
CMU	2782	34
METAL	5308	66
TOTAL	8,170	

pope
DESIGN
GROUP

POPE DESIGN GROUP
767 N. EUSTIS STREET, SUITE 190
ST. PAUL, MINNESOTA 55114
651.642.9200
WWW.POPEDESIGN.COM

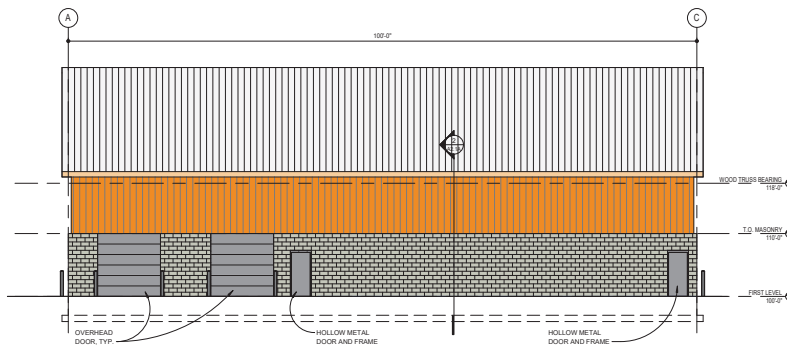
ENGELSMA
CONSTRUCTION
PARK
CONSTRUCTION
- NEW
BUILDING
BLANE, MN

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	989	
METAL	901	
TOTAL	1890	



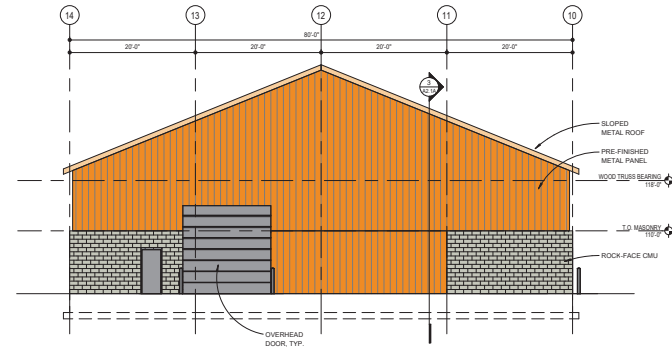
4 EAST BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	989	
METAL	901	
TOTAL	1890	



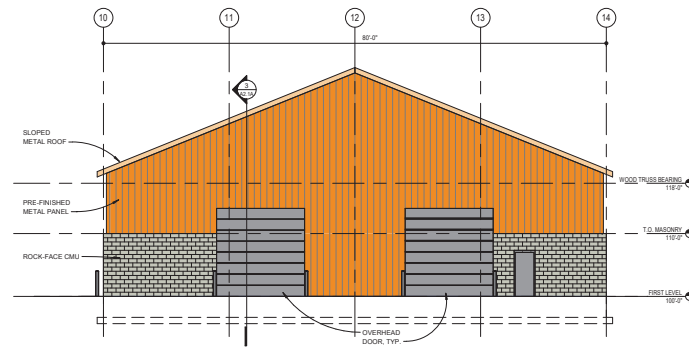
2 WEST BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	402	
METAL	1793	
TOTAL	2195	



3 NORTH BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	402	
METAL	1793	
TOTAL	2195	



1 SOUTH ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR
ELEVATIONS -
WAREHOUSE

ISSUES & REVISIONS	DATE
1 PRECAST & STEEL	02/10/23
2 PERMIT SET	02/17/23

I hereby certify that this plan specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

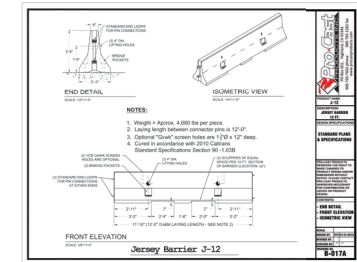
BM
Date: 02-17-2023
Brock Marlinson
Lic. No. 54421

COMMISSION NO: 61643-22125
DRAWN BY: DO
CHECKED BY: BM
SHEET

A3.2

MINN (1/28/20) 22125 Park Construction New Building/Store 22125, Park Construction, A3, Blaine, MN 55421
02/17/23 1:14 PM

○ FIRE HYDRANT
 ○ WATER VALVE
 ○ MANHOLE
 ○ CATCH BASIN
 ⚙ PUMPOUT
 ✨ LIGHT POLE
 — 3 — GUY
 □ TRANSFORMER
 ⚡ ELECTRIC METER
 II TV FEEDSIL
 III TV FEEDSIL FEDESTAL
 ☼ AIR CONDITIONER
 II HAND HOSE
 ○ SEMAPHORE
 II GAS METER
 S SANITARY SEWER
 ST STORM SEWER
 II INTERMEDIUM
 I UNDERGROUND GAS MAIN
 T UNDERGROUND TELEPHONE
 U UNDERGROUND CABLE
 TV UNDERGROUND CABLE T.V.
 DU OVERHEAD UTILITY LINES
 ○ IRON MONUMENT FOUND
 ○ IRON PIPE ELEMENT SET
 ○ EXISTING SPOT MONUMENT
 ○ SIGN BORING
 ○ SIGN
 ☼ DEODOROUS TREE
 ☼ COMPOUND TREE
 ☼ DENOTES TREE AND BRUSH LIMITS
 ☼ DENOTES PROPOSED DRAINAGE ARROW
 (844.05) DENOTES PROPOSED ELEVATION
 ○ C.S. CURB STOP
 ○ C.S. CURN OUT
 ○ C.S. CLEAN OUT
 ○ BARBICIDE GRILL
 ○ AUTO SPRINKLER
 ○ INDUSTRIAL HOOP
 ○ BENCH
 ○ WATER SPOUT
 ○ TRENCH DRAIN
 ○ GROUND LEVEL WELL
 ☼ STORM DRAINSPOT
 ☼ SATELLITE DISH
 II TELEPHONE
 II ELECTRIC FEDESTAL
 II FLAM FLAG
 II GROUND LEVEL WELL
 III WAGON
 II ROOF DRAIN
 II TRANSMISSION TOWER
 II WATER PIPE
 II WELL
 II PROPOSED DRAINAGE ARROW
 844.05 PROPOSED ELEVATION
 — 84.50 — 84.75 — SALT FENCE



HEAVY DUTY PAVEMENT SECTION

2" BIT. WEAR COURSE (MNDOT LV3)
2" BIT. WEAR COURSE (MNDOT LV3)
2" BIT. NON WEAR COURSE (MNDOT LV3)
8" GRAVEL BASE, CL 5
COMPACTED SUBGRADE

6" CONCRETE
8" GRAVEL BASE, CL 5
COMPACTED SUBGRADE

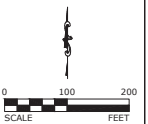
6" RECYCLE GRAVEL

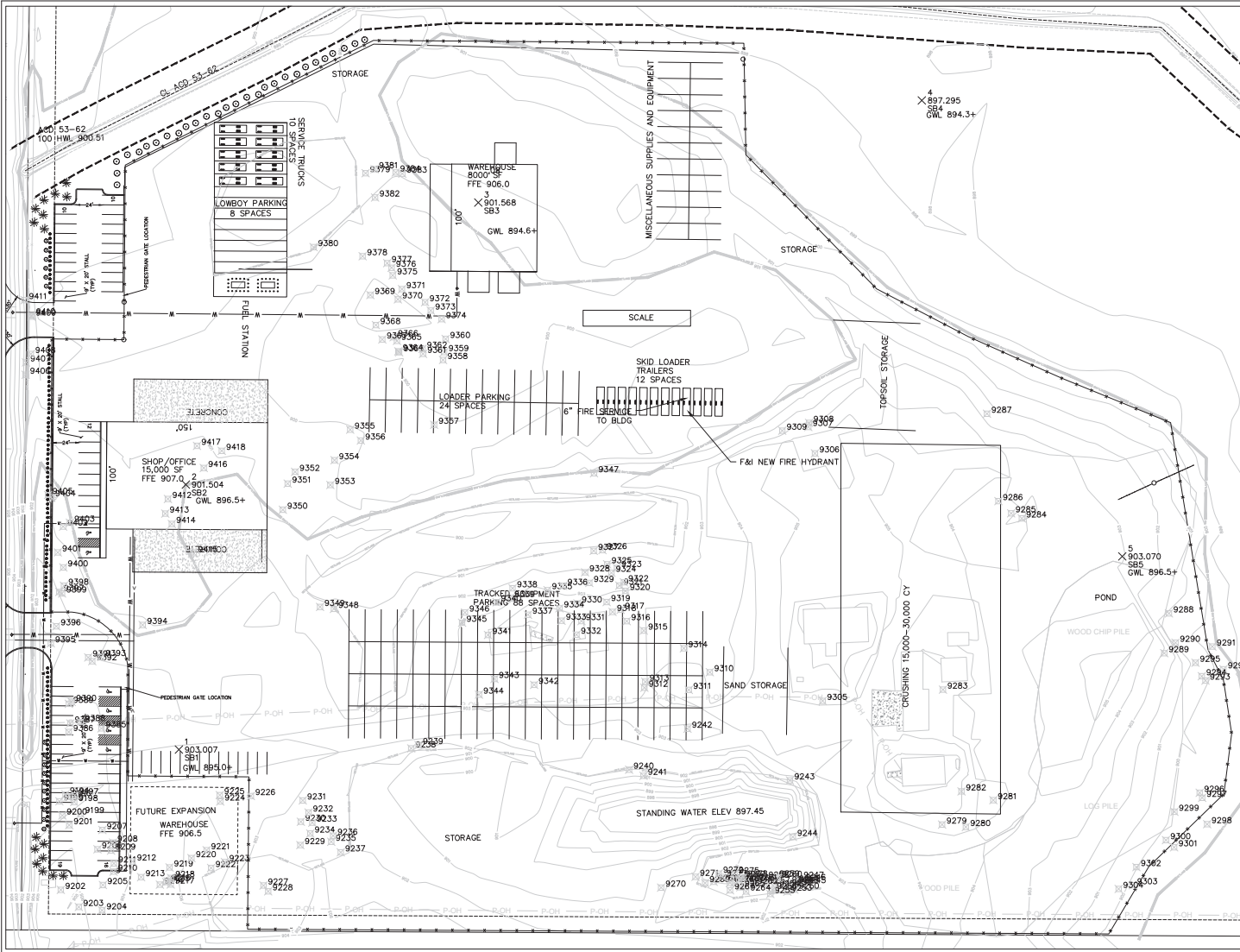
COMPACTED SUBGRADE

JOB NO. 22-40

PRELIMINARY	
KRYSTLE L. BLOCH	
3-31-2023	49893
DATE	LIC. NO.

SITE PLAN

[illegible]



- EROSION CONTROL (AND LANDSCAPING) NOTES:
1. ALL DISTURBED AREAS TO BE SEEDED AND MULCHED, EXCEPT AS NOTED IN NUMBER 8 BELOW.
 2. MULCH TYPE 1 (DISK ANCHORED) IN DISTURBED AREAS OTHER THAN SOD AND INFILTRATION AREA.
 3. SEED MNDOT TYPE 25-151, AT A RATE OF 61 LB/AC.
 4. SEED MNDOT TYPE 33-261, AT A RATE OF 35 LB/AC. USE ON POND BOTTOM AND UP SIDE SLOPES, WHERE IT WILL TRANSITION TO THE 35-221 MIX.
 5. ALL SLOPES STEEPER THAN 4:1, SHALL BE RESTORED WITH SEED AND PROTECTED WITH EROSION CONTROL BLANKET PER MNDOT SPEC. 3885.1
 6. USE BIODEGRADABLE EROSION CONTROL BLANKET ON POND SLOPES. MULCH ON POND BOTTOM.
 7. MINIMIZE SOIL COMPACTION IN SWALES AND POND.
 8. ALL DISTURBED AREAS WITHIN THE RIGHT OF WAY SHALL BE SODDED.
 9. SEE SWPPP FOR TEMPORARY STABILIZATION REQUIREMENTS.
 10. TWO ROWS OF SILT FENCE ALONG WETLAND LINE.

MINIMUM SIZE OF PLANTINGS:
OVERSTORY DECIDUOUS: 2.5" CALIPER
CONIFEROUS: 6FT IN HEIGHT
SHRUBS: 24" POT
ORNAMENTAL TREES: 2" CALIPER

- PLANTING NUMBER REQUIREMENTS:
- TOTAL BUILDING SF (EXCLUDING FUTURE) = 23,000 SF
TOTAL SITE PERIMETER = 3200 LF
- OVERSTORY DECIDUOUS: 1 PER 2000 SF OF BLDG OR 1 PER 100 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/100 = 32 - (32 \times 0.15) = 27.2 = 28$
 - * CONIFEROUS: 1 PER 2000 SF OF BLDG OR 1 PER 200 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/200 = 16 - (16 \times 0.15) = 13.6 = 14$
 - SHRUBS: 1 PER 300 SF OF BLDG OR 1 PER 30 LF OF SITE PERIMETER
 $23,000/300 = 77$
 $3200/30 = 107 - (107 \times 0.15) = 90.95 = 91$
 - ORNAMENTAL TREES: 1 PER 2000 SF OF BLDG OR 1 PER 200 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/200 = 16 - (16 \times 0.15) = 13.6 = 14$
- **PER 33.07 c.s. THESE AMOUNTS CAN BE REDUCED BY 15% DUE TO ZONING DISTRICT (INDUSTRIAL)

TREE INVENTORY
TOTAL SIGNIFICANT CALIPER INCHES LOCATED ON SITE = 3,090"
TOTAL SIGNIFICANT CALIPER INCHES TO BE SAVED = 61"
TOTAL SIGNIFICANT CALIPER INCHES TO BE REMOVED = 3,029"

TREE PROTECTION
TO BE PROVIDED BY SILT FENCE. SEE EROSION CONTROL PLAN

TREE PLANTING NOTES
1. TREE LOCATION SUBJECT TO CHANGE TO AVOID UTILITY CONFLICT.

LANDSCAPING TABLE

SITE SYMBOL	COMMON NAME/SCIENTIFIC NAME	MIN. REQMT.	QTY (EA)
○	HACKBERRY/CELTIS OCCIDENTALIS	2.5" CALIPER	28
•	DOWNY SERVICEBERRY/AMELANCHIER ARBORAE	2" CALIPER	14
●	AMERICAN CRANBERRY BUSH VIBURNUM/VIBURNUM TRILOBUM COMPACTA	24" POT	45
◉	ANTHONY WATERER SPIREA/SPIRACA JAPONICA	24" POT	46
*	BALSAM FIR/ABIES BALSAMICA	6FT HEIGHT	14

BLOCH ENGINEERING
BLOCH ENGINEERING, PLLC
blochengineering.com
32210 XEON ST NW
CAMBRIDGE, MN 55008
krystle@blochengineering.com

JOB NO. 22-40

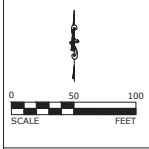
I HEREBY CERTIFY THAT THIS PLAN, PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRELIMINARY
KRISTLE L. BLOCH
3-31-2023
DATE 49893
L.C. NO.

