



City of Blaine

City Council

May 15, 2023 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

5. Communications

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

7. Adoption of Agenda

8. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

8.1. 2023-181 Schedule of Bills Paid
Sponsors: Joe Huss, Finance Director/Asst. City Manager

8.2. 2023-180 Declare the Juneteenth Holiday and Amend Council Meeting Calendar
Sponsors: Cassandra Tabor, Director of Administration

- 8.3.** 2023-187 Approve a Temporary On-Sale Intoxicating Liquor License for Infinite Campus Foundation to Host a Fundraiser at Infinite Campus, 4321 109th Avenue NE
Sponsors: Cathy Sorensen, City Clerk
- 8.4.** 2023-166 Authorize Contract with Hiperline in the amount of \$93,241 for Sewer Manhole Lining – 93rd and Service Drive to LS #12
Sponsors: Nick Fleischhacker, Public Works Director
- 8.5.** RES 23-88 Resolution Approving a Final Plat to Clean Up Property Lines and Replat Existing Lots into Five Lots and One Outlot to be Known as Prime North at 150 Northtown Drive NE. WPG Northtown Venture LLC. (Case File No. 23-0045/SAS)
Sponsors: Sheila Sellman, City Planner
- 8.6.** 2023-191 Assign Investment Advisory Agreement From US Bank to PFM Asset Management
Sponsors: Joe Huss, Finance Director/Asst. City Manager

9. 7:00 P.M. - Public Hearing and Items Published for a Certain Time

- 9.1.** 2023-190 Approve On-Sale and Sunday Intoxicating Liquor Licenses for Green Car Entertainment, LLC, dba The Ball Park Twin Cities, 10650 Baltimore Street NE, Suite 100
Sponsors: Cathy Sorensen, City Clerk
- 9.2. R23-68** Resolution Vacating Drainage and Utility Easement, Lot 1, Block 1, Renovation Church 1st Addition, Vacation No. V23-01
Sponsors: Daniel Schluender, Director of Engineering
- 9.3.** RES 23-85 Resolution Vacating Right-of-Way Easement, Along Outlot A of Sunset Oaks West and Outlots D & E of St. Andrews Village, Vacation No. V23-02
Sponsors: Daniel Schluender, Director of Engineering

10. Development Business

- 10.1.** RES 23-87 Resolution Granting a Conditional Use Permit to Allow Outdoor Dining with 16 Seats in the Front of the Building and 32 Seats in the Rear of the Building in a B-2 (Community Commercial) Zoning District at 10950 Club West Parkway NE, #160. The Rusty Bumblebee (Case File No. 23-0036)

Sponsors: Sheila Sellman, City Planner

- 10.2.** ORD 23-2526 Second Reading to Adopt an Ordinance to Amend Section 18-121 of the Code of Ordinances and 34.11 of the Zoning Ordinance to Remove the Requirement for Signs to be Installed by Licensed Contractors. City of Blaine (Case File No. 23-0031/EES)

Sponsors: Sheila Sellman, City Planner

11. Administration

- 11.1.** RES 23-90 Accepting a Bid from Douglas-Kerr Underground, LLC in the Amount of \$1,083,764.60 for the Lift Station13 FM Replacement-Phase 1, Improvement Project No. 21-30

Sponsors: Daniel Schluender, Director of Engineering

12. Other Business

13. Adjournment



City of Blaine Staff Report

File Number: 2023-181

Agenda Date

May 15, 2023

Status

In Control

City Council

File Type

Motion

Approval of Consent Agenda: - Joe Huss, Finance Director/Asst. City Manager

Agenda Item # 8.1

Schedule of Bills Paid

Executive Summary

Council is asked to approve the Schedule of Bills Paid.

Background

Per Council policy, approval of Bills Paid are presented for Council approval.

Strategic Plan Relationship

N/A

Board/Commission Review

Not required

Financial Impact

N/A

Public Outreach/Input

N/A

Staff Recommendation

Approve the list as presented.

Attachment List

1. April 2023 P/R Checks and Wire Transfers

2. April 28, 2023 Bills Paid
3. April 28, 2023 Subset of Bills Paid
4. May 5, 2023 Bills Paid
5. May 5, 2023 Subset of Bills paid

PAYROLL CHECKS & WIRE TRANSFERS

MONTH: APRIL 2023

PAYROLL CHECKS

<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
04/13/23	VENDOR CHECKS	CHECK # 79626-79631	\$5,572.31
04/13/23	EMPLOYEES	DIRECT DEPOSITS	\$613,966.21
04/27/23	VENDOR CHECKS	CHECK #79632-79642	\$1,289.76
04/27/23	EMPLOYEES	DIRECT DEPOSITS	\$579,062.83

WIRE TRANSFERS

<u>DATE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
04/05/23	21ST CENTURY	CREDIT CARDS	\$20,719.99
04/13/23	STATE OF MINNESOTA	PAYROLL TAXES	\$42,897.84
04/13/23	I.R.S.	PAYROLL TAXES	\$190,976.49
04/13/23	P.E.R.A.		\$185,667.80
04/13/23	21ST CENTURY	DEFERRED COMP & H.S.A	\$68,818.76
04/18/23	STATE OF MINNESOTA	MARCH SALES TAX	\$32,441.00
04/27/23	STATE OF MINNESOTA	PAYROLL TAXES	\$40,254.43
04/27/23	I.R.S.	PAYROLL TAXES	\$180,327.31
04/27/23	P.E.R.A.		\$119,942.86
04/27/23	21ST CENTURY	DEFERRED COMP & H.S.A	\$59,496.50

TOTAL \$2,141,434.09

CITY OF BLAINE

SCHEDULE OF BILLS PAID

APPROVED ON 5/15/2023 FOR PAYMENTS THE WEEK OF 4/28/23

Vendor Name	Description	Amount
KURITA AMERICA INC	WTP 1 Filter 1 & 2	\$ 33,540.00
STANDARD INSURANCE COMPANY	Life Insurance - May	\$ 8,538.00
SUN LIFE FINANCIAL	LTD Insurance - May	\$ 5,075.51
TEAMSTERS LOCAL #320 WELFARE	Dental - May	\$ 7,980.00
		\$ 55,133.51

CITY OF BLAINE

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID
APPROVED ON 5/15/2023 FOR PAYMENTS THE WEEK OF 4/28/2023**

Vendor Name	Description	Amount
KURITA AMERICA INC	WTP 1 Filter 1 & 2	33,540.00

CITY OF BLAINE**SCHEDULE OF BILLS PAID****APPROVED ON 5/15/2023 FOR PAYMENTS THE WEEK OF 5/5/23**

Vendor Name	Description	Amount
ACME TOOLS	Imp Wrench set for Sign shop	\$ 449.00
AMAZON CAPITAL SERVICES	Office Supplies/Uniforms for PW	\$ 702.88
AMAZON CAPITAL SERVICES	Coat Hangers for cubicles	\$ 25.00
AMAZON CAPITAL SERVICES	supplies for many events	\$ 209.21
AMAZON CAPITAL SERVICES	Bases for fields	\$ 637.17
AMAZON CAPITAL SERVICES	Wireless mouse for Laptop	\$ 10.99
AMAZON CAPITAL SERVICES	Supplies for Lexington Athletic Complex	\$ 224.90
AMAZON CAPITAL SERVICES	Pressure gauge	\$ 89.95
AMAZON CAPITAL SERVICES	Binders for special presentations	\$ 32.20
AMAZON CAPITAL SERVICES	Notebooks and pens, FP printer, Tylenol	\$ 584.13
AMAZON CAPITAL SERVICES	Cell phone cases	\$ 27.96
AMERICAN PRESSURE INC	General Supplies-Graffiti remover	\$ 613.55
ANIMAL HUMANE SOCIETY	Animal Impound Services - Q1 2023	\$ 2,076.00
ANOKA COUNTY ATTORNEY'S OFFICE	Forfeiture distribution	\$ 507.20
ANOKA COUNTY LICENSE BUREAU	Tab Renewal - PD	\$ 28.50
ARCHIVESOCIAL INC	Annual Social Media Archiving Service	\$ 4,788.00
ASCAP	music license	\$ 20.00
ASPEN MILLS INC	uniforms and clothing	\$ 22.50
ASPEN MILLS INC	uniforms and clothing	\$ 8.00
ASPEN MILLS INC	uniforms and clothing	\$ 64.00
ASPEN MILLS INC	uniforms and clothing	\$ 543.66
ASPEN MILLS INC	uniforms and clothing	\$ 394.80
ASPEN MILLS INC	uniforms and clothing	\$ 328.65
ASPEN MILLS INC	uniforms and clothing	\$ 304.72
ASPEN MILLS INC	uniforms and clothing	\$ 751.49
ASPEN MILLS INC	uniforms and clothing	\$ 328.65
ASPEN MILLS INC	uniforms and clothing	\$ 153.42
ASPEN MILLS INC	uniforms and clothing	\$ 301.85
ASPEN MILLS INC	uniforms and clothing	\$ 288.59
ASPEN MILLS INC	uniforms and clothing	\$ 102.49
ASPEN MILLS INC	uniforms and clothing	\$ 133.90
ASPEN MILLS INC	uniforms and clothing	\$ 92.90
ASPEN MILLS INC	uniforms and clothing	\$ 1,307.60
ASPEN MILLS INC	uniforms and clothing	\$ 751.49
AT&T MOBILITY	data coverage for bait trailer	\$ 56.97
BACHMAN TRENT	meal reimbursement for training	\$ 34.21
BANNER CANVAS	Asphalt Tarp for #1204	\$ 350.00
BAUER BUILT INC	Wheel Loader tire repair	\$ 49.00
BLAINE BROTHERS INC	PTO Shaft Repair	\$ 1,731.90
BLAINE CUSTOM APPAREL & AWARDS	Summer Staff Seasonal Uniforms	\$ 2,952.50

BOERBOOM MARK	Reimbursement for Flight for GSMCON	\$ 686.40
BOERBOOM MARK	ETI Training Conference	\$ 60.00
BROWNELL THOMAS	meal reimbursement for training	\$ 16.32
CALIBER COLLISION - BROOKLYN PARK	Repairs to 5276	\$ 6,978.35
CENTER FOR ENERGY AND ENVIRONMENT	City of Blaine EDA HIL Loans	\$ 12,700.00
CENTERPOINT ENERGY	Gas Service	\$ 13,240.43
CENTURYLINK	Telephone Service	\$ 126.88
CENTURYLINK	Telephone Service	\$ 71.96
CINTAS CORPORATION	MAYC mats, mops, towels etc	\$ 31.98
CITY OF ST PAUL	training classes for 3 officers	\$ 300.00
CITY OF ST PAUL	training classes for 3 officers	\$ 800.00
CITY OF STILLWATER	Training seminar for HR	\$ 198.00
COMPASS MINERALS AMERICA	Road Chemicals	\$ 29,498.53
COMPASS MINERALS AMERICA	Road Chemicals	\$ 8,200.52
CONNEXUS ENERGY	Outdoor Lighting System	\$ 945.00
CONNEXUS ENERGY-UTILITY PAYMENTS	Electric Service	\$ 59,268.62
DAMON FARBER ASSOCIATES INC	Northtown Vision Plan	\$ 1,233.00
DELTA MEDICAL SUPPLY GROUP INC	Patrol supplies-Nitrex gloves	\$ 582.00
DRAYFAHL BLAINE	uniform allowance - Drayfahl	\$ 126.74
E G RUD & SONS INC	Pond As-Built Re-Surveys (Phase 2)	\$ 28,582.50
EMERGENCY AUTOMOTIVE TECHNOLOGIES	Gun Locks for Squad Cars	\$ 761.56
EMERGENCY MEDICAL PRODUCTS INC	Medical Supplies - Ambu Bags/Tourniquets	\$ 300.90
EVEREST EMERGENCY VEHICLES INC	Retrofit 5 Squads for Axon Charging issues	\$ 245.50
FACTORY MOTOR PARTS COMPANY	Air Filters for PD	\$ 60.62
FACTORY MOTOR PARTS COMPANY	Air Filters for PD	\$ 60.62
FRIENDLY CHEVROLET INC	Washer Pumps - PD Stock	\$ 21.20
GAUGHAN SERVICES	PD/City Hall snow removal contract	\$ 1,583.33
GAUGHAN SERVICES	MAYC snow removal contract	\$ 2,100.00
GAUGHAN SERVICES	Monthly planned maintenance	\$ 3,560.00
GMP CONSULTANTS	Finance Director recruitment	\$ 6,166.66
GRAINGER	Convex Security Mirror	\$ 342.14
HINRICHS EMMALEE	Refund Kennel License Denial	\$ 70.00
I-STATE TRUCK CENTER	Fuel Filters - PW Stock	\$ 170.50
IUOE LOCAL 49 FRINGE BENEFIT FUNDS	March Apprenticeship Fund	\$ 803.20
JAHNKE KELLY	K9 Training and Food for K9 Cuda	\$ 299.84
KISER CONSTRUCTION INC	Permit Refund B23-01033	\$ 80.00
LEAGUE OF MN CITIES INSURANCE TRUST	workers comp insurance claim	\$ 85.75
LOCKRIDGE GRINDAL NAUEN PLLP	2023 State Lobbyist Services	\$ 3,166.66
MANAGED SERVICES INC	CH janitorial monthly	\$ 4,418.00
MANAGED SERVICES INC	PD janitorial monthly	\$ 759.00
MANAGED SERVICES INC	CH towels, TP	\$ 277.80
MARSDEN BUILDING MAINTENANCE	PW janitorial services	\$ 2,251.25
MC TOOL & SAFETY SALES	Safety Supplies - Sewer	\$ 572.99
MENARDS - BLAINE	Insurance Claim	\$ 152.98
MENARDS - BLAINE	Antifreeze for Brine Tanks	\$ 157.92
MENARDS - BLAINE	Bolts/Nuts for Picnic tables	\$ 34.47
MENARDS - BLAINE	Saw blades - Parks	\$ 48.97

MENARDS - BLAINE	salt pellets	\$	71.64
MENARDS - BLAINE	small tool - Parks	\$	155.22
MENARDS - BLAINE	Lift station Generator Supplies	\$	103.22
MENARDS - BLAINE	Supplies for Storm Water	\$	49.81
MENARDS - BLAINE	Credit	\$	(12.99)
MENARDS - BLAINE	garbage cans and screws	\$	63.54
MENARDS - BLAINE	Step Ladders for Storm	\$	189.94
MENARDS - BLAINE	Rakes for Streets	\$	215.88
MENARDS - BLAINE	Supplies for Storm Water	\$	183.21
MENARDS - BLAINE	Bolts/washers for 1241	\$	6.12
MENARDS - BLAINE	supplies for Earth day	\$	43.28
MENARDS - BLAINE	Plumbing supplies for LAC	\$	44.31
MIDWAY FORD COMPANY	Vehicle Parts - PW	\$	713.54
MIDWAY FORD COMPANY	Vehicle Parts - PW	\$	169.08
MIDWAY FORD COMPANY	Vehicle Parts - PW	\$	293.82
MINNEAPOLIS OXYGEN COMPANY	Oxygen Cylinders for Patrol Operations	\$	324.52
MINNESOTA/WISCONSIN PLAYGROUND	Insurance Claim	\$	1,900.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	250.00
MN GIS/LIS CONSORTIUM	GIS Software Training	\$	125.00
MPCA	Hazardous Waste Fee	\$	301.26
MTI DISTRIBUTING INC	Equipment Parts for Mower 2407	\$	962.87
MTI DISTRIBUTING INC	Equipment Parts for Mower 2407	\$	147.74
NORTHERN SANITARY SUPPLY CO INC	CH rags, liners, towels, soap, cleaners	\$	1,463.64
NORTHERN SANITARY SUPPLY CO INC	Cleaning supplies - Park Department	\$	1,516.25
NUSS TRUCK & EQUIPMENT	Window switch for Jetter	\$	198.80
PIONEER PHOTOGRAPHY & SERVICES	Photography presentation #4 at the MAYC	\$	280.00
PITNEY BOWES INC	Postage Machine Service Agreement	\$	357.00
PRINT CENTRAL	Business Cards - Ben Stream	\$	35.00
PRINT CENTRAL	Business Cards - Koberoski	\$	39.00
PRO-TEC DESIGN INC	Park security camera repair	\$	408.00
RATHIKINDI MADHAVARAO V	rental license reimbursement	\$	100.00
RCM SPECIALTIES INC	Street Patching Material	\$	1,435.20
RECYCLE TECHNOLOGIES	Electronic recycling	\$	163.35
REPUBLIC SERVICES #894	Shredding for Recycling Saturday Events	\$	850.85
RIVARD COMPANIES INC	EAB Tree Removal 3/13 to 3/15/23	\$	14,850.00
ROLFES LAURA	expense report for training	\$	16.05
ROLFES LAURA	expense report for training	\$	14.18
ROSS JAMES	expense report for training	\$	16.00
RUFFRIDGE JOHNSON EQUIPMENT CO	Spring/Scraper for 1301	\$	376.40
STANDARD WATER CONTROL SYSTEMS	Permit Refund B23-01045	\$	80.00
STAR TRIBUNE-SUBSCRIPTIONS	Newspaper for the MAYC: M-F	\$	83.93