CARLSON LLC PROPERTY
10101 NAPLES ST
BLAINE, MN

LANDSCAPE AND
TREE PRESERVATION PLAN

REVISIONS	NO.	DATE	BY	DESCRIPTION



Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9194	11	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9195	8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9196	9	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9197	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9198	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9199	9	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9200	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9201	11	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9202	25.21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	90% dead	REMOVE
9203	12	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		SAVE
9204	14.9	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		SAVE
9205	25.16	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9206	27	White Oak	<i>Quercus alba</i>		REMOVE
9207	16	White Oak	<i>Quercus alba</i>	95% dead	REMOVE
9208	24	Bur Oak	<i>Quercus macrocarpa</i>	dead	REMOVE
9209	15	White Oak	<i>Quercus alba</i>		REMOVE
9210	21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9211	24	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9212	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9213	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9214	8	White Oak	<i>Quercus alba</i>		REMOVE
9215	13	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9216	14	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9217	20.18	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9218	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9219	11	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9220	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9221	15	Quaking Aspen	<i>Populus tremuloides</i>	in decline, decay along trunk	REMOVE
9222	11	Bur Oak	<i>Quercus macrocarpa</i>		REMOVE
9223	16	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9224	26	White Oak	<i>Quercus alba</i>		REMOVE
9225	32	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9226	23.22	White Oak	<i>Quercus alba</i>	hollow at base	REMOVE
9227	18	Canada Chokecherry	<i>Prunus virginiana</i>		SAVE
9228	8	Canada Chokecherry	<i>Prunus virginiana</i>		SAVE
9229	9	Black Cherry	<i>Prunus serotina</i>		REMOVE
9230	8	Black Cherry	<i>Prunus serotina</i>		REMOVE
9231	12	Black Cherry	<i>Prunus serotina</i>		REMOVE
9232	10	White Oak	<i>Quercus alba</i>		REMOVE
9233	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9234	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9235	8	Black Cherry	<i>Prunus serotina</i>		REMOVE
9236	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9237	20	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9238	21	Willow	<i>Salix</i> sp.		REMOVE
9239	20	Willow	<i>Salix</i> sp.		REMOVE
9240	19.17, 17.16	Willow	<i>Salix</i> sp.		REMOVE
9241	20	Willow	<i>Salix</i> sp.		REMOVE
9242	15	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9243	28	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9244	40.36	Willow	<i>Salix</i> sp.	40" is toppled	REMOVE
9245	12	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9246	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9247	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9248	10	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9249	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9250	11	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9251	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9252	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9253	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9254	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9255	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9256	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9257	10	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9258	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9259	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9260	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9261	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9262	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9263	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9264	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9265	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9266	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9267	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9268	17	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9269	18	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9270	25	Willow	<i>Salix</i> sp.		REMOVE
9271	32	Willow	<i>Salix</i> sp.		REMOVE
9272	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9273	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9274	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9275	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9276	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9277	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9278	12	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9279	15	White Oak	<i>Quercus alba</i>		REMOVE
9280	23	White Oak	<i>Quercus alba</i>		REMOVE
9281	28	White Oak	<i>Quercus alba</i>		REMOVE
9282	17	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9283	17	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9284	8	Cottonwood	<i>Populus deltoides</i>		REMOVE
9285	8	Cottonwood	<i>Populus deltoides</i>		REMOVE
9286	11	Cottonwood	<i>Populus deltoides</i>		REMOVE
9287	27	Cottonwood	<i>Populus deltoides</i>		REMOVE
9288	18	Box Elder	<i>Acer negundo</i>		REMOVE
9289	15	Willow	<i>Salix</i> sp.		REMOVE
9290	16	Cottonwood	<i>Populus deltoides</i>		REMOVE
9291	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE

Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9291	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9291	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9292	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9293	9	Box Elder	<i>Acer negundo</i>		REMOVE
9294	26	Box Elder	<i>Acer negundo</i>		REMOVE
9295	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9296	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9297	16	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9298	18	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9299	17	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9300	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9301	9	Bebb's Willow	<i>Salix bebbiana</i>		REMOVE
9302	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9303	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9304	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9305	21	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9306	15	Cottonwood	<i>Populus deltoides</i>		REMOVE
9307	16	Cottonwood	<i>Populus deltoides</i>		REMOVE
9308	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9309	19	Cottonwood	<i>Populus deltoides</i>		REMOVE
9310	44.15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9311	24	White Oak	<i>Quercus alba</i>	dead	REMOVE
9312	16	White Oak	<i>Quercus alba</i>		REMOVE
9313	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	damage along trunk	REMOVE
9314	21	White Oak	<i>Quercus alba</i>	in decline	REMOVE
9315	17.16	White Oak	<i>Quercus alba</i>	in decline	REMOVE
9315	25	White Oak	<i>Quercus alba</i>		REMOVE
9316	18	White Oak	<i>Quercus alba</i>		REMOVE
9317	13	White Oak	<i>Quercus alba</i>		REMOVE
9318	11	White Oak	<i>Quercus alba</i>		REMOVE
9319	14	White Oak	<i>Quercus alba</i>		REMOVE
9320	15	White Oak	<i>Quercus alba</i>	50% dead	REMOVE
9321	15	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9322	22	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9323	16	White Oak	<i>Quercus alba</i>	dead	REMOVE
9324	23	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9325	16	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9326	16.11	Silver Maple	<i>Acer saccharinum</i>		REMOVE
9327	15	Silver Maple	<i>Acer saccharinum</i>		REMOVE
9328	21	White Oak	<i>Quercus alba</i>		REMOVE
9329	18	White Oak	<i>Quercus alba</i>		REMOVE
9330	10	White Oak	<i>Quercus alba</i>		REMOVE
9331	9	White Oak	<i>Quercus alba</i>		REMOVE
9332	15	White Oak	<i>Quercus alba</i>		REMOVE
9333	19	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9334	21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9335	20	White Oak	<i>Quercus alba</i>		REMOVE
9336	21	White Oak	<i>Quercus alba</i>		REMOVE
9337	18	White Oak	<i>Quercus alba</i>		REMOVE
9338	15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9339	14	White Oak	<i>Quercus alba</i>		REMOVE
9340	15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9341	23	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	80% dead	REMOVE
9342	16.10	Crabapple	<i>Malus</i> sp.		REMOVE
9343	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	70% dead	REMOVE
9344	15	Colorado Blue Spruce	<i>Picea pungens</i>	50% dead	REMOVE
9345	27	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9346	28	White Oak	<i>Quercus alba</i>		REMOVE
9347	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9348	38	Cottonwood	<i>Populus deltoides</i>	in major decline	REMOVE
9349	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9350	15.14	Willow	<i>Salix</i> sp.		REMOVE
9351	12	Willow	<i>Salix</i> sp.		REMOVE
9352	22.21	Willow	<i>Salix</i> sp.		REMOVE
9353	16	Willow	<i>Salix</i> sp.		REMOVE
9354	22.17, 16	Willow	<i>Salix</i> sp.		REMOVE
9355	23	Willow	<i>Salix</i> sp.		REMOVE
9356	22	Willow	<i>Salix</i> sp.		REMOVE
9357	19.18, 18	Willow	<i>Salix</i> sp.	major decay at base	REMOVE
9358	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9359	10	Quaking Aspen	<i>Populus tremuloides</i>	damage along trunk	REMOVE
9360	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9361	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9362	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9363	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9363	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9364	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9365	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9366	15	Quaking Aspen	<i>Populus tremuloides</i>	60% dead	REMOVE
9367	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9368	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9369	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9370	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9371	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9372	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9373	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9374	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9375	10	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9376	18	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9377	20	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9378	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9379	14	Quaking Aspen	<i>Populus tremuloides</i>	decay at base	REMOVE
9380	12	Bebb's Willow	<i>Salix bebbiana</i>		REMOVE
9381	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9382	9	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9383	13	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9384	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9385	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9386	16	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9387	9.8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9388	8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE

Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9389	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9390	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9391	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9392	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9393	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9394	21	Willow	<i>Salix</i> sp.		REMOVE
9395	18	White Oak	<i>Quercus alba</i>		REMOVE
9396	29	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9397	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9398	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9399	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9400	9.8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9401	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9402	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9403	11	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9404	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9405	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9406	25	Cottonwood	<i>Populus deltoides</i>		REMOVE
9407	21	Willow	<i>Salix</i> sp.		REMOVE
9408	20	Willow	<i>Salix</i> sp.		REMOVE
9409	23	Willow	<i>Salix</i> sp.		REMOVE
9410	13	Willow	<i>Salix</i> sp.		REMOVE
9411	16	Willow	<i>Salix</i> sp.		REMOVE
9412	16	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9413	13	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9414	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9415	13	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9416	16	Quaking Aspen	<i>Populus tremuloides</i>	major lean, partial uprooted	REMOVE
9417	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9418	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE



City of Blaine

Planning Commission

May 9, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The Blaine planning commission met in the City Hall Chambers on Tuesday, May 9, 2023. Chair Goracke called the meeting to order at 7:00PM.

2. Roll Call

Members Present: Commission Members Deonauth, Gorzycki, Halpern, Homan, Olson, Swanson, and Chair Goracke.

Members Absent: None.

Staff Present: Shawn Kaye, Planner
Elizabeth Showalter, Community Development Specialist
Shelia Sellman, City Planner
Teresa Barnes, Project Engineer

3. Approval of Minutes

3.1. 2023-177 Approval of the April 12, 2023 Planning Commission Minutes.
Sponsors:

Motion by Commissioner Olson to approve the minutes of April 12, 2023, as presented. Motion seconded by Commissioner Homan. The motion passed 5-0-2 (Commissioners Deonauth and Halpern abstained).

4. Public Hearing

4.2. 2023-130 Case File No. 23-0020 // Park Construction Company (Carlson Group LLC) // 10101 Naples Street NE
The applicant is requesting the following in an I-2 (Heavy Industrial) zoning district:

1. Conditional use permit for outside storage and multiple buildings on one lot.
2. Interim use permit to operate a contractors' yard for concrete crushing.

Sponsors: Elizabeth Showalter, Community Development Specialist

The report to the planning commission was presented by Elizabeth Showalter, Community Development Specialist. The public hearing for Case File 23-0020 was opened at 7:29PM. As no one wished to appear, the public hearing was closed at 7:30PM.

Commissioner Halpern requested further information on why the applicant would like access to the stormwater pond.

Jeff Carlson, representative for the applicant, explained he would like to retain access to the stormwater pond for snow removal purposes.

Commissioner Gorzycki questioned when the applicant would be crushing material.

Mr. Carlson reported this would occur from 7:00AM to 5:00PM.

Commissioner Deonauth asked if the applicant would be replanting trees on the property or would the applicant be paying the city.

Mr. Carlson indicated he would be replanting trees.

Motion by Commissioner Olson to recommend approval of Planning Case 23-0020A a conditional use permit for outside storage related to a contractor's yard and multiple buildings on a lot in an I-2 (Heavy Industrial) zoning district with the following conditions:

Case 23-0020A:

1. The construction of the building and site improvements shall be consistent with the attached building elevations and site plan.
2. A six foot tall fence shall be located around the outside storage area. Fencing on the western side shall be PVC coated chain link. Fencing shall be immediately adjacent to the outside storage area and shall delineate the boundary between the outside storage area and the stormwater ponding areas.
3. A revised landscape plan must be submitted as part of the administrative site plan approval/building permit. That plan must incorporate the following changes:
 - a. 34 overstory trees required, with a minimum of three species provided and at least 20 of the trees must be located between the front property line and parking lot, evenly distributed throughout that area.
 - b. 17 conifer trees, with a minimum of two species provided.
 - c. 17 ornamental trees, with a minimum of two species provided.
 - d. 114 shrubs, with a minimum of three species provided.
 - e. All disturbed areas shall be sodded.
4. In addition to the required landscaping, 93 trees must be replaced through planting on the property or payment into the city reforestation fund at the rate in effect at the time of issuance of the building permit. Outside storage limited to aggregate materials such as gravel and soil, construction equipment, and vehicles.
5. Outside storage must be located on the paved or gravel surface.
6. No storage may be taller than 15 feet in height.
7. Semi-trucks are limited to one per dock or bay door.
8. A minimum total building area of 20,000 square feet is required prior to occupancy.

Motion by Commissioner Olson to recommend approval of Planning Case 23-0020B an interim use permit for concrete crushing in an I-2 (Heavy Industrial) zoning district with the following conditions:

Case 23-0020B:

1. Storage of concrete shall be bunkered by jersey barriers, or equivalent, on three sides.
2. Storage of concrete materials limited to 15 feet in height.
3. Maximum concrete storage of 20,000 cubic yards.
4. Crushing activity limited to 45 days in a 24-month period.
5. This interim use permit expires on June 5, 2026. Property owner shall request a renewal of the interim at least 30 days prior to the expiration of the interim use permit. If IUP is not renewed, all concrete storage shall be removed within 60 days of the expiration of the IUP.

Motion seconded by Commissioner Homan. The motion passed 7-0.

Chair Goracke noted this would be on the agenda of the June 5, 2023 city council meeting.

Request to modify Fence location:

Park Construction proposes to modify the city's proposed fence location on the south property line. Their current design has the pond placed outside the fence line. This will cause significant challenges in maintenance of the pond, lawn, and trees. We propose to connect to the existing fence on the south property line. This will allow us several advantages in maintaining the landscape as well as cleaning out the pond. In the city proposed fence location it does not allow for access to clean out the pond without removing the fence to get at it. The proposed drainage pond is only four feet deep and will need to be maintained frequently for removing sediment from the pond. In addition, this will help meet the design requirements of stormwater runoff as it was intended.

Last, with the fence located outside the pond, it will allow us to have a place to stockpile snow in the winter months.

I HEREBY CERTIFY THAT THIS PLAN,
SPECIFICATION, OR REPORT WAS
PREPARED BY ME OR UNDER MY DIRECT
SUPERVISION AND THAT I AM A DULY
LICENSED PROFESSIONAL ENGINEER UNDER
THE LAWS OF THE STATE OF MINNESOTA.

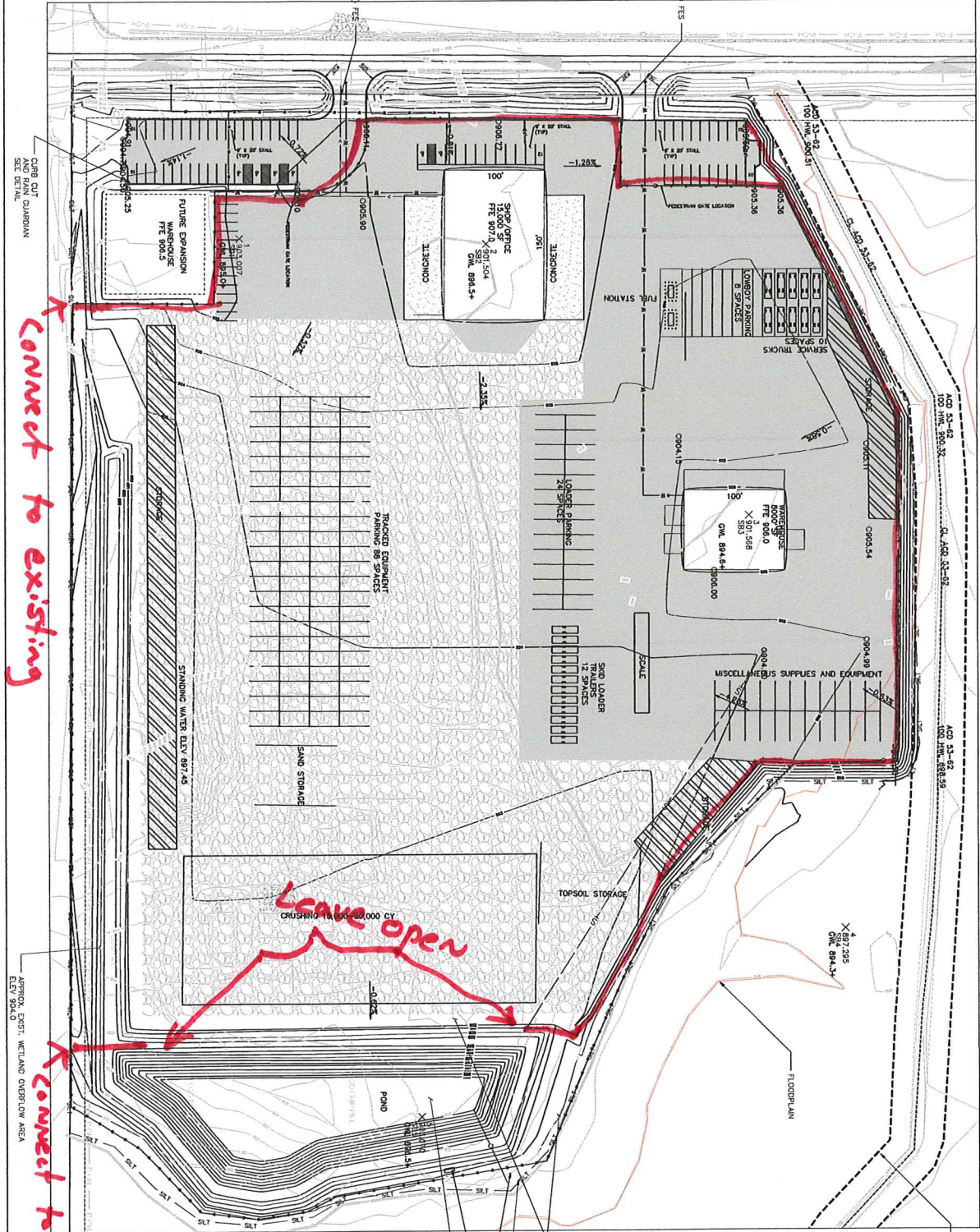
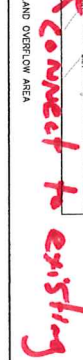
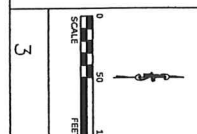
PRELIMINARY

KRYSTLE L. BLOCH

2-23-2023 49893

CARLSON LLC PROPERTY
10101 NAPLES ST
BLAINE, MN

GRADING AND EROSION CONTROL PLAN

[illegible][illegible][illegible]

LEGEND

CLAUDETTE AND (2)



City of Blaine Staff Report

File Number: RES 23-94

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Resolution

Development Business - Sheila Sellman, City Planner

Agenda Item # 10.2

Resolution Granting an Interim Use Permit to Operate a Contractors' Yard for Concrete Crushing in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

Executive Summary

The applicant is requesting an interim use permit to allow concrete crushing as part of a contractor's yard. The interim use permit would approve the use with conditions for a period of three years.

Background

Planning Commission (Public Hearing)	05/09/23
City Council (Conditional Use Permit - Tabled)	06/05/23
City Council (Conditional Use Permit)	06/20/23
Action Deadline (60 days)	05/30/23
Action Deadline (Extended by City)	07/29/23

Staff report prepared by Elizabeth Showalter, Community Development Specialist, and Teresa Barnes, Project Engineer

This application was considered at the June 5, 2023 meeting and was tabled to allow for greater discussion on the required fence for the conditional use permit.

Executive Summary

Zoning

The property is zoned I-2 (Heavy Industrial) and is guided Heavy Industrial in the comprehensive plan.

Surrounding Zoning and Uses

The property is located on Naples Street and is adjacent to other heavy industrial uses, including Central Transport (truck terminal) to the south, and ADHUE Graphics to the north. The adjacent uses across Naples Street are an asphalt plant and the SKB transfer station. To the east, there is a large wetland complex located between the heavy industrial uses on Naples Street and the business park on Pheasant Ridge Drive, which is a high-finished light industrial/office park.

Existing Conditions

The property has an existing tree service operated out of a home located on the property and some other small buildings. There are also many vehicles stored on the property, most of which are junk cars. Metro Tree has occupied the property since the early 1990s.

History

In 1992, the owner of the property requested a conditional use permit to operate Metro Tree out of a legal nonconforming residential property (zoned Light Industrial at the time). That CUP was denied on January 7, 1993. Staff has not been able to determine whether any code enforcement action was taken following that denial or why the business was allowed to remain.

Evaluation of Request

Site Plan

The property is divided by a ditch that runs east/west through the property. The applicant is only proposing development on the southern half of the property, with the northern half remaining unchanged. The applicant is proposing a 15,000 square foot office/shop building and an 8,000 square foot warehouse, with the potential to add an additional warehouse on the south side of the property in the future. The remaining upland area, approximately 11 acres in the southern half, is proposed for outside storage of equipment and materials, including an area for concrete crushing. Typically, outside storage areas are required to be paved with asphalt or concrete. In this case, as a significant portion of the site will be used for storage of tracked equipment (which will destroy concrete or asphalt quickly), gravel has been proposed for those areas.

The following setbacks apply:

- Front - 40 feet (building)/25 feet (parking)
- Side - 15 feet (building)/10 feet (parking)
- Rear - 20 feet (building)/10 feet (parking)

All required setbacks are being met.

A fence is proposed to surround the developed portion of the property. The fence along Naples Street must be a black PVC coated chain link, as has been required of other properties along Naples Street. The remaining fencing may be uncoated chain link if desired. A condition has been included that the fence must be located between the outside storage area and the stormwater ponds to prevent encroachment of storage into those areas.

A minimum building area of 20,000 square feet is required for any property with outside storage greater than 1 acre in area. The applicant is proposing a 15,000 square foot building and an 8,000 square foot building, which meet that requirement when the square footage is combined. A condition of approval requires that 20,000 square feet of building must be completed prior to occupancy.

Architecture

The office/shop building is proposed to be constructed of precast concrete. The concrete is proposed to have reveals to provide texture and will be painted two different shades of gray with some orange on the front elevation. Orange metal flashing is proposed across the whole western (front) elevation and carries over to the western portion of the north and south walls.

The cold storage building is proposed to be constructed primarily with metal panels with some block on each side. It meets the requirements for building materials in the I-2 district with no more than 70% of any side of the building being faced with metal.

Landscaping

Landscaping quantities were calculated using the building footprints for the two buildings proposed at this time and the perimeter of the portion of the property south of the ditch. The following landscaping quantities are required:

- 34 overstory trees
- 17 conifer trees
- 17 ornamental trees
- 114 shrubs

The applicant has provided a landscape plan that does not meet these requirements. Additionally, the landscape plan provided has very little diversity in species (with one overstory tree, one ornamental tree, one conifer tree, and two shrubs proposed) and the trees are located on the edges of the project, providing very little screening of the outside storage. The conditions of approval require the landscaping quantities to be increased to the required number, a minimum of three overstory species, two conifer species, two ornamental species, and three shrub species, and require that at least 20 of the overstory trees be planted in the area between the front property line and the parking lot, evenly distributed throughout that area.

Tree Preservation

The applicant proposes to remove 294 trees greater than 8 inches in diameter, 34 of which are dead or substantially damaged or decaying, resulting in 260 significant trees being removed. One to one tree replacement is required for each significant tree removed, up to 8 trees per disturbed acre. Approximately 18 acres are proposed to be disturbed, which results in a maximum tree replacement requirement of 144 trees. The applicant will receive credit for the 51 overstory and conifer trees required by the landscaping plan. An additional 93 trees must either be planted on the property or replaced through payment to the city reforestation account at the rate in the approved fee schedule at the time of the building permit issuance. Tree replacement is currently \$400 per tree, which would result in a total payment of \$37,200 if the 93 trees were all replaced through payment in 2023.

Grading/Storm Drainage

The developer is proposing to grade the entire site as shown on the RCWD and city approved grading, drainage, erosion protection and sediment control plans prepared by the Developer's engineer. The plans include existing drainage patterns (contours) with flow arrows, soil boring locations, perimeter site protection, tree preservation, tree clearing limits, custom grading, proposed grading contours, proposed drainage patterns with flow arrows, storm water management, SWPPP information, temporary erosion protection Best Management Practices (BMPs), and temporary sediment control BMPs information for the site. The SWPPP may be included in the construction plan sheet(s) or prepared as a separate document and included in the development construction contract specifications.

The developer will also need to submit construction contract documents that include mass (rough) grading, erosion protection, sediment control, development, utilities, roadway, and storm drainage plan sheets. Supporting wetland delineation report, geotechnical investigation report, soil boring logs, and hydrology report shall be included in the submittal for city review and approval.

The grading plan shall provide greater detail on protecting existing trees and provide additional information on adjacent property.

Utilities

The developer will be responsible for Trunk Sanitary Sewer area charges. These charges become due with platting for upland acreage. The 2023 rate for Sanitary Sewer District 6 is \$6,853.00 per upland acre and will be applied to the acreage platted. This phase is proposing to develop 13.7 acres of upland for a total sewer area

charge of \$93,886.

Standard water and sanitary sewer access charges (WAC & SAC) become due with each building permit at the rate established at the time the building permit is issued.

Hydrant locations must be reviewed and approved by the Fire Department. Developer shall explore water source for landscape irrigation systems installed throughout the development including the possible use of created ponds or storm water reuse.

Wetlands/Watershed/FEMA

The plat will need to provide for a protective buffer strip of natural vegetation at least 15-feet in width (25-feet is preferred) and shall surround all wetlands. This buffer strip shall be placed in easement.

The developer will need to submit the project to Rice Creek Watershed District (RCWD). Review, approval and permits are required prior to city plan approval and start of site work.

The development shall indicate that all structures are protected from flooding by processing a Letter of Map Change with FEMA prior to issuance of building permits within the unnumbered A-Zone on the FEMA flood map. Developer shall provide all FEMA paperwork and structure as-built surveys to property owner. Developer is responsible for following through with FEMA (as necessary) to receive final documents, and to provide those documents to the property owner.

Access/Street Design/Sidewalks/Trails

The development is proposing to gain/provide access from two access drives to Naples Street NE as shown on the construction drawing set.

Easements/Right-of-way/Permits

The developer will need to obtain all required permits to construct the proposed project. A copy of all permits will need to be submitted to the City prior to any site work.

Interim Use Permit (Section 27.05)

A city exercises “quasi-judicial” authority when considering an IUP application. This means the city’s role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards.

The code lists nine standards specifically for IUPs issued for concrete crushing. Those standards are:

- a. Minimum lot size of ten (10) acres.
 - o The property is 38.8 acres
- b. Crushing and storage located in rear yard only.
 - o Crushing and storage area is proposed in the rear yard.
- c. Storage of demolition materials to meet the following setbacks:
 1. Ten (10) feet against I-2 zoned uses.
 2. Fifty (50) feet against I-1 zoned uses.
 3. One hundred (100) feet against all other zoning districts.
 - o The storage area is 110 feet from the southern property line, 850 feet from the northern property line, 350 feet from the eastern property line, and 750 feet from the western property line, exceeding the required setbacks.
- d. Recycling (crushing) of concrete demolition materials to meet the following setbacks:
 1. Fifty (50) feet against I-2 zoned uses.
 2. One hundred (100) feet against all other zoning districts.

- The crushing area is proposed in the location of the storage area which exceeds the required setbacks.
- e. Storage bunkered on three (3) sides.
 - The storage area is proposed to be bunkered on three sides by jersey barriers.
- f. Maximum storage height of fifteen (15) feet.
 - Listed as a condition of approval.
- g. Maximum storage volume of twenty thousand (20,000) cubic yards.
 - Listed as a condition of approval.
- h. Crushing activity limited to no more than forty-five (45) days in [a] twenty-four-month period.
 - Listed as a condition of approval.
- i. Interim use permits issued under Section 31.25 (b) automatically expire after three (3) years. The holder of such a permit must submit a written request to the City Council if they wish to have the permit renewed for an additional three-year period. The City Council reserves the right to modify conditions of the permit if conditions warrant. All concrete demolition storage must be removed within sixty (60) days after a conditional use permit expires.
 - Listed as a condition of approval.

The Blaine City Council shall consider the advice and recommendations of the Planning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Council shall consider the following findings where applicable.

- The proposed use will not impose additional costs on the public if it is necessary for the public to take the property in the future.
 - The use for stockpiling of concrete could impose additional costs on the public if necessary to take the property in the future, but the conditions of approval limiting the amount of stockpiling limits that potential cost.
- The proposed use will not create an excessive burden on parks, streets, and other public facilities; and
 - The burden on public facilities is not anticipated to be higher than for other heavy industrial uses.
- The proposed use will not be injurious to the surrounding neighborhood or otherwise harm the public health, safety, and general welfare.
 - The proposed use is consistent with the surrounding heavy industrial uses including waste transfer stations, semi truck repair, and an asphalt plant.

Attachment List

Zoning and Location Map

Narrative

Building Elevations

Site Plan

Grading Plan

Utility Plan

Landscape Plan

Unapproved Planning Commission Minutes 5/9/23

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the interim use permit. There were no comments at the public hearing.

Financial Impact

Not applicable.

Public Outreach/Input

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.
4. Posted (sign) on the property with contact information for the Planning Department.

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. Attachments
2. Unapproved PC Minutes 05/09/23



City of Blaine

Signature Copy

Resolution: RES 23-94

Resolution Granting an Interim Use Permit to Operate a Contractors' Yard for Concrete Crushing in the I-2 (Heavy Industrial) Zoning District at 10101 Naples Street NE. Park Construction Company (Carlson Group LLC) (Case File No. 23-0020/EES)

WHEREAS, an application has been filed by Straus Michael J as Conditional Use Permit Case File No. 23-0020 for Park Construction (Carlson Group LLC); and

WHEREAS, said case involves the property described as follows:

The East One-half of the Southwest Quarter of the Southwest Quarter (E1/2 of SW1/4 of SW1/4) of Section Twenty-three (23), Township Thirty-one (31), Range Twenty-three (23). Said parcel consisting of Twenty (20) acres, more or less.