STATE OF MINNESOTA	Forfeiture distribution	\$ 253.60
STATE OF MINNESOTA DEED	April 23, Deed Loan	\$ 1,568.24
STEFCAK DANIEL	expense report for training	\$ 31.47
STREICHER'S	uniforms and clothing MFF	\$ 4,199.89
STREICHER'S	uniforms and clothing MFF	\$ 63.98
STREICHER'S	uniforms and clothing MFF	\$ 448.00
STREICHER'S	uniforms and clothing MFF	\$ 1,035.00
TENNANT SALES AND SERVICE CO	Extra brushes/WTP Sweeper - Capital	\$ 706.44
T-MOBILE USA	Refund Overpayment on Lease	\$ 25,960.55
T-MOBILE USA INC	Timing Advance Services	\$ 25.00
TOLL GAS & WELDING SUPPLY	Cutting torch	\$ 83.49
TOLL GAS & WELDING SUPPLY	Welding Bay Supplies	\$ 42.08
TOTAL COMPLIANCE SOLUTIONS INC	drug testing	\$ 182.00
TRANS UNION LLC	Employee Background Checks	\$ 155.36
TRI-STATE BOBCAT INC	ENUS Manual for 2398	\$ 159.99
TYLER TECHNOLOGIES INC	Miscellaneous Billing Module	\$ 48.75
VERIZON WIRELESS	Telephone Service	\$ 80.02
VERIZON WIRELESS	Telephone Service	\$ 686.91
VIKING AUTOMATIC SPRINKLER	Refund	\$ 50.00
VOLUNTEERS OF AMERICA	Van Driver Meals reimbursed	\$ 100.00
WATER CONSERVATION SERVICES INC	Water Main Leak Detection	\$ 879.13
WOLFF ROBERT	Conference Registration and Travel	\$ 1,792.80
WRIGHT MONROE	Entertainment for Birthday Party	\$ 175.00
XCEL ENERGY	Electric Service	\$ 23,997.09
YELLOW DOG UPHOLSTERY	Seat Repair - #4502	\$ 375.00
ZAYO GROUP LLC	Telephone Service	\$ 1,858.28
		\$ 309,321.75

CITY OF BLAINE

**SUBSET OF PAYMENTS BETWEEN \$20,000 AND \$50,000 FROM THE SCHEDULE OF BILLS PAID
APPROVED ON 5/15/2023 FOR PAYMENTS THE WEEK OF 5/5/2023**

Vendor Name	Description	Amount
XCEL ENERGY	Electric Service	\$ 23,997.09
T-MOBILE USA	Refund Overpayment on Lease	\$ 25,960.55
E G RUD & SONS INC	Pond As-Built Re-Surveys (Phase 2)	\$ 28,582.50
COMPASS MINERALS AMERICA	Road Chemicals	\$ 29,498.53



City of Blaine Staff Report

File Number: 2023-180

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: - Michelle Wolfe, City Manager

Agenda Item # 8.2

Declare the Juneteenth Holiday and Amend Council Meeting Calendar

Executive Summary

Council is asked to declare the Juneteenth holiday and amend the Council meeting calendar.

Background

A bill to establish Juneteenth as a state-recognized holiday was signed into law on February 3. The holiday recognizes the date on which slavery was abolished in the United States and, as a state holiday, public business could not be conducted on June 19. The new law will go into effect on August 1, 2023, however, a provision contained in both the House and Senate state government omnibus policy bills would make the new holiday effective June 19 of this year. Anticipating that the provision will move forward, as well as recognizing the intent and purpose behind the holiday, Council requested staff bring forward action to officially declare the Juneteenth holiday beginning in 2023. If approved, June 19 would be an additional holiday for both union and non-union staff and the meeting calendar would be amended to hold the Council workshop and regular meeting on Tuesday, June 20, 2023, as the Natural Resources Conservation Board will be offsite touring parks that evening.

Staff is also highlighting the meeting calendar adjustment from July 3 to July 5 in anticipation that some members of the public may not wish to attend due to the holiday weekend. Historically, staff has recommended Council consider rescheduling the first meeting in July to either the following Monday or canceling altogether, depending on the number of Planning Commission applications received or other time-sensitive items. Once the May Planning Commission deadline has passed and the tentative agenda is reviewed, staff may make that recommendation again. Changes to regular Council meetings are allowed by City code.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

Staff will work to share the meeting date changes through all available communication channels.

Staff Recommendation

By motion, amend the Council meeting calendar from June 19 to June 21, 2023.

Attachment List

None



City of Blaine Staff Report

File Number: 2023-187

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: - Cathy Sorensen, City Clerk

Agenda Item # 8.3

Approve a Temporary On-Sale Intoxicating Liquor License for Infinite Campus Foundation to Host a Fundraiser at Infinite Campus, 4321 109th Avenue NE

Executive Summary

Council is asked to approve a temporary on-sale intoxicating liquor license to allow Infinite Campus Foundation to serve alcohol for a fundraiser.

Background

Kris Fredrick, applicant for Infinite Campus Foundation, has submitted an application for a temporary on-sale intoxicating liquor license for a fundraiser to be held at Infinite Campus, 4321 109th Avenue NE from 5:00 PM to 8:00 PM on Saturday, June 3, 2023. Infinite Campus expects approximately 100 people to attend the fundraiser.

The applicant has paid the \$50 license fee and submitted all required documents, including a certificate of insurance to include liquor liability covering this event. A background check has been completed on the applicant and showed no reason to deny the application.

Strategic Plan Relationship

This item relates to the Growth Management strategic priority in the 2020-2023 strategic plan by providing opportunities for businesses and foundations to thrive while ensuring safe practices are employed.

Board/Commission Review

N/A

Financial Impact

License fees, adopted annually by the City Council, provide sufficient funding for review and issuance of the license.

Public Outreach/Input

N/A

Staff Recommendation

Approve a temporary on-sale intoxicating liquor license for a fundraiser at Infinite Campus, 4321 109th Avenue, from 5:00 PM to 8:00 PM on Saturday, June 3, 2023.

Attachment List

None



City of Blaine Staff Report

File Number: 2023-166

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Motion

Approval of Consent Agenda: - Nick Fleischhacker, Public Works Director

Agenda Item # 8.4

Authorize Contract with Hiperline in the amount of \$93,241 for Sewer Manhole Lining – 93rd and Service Drive to LS #12

Executive Summary

Background

This project will line several manhole structures from 93rd and Service Drive to Lift Station 12. These structures are susceptible to hydrogen sulfide and inflow and infiltration. This project will increase the lifespan of the structures and reduce inflow and infiltration, helping to lower treatment costs for the sanitary sewer utility.

The lining service will include mobilization, surface preparation, patching, descaling, grouting, and lining with SpectraShield Liner System.

The type of lining utilized in this process is only provided by one vendor locally. As a single source, only one bid could be obtained to provide this service.

Strategic Plan Relationship

Well Maintained Infrastructure

Board/Commission Review

Financial Impact

This project was identified as a part of the capital budgeting process. Staff identified \$100,000 for this project in the 2023-2027 Capital Improvement Program (CIP). Total project costs,

including construction and contingencies, fall within the appropriated budget.

The quoted cost for this project is \$93,241 and staff requests contingency of \$5,000. The total authorized dollar amount for this project is \$98,241.

Public Outreach/Input

Staff Recommendation

By Motion, authorize the City Manager to contract with Hiperline in the amount of \$93,241 to line several manholes from 93rd and Service Drive to lift station 12 to reduce inflow and infiltration and the effects of hydrogen sulfide; and authorize a project contingency of \$5,000 to be applied by the City Manager and designee.

Attachment List

1. Blaine MN - Trunk 300 -SpectraShield Five Deep Sanitary Manholes (1) (2)
2. Certification of Applicator to 03.05.24
3. contract-warranty-doc-2021-4-27 (76)



City of Blaine

Signature Copy

Resolution:

Authorize Contract with Hiperline in the amount of \$93,241 for Sewer Manhole Lining – 93rd and Service Drive to LS #12



City of Blaine

Signature Copy

Ordinance:

Authorize Contract with Hiperline in the amount of \$93,241 for Sewer Manhole Lining – 93rd and Service Drive to LS #12



HIPERLINE

HIGH PERFORMANCE LINING

15725 US Hwy 12 SW
Cokato, MN 55321
Tel: 320.286.2471
Email: greg@HIPERLINE.com
Web: www.HIPERLINE.com

Job Name: Trunk 300 – Five Deep Manholes in order from North to South, flows to LS #12 and then south to MCES Interceptor.

Job Location: Blaine, MN

Quote Date: 12/13/2022

Class of Work: SpectraShield Lining Sanitary Manholes in 2023.

BASE BID

		Depth	Cost
MH 1 – Trunk 300	Old Precast, Medium Leaks, Traffic Control	30.30	18,331.20
MH 2 – Trunk 300	Old Precast, Medium Leaks, Traffic Control	30.10	18,214.40
MH 3 – Trunk 300	Old Precast, High Leaks, Traffic Control	30.80	19,855.20
MH 4 – Trunk 300	Old Precast, Medium Leaks, Traffic Control	32.00	17,788.00
MH 5 – Trunk 300	Old Precast, Low Leaks, Traffic Control	32.90	17,053.10
Mobilization			2,000.00
		TOTAL	\$ 93,241.90

Notes:

- Lining process includes surface preparation, patching, descaling, grouting, and lining with the SpectraShield® Liner System.
- Quote includes traffic control as necessary that Hiperline will coordinate for the duration of the lining project.
- Mobilization cost is figured at \$400.00 per structure.
- Hiperline will coordinate the rental of the large flow through plugs that may be necessary for some of these structures.
- If a short-term bypass is necessary, the City of Blaine is responsible to complete the bypass or cover the costs incurred. Hiperline will communicate this for approval if needed on a case-by-case basis, prior to production.
- Invoice(s) will be based upon field measurements and may increase or decrease the actual invoice/ contract/purchase order amount accordingly.
- Invoices are NET 30 DAYS, no retainage. Interest charge of 1.5% per month for invoices over 30 days.
- Sanitary sewer manholes include our industry leading 10-year warranty; storm sewer structures are a standard one-year warranty.
- Removing manhole steps is part of the standard process unless noted otherwise.
- If excessive grouting/leak stopping is required (more than one work day), we will notify customer before proceeding. Additional grouting rates are \$300/hour for truck and crew, \$100/gallon of grout, and \$25/tube of grout.



HIPERLINE
HIGH PERFORMANCE LINING

15725 US Hwy 12 SW
Cokato, MN 55321
Tel: 320.286.2471
Email: greg@HIPERLINE.com
Web: www.HIPERLINE.com

Acceptance of Quotation – Trunk 300 Five Deep Manholes – City of Blaine

Signature: _____ Date: _____

Print Name: Tim Sanders

Title: Mayor

Signature: _____ Date: _____

Print Name: Michelle Wolfe

Title: City Manager

Acceptance of Quotation – Hiperline

Signature: _____ Date: 1/19/2023

Print Name: Greg Raisanen

Title: Member



March 23, 2023

To Whom It May Concern,

CCI Spectrum, LLC (CCIS) is the manufacturer of the SpectraShield® Liner System. SpectraShield® is a patented multi-layered liner system specifically designed to coat both new and existing municipal wastewater structures such as manholes, lift stations, wet wells and wastewater treatment plant facilities.

This letter serves as certification that **Hiperline is a CERTIFIED APPLICATOR** of the SpectraShield® Liner System and is approved to handle, mix and apply the products used for the installation of the system. The equipment Hiperline uses to apply the SpectraShield® Liner System has been reviewed and approved by CCIS. Hiperline is the exclusive authorized and licensed SpectraShield® Liner System applicator for Minnesota, North Dakota, and South Dakota.

Hiperline's SpectraShield® applicator certification is valid through March 5, 2024.

The following Hiperline personnel have been specifically trained in all aspects of the application process of the SpectraShield® Liner System:

Bryce Raisanen, Lily Meredith, Kyler Raisanen, Perry Wuollet, Grant Raisanen, Greg Raisanen and Kambria Raisanen

We greatly appreciate your efforts to ensure applicators of our products are properly qualified. Please do not hesitate to contact us at (904) 419-4889 should you have any questions or require additional information.

Sincerely,



Gregory G. Reynolds
President & CEO
CCI Spectrum, LLC

www.HIPERLINE.com	 HIPERLINE HIGH PERFORMANCE LINING	15725 US Hwy 12 SW Cokato, MN 55321
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SpectraShield Liner Systems

TEN YEAR LIMITED WARRANTY

CCI Spectrum, Inc. (manufacturer) and HIPERLINE (applicator) warrant the SPECTRASHIELD lining system against failure for a period of 10 years in sanitary sewer installations. Storm sewer installations come with a standard 1 year warranty. “Failure” will be deemed to have occurred if the protective liner fails to (a) prevent the internal deterioration or corrosion of the structure (b) protect the substrate and environment from contamination by effluent or (c) prevent groundwater infiltration. If any such failure occurs within 10 years of initial completion of work by HIPERLINE on a structure, HIPERLINE will repair liner at no cost to the Owner within 60 days after written notification of the failure. “Failure” does not include damage resulting from mechanical or chemical abuse or by an act of God. Mechanical or chemical abuse means exposing the coated surfaces of the structure to any mechanical force or chemical substance not customarily present or used in connection with structures of the type involved.

WARRANTY DISCLAIMER:

CCI Spectrum, Inc. and HIPERLINE make no warranties express or implied other than those specifically stated in this Ten Year Warranty.



City of Blaine

Staff Report

File Number: RES 23-88

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Resolution

Approval of Consent Agenda: -

Agenda Item # 8.5

Resolution Approving a Final Plat to Clean Up Property Lines and Replat Existing Lots into Five Lots and One Outlot to be Known as Prime North at 150 Northtown Drive NE. WPG Northtown Venture LLC. (Case File No. 23-0045/SAS)

Executive Summary

The applicant is working on cleaning up property lines in the Northtown Mall area in preparation of some land swaps. This plat replats existing lots into five lots and one outlot. Staff recommends approval.

Background

Planning Commission Public Hearing	09/13/22
City Council (Preliminary Plat)	10/03/22
City Council (Final Plat)	05/15/23
Action Deadline	06/26/23

Staff report prepared by Sheila Sellman, City Planner, and Teresa Barnes, Project Engineer

The final plat is consistent with the approved preliminary plat, Resolution No. 22-154.

Zoning

The subject parcels are zoned B-3 (Regional Commercial).

Land Use Designation

The subject parcels have a land use designation of CC (Community Commercial).

Surrounding Zoning and Land Uses

The subject site is surrounded by properties that have the same zoning and land use designations.

Existing Conditions

The site is comprised of four lots, one outlot and a portion of vacated University Avenue. Lot 6, Block 2 Muirs Northtown has one vacant building on it and Lot 5, Block 2 Muirs Northtown has a multi-tenant building on it. The remaining lots are developed with parking.

History

The subject site is part of the following plats: Glimcher Northtown Mall Second Addition (platted in 2008), Muir's Northtown Addition (platted in 1971), along with portions of vacated University Avenue. A transit hub was located onsite and has since been removed.

Evaluation of Request

The proposed plat is to replat and clean up parcel boundaries. No new development is proposed. This is the first of two plats that will clean up the legal descriptions for future land swaps.

Plat

This plat will consolidate and replat the land that lies generally north of the intersection of 85th Avenue NE and TH 47, and along the existing ring road at 86th Lane NE. The plat replats the parcels into five lots and one outlot to facilitate a land swap between WPG and the Metropolitan Council. The proposed lots meet the B-3 (Regional Commercial) requirements.

Grading/Storm Drainage

There is no proposed development/construction with this proposed replat, so the existing grading and storm drainage will remain unchanged.

Utilities

There is no proposed development/construction with this proposed replat, so the utilities will remain unchanged.

Wetlands/Watershed

There is no proposed development/construction with this proposed replat, so no watershed review is required at this time.