WHEREAS, the Blaine Planning Commission held a public hearing on May 9, 2023, and recommended approval regarding said Conditional Use Permit; and

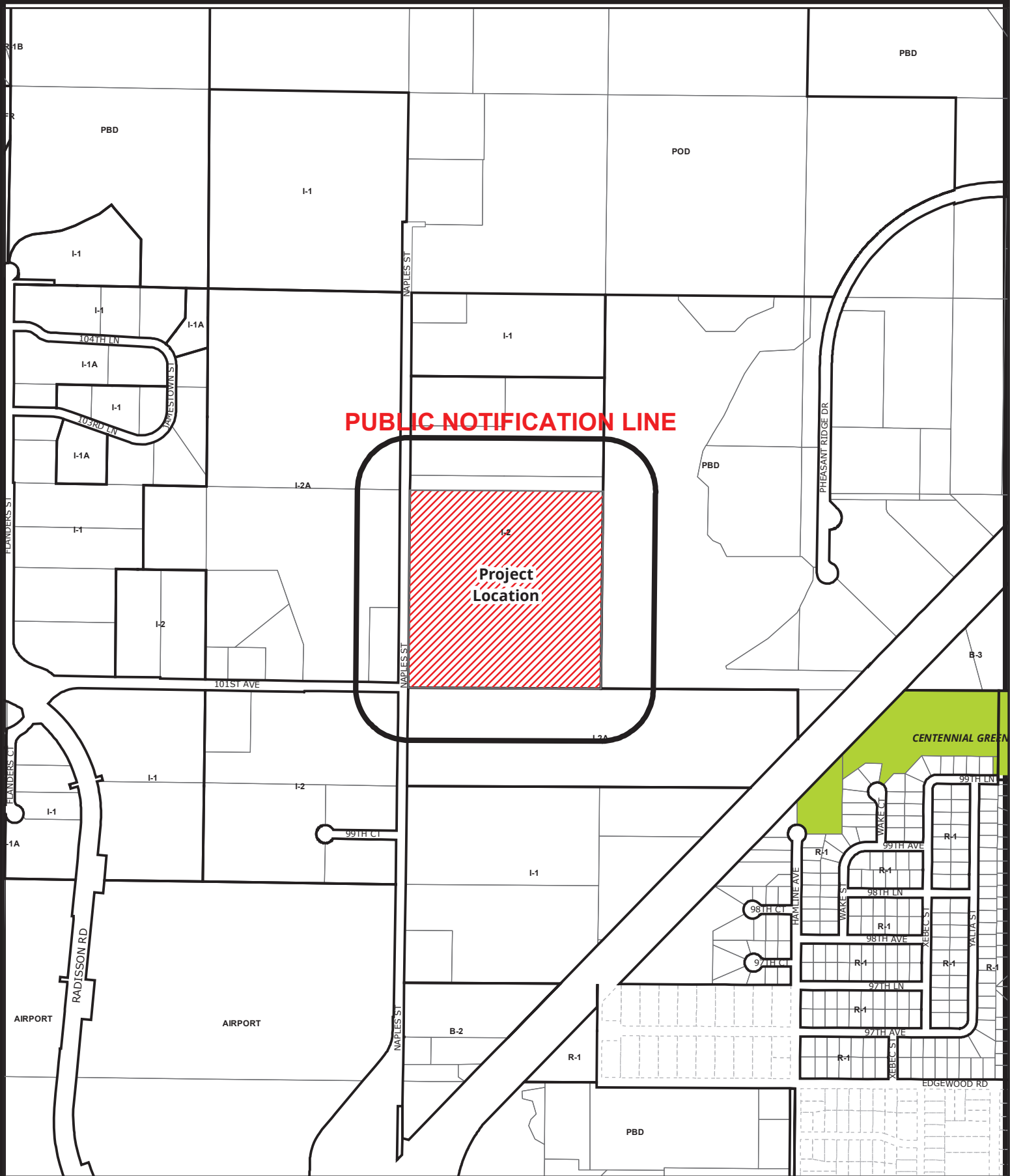
WHEREAS, the Blaine City Council has reviewed said case on June 5, 2023 and June 20, 2023; and

WHEREAS, the criteria identified in Section 27.05 for granting an interim use permit has been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that an interim use permit is hereby approved per Section 27.05 and 31.25(b) of the Zoning Ordinance to allow concrete crushing in an I-2 (Heavy Industrial) zoning district with the following conditions:

1. Storage of concrete shall be bunkered by jersey barriers, or equivalent, on three sides.
2. Storage of concrete materials is limited to 15 feet in height.
3. Maximum concrete storage of 20,000 cubic yards.
4. Crushing activity is limited to 45 days in a 24-month period.
5. The fence must be located between the outside storage area and the stormwater ponds.
6. This interim use permit expires on June 5, 2026. Property owner shall request a renewal of the interim at least 30 days prior to the expiration of the interim use permit. If IUP is not renewed, all concrete storage shall be removed within 60 days of the expiration of the IUP.

PASSED by the City Council of the City of Blaine this 20th day of June, 2023.



Case File No. 23-0020
Park Construction Company



1. Project title: PARK CONSTRUCTION OFFICE, WAREHOUSE, STORAGE

2. Proposer: Carlson Group LLC

Contact person: Jeff Carlson

Title: President

Address: 11681 St Andrews Circle

City, State, ZIP: Blaine, MN 55449

Phone: 763-286-2686

Fax: NA

Email: jcarlson@parkconstructionco.com

Park Construction Company proposes to build, own, and operate a construction operations facility in Blaine, Anoka County, Minnesota. The twenty-acre project includes an office, warehouse, and storage for equipment owned by Park Construction. A second warehouse will also be constructed in the future. It will also include storage of materials such as soil and crushed rock.

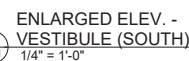
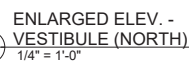
The new proposed construction will introduce a 15,000 sf office/shop and 8,000 sf warehouse building in Phase 1. It will bring about 70 full-time jobs to the area. The office portion of the building will be 2 floors, each 25'x50'. It will have 6 offices, 4 on the main floor and 2 upstairs, and there will be a break room and bathrooms. This office will manage Park's daily routine of trucking operation and mechanics in the shop and for the field operations. The mechanics shop will be 125'x100', consisting of 3 drive through work bays and a drive through wash bay. Lastly, there will be a 25'x30' parts bay. There will also be a storage warehouse, fueling station, concrete crushing area, equipment parking, outdoor storage locations for heavy equipment attachments, pipe, concrete forms, etc. The site has been laid out based on truck turning movements to allow 75' to 90' in length truck and trailer lowboys to be able to maneuver through the site safely and effectively. The yard portion of the site will consist of areas for asphalt millings and for reclaimed gravel, with paved areas to allow rubber tire vehicles parking spaces. The remainder of the yard will consist of gravel for tracked equipment (dozers and excavators) to maneuver and park. In the future, Phase 2 will consist of a 10,000 sf office/warehouse expansion.

Stormwater management will consist of retention ponds, designed to MPCA requirements.

There are 4 older structures that will be demolished and removed according to Minnesota regulations. Park Construction plans to start construction in spring of 2023, and finish by late fall of 2023.



NOTE:
THE "BASIS OF DESIGN" MATERIALS FOR THE PROJECT ARE LISTED ON THE SCHEDULE ABOVE. SEE SPECIFICATIONS FOR ADDITIONAL MATERIAL INFORMATION AND OTHER APPROVED SUBSTITUTIONS.



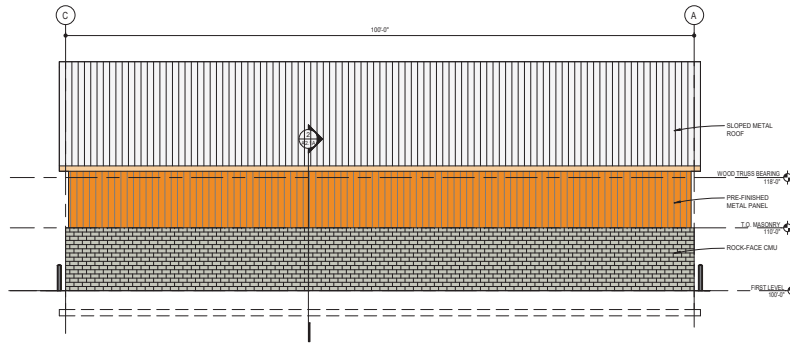
EXTERIOR MATERIAL PERCENTAGES		
MATERIAL	SF	%
CMU	2782	34
METAL	5308	66
TOTAL	8,170	

pope
DESIGN
GROUP

POPE DESIGN GROUP
767 N. EUSTIS STREET, SUITE 190
ST. PAUL, MINNESOTA 55114
651.642.9200
WWW.POPEDESIGN.COM

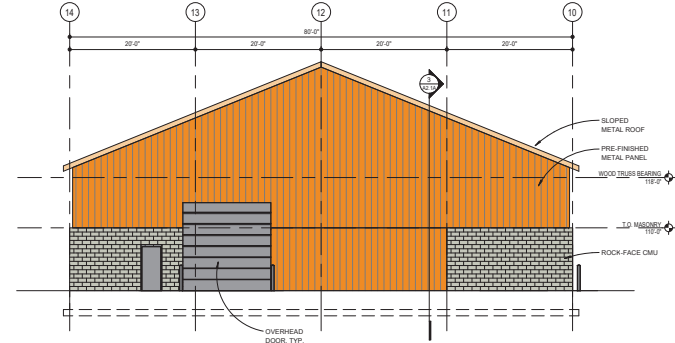
ENGELSMAN
CONSTRUCTION
PARK
CONSTRUCTION
- NEW
BUILDING
BLANE, MN

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	989	
METAL	901	
TOTAL	1890	



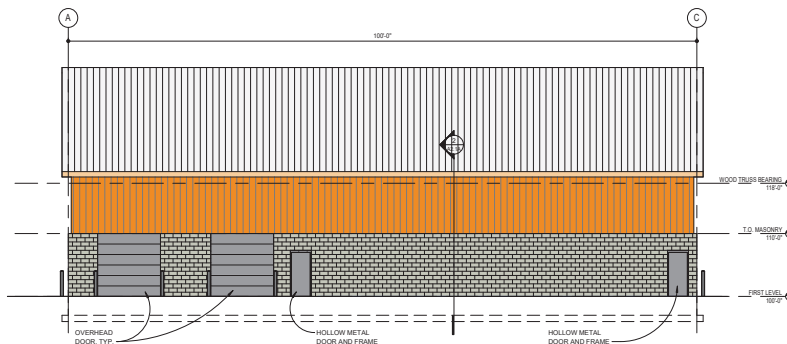
4 EAST BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	402	
METAL	1793	
TOTAL	2195	



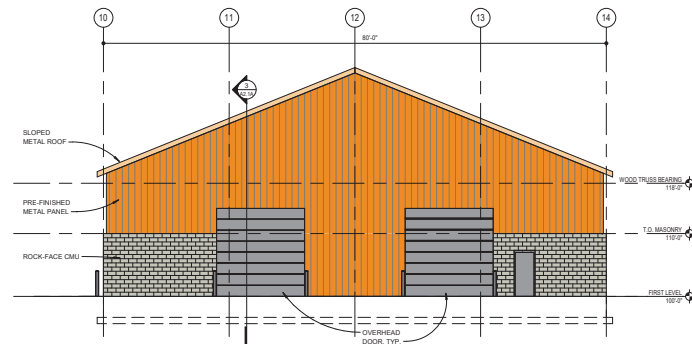
3 NORTH BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	989	
METAL	901	
TOTAL	1890	



2 WEST BUILDING ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR MATERIAL		
MATERIAL	SF	%
CMU	402	
METAL	1793	
TOTAL	2195	



1 SOUTH ELEVATION
A3.2 1/8" = 1'-0"

EXTERIOR
ELEVATIONS -
WAREHOUSE

ISSUES & REVISIONS	DATE
1 PRECAST & STEEL	02/10/23
2 PERMIT SET	02/17/23

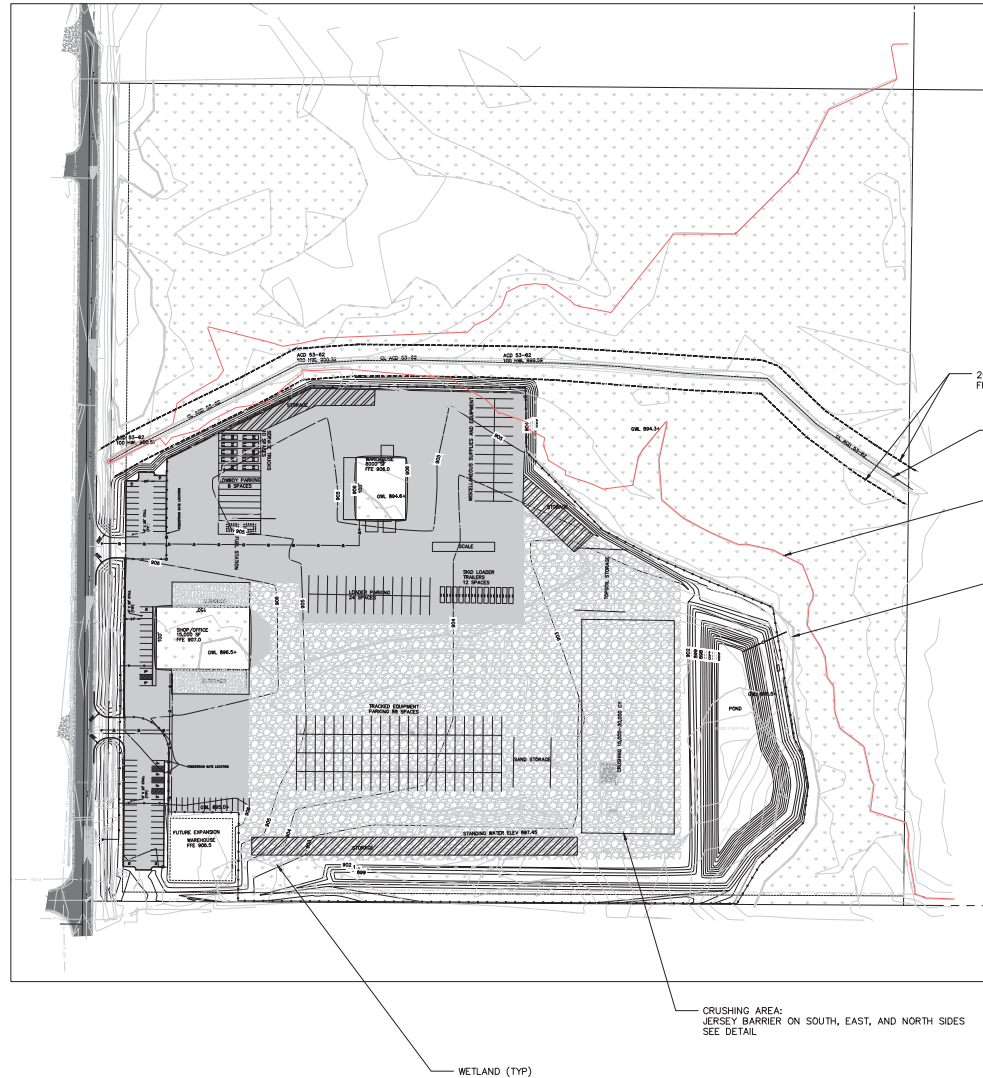
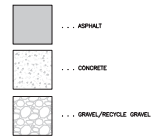
I hereby certify that this plan specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

BM Brock Marlinson
Date: 02-17-2023 Lic. No. 54421

COMMISSION NO: 61643-22125
DRAWN BY: DO
CHECKED BY: BM
SHEET

A3.2

* FIRE HYDRANT
 ○ METER VAULT
 ○ METER WAVE
 ○ MANHOLE
 ○ DITCH BANK
 ⚡ POWERPOLE
 ○ LIGHT POLE
 ○ TRAP
 ○ TRANSFORMER
 □ ELECTRIC METER
 □ PEDESTAL
 □ PEDESTAL PEDESTAL
 □ AIR CONDITIONER
 □ WIND HOLE
 ○ GAS METER
 □ GAS METER
 S SMOKE SENDER
 ST STORM SEWER
 ○ WASTING
 S UNDERGROUND GAS MAIN
 T UNDERGROUND TELEPHONE
 E UNDERGROUND ELECTRIC
 TV UNDERGROUND CABLE TV
 OU UNDERGROUND UTILITY LINES
 ○ IRON MONUMENT FOUND
 ○ IRON MONUMENT SET
 ○ EXISTING SPOT ELEVATION
 ○ EXISTING SPOT ELEVATION
 ○ SPOT
 △ SPOT
 ○ DECIDUOUS TREE
 ○ CONIFEROUS TREE
 ○ TREES AND BRUSH LIMITS
 ○ DECIDUOUS PROPOSED DRAINAGE ARROW
 ○ DECIDUOUS PROPOSED ELEVATION
 100.0' ROAD STOP
 ○ ROAD STOP
 ○ CLEAN CUT
 ○ BRIDGE GULLY
 ○ BRIDGE GULLY
 ○ SPRINKLER
 ○ SPRINKLER HOOP
 ○ BENCH
 ○ DRIVE SHAFT
 ○ DRIVE SHAFT
 ○ MONITORING WELL
 □ STORM DRAINAGE
 ○ SATELLITE DISH
 ○ TELEPHONE
 ○ ELECTRIC PEDESTAL
 ○ ROAD LIGHT
 ○ BRUSHING LINE
 ○ BRUSH
 ○ ROOF DRAIN
 ○ TRANSMISSION TOWER
 ○ WELL
 ○ PROPOSED DRAINAGE ARROW
 ○ PROPOSED ELEVATION
 — BLT — BLT FENCE

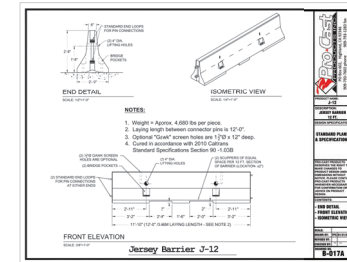


HEAVY DUTY PAVEMENT SECTION

2" BIT. WEAR COURSE (MNDOT LV3)
2" BIT. WEAR COURSE (MNDOT LV3)
2" BIT. NON WEAR COURSE (MNDOT LV3)
8" GRAVEL BASE, CL 5
COMPACTED SUBGRADE

6" CONCRETE
8" GRAVEL BASE, CL 5
COMPACTED SUBGRADE

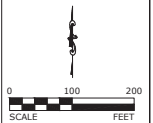
6" RECYCLE GRAVEL
COMPACTED SUBGRADE



JOB NO. 22-40

CARLSON LLC PROPERTY
10101 NAPLES ST
BLAINE, MN

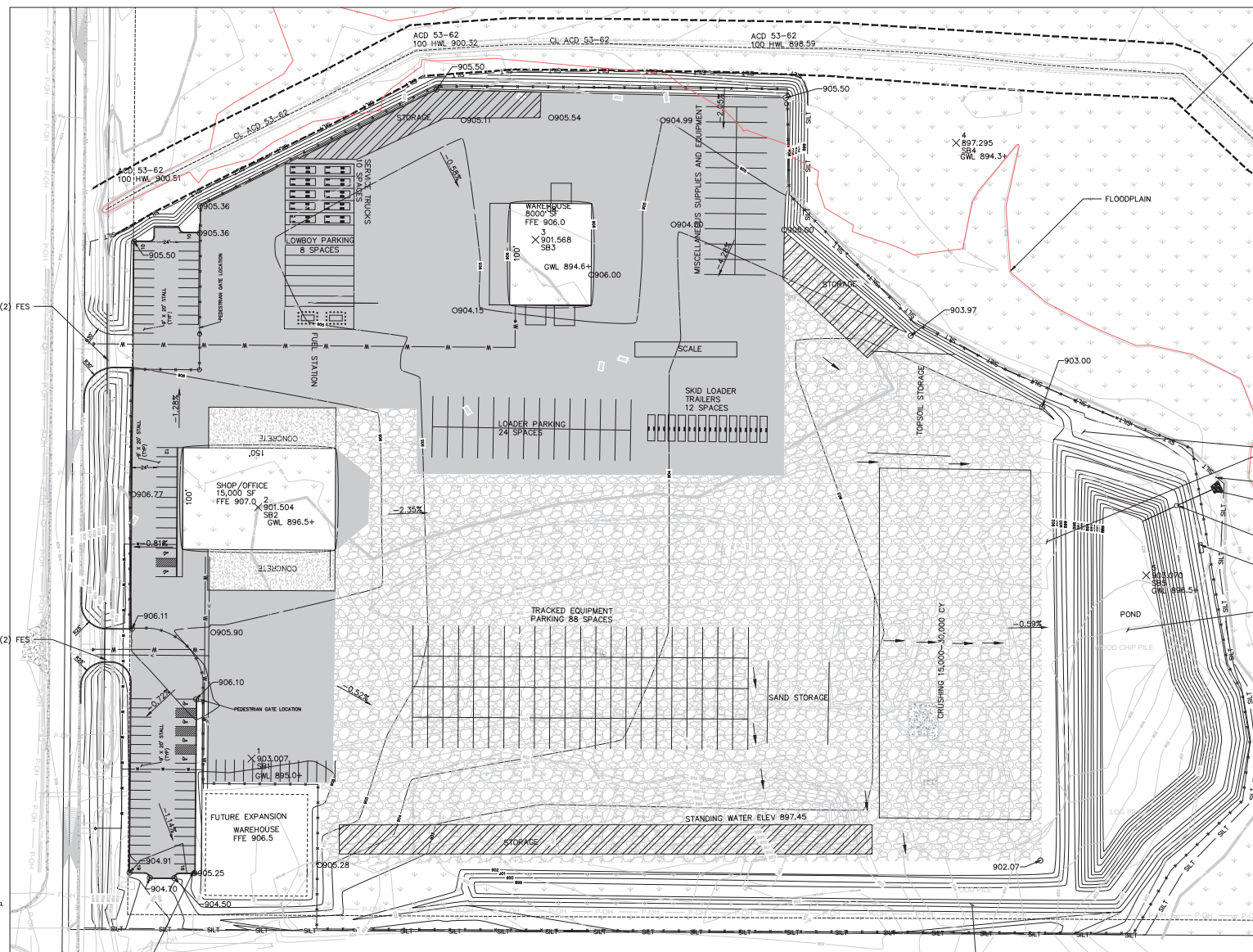
SITE PLAN

[illegible]

LEGEND

- FFE HYDANT
- WATER VALVE
- MANHOLE
- CATCH BASIN
- LIGHT POLE
- LIGHT POLE
- OUT
- TRANSFORMER
- ELECTRIC METER
- TV PEDestal
- TELEPHONE PEDestal
- AIR CONDITIONER
- HAND HOLE
- SEWAGE PUMP
- GAS METER
- SANITARY SINK
- STORM SINK
- WATERMAN
- UNDERGROUND GAS MAIN
- UNDERGROUND TELEPHONE
- UNDERGROUND ELECTRIC
- UNDERGROUND CABLE TV
- OVERHEAD UTILITY LINES
- IRON MONUMENT FOUND
- IRON PIPE MONUMENT SET
- EXISTING SPOT ELEVATION
- SOIL BORING
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- DENOTES TREE AND BRUSH LIMITS
- DENOTES PROPOSED DRAINAGE ARROW
- DENOTES PROPOSED ELEVATION
- CURE STOP
- CURE OUT
- BUSH
- BARRICADE GRILL
- AUTO SPRINKLER
- BASKETBALL HOOP
- BENCH
- WATER SHOT
- TRUCK DRINK
- MONITORING WELL
- STORM DISPOSER
- SATELLITE DISH
- TELEPHONE CULVERT AND (2) FES
- ELECTRIC PEDestal
- FLAG POLE
- GROUND LITE
- WALKWAY
- ROOF DRAIN
- TRANSMISSION TOWER
- VENT PIPE
- WELL
- PROPOSED DRAINAGE ARROW
- PROPOSED ELEVATION
- SILT FENCE

- ASPHALT
- CONCRETE
- GRAVEL/RECYCLE GRAVEL



SITE GRADING NOTES:
 1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR SHALL VERIFY THE FIELD LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL CONTACT GORHER STATE ONE CALL AT (651) 454-0002.
 2. ALL CUT OR FILL SLOPES SHALL BE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.
 3. EXISTING GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT INTERVALS.
 4. PROPOSED GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT INTERVALS, UNLESS OTHERWISE NOTED.
 5. IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR AND/OR REPLACE THE EXISTING STRUCTURE AS NECESSARY TO RETURN IT TO EXISTING CONDITIONS OR BETTER.
 6. TOPOGRAPHIC INFORMATION TAKEN FROM A TOPOGRAPHIC SURVEY BY LAND SURVEYORS, IF CONTRACTOR DOES NOT ACCEPT EXISTING TOPOGRAPHY AS SHOWN ON THE PLANS, WITHOUT EXCEPTION, HE SHALL HAVE MADE, AT HIS EXPENSE, A TOPOGRAPHIC SURVEY BY A REGISTERED LAND SURVEYOR AND SUBMIT TO THE OWNER FOR REVIEW.
 7. CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME.
 8. MINIMIZE COMPACTION IN INFILTRATION AREA.

GRASS FILTER STRIP AREA
 SEE DETAIL
 SILT FENCE (TYP)
 UNGROUTED NATURAL RIP RAP AT FES OUTLET
 POND OCS
 SEE DETAIL
 EOF LOCATION
 SEE DETAIL
 POND 2P
 TOP = 902.0
 BOTTOM = 899.0
 NWL = 898.7
 HWL = 901.56
 10' EOF @ 901.7

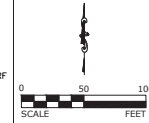
EROSION CONTROL (AND LANDSCAPING) NOTES:
 1. ALL DISTURBED AREAS TO BE SEEDED AND MULCHED.
 2. MULCH TYPE 1 (DUSK ANCHORED) IN DISTURBED AREAS OTHER THAN SOD AND INFILTRATION AREA.
 3. SEED MINDOT TYPE 35-221, AT A RATE OF 36.5 LB/AC.
 4. SEED MINDOT TYPE 33-261, AT A RATE OF 35 LB/AC. USE ON POND BOTTOM AND SIDE SLOPES, WHERE IT WILL TRANSITION TO THE 35-221 MINDOT.
 5. ALL SLOPES STEEPER THAN 4:1, SHALL BE RESTORED WITH SEED AND PROTECTED WITH EROSION CONTROL BLANKET PER MINDOT SPEC. 3885.1
 6. USE BIODEGRADABLE EROSION CONTROL BLANKET ON POND SLOPES. MULCH ON POND BOTTOM.
 7. MINIMIZE SOIL COMPACTION IN SWALES AND POND.
 8. AFTER SEEDING, PLACE POST-CONSTRUCTION SILT FENCE AROUND INFILTRATION BASINS AFTER GRADING HAS COMMENCED FOR THIS PROJECT TO PROVIDE PROTECTION FOR FUTURE GRADING/STABILIZATION.
 9. EOF ON INFILTRATION PONDS MUST BE PERMANENTLY STABILIZED WITH TURF REINFORCEMENT MAT OR GEOTEXTURE.

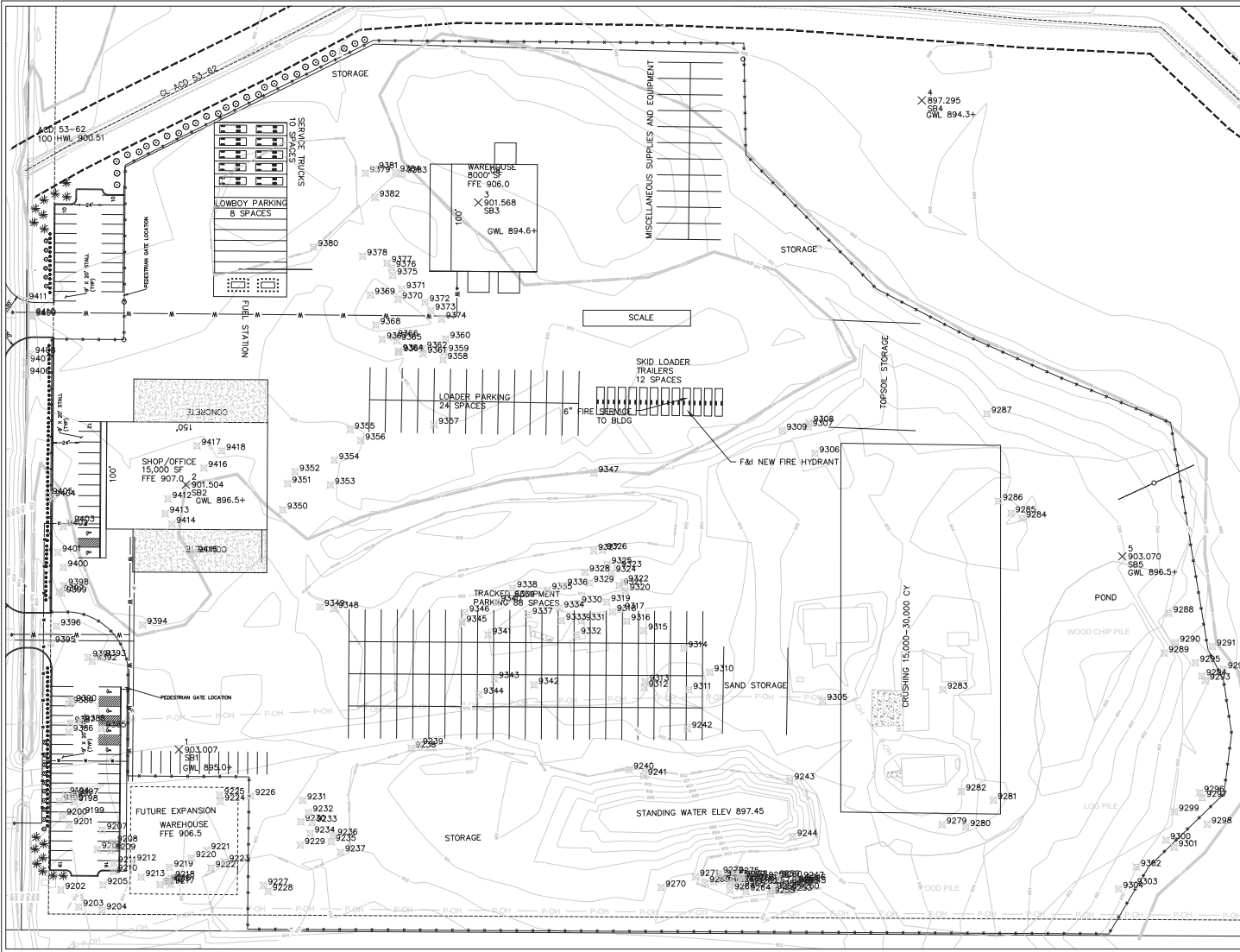
BLOCH ENGINEERING
 BLOCH ENGINEERING, PLLC
 32210 XEON ST NW
 CAMBRIDGE, MN 55008
 kbryle@blochenengineering.com

JOB NO. 22-40
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 PRELIMINARY
 KRISTLE L. BLOCH
 49893
 DATE 3-31-2023
 L.C. NO.