Access/Street Design/Sidewalks

There is no proposed development/construction with this proposed replat, so the access, streets and sidewalks will remain unchanged. The developer will need to provide ingress/egress agreements across all proposed lots.

Easements/Right-of-Way/Permits

No additional easement, right-of-way or permits are required at this time.

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the preliminary plat. The Planning Commission does not review final plats.

Financial Impact

Not applicable.

Public Outreach/Input

Notices of a public hearing on the preliminary plat were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the city website.
4. Posted (sign) on the property with contact information for the Planning Department.

Notifications are not required for final plats.

Staff Recommendation

By motion, adopt the Resolution.

Attachment List

1. attachments



City of Blaine

Signature Copy

Resolution: RES 23-88

Resolution Approving a Final Plat to Clean Up Property Lines and Replat Existing Lots into Five Lots and One Outlot to be Known as Prime North at 150 Northtown Drive NE. WPG Northtown Venture LLC. (Case File No. 23-0045/SAS)

WHEREAS, an application has been filed by WPG Northtown Venture LLC as Case File No. 23-0045 for a final plat known as Prime North ; and

WHEREAS, said case involves the division of land in Anoka County, Minnesota, described as follows:

Lots 1 and 2, Block 1, and Outlot A, Glimcher Northtown Mall Second Addition, according to the recorded plat thereof, Anoka County, Minnesota.

AND

Lot 5, Block 2, Muir's Northtown Addition, according to the recorded plat thereof, Anoka County, Minnesota.

AND

Together with that part of vacated University Avenue NE which accrues to any of the above described lots, pursuant to City of Blaine Ordinance No.95-1566, recorded March 1, 1996, as Document No.1206692.

AND

Lot 1, Block 3, Muir's Northtown Addition, Anoka County, Minnesota, together with the southwesterly and westerly one-half of the vacated portion of University Avenue Northeast described in Document 1206692, which document is on file and of record in the office of the Anoka County Recorder.

WHEREAS, the Blaine City Council granted preliminary plat approval on October 3, 2022, subject to the conditions as contained in Blaine City Council Resolution No. 22-154; and

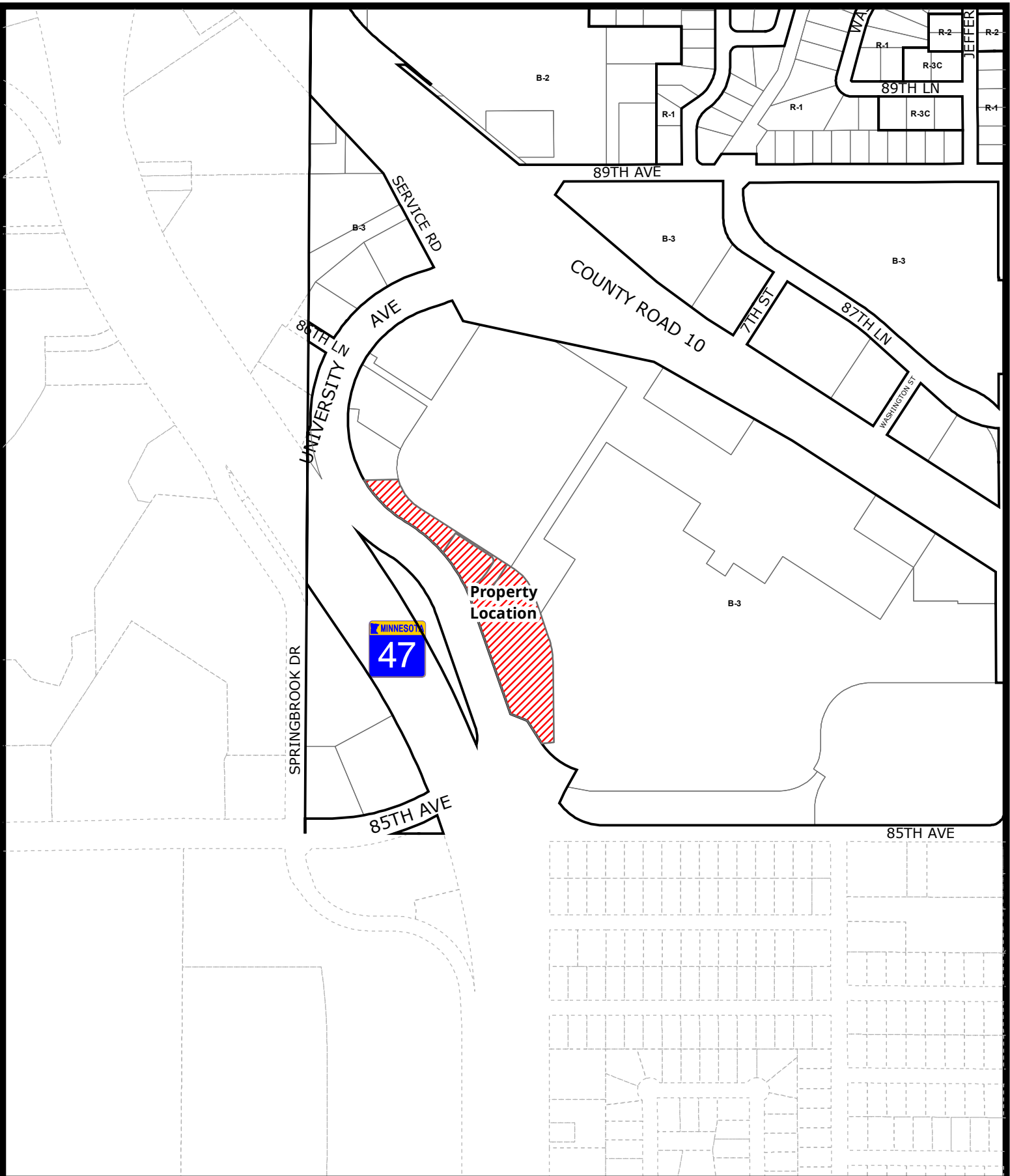
WHEREAS, the final plat is in general conformance with the approved preliminary plat.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that final plat

approval for Prime North per Section 75-33 of the subdivision regulations is hereby granted subject to the listed conditions. **NOW, THEREFORE, BE IT FURTHER RESOLVED** The Mayor, City Clerk and City Manager are hereby authorized to execute any and all necessary documents, agreement and releases related to the approval, recording or administration of Prime North.

1. The developer is responsible for recording plat mylars with Anoka County. Proof of recording must be provided prior to issuance of building permits.
2. The developer must provide the city the recorded document that provides ingress/egress and all cross access/parking for each newly created lots.

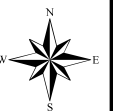
PASSED by the City Council of the City of Blaine this 15th day of May, 2023.



BlaineMN.gov

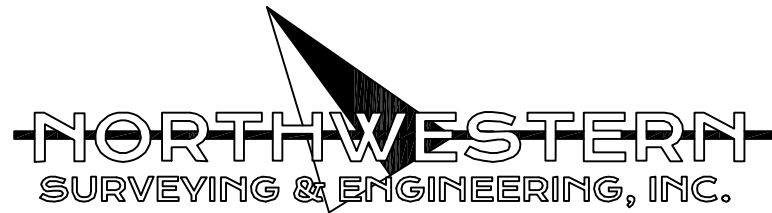
Case File No. 23-0045 Prime North

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180



OFFICIAL PLAT

PRIME NORTH



"DRAFT" FINAL PLAT

KNOW ALL PERSONS BY THESE PRESENTS: That WPG Northtown Venture LLC, a Delaware limited liability company, formerly known as Glimcher Northtown Venture, LLC, a Delaware limited liability company AND Metropolitan Council, a public corporation and Political subdivision of the State of Minnesota, owners and proprietors of the following described property situated in the County of Anoka, State of Minnesota to-wit:

Lots 1 and 2, Block 1, and Outlot A, Glimcher Northtown Mall Second Addition, according to the recorded plat thereof, Anoka County, Minnesota.

AND

Lot 5, Block 2, Muir's Northtown Addition, according to the recorded plat thereof, Anoka County, Minnesota.

AND

Together with that part of vacated University Avenue NE which accrues to any of the above described lots, pursuant to City of Blaine Ordinance No.95-1566, recorded March 1, 1996, as Document No.1206692.

AND

Lot 1, Block 3, Muir's Northtown Addition, Anoka County, Minnesota, together with the southwesterly and westerly one-half of the vacated portion of University Avenue Northeast described in Document 1206692, which document is on file and of record in the office of the Anoka County Recorder.

Have caused the same to be surveyed and platted as PRIME NORTH and do hereby dedicate to the public for public use the drainage and utility easements as created by this plat.

In witness whereof said WPG Northtown Venture LLC, a Delaware limited liability company, formerly known as Glimcher Northtown Venture, LLC, a Delaware limited liability company, have hereunto set their hands this ____ day of _____, 20____.

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____ by ????????????? and ????????????, on behalf of WPG Northtown Venture LLC, a Delaware limited liability company, formerly known as Glimcher Northtown Venture, LLC, a Delaware limited liability company

Notary Public Signature

Notary Printed Name

County, Minnesota
My Commission Expires _____

In witness whereof said Metropolitan Council, a public corporation and Political subdivision of the State of Minnesota, have hereunto set their hands this ____ day of _____, 20____.

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____ by ????????????? and ?????????????, on behalf of the Metropolitan Council, a public corporation and Political subdivision of the State of Minnesota

Notary Public Signature

Notary Printed Name

County, Minnesota
My Commission Expires _____

I Kaleb J. Kadelbach do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wetlands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20____.

Kaleb J. Kadelbach, Land Surveyor
Minnesota License No. 57070

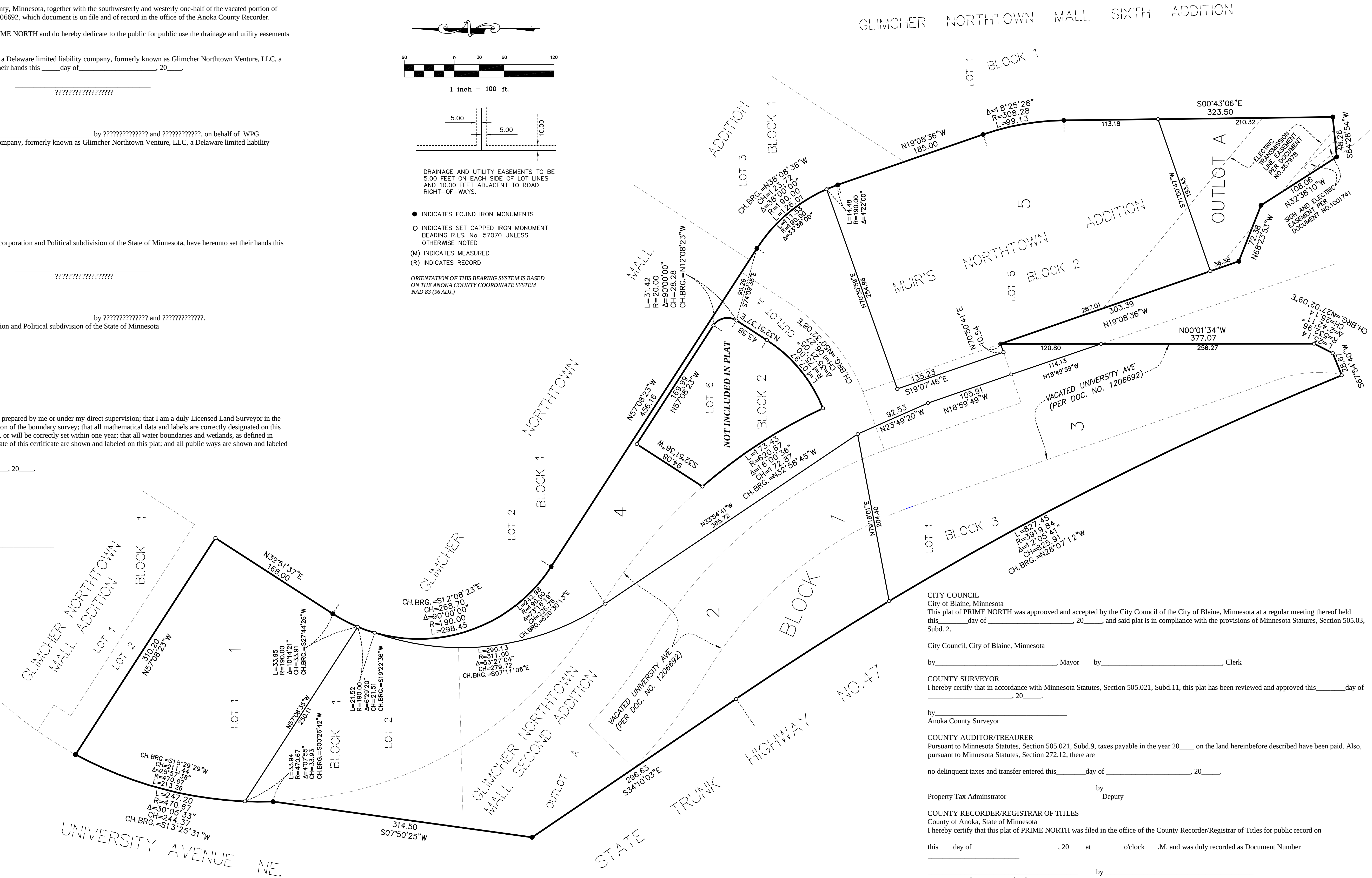
STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____ by Kaleb Kadelbach.

Notary Public Signature

Notary Printed Name

County, Minnesota
My Commission Expires _____



CITY COUNCIL
City of Blaine, Minnesota
This plat of PRIME NORTH was approved and accepted by the City Council of the City of Blaine, Minnesota at a regular meeting thereof held this ____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Blaine, Minnesota
by _____, Mayor by _____, Clerk

COUNTY SURVEYOR
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd.11, this plat has been reviewed and approved this ____ day of _____, 20____.

by _____
Anoka County Surveyor

COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd.9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are

no delinquent taxes and transfer entered this ____ day of _____, 20____.

by _____
Property Tax Administrator by _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
County of Anoka, State of Minnesota
I hereby certify that this plat of PRIME NORTH was filed in the office of the County Recorder/Registrar of Titles for public record on

this ____ day of _____, 20____ at ____ o'clock ____ M. and was duly recorded as Document Number _____

by _____
County Recorder/Registrar of Titles Deputy



City of Blaine Staff Report

File Number: 2023-191

Agenda Date

May 15, 2023

Status

In Control

City Council

File Type

Motion

Approval of Consent Agenda: - Joe Huss, Finance Director/Asst. City Manager

Agenda Item # 8.6

Assign Investment Advisory Agreement From US Bank to PFM Asset Management

Executive Summary

Authorize the execution of a revised Investment Advisory Agreement and approve the transition of investment advisory services from US Bancorp Asset Management to its affiliate, PFM Asset Management.

Background

US Bancorp Asset Management (USBAM), a subsidiary of US Bank, is the city's Investment Portfolio Manager, a role they have served since 2015. US Bancorp has recently acquired PFM Asset Management (PFMAM), which is tailored toward providing investment advisory services for the public sector. USBAM will be transitioning their municipal accounts to PFMAM and city staff have discussed the assignment of the city's contract for portfolio management from USBAM to PFMAM. The terms of the agreement - all portfolio management services and fees - remain unchanged, as does the staff assigned to manage the city's investment portfolio. The attached agreement would execute that assignment.

Strategic Plan Relationship

Supports the strategic initiative of financial stability.

Board/Commission Review

N/A

Financial Impact

None.

Public Outreach/Input

N/A

Staff Recommendation

Authorize the Mayor and City Manager to sign the Investment Advisory Agreement and execute the transition of portfolio management from US Bancorp Asset Management to PFM Asset Management.

Attachment List

1. Agreement

INVESTMENT ADVISORY AGREEMENT

THIS AGREEMENT, entered into as of the 15th day of May, 2023, by and between the City of Blaine, Minnesota, a public agency (hereinafter the "Client"), and PFM ASSET MANAGEMENT LLC, a Delaware limited liability company with an office in Harrisburg, Pennsylvania (hereinafter the "Advisor").