CARLSON LLC PROPERTY
 10101 NAPLES ST
 BLAINE, MN
 GRADING AND EROSION CONTROL PLAN

REVISIONS	NO.	DATE	BY	DESCRIPTION





- EROSION CONTROL (AND LANDSCAPING) NOTES:
1. ALL DISTURBED AREAS TO BE SEEDED AND MULCHED, EXCEPT AS NOTED IN NUMBER 8 BELOW.
 2. MULCH TYPE 1 (DISK ANCHORED) IN DISTURBED AREAS OTHER THAN SOD AND INFILTRATION AREA.
 3. SEED MNDOT TYPE 25-151, AT A RATE OF 61 LB/AC.
 4. SEED MNDOT TYPE 33-261, AT A RATE OF 35 LB/AC. USE ON POND BOTTOM AND UP SIDE SLOPES, WHERE IT WILL TRANSITION TO THE 35-221 MIX.
 5. ALL SLOPES STEEPER THAN 4:1, SHALL BE RESTORED WITH SEED AND PROTECTED WITH EROSION CONTROL BLANKET PER MNDOT SPEC. 388.5.1
 6. USE BIODEGRADABLE EROSION CONTROL BLANKET ON POND SLOPES. MULCH ON POND BOTTOM.
 7. MINIMIZE SOIL COMPACTION IN SWALES AND POND.
 8. ALL DISTURBED AREAS WITHIN THE RIGHT OF WAY SHALL BE SODDED.
 9. SEE SWPPP FOR TEMPORARY STABILIZATION REQUIREMENTS.
 10. TWO ROWS OF SILT FENCE ALONG WETLAND LINE.

MINIMUM SIZE OF PLANTINGS:
OVERSTORY DECIDUOUS: 2.5" CALIPER
CONIFEROUS: 6FT IN HEIGHT
SHRUBS: 24" POT
ORNAMENTAL TREES: 2" CALIPER

- PLANTING NUMBER REQUIREMENTS:
- TOTAL BUILDING SF (EXCLUDING FUTURE) = 23,000 SF
TOTAL SITE PERIMETER = 3200 LF
- OVERSTORY DECIDUOUS: 1 PER 2000 SF OF BLDG OR 1 PER 100 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/100 = 32 - (32 \times 0.15) = 27.2 = 28$
 - * CONIFEROUS: 1 PER 2000 SF OF BLDG OR 1 PER 200 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/200 = 16 - (16 \times 0.15) = 13.6 = 14$
 - SHRUBS: 1 PER 300 SF OF BLDG OR 1 PER 30 LF OF SITE PERIMETER
 $23,000/300 = 77$
 $3200/30 = 107 - (107 \times 0.15) = 90.95 = 91$
 - ORNAMENTAL TREES: 1 PER 2000 SF OF BLDG OR 1 PER 200 LF OF SITE PERIMETER
 $23,000/2000 = 12$
 $3200/200 = 16 - (16 \times 0.15) = 13.6 = 14$
- **PER 33.07.c.5, THESE AMOUNTS CAN BE REDUCED BY 15% DUE TO ZONING DISTRICT (INDUSTRIAL)

TREE INVENTORY
TOTAL SIGNIFICANT CALIPER INCHES LOCATED ON SITE = 3,090"
TOTAL SIGNIFICANT CALIPER INCHES TO BE SAVED = 61"
TOTAL SIGNIFICANT CALIPER INCHES TO BE REMOVED = 3,029"

TREE PROTECTION
TO BE PROVIDED BY SILT FENCE. SEE EROSION CONTROL PLAN

TREE PLANTING NOTES
1. TREE LOCATION SUBJECT TO CHANGE TO AVOID UTILITY CONFLICT.

LANDSCAPING TABLE

SITE SYMBOL	COMMON NAME/SCIENTIFIC NAME	MIN. REQMT.	QTY (EA)
○	HACKBERRY/CELTIS OCCIDENTALIS	2.5" CALIPER	28
•	DOWNY SERVICEBERRY/AMELANCHIER ARBORAE	2" CALIPER	14
◦	AMERICAN CRANBERRY BUSH VIBURNUM/VIBURNUM TRILOBUM COMPACTA	24" POT	45
◦	ANTHONY WATERER SPIREA/SPIRACA JAPONICA	24" POT	46
*	BALSAM FIR/ABIES BALSAMICA	6FT HEIGHT	14

BLOCH ENGINEERING
BLOCH ENGINEERING, PLLC
blochengineering.com
32210 XEON ST NW
CAMBRIDGE, MN 55008
krystle@blochengineering.com

JOB NO. 22-40

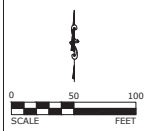
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATIONS, AND CALCULATIONS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRELIMINARY
KRISTLE L. BLOCH
3-31-2023
DATE 49893
L.C. NO.

CARLSON LLC PROPERTY
10101 NAPLES ST
BLAINE, MN

LANDSCAPE AND
TREE PRESERVATION PLAN

REVISIONS	NO.	DATE	BY	DESCRIPTION



Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9194	11	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9195	8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9196	9	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9197	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9198	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9199	9	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9200	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9201	11	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9202	25.21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	90% dead	REMOVE
9203	12	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		SAVE
9204	14.9	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		SAVE
9205	25.16	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9206	27	White Oak	<i>Quercus alba</i>		REMOVE
9207	16	White Oak	<i>Quercus alba</i>	95% dead	REMOVE
9208	24	Bur Oak	<i>Quercus macrocarpa</i>	dead	REMOVE
9209	15	White Oak	<i>Quercus alba</i>		REMOVE
9210	21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9211	24	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9212	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9213	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9214	8	White Oak	<i>Quercus alba</i>		REMOVE
9215	13	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9216	14	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9217	20.18	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9218	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9219	11	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9220	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9221	15	Quaking Aspen	<i>Populus tremuloides</i>	in decline, decay along trunk	REMOVE
9222	11	Bur Oak	<i>Quercus macrocarpa</i>		REMOVE
9223	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9224	26	White Oak	<i>Quercus alba</i>		REMOVE
9225	32	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9226	23.22	White Oak	<i>Quercus alba</i>	hollow at base	REMOVE
9227	18	Canada Chokecherry	<i>Prunus virginiana</i>		SAVE
9228	8	Canada Chokecherry	<i>Prunus virginiana</i>		SAVE
9229	9	Black Cherry	<i>Prunus serotina</i>		REMOVE
9230	8	Black Cherry	<i>Prunus serotina</i>		REMOVE
9231	12	Black Cherry	<i>Prunus serotina</i>		REMOVE
9232	10	White Oak	<i>Quercus alba</i>		REMOVE
9233	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9234	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9235	8	Black Cherry	<i>Prunus serotina</i>		REMOVE
9236	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9237	20	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9238	21	Willow	<i>Salix</i> sp.		REMOVE
9239	20	Willow	<i>Salix</i> sp.		REMOVE
9240	19.17,17.16	Willow	<i>Salix</i> sp.		REMOVE
9241	20	Willow	<i>Salix</i> sp.		REMOVE
9242	15	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9243	28	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9244	40.36	Willow	<i>Salix</i> sp.	40" is toppled	REMOVE
9245	12	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9246	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9247	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9248	10	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9249	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9250	11	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9251	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9252	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9253	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9254	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9255	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9256	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9257	10	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9258	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9259	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9260	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9261	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9262	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9263	8	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9264	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9265	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9266	14	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9267	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9268	17	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9269	18	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9270	25	Willow	<i>Salix</i> sp.		REMOVE
9271	32	Willow	<i>Salix</i> sp.		REMOVE
9272	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9273	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9274	16	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9275	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9276	15	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9277	9	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9278	12	Scotch Pine	<i>Pinus sylvestris</i>		REMOVE
9279	15	White Oak	<i>Quercus alba</i>		REMOVE
9280	23	White Oak	<i>Quercus alba</i>		REMOVE
9281	28	White Oak	<i>Quercus alba</i>		REMOVE
9282	17	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9283	17	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9284	8	Cottonwood	<i>Populus deltoides</i>		REMOVE
9285	8	Cottonwood	<i>Populus deltoides</i>		REMOVE
9286	11	Cottonwood	<i>Populus deltoides</i>		REMOVE
9287	27	Cottonwood	<i>Populus deltoides</i>		REMOVE
9288	18	Box Elder	<i>Acer negundo</i>		REMOVE
9289	15	Willow	<i>Salix</i> sp.		REMOVE
9290	16	Cottonwood	<i>Populus deltoides</i>		REMOVE
9291	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE

Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9291	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9291	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9292	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9293	9	Box Elder	<i>Acer negundo</i>		REMOVE
9294	26	Box Elder	<i>Acer negundo</i>		REMOVE
9295	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9296	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9297	16	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9298	18	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9299	17	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9300	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9301	9	Bebo's Willow	<i>Salix bebbiana</i>		REMOVE
9302	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9303	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9304	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9305	21	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9306	15	Cottonwood	<i>Populus deltoides</i>		REMOVE
9307	16	Cottonwood	<i>Populus deltoides</i>		REMOVE
9308	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9309	19	Cottonwood	<i>Populus deltoides</i>		REMOVE
9310	44.15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9311	24	White Oak	<i>Quercus alba</i>	dead	REMOVE
9312	16	White Oak	<i>Quercus alba</i>		REMOVE
9313	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	damage along trunk	REMOVE
9314	21	White Oak	<i>Quercus alba</i>	in decline	REMOVE
9315	17.16	White Oak	<i>Quercus alba</i>	in decline	REMOVE
9315	25	White Oak	<i>Quercus alba</i>		REMOVE
9316	18	White Oak	<i>Quercus alba</i>		REMOVE
9317	13	White Oak	<i>Quercus alba</i>		REMOVE
9318	11	White Oak	<i>Quercus alba</i>		REMOVE
9319	14	White Oak	<i>Quercus alba</i>		REMOVE
9320	15	White Oak	<i>Quercus alba</i>	50% dead	REMOVE
9321	15	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9322	22	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9323	16	White Oak	<i>Quercus alba</i>	dead	REMOVE
9324	23	White Oak	<i>Quercus alba</i>	major fire damage along trunk	REMOVE
9325	16	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9326	16.11	Silver Maple	<i>Acer saccharinum</i>		REMOVE
9327	15	Silver Maple	<i>Acer saccharinum</i>		REMOVE
9328	21	White Oak	<i>Quercus alba</i>		REMOVE
9329	18	White Oak	<i>Quercus alba</i>		REMOVE
9330	10	White Oak	<i>Quercus alba</i>		REMOVE
9331	9	White Oak	<i>Quercus alba</i>		REMOVE
9332	15	White Oak	<i>Quercus alba</i>		REMOVE
9333	19	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9334	21	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9335	20	White Oak	<i>Quercus alba</i>		REMOVE
9336	21	White Oak	<i>Quercus alba</i>		REMOVE
9337	18	White Oak	<i>Quercus alba</i>		REMOVE
9338	15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9339	14	White Oak	<i>Quercus alba</i>		REMOVE
9340	15	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9341	23	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	80% dead	REMOVE
9342	16.10	Crabapple	<i>Malus</i> sp.		REMOVE
9343	28	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	70% dead	REMOVE
9344	15	Colorado Blue Spruce	<i>Picea pungens</i>	50% dead	REMOVE
9345	27	Northern Pin Oak	<i>Quercus ellipsoidalis</i>	dead	REMOVE
9346	28	White Oak	<i>Quercus alba</i>		REMOVE
9347	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9348	38	Cottonwood	<i>Populus deltoides</i>	in major decline	REMOVE
9349	17	Cottonwood	<i>Populus deltoides</i>		REMOVE
9350	15.14	Willow	<i>Salix</i> sp.		REMOVE
9351	12	Willow	<i>Salix</i> sp.		REMOVE
9352	22.21	Willow	<i>Salix</i> sp.		REMOVE
9353	16	Willow	<i>Salix</i> sp.		REMOVE
9354	22.17,16	Willow	<i>Salix</i> sp.		REMOVE
9355	23	Willow	<i>Salix</i> sp.		REMOVE
9356	22	Willow	<i>Salix</i> sp.		REMOVE
9357	19.18.18	Willow	<i>Salix</i> sp.	major decay at base	REMOVE
9358	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9359	10	Quaking Aspen	<i>Populus tremuloides</i>	damage along trunk	REMOVE
9360	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9361	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9362	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9363	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9363	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9364	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9365	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9366	15	Quaking Aspen	<i>Populus tremuloides</i>	60% dead	REMOVE
9367	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9368	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9369	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9370	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9371	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9372	15	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9373	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9374	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9375	10	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9376	18	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9377	20	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9378	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9379	14	Quaking Aspen	<i>Populus tremuloides</i>	decay at base	REMOVE
9380	12	Bebo's Willow	<i>Salix bebbiana</i>		REMOVE
9381	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9382	9	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9383	13	Quaking Aspen	<i>Populus tremuloides</i>	major decay along trunk	REMOVE
9384	14	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9385	10	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9386	16	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9387	9.8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE
9388	8	Colorado Blue Spruce	<i>Picea pungens</i>		REMOVE

Tag No.	DBH	Common Name	Scientific Name	Notes	Status
9389	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9390	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9391	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9392	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9393	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9394	21	Willow	<i>Salix</i> sp.		REMOVE
9395	18	White Oak	<i>Quercus alba</i>		REMOVE
9396	29	Northern Pin Oak	<i>Quercus ellipsoidalis</i>		REMOVE
9397	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9398	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9399	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9400	9.8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9401	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9402	8	Paper Birch	<i>Betula papyrifera</i>		REMOVE
9403	11	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9404	10	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9405	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9406	25	Cottonwood	<i>Populus deltoides</i>		REMOVE
9407	21	Willow	<i>Salix</i> sp.		REMOVE
9408	20	Willow	<i>Salix</i> sp.		REMOVE
9409	23	Willow	<i>Salix</i> sp.		REMOVE
9410	13	Willow	<i>Salix</i> sp.		REMOVE
9411	16	Willow	<i>Salix</i> sp.		REMOVE
9412	16	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9413	13	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9414	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9415	13	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9416	16	Quaking Aspen	<i>Populus tremuloides</i>	major lean, partial uprooted	REMOVE
9417	8	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE
9418	9	Quaking Aspen	<i>Populus tremuloides</i>		REMOVE



City of Blaine

Planning Commission

May 9, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

MINUTES

1. Call to Order

The Blaine planning commission met in the City Hall Chambers on Tuesday, May 9, 2023. Chair Goracke called the meeting to order at 7:00PM.

2. Roll Call

Members Present: Commission Members Deonauth, Gorzycki, Halpern, Homan, Olson, Swanson, and Chair Goracke.

Members Absent: None.