W I T N E S S E T H

WHEREAS, U.S. Bank National Association (the "Bank") and the Client have previously entered into an Investment Management Agreement, dated as of December 9, 2015 (the "Bank Advisory Agreement"), under which the Bank performed investment advisory services with respect to certain funds of the Client, as specified therein; and

WHEREAS, the Bank has requested that the Client agree to the transition to the Advisor, which is an affiliate of the Bank, of the performance of such services under the terms and conditions hereof; and

WHEREAS, the Client has determined that the Advisor has the experience, sources of information, advice, assistance and facilities such that the Client agrees to the transition and desires to have the Advisor undertake certain duties and responsibilities, and to perform certain services as investment advisor on behalf of the Client, as provided herein; and

WHEREAS, the Advisor is willing to provide such services on the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties hereto, intending to be legally bound, agreed as follows:

1. SERVICES OF ADVISOR.

The Client hereby engages the Advisor to serve as investment advisor under the terms of this Agreement with respect to the funds (the "Initial Funds") transitioned from management under the Bank Advisory Agreement and such other funds as the Client may from time to time assign by written notice to the Advisor (collectively the "Managed Funds"), and the Advisor accepts such engagement. In connection therewith, the Advisor will provide investment research and

supervision of the Managed Funds investments and conduct a continuous program of investment, evaluation and, when appropriate, sale and reinvestment of the Managed Funds assets. The Advisor shall continuously monitor investment opportunities and evaluate investments of the Managed Funds. The Advisor shall furnish the Client with statistical information and reports with respect to investments of the Managed Funds. The Advisor shall place all orders for the purchase, sale, loan or exchange of portfolio securities for the Client's account with brokers or dealers recommended by the Advisor and/or the Client, and to that end the Advisor is authorized as agent of the Client to give instructions to the custodian designated by the Client (the "Custodian") as to deliveries of securities and payments of cash for the account of the Client. In connection with the selection of such brokers and dealers and the placing of such orders, the Advisor is directed to seek for the Client the most favorable execution and price, the determination of which may take into account, subject to any applicable laws, rules and regulations, whether statistical, research and other information or services have been or will be furnished to the Advisor by such brokers and dealers. The Custodian shall have custody of cash, securities and other assets of the Client. The Advisor shall not take possession of or act as custodian for the cash, securities or other assets of the Client and shall have no responsibility in connection therewith. Authorized investments shall include only those investments which are currently authorized by the state investment statutes and applicable covenants and as supplemented by such other written instructions as may from time to time be provided by the Client to the Advisor. The Advisor shall be entitled to rely upon the Client's written advice with respect to anticipated drawdowns of Managed Funds. The Advisor will observe the instructions of the Client with respect to broker/dealers who are approved to execute transactions involving the Managed Funds and in the absence of such instructions will engage broker/dealers which the Advisor reasonably believes to be reputable, qualified and financially sound.

2. **COMPENSATION.**

(a) For services provided by the Advisor pursuant to this Agreement, the Client shall pay the Advisor an annual fee, in quarterly installments, unless otherwise agreed to in writing, based on the net assets under management according to the schedule below:

<u>Average Assets Under Management</u>	<u>Fees</u>
Any Balance	8 basis points (0.08%)

“Net assets” is defined to include the market value of securities and cash or any money market fund balance. For purposes of this section, “net assets” means the net market value of all cash and investment assets as of the end of the most recent quarter, as reflected on the records of the Custodian.

(b) At the end of each calendar quarter, unless otherwise agreed to in writing, the Advisor will prepare and submit to the Client for approval an invoice for its fee. Such invoice will include a statement of the basis upon which the fee was calculated. Unless instructed otherwise within 15 calendar days of the postmark on the invoices, the Client authorizes the Advisor to charge such invoices to the Managed Funds account and authorizes and instructs the Custodian to disburse funds from such account for the payment of the fees and costs to the Advisor. If sufficient funds are not available, the Client agrees to compensate the Advisor and the Custodian from other sources within thirty (30) calendar days of the postmark date. If either the Advisor or the Custodian shall serve for less than the whole month, the compensation shall be pro-rated.

(c) Assets invested by the Advisor under the terms of this Agreement may from time to time be invested in (i) a money market mutual fund managed by an affiliate of the Advisor, (ii) a local government investment pool managed by the Advisor, or (iii) U.S. Bank, N.A. depository products (any of the foregoing, a “Pool”), or in individual securities. Net assets subject to the fees described in this section shall not take into account any funds invested in the Pool. Expenses of the Pool, including compensation for the Advisor or its affiliate (as applicable) and the Pool custodian, are described in the relevant prospectus or information statement and are paid from the Pool.

(d) If and to the extent that the Client shall request the Advisor to render services other than those to be rendered by the Advisor hereunder, such additional services shall be compensated separately on terms to be agreed upon between the Advisor and the Client.

3. EXPENSES.

(a) The Advisor shall furnish at its own expense all necessary administrative services, office space, equipment, clerical personnel, telephone and other communication facilities, investment advisory facilities, and executive and supervisory personnel for managing the Managed Funds.

(b) Except as expressly provided otherwise herein, the Client shall pay all of its own expenses including, without limitation, taxes, commissions, fees and expenses of the Client’s independent auditors and legal counsel, if any, brokerage and other expenses connected with the

execution of portfolio security transactions, insurance premiums, and fees and expenses of the Custodian.

4. REGISTERED ADVISOR; DUTY OF CARE.

The Advisor hereby represents it is a registered investment advisor under the Investment Advisers Act of 1940, as amended. The Advisor shall immediately notify the Client if at any time during the term of this Agreement it is not so registered or if its registration is suspended. The Advisor agrees to perform its duties and responsibilities under this Agreement with reasonable care. The federal securities laws impose liabilities under certain circumstances on persons who act in good faith. Nothing herein shall in any way constitute a waiver or limitation of any rights which the Client may have under any federal securities laws. The Client hereby authorizes the Advisor to sign I.R.S. Form W-9 on behalf of the Client and to deliver such form to broker-dealers or others from time to time as required in connection with securities transactions pursuant to this Agreement.

5. ADVISOR'S OTHER CLIENTS.

The Client understands that the Advisor performs investment advisory services for various other clients which may include investment companies, commingled trust funds and/or individual portfolios. The Client agrees that the Advisor, in the exercise of its professional judgment, may give advice or take action with respect to any of its other clients which may differ from advice given or the timing or nature of action taken with respect to the Managed Funds. The Advisor shall not have any obligation to purchase, sell or exchange any security for the Managed Funds solely by reason of the fact that the Advisor, its principals, affiliates, or employees may purchase, sell or exchange such security for the account of any other client or for itself or its own accounts.

6. TERM.

This Agreement may be terminated by the Client in the event of any material breach of its terms immediately upon notice to the Advisor by certified mail, return receipt requested. This Agreement may be terminated by the Client at any time, on not less than thirty (30) days' written notice to the Advisor. The Advisor may terminate this Agreement immediately upon any material breach of its terms by the Client, or at any time after one year upon thirty (30) days' written notice to the Client.

7. FORCE MAJEURE.

The Advisor shall have no liability for any losses arising out of the delays in performing or inability to perform the services which it renders under this Agreement which result from events beyond its control, including interruption of the business activities of the Advisor or other financial

institutions due to acts of God, acts of governmental authority, acts of war, terrorism, civil insurrection, riots, labor difficulties, or any action or inaction of any carrier or utility, or mechanical or other malfunction.

8. DISCIPLINARY ACTIONS.

The Advisor shall promptly give notice to the Client if the Advisor shall have been found to have violated any state or federal securities law or regulation in any final and unappealable judgment in any criminal action or civil suit in any state or federal court or in any disciplinary proceeding before the Securities and Exchange Commission ("SEC") or any other agency or department of the United States, any registered securities exchange, the Financial Industry Regulatory Authority, or any regulatory authority of any State based upon the performance of services as an investment advisor.

9. INDEPENDENT CONTRACTOR.

The Advisor, its employees, officers and representatives shall not be deemed to be employees, agents (except as to the purchase or sale of securities described in Section 1), partners, servants, and/or joint ventures of the Client by virtue of this Agreement or any actions or services rendered under this Agreement.

10. BOOKS.

The Advisor shall maintain records of all transactions in the Managed Funds. The Advisor shall provide the Client with a monthly statement showing deposits, withdrawals, purchases and sales (or maturities) of investments, earnings received, and the value of assets held on the last business day of the month. The statement shall be in the format and manner that is mutually agreed upon by the Advisor and the Client.

11. THE ADVISOR'S BROCHURE AND BROCHURE SUPPLEMENT.

The Advisor warrants that it has delivered to the Client prior to the execution of this Agreement the Advisor's current SEC Form ADV, Part 2A (brochure) and Part 2B (brochure supplement). The Client acknowledges receipt of such brochure and brochure supplement prior to the execution of this Agreement.

12. MODIFICATION.

This Agreement shall not be changed, modified, terminated or discharged in whole or in part, except by an instrument in writing signed by both parties hereto, or their respective successors or assigns.

13. SUCCESSORS AND ASSIGNS.

The provisions of this Agreement shall be binding on the Advisor and its successors and assigns, provided, however, that the rights and obligations of the Advisor may not be assigned without the consent of the Client, except if the rights and obligations of the Advisor are assigned to the Advisor's parent company, U.S. Bancorp Asset Management, Inc., or any other U.S. Bancorp affiliated registered investment adviser, provided, however, that the Client be provided seven (7) days written notice of such assignment.

14. NOTICE.

Written notices required under this Agreement shall be sent by regular mail, certified mail, overnight delivery or courier, and shall be deemed given when received at the parties' respective addresses shown below. Either party must notify the other party in writing of a change in address.

Client's Address

CITY OF BLAINE
FINANCE DIRECTOR
10801 TOWN SQUARE DRIVE
BLAINE, MN 55449

Advisor's Address

PFM Asset Management LLC
213 Market Street
Harrisburg, PA 17101
Attn: Mike Maloney

With copy to:

PFM Asset Management LLC
213 Market Street
Harrisburg, PA 17101
Attn: Chief Administrative Officer

15. APPLICABLE LAW.

This Agreement shall be construed, enforced, and administered according to the laws of the State of Minnesota. The Advisor and the Client agree that, should a disagreement arise as to the terms or enforcement of any provision of this Agreement, each party will in good faith attempt to resolve said disagreement prior to filing a lawsuit.

16. EXECUTION AND SEVERABILITY.

Each party to this Agreement represents and warrants that the person or persons signing this Agreement on behalf of such party is authorized and empowered to sign and deliver this Agreement

for such party. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

17. DELEGATION OF DUTIES.

The Advisor is expressly authorized to delegate to an affiliate or third party the performance of any accounting, administrative, reporting and ancillary services required to enable the Advisor to perform its duties hereunder, but the Advisor shall remain responsible for the performance of such services and duties and the Advisor's liability shall not be otherwise affected thereby.

18. EFFECTIVE DATE.

The Advisor shall notify the Client and the Bank in writing when the Advisor has established the account or accounts containing the Initial Funds and has authorized trading for such account or accounts (the "Account Opening Date"). On such Account Opening Date, the rights and duties of the parties hereto shall become effective, and the Bank Advisory Agreement shall terminate.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized representatives as of the date set forth in the first paragraph of this Agreement.

PFM ASSET MANAGEMENT LLC

By: _____

Name: David J. Reeser

Title: Managing Director

CITY OF BLAINE, MINNESOTA

By: _____

Name: _____ Tim Sanders

Title: _____ Mayor

By: _____

Name: _____ Michelle A. Wolfe

Title: _____ City Manager



City of Blaine Staff Report

File Number: 2023-190

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Motion

7:00 P.M. - Public Hearing and Items Published for a Certain Time -

Agenda Item # 9.1

Approve On-Sale and Sunday Intoxicating Liquor Licenses for Green Car Entertainment, LLC, dba The Ball Park Twin Cities, 10650 Baltimore Street NE, Suite 100

Executive Summary

Council is asked to approve the on-sale and Sunday intoxicating liquor licenses for The Ball Park Twin Cities, 10650 Baltimore Street NE, Suite 100.

Background

A public hearing is required prior to the approval of on-sale and Sunday intoxicating liquor licenses in the city.

Rory Green, Peter Simon, Ryan Carlson and Tim Sanders, applicants, have submitted on-sale and Sunday intoxicating liquor license applications for The Ball Park Twin Cities located at 10650 Baltimore Street NE, Suite 100. The required fee for the background investigation has been paid. Issuance of the licenses is contingent upon receipt of all required fees, documents, certificate of insurance for liquor liability and workers compensation, certificate of occupancy, food establishment license, alcohol training policy, and retailer buyers card.

The police department has completed the required background investigations and found no reason to deny the application. The on-sale and Sunday liquor licenses, if approved, would be valid from July 1, 2023 - June 30, 2024. All required information will be submitted to the state's alcohol and gambling enforcement division upon approval of the licenses by the council.

Strategic Plan Relationship

This license approval relates to both financial sustainability and growth management priorities in the strategic plan by attracting new businesses to the city.

Board/Commission Review

N/A

Financial Impact

Liquor license fees, adopted annually by the city council, provide sufficient funding for review and issuance of the licenses as well as compliance checks and any other necessary license monitoring/enforcement.

Public Outreach/Input

Notice of a public hearing was published in the *The Blaine/Spring Lake Park Life* newspaper on May 5, 2023.

Staff Recommendation

Hold a public hearing to receive input regarding the on-sale and Sunday liquor licenses, then by motion, approve issuance of on-sale and Sunday intoxicating liquor licenses for Green Car Entertainment, LLC, dba The Ball Park Twin Cities.

Attachment List

None



City of Blaine Staff Report

File Number: R23-68

Agenda Date

May 15, 2023

Status

In Control

City Council

File Type

Resolution

7:00 P.M. - Public Hearing and Items Published for a Certain Time -

Agenda Item # 9.2

Resolution Vacating Drainage and Utility Easement, Lot 1, Block 1, Renovation Church 1st Addition, Vacation No. V23-01

Executive Summary

The City received a petition dated March 26, 2023 from Patrick Vesperman, representing Renovation Church, requesting the vacation of the existing drainage and utility easement on Lot 1, Block 1, Renovation Church 1st Addition; according to the recorded plat thereof, Anoka County, Minnesota, as shown in Exhibit A (attached).

Background

The property was originally platted as Lot 1, Block 1 Renovation Church 1st Addition. The two properties are being combined into one parcel. The current drainage and utility easement is no longer needed. Engineering staff has reviewed the request and is in agreement with the vacation.

Schedule of Actions

04/17/2023 Receive Petition and Order Public Hearing

**05/15/2023 Public Hearing and Adopt Vacation
Resolution**

Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing.

Financial Impact

No Financial Impact to the city for this request.

Public Outreach/Input

Notice will be officially published for the calling of the Public Hearing on May 15, 2023.

Staff Recommendation

Conduct Public Hearing and by motion, adopt the Resolution.

Attachment List

1. RENOVATION CHURCH 2ND ADDITION CITY ESMT VAC (3-22-23)



City of Blaine

Signature Copy

Resolution: R23-68

Resolution Vacating Drainage and Utility Easement, Lot 1, Block 1, Renovation Church 1st Addition, Vacation No. V23-01

WHEREAS, the City Council has received a petition dated the 26th day of March, 2023, requesting vacation of the existing drainage and utility easements of Lot 1, Block 1, Renovation Church 1st Addition; and

WHEREAS, the required public hearing notices were published and mailed, and the public hearing was held on the 15th day of May, 2023, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

1. The vacation of the existing drainage and utility easement on Lot 1, Block 1, Renovation Church 1st Addition, as
recorded in Anoka County, Minnesota is hereby approved.

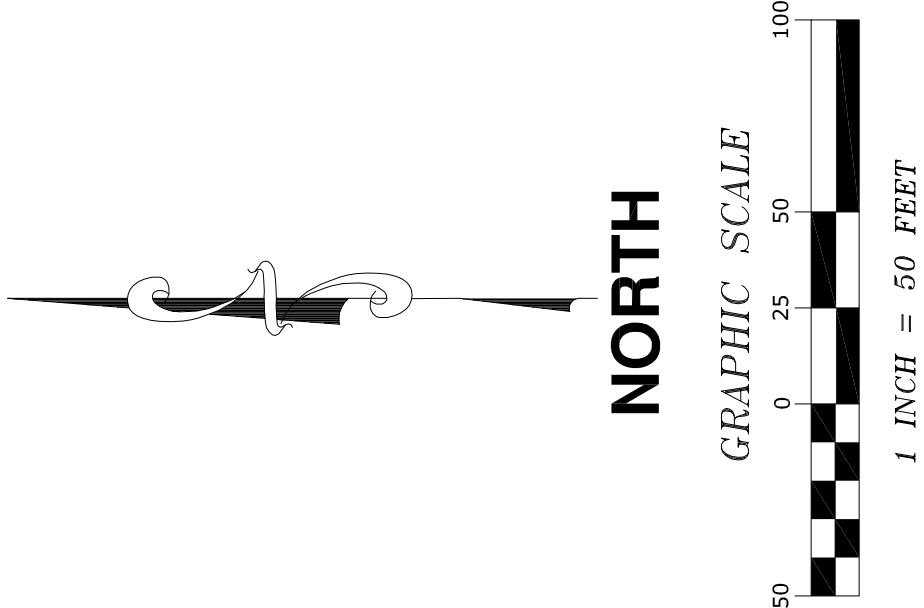
PASSED by the City Council of the City of Blaine this 15th day of May, 2023.