Staff Present: Shawn Kaye, Planner
Elizabeth Showalter, Community Development Specialist
Shelia Sellman, City Planner
Teresa Barnes, Project Engineer

3. Approval of Minutes

3.1. 2023-177 Approval of the April 12, 2023 Planning Commission Minutes.
Sponsors:

Motion by Commissioner Olson to approve the minutes of April 12, 2023, as presented. Motion seconded by Commissioner Homan. The motion passed 5-0-2 (Commissioners Deonauth and Halpern abstained).

4. Public Hearing

4.2. 2023-130 Case File No. 23-0020 // Park Construction Company (Carlson Group LLC) // 10101 Naples Street NE
The applicant is requesting the following in an I-2 (Heavy Industrial) zoning district:

1. Conditional use permit for outside storage and multiple buildings on one lot.
2. Interim use permit to operate a contractors' yard for concrete crushing.

Sponsors: Elizabeth Showalter, Community Development Specialist

The report to the planning commission was presented by Elizabeth Showalter, Community Development Specialist. The public hearing for Case File 23-0020 was opened at 7:29PM. As no one wished to appear, the public hearing was closed at 7:30PM.

Commissioner Halpern requested further information on why the applicant would like access to the stormwater pond.

Jeff Carlson, representative for the applicant, explained he would like to retain access to the stormwater pond for snow removal purposes.

Commissioner Gorzycki questioned when the applicant would be crushing material.

Mr. Carlson reported this would occur from 7:00AM to 5:00PM.

Commissioner Deonauth asked if the applicant would be replanting trees on the property or would the applicant be paying the city.

Mr. Carlson indicated he would be replanting trees.

Motion by Commissioner Olson to recommend approval of Planning Case 23-0020A a conditional use permit for outside storage related to a contractor's yard and multiple buildings on a lot in an I-2 (Heavy Industrial) zoning district with the following conditions:

Case 23-0020A:

1. The construction of the building and site improvements shall be consistent with the attached building elevations and site plan.
2. A six foot tall fence shall be located around the outside storage area. Fencing on the western side shall be PVC coated chain link. Fencing shall be immediately adjacent to the outside storage area and shall delineate the boundary between the outside storage area and the stormwater ponding areas.
3. A revised landscape plan must be submitted as part of the administrative site plan approval/building permit. That plan must incorporate the following changes:
 - a. 34 overstory trees required, with a minimum of three species provided and at least 20 of the trees must be located between the front property line and parking lot, evenly distributed throughout that area.
 - b. 17 conifer trees, with a minimum of two species provided.
 - c. 17 ornamental trees, with a minimum of two species provided.
 - d. 114 shrubs, with a minimum of three species provided.
 - e. All disturbed areas shall be sodded.
4. In addition to the required landscaping, 93 trees must be replaced through planting on the property or payment into the city reforestation fund at the rate in effect at the time of issuance of the building permit. Outside storage limited to aggregate materials such as gravel and soil, construction equipment, and vehicles.
5. Outside storage must be located on the paved or gravel surface.
6. No storage may be taller than 15 feet in height.
7. Semi-trucks are limited to one per dock or bay door.
8. A minimum total building area of 20,000 square feet is required prior to occupancy.

Motion by Commissioner Olson to recommend approval of Planning Case 23-0020B an interim use permit for concrete crushing in an I-2 (Heavy Industrial) zoning district with the following conditions:

Case 23-0020B:

1. Storage of concrete shall be bunkered by jersey barriers, or equivalent, on three sides.
2. Storage of concrete materials limited to 15 feet in height.
3. Maximum concrete storage of 20,000 cubic yards.
4. Crushing activity limited to 45 days in a 24-month period.
5. This interim use permit expires on June 5, 2026. Property owner shall request a renewal of the interim at least 30 days prior to the expiration of the interim use permit. If IUP is not renewed, all concrete storage shall be removed within 60 days of the expiration of the IUP.

Motion seconded by Commissioner Homan. The motion passed 7-0.

Chair Goracke noted this would be on the agenda of the June 5, 2023 city council meeting.



City of Blaine Staff Report

File Number: 2023-254

Agenda Date	Status
June 20, 2023	

In Control	File Type
City Council	Motion

Administration - Cathy Sorensen, City Clerk

Agenda Item # 11.1

Recommend Appointment of Ayman Ali Khan to the Blaine Charter Commission

Executive Summary

Council is asked to recommend the appointment of Ayman Ali Khan to the Blaine Charter Commission.

Background

Ayman Ali Khan has submitted an application to serve on the Blaine Charter Commission. Per Statute the Chief Judge of Tenth Judicial District makes appointments to Blaine's Charter Commission but staff is requesting Council review and recommend Mr. Khan to the district court for consideration. The only statutory qualification to serve is being a qualified voter of the City. Mr. Khan's application and CV has been included as well as a list of current Commissioners. Terms are for four years and members can serve unlimited successive terms. Up to 15 members can be appointed and, if approved, Mr. Khan would bring the Commission to 10 members. The Charter Commission is required to meet annually at a minimum and will be meeting again soon to continue their work from 2022 surrounding potential ward structure changes, annual Council salary review, creation of a recall process, and Council vacancy appointment processes.

Strategic Plan Relationship

This item relates to the organizational health strategic priority by providing opportunities for residents to serve in governance decision-making processes.

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Council is asked by motion to recommend the appointment of Ayman Ali Khan to the Blaine Charter Commission.

Attachment List

1. Ayman Khan - Application and CV
2. Charter Commission

Board and Commission Application - Charter Commission

Date Submitted:

City of Blaine Seeks Applicants for Board and Commission Vacancies

The Blaine City Council is currently seeking applicants for several advisory boards and commissions. Blaine's boards and commissions are vital to the community and provide input and guidance on the many opportunities and issues Blaine faces as a growing community. Requirements for these volunteer positions include being a resident of Blaine, attending monthly meetings, and having interest in the direction of the community.

Blaine is currently seeking applicants for the following advisory boards and commissions:

- Park Advisory Board: Makes recommendations to the Blaine City Council regarding policy, capital projects, and operating budget priorities pertaining to the park and recreation function. Meetings are held the fourth Tuesday of each month.
- Planning Commission: This commission advises on long-range community planning, goals, and policies, immediate planning issues, and specific development proposals. Meetings are held the second Tuesday of each month.
- Natural Resources Conservation Board: This board advises on the acquisition and management of public open space and trails and Blaine's natural resources. Monthly meetings are held the third Tuesday of each month.
- Fire Board: The Spring Lake Park - Blaine - Mounds View (SBM) Fire Department is a nonprofit corporation managed by a Fire Board consisting of firefighters and community representatives. Blaine representatives must either live or work full time in Blaine. This board works closely with the fire chief offering final approving authority for most administrative and financial items for the corporation.
- Traffic Commission: The Blaine Traffic Commission reviews neighborhood traffic concerns on local streets, defines issues, reviews alternatives and costs, holds public hearings and makes recommendations to the Blaine City Council.

Personal Information

Full Name*

Ayman Ali Khan

Phone Number*

Address*

Blaine, MN 55449

Council Ward*

1

Length of Residency in Blaine (Years)*

< 1 year

Address of Any Other Property Owned in Blaine*

N/A

Email*

Cell Phone Number

Employment Information

Current Employer

ICON plc

Phone Number

Address

Homebased Employment (Remote)

Position / Title

Clinical Scientist

Educational Background

Mahatma Gandhi Missions Medical College - MBBS (MD)
St Cloud State University - PgCert - Research

Civic, Professional, and Community Activities

List any governmental, service organizations, or professional activities that you have been or are currently involved with.

I am new to the city of Blaine, MN.

As a clinical scientist in early development - oncology, I work on clinical trials within the oncology therapeutic area to help bring new therapies to the population that can help improve the quality of life of the patients.

Prior to working as a scientist, I worked as a CRA (field-based position), travelling to various hospitals and research centers to train the physicians and staff participating in clinical trials to ensure the clinical trials are carried out per ICH/GCP guidelines.

Please state briefly why you want to serve on a Blaine board or commission.

My entire professional career I have worked in healthcare to serve the patient population in need of care.
I now feel it is time to also give back to society outside of my profession and would like to start off by serving the new city I am part of.

List any special background, strengths, or abilities you would bring to a board or commission.

I have lived in Saudi Arabia, India, and across various states in the US (Michigan, Minnesota, Texas, Illinois & Florida). This made me learn a lot of good things about the places and not so good. I feel I can bring a broad perspective of ideas to help Blaine be a top-notch city in Minnesota. Also having worked with a diverse group of people from various backgrounds, it would be of benefit in serving the city.

City Development

Briefly describe the strengths of Blaine today.

I am a resident of Blaine since 05 June 2023. What made us choose the city: - 1) Many new construction homes to choose from 2) Centerview Elementary School - they seem to have a good elementary program and an attractive Pre K program as well (hopefully they will have space for our little one). 3) Proximity to downtown, Fridley unity health, Roseville & my parents (the main reason we relocated to MN). 4) Blaine has so much open space that can be commercially developed to bring amenities to the residents of the city 5) Reasonable tax rate 6) Lakes & untouched wetlands

Briefly describe the weaknesses of Blaine today.

Safety: -Overall Safety can be improved - Niche.com gives the city a C-
Entertainment/Amenities: -Northtown Mall- It could definitely get a facelift. Probably one of the most run down malls I have seen. Lack of national movie theater chains like AMC, larger Gym chains & a basic city downtown
Infrastructure: - Highway 65 did get that great budget approval, hoping to see it play its affects soon

Briefly describe where you think Blaine will be 10 years from now.

With the right planning, adequate funding & support from the residents of Blaine, it can be one of the most desired places to live in Minnesota.

List any specific goals and/or objectives you visualize for Blaine.

Blaine has so much potential. I feel it can be a city where one need not have to travel outside the city when it comes to entertainment, shopping (no large malls), education (there is always room for improvement) & recreation (parks for kids with adequate safety). We can help bring all these things into the city at a larger scale with the approval of the residents of the city.

List any issues that may cause conflict of interest between civic responsibility and your personal/professional interests.

N/A

Commissioners and board members may spend from 10 to 40 hours per month preparing for meetings, meeting with residents, and attending meetings. Can you meet this time commitment and are there any evenings you would not be available for meetings?

Yes, I should be able to meet the time commitment in the evenings. Lucky to have a supportive family!

You may attach a resume if you would like.

I attached my CV to give the team an idea of my professional background.

Tennesen Warning

The information provided by you on this application will be used to consider appointment to an advisory commission. Participation as an advisory commission member is strictly voluntary and you are not required by law to provide this information, however, not furnishing this information may delay consideration for appointment. Per Minnesota Statute 13.601 subd. 3 data about applicants for appointment to a public body is private data except for the following: (1) name; (2) city of residence; (3) education and training; (4) employment history; (5) volunteer work; (6) awards and honors; (7) prior government service; (8) any data required to be provided or that are voluntarily provided in an application for appointment to a multimember agency pursuant to section 15.0597; 9 veteran status. (b) Once an individual is appointed to a public body, the following additional items of data are public: (1) residential address; (2) either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; (3) first and last dates of service on the public body; (4) the existence and status of any complaints or charges against an appointee; 5 upon completion of an investigation of a complaint or charge against an appointee, the final investigative report is public, unless access to the data would jeopardize an active investigation. (c) Notwithstanding paragraph (b), any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

The selection process will vary according to the number of applicants and vacancies and may not involve interviews with all candidates. Your application will be kept on file for one year. Thank you for your interest in serving on a commission, board or committee.

Signature Ayman Ali Khan

Date 11 June 2023

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph:

SUMMARY

MD with 7+ years of experience working in drug and device clinical trials spanning from clinical development, trial monitoring, safety management, study report writing, safety narrative writing, data management, literature review, and executing clinical trials from start-up to close out per company SOPs and in compliance with regulatory bodies. Expert proficiency in GCP and currently working as a Clinical Scientist for global oncology clinical trials.

EXPERIENCE

Date: From *Aug 2022* to Present

Company Name: *ICON*

Job title: *Clinical Scientist (dedicated to Merck's Oncology Program)*

- Clinical point of contact for scientific issues/questions for internal and external stakeholders(e.g., Institutional Review Board (IRB), sites)
- Responsible for trial design and endpoint development in collaboration with Clinical Director (CD)
- Performs Medical Monitoring activities, including development of the Medical Monitoring Plan (MMP) and review of SAE (Serious Adverse Event) reports
- Sets up/supports SAC (Scientific Advisory Committee), DMC (Data Monitoring Committee), adjudication committees
- Protocols/amendments – collaborates with medical writer, participates in governance committee review
- Authors protocol clarification letters
- Contributor to study specific documents [e.g., Study Monitoring Plan (SMP)]
- Reviews/updates informed consent
- Provides scientific input to Study Manager (SM) for data management activities (e.g., Electronic Data Capture, Data Review Plan, Case Report Forms)
- Monitors data issues requiring clinical input
- Monitors central lab reports and other external data for safety and critical values
- Prepares scientific slides, attends and presents protocol information at Investigator Meeting

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph:

- Scientific lead on Clinical Trial Team (CTT)
- Reviews specs, initiates allocation (randomization) request form and approval schedule in allocation schedule generation system
- Coordinates planning of lab, bio specimens and imaging specifications
- Co- authors newsletters with SM
- Participates in Database lock activities
- Collaboratively plans CSRs (Clinical Study Reports), CTDs (Common Technical Documents)/WMAs (Worldwide Marketing Authorization) with medical writing
- Supports publications/presentations as needed
- Reconciles and review all protocol deviation classifications in SMART
- Assesses and prepares protocol deviation list for CSR
- Collaborates with medical writing to develop trial results communication for investigators
- Provides scientific assessment for Operational Reviews
- Supports Study Management/Medical Writing activities as needed to achieve CTT deliverables
- Provides clinical specifications to SM to support interactions with external vendors [e.g., Interactive Voice Response System (IVRS), electronic Patient Reported Outcome (ePRO)]
- May act as mentor to other Clinical Scientists (CSs)
- Complete training assigned by Client and/or EP, as necessary, including general training requirements, SOPs, and system and process related training
- Adhere to EP and Client SOPs and processes

Date: From Jan 2022 to Aug 2022

Company Name: Premier Research

Job title: Medical Scientist (Dedicated to Dermatology)

- Point of contact and knowledge resource for Medical Directors to consult with on study-specific drug/device medical activities
- Point of contact from a scientific standpoint both internally and externally
- Support to Medical Directors with their Medical Monitoring activities.

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph: ()

- Initiated medical monitoring activities during the start-up of clinical trials including development of process documents aligned with the study protocol, budget, standard operating procedures, and ethical requirements.
- Authored Medical Monitoring Plans.
- Authored or provided input on safety narratives
- Utilized MEDDRA for coding & safety review.
- Provided review of AE's, SAE's, AESI's, line listings, protocol deviations, lab reports, imaging reports, and vendor data
- Provided input for DM activities (DBLs, EDC, DRP, CRFs)
- Provided clinical specifications for external vendors (ePRO, ERT)
- Tracked study progress, proactively resolves issues, and proposes corrective action to project team/clients.
- Processed and addressed protocol non-compliances at Investigative sites and ensures adherence to ethical guidelines
- Conducted medical data review and generates data queries
- Attended Investigator Meetings and interacts with Investigative site staff and client representatives
- Worked closely with Medical Directors/Investigative Sites/CRA's to document and assist with resolution of clinical issues, e.g. continuing eligibility queries
- Reviewed study documentation (e.g. budget, protocol, CRF, DSMB charter, etc.)
- Supported implementation and use of new technology tools
- Prepared for audits and inspections by sponsors or regulatory agencies
- Participated in internal and external project team and client meetings
- Represented the department and interfaces with other departments, as needed (e.g. with data management, clinical operations, etc.)
- Created training plans for new employees
- Supervised and trained new employees

2. For Commercial Success:

- Ensured activities are carried out to a high standard and as efficiently as possible with

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph:

proactivity and customer focused delivery

3. Other

- Reviewed and QC's documents and work of other associates, as needed
- Mentored other more junior members of the team
- Participated in corporate initiatives and actions that ensure the continued success of the company
- Supported PV activities as needed
- Other activities as designated

Date: From Apr 2021 to Dec 2021

Company Name: Planet Pharma – Allergan/Abbvie – 9-month contract

Job title: Clinical Scientist (consultant)

- Scientist for Neurology Clinical Development team assigned to studies being conducted in North America, Asia Pacific, EU, and Australia.
- Scientific point of contact for all study related questions, both internally and externally
- Lead global study status calls with cross-functional teams
- Used various databases and portals for ongoing review of data to ensure protocol adherence, efficacy variables, and safety trends
- Reviewed AE's, SAE's, AESI's, line listings, protocol deviations, lab reports, imaging reports, and vendor data
- Reviewed AESI's to ensure reportability and collection of labs per protocol
- Collaborated with the study physician on safety events, labs, trends, and narrative input
- Provided support for adjudication prep as needed
- Reviewed Protocol Deviations per the PDMT and provide input to cross-functional teams when needed
- Ensured cohort cleaning is done in a timely manner
- Ensured data is clean prior to database lock
- Collaborated with various internal departments to ensure the studies are in good health and audit ready

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph:

- Various other duties as assigned by the Scientific Director

Date: From Nov 2020 to Mar 2021

Company Name: Covance Inc

Job title: Senior Clinical Research Associate (Field)

- Monitored oncology clinical trials
- Responsible for all aspects of study site monitoring including routine monitoring and close-out of clinical sites, maintenance of study files, conduct of pre-study and initiation visits; liaise with vendors; and other duties, as assigned
- Tracked Serious Adverse Event (SAE) reporting, process production of reports, narratives and follow up of SAEs
- Independently perform CRF review; query generation and resolution against established data review guidelines on Covance or client data management systems as assigned by management
- Participated in the development of protocols and Case Report Forms as assigned
- Responsible for all aspects of site management as prescribed in the project plans
- General On-Site Monitoring Responsibilities:
 - o Ensured the study staff who will conduct the protocol have been trained and received proper materials and instructions to safely enter patients into the study
 - o Ensured the protection of study patients by verifying that informed consent procedures and protocol requirements are adhered to according to the applicable regulatory requirements
 - o Ensured the integrity of the data submitted on Case Report Forms (CRFs) or other data collection tools by careful source document review
- Ensured audit readiness at the site level
- Prepared accurate and timely trip reports
- Managed small projects under the direction of a Project Manager/Director as assigned
- Served as lead monitor for a protocol or project, and may assist in establishing monitoring plans and trip report review as assigned
- Reviewed progress of projects and initiate appropriate actions to achieve target objectives

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph: (612) 231-1111

- Participated in writing clinical trial reports as assigned
- Interacted with internal workgroups to evaluate needs, resources, and timelines
- Acted as contact for clinical trial supplies and other suppliers (vendors) as assigned
- Conduct, report, and follow-up on Quality Control (QC) visits when requested
- Recruitment of potential investigators, preparation of EC submissions, notifications to regulatory authorities, translation of study-related documentation, organization of meetings, and other tasks as instructed by supervisor as assigned
- Negotiated study budgets with potential investigators and assist the Covance legal department with statements of agreements as assigned
- Assisted with training, mentoring, and development of new employees, e.g. co-monitoring

Date: From Jan 2020 to Oct 2020

Company Name: Pharmaceutical Product Development (PPD)

Job title: Clinical Research Associate 2 (Field)

- Monitored Early Phase clinical trials
- Participated in UAT's
- Responsible for monitoring activities at study sites to assure adherence to GCPs, SOPs, and study protocols
- Authored monitoring plans, protocol deviation tools & risk assessment charts
- Ensured Adverse Events were documented and reported
- Liaised between the clinical sites and sponsor to address questions or problems related to clinical studies
- Reviewed Investigator Site File for accuracy and completeness
- Reviewed data for safety trends

Date: From May 2018 to Dec 2019

Company Name: Abbott Labs

Job title: Clinical Research Associate

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph: _____

- Responsible for medical device monitoring activities (IDE & PMA) at study sites to assure adherence to GCPs, SOPs, and study protocols
- Ensured Adverse Events were documented and reported
- Liaised with the medical monitor for safety events and trends
- Negotiated clinical trial budgets with sites
- Liaised between the clinical sites and the project manager to address questions or problems related to clinical studies
- Reviewed Sponsor Site File for accuracy and completeness

THERAPEUTIC EXPERIENCE

- **Infectious Disease:** Antiviral Therapy - Influenza (phase 3)
- **Immune Mediated Inflammatory Disease:** Dermatologic – Other (phase 3); Inflammatory Respiratory – COPD (phase 3)
- **Other:** Musculoskeletal – Other (phase 4); Hematology – Anemia secondary to renal disease (phase 3); Non-Inflammatory, non-infectious Gastroenterology – Gastro-esophageal Reflux Disease (phase 1)
- **Oncology:** Solid Tumors – Breast (HER2+) (phase 2), Hepatocellular (phase3), Solid Tumours (phase 1)
- **Hematology:** Leukemia – CLL (phase 3)
- **Cardio Metabolic:** Metabolic and Cardiovascular Risk – Dyslipidemia (phase 3), Cardiovascular Outcomes Study (phase 3), Type 2 Diabetes (phase 3), Metabolic Syndrome (phase 3); Cardiovascular Disease – Atherosclerosis (phase 3), Other Cardiovascular Disease (phase 1)
- **Neuroscience:** Neurology – Epilepsy (phase 1), Migraine (phase 3)
- **Device:** Structural Heart- Early Feasibility, IDE class 3
- **Phase 1:** Normal Healthy, Food Effect, Single Ascending Dose (SAD)/Multiple Ascending Dose (MAD)

SYSTEMS

- Shared Drives, One Note, Excel, Word, PowerPoint, Teams, Webex
- MedDRA, CTMS, Veeva, Medidata, Inform, J-review, IWRS, Redcap
- Labcorp, ERT, e-PRO

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph: ٤

EDUCATION

Year: 2019

Post Graduate Certificate- Clinical Research, St Cloud State University, St Cloud, MN, USA

Year: 2016

Certificate – Diabetes Management, University of Southern Indiana, Evansville, Indiana, USA

Year: 2009

MBBS (MD) – MGM Medical College, Aurangabad, India

LANGUAGES SPOKEN (Please indicate skill level – basic/intermediate/fluent)

Native language: English

Other languages: Hindi (fluent), Urdu (fluent), Marathi (basic), Arabic (basic)

PUBLICATIONS, ABSTRACTS AND PRESENTATIONS

PUBLICATIONS AND ABSTRACTS

- SGLT2 Inhibitors: Promising new drugs for Type II Diabetes Mellitus

Dr. Abhijeet Bhagat, Dr. Deepak Bhosle, Dr. Asif Sayyed, Dr. Vasundhara Bhople, Dr. Ayman Ali Khan, Dr. Zubair Quazi

- Pharmacoeconomics in an Indian context

Dr. Deepak Bhosle, Dr. Asif sayyed, Dr. Shaikh Huzaif, Alimuddin Shaikh, Dr. Vasundhara Bhople, Dr. Ayman Ali Khan

- Successful treatment of chronic osteomyelitis of calcaneum by intravenous linezolid

Dr. Deepak Bhosle, Dr. Jyoti Bobde, Dr. Rajesh Kadam, Dr. Abhijeet Bhagat,
Dr. Asif Sayyed, Dr. Vasundhara Bhople, Dr. Aleemuddin Shaikh, Dr. Huzaif Shaikh, Dr. Ayman Ali Khan, Dr. Zubair Quazi

References

Provided upon request

Ayman Ali Khan, MD, PGC

Blaine, MN 55449

Ph: 763-439-1111

BIOGRAPHY

Clinical Scientist

Ayman Ali Khan

ICON assigned to Merck's Oncology Portfolio, DFW, Tx

Responsible for providing scientific support to Merck in business development activities and specifically work together with the Medical Directors to provide scientific input for bid defenses and RFPs. Works under medical supervision to support study related medical monitoring activities (AE, SAE, SUSAR, DSMB, narrative writing, query generation and listing reviews) that are led by the medical directors in accordance with regulations and SOPs. Prior experience spans across multiple CRO's and Biotech as a field monitor and a research professional.

Experienced working across multiple therapeutic areas (general medicine, nephrology, cardiology, oncology, endocrinology, orthopedics, neurology & dermatology) across pharma and device trials.

Certified in clinical research from St cloud State university and holds a Medical Degree from MGM Medical College in India.

Charter Commission (up to 15 members - meets at a minimum annually)

Name	Term Ends	Address
Ken Anderson	5/27	13076 Jewell Cir NE55449
Stephen Berk	5/24	12390 3 rd St NE 55434
Alan Goracke	5/26	1677 120 th Ave NE 55449
Jason Halpern	5/24	12118 Harpers Ct NE 55449
Jason Hartmann	5/26	2687 120 th Ln NE 55449
Terri Homan	5/25	10045 Pleasure Creek Cir NE 55434
Jeffrey Lester Chair	5/25	2780 108 th Ln NE 55449
Dick Swanson	5/25	926 97 th Ln NE 55434
Arman Tagarro	5/25	9124 Tyler St NE 55434



City of Blaine Staff Report

File Number: 2023-247

Agenda Date

June 20, 2023

Status

In Control

City Council

File Type

Motion

Administration - Cathy Sorensen, City Clerk

Agenda Item # 11.2

Appointments to the SBM Fire Board

Executive Summary

Council is asked to make appointments to the SBM Fire Board for two terms to expire in 2026.

Background

The Council directed an extended recruitment process for the two vacancies on the SBM Fire Board, set to expire in 2023, which resulted in nine applications. After discussion regarding whether to conduct interviews, Council directed staff to bring the item forward for formal action and appointment.

Strategic Plan Relationship

This item relates to the organizational health strategic priority by providing opportunities for residents to serve in governance decision-making processes.

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

By motion, appoint two applicants to the SBM Fire Board for terms to expire 2026.

Attachment List

None



City of Blaine

Signature Copy
Resolution:

Appointments to the SBM Fire Board



City of Blaine

Signature Copy
Ordinance:

Appointments to the SBM Fire Board



City of Blaine Staff Report

File Number: 2023-251

Agenda Date	Status
June 20, 2023	
In Control	File Type
City Council	Resolution

Administration - Joe Huss, Finance Director/Asst. City Manager

Agenda Item # 11.3

Authorization to Transfer Unrestricted General Fund Reserves

Executive Summary

Pursuant to Council direction provided upon adoption of the 2023 Budget along with guidance provided by the City's Fund Balance Policy, Council is requested to authorize the transfer of unrestricted General Fund reserves to the city's self-insurance funds.

Background

In March, Finance staff reported to Council that projected year-end 2022 General Fund reserves would total roughly \$16.4 million. This amount was confirmed by the City's independent auditors upon completion of the city's annual audit. Per the City's Fund Balance Policy, \$2.5 million of that total is classified as unrestricted reserves.

The staff recommendation is to allocate the total \$2.5 million of unrestricted reserves to the city's insurance funds.

Insurance Funds

The city's insurance funds ended 2022 with a combined deficit of roughly \$2.1 million. The deficit resulted from higher-than-expected insured losses, particularly in workers compensation claims. The increase in workers compensation claims resulted in (1) a retroactive premium charge of \$904,000 and (2) a 58% increase in premiums. Premiums are established based on the specific insured entity's experience of claims filed versus all other insured entities. The result is a calculation for each entity of what is known as an experience modification rate (EMR), which measures the risk of continued losses and acts as a multiplier when establishing future premiums. A standard EMR is 1.0, thus an entity with an EMR of 1.0 will pay the industry-standard premium. An entity with an EMR of 1.01 would pay the standard premium plus 1% to factor in additional risk based on historical claims. The EMR is adjusted annually using experience from the three previous years and is applied to the following year's premium. The city's 2020 EMR of 1.56 indicated a significantly higher rate of claims filed above the norm, which resulted in both the retroactive premium as well as the 58% premium increase. Since 2020, city staff have worked diligently with safety and loss control consultants to reduce the city's EMR. The result has been a steady, annual decline in the city's EMR to 1.02. However, the city's Workers Compensation Fund is still in deficit, thus the recommended transfer from

unrestricted reserves.

Strategic Plan Relationship

The proposed action supports the City strategic initiative of financial stability in that it reflects a deliberative process wherein financial resources are allocated based on priorities established by the City Council.

Board/Commission Review

N/A

Financial Impact

Amending the budget ensures that the City is providing no more than the necessary resources to fund the activities, programs, and initiatives of the 2023 budget as adopted and amended by the City Council.

Public Outreach/Input

N/A

Staff Recommendation

Approve the following resolution authorizing the transfer of unrestricted General Fund reserves to the city's Workers Compensation and Capital Equipment funds.

Attachment List

None



City of Blaine

Signature Copy

Resolution:

Authorization to Transfer Unrestricted General Fund Reserves

WHEREAS, Sound budgeting principles promote appropriating necessary funds required to accomplish approved objectives; and

WHEREAS, Sound budgeting principles also promote providing for contingencies and unforeseen emergencies so as to not prevent objectives from being met; and

NOW THEREFORE BE IT RESOLVED that the City Council of Blaine amends the 2023 General Fund, and authorizes the City Manager to implement these amendments and the transfer of such funds as follows:

- For Transfer of Available Unrestricted Reserves
 - \$1,850,000 – Operating transfer from the General Fund (101) to the Workers Compensation Fund (706)
 - \$650,000 – Operating transfer from the General Fund (101) to the Self-Insurance Fund (704)

PASSED by the City Council of the City of Blaine this 20th day of June, 2023.



City of Blaine

Signature Copy

Ordinance:

Authorization to Transfer Unrestricted General Fund Reserves

WHEREAS, Sound budgeting principles promote appropriating necessary funds required to accomplish approved objectives; and

WHEREAS, Sound budgeting principles also promote providing for contingencies and unforeseen emergencies so as to not prevent objectives from being met; and

NOW THEREFORE BE IT RESOLVED that the City Council of Blaine amends the 2023 General Fund, and authorizes the City Manager to implement these amendments and the transfer of such funds as follows:

- For Transfer of Available Unrestricted Reserves
 - \$1,850,000 – Operating transfer from the General Fund (101) to the Workers Compensation Fund (706)
 - \$650,000 – Operating transfer from the General Fund (101) to the Self-Insurance Fund (704)

PASSED by the City Council of the City of Blaine this 20th day of June, 2023.