EASEMENT VACATION SKETCH AND DESCRIPTION

DESCRIPTION OF EASEMENTS TO BE VACATED

All drainage and utility easements lying over, under and across Lot 1, Block 1, Renovation Church 1st Addition, Anoka County, Minnesota as created and dedicated on said plat.

||||| DENOTES EASEMENTS TO BE VACATED



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD
Date: 3/22/2023 License No. 41578

www.egrud.com

EST. 1977

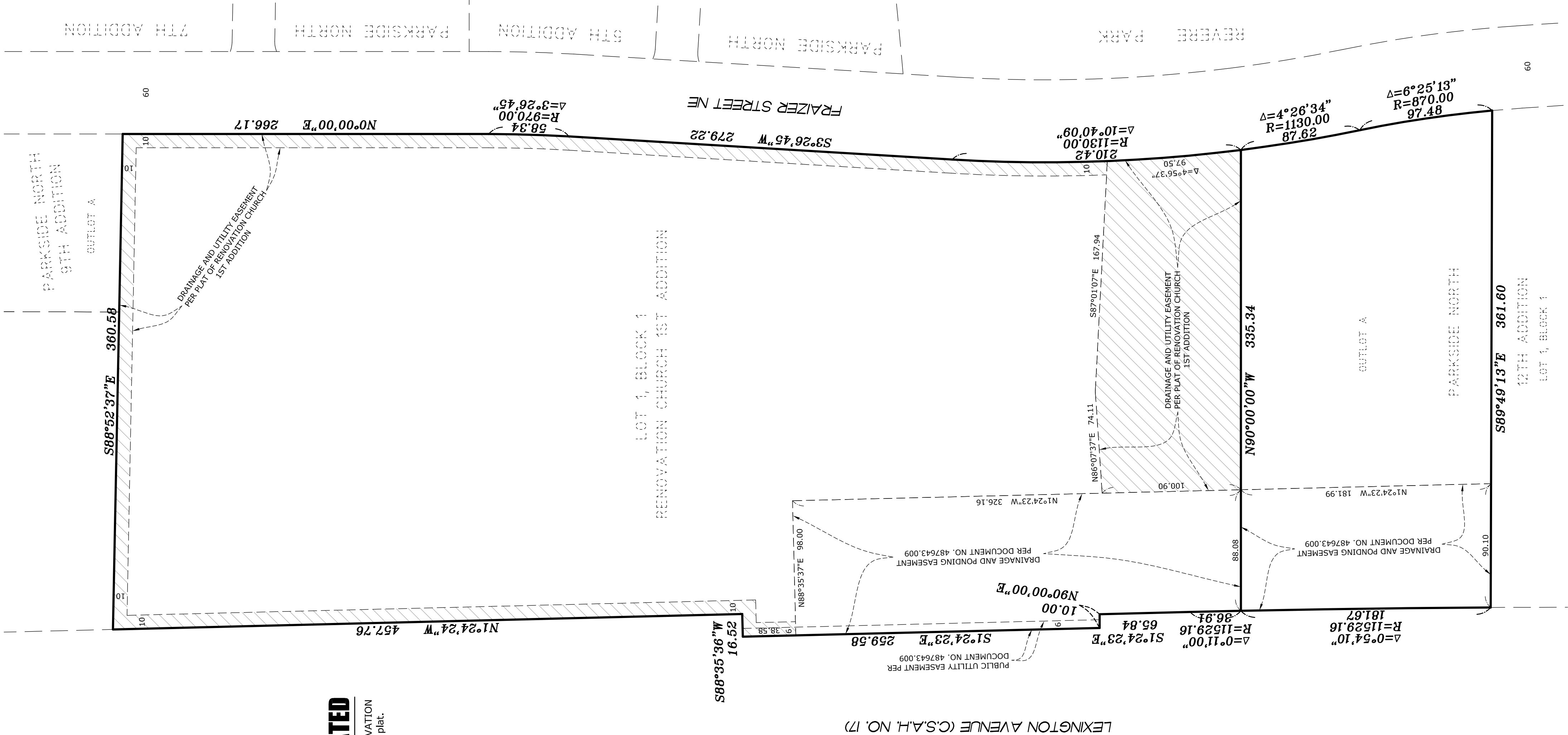
E.G. RUD & SONS, INC.

Professional Land Surveyors

6776 Lake Drive NE, Suite 110

Lino Lakes, MN 55014

Tel. (651) 361-8200 Fax (651) 361-8701



DRAWN BY: BAB	JOB NO: 22.0472PP	DATE: 3/18/2023
CHECK BY: JER	FIELD CREW: N/A	
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NO.	DATE	DESCRIPTION
BY		



City of Blaine Staff Report

File Number: RES 23-85

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Resolution

7:00 P.M. - Public Hearing and Items Published for a Certain Time -

Agenda Item # 9.3

Resolution Vacating Right-of-Way Easement, Along Outlot A of Sunset Oaks West and Outlots D & E of St. Andrews Village, Vacation No. V23-02

Executive Summary

The City received a petition dated April 7, 2023 from Chris Rice, representing himself as the property owner on both sides of the existing right-of-way, requesting the vacation of the section of existing road right-of-way on 115th Avenue NE; along southern property line for Outlot A of Sunset Oaks West and east property line of Outlots D and E of St. Andrews Village; according to the recorded plats thereof, Anoka County, Minnesota.

Background

The property was originally a part of Outlot A of Sunset Oaks West and Outlots D & E of St. Andrews Village; the portion of the existing right-of-way remains unimproved and is no longer required by the city. Engineering staff has reviewed the request and is in agreement with the vacation.

Schedule of Actions

04/07/2023	Receive Petition and Order Public Hearing
05/15/2023	Public Hearing and Adopt Vacation Resolution

Strategic Plan Relationship

This item is part of the city's strategic plan for Growth Management.

Board/Commission Review

This item was not presented to any boards or commissions. Public input will be received by council at the Public Hearing.

Financial Impact

No Financial Impact to the city for this request.

Public Outreach/Input

Notice was officially published for the calling of the Public Hearing.

Staff Recommendation

Adopt the Resolution.

Attachment List

1. Petition - Sunset Oaks West Right-of-Way (Signed)
2. 115TH AVE VACATION SKETCH



City of Blaine

Signature Copy

Resolution: RES 23-85

Resolution Vacating Right-of-Way Easement, Along Outlot A of Sunset Oaks West and Outlots D & E of St. Andrews Village, Vacation No. V23-02

WHEREAS, the City Council has received a petition dated the 7th day of April, 2023, requesting vacation of the road right-of-way on 115th Avenue NE, along southern property line for Outlot A of Sunset Oaks West and east property line of Outlots D and E of St. Andrews Village; according to the recorded plats thereof, Anoka County, Minnesota; and

WHEREAS, the required public hearing notices were published and mailed, and the public hearing was held on the 15th day of May, 2023, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine as follows:

The vacation of the road right-of-way on 115th Avenue NE, along southern property line of Outlot A of Sunset Oaks West and east property line of Outlots D and E of St. Andrews Village; according to the recorded plats thereof, Anoka County, Minnesota.

Existing road right-of-way for 115th Avenue NE; in the southwest portion of Sunset Oaks West, along the southern property line for Outlot A and east property line of Outlots D and E of St. Andrews Village; according to the recorded plats thereof, Anoka County, Minnesota, is hereby approved.

PASSED by the City Council of the City of Blaine this 15th day of May, 2023.



PETITION TO VACATE DRAINAGE AND UTILITY EASEMENT

DATE

04/07/2023

TO: The Mayor and Council Members, City of Blaine:

The undersigned represent that they are the majority of owners of real property abutting:

Existing road right-of-way for 115th Avenue NE; in the southwest portion of Sunset Oaks West, along the southern property line for Outlot A and east property line of Outlots D and E of St Andrews Village; according to the recorded plats thereof, Anoka County, Minnesota,

see Attached Exhibit A for Description

and petition that said portion of said right-of-way to be vacated.

The facts and reasons for this application are as follows:

This portion of the existing right-of-way remains unimproved and unlikely to be extended as both sides are now owned by one property owner.

In consideration of vacating the drainage and utility easements as herein petitioned the undersigned hereby jointly and severally waive any and all claims for any damages resulting from the vacating and discontinuing of said drainage and utility easements.

Signature of Owner	Address	Legal Description of Property
		Right-of-way along Outlot A
		Of Sunset Oaks West
		And Outlots D and E of
		St Andrews Village

This petition was circulated by:

Name of Petitioner

Chris Rice

Telephone No.

651-329-8289

Street

2193 Jennifer Ct

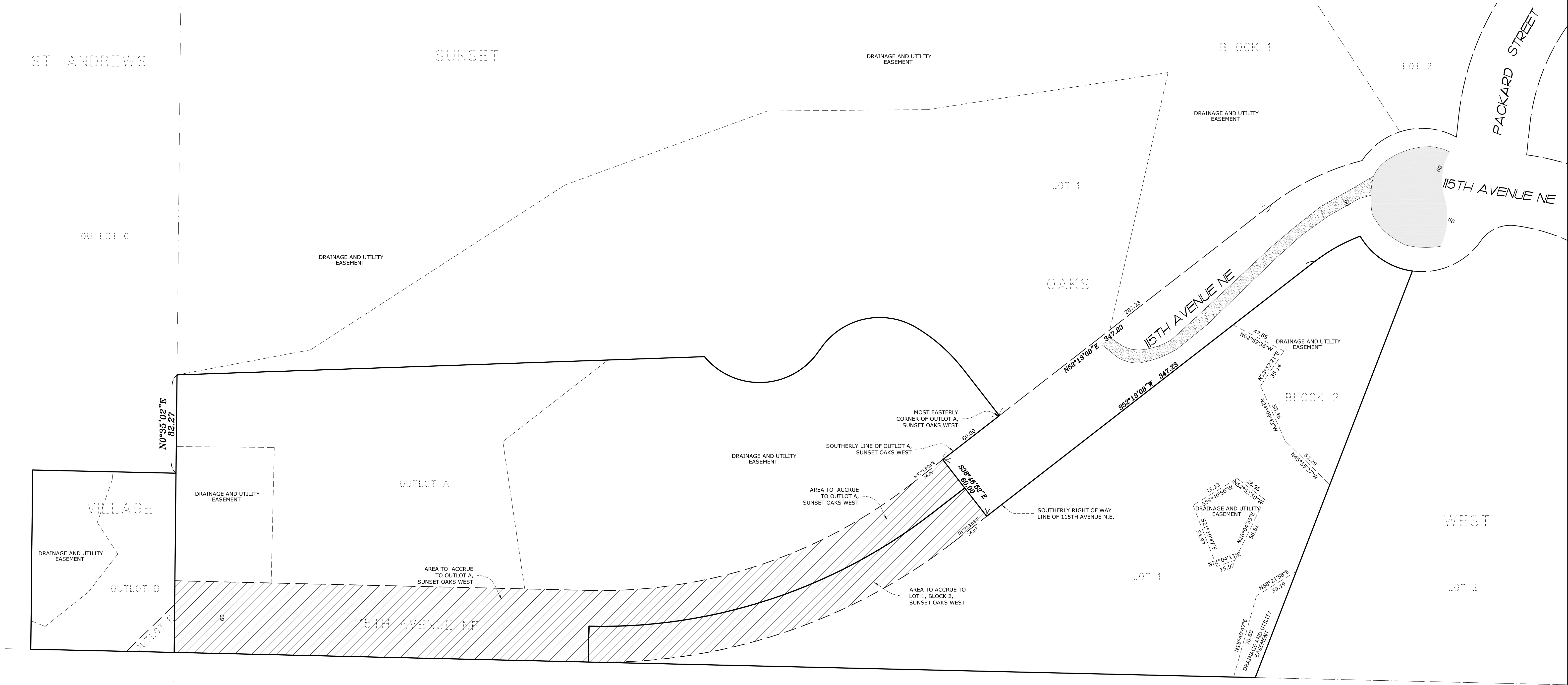
City/State/Zip

North St Paul, MN 55109

In accordance with the Minnesota Government Data Practices Act, the City of Blaine hereby informs you that some or all the information you are asked to provide is classified as private. Private data is available to you and to City staff who require it in the performance of their duties, but not to the public. The remainder of the information, including telephone numbers, is classified as public, and is available to the public. This information will be used to contact you in case of changes. You may choose to withhold this information, however if you do, the City of Blaine may not be able to process your application for the permit or license.

EXHIBIT A - RIGHT OF WAY VACATION SKETCH

~for~ 115TH AVENUE N. E
~in~ BLAINE, MINNESOTA



LEGEND

- DENOTES BITUMINOUS SURFACE
- DENOTES GRAVEL SURFACE
- DENOTES RIGHT OF WAY VACATION AREA

E. G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701

S:\RUD\CAD\23PROJ\230127HS\230127LS VACATION.DWG

PROPOSED RIGHT OF WAY VACATION DESCRIPTION

That part of 115th Avenue N.E., as dedicated on the plat of SUNSET OAKS WEST, Anoka County, Minnesota, on file and of record in the office of the Recorder in said County, lying westerly of the following described line:

Commencing at the most easterly corner of Outlot A, SUNSET OAKS WEST, thence South 52 degrees 13 minutes 08 seconds West, assumed bearing along the southerly line of said Outlot A, for a distance of 60.00 feet, to the point of beginning of said described line; thence South 38 degrees 46 minutes 52 seconds East, for a distance of 60.00 feet, to the southerly right of way line of said 115th Avenue N.E., and said line there terminating.

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 01/06/23.
- Bearings shown are on an assumed datum.
- Parcel ID Number: 13-31-23-12-0004, 13-31-23-12-0006 & 13-31-23-21-0074.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), and Flood Zone AE (Base Flood Elevation determined) according to Flood Insurance Rate Map Community No. 270015 Panel No. 0345 Suffix E by the Federal Emergency Management Agency, effective date December 16, 2015.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.

DRAWN BY:	DSH	JOB NO:	22.1318LS	DATE:	04/07/2023
CHECK BY:	KCM	FIELD CREW:	BH/BJ		
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NO.	DATE	DESCRIPTION			BY



City of Blaine

Staff Report

File Number: RES 23-87

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Resolution

Development Business -

Agenda Item # 10.1

Resolution Granting a Conditional Use Permit to Allow Outdoor Dining with 16 Seats in the Front of the Building and 32 Seats in the Rear of the Building in a B-2 (Community Commercial) Zoning District at 10950 Club West Parkway NE, #160. The Rusty Bumblebee (Case File No. 23-0036)

Executive Summary

The Rusty Bumblebee is requesting a conditional use permit to allow outdoor seating in the front and rear of their tenant space. The request is for 16 seats in the front of the site and 32 seats in the rear of the site.

Background

Planning Commission Public Hearing	05/09/23
City Council (Conditional Use Permit)	05/15/23
Action Deadline	05/27/23

Staff report prepared by Shawn Kaye, Planner, and Teresa Barnes, Project Engineer

Zoning

The property is zoned B-2 (Community Commercial).

Surrounding Zoning and Uses

The properties to the north and east are zoned DF (Development Flex) with townhomes to the north and commercial buildings to the east. The commercial buildings to the west are zoned B-2 and 109th Avenue is adjacent to the south.

Existing Conditions

The site is occupied by the Club West commercial building.

History

This tenant space does not have any current approvals for planning applications.

Evaluation of Request

Site Plan

The Rusty Bumblebee's taproom is proposing two outdoor dining areas. One outdoor dining area (16 seats) is located in the front of the tenant space and the other outdoor dining area (32 seats) is located in the rear of the building. The outdoor dining area in the front will have a decorative metal fence. The proposed rear patio will have a maintenance free composite privacy fence surrounding the seating area.

The outdoor dining area will be subject to SAC (Sewer Access Charges). The applicant must work with the City's Chief Building Official and Met Council to determine the amount required for this use. All other requirements listed in the attached conditions are the standard conditions that the City applies to other outdoor dining conditional use permits.

Parking

The primary concern with adding additional seating to a restaurant/bar type use is adequate parking on site. To meet the needs of the current tenants of the Club West Center, 402 stalls are required under the requirements of the code. The parking lot for the shopping center identifies 412 parking stalls. Therefore, adequate parking has been provided on site.

Landscaping

The existing landscaping on site met requirements when the building was constructed.

Tree Preservation

No trees will be removed on site.

Grading/Storm Drainage

The proposed seating areas are already impervious (concrete or blacktop) areas. Therefore, there will be no proposed grading of the area and no additional storm water drainage generated.

Wetlands/Watershed

There are no wetlands on the property and the proposed seating areas will not require watershed review.

Access/Street Design/Sidewalks/Trails

The current property access drives will remain unchanged. There are no additional street design, sidewalk or trails required.

Easements/Right-of-way/Permits

No additional easements or right-of-way are needed. Ensure that all necessary permits are applied for and obtained.

Conditional Use Permit

A city exercises “quasi-judicial” authority when considering a CUP application. This means the city’s role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards.

Section 27.04 Criteria for granting conditional use permits:

The Blaine City Council shall consider the advice and recommendations of the Planning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the Council shall consider the following findings where applicable. (Ord. No. 20-2447, 7-20-2020)

1. The use shall not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
 - This outdoor dining area does not create an excessive burden.
2. The use will be located, designed, maintained, and operated to be compatible with adjoining properties and the existing or intended character of the zoning district. (Ord. No. 20-2447, 7-20-2020)
 - The B-2 district is intended to provide retailing and services of both a convenience and durable nature to shoppers, such as apparel, furniture, food, banking and financial services for a trade area of nearby residential neighborhoods. The use meets this intent.
3. The use shall have an appearance that will not have an adverse effect upon adjacent properties.
 - The proposed outdoor dining will meet all setbacks and landscape requirements. The use will not have an adverse effect on adjacent properties.
4. The use, in the opinion of the City Council, shall be reasonably related to the overall needs of the City and to the existing land use.
5. The use shall be consistent with the purposes of the zoning code and purposes of the zoning district in which the applicant intends to locate the proposed use.
 - The use meets the purpose of the B-2 district.
6. The use shall not be in conflict with the comprehensive plan of the City.
 - The comprehensive plan designation is CC (Community Commercial) which is for retailing and services that serve larger areas from neighborhood to regional scale. The use is not in conflict with the Comprehensive Plan.
7. The use will not cause traffic hazards or congestion.
 - The proposed additional outdoor dining area will not result in any additional traffic hazards or additional congestion to the area.
8. The use shall have adequate utilities, access roads, drainage and necessary facilities.

- The existing structure already has the required utility services, adequate roads and necessary drainage facilities to service the proposed additional outdoor dining areas.

Attachment List:

Zoning and Location Map
Site Plan and Narrative
Picture of Front of Site
Floor Plan
Parking Analysis
Public Comments

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the conditional use permit. There were no comments at the public hearing.

Financial Impact

Not applicable.

Public Outreach/Input

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.

Staff Recommendation

By motion, adopt the Resolution.

Attachment List

1. Attachments
2. Public Comments



City of Blaine

Signature Copy

Resolution: RES 23-87

Resolution Granting a Conditional Use Permit to Allow Outdoor Dining with 16 Seats in the Front of the Building and 32 Seats in the Rear of the Building in a B-2 (Community Commercial) Zoning District at 10950 Club West Parkway NE, #160. The Rusty Bumblebee (Case File No. 23-0036)

WHEREAS, an application has been filed by Club West Plaza LLC as Conditional Use Permit Case File No. 23-0036 for The Rusty Bumblebee; and

WHEREAS, said case involves the property described as follows:

Lots 1, 2, 5, 6 and 7, Block 2, ROSELAND INDUSTRIAL PARK

WHEREAS, the Blaine Planning Commission held a public hearing on May 9, 2023, and recommended approval regarding said Conditional Use Permit; and

WHEREAS, the Blaine City Council has reviewed said case on May 15, 2023; and

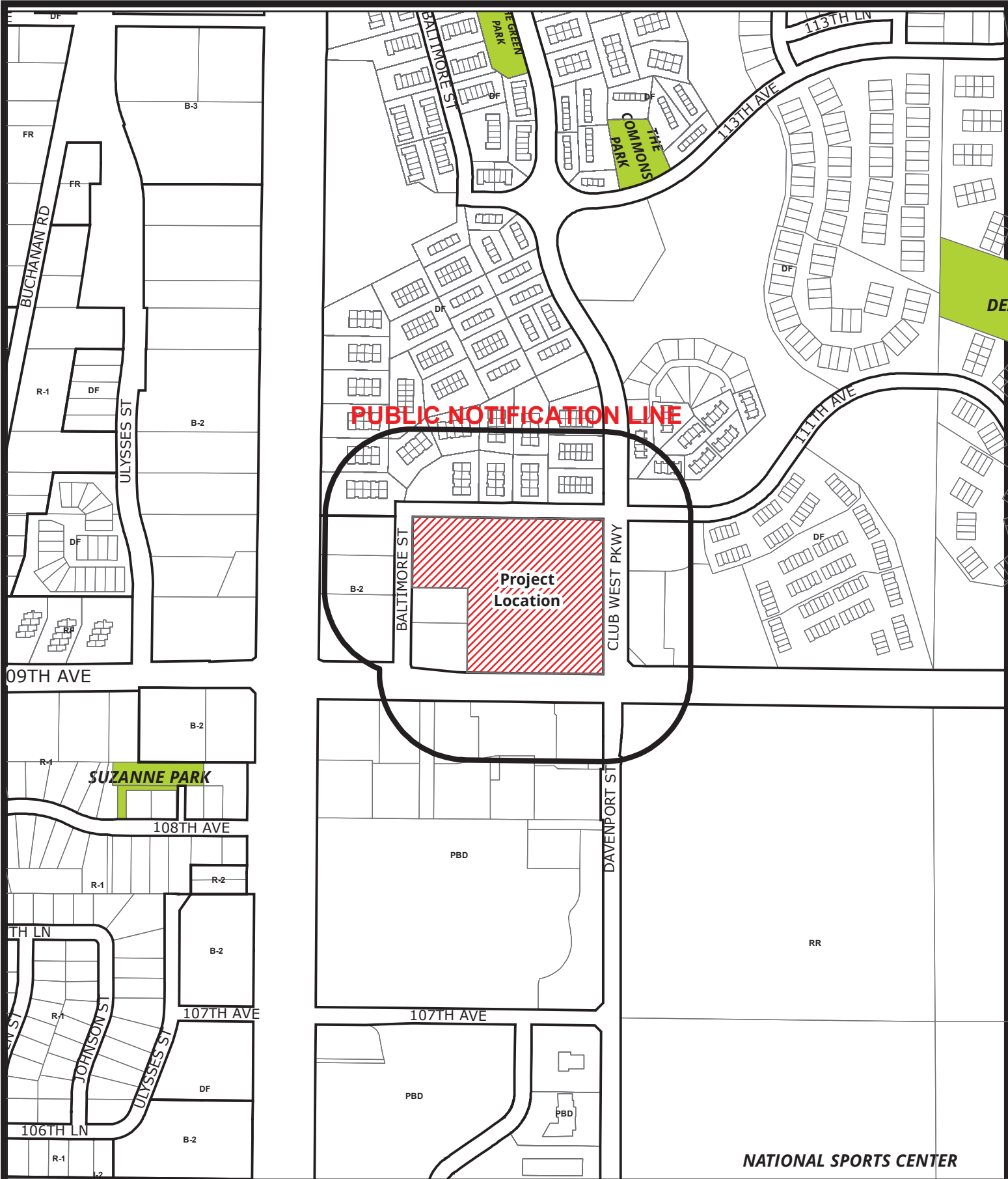
WHEREAS, the criteria identified in Section 27.04 for granting a conditional use permit has been met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blaine that a conditional use permit is hereby approved per Section 30.14(o) and 27.04 of the Zoning Ordinance to allow outdoor dining with 16 seats in the front of the building and 32 seats in the rear of the building in a B-2 (Community Commercial) zoning district with the following conditions:

1. The outdoor dining area will be subject to a SAC review and payment. The applicant must work with the City's Chief Building Official and Met Council to determine the amount required for this use.
2. No outdoor advertising on the building or outdoor dining area without obtaining a temporary sign permit is allowed.
3. The outdoor dining area in the front of the tenant space will be limited to no more than 16 seats. The outdoor dining area in the front is required to have a decorative metal fence surrounding the seating area.
4. The outdoor dining area in the rear of the tenant space will be limited to no more than 32 seats. The outdoor dining area in the rear is required to have a maintenance free composite privacy fence surrounding the seating area.

5. The ability to operate outdoor dining is reliant upon the applicant's ability to adequately control litter and refuse as associated with the facility.
6. No amplified outdoor music system is allowed.
7. Contingent upon amended liquor liability certificate of insurance outlining new patio areas.

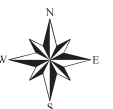
PASSED by the City Council of the City of Blaine this 15th day of May, 2023.



BlaineMN.gov

Case File No. 23-0036 The Rusty Bumblebee

Blaine Planning Department / 10801 Town Square Dr NE / Blaine, MN 55449 / (763) 785-6180

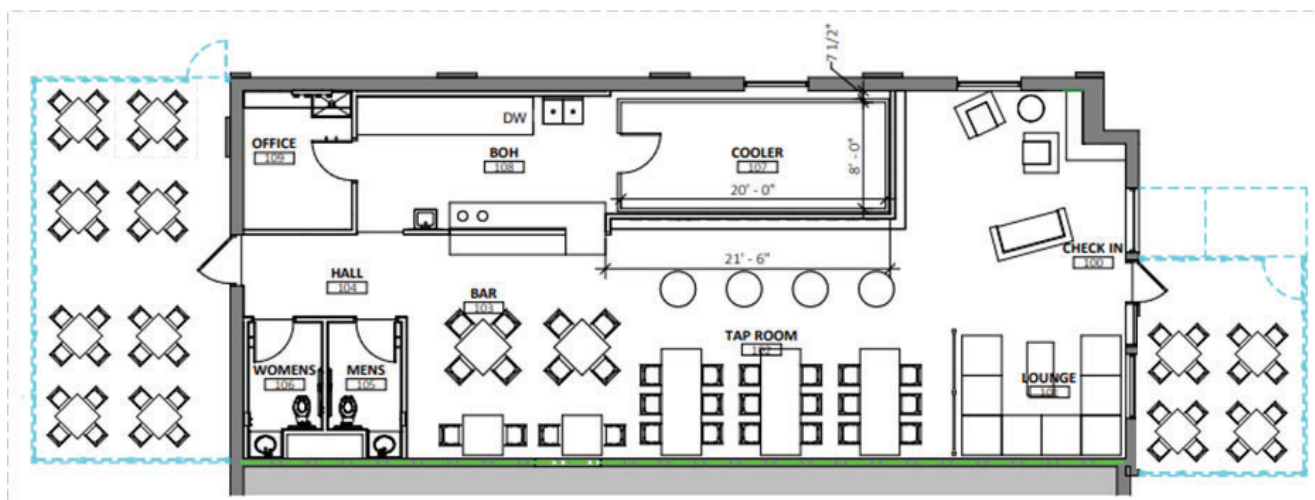


Patio Proposal

Many tap houses have embraced the idea of outdoor dining. The Rusty Bumblebee is no exception, there are numerous reasons why we are proposing building two patios.

EXPANDED SEATING

The first and biggest reason why we are proposing two patios is expanded seating. We will be able to accommodate more customers with 16 additional seats in the front patio and 32 in back. This will not only be highly beneficial, but a peaceful, outdoor dining experience will bring our customers back time and time again.



USABLE SPACE FOR 6-7 MONTHS

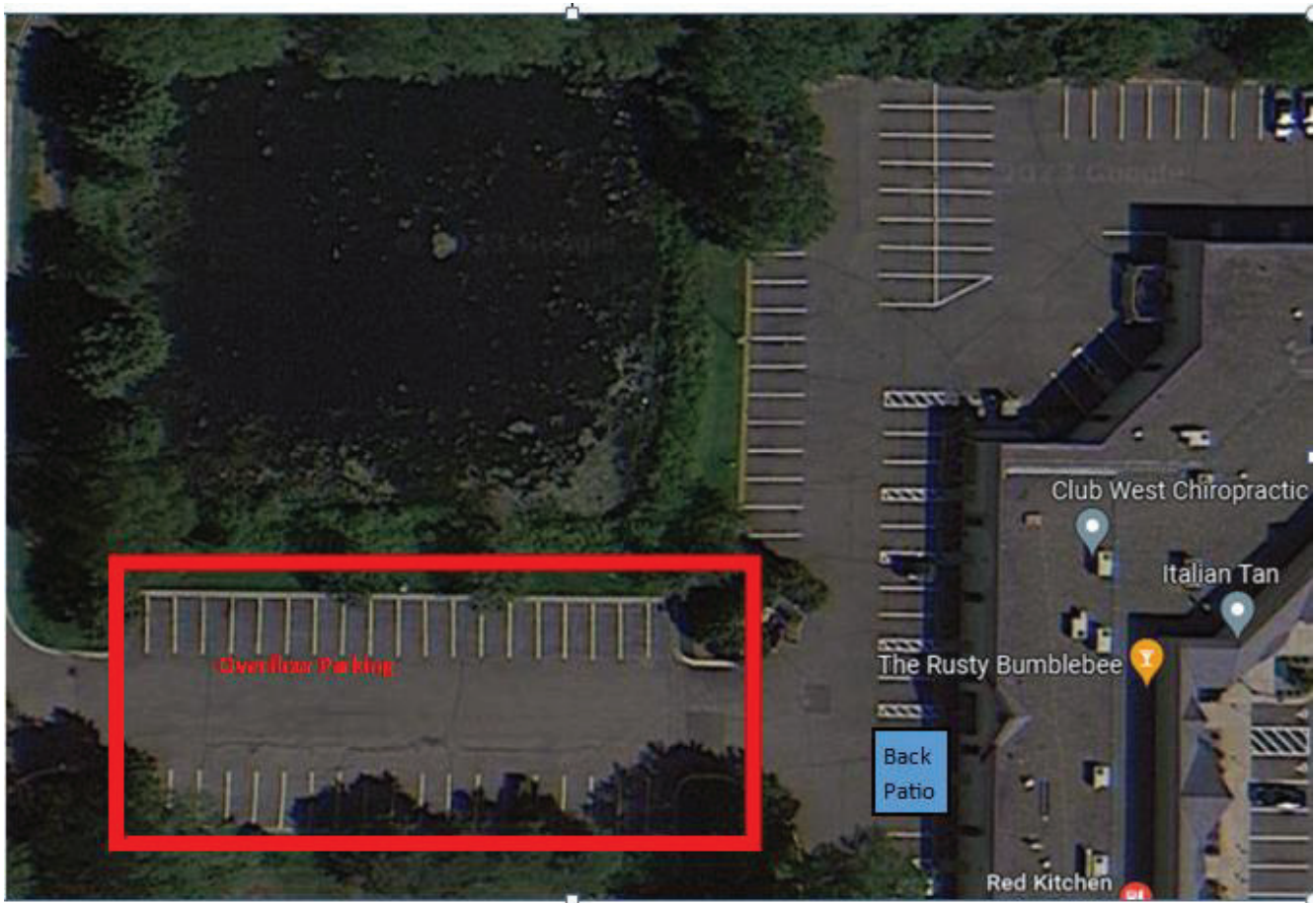
Minnesota summers are great, but we can expand the use of the patios by installing heaters. Our customers can enjoy an outdoor beverage even when the temperatures are fairly cold. Building a patio can provide us usable outdoor space up to 6-7 months a year!

ENHANCED CUSTOMER EXPERIENCE

Building two patios can deliver an enhanced experience to the customers. They can enjoy the fresh air and feel closer to nature while they enjoy a nice, tasty beverage. They can watch the crowds from the busy front patio or enjoy a nice game of bags from the more private back patio. Both patios will give them an opportunity to enjoy the warm summer.

ENHANCED CURB APPEAL

An outdoor patio not only enables us to expand our seating area but also enhances the curb appeal of our tap house and of the entire retail space. It feels cozier and a lot more welcoming that will have customers flowing in all day long. We are proposing removing the landscaping from the front of our building and pouring a concrete patio with an ornate metal fence. The back will have a composite privacy fence that will replace 3 parking spots. The parking space will not be missing due the overflow parking directed behind us that is barely used. Both patios will be lit with string patio lights.



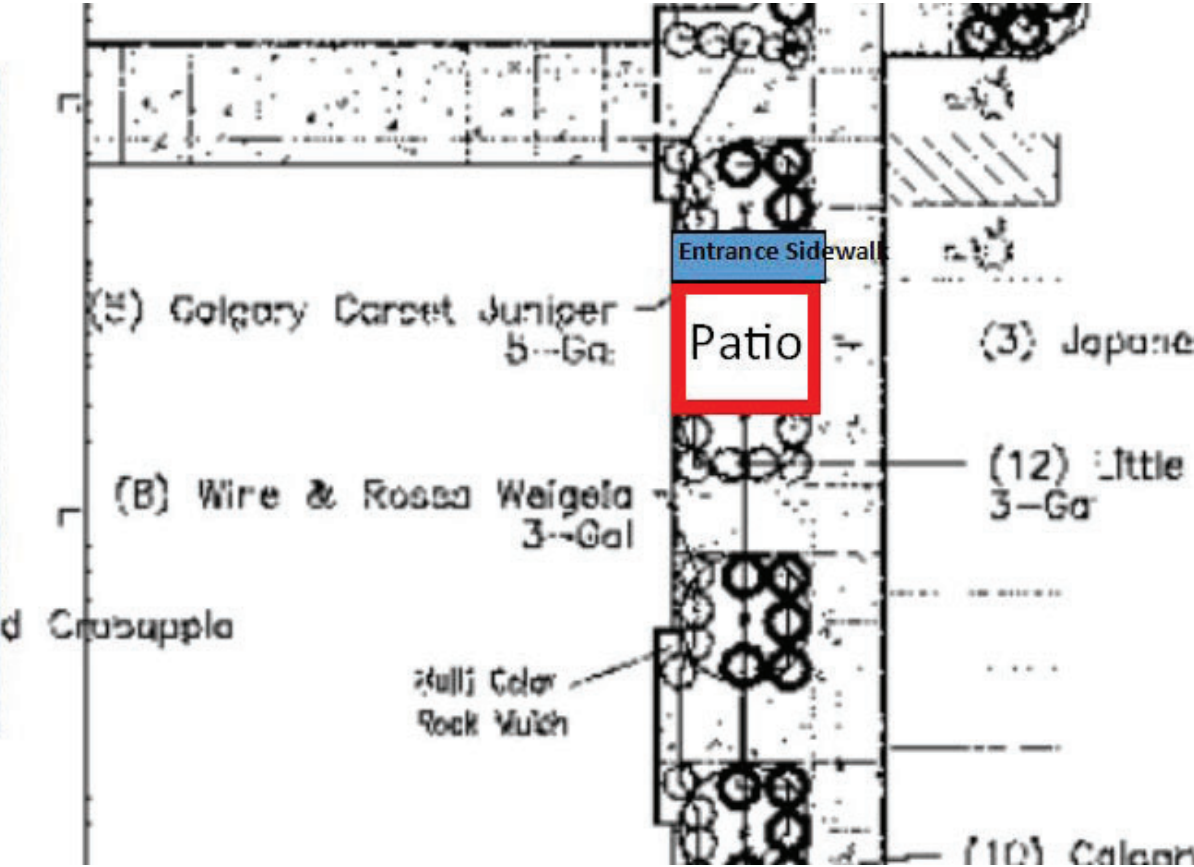
INCREASED PROFITS

When we are able accommodate more customers, having return customers, we will enjoy increased profits. It will also benefit the other surrounding retailers due to the increased foot traffic and us allowing outside food into our tap house.

SUMMARY

Having 2 patios comes with many benefits, which make it an investment that is totally worth it. From expanded seating to usable outdoor space 6-7 months of the year to enhanced customer experience, all the way to boosting profits, are all some of the reasons why building both patios is worth it.







§ LIGHT SWITCH

 2x4 DIRECT / INDIRECT LED LIGHT FIXTURE. SPECIFICATION: EATON METALUX ENCOUNTER 246X102 45-UNV-L835-CD-U.

⑥ RECESSED LED LIGHT FIXTURE. HE WILLIAMS 600R-12U/3835-035S AS NEEDED DIM-UNV-OW-OF-SG-TRIM AS NEEDED

○ CYLINDER PENDANT FIXTURE. HE WILLIAMS 6" LED CYLINDER 60R-12U/L835-R8-CD-UNV/VOLTAGE TO BE DETERMINED BY CONTRACTOR-OW-OF-CD-CONC-LENGTHS IN FIELD. MOUNT WITH BOTTOM OF FIXTURE AT "+12" AFF.

 TRACK LIGHTING. SPECIFICATION: TECH LIGHTING TELLIUM LED HEAD WITH MONORAIL SYSTEM #700-MO-LENGTHS AS NEEDED-Z (ANTIQUE BRONZE/BROWN) LED930

○ SUSPENDED LINEAR LED LIGHT FIXTURE. SPECIFICATION: PINNACLE ARCHITECTURAL LIGHTING EXE2 48-35-8 MOUNT TO STRUCTURE-VOLTS AS NEEDED-12.0. MOUNT WITH BOTTOM OF FIXTURE AT "+12" AFF.

 DECORATIVE PENDANT GROUPING (3 INDIV. FIXTURES). SPECIFICATION: MULTI-LITE PENDANT BY LOUIS WOODROFF FOR GUBI. CHARCOAL BLACK WITH BRASS FINISH.

② DECORATIVE PENDANT. SPECIFICATION: TELLIER 106S PENDANT BY PIANO. TELLIER FOR GUBI. POLISHED BRASS FINISH.

③ DECORATIVE PENDANT. SPECIFICATION: HENRIETTA MADE NESMA. BRN-600-000-0. MATTI BLACK METAL FINISH. BRN-GLASS COLOR

○ STRING LIGHTING MOUNTED TO PARTITIONS AT POINTS MOUNTED IN PLAN, AND SWAGGED AS SPECIFIED. SPECIFICATION: TIVO ULTRESPIRE TRUE RGB+W AND RELATED SOFTWARE AND CONTROLS (TIVO CUE REMOTE CONTROLLER #T200-20-000 WITH 4-HOURS OF PROGRAMMING) (BLY 8K-6R-GBW-OP 10-20-24) WITH CABLE MOUNTING SYSTEM (KST-BCR-CABLES-CABLING SYSTEM)

○ LED TAPE LIGHT AT MILLWORK: SEE ELEVATIONS FOR ADDITIONAL INFORMATION. SPECIFICATION: KELVIX DIRECT VIEW 20.0 SERIES

1. THE GENERAL CONTRACTOR SHALL NOTIFY THE ARCHITECT IMMEDIATELY SHOULD ANY UNUSUAL CONDITIONS OR CONDITIONS BE ENCOUNTERED WHICH WOULD PREVENT THE INSTALLATION OF CEILING, CEILING FIXTURES OR MECHANICAL / ELECTRICAL ITEMS INDICATED ON THE CONSTRUCTION DOCUMENTS.
2. THE GENERAL CONTRACTOR SHALL VERIFY AND COORDINATE CEILING ACCESS REQUIREMENTS ABOVE NON-ACCESSIBLE CEILING AREA ACCORDING TO MECHANICAL AND ELECTRICAL DOCUMENTS, NOTIFY ARCHITECT & OWNER IF ACCESS PANELS ARE REQUIRED. THE GENERAL CONTRACTOR SHALL PROVIDE ACCESS PANELS AS REQUIRED FOR PARTITION RATING.
3. THE REFLECTED CEILING PLAN IS FOR REFERENCE ONLY REGARDING LOCATION, QUANTITIES, AND TYPES OF LIGHT FIXTURES. THE REFLECTED CEILING PLAN REFERENCES LIGHT FIXTURES, HOWEVER THE ELECTRICAL CONTRACTOR IS RESPONSIBLE TO VERIFY THE FIXTURE TYPE, APPROVED MANUFACTURERS AND MEET THE REQUIREMENTS OF ALL SPECIFIED LIGHT FIXTURES IN ASSOCIATION WITH THE SPECIFIC SITE CONDITIONS AND PROVIDE SHOP DRAWINGS FOR REVIEW & APPROVAL. PRIOR TO THE ORDERING OR INSTALLATION OF ANY FIXTURE.
4. THE GENERAL CONTRACTOR SHALL PROVIDE ALL NECESSARY CUTTING, FRAMING OR BRIDGING FOR LIGHT FIXTURES, AIR DIFFUSERS AND DRYWALL BAPPED AT CEILING HEIGHTS.
5. CEILING HEIGHTS MAY VARY. REFERENCE REFLECTED CEILING PLAN FOR ALL THE CEILING HEIGHTS AND MATERIAL FINISHES.
6. COORDINATE AND LOCATE ALL CEILING MOUNTED ITEMS (I.E. LIGHT FIXTURES, GRILLES, DIFFUSERS, SPEAKERS, EXIST LIGHTS, SPRINKLERS, ETC) IN THE CENTER OF CEILING TILES, AND SOFFITS UNLESS NOTED OTHERWISE.
7. THE GENERAL CONTRACTOR IS TO REPAIR AND REPLACE CEILING TILES AS REQUIRED FOR THE INSTALLATION OF NEW CONSTRUCTION.
8. PROVIDE NEW LAY IN CEILING PANELS AND GRID SYSTEM AS INDICATED ON THE DRAWINGS.
1. 2'-0" SQUARE RECESSED TYPICAL: 24" X 24" X 1/2" LAY-IN WITH PRELUIDE 15/16" DEPTH
TYPED T-8, UL CLASSIFIED
9. 2'-0" X 4'-0" ARMSTRONG TYPICAL: 24" X 24" X 3/4" BEVELED REGULAR WITH PRELUIDE 15/16" DEPTH TYPED T-8, UL CLASSIFIED.
10. ELECTRICAL CONTRACTOR TO VERIFY MAX. WATTAGE USE FOR THIS PROJECT AS RECYD BY APPLICABLE CODE. ELECTRICAL CONTRACTOR TO PROVIDE AUTOMATIC SHUT OFF OF LIGHT FIXTURES - PER APPLICABLE CODES. AUTOMATIC SHUT OFF CAN HAPPEN WITH OCCUPANCY SENSORS, TIMING OR COMPUTER PROGRAM.
11. ALL SPECIFIED LED LIGHT FIXTURES TO BE DIMMABLE.

TAK	KEYNOTE
1	CLEAN ALL EXISTING ELEMENTS AND THE LOOSE CABLEING INTO GUTTERS AS NEEDED TO PREPARE FOR SPINNED CABLE IN CONDITIONS. THIS ROOMAREA: PART OUTWORK, PART INWORK. SEE S.EV. 120 FOR ADDITIONAL INFORMATION.
2	PROVIDE BOB BUILDUP THIS LOCATION AT CEILING TYPE TRANSITION. BOTTOM OF BUILDUP TO BE 18'-0" AFF. SEE S.EV. 120 FOR ADDITIONAL INFORMATION.
3	PROVIDE NEW BOB CEILING, THIS ROOMAREA WITH NEW PAINT FINISH AS SPECIFIED. SEE S.EV. 120 FOR ADDITIONAL INFORMATION.
4	SEE ELEVATIONS FOR ADDITIONAL INFORMATION ON MOUNTING HEIGHT OF DECORATIVE PENDANT LIGHTS.
5	PROVIDE ACoustIC BAFFLE SYSTEM, THIS AREA AS SHOWN. MOUNT BOTTOM OF BAFFLES AT +12'-0" AFF. SPECIFICATION: MOC WALL ZINTA BAFLE SYSTEM, LARGE BAFLE 12'W X 6'0" X 9.5". PROVIDE 3" CLEAR BETWEEN BAFFLES. SQUARE TIE, FINISH TO BE BLACK. BAFFLE COLOR, TIGHT, STANDARD COLOR. STANDARD BAFLE SHAPE. SUSPEND FROM DECK ABOVE. COORDINATE WITH SUSPENDED LINING LIGHTING THIS AREA AS SPECIFIED ALONG WITH THE BOB FINISH AT GUTLINE. PROVIDE (1) SYSTEM OF THIS SIZE, MOUNTED TOGETHER AS SHOWN FOR A CONTINUOUS APPEARANCE.
6	PROVIDE ACoustIC BAFFLE SYSTEM, THIS AREA AS SHOWN. MOUNT BOTTOM OF BAFFLES AT +12'-0" AFF. SPECIFICATION: MOC WALL ZINTA BAFLE SYSTEM, LARGE BAFLE 12'W X 6'0" X 9.5". PROVIDE 3" CLEAR BETWEEN BAFFLES. SQUARE TIE, FINISH TO BE BLACK. BAFFLE COLOR, TIGHT, STANDARD COLOR. STANDARD BAFLE SHAPE. SUSPEND FROM DECK ABOVE. COORDINATE WITH SUSPENDED LINING LIGHTING THIS AREA AS SPECIFIED ALONG WITH THE BOB FINISH AT GUTLINE. PROVIDE (1) SYSTEM OF THIS SIZE, MOUNTED TOGETHER AS SHOWN FOR A CONTINUOUS APPEARANCE.
7	CENTER PENDANT THIS AREA UNDER OWNER PROVIDED AND INSTALLED FURNITURE. PROVIDE BAFFLE TIE TO PROVIDE AND INSTALL. PROVIDE TO BE PERMANENT. SEE S.EV. 120 FOR COORDINATE WITH ARCHITECT ON SITE AND THE UP/CABLES AT HEIGHTS DIRECTED BUT DO NOT CUT CABLES UNTIL OWNER APPROVAL OF MOUNTING HEIGHTS.
8	CEILING ABOVE COOLER AREA TO REMAIN AS-IS. OPEN TO DECK IN RAW FINISH/NOT FINISHED. PROVIDE WITH RETING LINING LIGHTING. PROVIDE (1) SYSTEM OF THIS SIZE, MOUNTED TOGETHER AS SHOWN FOR A CONTINUOUS APPEARANCE.
9	PROVIDE ACoustIC BAFFLE SYSTEM, THIS AREA AS SHOWN. MOUNT BOTTOM OF BAFFLES AT +12'-0" AFF. SPECIFICATION: MOC WALL ZINTA BAFLE SYSTEM, LARGE BAFLE 12'W X 6'0" X 9.5". PROVIDE 3" CLEAR BETWEEN BAFFLES. SQUARE TIE, FINISH TO BE BLACK. BAFFLE COLOR, TIGHT, STANDARD COLOR. STANDARD BAFLE SHAPE. SUSPEND FROM DECK ABOVE. COORDINATE WITH SUSPENDED LINING LIGHTING THIS AREA AS SPECIFIED ALONG WITH THE BOB FINISH AT GUTLINE. PROVIDE (1) SYSTEM OF THIS SIZE, MOUNTED TOGETHER AS SHOWN FOR A CONTINUOUS APPEARANCE.
10	COORDINATE INSTALLATION OF DISPLAY LIGHTING WITH AREA WITH FEATURE WALL/PAZ WALL BELOW.
11	COORDINATE INSTALLATION OF DISPLAY LIGHTING WITH AREA WITH MECHANICAL DISPLAY WALL BELOW.
12	COORDINATE INSTALLATION OF DECORATIVE LIGHT FIXTURES THIS AREA WITH MILLWORK BELOW. SEE ELEVATIONS FOR ADDITIONAL INFORMATION.
13	COORDINATE PENDANT LIGHTS PROVIDE AND INSTALL. PROVIDE INGVASCULOS TO BE OPEN TO DECK CEILING AREAS THROUGHOUT TAPOOM. SYSTEM TO BE INSTALLED DIRECTLY TO CEILING COLOR, TO BE TECH BLACK IN WIDTHS/LENGTHS AS REQUIRED TO DECK CEILING CONDITIONS. PRICE TO INCLUDE AS WORK NO THIS ITEM.
14	NOT USED.
15	PROVIDE INSTALL STRAND LIGHTING AS SPECIFIED THIS AREA, SWAG INSTALLATION AS SHOWN WITH APPRICE 9" DROP BETWEEN APPROX. 12' POINT AND LOWEST POINT IN ROOM. TO BE 18'-0" AFF. SEE S.EV. 120 FOR ADDITIONAL INFORMATION. SWING CONTROLS OF SUSPENDED LINING LIGHT FIXTURES AT CHECK IN/LIVING AREAS. LAP TO END LIGHTS TO HAVE DIMMING CONTROLS.
16	COORDINATE PENDANT LIGHTS PROVIDE AND INSTALL. PROVIDE INGVASCULOS THIS AREA. COORDINATE WITH BOH SWITCHING AS INDICATED BY KEYNOTE 16.
17	COORDINATE SPOOF THIS LOCATION WITH MERCHANDISE DISPLAY SHELVING BELOW. SEE ELEVATIONS FOR ADDITIONAL INFORMATION.
20	PROVIDE BOB BUILDUP THIS LOCATION AT CEILING TYPE TRANSITION. BOTTOM OF BUILDUP TO BE 18'-0" AFF. SEE S.EV. 120 FOR ADDITIONAL INFORMATION.
21	PROVIDE HEADER ABOVE TAPOOM, AND COORDINATE WITH OWNER PROVIDED AND INSTALLED FURNITURE. PROVIDE BAFFLE TIE TO PROVIDE AND INSTALL. PROVIDE TO BE PERMANENT. SEE S.EV. 120 FOR COORDINATE WITH ARCHITECT ON SITE AND THE UP/CABLES AT HEIGHTS DIRECTED BUT DO NOT CUT CABLES UNTIL OWNER APPROVAL OF MOUNTING HEIGHTS.
22	PROVIDE TAPE LIGHT AS SPECIFIED AT BASE CABINERY SHELVING, THIS AREA. COORDINATE WITH MILLWORKER AS REQUIRED. SEE ELEVATIONS FOR ADDITIONAL INFORMATION.

A600

Suite	Size	Description	Parking Ratio	Stalls Required
Suite 100	1,084	Wild Bill's Dining	100	10.8
	2,704	Wild Bills Bar	40	67.6
	1,139	Wild Bills Kitchen	200	5.7
	3,200	Wild Bills Outdoor Dining	100	32.0
Suite 110	2,066	eCig Market	200	10.3
Suite 120	1,632	Right Fit Running	200	8.2
Suite 130	1,648	Topper's Pizza	200	8.2
Suite 140	524	Red Kitchen Dining	100	5.2
	542	Red Kitchen Kitchen	200	2.7
Suite 150	1,625	TC Med Spa	200	8.1
Suite 160	959	Taproom Seating	40	24.0
	171	Taproom Back of House	200	0.9
	634	Taproom Outdoor Dining	100	6.3
Suite 170	4,315	Italian Tan	200	21.6
Suite 180	2,380	Vacant	200	11.9
Suite 190	2,154	Club West Chiropractic	150	14.4
Suite 200	5,120	Burn Boot Camp	300	17.1
Suite 220	1,444	Hajime Dining	100	14.4
	1,081	Hajime Kitchen	200	5.4
Suite 240	3,222	Von Hanson's Meats	200	16.1
Suite 280	4,330	Tavern Dining	100	43.3
	704	Tavern Bar	40	17.6
	1,700	Tavern Kitchen	200	8.5
	2,207	Tavern Outdoor Dining	100	22.1
a	5,374	Bank of the West	400	13.4
b	1,271	Dry cleaner	200	6.4
			Total Required	402.2
			Total Provided	412

Patricia Robinson

From: Doug Green <drgreendds@gmail.com>
Sent: Monday, May 1, 2023 9:47 AM
To: Patricia Robinson
Subject: Comments on proposed Project 23-0036 for the Rusty Bumblebee

I have public commentary regarding the proposed allowance of outdoor dining for the Rusty Bumblebee.

According to the application, the owner desires to put outdoor dining space both in front of and behind their storefront located at 10950 Club West Parkway NE. I have mixed feelings on the placement of seating in both areas. The area directly in front of the storefront is a no-brainer. There is much foot traffic in this area, so having an outdoor seating area seems natural, so long as there is some type of separation from the main walk (a fence or barricade - similar to what is found at the Tavern Grill or Wild Bill's, both of which currently have an outdoor dining space. So I would support allowing this, conditional on the placement of a barrier that would dissuade drinking by minors.

I do, however, object to the allowance of seating behind the building for the same purpose. The area behind is for parking and having parked back there myself, this area is very challenging to see walking patrons when they are in this area. This general area also tends to attract a somewhat 'seedy' element at night, as many teens and young adults tend to hang out in this area even though there is currently nothing there other than a parking lot. Both situations present a safety hazard for pedestrians and drivers, so I would not be in favor of allowing outdoor seating behind the building.

D Green
Blaine, MN

Patricia Robinson

From: wheezums@gmail.com
Sent: Monday, May 1, 2023 9:49 AM
To: Patricia Robinson
Subject: Comment case # 23-0036

Hello,

In regards to hearing for case #23-0036

Please allow the Rusty Bumblebee to have outdoor dining. It will add to desirability of business and will attract customers.

Sincerely,
Louise Brask
Blaine resident

Sent from my iPhone



City of Blaine Staff Report

File Number: ORD 23-2526

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Ordinance

Development Business -

Agenda Item # 10.2

Second Reading to Adopt an Ordinance to Amend Section 18-121 of the Code of Ordinances and 34.11 of the Zoning Ordinance to Remove the Requirement for Signs to be Installed by Licensed Contractors. City of Blaine (Case File No. 23-0031/EES)

Executive Summary

The City is proposing to remove the requirement for sign contractors to be licensed to reduce staff time spent on review and improve customer service. Only half of surveyed cities require sign contractors to be licensed, and the City Attorney did not find a legal reason to maintain the requirement.

Background

Planning Commission Public Hearing	04/12/23
City Council (1st Reading)	05/01/23
City Council (2nd Reading)	05/15/23

Staff report prepared by Elizabeth Showalter, Community Development Specialist.

The City of Blaine requires either verification of a state contractor license or issuance of a city contractor license for most construction work, including sign installation. Sign contractors are currently required to obtain a sign installer license which requires submitting proof of insurance and payment of a \$35 license fee. There is a substantial administrative burden related to enforcing this requirement since many sign contractors only install a few signs in the City per year. Additionally, updated insurance certificates are needed throughout the year (which does not typically occur at the same time as the license expires) which results in most licenses being reviewed by staff twice a year. Staff estimates that on average, each contractor license takes at least an hour of staff time when accounting for assisting applicants with the

application, reviewing the application, reviewing updated insurance certificates, and verifying permit applications are tied to a licensed contractor.

The licensing of sign contractors is not a universal requirement. To potentially reduce administrative inefficiencies and effort required by applicants, staff identified revisiting the licensing requirement as a goal for 2023. Staff surveyed peer communities and found that of the eight cities surveyed, only four required a city license (Maple Grove, Plymouth, Brooklyn Park, and Coon Rapids). Woodbury, Eden Prairie, Eagan, and Burnsville did not require licenses.

The City Attorney reviewed the ordinance and identified that the licensing requirement did not protect the City from liability. The State does require sign installers to post a compliance bond with the Department of Labor and Industry (Minnesota Statute 326B.865).

At this time, staff is recommending that the sign contractor licensing requirement be removed from the code and no longer require contractor licenses for sign installers. This improves customer service for the contractors and will make it easier for staff to efficiently process sign permit applications.

Commercial general contractor licenses will still be required for signs that require a building permit, which are freestanding signs over ten feet in height.

Strategic Plan Relationship

Not applicable.

Board/Commission Review

The Planning Commission voted unanimously to approve the ordinance. There were no comments at the public hearing.

Financial Impact

Annual revenue for sign contractor licenses is approximately \$500. The change will eliminate that revenue. However, this revenue was not enough to cover the cost of staff time for processing these licenses.

Public Outreach/Input

Notices of a public hearing were:

1. Mailed to property owners within 350 feet of the property boundaries.
2. Published in Blaine/Spring Lake Park/Columbia Heights/Fridley Life.
3. Posted on the City website.

If the ordinance is adopted, staff will contact contractors who have installed signs in Blaine in the last few years to inform them of the change.

Staff Recommendation

By motion, approve the ordinance.

Attachment List

1. Unapproved PC Minutes 4/12/23



City of Blaine

Signature Copy

Ordinance: ORD 23-2526

Second Reading to Adopt an Ordinance to Amend Section 18-121 of the Code of Ordinances and 34.11 of the Zoning Ordinance to Remove the Requirement for Signs to be Installed by Licensed Contractors. City of Blaine (Case File No. 23-0031/EES)

THE CITY OF BLAINE DOES ORDAIN: (Added portions are underscored and deleted portions are shown in overstrike.)

Sec. 18-121. Required; exceptions.

(a) Except as otherwise provided by law, before any person shall engage in the business of doing or performing any of the various types of work listed in this section, such person shall first obtain a license to do so as provided in this section:

- (1) Cement work, cement block work, cement block laying or brick work.
- (2) General construction including erection, alteration, or repair of a building.
- (3) The moving or wrecking of buildings.
- (4) Plastering, outside stucco work, or lathing.
- (5) Blacktopping (parking lots, driveways, etc.)
- (6) Roofing.
- (7) ~~Sign and billboard erecting.~~ Reserved.
- (8) Excavators (for basements, foundations, grading of lots, etc.)
- (9) Heating, ventilating or air conditioning.
- (10) Automatic sprinkler system design and installation contractor.

Blaine Zoning Ordinance

34.11 ~~Contractor's license.~~ Reserved

~~No person, firm, or corporation shall engage in the business of erecting, altering, extending, repairing or maintaining signs or sign structures within the City without first having procured a license as required in Section 6-40 of the Blaine Code, except that the owner, lessee or occupant of the property upon which the sign is located may perform the actual work himself provided he had obtained a permit for the sign.~~

INTRODUCED and read in full this 1st day of May, 2023.

PASSED by the City Council of the City of Blaine this 15th day of May, 2023.

**UNAPPROVED
CITY OF BLAINE
PLANNING COMMISSION MEETING MINUTES
April 12, 2023**

The Blaine planning commission met in the City Hall Chambers on Wednesday, April 12, 2023. The meeting was called to order at 7:00PM.

ADMINISTRATION OF OATHS OF OFFICE

City Planner Sheila Sellman administered the oath of office to Commissioners John Gorzycki and Maisa Olson.

ELECTION OF CHAIR AND VICE CHAIR

Ms. Sellman requested the Commission elect a chair and vice chair.

Motion by Commissioner Olson to elect Al Goracke Chair of the Planning Commission. Motion seconded by Commissioner Homan. The motion passed 4-0-1 (Goracke abstained).

Motion by Commissioner Gorzycki to elect Jason Halpern Vice Chair of the Planning Commission. Motion seconded by Commissioner Olson. The motion passed 5-0.

ROLL CALL

Members Present: Commission Members Gorzycki, Homan, Olson, Swanson, and Chair Goracke.

Members Absent: Commission Member Deonauth and Halpern.

Staff Present: Shawn Kaye, Planner
Elizabeth Showalter, Community Development Specialist
Shelia Sellman, City Planner
Teresa Barnes, Project Engineer

PUBLIC HEARINGS

Item 6.4 – Case File No. 23-0031 – Public Hearing – The City is proposing an amendment to section 18-121 of the Code of Ordinances and 34.11 of the Zoning Ordinance to remove the requirement for signs to be installed by licensed contractors.
CITY OF BLAINE.

The report to the planning commission was presented by Elizabeth Showalter, Community Development Specialist. The public hearing for Case File 23-0031 was opened at 7:29PM. As no one wished to appear, the public hearing was closed at 7:29PM.

Commissioner Olson asked who managed the electrical permits for signs.

Community Development Specialist Showalter explained electrical permits were regulated by the state.

Motion by Commissioner Olson to recommend approval of Planning Case 23-0031 based on the following conditions:**Case 23-0031:**

1. Requiring a contractor license for sign installation provides no protection to the City of Blaine.
2. Removing the license requirement for sign contractors will reduce staff review time and improve efficiency for applicants.

Motion seconded by Commissioner Swanson. The motion passed 5-0.

Chair Goracke noted this would be on the agenda of the May 1, 2023 city council meeting.



City of Blaine Staff Report

File Number: RES 23-90

Agenda Date	Status
May 15, 2023	
In Control	File Type
City Council	Resolution

Administration - Daniel Schluender, Director of Engineering

Agenda Item # 11.1

Accepting a Bid from Douglas-Kerr Underground, LLC in the Amount of \$1,083,764.60 for the Lift Station 13 FM Replacement-Phase 1, Improvement Project No. 21-30

Executive Summary

This item would approve a contract with Douglas Kerr Underground, LLC for \$1,083,764.60 for the Lift Station 13 Force Main Replacement - Phase 1 project. This project will convert a section of 20-inch diameter force main to gravity sanitary sewer. The proposed project was included in the 2023-2027 Sanitary Sewer Capital Improvement Program (CIP) 2023 budget as a part of a larger Lift Station 13 improvement project.

Background

The City Council approved a contract with TKDA (MO 21-29) to design a project to rehabilitate Lift Station 13 and the associated force main which runs from the lift station located approximately 360 feet south of 99th Court on Naples Street to a gravity sewer manhole at 93rd Avenue and the W 35W Service Drive. Lift station 13 and the approximately 4,440 feet of associated 20" diameter force main is considered a critical component of the City's sewer system. Due to the continuous length of the force main run and the need to cross a county highway, attempting to bypass this force main in the event of an emergency is very difficult and costly. In 2020 the City had two failures of the Lift Station 13 sanitary sewer force main under the I-35W Service Drive. Upon excavation of these failures, it was discovered that the cement mortar lining on the inside of the pipe at the failure locations was almost entirely gone and severe corrosion of the pipe had occurred.

TKDA has completed plans and specifications to replace the 20-inch diameter force main from the north side of 95th Avenue to the 93rd Avenue/W 35W Service Drive gravity sewer manhole with a new 20" diameter PVC gravity sewer pipe. This will eliminate the force main and its

associated problems. This will be the first phase of the overall project. The second phase will be to replace the remaining force main north of 95th Avenue to the lift station and rehabilitate the existing lift station. TKDA is currently working on the design of the second phase project.

Bids were received electronically at 10:00 AM, May 9, 2023, for Project No. 21-30. A total of 4 bids were received, ranging from \$1,083,764.60 to \$1,576,613.39. The 3 lowest bidders and Engineer's estimate are as follows:

Engineer's Estimate	\$1,300,000.00
Douglas-Kerr Underground, LLC	\$1,083,764.60
Geislinger & Sons	\$1,452,956.00
S.R. Weidema, Inc.	\$1,534,350.40

Bids have been checked and tabulated, and it has been determined that Douglas-Kerr Underground, LLC of Mora, Minnesota is the lowest bidder. The Engineering Department has worked with Douglas-Kerr Underground, LLC on previous contracts and recommends that the low bid be accepted, and a contract entered into with Douglas-Kerr Underground, LLC.

City Council is also asked to approve a 10% contingency to bring the total project budget to \$1,192,140.00.

Strategic Plan Relationship

This action relates directly to the City of Blaine Strategic Plan Item No. 6 - Well Maintained Infrastructure.

Board/Commission Review

N/A

Financial Impact

The 2023 budget appropriated \$6,000,000 for the entire Lift Station #13 improvements project. Funding for the Lift Station #13 improvements project will come in part from an appropriation of the city's American Rescue Plan (ARP) as approved by Council, as well as the proceeds from a revenue bond to be issued in 2023.

This project has been listed in information provided to the City Council at previous budget discussion work sessions and were adopted as part of the 2023 capital budgets.

Sanitary Sewer Fund	Budget
Lift Station #13 project	\$6,000,000
Pump procurement	(\$ 283,860)
Douglas Kerr contract	(\$1,192,140)
Remaining Appropriations	\$4,524,000

Public Outreach/Input

N/A

Staff Recommendation

By motion, adopt the resolution.

Attachment List

1. Location Map



City of Blaine

Signature Copy

Resolution: RES 23-90

Accepting a Bid from Douglas-Kerr Underground, LLC in the Amount of \$1,083,764.60 for the Lift Station13 FM Replacement-Phase 1, Improvement Project No. 21-30

WHEREAS, pursuant to advertisement for bids for Improvement Project No. 21-30, said bids were received on May 9, 2023, electronically opened, and tabulated according to law, and the following 3 bids were received complying with the advertisement:

Douglas-Kerr Underground, LLC	\$1,083,764.60
Geislinger & Sons	\$1,452,956.00
S R Weidema, Inc.	\$1,534,350.40

AND WHEREAS, Douglas-Kerr Underground, LLC of Mora, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Blaine as follows:

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Douglas-Kerr Underground, LLC for the designated improvements in the amount of \$1,083,764.60
2. A 10% contingency is hereby approved to bring the total project budget to \$1,192,140.00 and the City Manager or their designee is hereby authorized to sign all change orders up to the authorized project budget amount.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the bid bonds submitted with their bids, except the two lowest bidders. When a contract is duly executed, the bid bond of the remaining unsuccessful bidder will be returned. The bid bond of the successful bidder will be retained until the performance and payment bonds have been executed and approved, after which the bid bond will be returned.

PASSED by the City Council of the City of Blaine this 15th day of May, 2023.

LIFT STATION 13 FORCE MAIN REPLACEMENT - PHASE 1

LOCATION MAP



— - FORCE MAIN REPLACEMENT

